



Monthly
City Manager
Report
September 2017

America's Most Livable City

CONTENTS

City Manager Welcome	3
Office of the City Manager	
- Administration	4
- City Clerks	5-7
- Information Technology	8
Police Department	9-17
Fire Department	18-21
Water & Sewer (SSRUS)	22-24
Natural Gas	25
Streets/Stormwater	26-27
Community Services	28-33
Finance Department	34
Parks & Recreation	35-47
Tiger Point Golf Club	48

Welcome from the City Manager



Dear Mayor and Council,

In September, City Staff finalized the FY17 Budget, completed employee evaluations, and set benchmarks for next year.

Fiscal Year 2018 looks to be a strong year for economic development as well as capital projects. We expect numerous ground breakings, including a Dairy Queen, The Arbors Assisted Living Facility, an extended stay hotel, the demolition of the old fire station, to make way for the PD Annex, as well as our recreation enhancements.

Here's a few highlights of our progress!

- Early September started with a serious threat from Hurricane Irma.
- Afterschool program began STEAM program integration.
- Staff reviewed development of Dairy Queen.
- Kick-off of US 98/399 Landscape Enhancement Project.
- Finalized the FY 17 Budget

Sincerely,

Samantha Abell
City Manager

Administration



Assistant to the City Manager:

PUBLIC INFORMATION/COMMUNITY OUTREACH

- Prepared 4 press releases to media including assistance with communication Hurricane Irma preparation.
- **300** Followers on Twitter, **1,204** Followers on Facebook (1,116 “Likes”)
- Handled 7 phone inquiries from media.

RISK CONTROL/SAFETY & INSURANCE

- Coordinated a Safety Committee Meeting for 9/7/2017 and discussed standard Personal Protective Equipment with committee. Instituted an audit of equipment for departments.

ADMINISTRATION

- Filed the 3rd Quarter TDT Fund Expense Report with Santa Rosa County.
- Participated with City Manager Abell in a meeting with Ryan Francis and Steven Riggs to discuss potential Triumph fund projects.
- Assisted with interviews for the Director of Finance position with City Manager Abell.
- Drafted the RFQ for the Police Department renovation with Chief Richard Hawthorne.
- Assisted with the 399 Median Enhancement Landscape construction kick off meeting.
- Assisted with finalizing the sale of surplus property at 417 Fairpoint and worked with City Attorney to communicate agreement modifications.
- Coordinated a meeting for the cutting of AT&T Fiber associated with Pensacola Bay Bridge construction with the Gulf Breeze Police Department.

City Clerks



September Highlights:

- Five City Council and/or committee meetings were held in September 2017;
- Assisted Special Consultant to City Manager with responding to inquiries regarding the Gulf Breeze Citizens' Academy;
- Processed various legal invoices for payment;
- Processing quarterly random drug tests; Pre-employment testing and Pre-employment fit for duty testing;
- Received and reviewed Finance Director applications and resumes;
- Meeting and phone calls regarding council chamber upgrades and chair replacement;
- Assisted with and coordinated Interfaith Disaster Resources meeting and attended numerous weather briefs in preparation of the possible threat of Hurricane Irma;
- Attend a Truth in Millage (TRIM) webinar;
- Met with City Attorney and Secretary to the Board of Adjustment to discuss the format of BOA minutes;
- Coordinate meetings for all Department Directors to receive their annual evaluations;
- Coordinated and noticed the Gulf Breeze Police Pension Board of Trustees quarterly meeting;
- Developed a list of reoccurring events and meetings to be incorporated into an annual internal calendar for staff use;
- Attend iCompass training sessions and began working with the agenda software alongside with iCompass representatives.

Statistics/Performance Data:

- 6 meetings (City Council, Stormwater Capital Improvement workshop, Board of Adjustment, Architectural Review Board)
- 2 Request for Proposal/Bid/Qualifications bid openings:
 - #11 Tiger Point West Course Drainage Project; Sewer Cleaning and Video Inspection
- 9 Public Records Requests

- 17 inquiries from City website
- 1 Notary Public services (offered free to residents)

Human Resources:

- Working with the Florida League of Cities on active open workers compensation cases. This includes phone and email correspondence with supervisors, payroll, and benefits specialist with the FLC.
- 6 new hires processed (1 full-time; 1 part-time; 4 temps)
- 1 terminations processed (temp)
- 1 Workers Compensation cases in August
- Drug Testing: (1 pre-employment - 1-full time; 1 post-accident)

Strategic Priorities Update:

Implementation of meeting/agenda management software. (Update: Due to budget preparation, the hard launch date has been moved to January 1, 2018. We continue to train with iCompass to sure a timely launch.) The City Clerks' office received Council approval for and purchased an agenda management software program from iCompass. This software will allow for the following (1) creation of meeting schedules, agendas, minutes, voting, and attendance records more efficiently; (2) provide a link from the City's website to the agenda/minute portal; and (3) provide for online access to historical and archived records for public and/or staff use. We are on schedule for a soft launch in July and a hard launch during the second set of meetings in August.

Completion of City Hall Renovation. (Staff has engaged a volunteer to assist with replacement of the council chairs, mayoral picture display, valances for the Council Chambers and several other projects in City Hall. We hope to bring a design board to the Council soon with chose options.) In the summer of 2014, the City Council approved the expenditure of \$50,000 for renovations to the interior of City Hall. Although a majority of the renovations are complete, there are a couple items needed to finish the project: purchase of 50 chairs for the Council Chambers and updating of the mayoral pictures within a display design. Recently added to the scope of renovation is updating the kitchen and possible redesign of the Administrative offices.

Create a City Clerks page on the City's website. The City Clerks' office has created a draft of the "City Clerks" page within the City's website. Once the page has been finalized, the page will go live. Included on the page is a link to make a public records request. This page will allow citizens to submit a public records request electronically. The requestor will receive an automatic response acknowledging receipt of the request. The request will go directly to one email that both City Clerks receive (CityClerks@gulfbreeze.fl.gov). The purpose of the City Clerks' page is to streamline and prioritize requests as they are received. In addition, this page will provide quick links to our minutes, agendas, code of ordinances, and related websites. The City Clerks' office would not refuse to fulfill any request should the person choose not to use the webpage portal.

(There are no updates on the below item.)

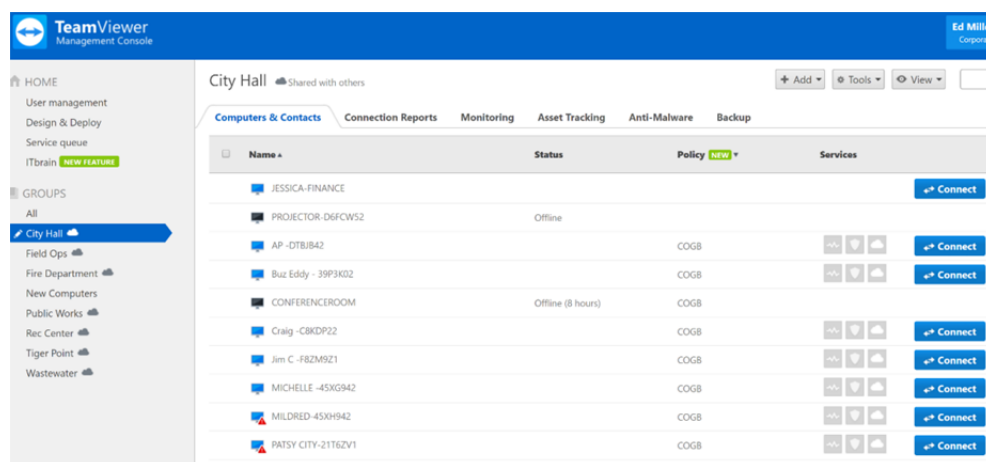
Development of a Public Records Management Program/Policy and the destruction of documentation pursuant to Florida's records retention schedules. The City Clerks' office has not destroyed public records/documentation since 2006. There are a vast number of public records that can now be destroyed. There is a need to properly document and dispose of records that have met their retention requirements according to the State of Florida records retention schedule. In addition, the City Clerks' office would like to develop a public records management program/policy. This program allow for the efficient, effective, and economical management of the City's public records. A records management program/policy will benefit the City by lowering the risk of litigation, the timely retrieval of records, ensuring compliance, and a better knowledge of the records we have.



