

**GULF BREEZE CITY COUNCIL**  
**REGULAR MEETING AGENDA**

**SEPTEMBER 7, 2016**  
**WEDNESDAY, 6:30 P.M.**  
**COUNCIL CHAMBERS**

**REMINDER: THIS MEETING HAS BEEN RESCHEDULED TO COMPLY WITH TRUTH IN**  
**MILLAGE REQUIREMENTS**

1. **ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

August 15, 2016, Regular Meeting

August 15, 2016, Gulf Breeze Financial Services Board of Directors Meeting

3. **PROCLAMATIONS AND PRESENTATIONS**

4. **RESOLUTIONS AND ORDINANCES**

***PUBLIC HEARINGS:***

**Ordinance No. 07-16**                      Amending Code of Ordinance Section 3-2 relative to hours  
of sale of alcoholic beverages  
*(Second Reading)*

**Resolution No. 22-16:**              Establishing a Tentative Millage Rate of 1.9723

**Resolution No. 23-16:**              Adopting a Tentative Budget for Fiscal Year 2017

**Resolution No. 24-16**              Adopting the Community Redevelopment Agency Budget for Fiscal Year  
2017

5. **CONSENT AGENDA ITEMS\***

A.      Approval of South Santa Rosa Utility System Board of Directors Recommendations

1.          Approval of F/Y 2017 Budget
2.          Purchase of Chevrolet 2500 Truck
3.          Whisper Bay Fire Hydrants

B.      Authorization to purchase replacement aerator for Parks and Recreation Department

C.      Approval for the School Resource Officer Agreement with the School District of Santa Rosa County

D.      Approval for Santa Rosa County to continue with a municipal service benefit unit (MSBU) for paving and sewer service on Little Duck Circle, Jaetin Court, and Quiet Court

E.      Approval of annual population estimate from University of Florida's Bureau of Economic and Business Research

F.      Authorization to pay invoices 96345 and 96346 in the amount of \$13,093.36 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A.

- G. Authorization to pay invoice 335490 in the amount of \$2,837.50 to the Galloway/Johnson Law Firm
- H. Authorization to terminate the City's contract with Roadwatch Management, Inc., regarding the Red Light Camera program
- I. Approval of reimbursement request from Gulf Breeze Area Chamber of Commerce from the Tourist Development Council (TDC) Fund in the amount of \$10,500
- J. Approval of funding request from the Gulf Breeze Celebrates the Arts from the Tourist Development Council (TDC) Fund in the amount of \$6,000
- K. Authorization to construct two sand volleyball courts behind the Community Center

**\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

6. **ACTION AGENDA ITEMS:**

- A. Approval of proposed utility rate increase
- B. Authorization to publish a Request for Proposals to seek an investment advisor in addition to the current advisor
- C. Approval of group health insurance renewal

7. **NEW ITEMS**

8. **INFORMATION ITEMS**

9. **PUBLIC FORUM**

10. **ADJOURNMENT**

*If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.*

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

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The 1,301<sup>st</sup> Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Monday, August 15, 2016, at 6:30 p.m.

**ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:**

Upon call of the roll the following Councilmembers were present: Mayor Matt Dannheisser, Mayor Pro Tem Joseph B. Henderson, Councilwoman Renee Bookout, Councilwoman Cherry Fitch, and Councilman David G. Landfair.

The City Clerk gave the invocation and led the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Councilwoman Renee Bookout moved for approval of the July 30, 2016, Budget Workshop Minutes; August 1, 2016, Regular Meeting Minutes; August 1, 2016, CRA Meeting Minutes; August 1, 2016, GBFS Meeting Minutes, and the August 6, 2016, Budget Workshop Meeting Minutes. Councilwoman Cherry Fitch seconded. The vote to approve was unanimous.

**PRESENTATION AND PROCLAMATIONS:**

None

**RESOLUTIONS AND ORDINANCES:**

**PUBLIC HEARING**

Ordinance No. 06-16	Amending Code of Ordinance Section 26-2(D) exempting certain property from the Community Redevelopment Area design standards (Second Reading)
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The City Clerk read the Ordinance by title. The Mayor opened the Public Hearing. Having received no comments, Mayor Dannheisser closed the Public Hearing.

Mayor Pro Tem Henderson moved for approval of Ordinance No. 06-16. Councilman Landfair second. The vote for approval was unanimous.

Ordinance No. 07-16	Amending Code of Ordinance Section 3-2 regarding the hours of sale of alcoholic beverages (Second Reading)
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The City Clerk read the Ordinance by title. The Mayor opened the Public Hearing. The following individuals spoke regarding the proposed ordinance:

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James Campbell, 7214 Lago Vista Court, requested clarification in regards to the time change for the sale of alcohol off premises. Mr. Campbell believes the Ordinance reads that the City is allowing alcohol to be sold 24 hours a day.

Robert Turpin, 2 Madrid, questioned the proposed hours and how the change compared to Santa Rosa County's Ordinance.

Mayor Dannheisser closed the Public Hearing.

Mayor Dannheisser suggested that the Council table the Ordinance until the next round of meetings to provide staff time to review and confirm that the Ordinance is written as intended. Councilman Landfair, at the direction of the Mayor, made a motion to table Ordinance 07-16 until the next set of meetings. Councilwoman Fitch seconded. The vote to table was unanimous.

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Resolution No. 21-16	Expressing support for the construction and operation of a Unified Advanced Traffic Management System and a Regional Transportation Management System and a Regional Transportation Management Center for Escambia County, Santa Rosa County, City of Pensacola, City of Milton, and the City of Gulf Breeze.
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Councilwoman Bookout made a motion to approve Resolution No. 21-16. Councilwoman Bookout seconded. The vote to approve was unanimous.

**CONSENT AGENDA ITEM(S):**

- A. Approval of Eagle Scout Project to expand the Gulf Breeze Dog Park.

Reference: Verbal report by Eagle Scout Candidate Scout Austin

Recommendation: That the City Council approve the proposed Eagle Scout project expanding the dog park to the south; and that the City fund a share of the project not to exceed \$2,500.

- B. Approval of Special Events application for the Gulf Breeze High School Band Boosters

Reference: Acting Deputy Chief memo dated August 4, 2016

Recommendation: That the City Council approve the special event application request from the Gulf Breeze Band Boosters.

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C. Approval of Special Events application for Coastline Calvary Chapel's Fall Festival

Reference: Acting Deputy Chief memo dated July 28, 2016

Recommendation: That the City Council approve the special event application request from Coastline Calvary Chapel.

D. Consideration of a nonbinding conceptual approval request for zoning changes on Oak Street

Reference: Director of Community Services memo dated August 4, 2016

Recommendation: That the City Council conceptually approve the request to change the zoning from C-1 to R-1 and the FLU Designation from C to MDR.

E. Approval to declare cellular telephones and accessories surplus for credit on annual subscription for Police Department's forensic download system

Reference: Director of Community Services memo dated July 28, 2016

Recommendation: That the City Council declare the phone listed in the July 28, 2016 memo as surplus and approve the trade of the phones to Paraben Corp. for credit on the annual subscription for the Police Department's forensic downloaded system.

F. Approval of amendment to the Articles of Incorporation for Fairpoint Regional Utility System

Reference: City Manager memo dated August 5, 2016

Recommendation: That the City Council approve the proposed changes to the Articles of Incorporation for Fairpoint Regional Utility System and Authorize the Mayor to sign the consent amending the Articles of Incorporation.

G. Authorization to obtain bids to refinance the 2004 South Santa Rosa Utility System Bonds and for potential defeasance and refinancing of the 2007 Revenue Improvement Bonds

Reference: Finance Director memo dated July 20, 2016

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Recommendation: That the SSRU Revenue Bonds (2004) (under the alternative repayment scenarios listed in the July 20, 20106 memo, but otherwise effectively identical terms and conditions of the current indenture), and return with a recommendation to the SSRU Board and City Council.

Additionally that the City Council authorize staff to pursue discussions and request competitive proposals for the potential defeasance and refinancing of the 2007 Revenue Improvement Bonds and return with recommendations for City Council.

- H. Authorization to file a notice of appeal of Final Judgement in the Reese/Peters v City of Gulf Breeze case.

Reference: City Manager memo dated August 5, 2016

Recommendation: That the City Council authorize the City Attorney to file the notice of appeal of Final Judgement in the Reese/Peters v City of Gulf Breeze Case

Councilman David Landfair moved for approval of consent agenda items A through H. Councilwoman Fitch seconded. The vote for approval was unanimous.

Mayor Dannheisser polled the Council to see if they were in favor of holding a “Shade Meeting” to discuss the Reese/Peters v City of Gulf Breeze. All Councilmembers were in favor.

**ACTION AGENDA ITEMS:** None

**NEW BUSINESS:**

At the direction of the City Council during the August 13<sup>th</sup> budget workshop, the City Manager requested the Council to authorize staff to begin the process of notifying customers of a public hearing in regards to increasing the utility rates.

Mayor Pro Tem Henderson made a motion to approve staff’s recommendation. Councilman Landfair seconded. The vote for approval was unanimous.

**INFORMATION ITEMS:** None

Mayor Dannhiesser suspended the meeting of the City Council at 6:44 p.m. for the Board of Directors of Gulf Breeze Financial Services to meet. The Council meeting was re-convened at 6:46 p.m.

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**PUBLIC FORUM:**

Robert Turpin, 2 Madrid, provided the Council with information regarding the overall importance of maritime access to our City.

Bob Dunham, Champions Green Drive, asked the Council if they have received the capital improvement plan from Integrity. The City Manager advised that the City did receive a capital improvement list and it has been sent back to Integrity with suggested changes. In addition Mr. Dunham inquired about the upcoming six week progress update from Integrity that was requested by the City. Mr. Eddy advised that the City has not received the update at this time.

