

**RESOLUTION NO. 59-2026**

**A RESOLUTION OF THE CITY OF GULF BREEZE, FLORIDA TO ADOPT A REVISED SCHEDULE OF AUTHORIZED POSITIONS AS AMENDMENT NO. 1 FOR FISCAL YEAR 2026; PROVIDING FOR REPEAL OF CONFLICTING SCHEDULES; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, at its regular meeting on September 15, 2025, the City Council of the City of Gulf Breeze approved and adopted the City’s Fiscal Year (FY) 2026 comprehensive budget; and

**WHEREAS**, the adopted budget includes staff salaries for FY 2026 for the positions; and

**WHEREAS**, on September 3, 2025, the City Council adopted Resolution No. 37-2025, approving a Schedule of Authorized Positions for FY 2026; and

**WHEREAS**, on November 3, 2025, the City Council approved Amendment No. 1 to the Schedule of Authorized Positions for FY 2026, to: 1) retitle the position of Innovation and Technology Help Desk Analyst to IT Operations Specialist; 2) retitle the position of Public Works Administrative Assistant to Senior Administrative Assistant and reclassify the position from Pay Grade 9 to Pay Grade 11; and 3) reclassify the pay grade of the Assistant Finance Director position from Pay Grade 20 to Pay Grade 24.; and

**WHEREAS**, the City desires to amend the Schedule of Authorized Positions as Amendment No. 1 for FY 2026 to reflect the changes in authorized positions recited herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE AS FOLLOWS:**

**SECTION 1. RECITALS.**

The “Whereas” clauses set forth above are incorporated herein by reference.

**SECTION 2. ADOPTION OF A REVISED SCHEDULE OF AUTHORIZED POSITIONS.**

The City Council of the City of Gulf Breeze hereby amends the Schedule of Authorized Positions as Amendment No. 1 for FY 2026 as follows: 1) retitling the position of Innovation and Technology Help Desk Analyst to IT Operations Specialist; 2) retitling the position of Public Works Administrative Assistant to Senior Administrative Assistant and reclassifying from Pay Grade 9 to Pay Grade 11; and 3) reclassifying the Assistant Finance Director position from Pay Grade 20 to Pay Grade 24. The revised Schedule of Authorized Positions is attached hereto as **Exhibit “A.”**

**SECTION 3. REPEAL OF CONFLICTING PROVISIONS**

All schedules or parts thereof of the City that conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

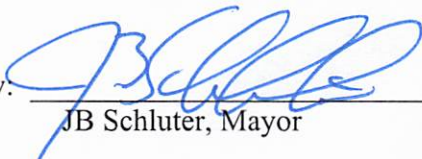
**SECTION 4. EFFECTIVE DATE.**

This Resolution shall take effect immediately upon its adoption.

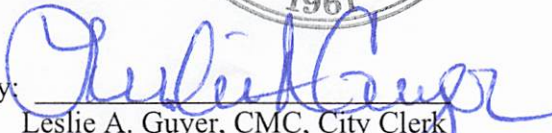
**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, ON THIS 3<sup>rd</sup> DAY OF NOVEMBER, 2025.**



**CITY OF GULF BREEZE, FLORIDA**

By:   
JB Schluter, Mayor

ATTEST

By:   
Leslie A. Guyer, CMC, City Clerk

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
(Resolution No. 59-2025 - Amendment #1)						
Fiscal Year 2026						
<b>GENERAL GOVERNMENT</b>						
City Manager	1101	35	1.00			
Total FY26 Positions			1.00	-	-	-
<b>City Clerk Department</b>						
City Clerk	2104	25	1.00			
Senior Administrative Assistant to the City Clerk	4617	11	1.00			
Total FY26 City Clerk Department Positions			2.00	-	-	-
<b>Innovation and Technology Department</b>						
Innovation and Technology Director	5553	24	1.00			
IT Operations Specialist <del>Innovation and Technology Help-Desk Analyst</del>	5554	13	1.00			
Total FY26 Innovation and Technology Department Positions			2.00	-	-	-
<b>Administrative Services Department</b>						
Administrative Services Director	2111	27	1.00			
Personnel Generalist	0004	14	1.00			
Senior Administrative Assistant	4617	11	1.00			
Total FY26 Administrative Services Department Positions			3.00	-	-	-
<b>Finance Department</b>						
Finance Director	2103	27	1.00			
Assistant Director	2113	24 <del>20</del>	1.00			
Accountant (Enterprise)	0002	15	1.00			
Account Specialist (AP)	0003	11	1.00			
Account Specialist (Payroll)	3632	11	1.00			
Procurement Officer	3635	14	1.00			
Total FY26 Finance Department Positions			6.00	-	-	-
Total FY26 General Govt Positions			14.00	-	-	-

