

# 2026 Qualifying & Filing Financial Disclosure

## INFORMATION ABOUT E-FILING & CANDIDATE QUALIFYING FAQ'S

All Form 1 and Form 6 disclosures must be completed electronically in the [Electronic Financial Disclosure Management System](#) (EFDMS). Paper versions of Forms 1, 1X, 1F, and Forms 6, 6X, and 6F are no longer be promulgated by the Florida Commission on Ethics.

**INDIVIDUALS WHO CURRENTLY HOLD A POSITION WITH A FILING REQUIREMENT:** Access EFDMS via the "I am a Filer" button using the username and password you previously created. If you have forgotten your username or password, use the "forgot my" buttons for a reset. If this is your first time in EFDMS, register by creating a username and password. After completing your disclosure form, you will submit the form electronically to satisfy your annual filing requirement for the position you hold. Then, click to print the "Verification and Receipt of Filing" to take your Qualifying Officer. The verification/receipt can be accessed from your Filer Dashboard at any time, or it can be printed from the popup when you e-file your disclosure form. Your disclosure form is published to the Commission's website, pursuant to law.

**INDIVIDUALS WHO DO NOT CURRENTLY HOLD A PUBLIC POSITION WITH A DISCLOSURE FILING REQUIREMENT:** To access EFDMS to complete a Form 1 or Form 6 to submit as a part of the qualifying process, access EFDMS via the "I am a Candidate" button. If you ran for office within the last 12 months, login with your username and password. Use the "forgot my" buttons if you need to reset your username or password. If you are new to EFDMS, follow the registration process to create a username and password. After completing the disclosure form in EFDMS, you must print the form to take to your Qualifying Officer.

**Please note that any filers who are eligible for a public records exemption and wish to have certain information redacted from their form, in accordance with the public records laws should download and complete the confidentiality form (<https://www.ethics.state.fl.us/Documents/Forms/PublicRecordsExemption.pdf?cp=20231121>) and mail the completed form to the Commission prior to submitting their disclosure. That way, their filer record will be noted accordingly and redactions applied prior to the form being published on the Commission's website.**

**Anyone wishing to file a Form 6 or a Form 1 for qualifying purposes MUST register in the system to access the disclosure form.** A valid email is required to register. Within the system, filers and candidates will find helpful pop ups, FAQs, and tutorials. EFDMS provides candidates and filers with a series of questions and prompts to help them navigate the disclosure process. Those individuals wishing to have their CPA or Attorney assist them with completing the disclosure will be able to share their disclosure with their CPA/Attorney electronically, through the system. Instructions for non-incumbent/non-filer candidate access to the system are included with this memo.

- ✓ **Individuals who previously e-filed a disclosure form with the Commission do not need to (re)create a registration and login credentials.** They must access the system using their previously established username and password or reset their password using the associated links.
- ✓ If you are a current public officer or employee with a filing requirement, log into EFDMS via the "I am a Filer" button. **DO NOT CLICK THE "I am a Candidate" button if you are a current public officer and employee, even if you will be using the disclosure form to qualify for office.**
- ✓ If you are not a current public officer or employee, log into EFDMS via "I am a Candidate." If you logged into the system from the Candidate button last year, use the username and password to log in.

## **ACCESS TO ELECTRONIC FILING OF FULL AND PUBLIC DISCLOSURE OF FINANCIAL INTERESTS (FORM 6) OR STATEMENT OF FINANCIAL INTERESTS (FORM 1)**

The Form 1 and Form 6 disclosure requires detailed financial information. **CANDIDATES ARE URGED TO ALLOW AMPLE TIME TO REGISTER, CREATE A PROFILE, USERNAME/PASSWORD, AND COMPLETE THE DISCLOSURE.** Waiting until the last day of qualifying may not provide sufficient time to access the system, accurately complete the disclosure, print and file it with the Qualifying Officer.

- Individuals who filed a Form 1 or Form 6 electronically in EFDMS in 2025 must use the same username and password for 2026 or reset their password.
- Individuals who are eligible for a public records exemption and wish to have certain information redacted from their form, in accordance with the public records laws should download and complete the confidentiality form (<https://www.ethics.state.fl.us/Documents/Forms/PublicRecordsExemption.pdf?cp=20231121>) and mail the completed form to the Commission *prior to* submitting their disclosure. That way, their filer record will be noted accordingly and redactions applied prior to the form being published on the Commission's website.

Individuals accessing the system for the first time, including Candidates, access EFDMS in one of two ways:

### **Incumbent candidates and candidates who currently hold another position subject to an annual filing requirement:**

- **IMPORTANT FIRST STEP!** Add [EthicsFDMSinfo@mail.disclosure.floridaethics.gov](mailto:EthicsFDMSinfo@mail.disclosure.floridaethics.gov) to their e-mail "safelist."
- Log in and complete the verification process.
- Individuals who are not already designated as a confidential filer in the system can mail a signed, notarized public records exemption request if they qualify for confidentiality under s. 119. 071, F.S. (<https://www.ethics.state.fl.us/FinancialDisclosure/DownloadAForm.aspx>). Once the request is on file with the Commission, agency staff will be able to redact certain information on the filer's form that is exempt under public records laws.
- Complete the disclosure in the e-filing system.
- File/submit the disclosure electronically.
- Print a copy of the "Verification and Receipt of Filing" OR print a copy of the completed disclosure.
- File the verification OR the printed copy of the disclosure with the Qualifying Officer.

**Candidates who *do not* currently hold a Form 6 or Form 1 office or a position with a disclosure requirement:**

- **IMPORTANT FIRST STEP!** Add [EthicsFDMSinfo@mail.disclosure.floridaethics.gov](mailto:EthicsFDMSinfo@mail.disclosure.floridaethics.gov) to their e-mail "safelist." Visit [disclosure.floridaethics.gov](http://disclosure.floridaethics.gov).
- Click "I am a candidate."
- Click "request registration e-mail."
- Candidate will receive an e-mail from [EthicsFDMSinfo@mail.disclosure.floridaethics.gov](mailto:EthicsFDMSinfo@mail.disclosure.floridaethics.gov).
- If they don't receive the e-mail, they should check their SPAM or Junk folder.
- Register account information.
- Log in and complete the verification process.
- Complete the disclosure in the e-filing system.
- Print the completed disclosure.
- File the disclosure with the Qualifying Officer.

Commission staff is ready to assist Candidates with access to the new system and the completion of the disclosure for qualification purposes. Please contact us at 850-488-7864 or [disclosure@leg.state.fl.us](mailto:disclosure@leg.state.fl.us), if we can provide further assistance.

*Summary from Santa Rosa County  
For Qualifying Purposes – **Elected Officials/Incumbents** need only submit the “**receipt of filing from the Commission on Ethics website**”. **New Filers** must submit **ALL pages** of their **Financial Disclosure**.*