Staff will contact Integrity regarding both the capital improvement plan and the six week progress report.

**COUNCIL COMMENTS:**

Mayor Pro Tem Henderson thanked staff for retrieving \$30,000 of unused funds from United Way.

Mayor Dannheisser commended staff on the budget information provided to the Council at the last budget workshop.

**ADJOURNMENT:** Mayor Dannheisser adjourned the meeting at 7:25 p.m.

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Leslie A. Guyer, City Clerk

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Matt E. Dannheisser, Mayor

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE  
GULF BREEZE FINANCIAL SERVICES**

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A meeting of the Board of Directors for the Gulf Breeze Financial Services, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall Council Chambers on Monday, August 15, 2016, at 6:44 p.m.

The following members were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph B. Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

The purpose of the meeting was for the Board of Directors of the Gulf Breeze Financial Services to consider the following:

**AGENDA ITEM**

- A. Approval for the City Council to meet as the Board of Directors of Gulf Breeze Financial Services on August 15, 2016, and authorize the payment of invoice 9366271 in the amount of \$15,383.28 to Jenner & Block, LLP

Reference: City Manager memo dated August 5, 2016

Recommendation: That the City Council meet as the Board of Directors of Gulf Breeze Financial Services on August 15, 2016, and authorize the payment of invoice 9366271 in the amount of \$15,383.28 to Jenner & Block, LLP.

Councilman Landfair made a motion to approve staff's recommendation. Councilwoman Fitch seconded. The vote for approval was unanimous.

- B. Approval for the City Council to meet as the Board of Directors of Gulf Breeze Financial Services on August 15, 2016, and authorize the payment of invoice 62889 in the amount of \$16,523.12 to Bryant Miller Olive

Reference: Invoice dated August 5, 2016

Recommendation: That the City Council meet as the Board of Directors of the Gulf Breeze Financial Services (GBFS) on August 15, 2016, to approve payment of invoice no. 62889 in the amount of \$16,523.12 to Bryant Miller Olive, P.A.

Councilwoman Bookout made a motion to approve staff's recommendation. Councilman Landfair seconded. The vote for approval was unanimous.

**ACTION ITEMS:** None

**INFORMATIONAL ITEMS:** None

**PUBLIC FORUM:** None

**ADJOURNMENT:** Mayor Dannheisser adjourned the meeting at 6:46 p.m.

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Leslie A. Guyer, City Clerk

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Matt E. Dannheisser, Mayor

The Gulf Breeze City Council held an Executive Meeting at Gulf Breeze City Hall on Wednesday, August 31, 2016, at 6:30 p.m.

### **ROLL CALL**

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, and Mayor Pro Tem Joseph B. Henderson. Councilman David G. Landfair and Mayor Matt Dannheisser were not in attendance.

**PROCLAMATIONS AND PRESENTATIONS:** None

### **ACTION AGENDA ITEMS**

- A. Approval of Ordinance No. 07-16 amending Code of Ordinances Section 3-2 regarding the hours of sale of alcoholic beverages

Reference: Director of Community Services memo dated August 25, 2016

Recommendation: That the City Council hold a Public Hearing on September 7, 2016, and approve Ordinance No. 07-16 on Second Reading.

Councilwoman Fitch made a motion to approve staff's recommendation and place Ordinance No. 07-16 on the September 7, 2016, Regular Council Meeting Agenda for Second Reading. Councilwoman Bookout seconded. The vote for approval was unanimous.

- B. Approval of South Santa Rosa Utility System Board of Directors Recommendations

1. Approval of F/Y 2017 Budget

Recommendation: That the City Council approve the F/Y 2017 Budget as presented to the South Santa Rosa Utility Board.

Councilwoman Bookout made a motion to approve SSRUS Board's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda for approval. Councilwoman Fitch seconded. The vote for approval was unanimous.

2. Purchase of Chevrolet 2500 Truck

Recommendation: That the City Council authorize the purchase of one (1) Chevrolet 2500 diesel with options listed for \$39,630 from Alan Jay Fleet Sales through the Florida Sheriff's Association annual contract.

Councilwoman Bookout made a motion to approve SSRUS Board's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda for approval. Councilwoman Fitch seconded. The vote for approval was unanimous.

### 3. Whisper Bay Fire Hydrants

Recommendation: That the City Council authorize the replacement of three (3) and the addition of five (5) fire hydrants by Utility Service Company for \$65,427.64.

Councilwoman Bookout made a motion to approve the SSRUS Board's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda for approval. Councilwoman Fitch seconded. The vote for approval was unanimous.

#### C. Approval of proposed utility rate increase

Reference: Assistant Director of Public Services memo dated August 24, 2016

Recommendation: That the City Council approve the procedure and proposed rates that will be presented for approval at the public meeting on October 3, 2016.

Tom Naile, 112 Windsor Court, spoke regarding the SSRUS Board and answered questions from the Council. The Council and Mr. Naile discussed scheduling a workshop with the SSRUS Board and City Council prior to the October 3, 2016, public hearing.

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda for approval. Councilwoman Fitch seconded. The vote for approval was unanimous.

#### D. Approval to meet as the Board of Directors of the Community Redevelopment Agency on September 7, 2016, to authorize funding of tree trimming and pruning of Live Oak trees along Highway 98

Reference: Director of Parks & Recreation memo dated August 24, 2016

Recommendation: That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Wednesday, September 7, 2016, and authorize Hurd Brother Tree Trimming, Gulf Breeze, Florida, to proceed with trimming and pruning the twenty-seven live oak trees in the medians of Highway 98, at their quoted price of \$4,000.

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Community Redevelopment Agency meeting agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

#### E. Authorization to purchase replacement aerator for Parks and Recreation Department

Reference: Director of Parks and Recreation memo dated August 24, 2016

Recommendation: That the City Council authorize the purchase of the Renovaire Tow 72 Aerators from Jacobsen GAP, Norcross, Georgia at their quoted price of \$6,868.80.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Council Agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- F. Approval for the School Resource Officer Agreement with the School District of Santa Rosa County

Reference: City Manager memo dated August 26, 2016

Recommendation: That the City Council approve the School Resource Officer Agreement for the 2016-2017 school year and authorize the mayor to sign the agreement.

The City Manager advised the Council that an error in the one of the officer's salary and benefits had been identified and the School Board was made aware of the error. Staff is awaiting word whether the matter will need to be reconsidered by the School Board.

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Council Agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

- G. Approval for Santa Rosa County to continue with a municipal service benefit unit (MSBU) for paving and sewer service on Little Duck Circle, Jaetin Court, and Quiet Court

Reference: Assistant Director of Public Services memo dated August 24, 2016

Recommendation: That the City Council allow the Little Duck MSBU project to proceed without advance payment of impact fees upon the condition that the County provide all property owners in the MSBU with the attached letter regarding the payment of impact fees.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- H. Approval of annual population estimate from University of Florida's Bureau of Economic and Business Research

Reference: City Manager memo dated August 25, 2016

Recommendation: That the City Council accepts the University of Florida's preliminary population estimate of 5,818 as reasonably correct and authorize staff to respond accordingly.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda for approval. Councilwoman Bookout seconded. The vote for approval was unanimous.

- I. Authorization to pay invoices 96345 and 96346 in the amount of \$13,093.36 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A. and that the City Council meet as the Board of Directors of the Community Redevelopment Agency on September 7, 2016, and authorize the payment of invoice 96347 in the amount of \$187.50 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A.

Reference: City Clerk memo dated August 25, 2016

Recommendation: That the City Council approve payment of invoices 96345 and 96346 for a total amount of \$13,093.36 to Smolker, Bartlett, Loeb, Hinds and Sheppard, P.A.

*AND*

That the City Council meet as the Board of Directors of the CRA and authorize the payment of invoice 96347 in the amount of \$187.50 to Smolker, Bartlett, Loeb, Hinds and Sheppard, P.A.

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting agenda and on the Community Redevelopment Meeting Agenda for approval. Councilwoman Fitch seconded. The vote for approval was unanimous.

- J. Approval for the City Council to meet as the Board of Directors of the Community Redevelopment Agency on September 7, 2016, and authorize the payment of an invoice in the amount of \$13,035 to Mesimer and Associates

Reference: City Clerk memo dated August 25, 2016

Recommendation: That the City Council meet as the Board of Directors of the Community Redevelopment Agency on September 7, 2016, and approve payment of \$13,035 to Mesimer and Associates.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Board of Directors of Community Redevelopment Agency Meeting Agenda for approval. Councilwoman Bookout seconded. The vote for approval was unanimous.

- K. Authorization to pay invoice 335490 in the amount of \$2,837.50 to the Galloway/Johnson Law Firm

Reference: City Clerk memo dated August 25, 2016

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Council Meeting Agenda for approval. Councilwoman Fitch seconded. The vote for approval was unanimous.

- L. Approval for the City Council to meet as the Board of Directors of Gulf Breeze Financial Services on September 7, 2016, and authorize the payment of invoice 9369209 in the amount of \$29,575.43 to Jenner & Block, LLP

Reference: City Clerk memo dated August 25, 2016

Recommendation: That the City Council meet as the Board of Directors of Gulf Breeze Financial Services (GBFS) on September 7, 2016, to approve payment of invoice number 9369209 in the amount of \$29,575.43 to Jenner & Block LLP.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Board of Directors of Gulf Breeze Financial Services Meeting Agenda for approval. Councilwoman Bookout seconded. The vote for approval was unanimous.