Information Technology

TeamViewer User Response

- ❖ TeamViewer software has increased business continuity by allowing staff and IT Department to instantly connect to network devices anytime, from anywhere.
- ❖ TeamViewer comes with conference networking which will allow up to 25 participants.
- ❖ Staff have responded positively by saying it is much faster than VPN.



IT Webinars

- ❖ IT department reached out to various cyber companies to stay abreast of current technology trends via webinars.
- ❖ Companies interacted with: Alert Media, CRC Data Technologies, Civic Plus.

New Network Management from AT&T to Harris Corp for DMS

- ❖ DMS infrastructure management will be taken over by Harris from AT&T for voice and internet sometime in 2018. Projected Winter / Spring 2018 implementation.
- ❖ We will be getting new equipment leased routers. We currently lease from AT&T.
- ❖ Bandwidth is expected to increase. In some cases we can double our bandwidth for very minimal cost.
- ❖ Harris will be using Southern Light's fiber network to deliver services to panhandle DMS customers.



Police Department

Administration

The Police Administration consists of the Chief of Police, Deputy Chief, Administrative Assistant, Records Clerk, Part time Red Light Camera Clerk and I.T.

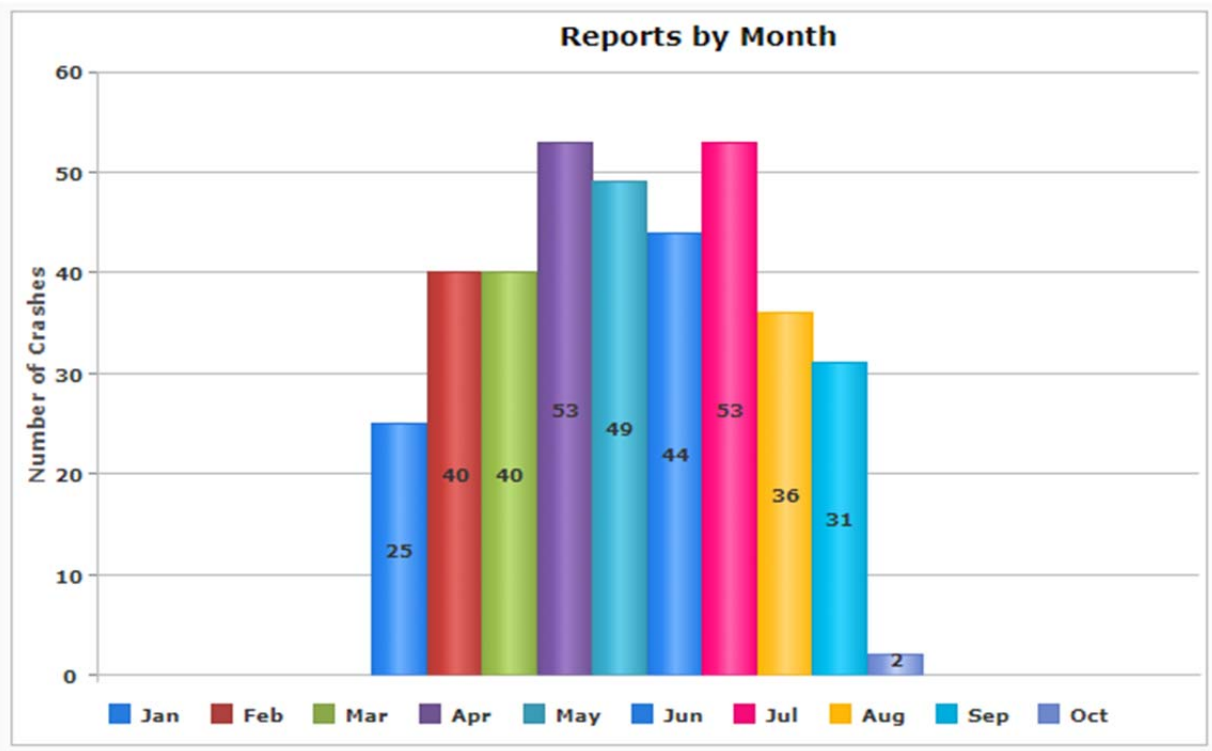
- Nine welcome letters were handed out to new residents by officers
- 24 contacts with Records Clerk that individuals paid for fingerprints, reports etc. (does not include phone calls)
- 278 Red Light Camera contacts made in regards to payments (either mailed in, in person or by phone), this does not include phone calls regarding questions about a Red Light Camera Ticket.
- 724 contacts with individuals at the front window or phone calls needing assistance.

Uniform Patrol

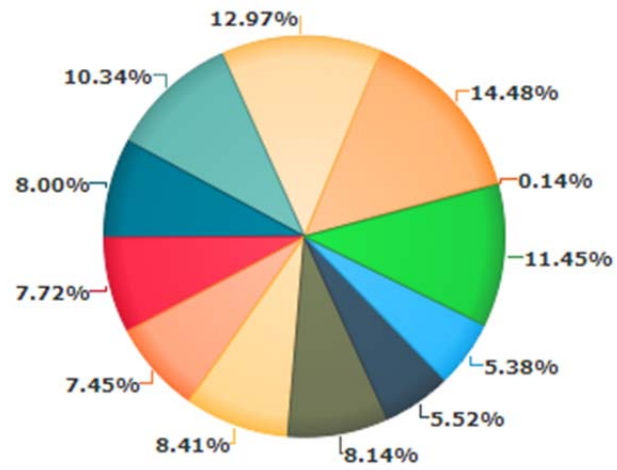
The Patrol Division is divided into four 12 hour shifts. There are currently 3 Sergeants assigned to Patrol and 8 full time Patrol officers. The Patrol Unit is supplemented by 5 part time officers.

	Days Worked	Reports	Crashes	Traffic Stops	Citations	Arrests	Warrant Affidavit
Total	30	58	30	615	420	26	4
Average Day		2.5	1.3	26.7	18.3	1.1	.2

