

# Resident Guide for Sewer Connection (Septic-to-Sewer Conversions)



The city has created the following STS areas within city limits:

<b>Highpoint</b>	<b>Bay Cliffs</b>	<b>Fairpoint</b>	<b>Eufaula</b>	<b>Florida Ave/Montrose</b>
<b>Gilmore</b>	<b>Poinciana</b>	<b>Warwick</b>	<b>San Carlos</b>	<b>Hoffman Bayou</b>

## 1. ENROLL IN THE SEWER CONVERSION PROJECT:

Once the city is prepared to convert your neighborhood to a sewer system, residents will receive a sewer application/consent in the mail, along with details about the conversion process. Residents are advised to follow these steps to **ENROLL** in the conversion program:

- Fill out the enclosed Sewer Application: Residents may fill out the enclosed paper application or apply online [here](#).
- Fill out the enclosed “**TEMPORARY ACCESS & CONSTRUCTION EASEMENT**” form.

After completing the previous two steps, the resident will be enrolled in the conversion project. Subsequently, residents must establish a sewer account with the city. This will enable residents to pay the deposit, service, and impact fee in full, or they can opt to set up a payment plan with the city.

## 2. SET UP SEWER ACCOUNT WITH THE CITY:

- A [Utility Service Application](#) must be submitted to the UB office to establish sewer service. The application can be submitted online [here](#). Residents may also stop at the UB office (311 Fairpoint) and complete the application in person.

## 3. PAY SERVICE FEE AND SEWER DEPOSIT:

- A service fee will be charged to set up the sewer account. Fees are as follows:
  - \$25.00 – all new services with at least one existing service in their name.
  - \$30.00 – all new accounts without an existing/previous service.
- A deposit will be required to set up the sewer account. Fees are as follows:
  - \$110.00 – inside city limits
  - \$120.00 – outside city limits

## 4. IMPACT FEE: Residents must pay the **current** impact fee at the time of connection. The impact fee can be paid in full or financed interest-free over ten years through the city. If choosing to finance the impact fee, residents can expect their monthly sewer payment to be approximately \$40.14. An estimated sewer bill is approximately \$20.10 monthly, plus an additional \$5.09 for every 1,000 gallons of usage.

- PAYMENT LOCATION:** The payment plan or impact fee can be established/paid at the City Annex (Utility Billing Department) at 311 Fairpoint Drive.
- PAYMENT SCHEDULE:** Residents must pay the impact fee at the connection time. However, residents may pay the impact fee (or establish a payment plan) **anytime**. They will **NOT** be charged for the sewer service until the project manager informs the UB office the resident is connected to the sewer and to activate billing.
- PAYMENT PLAN:** If residents opt to set up a payment plan, they must make the initial payment and sign a financing agreement. Residents will be ‘locked’ into the current impact fee when the plan is established. **(Impact fees will increase by \$503 every September until it reaches the maximum amount of \$6,326 in 2026)**