- M. Approval of Resolution No. 22-16 establishing the tentative millage rate of 1.9723, holding a public hearing on September 7, 2016, and holding a final hearing on September 19, 2016

Reference: Assistant to City Manager memo dated August 26, 2016

Recommendation: That the City Council hold a public hearing on September 7, 2016, regarding the proposed millage rate, adopt Resolution 22-16 establishing the tentative millage rate of 1.9723 and that a final hearing on said millage rate be hold on September 19, 2016.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda for public hearing. Councilwoman Bookout seconded. The vote for approval was unanimous.

- N. Approval of Resolution No. 23-16 tentatively adopting a budget for fiscal year beginning October 1, 2016, holding a public hearing on September 7, 2016, and holding a final hearing on September 19, 2016

Reference: Deputy City Manager memo dated August 30, 2016

Recommendation: That the City Council hold a Public Hearing on Wednesday, September 7, 2016, to consider the proposed budget and adopt Resolution 23-16. The resolution will take effect upon its adoption by the City Council immediately and will be published as required by law.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda for Public Hearing. Councilwoman Bookout seconded. The vote for approval was unanimous.

- O. Authorization to publish a Request for Proposals to seek an investment advisor in addition to the current advisor

Reference: Executive Director of GBFS memo dated August 26, 2016

Recommendation: That the City Council authorize the Investments Administrator to seek respondents to this RFP and bring to the City Council a recommendation for selecting an investments advisor in addition to the current advisor already contracted.

Ed Gray, Executive Director of Gulf Breeze Financial Services, answered questions asked by the Council.

Councilwoman Bookout made a motion to approve staff's recommendation, that the RFP contain a two tiered provision discussed during the meeting, and place the item on the September 7, 2016, Regular Meeting Agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

- P. Authorization to terminate the City's contract with Roadwatch Management, Inc., regarding the Red Light Camera program

Reference: City Manager memo dated August 26, 2016

Recommendation: That the City Council direct staff to take action necessary to terminate the City's contract with Roadwatch Management, Inc.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- Q. Approval of reimbursement request from Gulf Breeze Area Chamber of Commerce from the Tourist Development Council (TDC) Fund in the amount of \$10,500

Reference: Assist to City Manager memo dated August 9, 2016

Recommendation: That the City Council approve the funding reimbursement request the Gulf Breeze Area Chamber of Commerce for efforts in 2016 at a total of \$10,500.

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

- R. Approval of funding request from the Gulf Breeze Celebrates the Arts from the Tourist Development Council (TDC) Fund in the amount of \$6,000

Reference: Assistant to City Manager memo dated August 9, 2016

Recommendation: That the City Council approve the funding request from Gulf Breeze Celebrates the Arts for \$6,000 to assist in operational costs associated with the 2017 Gulf Breeze Celebrates the Arts Festival.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- S. Approval of concept for informational signs urging drivers not to text or use mobile communication while driving on the Pensacola Bay Bridge

Reference: City Manager memo dated August 26, 2016

Recommendation: That the City Council approve the concept of an informational sign urging drivers not to text or use mobile communication devices while driving on the Bay Bridge and direct staff to work with FDOT and the City of Pensacola on sign wording and placement. *(This item was tabled.)*

- T. Authorization to construct two sand volleyball courts behind the Community Center

Reference: Director of Parks & Recreation memo dated August 24, 2016

Recommendation: That the City Council authorize the construction of two sand volleyball courts to be located just north of the stormwater retention area immediately behind the Community Center. Further, the Council authorize General Fund reserves in an amount not to exceed \$7,500 for construction.

Councilwoman Fitch made a motion to approve staff's recommendation, that this project be funded by the Tourist Development Fund, and place the item on the September 7, 2016, Regular Meeting Agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- U. Approval of group health insurance renewal

Reference: City Manager memos dated August 30, 2016 and August 31, 2016

Recommendation: That the City Council approve the enrollment in the following health insurance plans: Medical: PRM Plan 59 through Combined Insurance, Inc.; Dental: MetLife Option 3; Vision: MetLife; Disability and Life: Standard. Dental, Vision, and Disability and Life Insurance will remain with Rodney Rich and Company.

Todd Torgersen, Combined Insurance, Inc., and Chad Rich, Rodney Rich and Company, both spoke to the Council and answered questions.

Councilwoman Fitch made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

**NEW ITEMS:**

- A. Approval of Resolution No. 24-16 adopting the Community Redevelopment Agency budget for Fiscal Year 2017, and holding a public hearing on September 7, 2016

Reference: Deputy City Manager memo dated August 31, 2016

Recommendation: That the City Council consider the Community Redevelopment Agency proposed budget and adopt Resolution 24-16.

Councilwoman Bookout made a motion to approve staff's recommendation and place the item on the September 7, 2016, Regular Meeting Agenda for public hearing. Councilwoman Fitch seconded. The vote for approval was unanimous

**INFORMATION ITEMS:** None

**PUBLIC FORUM:**

Terry Mead, 102 Poinciana Drive, spoke about the Catawba lawsuit and presented the Council with a petition signed by 146 individuals who are against the "continued pursuit of the Catawba property." The City Clerk was handed the file containing the petitions.

**COUNCIL COMMENTS:**

*Councilwoman Bookout* encouraged staff to move to the top of the priority list engaging the services of grant writers and to schedule a workshop on future project priorities.

**ADJOURNMENT** Mayor Pro Tem Henderson adjourned the meeting at 8:01 p.m.

**ORDINANCE NO. 07-16**

**AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA, PERTAINING TO THE HOURS OF SALE OF ALCOHOLIC BEVERAGES; AMENDING SECTION 3-2 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Gulf Breeze has adopted certain rules and regulation relative to the sale, serving and consumption of alcoholic beverages; and,

**WHEREAS**, these rules and regulations provide certain hours of the day during which the sale of alcoholic beverages shall be allowed; and,

**WHEREAS**, the City Council now desires to amend these rules to expand the hours of sales to more closely match the hours of sale, serving and consumption of alcoholic beverages in the unincorporated parts of South Santa Rosa County.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Gulf Breeze, Florida, as follows:

**SECTION 1** - Section 3-2 is hereby amended to read as follows:

Sec. 3-2. - Hours of sale.

- (a) *On Premises Consumption*: Except as otherwise provided in this section, no alcoholic beverages may be sold, consumed, served, or permitted to be sold, consumed, or served by any vendor or at any business or establishment in the city between the hours of 12:01 a.m. and 6:59 a.m. on Monday through Friday and 12:59 a.m. and 6:59 a.m. on Saturday and Sunday.
- (b) *Off Premises Consumption*: Notwithstanding the preceding Section 3-2.(a), a vendor, business, or establishment holding an appropriate license under state law and having received a certificate of compliance from the city for off-premises consumption may sell beer and wine, but not liquor, for off-premises consumption between the hours of 10:01 p.m. and 7:59 a.m. on the following day.

**SECTION 2 - SEVERABILITY**

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

**SECTION 3 - CONFLICT**

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

**SECTION 4 - EFFECTIVE DATE**

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 1<sup>ST</sup> DAY OF AUGUST, 2016.

ADVERTISED ON THE 25<sup>TH</sup> DAY OF AUGUST, 2016.

PASSED ON THE SECOND READING ON THE \_\_\_\_\_ DAY OF SEPTEMBER, 2016.

City of Gulf Breeze

By: \_\_\_\_\_  
Matt E. Dannheisser, Mayor

ATTESTED TO BY:

\_\_\_\_\_  
Leslie Guyer, City Clerk or  
Stephanie D. Lucas, City Clerk

**RESOLUTION NO. 22-16**

**A RESOLUTION TENTATIVELY LEVYING AN AD VALOREM  
PROPERTY TAX FOR THE CITY OF GULF BREEZE FOR 2016;  
PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:**

**SECTION 1:** An ad valorem tax of 1.9723 mills is tentatively levied for 2016 against all property, both real and personal, not exempt from taxation within the corporate limits of the City of Gulf Breeze.

**SECTION 2:** The 2016 tentative ad valorem tax rate of 1.9723 mills constitutes a 0.03% increase from the Rolled-Back Rate (1.9718) as calculated according to Chapter 200, Florida Statutes.

**SECTION 3:** This resolution shall take effect immediately upon its adoption by the City Council and shall be published as required by law. The ad valorem tax levy provided for herein shall not become final until a resolution levying the tax is adopted at a subsequent public hearing.

**PASSED AND ADOPTED** by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the \_\_\_\_\_ day of September, 2016.

APPROVED:

\_\_\_\_\_  
Matt E. Dannheisser, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie D. Lucas, City Clerk

**RESOLUTION NO. 23-16**

**A RESOLUTION TO BE ENTITLED:**

**A RESOLUTION TENTATIVELY ADOPTING A BUDGET FOR THE CITY OF GULF BREEZE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, MAKING APPROPRIATIONS FOR THE PAYMENT OF THE EXPENSES OF THE CITY GOVERNMENT AND ALL DEPARTMENTS THEREOF AND FOR THE PAYMENT OF ACCOUNT OF THE BONDED INDEBTEDNESS OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, REPEALING CLAUSE AND EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:**

**SECTION 1:**

That the appropriation hereinafter made are based on the estimates contained in the Budget, as indexed, submitted by the City Manager, as afterwards revised, approved and adopted by the City Council for the payment of the expenses of the City Government and all Departments of the City, and on account of the bonded indebtedness, as the same as set forth in said Budget so adopted, copies of which are on file in the Office of the City Manager, and to which reference may be made;

That said budget summarized as to estimated revenues, transfers and appropriations for fund is set forth herein;

That there is estimated that there be will received and available for appropriation for the Fiscal Year beginning October 1, 2016, the amounts of revenues as listed according to the respective funds; detailed by source, type, and account as set forth in said Budget;

That there be and is hereby appropriated the sums shown for the various purposes hereinafter specified, for the Fiscal Year beginning October 1, 2016, provided from the sources of revenue hereinbefore designated;