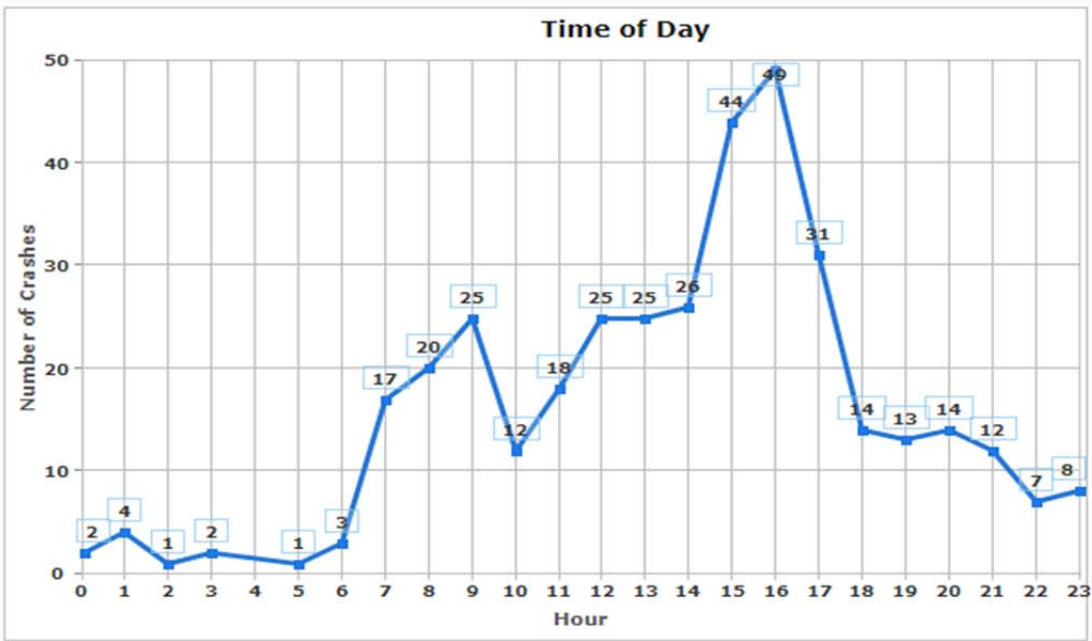
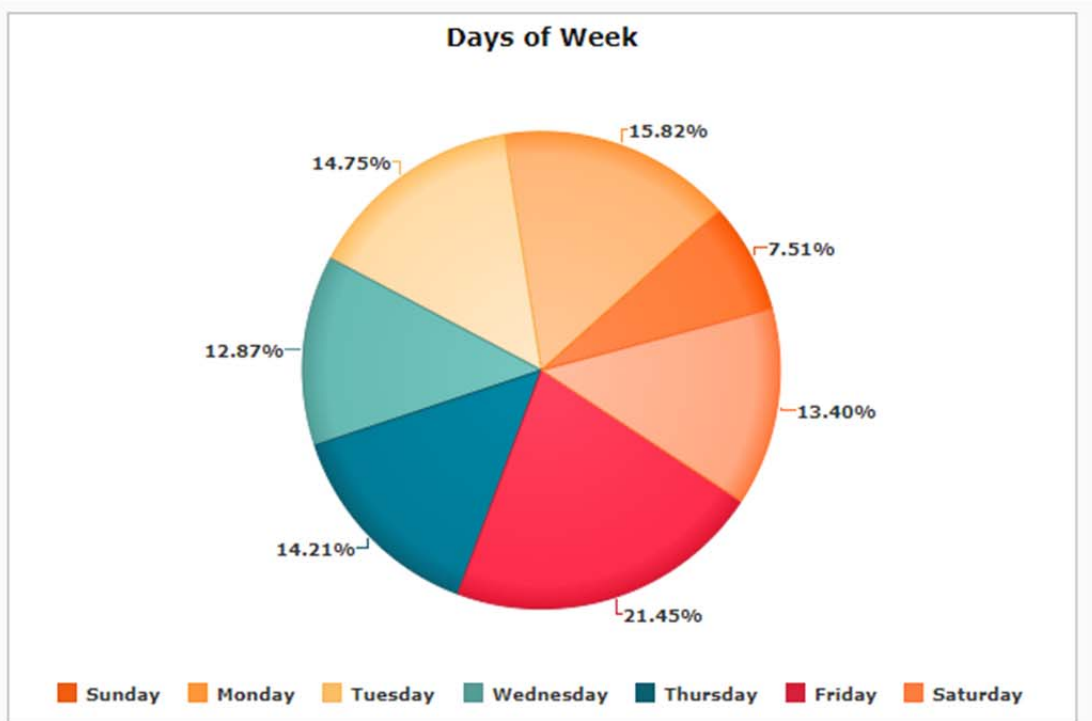




Age of Driver



14 and Younger 15 - 19 20 - 24 25 - 29 30 - 34 35 - 39 40 - 44
45 - 49 50 - 54 55 - 59 60 - 64 65+



Criminal Investigation Unit

There are currently 2 Investigators and 1 Sergeant assigned to the criminal investigations unit. One investigator is assigned to the DEA and is working in their HIDTA unit.

During the month of September 2017, the Investigation's Division has participated in 1 ICAC search warrant, 1 FBI search warrant and covertly placed 2 cameras within the city for surveillance.

The Investigation's Division currently has 11 open cases it is actively working.

The investigators have potential identified the bank robbers. Also, investigators have identified and placed active arrest warrants for the ACE Hardware fraud suspects. These fraud complaints spanned the entire Gulf Coast. They are currently working on resolving the Hit and Run accident from the Pensacola Bay Bridge.

Our narcotics officer participated in 1 Federal search warrant in Pensacola based on prior controlled purchases, resulting in the seizure of small amounts of methamphetamine, heroin, cocaine and one state arrest. Assisted Okaloosa County with a search warrant resulting in 3 arrests and the seizure of over 65 grams of Meth/Ice that stemmed from HIDTA investigation. Assisted in a FDLE operation and arrested 3 individuals on state warrants reference Racketeering and Conspiracy to import controlled substances.

Our Investigations Division processed into our evidence vault 280 pieces of evidence this month.

Communications Center

The Communications Division of the Gulf Breeze Police Department receives calls for service via 3 incoming phone lines and 2 incoming 911 lines. We also monitor and dispatch over the radio for the Gulf Breeze Police Department, Gulf Breeze Fire Rescue, and the National Park Service Law Enforcement Rangers. In addition, we handle after-hours calls for Gulf Breeze Public Works, South Santa Rosa Utility Service, and the Florida sections of the Gulf Islands National Seashore, National Park (Perdido Key, Fort Pickens, Santa Rosa, and Naval Live Oaks).

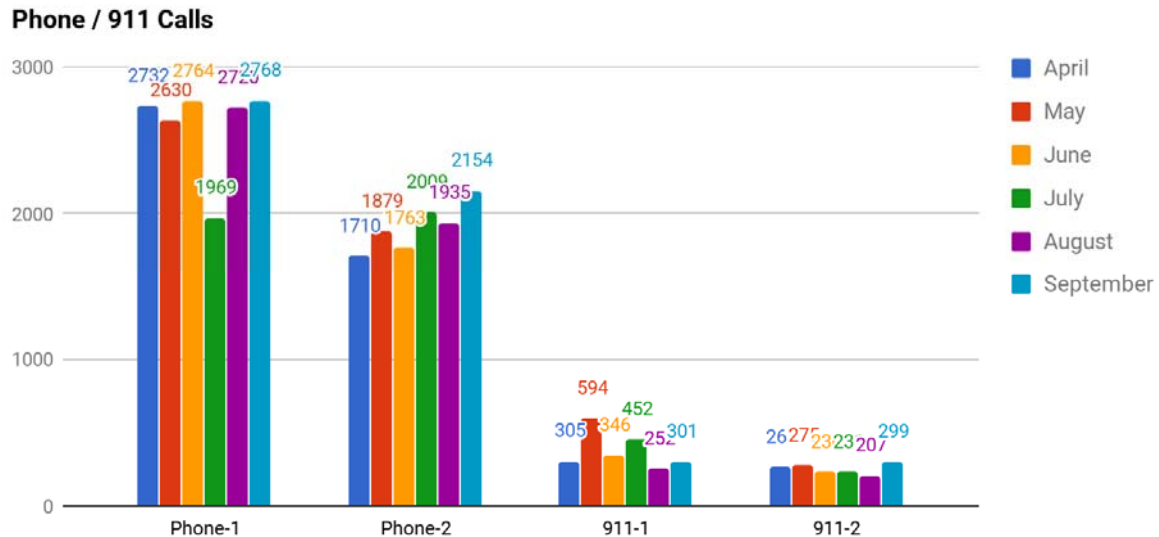
In addition to the incoming phone calls, and radio traffic, Dispatchers also make outgoing phone calls to surrounding agencies and jurisdictions to initiate / coordinate out of area response for additional Law Enforcement or Fire / Rescue needs.

Communications Division is staffed by four Full-Time Dispatchers (which includes a Lead Dispatcher) and 7 Part-Time Dispatchers. Two of the dispatchers are currently in training. There are Two Dispatchers scheduled during the day time, Monday - Friday, and every Evening Shift (2pm - 10pm). All other shifts (Day Shifts on Saturday and Sunday, and Every Midnight Shift) is covered by one Dispatcher.

July Nixle: 14,509 subscribers. 339 increase from August. 92 Messages sent.

