

**GULF BREEZE CITY COUNCIL
EXECUTIVE MEETING AGENDA**

**WEDNESDAY, AUGUST 31, 2016
EXECUTIVE MEETING, 6:30 P.M.
COUNCIL CHAMBERS**

1. ROLL CALL
2. PROCLAMATIONS AND PRESENTATIONS
3. ACTION AGENDA ITEMS
 - A. Approval of Ordinance No. 07-16 amending Code of Ordinances Section 3-2 regarding the hours of sale of alcoholic beverages
 - B. Approval of septic tank abatement for 102 Shoreline Drive and nearby residences
 - C. Approval of South Santa Rosa Utility System Board of Directors Recommendations
 - D. Approval of proposed utility rate increase
 - E. Authorization to proceed with tree trimming and pruning of Live Oak trees along Highway 98
 - F. Authorization to purchase replacement aerator for Parks and Recreation Department
 - G. Approval for the School Resource Officer Agreement with the School District of Santa Rosa County
 - H. Approval for Santa Rosa County to continue with a municipal service benefit unit (MSBU) for paving and sewer service on Little Duck Circle, Jaetin Court, and Quiet Court
 - I. Approval of annual population estimate from University of Florida's Bureau of Economic and Business Research
 - J. Authorization to pay invoices 96345 and 96346 in the amount of \$13,093.36 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A. and that the City Council meet as the Board of Directors of the Community Redevelopment Agency on September 7, 2016, and authorize the payment of invoice 96347 in the amount of \$187.50 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A.
 - K. Approval for the City Council to meet as the Board of Directors of the Community Redevelopment Agency on September 7, 2016, and authorize the payment of an invoice in the amount of \$13,035 to Mesimer and Associates
 - L. Authorization to pay invoice 335490 in the amount of \$2,837.50 to the Galloway/Johnson Law Firm

- M. Approval for the City Council to meet as the Board of Directors of Gulf Breeze Financial Services on September 7, 2016, and authorize the payment of invoice 9369209 in the amount of \$29,575.43 to Jenner & Block, LLP
 - N. Approval of Resolution No. 22-16 establishing the tentative millage rate of 1.9723, holding a public hearing on September 7, 2016, and holding a final hearing on September 19, 2016
 - O. Approval of Resolution No. 23-16 tentatively adopting a budget for fiscal year beginning October 1, 2016, holding a public hearing on September 7, 2016, and holding a final hearing on September 19, 2016 (*the supporting memorandum will be provided Monday*)
 - P. Authorization to publish a Request for Proposals to seek an investment advisor in addition to the current advisor
 - Q. Authorization to terminate the City's contract with Roadwatch Management, Inc., regarding the Red Light Camera program
 - R. Approval of reimbursement request from Gulf Breeze Area Chamber of Commerce from the Tourist Development Council (TDC) Fund in the amount of \$10,500
 - S. Approval of funding request from the Gulf Breeze Celebrates the Arts from the Tourist Development Council (TDC) Fund in the amount of \$6,000
 - T. Approval of concept for informational signs urging drivers not to text or use mobile communication while driving on the Pensacola Bay Bridge
 - U. Authorization to construct two sand volleyball courts behind the Community Center
 - V. Approval of group health insurance renewal (*the supporting memorandum will be provided Monday*)
- 4. NEW ITEMS
 - 5. INFORMATION ITEMS
 - 6. PUBLIC FORUM
 - 7. ADJOURNMENT

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Craig S. Carmichael, Director of Community Services *SC*

DATE: August 25, 2016

SUBJECT: ORDINANCE 07-16

Attached, please find a copy of Ordinance 07-16. The Second Reading and Public Hearing was scheduled to take place August 15, 2016 but was tabled due to questions raised by a vendor. In an attempt to clear the issue up, staff is providing a **summary** of hours of sale:

On Premises Consumption – Liquor

Sunday – Thursday	7:00 am to 12 pm
Friday and Saturday	7:00 am to 1:00 am the following day

Off Premises Consumption – Liquor

Sunday – Saturday	8:00 am to 10 pm
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On Premises - Beer and Wine

Sunday – Thursday	7:00 am to 12 pm
Friday and Saturday	7:00 am to 1:00 am the following day

Off Premises - Beer and Wine

No Restriction

Staff has included an attachment that has several graphs that help illustrate the times.

RECOMMENDATION: THAT THE CITY COUNCIL HOLD A PUBLIC HEARING ON SEPTEMBER 7, 2016, AND APPROVE ORDINANCE 07-16 ON SECOND READING.

ORDINANCE NO. 07-16

AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA, PERTAINING TO THE HOURS OF SALE OF ALCOHOLIC BEVERAGES; AMENDING SECTION 3-2 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Gulf Breeze has adopted certain rules and regulation relative to the sale, serving and consumption of alcoholic beverages; and,

WHEREAS, these rules and regulations provide certain hours of the day during which the sale of alcoholic beverages shall be allowed; and,

WHEREAS, the City Council now desires to amend these rules to expand the hours of sales to more closely match the hours of sale, serving and consumption of alcoholic beverages in the unincorporated parts of South Santa Rosa County.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1 - Section 3-2 is hereby amended to read as follows:

Sec. 3-2. - Hours of sale.

- (a) *On Premises Consumption*: Except as otherwise provided in this section, no alcoholic beverages may be sold, consumed, served, or permitted to be sold, consumed, or served by any vendor or at any business or establishment in the city between the hours of 12:01 a.m. and 6:59 a.m. on Monday through Friday and 12:59 a.m. and 6:59 a.m. on Saturday and Sunday.
- (b) *Off Premises Consumption*: Notwithstanding the preceding Section 3-2.(a), a vendor, business, or establishment holding an appropriate license under state law and having received a certificate of compliance from the city for off-premises consumption may sell beer and wine, but not liquor, for off-premises consumption between the hours of 10:01 p.m. and 7:59 a.m. on the following day.

SECTION 2 - SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 3 - CONFLICT

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 4 - EFFECTIVE DATE

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 1st DAY OF AUGUST, 2016.

ADVERTISED ON THE 25TH DAY OF AUGUST, 2016.

PASSED ON THE SECOND READING ON THE _____ DAY OF SEPTEMBER, 2016.

City of Gulf Breeze

By: _____
Matt E. Dannheisser, Mayor

ATTESTED TO BY:

Leslie Guyer, City Clerk or
Stephanie D. Lucas, City Clerk



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

MEMORANDUM

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: August 26, 2016

Subject: Draft Proposal – Septic Tank Abatement

We are working on a policy concerning one way the City can facilitate abatement of septic tanks. Opportunities to provide an alternative to septic tanks are few and far between. It is especially difficult to find cost effective projects to abate/convert septic tanks.

Most of the area west of Navarre Street, excluding Peake's Point, is served by septic tanks. Generally, we consider a formal abatement program when we prepare to resurface a street or when sporadic grants can be secured. One of the issues that makes septic tank abatement difficult to coordinate is that they do not fail with any kind of regularity or consistency. One fails at one end of a street and everyone else on the street is unwilling to undertake a comprehensive abatement program because their tanks are working. Factors that contribute to septic tank failure include: inadequate drain field size to match increased flow, soil types, depth of groundwater, and inadequate maintenance. When a drain field fails, it is our understanding that regulations require a new drain field rather than removal/replacement of the existing field.

When a tank fails, there are two ways to connect the residence to the existing wastewater collection system: by gravity or by force main. A gravity connection requires the right topography and a nearby system that can be accessed such that the wastewater "runs downhill" to the collection system without "force" or power assistance.

A connection via a force main is used when the area topography is not conducive to the economical connection of a residence via gravity to the closest part of the collection system. See the attached aerial view of the western part of Shoreline Drive from 102 Shoreline to McLane Road. The occupant of 102 Shoreline has a failed septic system. He wants to connect to the nearest part of our collection system in the most practical way.

A gravity pipe which would allow the homes on both sides of Shoreline to connect when their septic tanks fail would be cost prohibitive given the lower elevation for the waterfront homes versus the homes on the opposite side.

The alternative “force main” connection could be used in this situation as shown by the yellow line on the aerial. The owner of 102 Shoreline Drive would install a residential grinder pump which is, in simple terms, a well to receive the waste outside of the back of the home. The waste is macerated. When the well is full, a pump is activated which “forces” the waste down a 2” diameter pipe (the yellow line) to the nearest existing City sewer infrastructure on McLane.

The property owner would be responsible for all installation costs per our policies. He would hire a contractor to install the grinder pump, the 2” pipe and to make all the interconnections. The pipe would then be turned over to the City as it would be in our right-of-way. He would incur about \$8,000 of onsite costs for the pump and pipe on his property and about \$30,000 of offsite costs.

As others along the path of the 2” pipe have septic tank failures, they would be able to connect to the 2” pipe by installing their own grinder pump for the 2” pipe in the right-of-way.

It may be considered “unfair” for the property owner to incur all the offsite cost and then others get to connect with much reduced cost.

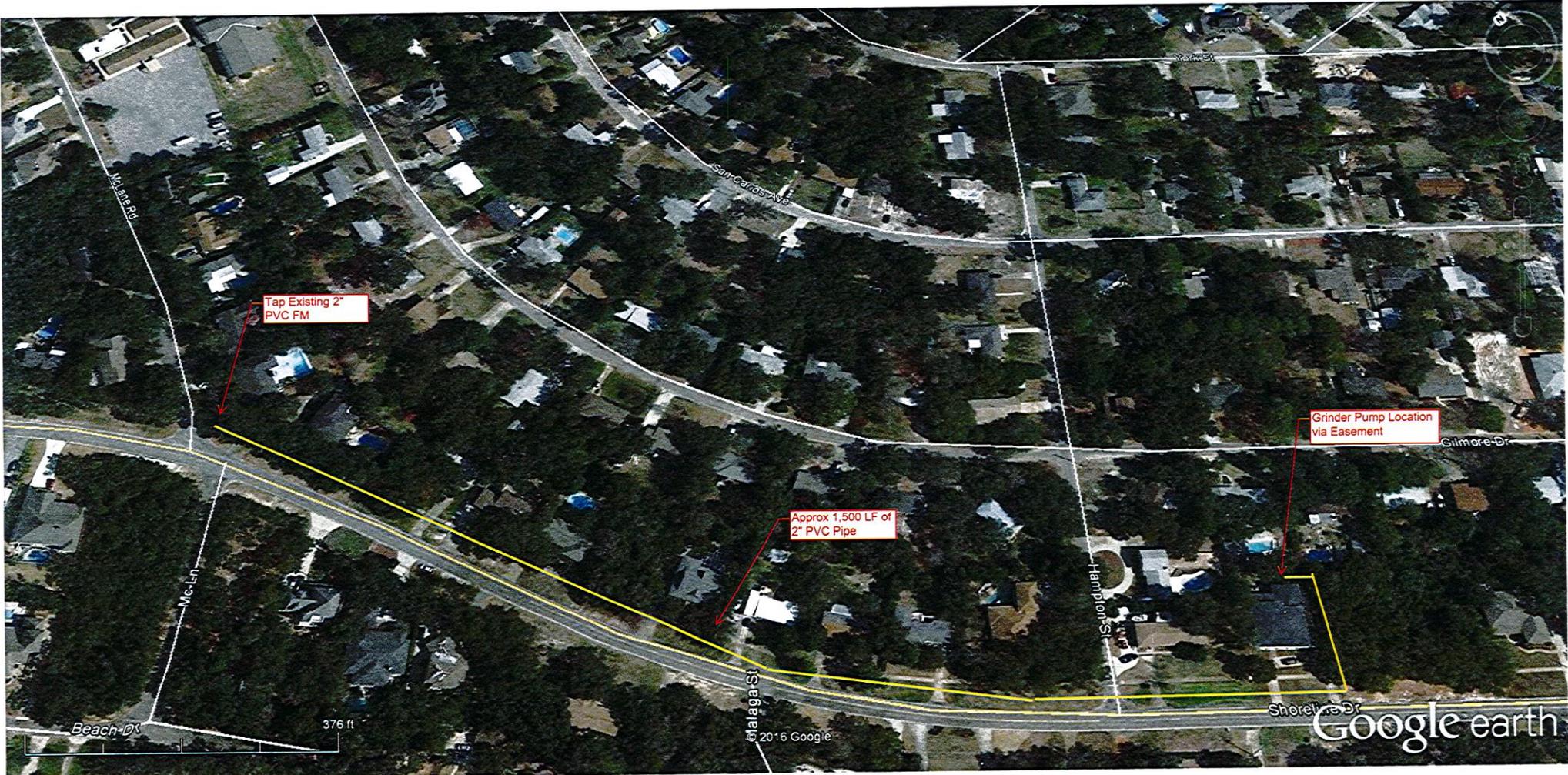
We would like to propose that the City “front” the cost of the offsite work (about \$30,000). This amount would be the obligation of the owner of 102 Shoreline to be paid back over ten years at 4% interest. A lien secondary to any mortgage would be placed on the property. If one of the other owners of houses that could use this pipe has a septic tank failure and chooses or is forced by regulations to connect, they would pay \$3,000 toward the pipe construction. All payments, up to \$30,000 over 10 years would reduce the obligation of the owner of 102 Shoreline.

The cost to the City would be carrying \$30,000 for ten years. The interest rate would offset that cost. There would be a possibility of the City “making money” on the project if more than ten connections are made.