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
<b>GULF BREEZE FINANCIAL SRVCS/CAPITAL TRUST AGENCY/CAPITAL TRUST AUTHORITY</b>						
Executive Director	4762	36	1.00			
Senior Analyst and Compliance Officer (Senior Analyst)	4761	14	1.00			
Executive Assistant	4700	14	1.00			
<b>Total FY26 Gulf Breeze Financial Services/Capital Trust Agency Positions</b>			<b>3.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COMMUNITY SERVICES DEPARTMENT</b>						
Community Services Director	2105	24	1.00			
CRA and Neighborhood Services Manager	2217	22	1.00			
Code Enforcement Officer	2210	11	1.00	1.00		
Planning Technician	2216	12	1.00			
<b>Total FY26 Community Services Department Positions</b>			<b>4.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>
<b>GULF BREEZE VOLUNTEER FIRE DEPARTMENT</b>						
Fire Chief	2112	19	1.00			
Fire Marshal	7704	15	1.00			
<b>Total FY26 Gulf Breeze Volunteer Fire Department Positions</b>			<b>2.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>LAW ENFORCEMENT DEPARTMENT</b>						
Police Chief	2107	27	1.00			
Captain (Administration)	8418	24	1.00			
Captain (Operations)	8418	24	1.00			
IT Manager Police Department Part-Time	5551	16	-	1.00		
Senior Administrative Assistant	0637	11	1.00			
Administrative Assistant	0637	9	1.00			
<b>Total FY26 Positions</b>			<b>5.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
<b>Shift Officers</b>						
Police Sergeant		PD2	4.00			
Police Sergeant I	6413					
Police Sergeant II	8416					
Police Sergeant III	8417					
Patrol Officer		PD1	13.00			
Patrol (Police Officer I)	8411					
Patrol (Police Officer II)	8412					
Patrol (Police Officer III)	8413					
Patrol (Part Time)	8415			5.00		
School Resource Officer	9653	PD1	3.00			
<b>Total FY26 Shift Officers Positions</b>			<b>20.00</b>	<b>5.00</b>	<b>-</b>	<b>-</b>
<b>Dispatch</b>						
Dispatcher Lead	3661	11	1.00			
Dispatcher	3628	9	4.00			
Dispatcher Part Time	3629	9		4.00		
<b>Total FY26 Dispatch Positions</b>			<b>5.00</b>	<b>4.00</b>	<b>-</b>	<b>-</b>
<b>Total FY26 Law Enforcement Department Positions</b>			<b>30.00</b>	<b>10.00</b>	<b>-</b>	<b>-</b>
<b>PUBLIC WORKS DEPARTMENT</b>						
Public Works Director	2106	27	1.00			
Public Works Assistant Director	2201	24	1.00			
Senior Administrative Assistant	4616	11-9	1.00			
<b>Total FY26 Positions</b>			<b>3.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Development Services Division</b>						
Development Services Manager	2202	22	1.00			
Facilities Coordinator	5342	10	1.00			
GIS Mapping Coordinator	5550	15	1.00			

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
Project Manager	2215	20	2.00			
Custodian	0007	4	1.00			
<b>Total FY26 Development Services Division Positions</b>			<b>6.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Services Division</b>						
Public Services Manager	6415	22	1.00			
Public Works Communications Officer	4630	15	1.00			
Logistics Officer	4618	13	1.00			
Seasonal Technicians	8859	9			4.00	
<b>Total FY26 Public Services Division Positions</b>			<b>3.00</b>	<b>-</b>	<b>4.00</b>	<b>-</b>
<b>Customer Services Subdivision</b>						
Utility Billing Supervisor	3135	15	1.00			
UT Assistant Billing Supervisor	3140	13	1.00			
Customer Service Representative - UB	4631	7	2.00			
Utility Accounts Specialist	3136	9	2.00			
Utility Billing Specialist	3138	9	2.00			
<b>Total FY26 Customer Services Subdivision Positions</b>			<b>8.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Natural Gas Subdivision</b>						
Natural Gas Supervisor	6749	17	1.00			
Technician - Natural Gas			11.00			
Natural Gas Lead	6748	13				
Technician III - Gas	8852	9				
Technician II - Gas	8853	7				
Technician I - Gas	8854	5				
<b>Total FY26 Natural Gas Subdivision Positions</b>			<b>12.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Natural Resources Management Subdivision</b>						
Natural Resources Management Supervisor	8864	15	1.00			
Natural Resources Management Technicians			8.00	1.00		
Technician III - Natural Resources Management	8863	9				
Technician II - Natural Resources Management	8860	7				