That there is determined that certain transfer of funds will be required during the Fiscal Year beginning October 1, 2016, and such transfers are hereby authorized as set forth herein:

**BUDGET SUMMARY**  
**City of Gulf Breeze - Fiscal Year 2016-2017**  
**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF GULF BREEZE ARE 12.8%**  
**MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

General Fund	1.9723													
	ESTIMATED REVENUES	GENERAL FUND	URBAN CORE/CRA FUND	GBFS FUND	NATURAL GAS FUND	SSRUS FUND	TPGC FUND	SOLID WASTE FUND	WATER&SEWER FUND	STORMWATER FUND	TOURIST DEV FUND	TRAFFIC CITATION FUND	TOTAL ALL FUNDS	
Ad Valorem Taxes 1.9723	1,367,377	0	0	0	0	0	0	0	0	0	0	0	1,367,377	
Ad Valorem Taxes TIF	0	843,665	0	0	0	0	0	0	0	0	0	0	843,665	
Non Ad Valorem Taxes	1,485,100	0	0	0	0	0	0	0	0	0	0	0	1,485,100	
Grant Revenue	608,859	0	0	0	715,000	0	0	0	0	1,570,000	0	0	2,893,859	
Sales Revenue	646,273	0	0	0	2,725,000	0	0	628,400	2,698,500	235,000	0	0	12,956,173	
Fines & Judgements	70,500	0	0	0	0	0	0	0	0	0	0	0	70,500	
Misc. Revenues	139,900	0	0	452,857	40,000	551,900	100,000	0	25,500	0	0	0	1,460,157	
<b>TOTAL SOURCES</b>	<b>4,318,009</b>	<b>843,665</b>	<b>452,857</b>	<b>2,765,000</b>	<b>6,514,900</b>	<b>100,000</b>	<b>628,400</b>	<b>2,724,000</b>	<b>1,805,000</b>	<b>150,000</b>	<b>775,000</b>	<b>21,076,831</b>		
Transfers In	3,167,322	0	0	0	1,104,860	0	0	5,417	0	0	0	0	4,272,182	
Fund Balances/Reserves	0	0	0	313,940	0	446,832	0	0	0	0	0	0	153,134	
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>7,485,331</b>	<b>843,665</b>	<b>766,797</b>	<b>2,765,000</b>	<b>8,066,592</b>	<b>100,000</b>	<b>633,817</b>	<b>2,724,000</b>	<b>1,805,000</b>	<b>150,000</b>	<b>928,134</b>	<b>26,268,336</b>		
<b>EXPENDITURES</b>														
Personnel Payments	2,764,785	0	88,939	450,366	1,016,147	0	113,440	317,728	113,501	0	43,708	4,908,614		
Taxes & Benefits	962,092	0	25,858	149,635	320,454	0	8,647	92,646	39,597	0	2,211	1,601,140		
Prof & Contract Services	716,284	195,000	252,140	826,000	789,020	0	407,330	976,076	32,480	0	280,600	4,474,930		
Operations & Repairs	1,462,293	75,000	10,500	154,100	914,725	0	3,000	165,600	12,400	0	419,615	3,217,233		
Supplies & Fuels	552,641	3,500	3,360	118,000	375,300	0	5,000	38,700	6,500	29,000	11,000	1,143,001		
Debt Service	476,584	0	0	335,289	1,824,746	0	0	217,661	254,851	0	0	3,109,131		
Capital	344,400	0	0	237,000	2,465,000	0	0	352,000	325,000	0	2,000	3,725,400		
<b>TOTAL EXPENDITURES</b>	<b>7,279,079</b>	<b>273,500</b>	<b>380,797</b>	<b>2,270,390</b>	<b>7,705,392</b>	<b>0</b>	<b>537,417</b>	<b>2,160,411</b>	<b>784,329</b>	<b>29,000</b>	<b>759,134</b>	<b>22,179,449</b>		
Transfers Out	206,252	350,000	386,000	494,610	361,200	100,000	96,400	528,860	228,112	121,000	169,000	3,041,434		
Fund Balances/Reserves	0	220,165	0	0	0	0	0	34,729	792,559	0	0	1,047,453		
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<b>7,485,331</b>	<b>843,665</b>	<b>766,797</b>	<b>2,765,000</b>	<b>8,066,592</b>	<b>100,000</b>	<b>633,817</b>	<b>2,724,000</b>	<b>1,805,000</b>	<b>150,000</b>	<b>928,134</b>	<b>26,268,336</b>		

The tentative, adopted and/or final budgets are on file in the office of the above referenced taxing authority as a public record

**SUMMARY OF PROPOSED FUND TRANSFERS**  
**FISCAL YEAR 2016-2017**

**REIMBURSEMENTS:** For Internal Services

<u>FROM:</u>	<u>TO:</u>	
CRA/UCR	General Fund	\$350,000
Police Forfeiture Fund	General Fund	\$5,000
Solid Waste	General Fund	\$96,400
Water Utility Services	General Fund	\$131,000
Tourist Development Fund	General Fund	\$61,060
Tiger Point/SSRUS	General Fund	\$100,000
Sewer Utility Services	General Fund	\$111,000
South Santa Rosa Utility System	General Fund	\$361,200
Storm Water Fund	General Fund	\$228,112
Red Light Camera	General Fund	\$169,000
Natural Gas Utility Services	General Fund	\$248,310
<b><i>Total Reimbursements:</i></b>		<b>\$1,861,082</b>

**LOAN REPAYMENT:**

Natural Gas Loan		\$198,469
<b><i>Total Loan Repayment:</i></b>		<b>\$198,469</b>

**CONTRIBUTIONS:**

<u>FROM:</u>	<u>TO:</u>	
General Fund	Urban Core	\$206,252
Gulf Breeze Financial Services	General Fund	\$380,000
Capital Trust Agency	General Fund	\$620,000
<b><i>Total Contributions</i></b>		<b>\$1,206,252</b>

SECTION 2:

This budget shall be administered in strict adherence to the Charter and Code of Ordinances of the City of Gulf Breeze, as amended, the Laws of the State of Florida, applicable bond covenants, and the Budget Manual as adopted by the City Council. Amendments to this budget shall be only by Supplemental Appropriations Resolution for all revenues and for all expenditures by fund and by object code; provided further that the City Manager is authorized to approve transfers of appropriated expenditures between those sub-object codes within the object codes of each fund.

SECTION 3:

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

SECTION 4:

This resolution shall take effect upon its adoption by City Council immediately and shall be published as required by law.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the \_\_\_\_\_ day of September, 2016.

APPROVED:

\_\_\_\_\_  
Matt E. Dannheisser, Mayor

ATTEST:

\_\_\_\_\_  
Leslie Guyer, City Clerk or  
Stephanie D. Lucas, City Clerk

**RESOLUTION NO. 24-16**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD APPROVING A PLAN FOR GULF BREEZE COMMUNITY REDEVELOPMENT AGENCY EXPENDITURES FOR FISCAL YEAR 2017.**

The Community Redevelopment Agency Board does hereby approve the following plan for expenditures to be made with CRA funds for Fiscal Year 2017.

Community Redevelopment Agency Budget  
October 1, 2016 through September 31, 2017

**REVENUE:**

County Contribution	\$ 637,413
Gulf Breeze City Contribution	<u>\$ 206,252</u>
Total Revenue	\$ 843,665

**EXPENDITURES:**

Professional and Contract Services	\$ 100,000
Other Contractual Services	\$ 95,000
Utilities	\$ 55,000
Street Lighting	\$ 20,000
Operating Expenses	\$ 2,500
Memberships & Ads	\$ 1,000
Cost Allocation Transfers	<u>\$ 350,000</u>
<b>Total Expense</b>	<b>\$ 623,500</b>

PASSED AND ADOPTED by the Community Redevelopment Board of the City of Gulf Breeze, Santa Rosa County, Florida, on the \_\_\_\_\_ day of September 2016.

Community Redevelopment Board

\_\_\_\_\_  
Matt E. Dannheisser, Mayor

ATTEST:

\_\_\_\_\_  
Leslie A. Guyer, City Clerk or  
Stephanie D. Lucas, City Clerk



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

**To :** Mayor and City Council  
**From :**  Edwin A. Eddy, City Manager  
**Date :** September 2, 2016  
**Subject:** Request for Proposals – Investment Advisory Services

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Attached is a copy of the RFP we recommend be utilized to secure responses from firms interested in providing investment management services. Please see the change on page 10.

**RECOMMENDATION:**

**THAT THE CITY COUNCIL AUTHORIZE THE INVESTMENT ADMINISTRATOR TO SEEK RESPONDENTS TO THE RFP AND BRING TO THE CITY COUNCIL A RECOMMENDATION FOR SELECTING AN INVESTMENT ADVISOR IN ADDITION TO THE CURRENT ADVISOR ALREADY CONTRACTED.**



**Request for Proposal**  
**For**  
**Investment Advisory Services**

## **TABLE OF CONTENTS**

Section I	Introduction
Section II	Minimum Qualification
Section III	Scope of Services
Section IV	Proposal Procedures and Schedule
Section V	General Terms and Conditions
Section VI	Evaluation Criteria
Section VII	Proposal Format and Content
Section VIII	Indemnification

**REQUEST FOR PROPOSAL  
FOR  
INVESTMENT ADVISORY SERVICES**

**I. INTRODUCTION**

The City of Gulf Breeze is soliciting proposals from qualified firms interested in providing investment advisory services for its investment portfolio(s).

The investment of the City of Gulf Breeze's funds is guided by a Gulf Breeze Ordinance and its Investment Policy. A copy of the City's Investment Policy and the portion of the current portfolio to be managed are attached for your information.