We have never considered establishing a policy on this type of situation. Other property owners have gone ahead and installed a small diameter force main without City assistance. Given the interest among Council members to convert septic tanks when feasible at little or no risk to the City, the foregoing could serve as a template that could be used on a case by case basis for septic tank abatement.

RECOMMENDATION:

That the City Council assist with septic tank abatement for 102 Shoreline Drive as outlined herein and direct staff to develop a policy for septic tank abatement via small diameter force mains to be applied on a case by case basis.



Tap Existing 2" PVC FM

Approx 1,500 LF of 2" PVC Pipe

Grinder Pump Location via Easement

376 ft

2016 Google

Google earth

Beach Dr

McLean Ln

Malaga St

Hampton St

Shoreline Dr

Gilmore Dr

Samuels Ave



August 8, 2016 (REVISED)

Mr. Rodney Sutton
102 Shoreline Drive
Gulf Breeze, FL. 32561
RE: Grinder Pump and FM Installation

PROPOSAL

Item #	Description	Unit	Qty	Unit Price	Extension
1	Locate Utilities	LS	1	\$ 1,250.00	\$ 1,250.00
2	2" PVC Force Main	LF	1,520	\$ 7.67	\$ 11,658.40
3	Driveway/Roadway/Tree Bores	EA	15	\$ 825.00	\$ 12,375.00
4	Grinder Pump Installation	LS	1	\$ 5,769.66	\$ 5,769.66
5	Dig from R/W to Cleanout (Combination Hand/Machine Work)	LS	1	\$ 2,498.00	\$ 2,498.00
6	Connect to Existing 2" FM w/ MJ Tee & Gate Valve & Check Valve	LS	1	\$ 1,309.60	\$ 1,309.60
7	Sod	SY	750	\$ 5.00	\$ 3,750.00
TOTAL					\$ 38,610.66

30,342
25 houses +

Thank you for the opportunity.

Signed,

Charley Radford, Vice President
Utility Service Co., Inc



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services

DATE: August 10, 2016

RE: SSRUS Board Recommendations

The following recommendations were recommended by the SSRUS Board at their August 8, 2016 meeting.

F/Y 2017 Budget Approval

The SSRUS approved the final draft of the proposed budget for F/Y 2017.

RECOMMENDATION: City Council approve the F/Y 2017 Budget as presented to the SSRUS Board.

Purchase of Chevrolet 2500 Truck

The F/Y 2016 budget includes \$34,000 for the purchase of one regular bed pickup truck for SSRUS. Staff developed specifications, advertised for bidding and received one response. Staff then examined prices on the Florida Sheriffs Association contract and determined a comparable vehicle could be obtained for less than bid prices.

RECOMMENDATION: The City Council authorize the purchase of one (1) Chevrolet 2500 diesel with options listed for \$39,630 from Alan Jay Fleet Sales through the Florida Sheriffs Association annual contract.

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640

Whisper Bay Fire Hydrants

In consultation with the Midway Fire District, staff determined that the area was deficient in the number of hydrants and that some of the existing hydrants were undersized. Staff solicited quotes from three contractors, with the low bid being \$65,427.64. The budget available for hydrant, valve and main replacement is \$150,000.

RECOMMENDATION: The City Council authorize the replacement of three (3) and the addition of five (5) fire hydrants by Utility Service Company for \$65,427.64.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Operations Consultant *V.P.*
DATE: August 5, 2016
RE: SSRUS F/Y 2017 Budget Approval

SSRUS Fund 403 FY2017 BUDGET

The Proposed F/Y 2017 SSRUS Budget provides Revenues of \$8,112,504 with expenses of \$8,066,592 resulting in a contribution to reserves of \$45,912.

The F/Y17 revenue budget of \$8,112,504 represents a \$2,207,582 increase over the F/Y16 budget of \$5,904,922. Expenses budgeted for F/Y17 are \$8,066,592 which is \$2,264,670 more than F/Y 16 of \$5,801,922.

Major changes in Revenues are listed below:

Water Revenue, increased	\$17,000
Sewer Revenue, increased	120,000
Reconnection Fees increased	10,000
NFWFMD Grant	365,000
FEMA Alt. Project	350,000
Loan Proceeds	818,000
Tap Fees brought Forward	<u>510,000</u>
Total	\$2,190,000

Major changes in Water System Expenses are listed below:

Other Contractual, increased	45,600
Repairs and Maintenance, increased	50,000
Operating Supplies, increased	5,000
Meters & Supplies, Increased	10,000
Radios and Pagers, increased	2,500
Debt Service, increased	14,000
Operating Supplies, increased	5,000

Major changes in Sewer System Expenses are listed below:

Operating Supplies, increased	5,000
Debt Service, increased	40,000

Major changes in WWTP System Expenses are listed below:

Professional Services, decreased	\$6,000
Utilities, increased	15,000
Operating Supplies, increased	22,000
Chemicals, increased	15,000
Debt Service, increased	333,000

GOLF COURSE

Major Capital Items for F/Y 2017

300,000 gallon Elevated Reclaim Tank \$1,183,000 (approved by City Council 7/5/16)
FEMA Alt. Project Equipment Purchase: Backhoe, Tractors, Excavator, etc. \$400,000
Crane Truck \$80,000
Liftstation Upgrades \$150,000
Soundside/Oak St. Forcemain \$210,000 (approved by City Council 7/5/16)

A complete listing of Capital items are provided in the 2017-2021 Capital Report.

Recommendation: SSRUS Board recommend to City Council approval of the F/Y 2017 SSRUS Budget as presented.

08/05/2016

BUDGET REPORT FOR GULF BREEZE
Calculations as of 07/31/2016

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
ESTIMATED REVENUES					
Revenue					
403-0000-343.30-00	WATER REVENUE	1,615,119	1,815,000	1,453,314	1,832,000
403-0000-343.50-00	SEWER REVENUE	3,159,159	3,100,000	2,741,587	3,240,000
403-0000-343.50-05	RECLAIMED WATER	64,868	52,000	57,142	68,000
403-0000-343.50-10	DUE FROM CITY				
403-0000-343.90-01	FIRE HYDRANT UPGRADE				
403-0000-343.90-05	TECH FEE (W/S METERS)	69,026	108,000	86,586	108,000
TOTAL REVENUE		4,908,172	5,075,000	4,338,629	5,248,000
TOTAL ESTIMATED REVENUES					
NET OF REVENUES/APPROPRIATIONS - SALES REVENUES					
4,908,172 5,075,000 4,338,629 5,248,000					
MISC REVENUES					
ESTIMATED REVENUES					
Revenue					
403-0000-361.10-00	MISC INTEREST EARNINGS	1,625		568	
403-0000-362.10-10	VERIZON	27,994			
403-0000-362.10-20	AT&T	25,920	25,900	29,108	25,900
403-0000-362.10-30	BELL SOUTH				
403-0000-362.10-40	LA UNWIRED				
403-0000-364.00-00	PROCEEDS - SALE OF F/A				
403-0000-366.90-10	DEVELOPERS CONTRIBUTIONS	13,911			10,000
403-0000-369.01-00	OTHER MISC REVENUES	8,025	10,000	141,655	
403-0000-369.01-10	Insurance Proceeds	17,257			
403-0000-369.10-00	NEW SERVICE FEES	46,772	30,000	38,005	30,000
403-0000-369.70-10	A/P INVOICE DISCOUNTS	30			
403-0000-369.90-00	RECONNECTION FEES	35,661	30,000	95,475	40,000
403-0000-369.91-10	METER INSTALLATION FEES	11,500	4,000	12,900	10,000
403-0000-369.98-00	OVERHEAD ALLOCATION	359,170	431,165	359,304	436,000
403-0000-370.00-00	FRUS INCOME	49,253			
TOTAL REVENUE		597,118	531,065	677,015	551,900
TOTAL ESTIMATED REVENUES					
597,118 531,065 677,015 551,900					
NET OF REVENUES/APPROPRIATIONS - MISC REVENUES					
597,118 531,065 677,015 551,900					
GRANT REVENUE					
ESTIMATED REVENUES					
Revenue					
403-0000-337.95-00-PS1508	NW FL WATER GRANT	15,503			715,000
	FOOTNOTE AMOUNTS:				365,000
	NWFWMD GRANT - ELEVATED TANK,				350,000
	FOOTNOTE AMOUNTS:				
	FEMA GRANT - WEST GOLF COURSE BUNKER PROJECT				715,000
	GL # FOOTNOTE TOTAL:				715,000
TOTAL REVENUE		15,503			715,000
TOTAL ESTIMATED REVENUES					
15,503 715,000					
NET OF REVENUES/APPROPRIATIONS - GRANT REVENUE					
15,503 715,000					
ESTIMATED REVENUES					

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 07/31/16	2016-17 PRELIMINARY BUDGET
Revenue					
403-0000-389.90-00	NON-OPERATING REVENUE				1,328,000
	FOOTNOTE AMOUNTS:				818,000
	ELEVATED RECLAIM TANK \$818K (LOAN)				300,000
	FOOTNOTE AMOUNTS:				210,000
	GOLF COURSE LOAN (TAP FEES BROUGHT FORWARD)				210,000
	FOOTNOTE AMOUNTS:				1,328,000
	OAK STREET FORCE MAIN (TAP FEES BROUGHT FORWARD)				1,328,000
	GL # FOOTNOTE TOTAL:				1,328,000
TOTAL REVENUE					1,328,000
TOTAL ESTIMATED REVENUES					1,328,000
NET OF REVENUES/APPROPRIATIONS - Unclassified					1,328,000
TAP FEES					
ESTIMATED REVENUES					
Revenue					
403-0000-363.20-10	WATER TAP	29,270		47,300	
403-0000-363.20-20	SEWER TAP	435,002		997,733	
403-0000-363.20-21	IMPACT FEES - FROM CITY	35,461			
TOTAL REVENUE					1,045,033
TOTAL ESTIMATED REVENUES					1,045,033
NET OF REVENUES/APPROPRIATIONS - TAP FEES					1,045,033
UTILITY TRANSFER					
ESTIMATED REVENUES					
Other Sources Of Funds					
403-0000-380.00-00	RESERVES BROUGHT FWD (BUDGET ONLY)		357		
TOTAL OTHER SOURCES OF FUNDS					357
Transfers-In					
403-0000-381.00-00	INTERFUND TRANSFER	467,494	298,500	249,048	269,604
TOTAL TRANSFERS-IN					269,604
TOTAL ESTIMATED REVENUES					269,604
NET OF REVENUES/APPROPRIATIONS - UTILITY TRANSFER					269,604
NET OF REVENUES/APPROPRIATIONS - 0000-					8,112,504
Dept 1400-SSRU: WATER OPERATIONS					
PERSONNEL PAYMENTS					
APPROPRIATIONS					
Expenditure					
403-1400-512.12-00	REGULAR SALARIES & WAGES	252,956	258,000	166,503	213,214
403-1400-512.12-50	PART-TIME SALARIES & WGES			181	3,268
403-1400-513.13-00	OTHER SALARIES AND WAGES				
403-1400-513.13-50	TEMPORARIES	50,633	10,815	51,755	50,000
403-1400-514.14-00	OVERTIME	18,053	17,304	14,514	4,957
TOTAL EXPENDITURE					271,439
TOTAL APPROPRIATIONS					271,439

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 07/31/16	2016-17 PRELIMINARY BUDGET
NET OF REVENUES/APPROPRIATIONS - PERSONNEL PAYMENTS		(321,642)	(286,119)	(232,953)	(271,439)
TAXES & BENEFITS					
APPROPRIATIONS					
Expenditure					
403-1400-521.21-00	FICA TAXES	18,368	21,000	13,069	16,690
403-1400-522.22-00	FRS STATE PENSION (DB-ER & DB-EE)	3,971	1,154	3,396	2,827
403-1400-522.22-50	FMPTF RETIREMENT (DC-ER 401A)	12,747	14,998	8,635	12,743
403-1400-523.23-00	HEALTH INSURANCE	45,390	52,536	32,547	38,474
403-1400-523.23-20	LIFE INSURANCE	286	462	227	242
403-1400-523.23-30	DENTAL	2,586	2,860	2,255	2,928
403-1400-523.23-40	VISION	553	677	336	467
403-1400-524.24-00	WORKERS COMPENSATION	453			
403-1400-526.26-00	DISABILITY INSURANCE	252	300	190	172
TOTAL EXPENDITURE		84,606	93,987	60,655	74,543
TOTAL APPROPRIATIONS		84,606	93,987	60,655	74,543
NET OF REVENUES/APPROPRIATIONS - TAXES & BENEFITS		(84,606)	(93,987)	(60,655)	(74,543)
PROF & CONTRACT SERVICES					
APPROPRIATIONS					
Expenditure					
403-1400-531.31-10	LEGAL SERVICES	350	1,500	246	1,500
403-1400-531.31-40	PROFESSIONAL SERVICES	3,225	3,000	5,479	3,000
403-1400-532.32-00	ACCOUNTING & AUDITING				
403-1400-534.34-10	OTHER CONTRACTUAL SERVICE	738,447	570,000	436,113	615,600
FOOTNOTE AMOUNTS:					15,600
OPERATION CONSULTANT EXPENSE 12.5%					
TOTAL EXPENDITURE		742,022	574,500	441,838	620,100
TOTAL APPROPRIATIONS		742,022	574,500	441,838	620,100
NET OF REVENUES/APPROPRIATIONS - PROF & CONTRACT SERVICES		(742,022)	(574,500)	(441,838)	(620,100)
OPERATION & REPAIRS					
APPROPRIATIONS					
Expenditure					
403-1400-540.40-10	TRAVEL & PER DIEM	1,003	2,000	333	2,000
403-1400-541.41-10	TELEPHONES	9,898	5,100	6,980	6,000
403-1400-541.41-20	POSTAGE		1,000		1,000
403-1400-541.41-30	RADIOS & PAGERS	1,625	3,000	3,000	5,500
403-1400-543.43-10	UTILITIES	64,752	54,000	38,628	50,000
403-1400-544.44-00	RENTALS & LEASES				4,000
403-1400-545.45-10	INSURANCE EXPENSE				
403-1400-545.45-20	SELF-INSURED EXPENSE				
403-1400-546.46-10	R & E BUILDINGS & OTHER	85,019	35,000	63,675	85,000
403-1400-546.46-20	REPAIRS & MAINT - VEHICLE	16,938	15,000	13,342	15,000
403-1400-547.47-00	PRINTING-NEWSLETTER				
403-1400-549.49-95	WRITE OFF - BAD DEBTS				
403-1400-549.49-97	WRITE OFF - OTHER				
TOTAL EXPENDITURE		179,235	115,100	125,958	168,500
TOTAL APPROPRIATIONS		179,235	115,100	125,958	168,500

