

SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING  
JUNE 13, 2016 - 6:30 P.M.

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**1. CALL TO ORDER:**

The 131<sup>st</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 6:30 p.m., at Gulf Breeze City Hall, by Chairman Tom Naile.

**2. ROLL CALL AND INVOCATION:**

The following Board members were present: Tom Naile, Mayor Pro Tem Joseph Henderson, Bill Stanford, Mayor Matt Dannheisser, Terry Mills and Robert Davies and Wes Dannreuther. Otto Prochaska, and Mark Meister were not present.

**3. APPROVAL OF MINUTES:**

A motion was made by Mr. Mills to approve the April 11, 2016, meeting minutes. Mr. Davies seconded. The minutes were approved unanimously.

**5. REPORTS:**

**a. FINANCE REPORT**

Mr. Naile advised the Board that staff would not go through the entire financial report as has been done in the past, but would answer any questions the Board may have regarding the information provided in the report.

**b. OPERATIONS REPORT**

Operations Consultant Vernon Prather stated that utility operations were normal.

Mayor Dannheisser inquired about the irrigation increase from April to May. Mr. Prather advised the change was due to breaks and other issues with the system.

Mayor Pro Tem Henderson stated he believes the City Council should give the SSRUS Board direction on the Tiger Point West Course.

Rehabilitation work on the north treatment basin is about 95% complete.

Evaluation of the West Course irrigation system continues. It is estimated that only 50% of the front nine and 15% of the back nine is operable. Staff is reviewing options for repair and reliable operation.

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Mr. Prather reviewed items from the Construction Report with the Board and answered questions.

Attached for the Board's review were copies of the following correspondence:

- a) WWTP date for April and May, 2016
- b) Water & Sewer Revenue Tables F/Y 2016, 2015, 2014, 2013, 2012, 2011, 2010.
- c) Water and Sewer Impact Fee Tables F/Y 2016, 2015, 2014, 2013, 2012, 2011 & 2010
- d) Construction Coordinator Report

**c. ENGINEERING AND PERMITTING**

Mr. Prather presented the Engineering Report and answered questions.

**5. OLD BUSINESS:**

**a. Soundside/Oak Drive Sewer Improvements Project**

Recommendation: The SSRUS Board recommends that the City Council authorize the construction and expenditure of the estimated \$206,896, to be paid from the Utility's tap fee reserves to construct approximately 7,200' of 4" forcemain on Soundside and Oak Drive; and implement an aid in construction fee of \$828 for each home that connects to the system.

John Frew, 20 Gilmore Dr., Gulf Breeze, addressed the Board regarding the project. Mr. Frew stated the SSRUS Board approved extending support of his project and another developer's project (Clay Circle) at the same time in 2012 by paying for the forcemain to service the developments.

Mr. Mills made a motion to approve staff's recommendation. Mr. Dannreuther seconded. The vote for approval was 5-2 with Mayor Dannheisser and Mayor Pro Tem Henderson dissenting.

Mayor Dannheisser requested that staff revisit for the next meeting, the policy of paying 25% upfront by providing the Board with a history of what the utility has done in the past, what the previous policy was, when and why did the utility change the policy. In addition Mayor Dannheisser requested staff survey the surrounding utilities policy as to their tap fee structure.

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**b. West Course Front Nine (9) irrigation evaluation**

Recommendation: The SSRUS Board recommends that the City Council authorize staff to prepare a Request for Proposal to upgrade the irrigation system for the front nine (9) of the West Golf Course.

Mr. Prather advised the Board that staff met with various local irrigation companies and feel the best irrigation system for the West Course is the Hydraulic Head Replacement.

Budgetary estimates provided:

- 500 Toro electric heads, 2500 ft of controller wire, 2500 ft of signal wire for \$120,409.38
- 6 Satellite controllers \$26,409.38
- ProRain labor: \$67,300

Estimated project cost: \$209,147.48

Mayor Dannheisser would like to see:

- a comparison of the use of Risers vs below ground irrigation system.
- a plan for the most efficient irrigation of the entire 15 acres.

Mr. Prather amended staff's recommendation to include the back nine (9) in the Request for Proposal and to include options for below ground and above ground irrigation systems.

Mayor Pro Tem Henderson made a motion to approve staff's amended recommendation. Mr. Mills seconded. The vote for approval unanimous.

**6. NEW BUSINESS:**

**a. Centrifuge 12,000 Hour Service**

Recommendation: The SSRUS Board recommends that the City Council authorize Andritz to perform the 12,000 hour overhaul of the Centrifuge at a cost of \$26,601.

Mayor Dannhiesser made a motion to approve staff's recommendation. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

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**b. Award of Bid, Elevated Reclaim Tank**

Bids:

- Phoenix Fabricators and Erectors Inc. \$1,128,906
- Caldwell Tanks Inc. \$1,142,500

Recommendation: The SSRUS Board recommends the City Council to award the Elevated Reclaim Tank bid to Phoenix Fabricators and Erectors Inc. for \$1,128,906 with the North West Florida Water Management District (NFWFMD) grant funding \$345,500 and the balance of \$748,406 be paid from the Utility's tap fee reserves.

Mayor Pro Tem Henderson made a motion to approve staff's recommendation. Mr. Mills seconded. The vote for approval was unanimous.

**c. Vehicle Purchase – Ford Super Duty F-250 Truck**

Recommendation: The SSRUS Board recommends that the City Council authorize the purchase of one (1) Ford Super Duty F-250 CNG Truck for \$52,578 (\$44,588 after Natural Gas rebate) from Hub City Ford.

Bids:

- Hub City Ford \$52,578 (\$44,588 after rebate)
- Alan Jay Fleet Sales \$51,647 (45,372 after rebate) *\*the model is offered in Bi-fuel CNG only, but it is less desirable as the CNG tank is mounted in the service body tool boxes.*

Mayor Dannheisser made a motion to approve staff's recommendation. Mr. Mills seconded. The vote for approval was unanimous.

**d. FEMA Alternative Project, West Golf Course Bunkers**

Recommendation: The SSRUS Board recommends that the City Council schedule one (1) Public Hearing to seek input for establishing a FEMA Alternative Project in lieu of rebuilding the Tiger Point West Course Bunkers.

Mayor Dannheisser made a motion to approve staff's recommendation. Mr. Davies

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seconded. The vote was unanimous.

e. **Set date for SSRUS Budget Workshop**

The budget workshop was set for July 14, 2016

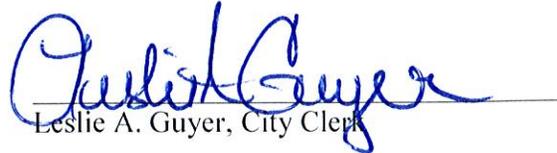
7. **PUBLIC FORUM:** none

8. **SETTING NEXT MEETING:**

The next South Santa Rosa Utility System Board meeting will be held on Monday, August 8, 2016, at 6:30 p.m.

9. **ADJOURNMENT:** 8:06 P.M.

ATTESTED TO:

  
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Leslie A. Guyer, City Clerk