The City of Gulf Breeze is located in Santa Rosa County. Gulf Breeze is separated on the north by a three-mile bridge across Pensacola Bay from the City of Pensacola and the south by the Bob Sikes Bridge over Santa Rosa Sound to Pensacola Beach. The city of Gulf Breeze is governed by a Mayor and City Council with a delegation of city operations to a full time city manager. For additional information, please visit [www.cityofgulfbreeze.us](http://www.cityofgulfbreeze.us)

During the evaluation process, the City of Gulf Breeze reserves the right, where it may serve the City's best interest, to request additional information or clarification from proposers, or to allow correction of errors or omissions. At the discretion of the city of Gulf Breeze, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all proposals submitted and to use any idea(s) in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City of Gulf Breeze and the firm selected.

The City reserves the right to reject any and all proposals submitted.

## **II. Minimum Qualifications**

- Registered with the Securities and Exchange Commission under the Investment Advisor’s Act of 1940 and be properly registered to provide investment advisory services in Florida.
- Completely independent of any financial institution or securities brokerage firm, or fully disclose any such relationship. The proposer must act in a fiduciary capacity to the City of Gulf Breeze.
- Assign a portfolio manager and a relationship manager who each have a minimum of three years’ experience providing investment advice to Florida public entities.
- Be financially solvent and properly capitalized to be able to provide service for the duration of the agreement.

## **III. SCOPE OF SERVICES**

Specific responsibilities of the selected investment adviser will include, but are not limited to the following:

- A. Manage on a daily basis part of the City of Gulf Breeze’s investment portfolio(s) pursuant to the Investment Policy and stated investment objectives. The expected minimum in funds and securities to be invested is \$3.5 million. Place all orders for the purchase and sale of securities, and coordinate security settlement with the City’s custodian. The investment advisor WILL NOT provide custodial services or security safekeeping without the city approving this dual role.
- B. Provide the City of Gulf Breeze with investment reports that shall include, but not be limited to the following:
  1. Monthly statements with all the information required by the City and GASB. These reports must include detailed portfolio holdings including accrued interest, amortized cost, market values, security ratings transaction details, principal and interest payments, yield to costs, and portfolio summary statistics.
  2. Provide yearly investment reports including a description of market conditions, investment strategies employed, performance, and suggested changes to the investment strategy.
- C. Provide for the establishment and maintenance of a credit facility available to the City at its discretion collateralized by the investment portfolio under management.

- D. Annually, review the City of Gulf Breeze's Investment Policy and provide written comments and recommend changes as needed or to incorporate best practices as provided by the relevant statewide and national organizations.
- E. Serve as a general resource to the City's staff for information, advice, and training regarding fixed-income investments and other allowable investments within the City's policy.

**IV. PROPOSAL PROCEDURES AND SCHEDULE**

- A. All inquiries, technical or otherwise, regarding this proposal process should be directed to:

Ed Gray, III  
(850) 934-4046  
edgray3@muniad.com

- B. Submission of Proposal is due to City of Gulf Breeze **LEFT BLANK**.

**V. GENERAL TERMS AND CONDITIONS**

- A. This RFP does not commit the City of Gulf Breeze to enter into a contract. The City of Gulf Breeze expressly reserves the right to reject all proposals at its sole discretion and opinion, without indicating any reason(s) for such rejection. If all proposals are rejected, the City of Gulf Breeze may or may not request additional proposals. The City of Gulf Breeze may withdraw this RFP at any time without advance notice.
- B. The City of Gulf Breeze reserves the right to remedy technical errors in the Request for Proposal process, or waive informalities and irregularities in proposals.
- C. The City of Gulf Breeze may investigate the qualifications of any Proposer under consideration, require confirmation of information furnished by the Proposer, and require additional evidence or qualifications to perform the Services described in this RFP.
- D. The City of Gulf Breeze reserves the right to expand or diminish the scope of services subject to negotiation with the successful Proposer.
- E. The City of Gulf Breeze is not required to select the proposal that may indicate the lowest price of costs.
- F. The City of Gulf Breeze will not be liable for any costs incurred by responding firms related to the preparation and submittal of proposals, making of initial presentation to the City of Gulf Breeze, negotiating a contract for services, or any other expense incurred by the Proposer prior to the date of an executed contract.

In addition, no Proposer shall include any such expenses as part of the price proposed to conduct the scope of services for this project.

- G. Proposers must submit a copy of their Standard Agreement for City of Gulf Breeze's review. Proposals must not be marked as confidential or proprietary. City of Gulf Breeze may refuse to consider a Proposal so marked. Information in proposals shall become public property and subject to disclosure laws.
- H. Proposer may withdraw its proposal at any time before the expiration of the time for submission of proposals as provided in this RFP by delivering to Ed Gray a written request for withdrawal signed by, or on behalf of, the Proposer.

## **VI. EVALUATION CRITERIA**

The purpose of this RFP is to identify a firm to serve as an investment advisor to the City of Gulf Breeze. The firm that best meets the needs and requirements of the City of Gulf Breeze will be selected. The evaluation criteria that will be used to determine the successful proposer are listed below.

- A. Relevant experience managing fixed-income investments for Florida Cities and other governmental clients.
- B. The experience, resources and qualifications of the firm and individuals that would be assigned to this account.
- C. The firm's understanding of the scope of services required by the City of Gulf Breeze and the firm's ability to provide those services.
- D. The firm's investment philosophy and strategy and demonstrated investment performance.
- E. The firm's ability to provide comprehensive portfolio accounting services and performance reporting.
- F. The proposed fees and the value that represent for the services to be provided.
- G. The proposal to allow establishment of a credit facility collateralized by the portfolio for at will access by the city.

## **VII. PROPOSAL FORMAT AND CONTENT**

Information should be presented in the order in which it is requested below.

- A. Transmittal Letter (2 pages maximum)

A Transmittal Letter shall be included with the proposal, addressed to Ed Gray, and must contain the following information:

1. Identification of firm, including name, address, email address and telephone number;
2. Name, title, email address, and telephone number for the firm's contact person during period of proposal evaluation;
3. Acknowledgment of receipt of all RFP addenda, if any;
4. A statement to the effect that the proposal shall remain valid for a period of not less than 120 days from the date of submittal;
5. A statement of your intentions to bid on all sections of the Scope of Services.

## B. Technical Proposal

Proposals should be prepared simply and economically, providing a straightforward, concise description of capabilities to satisfy the requirements of the RFP.

### 1. Firm Background and Organization

- a. Describe the organization, the type of services offered, ownership of your firm, and date founded. Specify the number of years your organization has been providing investment advisory services.
- b. Is your firm a registered investment advisor under the Investment Advisor's Act of 1940? Please attach Part 2A of your most recent Form ADV as an appendix.
- c. Describe any SEC, FINRA, or regulatory censure or litigation involving the firm or its employees within the past three years.
- d. State the amount of fidelity bond coverage, errors and omissions, employee dishonesty, fiduciary liability insurance, or other fiduciary coverage your firm carries.

### 2. Assets Under Management

- a. Identify the types of accounts managed by your firm.
- b. Provide the total dollar amount managed by your firm (exclude accounts for which your services is providing periodic oversight or advice) for each of the past three years.

### 3. Personnel and Resources

- a. Please describe your proposed project team, including the role each member will play, title, and years at firm. Identify the primary portfolio manager and client contacts assigned to work with the CITY OF GULF BREEZE.
- b. What is the back-up if the primary portfolio manager or client contact is away?

- c. How frequently would you suggest your staff meet with the City of Gulf Breeze staff and why? Who will attend these meetings?
- d. Describe the firm's in-house investment research and analytical capabilities. What outside investment and market resources are used by the firm on a regular basis?

4. Experience and Approach

Provide a narrative which describes how you will perform the requested Scope of Services and shows your understanding of the City of Gulf Breeze's needs and requirements. You may also propose enhancements or procedural or technical innovations to the Scope of Services which do not materially deviate from the objectives or required content of the project.

5. Reporting

Provide a narrative describing how you will adhere to the reporting requirements as described in the Scope of Services. Include a sample performance report in your response.

6. Additional Information

- a. Briefly describe any additional feature, attributes, or conditions which the City of Gulf Breeze should consider in the selection process.
- b. Describe any other services your firm can provide that may be applicable to the City of Gulf Breeze's needs/accounts/portfolios.

7. References

Provide a list of at least five current client references in the United States. References should be public agencies with portfolio size and investment objectives similar to the City of Gulf Breeze.

8. Fees

- a. Provide a complete fee schedule that would apply to this portfolio(s) to accomplish the requirements of the Scope of Services.
- b. To illustrate your fee schedule, what would the annual fee be for \$3.5 million under management based on your proposed fee schedule? We understand the actual fee will vary based on assets under management. [The City may elect to substantially increase the invested balances. Please indicate what fee schedule scales will be utilized at various levels of funds invested.](#)
- c. Is there a minimum annual fee?
- d. What additional expenses not covered through the proposed fee structure will be expected in order to implement your investment advisory services?

e. Does the firm act as a broker or as a dealer in securities or receive any other form of additional compensation (including soft dollars) related to this project aside from the direct fee paid by the City of Gulf Breeze?

9. Required Appendices (not included in the page limit)
- a. SEC ADV Part 2A
  - b. Resumes of key investment professionals
  - c. Sample reports
  - d. Sample Investment Agreement

## **VIII. INDEMNIFICATION**

During all phases of the engagement, the firm agrees to defend, indemnify and hold harmless City, its officers, agents, and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind or nature which the City, its officers, agents, or employees may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the audit firm's performance under the terms of engagement, excepting only liability arising out of the sole negligence of the City.



# City of Gulf Breeze

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** August 24, 2016  
**RE:** Rate Increases for City Water & Sewer and SSRUS

A handwritten signature in blue ink, appearing to be "T. Lambert", is located to the right of the "FROM:" line.