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 07/31/16	2016-17 PRELIMINARY BUDGET
NET OF REVENUES/APPROPRIATIONS - OPERATION & REPAIRS		(179,235)	(115,100)	(125,958)	(168,500)
SUPPLIES & FUEL APPROPRIATIONS					
Expenditure					
403-1400-551.51-00	OFFICE SUPPLIES	1,176	1,000	299	1,500
403-1400-552.52-00	OPERATING SUPPLIES	14,620	15,000	15,560	20,000
403-1400-552.52-05	DATA PROCESSING OPERATING	126			
403-1400-552.52-20	FUELS AND LUBRICANTS	24,576	21,000	6,698	20,000
403-1400-552.52-21	CHEMICALS	197	1,000	30	1,000
403-1400-552.52-30	UNIFORMS & PERSONAL EQUIP	3,468	2,900	2,389	3,500
403-1400-552.52-80	METERS & METER SUPPLIES	2,787			10,000
403-1400-552.52-98	OVER/SHORT INVENTORY				
403-1400-552.52-99	BAD DEBT WRITE OFF			(520)	
403-1400-554.54-00	MEMBERSHIPS, ADS & SUBSCR	508	2,000	1,671	3,000
403-1400-554.54-10	EMPLOYEE TRAINING	2,569	3,200	1,434	4,000
TOTAL EXPENDITURE		50,027	46,100	27,561	63,000
TOTAL APPROPRIATIONS		50,027	46,100	27,561	63,000
NET OF REVENUES/APPROPRIATIONS - SUPPLIES & FUEL		(50,027)	(46,100)	(27,561)	(63,000)
DEPRECIATION APPROPRIATIONS					
Depreciation					
403-1400-559.59-00	DEPRECIATION	430,730			
TOTAL DEPRECIATION		430,730			
TOTAL APPROPRIATIONS		430,730			
NET OF REVENUES/APPROPRIATIONS - DEPRECIATION		(430,730)			
TRANSFERS IN / OUT APPROPRIATIONS					
Expenditure					
403-1400-591.91-10	REIMBURSEMENTS	113,869	120,400	95,165	120,400
403-1400-591.91-20	CONTRIBUTION				
403-1400-591.91-30	TO OTHER FUNDS				
TOTAL EXPENDITURE		113,869	120,400	95,165	120,400
TOTAL APPROPRIATIONS		113,869	120,400	95,165	120,400
NET OF REVENUES/APPROPRIATIONS - TRANSFERS IN / OUT		(113,869)	(120,400)	(95,165)	(120,400)
CAPITAL EXPENDITURES APPROPRIATIONS					
Capital Outlay					
403-1400-563.63-10	IMPROV OTHER THAN BLDGS				
403-1400-564.64-00	MACHINERY AND EQUIPMENT			9,373	
403-1400-569.69-00	OFFSET-CAPITAL (PROP FUNDS)				
TOTAL CAPITAL OUTLAY				9,373	
TOTAL APPROPRIATIONS				9,373	

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY (9,373)	2016-17 PRELIMINARY BUDGET
NET OF REVENUES/APPROPRIATIONS - CAPITAL EXPENDITURES					
NET OF REVENUES/APPROPRIATIONS - 1400-SSRU: WATER OPERATIONS		(1,922,131)	(1,236,206)	(993,503)	(1,317,982)
Dept 1600-SSRU: WTR RENEW & EXTEND					
SUPPLIES & FUEL					
APPROPRIATIONS					
Expenditure					
403-1600-552.52-00	OPERATING SUPPLIES		7,000		
403-1600-552.52-80	METERS & METER SUPPLIES	1,573			
403-1600-552.52-98	OVER/SHORT INVENTORY				
TOTAL EXPENDITURE		1,573	7,000		
TOTAL APPROPRIATIONS		1,573	7,000		
NET OF REVENUES/APPROPRIATIONS - SUPPLIES & FUEL		(1,573)	(7,000)		
DEBT SERVICE					
APPROPRIATIONS					
Expenditure					
403-1600-571.71-00	DEBT SERVICE - Principal		129,643	65,241	129,999
	FOOTNOTE AMOUNTS:				5,900
	2.7% COMPASS LOAN				121,159
	FOOTNOTE AMOUNTS:				2,940
	40.37% SUNTRUST EQ				2,940
	FOOTNOTE AMOUNTS:				
	1.2% RIB 07				129,999
	GL # FOOTNOTE TOTAL:				129,999
403-1600-572.72-00	DEBT SERVICE - Interest	74,846	54,700	29,446	68,692
	FOOTNOTE AMOUNTS:				2,635
	2.7% COMPASS LOAN				61,313
	FOOTNOTE AMOUNTS:				4,744
	40.37% SUNTRUST EQ				4,744
	FOOTNOTE AMOUNTS:				
	1.2% RIB 07				68,692
	GL # FOOTNOTE TOTAL:				68,692
403-1600-573.73-00	OTHER DEBT SERVICE COSTS				
TOTAL EXPENDITURE		74,846	184,343	94,687	198,691
TOTAL APPROPRIATIONS		74,846	184,343	94,687	198,691
NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE		(74,846)	(184,343)	(94,687)	(198,691)
CAPITAL EXPENDITURES					
APPROPRIATIONS					
Capital Outlay					
403-1600-562.62-00	BUILDINGS			4,505	102,000
403-1600-563.63-10	IMPROV OTHER THAN BLDGS	798,406	150,000		102,000
	FOOTNOTE AMOUNTS:				
	VALVE HYDRANT REPLACEMENT, WATER MAIN UPGRADE, VEHICLE REPLACEMENT, EXCAVATOR, FIELD				
	OPERATIONS BLDG, CONCRETE MIXER, LIGHT TOWER, TRAILER, SAFETY EQUIPMENT, CNG FUELING				
	EXPANSION.			20,667	89,000
403-1600-564.64-00	MACHINERY AND EQUIPMENT	17,492			89,000
	FOOTNOTE AMOUNTS:				

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 07/31/16	2016-17 PRELIMINARY BUDGET
	VALVE HYDRANT REPLACEMENT, WATER MAIN UPGRADE, VEHICLE REPLACEMENT, EXCAVATOR, FIELD OPERATIONS BLDG, CONCRETE MIXER, LIGHT TOWER, TRAILER, SAFETY EQUIPMENT, CNG FUELING EXPANSION,				
403-1600-564.64-40	METERING SYSTEM		78,000		
403-1600-569.69-00	OFFSET-CAPITAL (PROP FUNDS)	(815,898)			
	TOTAL CAPITAL OUTLAY		228,000	25,172	191,000
	TOTAL APPROPRIATIONS		228,000	25,172	191,000
	NET OF REVENUES/APPROPRIATIONS - CAPITAL EXPENDITURES		(228,000)	(25,172)	(191,000)
	NET OF REVENUES/APPROPRIATIONS - 1600-SSRU: WTR RENEW & EXTEND	(76,419)	(419,343)	(119,859)	(389,691)
Dept 1700-COLLECTION - OPERATIONS					
PERSONNEL PAYMENTS					
APPROPRIATIONS					
Expenditure					
403-1700-512.12-00	REGULAR SALARIES & WAGES	344,285	344,600	231,128	295,809
403-1700-512.12-50	PART-TIME SALARIES & WGES			181	3,268
403-1700-513.13-00	OTHER SALARIES AND WAGES				
403-1700-513.13-50	TEMPORARIES	50,574	10,700	52,207	50,000
403-1700-514.14-00	OVERTIME	23,836	16,000	19,413	6,585
	TOTAL EXPENDITURE	418,695	371,300	302,929	355,662
	TOTAL APPROPRIATIONS	418,695	371,300	302,929	355,662
	NET OF REVENUES/APPROPRIATIONS - PERSONNEL PAYMENTS	(418,695)	(371,300)	(302,929)	(355,662)
TAXES & BENEFITS					
APPROPRIATIONS					
Expenditure					
403-1700-521.21-00	FICA TAXES	25,045	27,600	18,077	23,133
403-1700-522.22-00	FRS STATE PENSION (DB-ER & DB-EE)	5,236	4,183	4,306	2,794
403-1700-522.22-50	FMPTF RETIREMENT (DC-ER 401A)	17,856	22,110	12,292	18,425
403-1700-523.23-00	HEALTH INSURANCE	62,113	61,330	45,698	53,704
403-1700-523.23-20	LIFE INSURANCE	400	580	331	340
403-1700-523.23-30	DENTAL	3,459	2,553	3,141	4,055
403-1700-523.23-40	VISION	698	857	468	644
403-1700-524.24-00	WORKERS COMPENSATION	627			
403-1700-525.25-00	UNEMPLOYMENT COMPENSATION				
403-1700-526.26-00	DISABILITY INSURANCE	353	500	278	243
	TOTAL EXPENDITURE	115,787	119,713	84,591	103,338
	TOTAL APPROPRIATIONS	115,787	119,713	84,591	103,338
	NET OF REVENUES/APPROPRIATIONS - TAXES & BENEFITS	(115,787)	(119,713)	(84,591)	(103,338)
PROF & CONTRACT SERVICES					
APPROPRIATIONS					
Expenditure					
403-1700-531.31-10	LEGAL SERVICES		1,000	246	
403-1700-531.31-40	PROFESSIONAL SERVICES	5,885	5,000	1,355	5,000
403-1700-532.32-00	ACCOUNTING & AUDITING				
403-1700-534.34-10	OTHER CONTRACTUAL SERVICE	6,378	10,000	3,272	41,200

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
	FOOTNOTE AMOUNTS:				31,200
	OPERATIONS CONSULTANT EXPENSE 25%				
TOTAL EXPENDITURE		12,263	16,000	4,873	46,200
TOTAL APPROPRIATIONS		12,263	16,000	4,873	46,200
NET OF REVENUES/APPROPRIATIONS - PROF & CONTRACT SERVICES		(12,263)	(16,000)	(4,873)	(46,200)
OPERATION & REPAIRS APPROPRIATIONS					
Expenditure					
403-1700-540.40-10	TRAVEL & PER DIEM	592	1,000	(71)	2,000
403-1700-541.41-10	TELEPHONES	8,764	5,100	6,145	5,100
403-1700-541.41-20	POSTAGE	16	1,000		1,000
403-1700-541.41-30	RADIOS & PAGERS	1,625	3,000	2,900	5,500
403-1700-543.43-10	UTILITIES	67,425	58,000	49,568	58,000
403-1700-544.44-00	RENTALS & LEASES				5,000
403-1700-545.45-10	INSURANCE EXPENSE				
403-1700-545.45-20	SELF-INSURED EXPENSE				
403-1700-546.46-10	R & E BUILDINGS & OTHER	271,987	125,000	51,798	125,000
403-1700-546.46-20	REPAIRS & MAINT - VEHICLE	21,739	17,000	19,010	20,000
403-1700-547.47-00	PRINTING-NEWSLETTER				
TOTAL EXPENDITURE		372,148	210,100	129,350	221,600
TOTAL APPROPRIATIONS		372,148	210,100	129,350	221,600
NET OF REVENUES/APPROPRIATIONS - OPERATION & REPAIRS		(372,148)	(210,100)	(129,350)	(221,600)
SUPPLIES & FUEL APPROPRIATIONS					
Expenditure					
403-1700-551.51-00	OFFICE SUPPLIES	1,135	1,000	501	1,500
403-1700-552.52-00	OPERATING SUPPLIES	8,356	16,000	20,618	21,000
403-1700-552.52-05	DATA PROCESSING OPERATING				
403-1700-552.52-20	FUELS AND LUBRICANTS	25,032	20,000	11,986	20,000
403-1700-552.52-21	CHEMICALS				
403-1700-552.52-30	UNIFORMS & PERSONAL EQUIP	3,121	3,500	3,719	4,000
403-1700-552.52-98	OVER/SHORT INVENTORY				
403-1700-552.52-99	BAD DEBT WRITE OFF				
403-1700-554.54-00	MEMBERSHIPS, ADS & SUBSCR	468	1,500	313	1,500
403-1700-554.54-10	EMPLOYEE TRAINING	1,439	2,000	380	2,500
TOTAL EXPENDITURE		39,551	44,000	37,517	50,500
TOTAL APPROPRIATIONS		39,551	44,000	37,517	50,500
NET OF REVENUES/APPROPRIATIONS - SUPPLIES & FUEL		(39,551)	(44,000)	(37,517)	(50,500)
DEPRECIATION APPROPRIATIONS					
Depreciation					
403-1700-559.59-00	DEPRECIATION	36,349			
TOTAL DEPRECIATION		36,349			
TOTAL APPROPRIATIONS		36,349			