Phone / 911 Calls

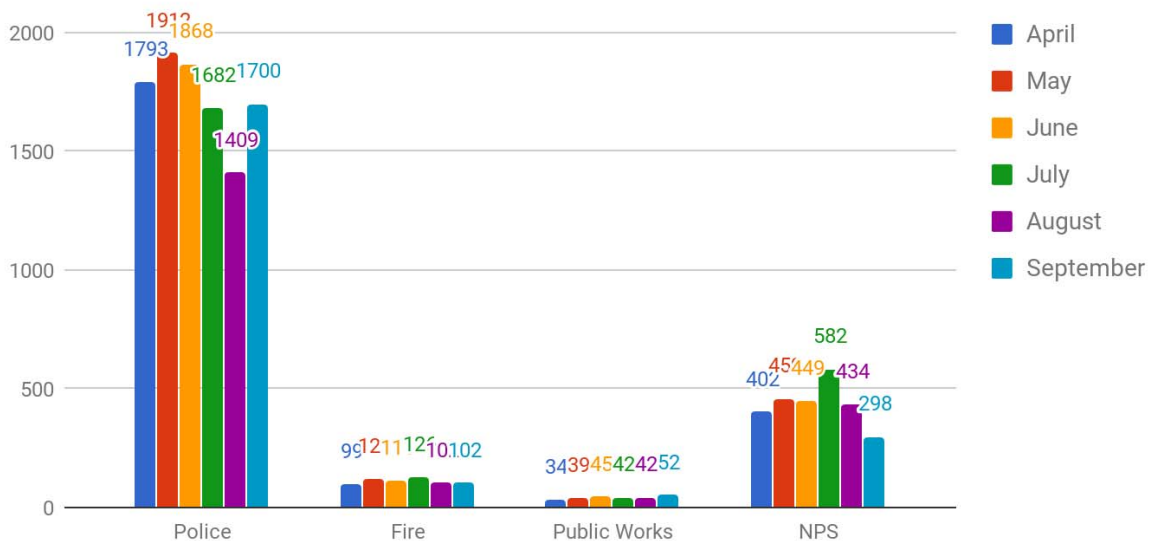
During the month of September, 2017, Communications Division recorded a total of 5522 total phone calls via normal phone lines, and the 911 lines (7.98% increase from last month).



Computer Aided Dispatch

Gulf Breeze Communications utilizes a Computer Aided Dispatch tool to track Calls Created by either incoming phone calls from complainants, or self-generated activity by Police or Fire units. During the month of September, 2017, there were a total of 2152 calls generated (8.3% increase from last month).

CAD Calls Created



Significant Events

There were a number of significant events that demanded heightened attention, and / or extra performance from the Communications Division during September, 2017. These events are significant because of the attention needed from Dispatch either because of their life-threatening nature, or because of the multiple simultaneous actions being conducted by Dispatch:

- Received a 911 call concerning a subject in Cardiac Arrest, while simultaneously, there were 2 officers on traffic stops. One traffic stop had a subject with an arrest warrant, the other had out of state driver's license with confusing status. Both traffic stops needed attention from Dispatch while the Cardiac Arrest / Fire Department being dispatched.
- Armed Bank Robbery occurred in Gulf Breeze. Dispatchers coordinated several officers from Gulf Breeze, while also giving BOLO's to surrounding agencies, and then contacted other state and federal agencies for assistance.
- Armed disturbance / road rage incident where suspect in a vehicle pointed a firearm at a victim in another vehicle. Dispatcher was on 911 with the victim while they were both Southbound on the Pensacola Bay Bridge, still in contact with each other. While Dispatch was updating Gulf Breeze officers on vehicle locations / descriptions and preparing the talk group for a Felony Stop, an NPS Ranger had to call out on a traffic stop on another talk group. Dispatch attention was divided between 2 talkgroups / agencies during this potentially very dangerous situation.

VIPS Activity Report

AUGUST 2017

Day	Date	VIPS	Miles Driven	Citizen Assist	Warnings	Hours
Thur	09-07	Jerry LaPier/Mike Romeo	31	0	0	4
Fri	09-08	Roger Jones/Mike Romeo	51	0	0	6
Mon	09-11	Phil Kiklis/Tom Sembrot	58	0	1	5
Thur	09-14	Jim Flowers/Joe Wuest	59	0	0	7
Fri	09-15	Roger Jones/Mike Romeo	48	0	0	6
Mon	09-18	Phil Kiklis/Tom Sembrot	48	0	0	5
Thur.	09-21	Jim Flowers/Joe Wuest	37	0	0	6
Thur	09-21	Jerry LaPier/Mike Romeo	21	0	0	3
Fri	09-22	Roger Jones/Mike Romeo	65	0	0	6
Mon	09-25	Don Shopmyer	0	VIP	Admin	4
Mon	09-25	Phil Kiklis/Tom Sembrot	61	0	1	5
Thur	09-28	Jim Flowers/Joe Wuest	56	0	0	7
Thur	09-28	Jerry LaPier/Mike Romeo	22	0	0	4
Fri	09-29	Roger Jones/Mike Romeo	48	0	0	6
Totals:			Notes:			
Number of Volunteers: 15			Patrol Admin SD			
Miles Driven: 547						
Citizen Assists: 0						
Warnings Mailed: 2						
Total Hours 74						
Total Days: 11						

Gulf Breeze Fire-Rescue



September 2017 Incidents

Fire	1	Average Incident Response Time – 00:03:17
Rescue and EMS	72	Average Turnout Per Incident - 6
Hazardous Condition	6	Station Manning – 890 man hours
Service Call	5	Busiest Alarm Hour – Tie– 16:00 & 17:00 (10 ea)
False Call	4	Busiest Day of Week – Friday (19 Calls)
<u>Good Intent</u>	<u>14</u>	
TOTAL	102	

Noteworthy Incidents



09/05/17 **MEDICAL** – Squad 33 responded to a cardiac arrest. GBFR and GBPD provided CPR and delivered two shocks with an AED prior to the arrival of EMS. Two firefighters assisted EMS with patient care by riding in the back of the ambulance to the hospital.



09/08/17 **HAZMAT** – Engine 33 responded to an inside natural gas leak at the Gulf Breeze Recovery Center. Staff members had evacuated the facility prior to arrival. GBFR assisted Public Services with locating the leak.



09/12/17 **MEDICAL** – Assisted Gulf Breeze Hospital Emergency Room staff with a bariatric patient. GBFR personnel assisted extricating the patient from his son's vehicle.



09/25/17

SEARCH & RESCUE – Boat 33 responded to a swimmer in distress 200 yards off of the swimming pier at Shoreline Park South. A male subject was attempting to rescue his dog and was unable to swim back to shore. Boat 33 removed the subject from the water and the dog swam back to shore.

Training

9/5/17 First Responder (17 people present)
9/12/17 First Responder (12 people present)
9/12/17 Maintenance (10 people present)
9/19/17 First Responder (15 people present)
9/26/17 First Responder (9 people present)
9/26/17 Maintenance (6 people present)

Fire Hydrant Maintenance Program

- 13 dead end hydrants flushed
- 15 hydrants painted
- 1 hydrant repaired
- 9 out of date hydrants have been replaced by Public Services. These new hydrants will allow us to use our large diameter hose versus small diameter hose.
- 2 hydrants remain out of service and the parts are on order.

Meetings

GBFD, GBPS, Baybridge Office, and Baybridge Condo's Association met to discuss water main problems. The main is privately owned and currently is only getting water from one direction due to a faulty valve. Staff urged Baybridge representatives that this problem needs to be fixed rapidly. Under the current condition the maximum hydrant flow is approximately 400 GPM and is inadequate for fire protection.

Vehicle Maintenance

Engine 33

- Staff found a minor power steering leak and a minor oil leak. Both items fixed by staff.

Ladder 33

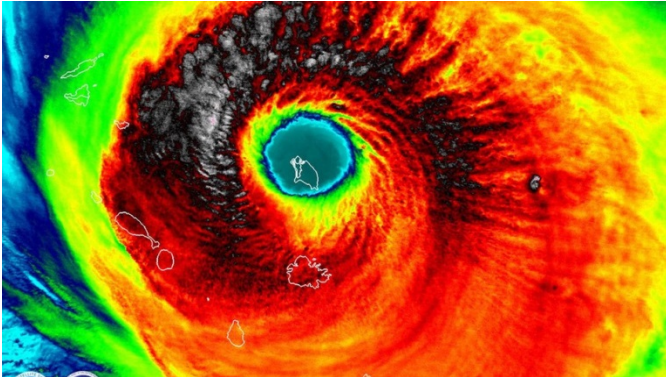
- Added 12 gallons of new hydraulic fluid for aerial control unit. Aerial cleaned and lubed by staff.

Boat 33

- One of three batteries tested bad and was replaced by staff.
- The starboard engine would not go into gear properly. The vessel was sent to Coastal Marine for repair. The throttle link was adjusted and a temporary repair was made. The parts for a permanent repair are on order.

Miscellaneous

Staff spent a total of six hours prepping apparatus, station and personnel for Hurricane Irma.