The City Council directed staff to establish a rate increase to cover anticipated cost increases. The rate was to reflect at a minimum the consumer price index (CPI) increase and be considered for a three-year schedule of increases. Staff has developed the following procedure for City Council's approval.

Discussion at the budget workshop, City Council indicated they desired smaller incremental rate increases every year as opposed to larger infrequent increases.

We believe this procedure will accomplish the goals of a multiyear increase based on expected cost increases experienced by the utilities. We have attached two spreadsheets showing the proposed rate increases for each of the two utilities.

Staff recommends that the rate increase be 1.5% (minimum) or the CPI whichever is higher. The CPI from July 2015 to July 2016 is 2.1% (excluding food and energy) therefore the proposed increase for F/Y17 is 2.0%. As the second and third year rate increases will be enacted prior to the CPI being available, staff recommends that increase be 2.0% and be marked as the base line until such time as the CPI data becomes available. At the end of year three, another set of increases can be considered to adjust for the actual CPI over the three-year period if desired by the Council.

Therefore, staff recommends that water and sewer rates be increased 2.0% for F/Y 17, 18, and 19 or the CPI, but not less than 1.5% as illustrated in the attached worksheets.

The public meeting date has been set for October 3, 2016 at the City Council's regular meeting. The notice for the meeting will be published on the bills mailed August 25<sup>th</sup>, September 1<sup>st</sup>, September 10<sup>th</sup> and September 17<sup>th</sup>. We will provide draft resolutions at the executive committee meeting prior to the regular meeting;

**RECOMMENDATION: The City Council approve the procedure and proposed rates that will be presented for approval at the public meeting October 3, 2016.**

**FUND 401 - CITY WATER & SEWER PROPOSED RATE INCREASE F/Y 2016**

	Current	Revenue
<b>VOLUMETRIC RATE</b>		
Water	\$3.36	\$953,941
Sewer	\$4.30	\$808,386
<b>WATER BASE FEE</b>		
3/4"	\$12.00	\$342,377
1"	\$20.91	\$58,098
1 1/2"	\$50.85	\$12,448
2"	\$81.30	\$37,814
3"	\$161.69	\$1,979
4"	\$242.09	\$11,853
6"	\$475.39	\$5,819
<b>SEWER BASE FEE</b>		
3/4"	\$17.00	\$281,116
1"	\$29.48	\$48,713
1 1/2"	\$66.56	\$12,220
2"	\$104.75	\$33,336
3"	\$204.63	\$7,514
4"	\$302.08	\$7,395
6"	\$580.61	\$7,107

F/Y 17	% Increase	Revenue
<b>2.00%</b>		
\$3.43	2.0%	\$973,020
\$4.39	2.0%	\$824,554
<b>2.00%</b>		
\$12.24	2.0%	\$349,225
\$21.33	2.0%	\$59,260
\$51.87	2.0%	\$12,697
\$82.93	2.0%	\$38,571
\$164.92	2.0%	\$2,019
\$246.93	2.0%	\$12,090
\$484.90	2.0%	\$5,935
<b>2.00%</b>		
\$17.34	2.0%	\$286,738
\$30.07	2.0%	\$49,687
\$67.89	2.0%	\$12,465
\$106.85	2.0%	\$34,002
\$208.72	2.0%	\$7,664
\$308.12	2.0%	\$7,543
\$592.22	2.0%	\$7,249

F/Y 18	% Increase	Revenue
<b>2.00%</b>		
\$3.50	2.00%	\$992,480
\$4.47	2.00%	\$841,045
<b>2.00%</b>		
\$12.48	2.00%	\$356,209
\$21.75	2.00%	\$60,445
\$52.90	2.00%	\$12,951
\$84.58	2.00%	\$39,342
\$168.22	2.00%	\$2,059
\$251.87	2.00%	\$12,332
\$494.60	2.00%	\$6,054
<b>2.00%</b>		
\$17.69	2.00%	\$292,473
\$30.67	2.00%	\$50,681
\$69.25	2.00%	\$12,714
\$108.98	2.00%	\$34,682
\$212.90	2.00%	\$7,818
\$314.28	2.00%	\$7,694
\$604.07	2.00%	\$7,394

F/Y 19	% Increase	Revenue
<b>2.00%</b>		
\$3.57	2.00%	\$1,012,330
\$4.56	2.00%	\$857,866
<b>2.00%</b>		
\$12.73	2.00%	\$363,334
\$22.19	2.00%	\$61,654
\$53.96	2.00%	\$13,210
\$86.28	2.00%	\$40,129
\$171.59	2.00%	\$2,100
\$256.91	2.00%	\$12,578
\$504.49	2.00%	\$6,175
<b>2.00%</b>		
\$18.04	2.00%	\$298,323
\$31.28	2.00%	\$51,694
\$70.63	2.00%	\$12,968
\$111.16	2.00%	\$35,376
\$217.15	2.00%	\$7,974
\$320.57	2.00%	\$7,848
\$616.15	2.00%	\$7,542

<b>INCOME GENERATED</b>	<b>\$2,630,116</b>
OTHER INCOME	90,500
EXPENSES	(2,689,271)
<b>NET</b>	<b>31,345</b>
Margin	1.17%

<b>\$2,682,718</b>
90,500 <sup>1</sup>
(2,689,271)
<b>83,947</b>
3.12%

<b>\$2,736,373</b>
90,500 <sup>1</sup>
(2,689,271)
<b>137,602</b>
5.12%

<b>\$2,791,100</b>
90,500
(2,689,271)
<b>192,329</b>
7.15%

<sup>1</sup> Includes \$30,000 for Innerarity Island Transfer

**THE EFFECT OF THE PROPOSED RATE INCREASE ON CITY WATER & SEWER CUSTOMER**

Gallons Used	Current
1000	\$36.66
3000	\$51.98
4000	\$59.64
5000	\$67.30
6000	\$74.96
7000	\$82.62
10000	\$105.60

F/Y 17	% Incr
\$37.39	2.00%
\$53.02	2.00%
\$60.83	2.00%
\$68.65	2.00%
\$76.46	2.00%
\$84.27	2.00%
\$107.71	2.00%

F/Y 18	% Incr
\$38.14	4.04%
\$54.08	4.04%
\$62.05	4.04%
\$70.02	4.04%
\$77.99	4.04%
\$85.96	4.04%
\$109.87	4.04%

F/Y 19	% Incr
\$38.90	6.12%
\$55.16	6.12%
\$63.29	6.12%
\$71.42	6.12%
\$79.55	6.12%
\$87.68	6.12%
\$112.06	6.12%

**FUND 403 - SSRUS PROPOSED RATE INCREASE F/Y 2016**

	Current	Revenue
<b>VOLUMETRIC RATE</b>		
Water	\$3.50	\$874,559
Sewer	\$4.60	\$2,257,961
<b>WATER BASE FEE</b>		
3/4"	\$14.47	\$753,771
1"	\$25.22	\$19,974
1 1/2"	\$61.31	\$2,943
2"	\$98.03	\$12,940
3"	\$194.97	\$4,679
4"	\$291.92	\$0
6"	\$573.24	\$0
<b>SEWER BASE FEE</b>		
3/4"	\$18.18	\$1,308,960
1"	\$31.52	\$41,228
1 1/2"	\$71.16	\$27,325
2"	\$112.00	\$37,632
3"	\$218.79	\$18,378
4"	\$322.98	\$11,627
6"	\$620.77	\$7,449

F/Y 17	% Increase	Revenue
<b>2.00%</b>		
\$3.57	2.00%	\$892,050
\$4.69	2.00%	\$2,303,120
<b>WATER BASE FEE</b>		
\$14.76	2.00%	\$768,847
\$25.72	2.00%	\$20,374
\$62.54	2.00%	\$3,002
\$99.99	2.00%	\$13,199
\$198.87	2.00%	\$4,773
\$297.76	2.00%	\$0
\$584.70	2.00%	\$0
<b>SEWER BASE FEE</b>		
\$18.54	2.00%	\$1,335,139
\$32.15	2.00%	\$42,053
\$72.58	2.00%	\$27,872
\$114.24	2.00%	\$38,385
\$223.17	2.00%	\$18,746
\$329.44	2.00%	\$11,860
\$633.19	2.00%	\$7,598

F/Y 18	% Increase	Revenue
<b>2.00%</b>		
\$3.64	2.00%	\$909,891
\$4.79	2.00%	\$2,349,182
<b>WATER BASE FEE</b>		
\$15.05	2.00%	\$784,224
\$26.24	2.00%	\$20,781
\$63.79	2.00%	\$3,062
\$101.99	2.00%	\$13,463
\$202.85	2.00%	\$4,868
\$303.71	2.00%	\$0
\$596.40	2.00%	\$0
<b>SEWER BASE FEE</b>		
\$18.91	2.00%	\$1,361,842
\$32.79	2.00%	\$42,894
\$74.03	2.00%	\$28,429
\$116.52	2.00%	\$39,152
\$227.63	2.00%	\$19,121
\$336.03	2.00%	\$12,097
\$645.85	2.00%	\$7,750

F/Y 19	% Increase	Revenue
<b>2.00%</b>		
\$3.71	2.00%	\$928,089
\$4.88	2.00%	\$2,396,166
<b>WATER BASE FEE</b>		
\$15.36	2.00%	\$799,908
\$26.76	2.00%	\$21,197
\$65.06	2.00%	\$3,123
\$104.03	2.00%	\$13,732
\$206.90	2.00%	\$4,966
\$309.79	2.00%	\$0
\$608.33	2.00%	\$0
<b>SEWER BASE FEE</b>		
\$19.29	2.00%	\$1,389,079
\$33.45	2.00%	\$43,752
\$75.52	2.00%	\$28,998
\$118.86	2.00%	\$39,935
\$232.18	2.00%	\$19,503
\$342.75	2.00%	\$12,339
\$658.77	2.00%	\$7,905