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 07/31/16	2016-17 PRELIMINARY BUDGET
NET OF REVENUES/APPROPRIATIONS - DEPRECIATION		(36,349)			
TRANSFERS IN / OUT					
APPROPRIATIONS					
Expenditure					
403-1700-591.91-10	REIMBURSEMENTS	90,434	120,400	95,165	120,400
TOTAL EXPENDITURE		90,434	120,400	95,165	120,400
TOTAL APPROPRIATIONS		90,434	120,400	95,165	120,400
NET OF REVENUES/APPROPRIATIONS - TRANSFERS IN / OUT		(90,434)	(120,400)	(95,165)	(120,400)
CAPITAL EXPENDITURES					
APPROPRIATIONS					
Capital Outlay					
403-1700-564.64-00	MACHINERY AND EQUIPMENT	47,702			
403-1700-569.69-00	OFFSET-CAPITAL (PROP FUNDS)	(47,702)			
TOTAL CAPITAL OUTLAY					
TOTAL APPROPRIATIONS					
NET OF REVENUES/APPROPRIATIONS - CAPITAL EXPENDITURES					
NET OF REVENUES/APPROPRIATIONS - 1700-COLLECTION - OPERATIONS		(1,085,227)	(881,513)	(654,425)	(897,700)
Dept 1800-SWR RENEW & EXTEND-COLLTN					
SUPPLIES & FUEL					
APPROPRIATIONS					
Expenditure					
403-1800-552.52-98	OVER/SHORT INVENTORY				
TOTAL EXPENDITURE					
TOTAL APPROPRIATIONS					
NET OF REVENUES/APPROPRIATIONS - SUPPLIES & FUEL					
DEBT SERVICE					
APPROPRIATIONS					
Expenditure					
403-1800-571.71-00	DEBT SERVICE - Principal		662,760	662,760	702,940
	FOOTNOTE AMOUNTS:				700,000
	100% SSRU BONDS 04				2,940
	FOOTNOTE AMOUNTS:				
	1.2% RIB 07				
	GL # FOOTNOTE TOTAL:				702,940
403-1800-572.72-00	DEBT SERVICE - Interest	202,157	172,360	87,008	172,244
	FOOTNOTE AMOUNTS:				167,500
	100% SSRU BONDS 04				4,744
	FOOTNOTE AMOUNTS:				
	1.2% RIB 07				
	GL # FOOTNOTE TOTAL:				172,244
403-1800-573.73-00	OTHER DEBT SERVICE COSTS				
TOTAL EXPENDITURE		202,157	835,120	749,768	875,184

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
TOTAL APPROPRIATIONS		202,157	835,120	749,768	875,184
NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE		(202,157)	(835,120)	(749,768)	(875,184)
CAPITAL EXPENDITURES					
APPROPRIATIONS					
Capital Outlay					
403-1800-563.63-10	IMPROV OTHER THAN BLDGS	31,794	200,000		271,000
	FOOTNOTE AMOUNTS:				271,000
	REHAB LIFT STATION,. INFILTRATION, MAIN REPL, VEHICLES, GPR, EXCAVATOR, FIELD OP BLDG, CONCRETE MIXER, LIGHT TOWER, TRAILER, SAFETY EQUIP, REPL PUMPS., CNG FUELING EXPANSION				
403-1800-564.64-00	MACHINERY AND EQUIPMENT	53,896	60,000	30,039	258,000
	FOOTNOTE AMOUNTS:				258,000
	REHAB LIFT STATION,. INFILTRATION, MAIN REPL, VEHICLES, GPR, EXCAVATOR, FIELD OP BLDG, CONCRETE MIXER, LIGHT TOWER, TRAILER, SAFETY EQUIP, REPL PUMPS., CNG FUELING EXPANSION				
403-1800-569.69-00	OFFSET-CAPITAL (PROP FUNDS)	(85,690)			
TOTAL CAPITAL OUTLAY			260,000	30,039	529,000
TOTAL APPROPRIATIONS			260,000	30,039	529,000
NET OF REVENUES/APPROPRIATIONS - CAPITAL EXPENDITURES			(260,000)	(30,039)	(529,000)
NET OF REVENUES/APPROPRIATIONS - 1800-SWR RENEW & EXTEND-COLL		(202,157)	(1,095,120)	(779,807)	(1,404,184)
Dept 2300-SEWER WWTP - OPERATIONS					
PERSONNEL PAYMENTS					
APPROPRIATIONS					
Expenditure					
403-2300-512.12-00	REGULAR SALARIES & WAGES	408,601	429,000	324,236	363,663
403-2300-512.12-50	PART-TIME SALARIES & WGES				
403-2300-513.13-00	OTHER SALARIES AND WAGES	1,627	18,386		20,000
403-2300-513.13-50	TEMPORARIES	10,299	11,897	16,902	20,000
	FOOTNOTE AMOUNTS:				20,000
	NO LONGER STAFFED FRO 3RD SHIFT AT WWTP				
403-2300-514.14-00	OVERTIME	11,594	12,000	12,891	5,383
TOTAL EXPENDITURE		432,121	471,283	354,029	389,046
TOTAL APPROPRIATIONS		432,121	471,283	354,029	389,046
NET OF REVENUES/APPROPRIATIONS - PERSONNEL PAYMENTS		(432,121)	(471,283)	(354,029)	(389,046)
TAXES & BENEFITS					
APPROPRIATIONS					
Expenditure					
403-2300-521.21-00	FICA TAXES	32,550	35,100	23,783	28,232
403-2300-522.22-00	FRS STATE PENSION (DB-ER & DB-EE)	2,449	1,670	1,941	980
403-2300-522.22-50	FMPTF RETIREMENT (DC-ER 401A)	26,664	26,396	16,879	24,842
403-2300-523.23-00	HEALTH INSURANCE	87,977	80,406	75,969	82,255
403-2300-523.23-20	LIFE INSURANCE	437	660	413	490
403-2300-523.23-30	DENTAL	4,816	3,828	4,249	4,709
403-2300-523.23-40	VISION	954	990	612	741
403-2300-524.24-00	WORKERS COMPENSATION	15,871		(960)	

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
403-2300-526.26-00	DISABILITY INSURANCE	383	420	329	324
	TOTAL EXPENDITURE	172,101	149,470	123,215	142,573
	TOTAL APPROPRIATIONS	172,101	149,470	123,215	142,573
	NET OF REVENUES/APPROPRIATIONS - TAXES & BENEFITS	(172,101)	(149,470)	(123,215)	(142,573)
PROF & CONTRACT SERVICES					
APPROPRIATIONS					
Expenditure					
403-2300-531.31-10	LEGAL SERVICES		2,000	3,065	2,000
403-2300-531.31-40	PROFESSIONAL SERVICES	24,593	12,000	67,560	30,000
	INCLUDES COSTS OF C.A.R AND PERMIT RENEWAL PLUS \$5K CONTIGENCY				
403-2300-532.32-00	ACCOUNTING & AUDITING				90,720
403-2300-534.34-10	OTHER CONTRACTUAL SERVICE	113,643	115,000	127,783	18,720
	FOOTNOTE AMOUNTS:				
	OPERATIONS CONSULTANT EXPENSE 15%				
	TOTAL EXPENDITURE	138,236	129,000	198,408	122,720
	TOTAL APPROPRIATIONS	138,236	129,000	198,408	122,720
	NET OF REVENUES/APPROPRIATIONS - PROF & CONTRACT SERVICES	(138,236)	(129,000)	(198,408)	(122,720)
OPERATION & REPAIRS					
APPROPRIATIONS					
Expenditure					
403-2300-540.40-10	TRAVEL & PER DIEM	1,842	2,200	449	2,100
403-2300-541.41-10	TELEPHONES	11,340	4,500	8,196	12,000
403-2300-541.41-20	POSTAGE	12			25
403-2300-541.41-30	RADIOS & PAGERS				
403-2300-543.43-10	UTILITIES	285,215	265,000	227,044	280,000
403-2300-544.44-00	RENTALS & LEASES	1,775			
403-2300-545.45-10	INSURANCE EXPENSE				
403-2300-545.45-20	SELF-INSURED EXPENSE				
403-2300-546.46-10	R & E BUILDINGS & OTHER	85,546	101,000	120,223	185,000
	ADDED \$60,000 FOR RECLAIM TANK SCADA, & REUSE PUMP VFD CONTROL				
403-2300-546.46-20	REPAIRS & MAINT - VEHICLE	3,257	4,500	5,576	5,500
403-2300-546.46-65	R & M - REUSE	23,473	40,000	10,809	40,000
403-2300-546.46-90	R & M - HOA/COMMUNITY SUPPORT				
403-2300-547.47-00	PRINTING-NEWSLETTER				
	TOTAL EXPENDITURE	412,460	417,200	372,297	524,625
	TOTAL APPROPRIATIONS	412,460	417,200	372,297	524,625
	NET OF REVENUES/APPROPRIATIONS - OPERATION & REPAIRS	(412,460)	(417,200)	(372,297)	(524,625)
SUPPLIES & FUEL					
APPROPRIATIONS					
Expenditure					
403-2300-551.51-00	OFFICE SUPPLIES				42,500
403-2300-552.52-00	OPERATING SUPPLIES	42,161	20,700	30,184	6,000
403-2300-552.52-05	DATA PROCESSING OPERATING	1,812		1,110	
	HACH WIMS SUPPORT RENEWAL, NEW DESKTOP COMPUTER, NEW WONDERWARE SOFTWARE FOR SCADA				

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
403-2300-552.52-20	FUELS AND LUBRICANTS	1,291	4,500	7,046	5,700
403-2300-552.52-21	CHEMICALS	148,588	185,000	110,132	200,000
403-2300-552.52-30	UNIFORMS & PERSONAL EQUIP	1,878	2,900	1,653	2,000
403-2300-552.52-98	OVER/SHORT INVENTORY				
403-2300-552.52-99	BAD DEBT WRITE OFF				
403-2300-554.54-00	MEMBERSHIPS, ADS & SUBSCR	9,723	2,500	300	3,100
403-2300-554.54-10	EMPLOYEE TRAINING	2,187	2,500	100	2,500
TOTAL EXPENDITURE		207,640	218,100	150,525	261,800
TOTAL APPROPRIATIONS		207,640	218,100	150,525	261,800
NET OF REVENUES/APPROPRIATIONS - SUPPLIES & FUEL		(207,640)	(218,100)	(150,525)	(261,800)
DEPRECIATION					
APPROPRIATIONS					
Depreciation					
403-2300-559.59-00	DEPRECIATION	1,314,972			
TOTAL DEPRECIATION		1,314,972			
TOTAL APPROPRIATIONS		1,314,972			
NET OF REVENUES/APPROPRIATIONS - DEPRECIATION		(1,314,972)			
TRANSFERS IN / OUT					
APPROPRIATIONS					
Expenditure					
403-2300-591.91-10	REIMBURSEMENTS	90,433	120,400	110,165	120,400
	FOOTNOTE AMOUNTS:				120,400
	NO GF CONTRIB SHOWING				
	CONTRIBUTION				
403-2300-591.91-20		90,433	120,400	110,165	120,400
TOTAL EXPENDITURE		90,433	120,400	110,165	120,400
TOTAL APPROPRIATIONS		90,433	120,400	110,165	120,400
NET OF REVENUES/APPROPRIATIONS - TRANSFERS IN / OUT		(90,433)	(120,400)	(110,165)	(120,400)
CAPITAL EXPENDITURES					
APPROPRIATIONS					
Capital Outlay					
403-2300-564.64-00	MACHINERY AND EQUIPMENT	159,504		16,760	482,000
403-2300-565.65-00	CONST IN PROGRESS				
403-2300-569.69-00	OFFSET-CAPITAL (PROP FUNDS)	(159,504)			
TOTAL CAPITAL OUTLAY				16,760	482,000
TOTAL APPROPRIATIONS				16,760	482,000
NET OF REVENUES/APPROPRIATIONS - CAPITAL EXPENDITURES				(16,760)	(482,000)
NET OF REVENUES/APPROPRIATIONS - 2300-TPGC - Admin		(2,767,963)	(1,505,453)	(1,325,399)	(2,043,164)
Dept 2400-SWR RENEW & EXTND - WWTP					
SUPPLIES & FUEL					
APPROPRIATIONS					