Water & Sewer / South Santa Rosa Utility System -Public Services

September Highlights: Staff activated the elevated reclaimed tank and it is now operational. Staff began installing smart points to the reclaimed system meters which will allow for automated monthly readings via the Flexnet system. A recruitment campaign for Utility Service Worker Trainees utilizing Indeed.com resulted in the hiring of several candidates. These candidates are in the process of being trained to become full time Utility Service Worker I employees. A total of 0.83 inches of rain fell in September.

Wastewater Treatment Facility: Ben Watts was promoted to the position of WWTF Supervisor, a vacancy that resulted from Jason Randell's promotion to Utility Manager. Ben began working with the City in 2007 in the sewer & water department, then transferred to the WWTF in 2009 where he became a level B licensed treatment plant operator. The application for WWTF FDEP permit renewal was completed in September with the permit projected to be issued in November.

Water Distribution & Sewer Collection: All of the lead & copper sampling was completed in September and there were no deficiencies. Two valves were installed at the water main near the Pensacola Bay Bridge which will be used to isolate a section of main to be relocated for the new bridge construction. A new power pole and panel box was installed at the Gondelier & Venetian lift station, and the second new pump was installed. New soft starts were installed at the Florida Ave lift station. Staff performed routine maintenance activities at lift stations and facilities.

Operator Certifications: Cody Foster, Dillon Tyree, Will Berkley and Steve Mowery are working on their Water Distribution III coursework and Jeremy Norris is working on his Water Plant Operator Certification course.

Statistics/Performance Data:

Potable Water Pumped:	55.318 million gallons
City	30.482 million gallons
SSRUS	24.836 million gallons
Water Main/Service Repairs:	
City:	10
SSRUS:	10
Work Orders	
Total Generated/Completed:	161/169
City Generated/Completed:	51/53
SSRUS Generated/Complete:	110/166
Wastewater Treated:	46.258 million gallons
Taps:	
City Water / Sewer:	0/2
SSRUS Water/ Sewer:	1/3
Locates Completed:	
City:	49
SSRUS:	336
Disconnects:	
City:	30
SSRUS:	109
After Hour Calls:	22

Strategic Priorities Update:

1. Operator Training Program: Staff has begun preliminary discussion to create a formal operator training program to promote employees to obtain licenses required for the water and sewer systems, as well as incentive programs for retention. Completion expected in November of 2017
2. Reclaimed Irrigation Supply Plan: Staff is developing a reclaimed master plan of future reclaimed irrigation in conjunction with potential new developments. Completion expected in October of 2017.

Ten-Year Capital Improvement Plan Update:

The following items are in progress or have been completed in fiscal year 2017:

	Allocated Funds	Complete
Fire Hydrant Upgrades	\$100,000	70%
Water Main Upgrades	\$125,000	0%
Water/Sewer Machinery & Equipment	\$145,000	75%
Sewer Main Rehabilitation	\$150,000	5%
Lift Station Rehabilitation	\$230,000	100%
Oak Street Forcemain	\$210,000	0%
Reuse Elevated Tank	\$1,183,000	100%
WWTF Equipment	\$52,000	100%



Natural Gas – Public Services

September Highlights: Routine monthly reports of charts stations and odorant reports were completed. The department has completed the annual residential leak and atmospheric corrosion survey. Staff also continued residential backflow inspections within the City limits and assisted in backflow testing throughout the system. Employees conducted the annual year-end inventory. Repairs were completed to the Montrose rectifier after damage from contractors.

Statistics/Performance Data:

Locates Received/Performed	385
Service Orders	349
After Hour Calls	13
Natural Gas Customers Services	15
Main Extensions	2

Strategic Priorities Update:

- 1. Supply Master Plan:** Staff will review current purchase agreements and suppliers as well as develop any opportunity to purchase all or a percentage of gas supply at a lower cost (Henry Hub versus WCOG). The first formal draft is expected December 2017, however, this will be reviewed annually after this point.

Ten-Year Capital Improvement Plan Update:

The following items are in progress or have been completed in fiscal year 2017:

	Allocated	Complete
Machinery & Equipment	\$27,000	71% Complete
Vehicle Purchase	\$35,000	100%
Building Repairs	\$30,000	90%
CNG Fueling Expansion	\$60,000	2%
Sabine Crossing	\$70,000	15%



Streets/Stormwater -Public Services

September Highlights: Staff and inmate crew completed the routine activities of drainage and pump station inspections, roadway and right of way maintenance. Inmates continued on tree trimming throughout the City along with patching pot holes. City staff assisted in mowing while the inmate crew was out for training the week of the 25th. Hurricane Irma required additional storm drain inspections and equipment preparation.

Statistics/Performance Data:

Streets

Signs Replaced/Installed	0
Sidewalk Repaired/Replaced (feet)	5'
Inmate Hours	70

Stormwater

Rainfall for the month (inches)	.69
Pump station kwh	2020
Basins Cleaned	0
Pipe Inspected	0

NPDES Permit Activities

Private Drainage System Inspections	0
Construction Site Inspections	4
Educational Outreach Activities	0
Illicit Discharge Inspections	0

Strategic Priorities Update:

1. **Signage Evaluation/replacement Program:** Staff has developed a 5 year plan for evaluating and replacing the street signage in the City.
2. **Stormwater System Video Inspection:** Staff is developing a program to inspect with a video record all stormwater pipes in the City every 5 years. The program will be bid in 2018 with work to begin in F/Y 2019.

Ten-Year Capital Improvement Plan Update:

The following items are in progress or have been completed in fiscal year 2017:

	Allocated	Complete
2017 Resurfacing	\$496,393	99%
Bear Drive Drainage	\$320,000	0%

Community Services



NEW PERMITS

ADDITION	2
BEVERAGE CERTIFICATE	1
BOA SUBMITTAL	1
DEMOLITION	2
DRB SUBMITTAL	1
FENCE	6
NEW SFR	2
PORTABLE STORAGE UNIT	2
PZ VERIFICATION	4
SIGN	1
TREE REMOVAL	8
TOTAL	30

NEW CODE ENFORCEMENT CASES

ABANDONED PROPERTY	1
ABANDONED VEHICLE	1
DUMPSTER IN STREET	1
INOPERABLE VEHICLE	1
PARKING PROHIBITED	5
PERMIT REQUIRED	3
PORTABLE STORAGE UNIT	2
PROHIBITED SIGN	1
PUBLIC NUISANCES	15
UNAUTHORIZED TREE REMOVAL	1
WEEDS AND GRASSES	2
ZONING VIOLATION	1
TOTAL	34

PERMIT INSPECTIONS

PERMITS WORKED	161
SITE INSPECTIONS	131
FAILED INSPECTIONS	0
PERMITS CLOSED (FINALED)	73
PERMITS EXPIRED	3

TRANSFER STATION

CUSTOMERS	478
DEBRIS VOLUME	760 CY
SCRAP METAL VOLUME	8 CY
VEGETATIVE DEBRIS VOLUME	65 CY
APPLIANCES	17
SCRAP TRAILER REVENUE	\$372
TOTAL REVENUE	\$9,284

BUSINESS TAX RECEIPTS

NEW

Gulf Beach Massage -	913 Gulf Breeze Pkwy #11	\$50.00
One Step Counseling-	913 Gulf Breeze Pkwy #26B	\$50.00
TOTAL		\$100.00

RENEWALS**231****REVENUE****\$21,251.60****FY17 TOTALS****TOTAL BUSINESS TAX RECEIPTS ISSUED 661 (724 FY16)****TOTAL BUSINESS TAX RECEIPT REVENUE FOR FY 17 \$58,662.69 (56,975.09 FY16)*******NOTE*******2018 NOTICES WERE MAILED OUT IN JULY AND ARE DUE BY SEPTEMBER 30, 2017.****DEVELOPMENT ACTIVITY**

The DRB reviewed and approved three cases at their September 5, 2017 meeting. The cases were as follows:

- BOARDWALK AND DOCK W/ A COVERED LIFT- LEVEL II
113 CHANTECLAIRE CIRCLE
- DOCK- LEVEL II
104 HIGHPOINT DRIVE
- SEAWALL- LEVEL III
409 MONTROSE BLVD

One DRB project was received and processed for the October 2017 agenda. The project entails the construction of a Dairy Queen restaurant at 20 Daniel Drive.