<b>INCOME GENERATED</b>	<b>\$5,379,428</b>
OTHER INCOME	2,739,760
EXPENSES	(8,066,592)
<b>NET</b>	<b>52,596</b>
Margin	0.65%

<b>\$5,487,016</b>
920,860 <sup>1</sup>
(6,253,592)
<b>154,284</b>
2.47%

<b>\$5,596,757</b>
920,860 <sup>1</sup>
(6,253,592)
<b>264,025</b>
4.22%

<b>\$5,708,692</b>
920,860
(6,253,592)
<b>375,960</b>
6.01%

**THE EFFECT OF THE PROPOSED RATE INCREASE ON SSRUS WATER & SEWER CUSTOMER**

Gallons Used	Current
1000	\$40.75
3000	\$56.95
4000	\$65.05
5000	\$73.15
6000	\$81.25
7000	\$89.35
10000	\$113.65

F/Y 17	% Incr
\$41.57	2.00%
\$58.09	2.00%
\$66.35	2.00%
\$74.61	2.00%
\$82.88	2.00%
\$91.14	2.00%
\$115.92	2.00%

F/Y 18	% Incr
\$42.40	4.04%
\$59.25	4.04%
\$67.68	4.04%
\$76.11	4.04%
\$84.53	4.04%
\$92.96	4.04%
\$118.24	4.04%

F/Y 19	% Incr
\$43.24	6.12%
\$60.44	6.12%
\$69.03	6.12%
\$77.63	6.12%
\$86.22	6.12%
\$94.82	6.12%
\$120.61	6.12%



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

**To :** Mayor and City Council  
**From :**  Edwin A. Eddy, City Manager  
**Date :** August 30, 2016  
**Subject:** **Medical Insurance Renewal**

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In a memo distributed Monday, we recommended purchasing a medical insurance policy for our employees known as Florida Blue 60. Upon further review of information supplied by Public Risk Management (PRM) and evaluated by two brokers (Combined Insurance, Inc., and Rodney Rich and Company) we need to amend our recommendation.

PRM provides a plan that is very similar to Florida Blue 60 known as Blue Care Plan 59. The plan, while similar, has several features that are superior to FBlue 60. Blue Care Plan 59 costs less. The financial impact on our staff will be reduced.

Attached please find a spreadsheet which compares several plan options for medical insurance. In order to renew the plan illustrated in column one, we would realize a 22% increase in rates. Staff have not been satisfied with features of the UHC plan. Columns two, three, and four illustrate Blue Cross/Blue Shield products offered by Rodney Rich and Company. Columns five and six are plans offered by PRM through Combined Insurance, Inc. The plan in column six is the deductible based plan discussed in my previous memo.

Column five is the plan we did not previously compare to FBlue 60. When the two are compared, the features of PRM Plan 59 are the best.

**RECOMMENDATION:**  
**FOR MEDICAL INSURANCE, THAT THE CITY COUNCIL APPROVE PRM PLAN 59 THROUGH COMBINED INSURANCE, INC.**

## City of Gulf Breeze Medical Benefit Analysis October 1, 2016



	Counts	Current	RR&Co Florida Blue Alternates			PRM	PRM
		UHC Choice Legacy OKJ Rx Plan 135	BlueCare NFQ LG GRP Plan 67	BlueCare NFQ LG GRP Plan 60	BlueCare NFQ BlueCare Plan 59	Public Risk Management BlueCare Plan 59	Public Risk Management BlueChoice 0727 PPO
		In-Network Only	In-Network Only	In-Network Only	In-Network Only	In-Network Only	In-Network Only
<b>Rates</b>							
Employee Only	51	\$497.74	\$549.81	\$555.44	\$559.14	\$552.35	\$543.04
Employee / Spouse	13	\$1,184.63	\$1,308.56	\$1,321.95	\$1,330.75	\$1,302.41	\$1,267.84
Employee / Child(ren)	11	\$915.84	\$1,011.66	\$1,022.01	\$1,028.82	\$1,008.95	\$984.26
Family	16	\$1,552.95	\$1,715.41	\$1,732.96	\$1,744.51	\$1,704.25	\$1,656.12
<b>Estimated Annual Premium</b>		<b>\$908,476</b>	<b>\$1,003,517</b>	<b>\$1,013,787</b>	<b>\$1,020,541</b>	<b>\$1,001,612</b>	<b>\$978,021</b>
<b>Percentage Change</b>			<b>10.46%</b>	<b>11.59%</b>	<b>12.34%</b>	<b>10.25%</b>	<b>7.66%</b>
<b>Deductible</b>							
Individual		\$500	\$1,000	\$500	\$500	N / A	\$500
Family		\$1,000	\$3,000	\$1,000	\$1,000	N / A	\$1,500
<b>Coinsurance</b>		90% / 10%	100% / 0%	90% / 10%	90% / 10%	100% / 0	80% / 20%
<b>Out-of-Pocket Maximum</b>							
Individual		\$3,500	\$4,000	\$3,500	\$3,500	\$1,500	\$1,500
Family		\$7,000	\$8,000	\$7,000	\$7,000	\$3,000	\$4,500
<b>Deductible Type</b>		Embedded	Embedded	Embedded	Embedded	Embedded	Embedded
<b>Deductible Applies to OOP Max</b>		Yes	Yes	Yes	Yes	?	?
<b>Hospital Services</b>							
Inpatient Hospitalization		Ded + 10%	\$250 Copay Per Day \$750 Max	\$325 Copay Per Day \$1,625 Max	\$500	\$150 Per Day \$750 Max	\$300 Per Occurrence Then Ded + 20%
Outpatient Hospitalization		Ded + 10%	\$350 Copay	\$275 Copay	\$350	\$200	Ded + 20%
Ambulatory Surgical Center		Ded + 10%	\$150	\$200	\$250	\$200	Ded + 20%
Emergency Room		\$100	\$250	\$100	\$100	\$50	Ded + 20%
Urgent Care		\$50	\$50	\$45	\$35	\$35	\$15
<b>Professional Services</b>							
Office Visit (Primary / Specialist)		\$20 / \$20	\$25 / \$45	\$25 / \$45	\$15 / \$35	\$15 / \$15	\$15 / \$15
Provider Services ( Hospital / ER)		Ded + 10%	\$0	\$0	\$0	\$0	Ded + 20%
Lab Services		Ded + 10%	\$0	\$0	\$0	\$0	20%
Preventative Care		\$0	\$0	\$0	\$0	\$0	\$0
<b>Prescription Drugs</b>							
<b>Deductible</b>		None	None	None	None	None	None
Tier 1 - Generic		\$10	\$10	\$10	\$10	\$10	\$5
Tier 2 - Brand Name		\$30	\$30	\$30	\$30	\$25	\$35
Tier 3 - Non-Preferred		\$50	\$50	\$50	\$50	\$60	\$35

(i) Percentage of Increase is based on current rates

\*\* Refer to plan documents for a list of covered services, and limitations or exclusions

\*\*\*Plan 60 is the same plan city of Gulf Breeze had from 2012-2015. The plan deductible, coinsurance and all copays count toward OOP max

# City of Gulf Breeze Dental Benefit Analysis October 1, 2016

A-3

		Current		Renewal		Renewal Option 1		Renewal Option 2		Renewal Option 3	
		Standard Dental		Standard Dental		Standard Dental		Standard Dental		Standard Dental	
		In-Network	Out-of Network	In-Network	Out-of Network	In-Network	Out-of Network	In-Network	Out-of Network	In-Network	Out-of Network
<b>Rates</b>	Counts										
Employee Only	39	\$25.64		\$30.28		\$27.77		\$28.56		\$25.64	
Employee / Spouse	20	\$57.44		\$67.80		\$62.21		\$63.99		\$57.44	
Employee / Child(ren)	13	\$78.12		\$92.20		\$84.60		\$87.03		\$78.12	
Family	18	\$101.80		\$120.16		\$110.25		\$113.41		\$101.80	
<b>Estimated Annual Premium</b>		<b>\$59,961</b>		<b>\$70,781</b>		<b>\$64,937</b>		<b>\$66,796</b>		<b>\$59,961</b>	
<b>Percentage Change</b>				<b>18.05%</b>		<b>8.30%</b>		<b>11.40%</b>		<b>0.00%</b>	
<b>Rate Guarantee</b>				1 Year		1 Year		1 Year		1 Year	
<b>Minimum Participation Required</b>				Current		Current		Current		Current	
<b>Deductible</b>											
Individual		\$50		\$50		\$50		\$50		\$50	
Family		\$150		\$150		\$150		\$150		\$150	
<b>Annual Maximum</b>		\$1,500		\$1,500		<b>\$1,000</b>		\$1,500		<b>\$1,000</b>	
<b>Percentage UCR</b>		Negotiated Fee	90th UCR	Negotiated Fee	90th UCR	Negotiated Fee	90th UCR	Negotiated Fee	90th UCR	Negotiated Fee	90th UCR
<b>Diagnostic &amp; Preventive</b>											
Exams											
Cleanings											
Fluoride		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Sealants								100% \$10 Deductible	100% \$10 Deductible	100% \$10 Deductible	100% \$10 Deductible
Space Maintainers											
X-Rays											
<b>Basic Services</b>											
Fillings											
Endodontics (Root Canal)		100%	80%	100%	80%	100%	80%	100%	80%	100%	80%
Periodontics (Gum Disease)											
Simple Extractions											
<b>Major Services</b>											
Implants											
Crowns, Inlays, Onlays		60%	50%	60%	50%	60%	50%	60%	50%	60%	50%
Bridges and Dentures											
Repairs and Adjustments											
<b>Orthodontics</b>											
Appliances and Related Services		50%		50%		50%		50%		50%	
Lifetime Maximum		\$1,500		\$1,500		\$1,500		\$1,500		\$1,500	
Age Limitation		To Age 19		To Age 19		To Age 19		To Age 19		To Age 19	
<b>Other Features</b>											
Waiting Periods		None		None		None		None		None	
Maximum Rollover		Included		Included		Included		Included		Included	