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
DEBT SERVICE APPROPRIATIONS					
Expenditure					
403-2400-571.71-00	DEBT SERVICE - Principal		246,768	227,704	417,563
	FOOTNOTE AMOUNTS:				212,612
	97.3% COMPASS LOAN				7,840
	FOOTNOTE AMOUNTS:				42,052
	3.2% RIB 07				42,052
	FOOTNOTE AMOUNTS:				155,060
	100% ST REVOLV LOAN FUND				155,060
	FOOTNOTE AMOUNTS:				417,563
	100% \$5M CTA GBFS REFIN				417,563
	GL # FOOTNOTE TOTAL:				333,308
403-2400-572.72-00	DEBT SERVICE - Interest	181,501	135,200	132,740	333,308
	FOOTNOTE AMOUNTS:				94,974
	97.3% COMPASS LOAN				12,649
	FOOTNOTE AMOUNTS:				12,649
	3.2% RIB 07				25,684
	FOOTNOTE AMOUNTS:				25,684
	100% ST REV LOAN FUND				200,000
	FOOTNOTE AMOUNTS:				200,000
	100% \$5M CTA GBFS REFIN				333,308
	GL # FOOTNOTE TOTAL:				333,308
403-2400-573.73-00	OTHER DEBT SERVICE COSTS	151,061		57,558	
	TOTAL EXPENDITURE	332,562	381,968	418,002	750,871
	TOTAL APPROPRIATIONS	332,562	381,968	418,002	750,871
	NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE	(332,562)	(381,968)	(418,002)	(750,871)
TAP FEES RESERVED APPROPRIATIONS					
Expenditure					
403-2400-595.95-05	TAP/IMPACT RESERVE Xfer	464,322		969,483	
	TOTAL EXPENDITURE	464,322		969,483	
	TOTAL APPROPRIATIONS	464,322		969,483	
	NET OF REVENUES/APPROPRIATIONS - TAP FEES RESERVED	(464,322)		(969,483)	
CAPITAL EXPENDITURES					
APPROPRIATIONS					
Capital Outlay					
403-2400-563.63-10	IMPROV OTHER THAN BLDGS	46,867	212,000	246,014	1,263,000
	FOOTNOTE AMOUNTS:				1,183,000
	ELEV TANK				

300
370
290

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET THRU 07/31/16	2015-16 ACTIVITY	2016-17 PRELIMINARY BUDGET
	FOOTNOTE AMOUNTS:				80,000
	EQUIP BLDG/ GL # FOOTNOTE TOTAL:				1,263,000
403-2400-564.64-00	MACHINERY AND EQUIPMENT	3,988	18,000		
403-2400-569.69-00	OFFSET-CAPITAL (PROP FUNDS)	(50,855)			
	TOTAL CAPITAL OUTLAY		230,000	246,014	1,263,000
	TOTAL APPROPRIATIONS		230,000	246,014	1,263,000
	NET OF REVENUES/APPROPRIATIONS - CAPITAL EXPENDITURES		(230,000)	(246,014)	(1,263,000)
	NET OF REVENUES/APPROPRIATIONS - 2400-SWR RENEW & EXTND - WWT	(796,884)	(611,968)	(1,633,499)	(2,013,871)
Dept 9999-BUDGET ONLY					
TRANSFERS IN / OUT					
APPROPRIATIONS					
Transfers-Out					
403-9999-999.99-99	BUDGETING SURPLUS		57,319		
	TOTAL TRANSFERS-OUT		57,319		
	TOTAL APPROPRIATIONS		57,319		
	NET OF REVENUES/APPROPRIATIONS - TRANSFERS IN / OUT		(57,319)		
	NET OF REVENUES/APPROPRIATIONS - 9999-BUDGET ONLY		(57,319)		
	ESTIMATED REVENUES - FUND 403	6,488,020	5,904,922	6,309,725	8,112,504
	APPROPRIATIONS - FUND 403	6,850,781	5,806,922	5,506,492	8,066,592
	NET OF REVENUES/APPROPRIATIONS - FUND 403	(362,761)	98,000	803,233	45,912

City of Gulf Breeze 2017-21 Capital Project or Equipment

Project/Equipment

Project Name: Water 403-1600
 Project Status:
 Location: Water System
 Relationship to Other Projects:

Department: SSRUS
 Project Type:
 Acct. Number:

Description

Valve Hydrant Replacement
 Water Main Upgrade
 Vehicle Replacement
 Field Operations Building 36%

Concrete Mixer 50%
 Light Tower 50%
 Trailer 50%
 Safety Equipment 50%
 CNG Fueling Expansion 20%

Project Cost Description	2017	2018	2019	2020	2021	Total 2017-2021
Fire Hydrant	50,000	75,000	75,000	75,000	75,000	350,000
Water Main Upgrade	75,000	100,000	100,000	100,000	100,000	475,000
Vehicle	40,000		40,000		40,000	120,000
Field Operations Building 36%		108,000				108,000
Machinery & Equipment 50%	6,000					6,000
CNG Fueling Expansion 20%	20,000					20,000
GPR				25,000		25,000
TOTAL COSTS \$	\$ 191,000	\$ 283,000	\$ 215,000	\$ 200,000	\$ 215,000	\$ 1,104,000
Proposed Source of Funds						
Operating Reserve	191,000	283,000	215,000	200,000	215,000	1,104,000
TOTAL FUNDS \$	\$ 191,000	\$ 283,000	\$ 215,000	\$ 200,000	\$ 215,000	\$ 1,104,000

City of Gulf Breeze 2017-21 Capital Project or Equipment

Project/Equipment

Project Name: Sewer 403-1800
 Project Status:
 Location: Sewer System
 Relationship to Other Projects:

Department: SSRUS
 Project Type:
 Acct. Number:

Description

Rehab Lift Station
 Infiltration / Main Replacement
 Vehicles
 GPR
 Soundside/Oak St Forcemain
 Field Operations Building 36%
 CNG Fueling Expansion 20%

Concrete Mixer 50%
 Light Tower 50%
 Trailer 50%
 Safety Equipment 50%
 Chlorine Analyzer
 Replacement Pumps

Project Cost Description	2017	2018	2019	2020	2021	Total 2017-2021
Rehab Liftstation	150,000	200,000	200,000	200,000	200,000	950,000
Infiltration / Main Replacement	100,000	150,000	150,000	150,000	150,000	700,000
Vehicles		80,000		80,000		160,000
						-
Machinery & Equipment 50%	9,000					9,000
CNG Fueling Expansion 20%	20,000					20,000
Soundside/Oak St Forcemain	210,000					210,000
Field Operations Bldg		108,000				108,000
Crane Truck 50%	40,000					40,000
TOTAL COSTS \$	\$ 529,000	\$ 538,000	\$ 350,000	\$ 430,000	\$ 350,000	\$ 2,197,000
Proposed Source of Funds						
Operating Reserve	319,000	538,000	350,000	430,000	350,000	1,987,000
Tap Fees	210,000					210,000
TOTAL FUNDS \$	\$ 529,000	\$ 538,000	\$ 350,000	\$ 430,000	\$ 350,000	\$ 2,197,000

City of Gulf Breeze 2017-21 Capital Project or Equipment

Project/Equipment

Project Name: WWTP 403-2400
 Project Status:
 Location: WWTP
 Relationship to Other Projects:

Department: SSRUS
 Project Type:
 Acct. Number:

Description

Machinery & Equip - West Golf Course: Backhoe loader, 2 tractors, Implements, Equipment Trailer, Truck
 Equipment Building
 WWTP Equipment
 WWTP Expansion
 Elevated Reclaim Tank
 West Course Drainage Improvements (2) 15' Finishing Mowers

Project Cost Description	2017	2018	2019	2020	2021	2017-2021 Total
Mach & Equip - West Golf Course Maint	400,000					400,000
West Course Drainage Improvements		100,000				100,000
Equipment Building	80,000					80,000
WWTP Equip	52,000	50,000	50,000	50,000	50,000	252,000
Elevated Reclaim Tank	1,183,000					1,183,000
WWTP Design		100,000	100,000			200,000
WWTP Expansion				10,000,000		10,000,000
(2) 15' Finishing Mowers	30,000					30,000
TOTAL COSTS	\$ 1,745,000	\$ 250,000	\$ 150,000	\$ 10,050,000	\$ 50,000	\$ 12,245,000
Proposed Source of Funds						
FEMA Alt Project	350,000					350,000
NWFWMD Grant	365,000					365,000
Operating Revenue	212,000	250,000	150,000	50,000	50,000	712,000
Tap Fees						-
Borrowing	818,000			10,000,000		10,818,000
TOTAL FUNDS	\$ 1,745,000	\$ 250,000	\$ 150,000	\$ 10,050,000	\$ 50,000	\$ 12,245,000

CITY OF GULF BREEZE, FL - BILLING RATES

Inside City Limits

Water per 1,00 Rate - effective 6/15/2015

Water/Sewer - effective 01/01/2015

Residential & Comm. - Base Fees

Meter Size	Water	Sewer
3/4"	12.00	17.00
1"	20.91	29.48
1 1/2"	50.85	66.56
2"	81.30	104.75
3"	161.69	204.63
4"	242.09	302.08
6"	475.39	580.61

Per 1,000

Rate	3.36	4.30
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Stormwater - effective 10/01/2014

Residential	5.07
Commercial	5.07 per ERU

Municipal Utility Tax - effective 4/1/2015

Water	7.5%
Gas	7.5%

Residential Waste Services-effective 4/1/2015

Residential	19.14
Senior	17.09
Reg. Extra Kart(per kart)	9.20
Sidyard	31.89
Sidyard Sr.	17.09
Sidyard Disabled	17.09
Sidyard Extra Kart	12.28
Sidyard Waste & Recyc	31.89

Natural Gas - effective 11/17/2008

Base Fee	0-3 terms	10.00
	4 & over	7.00
City Rate per therm	0 - 3	0.8621
	4 - 8	0.8229
	9 - 166	0.7837
	167 - 4166	0.6662
	4167 & up	0.5486

Plus cost of gas per therm -
changes monthly

Outside City Limits

Water/Sewer - effective 10/06/2015

Residential & Comm. - Base Fees

Meter Size	Water	Sewer
3/4"	14.47	18.18
1"	25.22	31.52
1 1/2"	61.31	71.16
2"	98.03	112.00
3"	194.97	218.79
4"	291.92	322.98
6"	573.24	620.77

Per 1,000

Rate	3.50	4.60
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Reclaimed Water - effective 11/1/2010

Per Month	6.00
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Surcharge per Florida Statue 180.191

All Water, Sewer, Reclaimed Rates	3%
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Technology Fee - effective 2/1/2015

Both Inside & Outside City Limits

Per Water Meter	2.00
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Natural Gas - effective 11/17/2008

Base Fee	0-3 terms	10.00
	4 & over	9.00
City Rate per therm	0 - 3	0.9483
	4 - 8	0.9052
	9 - 166	0.8621
	167 - 4166	0.7328
	4167 & up	0.6035

Plus cost of gas per therm -
changes monthly



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Operations Consultant *V.P.*
DATE: August 04, 2016
RE: Purchase of one (1) Chevrolet 2500 truck

The F/Y 2016 SSRUS (Fund 403) provides funding of \$34,000 for the purchase of one (1) regular bed pickup truck.

Staff discussed the needs of the department and determined that a $\frac{3}{4}$ ton diesel pickup truck is needed. The current fleet of the department does not have a vehicle rated for towing heavier equipment.

Staff advertised for sealed bids on July 08, 2016 with a closing date of July 28, 2016 and received the following bid responses:

Hub City Ford: 2016 F-250 Gasoline	\$40,852.00
Hub City Ford: 2017 F250 Gasoline	\$45,852.00

The Hub City Bid did not include a correct price for diesel option, so we requested option cost and were advised that the diesel option was \$8,900. This is comparable to Alan Jay Fleet Sales diesel option of \$8,393.

Hub City Ford: 2017 F250 Diesel	\$54,752.00
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Staff reviewed the submitted $\frac{3}{4}$ ton pickup truck bids and also reviewed the Florida Sheriffs association contract and found a comparable model with the following pricing.

Alan Jay Fleet Sales: 2016 2500 Gasoline	\$31,007.00
Alan Jay Fleet Sales: 2016 2500 Diesel	\$39,630.00

After reviewing both vehicles, staff recommends rejecting all bids submitted and purchasing one (1) Chevrolet 2500 Diesel from the Florida Sheriff's Association Contract, Alan Jay Fleet Sales for \$39,630.00. (Bid #'s 15-23-0904 & 15-13-0904). The cost is more than the amount budgeted by \$5,630.00 and staff will achieve cost savings on other capital projects in order to address the overages.

Recommendation: SSRUS Board recommend that the City Council authorize the purchase of one (1) Chevrolet 2500 diesel with options as listed, for \$39,630.00 from Alan Jay Fleet Sales.