The ARB reviewed and approved the architectural plans for a Dairy Queen restaurant located at 20 Daniel Drive.



The BOA heard one case at their September 26, 2017 meeting. The case involved a request to construct a pier that would exceed the maximum pier length limit at 14 Highpoint Drive. The BOA denied the request.

One BOA case was submitted for the October 24, 2017 meeting. Staff is reviewing and processing the request.

CRA ACTIVITY

The Neighborhood Services Coordinator made travel and training arrangements associated with the Florida Redevelopment Associations Annual Conference and a Redevelopment 101 class.

The Neighborhood Services Coordinator worked with Dewberry and Baskerville-Donovan to develop a scope of work and task order associated with underground utilities on Hwy 98.

Staff began to develop the Daniel and Joachim Streetscape Concept Plan.



SPECIAL PROJECTS:

98/399 LANDSCAPING PROJECT

- Awarded project to East Bay Landscaping.
- Finalized the City construction contract and due diligence items.
- Completed the pre-construction meeting with WAS and East Bay Landscaping.
- Worked with WAS and East Bay to finalize the construction plans and address a change order request associated with irrigation controls.

MULTI-USE PATH

- Began to address due diligence items for the City to become ADA and Title 6 Compliant.
- Worked with City Manager's staff and Dewberry to develop a scope and task order for completing an ADA self-assessment and transition plan required for LAP certification.

MISCELLANEOUS:

Staff prepared for a potential strike by Hurricane Irma by purchasing water and other supplies for use by the City.

Director and staff participated State and County teleconferences / webinars in relation to Hurricane Irma.

Staff coordinated and attended an IDR meeting on September 6th.

The Director and CEO / Safety Inspector Kasper coordinated and attended a meeting with Public Services and representatives from the Baybridge Condominium Association about the failing privately own fire main.

Staff continues to work with Public Services to address roads that have low trees growing into the rights-of-way.

The Director met with a newly appointed Verizon Wireless Government Account Manager.

The Director conducted annual employee evaluations with all department staff.



Finance Department

Department: Internal Services, Utility Billing, Accounting, Finance.

Note: Bills are typically calculated for Cycle 1 on the last working day of each month to send to the printer on the first working day of the next month. Per auditor direction, staff did not calculate bills for Cycle 1 until October 2, 2017. This explains the billing calculation change and the two dates expressed below.

Utility Bills Outstanding - 9/30/2017

	Current	0-30	30-60	60-90	90-180	>180	Total
Active	\$243,090	\$47,951	\$7,182	\$925	\$1,094	\$1,202	\$301,450
Inactive	\$4,361	\$4,765	\$5,216	\$4,476	\$7,556	\$121,873	\$148,246
Total	\$247,451	\$52,716	\$12,397	\$5,402	\$8,650	\$123,075	\$449,696

Utility Bills Outstanding - 10/2/2017 - after billing Cycle 1 bills

	Current	0-30	30-60	60-90	90-180	>180	Total
Active	\$604,290	\$54,106	\$7,142	\$1,140	\$1,094	\$1,202	\$668,974
Inactive	\$6,792	\$4,241	\$5,267	\$4,481	\$75,694	\$121,941	\$150,292
Total	\$610,713	\$57,439	\$13,410	\$5,086	\$7,403	\$119,853	\$813,903

Calls handled 2030 (Prior month was 2502)
 Customers at window 737
 Work Orders generated 758

456 Customers at risk of cutoff on prior Friday for late payments
 453 Customers contacted/alerted by phone, text or voicemail
 137 Customers actually subject to cutoff



Parks and Recreation

September Highlights: Hurricane Irma caused a lot of havoc across Florida on September 7 – 12th. Governor Scott cancelled all schools on Friday, September 8 and Monday September 11. Gulf Breeze Recreation Staff stepped up to the plate and offered a FREE Day Camp for all school age children from Kindergarten to 8th grade. Over 156 kids participated in this fun filled camp that included games, art, music, movies and great outdoor fun. The Mayor and Council recognized the entire Parks & Recreation Staff for all their hard work and dedication with a proclamation for each employee that organized or worked camp.



CAMP IRMA FUN!!!!

Statistics/Performance Data:

After School Program: The After-School Program mission is to provide a comprehensive after-school program for middle school children in our community. This program meets Monday – Friday from 1:30 – 5:30 p.m. and is FREE of charge and is supervised by paid staff that offer a variety of activities in a safe and supervised atmosphere.

<u>Week</u>	<u>Date</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Total</u>
1	Sept 1					134	134
2	Sept 4 - 7	Labor Day	104	100	102	STORM	306
3	Sept. 11 - 15	STORM	97	145	111	166	519
4	Sept. 18 - 22	113	98	114	120	187	632
5	Sept 25 - 29	114	105	115	116	163	613
						TOTAL	2,204

***Men's Open Basketball (Morning 6:00 a.m. -7:30 a.m.)** This group is made up of men ages 18 and up that meet on Monday, Wednesday, Friday.

<u>Week</u>	<u>Dates</u>	<u>Monday</u>	<u>Wednesday</u>	<u>Friday</u>	<u>Total</u>
1	September 1			35	35
2	September 4-8	40	44	32	116
3	September 11- 15	22	25	38	85
4	September 18 – 22	30	25	40	95
5.	September 25 – 29	42	45	40	125
				TOTAL	456

***Senior Luncheon & Bingo:** This program meets the second Thursday of every month in the Clay Ford room 359 for Senior Citizens to eat a nice catered lunch and participate in a book swap and a few games of Bingo. The program is free of charge to all citizens 55 and over. The Total number of participants during the June Meeting was eighteen. **TOTAL: 18**

COMMUNITY CENTER PROGRAMS:

***Meetings:**

Group	Date	Room	Event/ Part #	Resident	Non Resident	Total
Will Do	9/6	Clay Ford	Meeting	3	9	12
Historical Society	9/12	Clay Ford	Board Meeting	12		12
Miracle League	9/11/17	Room 209	Meeting	5	11	16
Baybridge HOA	9/12/17	Clay Ford	Meeting	24		24
Senior Luncheon	9/14/17	Clay Ford	Bingo/Lunch	18		18
GBSA Board Meeting	9/18/2017	Clay Ford	Meeting	16		16
GB Will Do	9/21/17	Clay Ford	Meeting	3	9	12
GB Police Dept.	9/25/17	Room 101	Training	55		55
Historical Society	9/21/17	Clay Ford	General Meet	25`		25
GB Will Do	9/26/17	Clay Ford	Meeting	3	9	12
			TOTAL	164	38	202

***BRIDGE /LADIES BRIDGE:** (Morning 9:00 a.m. – 2:00 p.m.)The Bridge Program is offered in the Clay Ford Room every Monday, Wednesday and Friday. The Participants Are Charged \$1.00 per class.

Week	Date	Monday	Wednesday (Ladies)	Friday	Total	Revenues
1	September 1	0	0	28	28	\$ 28.00
2	September 4-7	12	0	24	36	\$ 36.00
3	September 11-15	8	8	24	40	\$ 40.00
4	September 18 -22	12	0	24	36	\$ 36.00
5	September 25 - 30	16	8	24	48	\$ 24.00
				TOTAL	188	\$ 164.00

Farmer's Market: The Gulf Breeze Farmer's Market continues to meet every Tuesday from 4:00 p.m. until DARK. The following is a weekly report of the number of Vendors and total Revenue collected with 20% of revenues going back to the City of Gulf Breeze at the end of the month:

Date	Vendors	Total Revenue @\$ 10.00	20%	TOTAL
September 5	11	11 x10=\$120.00	22.00	\$ 22.00
September 12	18	18 X 10 = \$ 180.00	36	\$ 36.00
September 19	15	15 x10= \$ 150.00	30	\$ 30.00

September 26	15	15 x10 = \$150.00	\$ 30.00	\$ 30.00
			TOTALS	\$ 118.00

***Vending Machine:** The Vending Machine is located in the main lobby and is stocked and operated by the Recreation Center Staff. All proceeds are collected and deposited once a week as a fund-raising effort for programs and supplies. **SEPTEMBER TOTAL: \$ 1,186.00**

***Adult Pickle Ball:** The Adult Pickle Ball League is designed for adults age 18 and over to enjoy three to four nights per week in a friendly match of pickle ball. This program meets on Saturday Evenings, Sunday Afternoon and Wednesday mornings: Participants can either pay \$75.00 per year or \$3.00 per class until they reach \$65.