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
Technician I - Natural Resources Management	8859	5				
<b>Total FY26 Natural Resources Management Subdivision Positions</b>			9.00	1.00	-	-
<b>Transfer Station - Solid Waste Subdivision</b>						
Technicians - Transfer Station			1.00	3.00		
Technician III - Transfer Station	8865	10				
Technician - Transfer Station	8862	5				
<b>Total FY26 Transfer Station - Solid Waste Subdivision Positions</b>			1.00	3.00	-	-
<b>Total FY26 Public Services Division Positions</b>			42.00	4.00	4.00	-
<b>Water/Sewer Service Operations Division</b>						
Utility Manager	5346	22	1.00			
Administrative Assistant	4616	9	1.00			
<b>Total FY26 Positions</b>			2.00	-	-	-
<b>Field Ops Subdivision</b>						
Water and Sewer Superintendent	5552	17	1.00			
Water Plant Lead	8756	14	1.00			
Water Distribution Supervisor	8755	16	1.00			
Collections Systems Supervisor	5352	16	1.00			
Regulatory and Compliance Supervisor	5351	16	1.00			
Water Operator GBRWS	8748	10	1.00			
Technician - GBRWS			17.00			
Lead Technician GBRWS	8861	13				
Technician III GBRWS	8858	10				
Technician II GBRWS	8857	7				
Technician I GBRWS	8856	5				
Lift Station Technician/Electrician	5347	15	1.00			
Full-time Seasonal Technicians		10			2.00	
<b>Total FY26 Field Ops Subdivision Positions</b>			24.00	-	2.00	-
<b>Wastewater Treat Facility Subdivision</b>						

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
WWTP Superintendent	2251	17	1.00			
Waste Water Operator			4.00			
Waste Water Operator III	8754	14				
Waste Water Operator II	8753	12				
Waste Water Operator I	8752	10				
WWTP Mechanic	8747		2.00			-
Mechanic III		11				
Mechanic II		9				
Mechanic I		7				
<b>Total FY26 Wastewater Treat Facility Subdivision Positions</b>			<b>7.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total FY26 Water/Sewer Service Operations Division Positions</b>			<b>33.00</b>	<b>-</b>	<b>2.00</b>	<b>-</b>
<b>Total FY26 Public Works Department Positions</b>			<b>75.00</b>	<b>4.00</b>	<b>6.00</b>	<b>-</b>
<b>PARK &amp; RECREATION DEPARTMENT</b>						
Director of Parks & Recreation	2108	24	1.00			
<b>Total FY26 Positions</b>			<b>1.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Parks Division</b>						
Parks Manager	5739	15	1.00			
Parks Supervisor	5741	9	1.00			
Operations Supervisor	5742	9	1.00			
Technicians - Parks			4.00	2.00		
Technician III Parks	8872	9				
Technician II Parks	8871	7				
Technician I Parks	8870	4				
Technician I Parks Part time	8873	4				
Technician - Seasonal	8874	4			4.00	
Park Ranger	5631	10	1.00	1.00		
Dock Master	8875	4			4.00	
<b>Total FY26 Parks Division Positions</b>			<b>8.00</b>	<b>3.00</b>	<b>8.00</b>	<b>-</b>

Department	Class	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Seasonal Authorized Positions	Unfunded Positions
<b>Recreation and Community Center</b>						
Recreation Manager	0006	15	1.00			-
Parks and Recreation Coordinator	9652	11	1.00			-
Recreation Supervisor	0005	10	1.00			-
Recreation Program Supervisor	5743	13	1.00			-
Recreation Program Coordinator	5744	11		1.00		
Special Event Coordinator	9650	12	1.00			-
Youth Sports Coordinator	9651	10	1.00			
Recreation Administrative Assistant	5748	9	1.00			
Recreation Assistant - Facility/Customer Support	5628	3		6.00		
Recreation Assistant - After School	5627	3		9.00		
Recreation Assistant - Summer Camp	5627	3			30.00	
Technician II - Community Center	5747	7	1.00			
<b>Total FY26 Recreation and Community Center Positions</b>			<b>8.00</b>	<b>16.00</b>	<b>30.00</b>	<b>-</b>
<b>Total FY26 Department of Parks &amp; Recreation Positions</b>			<b>17.00</b>	<b>19.00</b>	<b>38.00</b>	<b>-</b>
<b>Grand Total</b>			<b>145.00</b>	<b>34.00</b>	<b>44.00</b>	<b>-</b>