City of Gulf Breeze

BID SUBMITTAL FORM City of Gulf Breeze – Utilities Department ¾ TON EXTENDED CAB 4X4 PICKUP TRUCK

Company: HUB CITY FORD, INC
Address: 4060 S FERDON BLVD
CRESTVIEW FLA 32536

Date: July 08, 2016
Bids Close: July 28, 2016, 2:00 pm Central

Bid Submitted by:
Name: JOSEPH WINDROW
(Name of company representative)
Phone: 850-398-6810 CELL 850-393-4723
Fax: 850-398-6827
E-mail: WINDROW1@WINDROWFLEETSALES.COM

Bids to be delivered to: City of Gulf Breeze (ATTN: City Clerk)
1070 Shoreline Dr
Gulf Breeze FL, 32561

Compliance: It is the vendor's responsibility to specifically list all deviations from the specifications for the vehicle or equipment as part of their bid. Failure to comply could result in rejection of the bid. Does your bid comply with all items? Yes X No

¾ TON EXTENDED CAB 4X4 PICKUP TRUCK

Make: FORD Description: SUPER CAB 4 X 4
Model: 2017 F-250 Price with Standard Warranty: \$43,996.00

Options

Option Prices

Options	Option Prices
1 BI-FUEL (CNG, GASOLINE) fuel system with hardened valves and valve seats	INC
2 Diesel Engine with appropriate transmission 6.2L V-8 ENG	\$315.00
3 Locking rear differential	INC
4 HD alternator	INC
5 Class 4 Trailer towing package, Including upgraded Engine and Transmission cooling, Etc.	INC
6 7 pin electric brake controller	INC
7 Backup camera which displays in dashboard or rear view mirror	INC
8 HD Spray on bed liner including tail gate	\$496.00
9 Whelen 4 corner led kit	\$696.00
10 Rain shield	\$144.00
11 Bug shield hood protector	\$396.00
12 Back up alarm	\$124.00

The undersigned hereby offers to furnish and deliver the articles or services as specified above at the prices and terms there stated and in strict accordance with the specifications and general conditions of bidding, all of which are made part of this offer. This offer is not subject to withdrawal within 120 days.
Days to Deliver after receipt of Purchase Order: 90-120 DAYS

Signature of company representative submitting bid: _____
(Must sign by hand) Title: FLEET SALES MGR

45,852



City of Gulf Breeze

- 1) Quote on alternates if unable to furnish items listed. State on face of bid exactly what you are furnishing.
- 2) Any catalog or manufacturer's reference in this proposal is descriptive, but not restrictive, and is used only to indicate type and grade.
- 3) Furnish specifications on all items bid.
- 4) The City of Gulf Breeze is exempt from all Federal Excise Taxes. DO NOT include tax in your bid price or invoice.
- 5) PRICES MUSTS BE ITEMIZED. The City of Gulf Breeze reserves the right to award item or total bid.
- 6) ALL bids must be quoted f.o.b. Gulf Breeze.
- 7) Due to legal requirements of the City for processing payments, cash discounts should be quoted ten days after end of month, when possible.
- 8) In the event no bid is to be submitted, note it on invitation and return with the general provisions included herein. Also advise whether future invitations for type of supplies or services covered by the inquiry are desired.
- 9) The successful bidder will be required to have all applicable state and city business licenses.
- 10) This original request for proposal and 3 copies of the proposal along with any attachments must be submitted.
- 11) The City of Gulf Breeze reserves the right to accept or reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of City, and which the City Council considers the most advantageous to the City.
- 12) No bids will be accepted after 2:00 pm on the bid opening date. Note the time is Central time zone.

BID SPECIFICATIONS

A. GENERAL

1. Units offered under this bid specification shall be new, current year model and of the latest design and in current production.
2. Bidders must submit all EPA documentation for the unit they propose to furnish.
3. Bidders must submit their bid with the latest printed specifications and advertising literature on the units they propose to furnish.
4. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished.
5. Vendors shall provide to the City of Gulf Breeze all factory bulletins pertaining to the vehicle or equipment within ten (10) days of receiving the information from the factory or manufacturer for a period of 3 years.
6. The equipment offered for bid shall include all standard manufacturers' equipment and the optional equipment as specified.
7. Each bidder must submit his or her bid on the bid submittal form included in the invitation to bid package.
8. All written warranties to be submitted shall be attached to the bid submittal form.
9. Warranty shall not require the City of Gulf Breeze to pay for travel time, labor, or parts which should be repaired under the warranty even if the manufacturer and/or vendor representative has to drive to Gulf Breeze to address the warranty issue.



City of Gulf Breeze

10. The price bid shall include all destination charges, delivery charges, rebates, and all other applicable costs and refunds.
11. The purchaser reserves the right to reject any or all bids, to waive any informality in bids, to accept in whole, or in part, such bid as may be deemed in the best interest of the purchaser.
12. The use of specific names and numbers in specifications is not intended to restrict the bidder or any seller or manufacturer, but is intended solely for the purpose of indicating the type, size and quality of equipment considered best adapted to the uses of the City of Gulf Breeze.

B. MANUALS

1. Each unit shall be provided with one (1) copy of the operator's manual.
2. Units will not be accepted for delivery until the purchaser as outlined above receives the manuals.

C. REPLACEMENT PARTS AVAILABILITY

1. Parts must be available for 5 years after the date of purchase.

D. WARRANTY

1. Bidders shall submit a copy of the manufacturer's standard warranty and extended warranty options along with a complete explanation of the warranty with their bid.
2. The City of Gulf Breeze shall contact the vendor from whom the vehicle or equipment was purchased in the event of warranty repairs. It shall be the responsibility of said vendor to handle all warranty work including coordinating warranty work covered by other vendors.
3. The vendor shall be responsible for all freight and/or handling charges on parts used for warranty repairs.
4. The vendor shall be responsible for all charges and/or fees related to warranty repairs.
5. The City of Gulf Breeze shall not be held responsible for delivery fees while the equipment is under warranty or for transportation fees due to a computer or mechanical problem, which cannot be duplicated at the vendor.
6. Vendors shall include with their bids a copy of all factory, vendor or extended warranties.

E. DELIVERY

1. Vehicle or equipment shall be delivered to the City of Gulf Breeze, Utilities Department at 1108 Coronado Drive, Gulf Breeze, FL 32563.
2. The City of Gulf Breeze expects vendors to meet delivery schedules quoted as part of their bid.
3. Delivery time should be quoted in days or weeks after receipt of the purchase order.
4. Due to the City of Gulf Breeze's need for these vehicles or equipment, delivery time could be a factor in bid awarding.



City of Gulf Breeze

5. Delivery time must be stated as accurate as possible.

¾ TON EXTENDED CAB PICKUP TRUCK SPECIFICATIONS

General

1. Vehicle shall be a ¾ ton pickup truck
2. Vehicle shall be Extended Cab
3. Vehicle shall be a 4X4 with shift on the fly
4. Vehicle shall be white on the exterior.

Engine

1. Manufacturer's standard V8 gasoline engine, alternator, battery and cooling package.

Transmission/ Axles

1. Manufacturer's standard automatic transmission.
2. Manufacturer's standard drive axle ratio for engine and transmission combination.

Performance items

1. Manufacturer's standard power steering.
2. Manufacturer's standard gauges.

Comfort Items

1. Manufacturer's standard air conditioning with 134A system.
2. Manufacturer's standard tinted glass all around.
3. Manufacturer's standard AM/FM stereo with Bluetooth hands free.
4. Heavy duty rubber floor covering instead of carpet.
5. Keys: three (3) per vehicle, single key locking system.
6. Vehicle shall have remote keyless entry with three (3) remotes
7. Vehicle shall have power windows and locks.

Safety Items

1. Dual outside mirrors and inside rearview mirror.
2. Interior dome lights with left and right door activated switches.
3. Manufacturer's standard air bags.

Brakes

1. Four wheel anti-lock brake ABS system.

Tires and Wheels

1. Manufacturer's standard tires and wheels.
2. Conventional spare tire mounted underbody.

Chassis, Frame, Cab

1. Manufacturer's standard colors, factory painted.
2. Manufacturer's standard fuel tank.
3. Manufacturer's standard front and rear bumpers.



Warranty - Selected Equipment & Specs

Warranty

Basic

Distance	36000 miles	Months	36 months
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Powertrain

Distance	60000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
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Roadside Assistance

Distance	60000 miles	Months	60 months
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



City of Gulf Breeze

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¾ TON EXTENDED CAB 4X4 PICKUP TRUCK

Make: FORD Description: SUPER CAB 4 X 4
Model: 2016 F-250 Price with Standard Warranty: \$38,996.00

Options

Option Prices

Option #	Description	Price
1	BI-FUEL (CNG, GASOLINE) fuel system with hardened valves and valve seats	INC
2	Diesel Engine with appropriate transmission 6.2L V-8 ENG	\$315.00
3	Locking rear differential	INC
4	HD alternator	INC
5	Class 4 Trailer towing package, Including upgraded Engine and Transmission cooling, Etc.	INC
6	7 pin electric brake controller	INC
7	Backup camera which displays in dashboard or rear view mirror	INC
8	HD Spray on bed liner including tail gate	\$496.00
9	Whelen 4 corner led kit	\$696.00
10	Rain shield	\$144.00
11	Bug shield hood protector	\$396.00
12	Back up alarm	\$124.00

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City of Gulf Breeze

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City of Gulf Breeze

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1. Vehicle or equipment shall be delivered to the City of Gulf Breeze, Utilities Department at 1108 Coronado Drive, Gulf Breeze, FL 32563.
2. The City of Gulf Breeze expects vendors to meet delivery schedules quoted as part of their bid.
3. Delivery time should be quoted in days or weeks after receipt of the purchase order.
4. Due to the City of Gulf Breeze's need for these vehicles or equipment, delivery time could be a factor in bid awarding.



City of Gulf Breeze

5. Delivery time must be stated as accurate as possible.

¾ TON EXTENDED CAB PICKUP TRUCK SPECIFICATIONS

General

1. Vehicle shall be a ¾ ton pickup truck
2. Vehicle shall be Extended Cab
3. Vehicle shall be a 4X4 with shift on the fly
4. Vehicle shall be white on the exterior.

Engine

1. Manufacturer's standard V8 gasoline engine, alternator, battery and cooling package.

Transmission/ Axles

1. Manufacturer's standard automatic transmission.
2. Manufacturer's standard drive axle ratio for engine and transmission combination.

Performance items

1. Manufacturer's standard power steering.
2. Manufacturer's standard gauges.

Comfort Items

1. Manufacturer's standard air conditioning with 134A system.
2. Manufacturer's standard tinted glass all around.
3. Manufacturer's standard AM/FM stereo with Bluetooth hands free.
4. Heavy duty rubber floor covering instead of carpet.
5. Keys: three (3) per vehicle, single key locking system.
6. Vehicle shall have remote keyless entry with three (3) remotes
7. Vehicle shall have power windows and locks.

Safety Items

1. Dual outside mirrors and inside rearview mirror.
2. Interior dome lights with left and right door activated switches.
3. Manufacturer's standard air bags.

Brakes

1. Four wheel anti-lock brake ABS system.

Tires and Wheels

1. Manufacturer's standard tires and wheels.
2. Conventional spare tire mounted underbody.

Chassis, Frame, Cab

1. Manufacturer's standard colors, factory painted.
2. Manufacturer's standard fuel tank.
3. Manufacturer's standard front and rear bumpers.



Warranty - Selected Equipment & Specs

Warranty

Basic

Distance	36000 miles	Months	36 months
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Powertrain

Distance	60000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
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Roadside Assistance

Distance	60000 miles	Months	60 months
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



City of Gulf Breeze

DATE: July 19, 2016
TO: Vernon L. Prather, Operations Consultant *V.P.*
FROM: Thomas D. Hall, Senior Service Worker
RE: Whisper Bay Fire Hydrant Upgrades

The F/Y 2016 SSRUS (Fund 403) provides funding of \$150,000 for hydrant and valve replacement and water main upgrades.

Staff discussed fire hydrant upgrade needs with the Chief of Midway Fire District. It was determined that the Whisper Bay subdivision is in need of replacement and addition of fire hydrants.

Staff solicited quotes from three contractors for eight (8) fire hydrants in the Whisper Bay subdivision. The project will consist of replacing three (3) and adding five (5) fire hydrants.

The project revealed the following pricing.

Utility Service Co:	\$65,427.64
Brown Construction:	\$66,496.00
Warrington Utility & Excavation:	\$70,570.00

Based on the information listed above, staff recommends that Utility Service Co be awarded the contract for \$65,427.64.

Recommendation: SSRUS Board recommend that the City Council authorize the replacement of three (3) and addition of five (5) fire hydrants by Utility Service Co for \$65,427.64



UTILITY SERVICE CO.

July 15, 2016

City of Gulf Breeze
 1070 Shoreline Drive
 Gulf Breeze, Florida 32561
 Attn: Mr. John Trypus, Mr. Danny Hall
 RE: Whisper Bay Fire Hydrant Improvements

Proposal

Wet Tap and Install New Fire Hydrant & Valve

Item #	Description	Unit	Qty	Unit Price	Extension
1	Tap Existing WM and Install New Fire Hydrant and Valve	EA	5	\$ 8,240.54	\$ 41,202.70
2	St. Augustine Sod	SY	150	\$ 7.86	\$ 1,179.00
3	Ribbon Curb (Remove & Replace)	LF	30	\$ 71.88	\$ 2,156.40
TOTAL					\$ 44,538.10

Replace Existing Fire Hydrant

Item #	Description	Unit	Qty	Unit Price	Extension
1	Remove & Replace Existing Fire Hydrant and Install New Valve	EA	3	\$ 6,701.18	\$ 20,103.54
2	St. Augustine Sod	SY	100	\$ 7.86	\$ 786.00
TOTAL					\$ 20,889.54

Notes:

Dewatering is included in this proposal.
 This proposal includes elevating new fire hydrants to grade as needed.
 Replacement of existing fire hydrants will require isolation of water main.
 Bac'T testing by others

Thanks for the opportunity to quote your work.

Signed,



Daniel Eller, Project Manager/ Estimator
 Utility Service Co., Inc.