**\* 7 employees, 2 spouses, 1 child exceeded \$1,000 in dental expenses**



# City of Gulf Breeze Vision Cost Analysis October 1, 2016



		<b>Current</b>		<b>Renewal</b>		<b>Option 1</b>		<b>Option 2</b>	
		<b>Superior Vision</b>		<b>Superior Vision</b>		<b>MetLife</b>		<b>Avesis</b>	
		Vision		Vision		VSP Network		Avesis Network	
		<b>In-Network</b>	<b>Out-of-Network</b>	<b>In-Network</b>	<b>Out-of-Network</b>	<b>In-Network</b>	<b>Out-of-Network</b>	<b>In-Network</b>	<b>Out-of-Network</b>
<b>Rates</b>	<b>Counts</b>								
Employee Only	40	<b>\$4.98</b>		<b>\$4.98</b>		<b>\$4.98</b>		<b>\$4.40</b>	
Employee / Spouse	20	<b>\$9.86</b>		<b>\$9.86</b>		<b>\$9.86</b>		<b>\$9.67</b>	
Employee / Child(ren)	14	<b>\$9.66</b>		<b>\$9.66</b>		<b>\$9.66</b>		<b>\$9.66</b>	
Family	17	<b>\$14.70</b>		<b>\$14.70</b>		<b>\$14.70</b>		<b>\$14.17</b>	
<b>Estimated Annual Premium</b>		<b>\$9,378</b>		<b>\$9,378</b>		<b>\$9,378</b>		<b>\$8,946</b>	
<b>Percentage Change</b>				<b>0.00%</b>		<b>0.00%</b>		<b>-4.61%</b>	
<b>Rate Guarantee</b>									
<b>Materials</b>		\$25 Copay	Reimbursement	\$25 Copay	Reimbursement	\$25 Copay	Reimbursement	\$25 Copay	Reimbursement
<b>Lenses</b>									
Single		Paid In Full	\$29 Max	Paid In Full	\$29 Max	Paid In Full	\$30 Max	Paid In Full	\$25 Max
Bifocal		Paid In Full	\$43 Max	Paid In Full	\$43 Max	Paid In Full	\$50 Max	Paid In Full	\$40 Max
Trifocal		Paid In Full	\$53 Max	Paid In Full	\$53 Max	Paid In Full	\$65 Max	Paid In Full	\$50 Max
Lenticular Lens		Paid In Full	\$84 Max	Paid In Full	\$84 Max	Paid In Full	\$100 Max	Paid In Full	\$80 Max
<b>Frames</b>		\$100 Retail Allowance (24 Months)	\$47 Max (24 Months)	\$100 Retail Allowance (24 Months)	\$47 Max (24 Months)	\$100 Retail Allowance (24 Months)	\$55 Max (24 Months)	\$50 Wholesale Allowance (24 Months)	\$45 Max (24 Months)
<b>Contact Lenses</b>		\$100 Allowance (12 Months)	\$100 Max (12 Months)	\$100 Allowance (12 Months)	\$100 Max (12 Months)	\$100 Allowance (12 Months)	\$80 Max (12 Months)	\$130 Allowance (12 Months)	\$110 Max (12 Months)
<b>Exams</b>		\$10 Copay (12 Months)	\$33 Max (12 Months)	\$10 Copay (12 Months)	\$33 Max (12 Months)	\$10 Copay (12 Months)	\$45 Max (12 Months)	\$10 Copay (12 Months)	\$35 Max (12 Months)

# City of Gulf Breeze

## Long-Term Disability Benefit Analysis

### October 1, 2016

	<b>Current</b>	<b>Renewal</b>
	<b>Standard</b>	<b>Standard</b>
	Long-Term Disability	Long-Term Disability
<b>Rates</b> (per \$100 of monthly covered payroll)		
<25	<b>\$0.122</b>	<b>\$0.122</b>
25-29	<b>\$0.161</b>	<b>\$0.161</b>
30-34	<b>\$0.232</b>	<b>\$0.232</b>
35-39	<b>\$0.314</b>	<b>\$0.314</b>
40-44	<b>\$0.443</b>	<b>\$0.443</b>
45-49	<b>\$0.621</b>	<b>\$0.621</b>
50-54	<b>\$0.799</b>	<b>\$0.799</b>
55-59	<b>\$0.982</b>	<b>\$0.982</b>
60-64	<b>\$1.031</b>	<b>\$1.031</b>
65-69	<b>\$1.082</b>	<b>\$1.082</b>
70-74	<b>\$1.136</b>	<b>\$1.136</b>
75+	<b>\$2.906</b>	<b>\$2.906</b>
<b>Percentage Change</b>		<b>0.00%</b>
<b>Basic Information</b>		
Plan Type (Employer Paid / Voluntary)	Voluntary	Voluntary
Class / Eligibility	All Eligible Employees	All Eligible Employees
Rate Guarantee		1 Year
<b>Benefit Provisions</b>		
Benefit Percentage	60%	60%
Monthly Benefit Maximum	\$5,000	\$5,000
Elimination Period	90 Days	90 Days
Social Security Integration	Primary and Family	Primary and Family
Partial Disability	Included	Included
Residual Disability	Included	Included
Survivor Benefit	Included	Included
<b>Benefit Duration</b>		
Own Occupation	24 Months	24 Months
Any Occupation	To Age 65	To Age 65
<b>Plan Limitations</b>		
Pre-Existing	3 / 12	3 / 12
Self-Reported	24 Months	24 Months
Chemical Dependency	24 Months	24 Months
Mental / Nervous	24 Months	24 Months
<b>Exclusions</b>	Yes	Yes
<b>Other Features</b>		
Reasonable Accommodation	Included	Included
Mandatory Rehab	Included	Included
Work Incentive	Included	Included
Waiver of Premium	Included	Included
Family Care	Included	Included

<b>City of Gulf Breeze Life Benefit Analysis October 1, 2016</b>		
	<b>Current Standard</b>	<b>Renewal Standard</b>
<b>Rates</b>		
Volume (monthly)	\$5,027,600	\$5,027,600
Life Rate (per \$1,000)	\$0.210	\$0.210
AD&D Rate (per \$1,000)	\$0.025	\$0.025
<b>Estimated Annual Premium</b>	<b>\$14,178</b>	<b>\$14,178</b>
<b>Percentage Change</b>		<b>0.00%</b>
<b>Basic Information</b>		
Class / Eligibility	All Eligible Employees	All Eligible Employees
Rate Guarantee		1 Year
<b>Employee Coverage</b>		
Life Benefit Amount	1X Annual Salary	1X Annual Salary
Benefit Maximum	\$100,000	\$100,000
Guarantee Issue	\$100,000	\$100,000
Benefit Minimum	\$10,000	\$10,000
AD&D Benefits	Yes	Yes
<b>Other Features</b>		
Reduction Schedule	35% at Age 65 50% at Age 70	35% at Age 65 50% at Age 70
Waiver of Premium	Included	Included
Accelerated Benefits	Included	Included
Portability	Included	Included
Conversion	Included	Included
Seat Belt Benefit	Included	Included

# City of Gulf Breeze

## Voluntary Life Benefit Analysis

### October 1, 2016

	<b>Current</b>	<b>Renewal</b>
<b>Employee and Spouse</b>	<b>Standard</b>	<b>Standard</b>
<b>Rates (Per \$1,000)</b>	Voluntary Life	Voluntary Life
<30	<b>\$0.070</b>	<b>\$0.070</b>
30-34	<b>\$0.100</b>	<b>\$0.100</b>
35-39	<b>\$0.130</b>	<b>\$0.130</b>
40-44	<b>\$0.210</b>	<b>\$0.210</b>
45-49	<b>\$0.350</b>	<b>\$0.350</b>
50-54	<b>\$0.560</b>	<b>\$0.560</b>
55-59	<b>\$0.870</b>	<b>\$0.870</b>
60-64	<b>\$1.210</b>	<b>\$1.210</b>
65-69	<b>\$2.000</b>	<b>\$2.000</b>
70-74	<b>\$3.340</b>	<b>\$3.340</b>
75+	<b>\$6.360</b>	<b>\$6.360</b>
<b>Child Life Rate</b>	<b>\$0.10 per \$1,000</b>	<b>\$0.10 per \$1,000</b>
<b>Percentage Change</b>		<b>0.00%</b>
<b>Basic Information</b>		
Class / Eligibility	All Eligible Employees	All Eligible Employees
Rate Guarantee		1 Year
<b>Employee Coverage</b>		
Employee Benefit Amount	Increments of \$10,000	Increments of \$10,000
Employee Maximum	\$500,000	\$500,000
Guarantee Issue	\$100,000	\$100,000
<b>Spouse Coverage</b>		
Spouse Benefit Amount	Increments of \$5,000	Increments of \$5,000
Spouse Maximum	\$250,000	\$250,000
Spouse Guarantee Issue	\$30,000	\$30,000
<b>Child Coverage</b>		
Child Benefit Amount	\$10,000	\$10,000
Child Maximum	\$10,000	\$10,000
Child Guarantee Issue	\$10,000	\$10,000
<b>Reduction Schedule</b>	35% at Age 65 50% at Age 70	35% at Age 65 50% at Age 70