	Dates	Wednesday	Saturdays	Sundays	TOTAL	Revenues
1	September 1	0	19 / \$ 12.00	21 / \$ 15.00	40	\$ 27.00
2	September 4-8	17 / \$ 6.00	15 / \$ 9.00	17 / \$ 12.00	49	\$ 27.00
3	September 11-17	15 / \$ 9.00	12 / \$ 12.00	15 / \$ 12.00	42	\$ 33.00
4	September 18 - 24	25 / \$ 30.00	10 / \$ 3.00	24 / \$ 36.00	59	\$ 69.00
5	September 25 – 29	27 / \$ 21.00	14 / \$ 9.00	18 / \$ 15.00	59	\$ 45.00
					TOTAL	\$ 201.00

***Open Gym (Sunday):** Open Gym is held every Sunday (When available) from 2:00 p.m. – 5:00 p. with a \$2.00 Non- Resident Fee. Individuals that come to play pick- up basketball games must be 16 years of age or older and present a valid picture I.D. and \$2.00 to participate.

Saturday/Sunday	Participation #	Revenue
September 2 & 3	27	\$ 10.00
September 9 & 10	44	0.00
September 16 & 17	14	0.00
September 23 & 24	14	0.00
September 29 & 30	49	\$ 10.00
TOTALS	99	\$ 20.00

***Jazzercise: (Meets 9 Times per week):** This group pays 20% of all participation fees to the center. The following is a class time schedule with numbers:

8:30 a.m.

8:00 a.m.

9:00 a.m.

6:00 p.m.

Sundays

4:30 p.m.

Date	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Sept 1					31	15	3	49
Sept 4-8	41	15	23	45	31	15	6	176
Sept 11-15	31	10	31	14	27	17	8	138
Sept 18 - 22	23	15	28	20	37	13	6	142
Sept 25 – 29	24	13	41	37	27	16	6	164
							Total	669
						Total	Revenue	\$ 343.40

*** Pilates: Instructor:** This is a 1 Hour Mat class that focuses on core strength, posture, flexibility and toning. Drop in rate is \$10.00 per class or \$50.00 per month. (8) classes. This class meets every Tuesday and Thursday from 8:00 a.m. – 9:00 a.m. in Room 209. Note: **Most participants will pay the 3-month package at \$120.00 for all 3 months.**

Week	Date	Tuesday	Thursday	Total Participation	Revenues
1	September 4-8	7	7	14	
2	September 11 – 15	9	7	16	
3	September 18 -22	11	7	18	
4	September 25 - 30	9	8	17	
			TOTALS	64	\$ 46.00

Kangoo Jumps: This class is designed to utilize specialized boots to incorporate fitness and enhance safe jogging, running, enhance heart health and reduce mental stress.

Week	Date	Tuesday	Thursday's	Total Participation	Revenues
1	September 4-8	2	0	2	
2	September 11 – 15	0	1	1	
3	September 18 - 22	0	0	0	
4	September 25 - 29	2	1	3	
			TOTALS	6	\$ 16.80

***Senior Fit (Meets T & Th 9:00 – 10:00 a.m.).** This class is specifically designed to meet the needs of senior adults, age 50 and older with an emphasis placed on stretching, low impact aerobics, muscle strengthening and toning with resistance.

Week	Date	Tuesday	Thursday	Total
1	September 4-8	23	21	44
2	September 11-15	20	24	44
3	September 18 - 22	20	18	38
4	September 25-29	18	21	39
			TOTALS	165

***4ShoreFit:** This is a four-week fitness boot camp using indoor and outdoor activities focusing on strength and conditioning.

Week	Date	Monday	Tuesday	Wednesday	Thursday	Friday	Total
1	Sept 1					0	0
2	Sept 4-8	13	40	32	23	0	108
3	Sept. 11-15	20	20	31	22	0	93
4	Sept. 18 - 22	35	33	27	12	0	107
5	Sept. 25 – 29	18	12	33	19	0	82
						TOTAL	390

***Zumba Gold:** (Meets M, W, F): This class is designed for senior citizens (55 Over) to participate in a fun and safe upbeat aerobics class.

Week	Dates	Monday	Wednesday	Friday	Total
1	September 1			18	18
2	September 4-8	22	3	16	41
3	September 11- 15	0	7	14	21
4	September 18 - 22	14	4	0	18
5	September 25-29	17	4	14	35
				Total Participation	133
				Total Revenue	\$ 125.00

COMMUNITY CENTER RENTALS:

Renter	Date	Room	Event	Resident	Non-Resident	Cost/Hr	Total
Life Church	Sept 4	Th, 209, B	Church	50	50	\$ 350.00	\$ 350.00
Cathy Breaux	Sept 5	Room 101	Life Advantage			\$1 50.00	\$ 50.00
Paula Brown	Sept 8	Room 101	Oct 7- Wedding			\$ 100.00	\$ 100.00
Life Church	Sept 10	Th, 209,	Church- held on 16th	50	50	\$ 350.00	\$ 350.00

		Gym B					
Life Vantage	Sept 10	Room 101	Sales Meeting			\$ 200	\$ 100.00
Arbors Home	Sept 14	Room 101	Sales Meeting	66		\$ 50.00/2	\$ 50.00
Arbors Home	Sept 14	Room 101	Sales Meeting on Oct 19 th Deposit & event	70		\$ 150.00	\$ 150.00
Katie Curtis	Sept 15	Theatre	Oct 21 Party	30		\$ 150.00	\$ 75.00
Soundside	Sept 15	ClayFord	Jan 13			\$ 175.00	\$ 175.00
Davenport	Sept 17	Gym	Volleyball Practice	20		\$ 25.00	\$ 25.00
Life Church	Sept 23	Rm 209, B	Church	50	50	\$ 350.00	\$ 350.00
Alexis	Sept 25	Gym A	Basketball	20		\$ 37.50	\$ 37.50
Dancingly	Sept 25	Theatre	Recital Event-Dec17			\$ 50/hr	\$ 300.00
Momentum	Sept 26	Room 101	Meeting			\$ 75.00	\$ 75.00
							\$ 2187.50

TENNIS LESSONS AND LEAGUES:

LESSONS:

15.00

Pro – Private Lesson.5 hour - \$ 27.50

Pro, Private Lesson 1 hour = \$ 55.00

Pro,Private Lesson 1.5 hour = \$ 82.50

Pros- ladies League Lesson 1 hour = \$ 110.00

Pro's Ladies League Lesson 1.5 hour = \$ 160.00

ADULT CLINICS: 1 hour 15 minutes = \$

KIDS CLINICS:

Team

*1 hour = \$ 15.00 per clinic or \$ 104.00 for 8 clinics.

1.5 hour = \$ 20.00 per clinic or \$ 144.00 for 8 clinics

LEAGUES: \$ 100.00 per Ladies League

QUADS:

Monday Mixed Quads = \$ 25.00 for 6 weeks

Ladies Quads= \$ 30.00 for 6 weeks

Men's Quads = \$ 30.00 for 6 weeks

Program	Revenue Total	10%	20%	100%	Total to City
Kids Clinic	\$ 2,090.00	\$ 209.00			\$ 209.00
Adult Clinics	\$ 405.00	\$ 40.50			\$ 40.50
Tennis Pro Lessons	\$ 5,551.50	\$ 555.15			\$ 555.15
Quads	\$ 890.00	\$ 89.00			\$ 89.00
Retail	\$ 154.00		\$ 12.16		\$ 12.16
Assist. Tennis Pro	\$ 2,007.50		\$ 401.50		\$ 401.50

Leagues	\$ 700.00				
RESERVATIONS	\$63.00				

First Annual Rally on Tennis Tournament: The 1st Annual Rally On Tennis Tournament was held on September 22 & 23 with 80 people participating in the mixed doubles event that was held Friday evening from 6:30 p.m. – 9:00 p.m. The Saturday Tournament had 100 people that participated in a full day of tennis tournament fun. The event also included live music, food, prizes and a silent auction which raised a generous amount of money to go to ***Childhood Cancer Research***. The Recreation Staff received a huge amount of praise and recognition for their hard work and support with this beneficial fund raiser. Cheryl Tan, the Tournament Director also donated **\$ 500.00** to the After- School Program as a way to show her appreciation for all the Recreation Center’s hard work and dedication.