\$ 65,427.64



Since 1995
 Certified General &
 Underground Utility Contractors
 CGC045510 CUC056748 AL44998



PROPOSAL SUBMITTED TO: John Trypus City of Gulf Breeze	PHONE 791-1757	FAX / EMAIL jtrypus@gulfbreezefl.gov	DATE 7/18/2016
ARCHITECT/ENGINEER n/a		DATE OF PLANS n/a	QUOTE NUMBER 1

WE HEREBY SUBMIT THE SPECIFICATIONS AND ESTIMATES FOR:

1. Replace Existing Hydrant & Add GV	3 EA	\$9,174.68	\$27,522.00
2. Add New Hydrant with Wet Tap and GV	5 EA	\$7,794.80	\$38,974.00

Notes:

- Items not specifically noted are excluded.
- Pricing is an average based on the individual sites. Changes in scope and quantity will need to be reviewed.
- Relocation of existing utilities is excluded. Cutting in tees or adding fittings will be additional.
- Unit pricing includes dewatering and ROW restoration as required.
- Outages and notices to be provided by City of GB.
- All work to be performed during normal workweek hours.

We Propose hereby to furnish material and labor- complete in accordance with above specifications, for the sum of: **\$66,496.00**

Payment to be made as follows:
DUE UPON COMPLETION

All Material is guaranteed to be as specified in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes and accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Ins.

Acceptance of Proposal-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above: **Date:**

Authorized Signature: 
Gabe Jackson

NOTE: This proposal may be withdrawn by us if not accepted within 15 days.

Signature: _____



Telephone: 850-476-2280

Fax: 850-476-2283

Email: wuediggers@bellsouth.net

8401 Untreiner Ave.
Pensacola, FI 32534

Underground Utility: CUC1224889

Fire Main: FPC11-000045

Bid Name: Whisper Bay Hydrants

7/15/2016

	Description	Quantity	Unit	Unit Price	Amount
1	Mobilization	1	ea		\$ 3,300.00
	Replace				
2	Remove hydrant	3	ea		
3	Sod	120	sy		
4	Dewatering	3	ea		
5	Hydrant assembly w/valve	3	ea		
	Total Replace				\$ 24,660.00
	Add				
6	Hydrant w/wet tap	5	ea		
7	Sod	200	sy		
8	Dewatering	5	ea		
8	Asphalt cut & patch	3	sy		
9	Ribbon curb	10	lf		
	Total Add				\$ 42,610.00
	Grand Total				\$ 70,570.00

Please note price does not include the following:

- ** Any payment & performance bond
- ** Any removal and/or replacing of unsuitable materials or moisture sensitive
- ** Any fee's (i.e. permits, tie-in, impact, layout, etc.)
- ** Any electric (to tamper switches, lift station, etc.)
- ** Any NPDES permit filing fee & monitoring
- ** Any milling or overlay

Please note the following:

- ** Anything not specifically stated in this proposal is excluded
- ** Price will be held for 30 days
- ** We are not responsible for utilities damaged by other companies/contractors (i.e. utilities already approved/installed)
- ** If project start or finish is delayed due to circumstances beyond our control, we reserve the right to modify our prices for any labor, equipment or material price increases
- ** Price subject to change due to any unforeseen circumstance, any utilities encountered that need altering, and/or any material inflation cost
- ** As-built drawings by registered Florida professional engineer are excluded, "red-line" as-built will be provided



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 24, 2016
RE: Rate Increases for City Water & Sewer and SSRUS

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

The City Council directed staff to establish a rate increase to cover anticipated cost increases. The rate was to reflect at a minimum the consumer price index (CPI) increase and be considered for a three-year schedule of increases. Staff has developed the following procedure for City Council's approval.

Discussion at the budget workshop, City Council indicated they desired smaller incremental rate increases every year as opposed to larger infrequent increases.

We believe this procedure will accomplish the goals of a multiyear increase based on expected cost increases experienced by the utilities. We have attached two spreadsheets showing the proposed rate increases for each of the two utilities.

Staff recommends that the rate increase be 1.5% (minimum) or the CPI whichever is higher. The CPI from July 2015 to July 2016 is 2.1% (excluding food and energy) therefore the proposed increase for F/Y17 is 2.0%. As the second and third year rate increases will be enacted prior to the CPI being available, staff recommends that increase be 2.0% and be marked as the base line until such time as the CPI data becomes available. At the end of year three, another set of increases can be considered to adjust for the actual CPI over the three-year period if desired by the Council.

Therefore, staff recommends that water and sewer rates be increased 2.0% for F/Y 17, 18, and 19 or the CPI, but not less than 1.5% as illustrated in the attached worksheets.

The public meeting date has been set for October 3, 2016 at the City Council's regular meeting. The notice for the meeting will be published on the bills mailed August 25th, September 1st, September 10th and September 17th. We will provide draft resolutions at the executive committee meeting prior to the regular meeting;

RECOMMENDATION: The City Council approve the procedure and proposed rates that will be presented for approval at the public meeting October 3, 2016.

FUND 401 - CITY WATER & SEWER PROPOSED RATE INCREASE F/Y 2016

	Current	Revenue
VOLUMETRIC RATE		
Water	\$3.36	\$953,941
Sewer	\$4.30	\$808,386
WATER BASE FEE		
3/4"	\$12.00	\$342,377
1"	\$20.91	\$58,098
1 1/2"	\$50.85	\$12,448
2"	\$81.30	\$37,814
3"	\$161.69	\$1,979
4"	\$242.09	\$11,853
6"	\$475.39	\$5,819
SEWER BASE FEE		
3/4"	\$17.00	\$281,116
1"	\$29.48	\$48,713
1 1/2"	\$66.56	\$12,220
2"	\$104.75	\$33,336
3"	\$204.63	\$7,514
4"	\$302.08	\$7,395
6"	\$580.61	\$7,107

F/Y 17	% Increase	Revenue
2.00%		
\$3.43	2.0%	\$973,020
\$4.39	2.0%	\$824,554
2.00%		
\$12.24	2.0%	\$349,225
\$21.33	2.0%	\$59,260
\$51.87	2.0%	\$12,697
\$82.93	2.0%	\$38,571
\$164.92	2.0%	\$2,019
\$246.93	2.0%	\$12,090
\$484.90	2.0%	\$5,935
2.00%		
\$17.34	2.0%	\$286,738
\$30.07	2.0%	\$49,687
\$67.89	2.0%	\$12,465
\$106.85	2.0%	\$34,002
\$208.72	2.0%	\$7,664
\$308.12	2.0%	\$7,543
\$592.22	2.0%	\$7,249

F/Y 18	% Increase	Revenue
2.00%		
\$3.50	2.00%	\$992,480
\$4.47	2.00%	\$841,045
2.00%		
\$12.48	2.00%	\$356,209
\$21.75	2.00%	\$60,445
\$52.90	2.00%	\$12,951
\$84.58	2.00%	\$39,342
\$168.22	2.00%	\$2,059
\$251.87	2.00%	\$12,332
\$494.60	2.00%	\$6,054
2.00%		
\$17.69	2.00%	\$292,473
\$30.67	2.00%	\$50,681
\$69.25	2.00%	\$12,714
\$108.98	2.00%	\$34,682
\$212.90	2.00%	\$7,818
\$314.28	2.00%	\$7,694
\$604.07	2.00%	\$7,394

F/Y 19	% Increase	Revenue
2.00%		
\$3.57	2.00%	\$1,012,330
\$4.56	2.00%	\$857,866
2.00%		
\$12.73	2.00%	\$363,334
\$22.19	2.00%	\$61,654
\$53.96	2.00%	\$13,210
\$86.28	2.00%	\$40,129
\$171.59	2.00%	\$2,100
\$256.91	2.00%	\$12,578
\$504.49	2.00%	\$6,175
2.00%		
\$18.04	2.00%	\$298,323
\$31.28	2.00%	\$51,694
\$70.63	2.00%	\$12,968
\$111.16	2.00%	\$35,376
\$217.15	2.00%	\$7,974
\$320.57	2.00%	\$7,848
\$616.15	2.00%	\$7,542

INCOME GENERATED	\$2,630,116
OTHER INCOME	90,500
EXPENSES	(2,689,271)
NET	31,345
Margin	1.17%

\$2,682,718
90,500 ¹
(2,689,271)
83,947
3.12%

\$2,736,373
90,500 ¹
(2,689,271)
137,602
5.12%

\$2,791,100
90,500
(2,689,271)
192,329
7.15%

¹ Includes \$30,000 for Innerarity Island Transfer

THE EFFECT OF THE PROPOSED RATE INCREASE ON CITY WATER & SEWER CUSTOMER

Gallons Used	Current
1000	\$36.66
3000	\$51.98
4000	\$59.64
5000	\$67.30
6000	\$74.96
7000	\$82.62
10000	\$105.60

F/Y 17	% Incr
\$37.39	2.00%
\$53.02	2.00%
\$60.83	2.00%
\$68.65	2.00%
\$76.46	2.00%
\$84.27	2.00%
\$107.71	2.00%

F/Y 18	% Incr
\$38.14	4.04%
\$54.08	4.04%
\$62.05	4.04%
\$70.02	4.04%
\$77.99	4.04%
\$85.96	4.04%
\$109.87	4.04%

F/Y 19	% Incr
\$38.90	6.12%
\$55.16	6.12%
\$63.29	6.12%
\$71.42	6.12%
\$79.55	6.12%
\$87.68	6.12%
\$112.06	6.12%

FUND 403 - SSRUS PROPOSED RATE INCREASE F/Y 2016

	Current	Revenue
VOLUMETRIC RATE		
Water	\$3.50	\$874,559
Sewer	\$4.60	\$2,257,961
WATER BASE FEE		
3/4"	\$14.47	\$753,771
1"	\$25.22	\$19,974
1 1/2"	\$61.31	\$2,943
2"	\$98.03	\$12,940
3"	\$194.97	\$4,679
4"	\$291.92	\$0
6"	\$573.24	\$0
SEWER BASE FEE		
3/4"	\$18.18	\$1,308,960
1"	\$31.52	\$41,228
1 1/2"	\$71.16	\$27,325
2"	\$112.00	\$37,632
3"	\$218.79	\$18,378
4"	\$322.98	\$11,627
6"	\$620.77	\$7,449

F/Y 17	% Increase	Revenue
2.00%		
\$3.57	2.00%	\$892,050
\$4.69	2.00%	\$2,303,120
WATER BASE FEE		
\$14.76	2.00%	\$768,847
\$25.72	2.00%	\$20,374
\$62.54	2.00%	\$3,002
\$99.99	2.00%	\$13,199
\$198.87	2.00%	\$4,773
\$297.76	2.00%	\$0
\$584.70	2.00%	\$0
SEWER BASE FEE		
\$18.54	2.00%	\$1,335,139
\$32.15	2.00%	\$42,053
\$72.58	2.00%	\$27,872
\$114.24	2.00%	\$38,385
\$223.17	2.00%	\$18,746
\$329.44	2.00%	\$11,860
\$633.19	2.00%	\$7,598

F/Y 18	% Increase	Revenue
2.00%		
\$3.64	2.00%	\$909,891
\$4.79	2.00%	\$2,349,182
WATER BASE FEE		
\$15.05	2.00%	\$784,224
\$26.24	2.00%	\$20,781
\$63.79	2.00%	\$3,062
\$101.99	2.00%	\$13,463
\$202.85	2.00%	\$4,868
\$303.71	2.00%	\$0
\$596.40	2.00%	\$0
SEWER BASE FEE		
\$18.91	2.00%	\$1,361,842
\$32.79	2.00%	\$42,894
\$74.03	2.00%	\$28,429
\$116.52	2.00%	\$39,152
\$227.63	2.00%	\$19,121
\$336.03	2.00%	\$12,097
\$645.85	2.00%	\$7,750

F/Y 19	% Increase	Revenue
2.00%		
\$3.71	2.00%	\$928,089
\$4.88	2.00%	\$2,396,166
WATER BASE FEE		
\$15.36	2.00%	\$799,908
\$26.76	2.00%	\$21,197
\$65.06	2.00%	\$3,123
\$104.03	2.00%	\$13,732
\$206.90	2.00%	\$4,966
\$309.79	2.00%	\$0
\$608.33	2.00%	\$0
SEWER BASE FEE		
\$19.29	2.00%	\$1,389,079
\$33.45	2.00%	\$43,752
\$75.52	2.00%	\$28,998
\$118.86	2.00%	\$39,935
\$232.18	2.00%	\$19,503
\$342.75	2.00%	\$12,339
\$658.77	2.00%	\$7,905

INCOME GENERATED	\$5,379,428
OTHER INCOME	2,739,760
EXPENSES	(8,066,592)
NET	52,596
Margin	0.65%

\$5,487,016
920,860 ¹
(6,253,592)
154,284
2.47%

\$5,596,757
920,860 ¹
(6,253,592)
264,025
4.22%

\$5,708,692
920,860
(6,253,592)
375,960
6.01%

THE EFFECT OF THE PROPOSED RATE INCREASE ON SSRUS WATER & SEWER CUSTOMER

Gallons Used	Current
1000	\$40.75
3000	\$56.95
4000	\$65.05
5000	\$73.15
6000	\$81.25
7000	\$89.35
10000	\$113.65

F/Y 17	% Incr
\$41.57	2.00%
\$58.09	2.00%
\$66.35	2.00%
\$74.61	2.00%
\$82.88	2.00%
\$91.14	2.00%
\$115.92	2.00%

F/Y 18	% Incr
\$42.40	4.04%
\$59.25	4.04%
\$67.68	4.04%
\$76.11	4.04%
\$84.53	4.04%
\$92.96	4.04%
\$118.24	4.04%

F/Y 19	% Incr
\$43.24	6.12%
\$60.44	6.12%
\$69.03	6.12%
\$77.63	6.12%
\$86.22	6.12%
\$94.82	6.12%
\$120.61	6.12%



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

To: Edwin A. Eddy, City Manager
From: Ron Pulley, Director of Parks & Recreation
Subject: Tree Trimming – Highway 98
Date: August 24, 2016

A handwritten signature in blue ink, appearing to read "Ron Pulley", is written over the "From:" line of the memo.

