



Campaign Reporting Dates 2024-2025

General Election 11/5/2024

Primary Election 8/20/24

Primary Election Reports

<u>Period Covered</u>	<u>Report Code</u>	<u>Due Date</u>
6/29/24 – 7/12/24	P3	7/19/24
7/13/24 -7/19/24	P4	7/26/24
7/20/24 – 7/26/24	P5	8/02/24
7/27/24 – 8/02/24	P6	8/09/24
8/03/24 – 8/15/24	P7	8/16/24

General Election Reports

<u>Period Covered</u>	<u>Report Code</u>	<u>Due Date</u>
8/16/24 – 8/23/24	G1	8/30/24
8/24/24 – 9/06/24	G2	9/13/24
9/07/24 – 9/20/24	G3	9/27/24
9/21/24 – 10/04/24	G4	10/11/24
10/05/24 – 10/18/24	G5	10/25/24
10/25/24 – 10/31/24	G6	11/01/24

Termination Reports

<u>Period Covered</u>	<u>Report #</u>	<u>Due Date</u>
11/1/24 – 2/3/25	G-TR	2/3/25

All Campaign Treasurer's Reports are due by 5:00 p.m. on the due date or must be postmarked by midnight to avoid having a fine levied against the candidate.

The City Clerk is the official Filing Officer for the City of Gulf Breeze. Qualifying is handled through the City Clerk's Office at Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze, FL 32561. Qualifying is by appointment and can be made by contacting the City Clerk's office at 850-934-5115 or email to cityclerks@gulfbreezefl.gov

Reports, Certification, and Filing

F.S. 106.07 - Each campaign treasurer designated by a candidate or political committee pursuant to s. 106.021 shall file regular reports of all contributions received and all expenditures made by or on behalf of such candidate or political committee. Except for the third calendar quarter immediately preceding a general election, reports must be filed on the 10th day following the end of each calendar quarter from the time the campaign treasurer is appointed, except that if the 10th day following the end of a calendar quarter occurs on a Saturday, Sunday, or legal holiday, the report must be filed on the next following day that is not a Saturday, Sunday, or legal holiday. Quarterly reports must include all contributions received and expenditures made during the calendar quarter that have not been reported pursuant to this section.

(b) Any other candidate or a political committee required to file reports with a filing officer other than the division must file reports on the 60th day immediately preceding the primary election and biweekly on each Friday thereafter through and including the 4th day immediately preceding the general election, with additional reports due on the 25th and 11th days before the primary election and the general election.

(c) Following the last day of qualifying for office, any unopposed candidate needs only to file a report within 90 days after the date such candidate became unopposed. Such report shall contain all previously unreported contributions and expenditures as required by this section and shall reflect the disposition of funds as required by s. 106.141.

Penalty for Late Filing

F.S. 106.07 (8)(b) Upon determining that a report is late, the filing officer shall immediately notify the candidate or chair of the political committee as to the failure to file a report by the designated due date and that a fine is being assessed for each late day. The fine is \$50 per day for the first three days late and, thereafter, \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each special primary election, special election, primary election, and general election, the fine is \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. For reports required under s. 106.141(8), the fine is \$50 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. Upon receipt of the report, the filing officer shall determine the amount of the fine which is due and shall notify the candidate or chair or registered agent of the political committee.

Such fine shall be paid to the filing officer within 20 days after receipt of the notice of payment due unless an appeal is made to the Florida Elections Commission pursuant to paragraph (c). Notice is deemed complete upon proof of delivery of written notice to the mailing or street address on record with the filing officer. In the case of a candidate, such fine is not an allowable campaign expenditure and shall be paid only from personal funds of the candidate. An officer or member of a political committee is not personally liable for such fine.