Football Leagues: The 2017 GBSA Football League began on August 26, 2017 with the first of four home games that are begin at 8:00 a.m. and continue until 7:00 p.m. The following is a list of the Home Games and a list of all registered Football and Cheerleading Teams.

Gulf Breeze Teams	8	167
Milton Football Teams	4	98
NEP Football Teams	3	44
Salvation Army Teams	6	88
Navarre Football	4	38
Bellview Football	3	60
Perdido Key Teams	5	46

Cheerleading Teams:

TEAMS	Registered Participants
Gulf Breeze Cheerleaders	80
Milton Cheerleaders	66
NFP Cheerleaders	80
Salvation Army Cheerleaders	55

Navarre Cheerleaders	98
Bellview Cheerleaders	72
Perdido Key Cheerleaders	80
TOTALS	531

Soccer Leagues:

League	Teams	Registered Participants
U6	16	125
U8 Boys	10	82
U8 Girls	5	50
U10 Boys	5	55
U10 Girls	6	53
U12 Boys	5	62
U12 Girls	2	36
U15 Boys	1	23
U15 Girls	1	20
TOTALS	51	506

Girls Volleyball Leagues: The Girls Volleyball team began games on September 9, 2017

League	Teams	Registered Participants
11U	8	128
14 u	10	90
TOTALS	18	218

PARKS DIVISION:



***Boat Ramp:** The following is a detail report on all revenues collected during the month.

Date	Box	Daily Pass Resident	Daily Pass Non- Resident	Annual Pass Resident	Annual Pass Non Resident	Total
Sept 1	3	\$10.00	\$ 60.00			\$ 70.00
Sept 2	1		\$ 210			\$ 210.00
Sept 2	3	\$ 20.00	\$ 110.00		\$ 65.00	\$ 185.00
Sept 3	1	\$ 50.00	\$ 180.00			\$ 230.00
Sept 3	3		\$ 220.00			\$ 220.00
Sept 4	1	\$ 20.00	\$ 160.00			\$ 180.00
Sept 4	3	\$20.00	\$70.00		\$ 100.00	\$ 190.00
Sept 5	HP	\$ 107.00				\$ 107.00
Sept 9	1	\$10.00	\$ 20.00	\$ 50.00		\$ 80.00
Sept 9	3	\$ 30.00			\$ 75.00	\$ 105.00
Sept. 10	-	Bad	Weather	Bad	Weather	0
Sept 15	HP	\$ 85.00				\$ 85.00
Sept 16	1		\$ 70.00			\$ 70.00
Sept 16	3	\$ 30.00	\$ 60.00			\$ 90.00
Sept 17	1	\$ 50.00	\$ 60.00			\$ 110.00
Sept 17	3	\$10.00	\$ 110.00			\$ 120.00
Sept 22	0			\$ 25.00		\$ 25.00
Sept 23	1		\$ 100.00			\$ 100.00
Sept 23	3	\$ 70.00	\$ 90.00			\$ 160.00
Sept 24	1		\$ 20.00			\$ 20.00
Sept 24	3	0	0	0	0	0
Sept 25	HP	233.00				\$ 233.00
Sept 30	1	\$ 10.00	\$ 70.00			\$ 80.00
Sept 30	3	\$ 20.00	\$ 130.00			\$ 150.00
					TOTAL	\$ 2, 820.00

SHORELINE SOUTH – PICNIC GAZEBO

Rental Date	Event- Date	Event	Resident Fee	Non- Resident	Total
9/5/2017	10/29/2017	WEDDING RECEPTION	\$ 60.00		\$ 60.00
9/14/2017	10/29/2017	FAMILY REUNION		\$ 70.00	\$ 70.00
9/17/2017	9/17/17	Fisherman's Association	0	0	0
9/18/17	11/18/17	Wedding Reception		\$ 70.00	\$ 70.00
9/26/2017	10/28/2017	Bentley Memorial	\$ 60.00		\$ 60.00
				TOTAL	\$ 260.00

KIDS PARK RENTALS:

Rental Date	Event Date	Hrs	Event	Resident	Non-Resident	Total
9/6/2017	9/9/2017	2	BIRTHDAY PARTY	X		\$ 20.00
9/14/17	9/17/17	3	BIRTHDAY PARTY	X		\$ 30.00
9/22/17	10/22/17	3	BIRTHDAY PARTY		X	\$ 30.00
9/26/2017		2	BIRTHDAY PARTY		X	\$ 20.00
						\$ 100.00



STRATEGIC PRIORTIES UPDATE:

- ***Shoreline South Gazebo Rehabilitation Project:** The Pre – Bid meeting was held at Shoreline Park South on August 15, 2017 at 9:30 a.m. A total of six contractors were present to participate in an onsite tour of the gazebo's and receive a copy of the full bid proposal with diagrams and the opportunity to ask questions. The Bid Opening was held at City Hall on August 24, 2017. Ethridge Construction and Jay Miller Construction were the two contractors that submitted bids. On September 15, 2017, City Council agreed to award a contract for the Shoreline Park Gazebo Replacement Project to Etheridge Construction at their bid price of \$ 357,035.50.
- **Sunset Avenue Right of Way within Shoreline Park:** The Sunset Avenue Right of Way improvement project was started on September 1st and is anticipated to be completed by September 30, 2017. The following is an overview of improvement plan for the eastern

right of way within Shoreline Park to include grading, irrigation and installation of entipede sod, consistent with the turf used for the Shoreline Sunset right of for a total cost of \$ 8,000.00



Sunset Avenue Right of Way Project in progress. (2017)

- **Woodland Park – Deck and Pier Replacement:** The Parks & Recreation Staff are developing a request for proposal (RFP) for the FY- 2018 Woodland Park Project, which includes the demolition of the existing steps decking and pier and the installation of a new deck and pier with sidewalk and small parking area.



Woodland Park Pier (2017)

- **Batting Cages/Indoor Multisport complex Project:** The Council authorized a general fund expenditure of not to exceed \$ 30,000.00 to be combined with \$ 70,000 being provided by the Gulf Breeze Sports Association, for the construction of a 60'x80', fully enclosed multi-purpose sports practice facility, to be located on the existing practice field just north of the softball concession building. The proposal is currently being put together by Kathy Wortham and Mark Gipson.



Tiger Point Golf Club



SEPTEMBER REPORT

A Division of **TROON**®

Troon Rewards Sign Up/Players
for the Month/Free Rounds

53, 83, 0

Revenue

	Sep-17
Total Revenue	\$ 80,967.01
Golf	\$ 44,849.15
F&B	\$ 31,350.78
Retail	\$ 4,767.08

Green Fee Dollars Per Round \$ 20.12

Performance Factors:

1 tournament was held in September - the Dolphin Scramble. A surprise birthday party was held at the Club House on Sept 2nd. The Optimist Club held 1 breakfast meeting at the Club House.

Marketing Activity:

Attended the morning Gulf Breeze Chamber meeting. Great networking event. Promoted Tessa Wade to FOH Manager / Event Sales. Facebook usage ramped up with posts, likes and commenting on other facebook pages. Weekly emails sent out for Burger night, Friday night dinners and golf events.

Rounds

	Sep-17
Total Rounds	2,042
Member	756
Paid	1157
Comp	129

Weather Influence:

Warm temperatures throughout the month with only one small cool wave.

Memberships

	Sep-17
Total	110

Activity:

\$20,110.18 was collected this month in member payments.

Agronomic Conditions

Sprayed Primo fertilizer on the greens the first week of the month. Primo is a growth regulator that helps the roots while slowing the leaf blade growth. Precise was sprayed to help with Mole Crickets. Staff worked on numerous sprinkler heads over the course of the month. Irrigation repairs were done. #17 bunker was renovated.

Human Resource/ Safety News

NA