The twenty-seven live oak trees within the medians of Highway 98 through the City require trimming and shaping in order to remain in compliance with FDOT line of sight requirements.

The last time these trees were trimmed was October, 2003. At that time, the low bid received was \$4,050.

Hurd Brother Tree Trimming, Gulf Breeze has agreed to perform the necessary trimming, as well as pruning in preparation for the upcoming holiday season, for \$4,000.

Financial Impact / Funding Source: Funds to support this request are available in the Community Redevelopment Agency budget. This project would be charged to 107-3500-531-31.40 – Professional Services, which has a current available balance of \$86,999.

Recommendation

That Hurd Brother Tree Trimming, Gulf Breeze, FL, be authorized to proceed with trimming and pruning the twenty-seven live oak trees in the medians of Highway 98, at their quoted price of \$4,000.



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Replacement Aerator

DATE: August 24, 2016

The turf aerator currently in use within the Parks Department has been in service for over 17 years. The structural rust and the inability to find replacement tines and bearings indicate that this unit is at the end of its service life.

Financial Impact / Funding Source: The Parks and Recreation budget for FY-16 contains \$7,000 for the replacement of this turf aerator in line item 001-0400-564-64.00.

We have solicited and received 3 quotes for the "Renovaire Tow 72 Aerator":

Jacobsem GAP – Norcross, GA	\$6,868.80
Wilson Dismukes, Inc. – Mobile, AL	\$7,129.95
Coastal Machinery Co. – Pensacola, FL	\$8,531.88

RECOMMENDATION

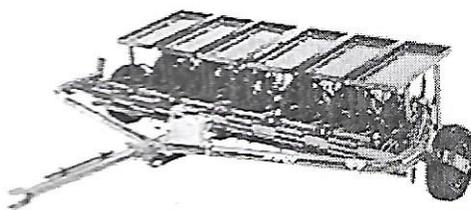
That Council authorize the purchase of the Renovaire Tow 72 Aerator from Jacobsen GAP, Norcross, GA at their quoted price of \$6,868.80.

Jacobsen GAP
(770) 248-0230
6670 Corners Industrial Court
Norcross, GA 30092



Ronnie Howze
City of Gulf Breeze Parks and Rec
City of Gulf Breeze
Parks and Recreation Department
Gulf Breeze, FL

Proposed Products

RYAN Renovaire Tow 72	<i>Equipment Acquisition Detail</i>	
	Quantity	1
	Selling Price	\$ 6,868.80
544317A Renovaire Tow 72 [®]		

Total Price	\$ 6,868.80
Less Trade Ins	\$ 0.00
Final Purchase Price	\$ 6,868.80

05-Jul-2016

Customer Signature: _____ Date: _____

All Prices in this quotation exclude Tax

E. & O.E.

Q U O T A T I O N

WILSON DISMUKES, INC.
2646 Government Blvd.
Mobile, AL 36606
Phone #: (251)476-9871
Fax #: (251)476-9874

PHONE #: (850)232-7866
CELL #:
ALT. #:
P.O.#: C/O MARK GIBSOI
TERMS: Net 30
SALES TYPE: Quote

DATE: 2/24/2016
ORDER #: 273436
CUSTOMER #: 44039
CP: Eddie
LOCATION: 1
STATUS: Active

BILL TO 44039
City Of Gulf Breeze

SHIP TO
City Of Gulf Breeze

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
RAN	544317A	RYAN RENOVAIRE AERATOR	1	\$7,632.00	\$7,029.95	\$7,029.95
HOT	FREIGHT	FREIGHT	1	\$100.00	\$100.00	\$100.00

Prices reflected on this quote are valid for 30 days.

Thank you for your consideration. We look forward to serving you.

SUBTOTAL:	\$7,129.95
TAX:	\$0.00
ORDER TOTAL:	\$7,129.95

Authorized By: _____

SALES ORDER
COASTAL MACHINERY COMPANY

Construction Equipment
 6701 Mobile Highway
 Pensacola, FL 32526
 850-944-2002
 Fax 850-944-7251

SOLD TO City Of Gulf Breeze
 1070 Shoreline Dr
 Gulf Breeze, FL. 32562

DATE 2/26/16

Your Order No.		Terms Cash () Charge ()	Salesman Patrick Cayton	Date Shipped	
Our Order No.		Shipped Via Picked Up ()			
Item	Quantity Ordered	Description	M.S.R.P.	Sales Price	
	1	New Ryan Renovaire Aerator 6' tow behind unit with 3" or 6" adjustable spacing. Each aerator wheel is independent for undulations. Included in the price is the hand jack hydraulic pump			
		P&D 3%			
		Fuel \$4.25/gal.			
		Delivery			
		Sub Total			
		Tax			
		Total			

DELIVERY: _____

DESCRIPTION OF TRADE-IN: None

MANUFACTURER'S STANDARD WARRANTY APPLIES

In case of failure to make any payment when due the entire balance of the purchase price and all notes given therefor shall, at the election of the Seller, become at once due and payable.

The Purchaser agrees that the Seller shall not be responsible for delay or failure to supply the goods ordered herein where prevented by act of God, strikes, fires, war conditions, Governmental action or other cases beyond his reasonable control, nor for damage or loss during transportation. In case the Purchaser refuses to receive and settle for said property as above provided, the Seller may retain as liquidated damages all monies or goods paid on account of said property.

The title to all goods shipped under this order, with right of default, is reserved by the Company until the Purchaser has made full payment in cash for all said goods and for all notes given therefore.

Nothing herein shall release the Purchaser from payment for all goods ordered and delivered hereunder and after delivery to him said goods shall be held at his risk and expense in respect to loss or damage from any cause.

Patrick Cayton

SALES APPROVAL _____

CO. APPROVAL _____

X

 PURCHASER

Amount
\$8,531.88
\$8,531.88
Exempt
\$8,531.88



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To : Mayor and City Council
From :  Edwin A. Eddy, City Manager
Date : August 26, 2016
Subject: **School Resource Officer Agreement 2016-2017**

Attached please find a draft School Resource Officer Agreement for the 2016-2017 School Year. We have one officer at Gulf Breeze High School and one at the Middle School. The total cost of providing the officers is \$125,923.41. The salaries reflect an approximate \$2,500 increase from last year's agreement accounting for the proposed salary increases. The City and the School Board of Santa Rosa County share this cost equally.

Please recall last year, we asked the School Board to make certain revisions and correct some ministerial typographic errors. Those changes are contained within this agreement as well.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE SCHOOL RESOURCE OFFICER AGREEMENT FOR THE 2016-2017 SCHOOL YEAR AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT.

SCHOOL RESOURCE OFFICER AGREEMENT

AGREEMENT is effective as of the 8th day of August, 2016 by and between the SCHOOL DISTRICT OF SANTA ROSA COUNTY and the CITY OF GULF BREEZE as follows:

WITNESSETH:

WHEREAS the SCHOOL DISTRICT OF SANTA ROSA COUNTY agrees to purchase from the GULF BREEZE POLICE DEPARTMENT and the GULF BREEZE POLICE DEPARTMENT agrees to provide for the SCHOOL DISTRICT OF SANTA ROSA COUNTY and to manage a School Resource Officer (SRO) Program in the SCHOOL DISTRICT OF SANTA ROSA COUNTY consisting of two (2) full time School Resource Officers, their vehicles, supplies and equipment and the SCHOOL DISTRICT OF SANTA ROSA COUNTY agrees to reimburse the GULF BREEZE POLICE DEPARTMENT for its expenses in providing the said SRO Program as described in attachment "A"; and

WHEREAS the SCHOOL DISTRICT OF SANTA ROSA COUNTY and the GULF BREEZE POLICE DEPARTMENT desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the said SROs in the SCHOOL DISTRICT OF SANTA ROSA COUNTY;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

- 1.0 Goals and Objectives** – It is understood and agreed that the SCHOOL DISTRICT OF SANTA ROSA COUNTY and GULF BREEZE POLICE DEPARTMENT officials share the following goals and objectives with regard to the School Resource Officer (SRO) Program in the schools:
 - 1.1** To foster educational programs and activities that will increase student's knowledge of and respect for the law and function of law enforcement agencies;
 - 1.2** To encourage SROs to attend extra-curricular activities held at schools, when possible, such as PTSO/PTO meetings, athletic events and concerts;
 - 1.3** To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and riots;
 - 1.4** To report serious crimes that occur on campus and to cooperate with the law enforcement officials in their investigation of crimes that occur at school;

- 1.5 To cooperate with other law enforcement officials in their investigations of criminal offenses which occur off campus; and
- 1.6 To encourage SROs to coordinate traffic control and crossing guards at schools when deemed necessary for the safety and protection of students and the general public when the regular traffic control officer or crossing guard is absent.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The GULF BREEZE POLICE DEPARTMENT agrees to employ 2 School Resource Officers (SROs) during the term of this agreement. The SROs shall be employees of the GULF BREEZE POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the GULF BREEZE POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The GULF BREEZE POLICE DEPARTMENT agrees to provide and to pay the SROs salary and employment benefits in accordance with the applicable salary schedules and employment practices of the GULF BREEZE POLICE DEPARTMENT, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, workers compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The SROs shall be subject to all other personnel policies and practices of the GULF BREEZE POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The GULF BREEZE POLICE DEPARTMENT, in its sole discretion, shall have the power and authority to hire, discharge and discipline SROs. THE GULF BREEZE POLICE DEPARTMENT shall hold the SCHOOL DISTRICT OF SANTA ROSA COUNTY free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SROs.
- 2.4 The SROs shall be assigned by the GULF BREEZE POLICE DEPARTMENT as follows:
 - 2.41 One shall be assigned to the Gulf Breeze High School
 - 2.42 One shall be assigned to the Gulf Breeze Middle School

Total Assigned (2)

- 2.5** In the event an SRO is absent from work, the SRO shall notify both his supervisor in the GULF BREEZE POLICE DEPARTMENT and the principal of the school to which the SRO is assigned.

3.0 Duty Hours

- 3.1** The maximum number of hours that a SRO officer shall be on duty in a workweek shall be 40 hours. Specific SRO duty hours at a particular school shall be set by mutual agreement between the SCHOOL DISTRICT OF SANTA ROSA COUNTY, at the direction of the Superintendent, his designee, or the Principal of the school to which the officer is assigned, and the GULF BREEZE POLICE DEPARTMENT, by the Officer in charge of the SRO Program.
- 3.2** The SROs shall be on duty at their respective school(s) from 30 minutes before the beginning of the student instructional day until 30 minutes after the end of the students' school day unless modified by the mutual agreement between the GULF BREEZE POLICE DEPARTMENT and the SCHOOL DISTRICT OF SANTA ROSA COUNTY by the Superintendent, his designee or the Principal.
- 3.3** It is understood and agreed that time spent by SROs attending court, or working juvenile and/or criminal cases arising from their employment, as an SRO shall be considered as hours worked under the Agreement.
- 3.4** Compensatory Time:
1. The SRO shall earn compensatory time in accordance with the provisions of Article XV, Section 5 of the Collective Bargaining Agreement by and between the City of Gulf Breeze, Florida and the Florida State Lodge of the Fraternal Order of Police.
 2. All earned compensatory time shall be based upon the assignment of the Principal and Police Chief.
 3. Except in cases of an emergency nature, the extra-curricular assignment is to be made prior to the accrual of the compensatory time.
 4. Compensatory time will be used on school holidays observed by school board instructional personnel.
 5. All SRO compensatory time shall be used by the SRO prior to the last day of post-planning of each school year, if time permits.
 6. It shall be the responsibility of the Principal of the primary school to minimize the assignment of extra-curricular activities to the extent for which all compensatory time can be awarded and used by the SRO prior to the end of post planning, if time permits.

- 4.0 Basic Qualifications of School Resource Officers (SROs) – To be an SRO, an officer must first meet all of the following basic qualifications:**

- 4.1 Shall be a commissioned officer and should have one year of law enforcement experience;
- 4.2 Shall complete the 40 hour basic SRO course prior to, or as soon as possible after assignment;
- 4.3 Shall possess a sufficient knowledge of the applicable Federal and State laws, City and County ordinances, Santa Rosa County School Board, and the State of Florida Department of Education policies and regulations;
- 4.4 Shall be capable of conducting in depth criminal investigations;
- 4.5 Shall possess even temperament and set a good example for students; and
- 4.6 Shall possess communication skills, which would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officers

- 5.1 To protect lives and property for the citizens and public school students of the county;
- 5.2 To enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct;
- 5.3 To investigate criminal activity committed on or adjacent to school property;
- 5.4 To counsel public school students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the Principal or the Principal's designee or by the parents of a student;
- 5.5 To answer questions that students may have about Florida Criminal or juvenile laws;
- 5.6 To assist other law enforcement officers with outside investigations concerning students attending the school(s) to which the SRO is assigned;
- 5.7 To coordinate security for special school events or functions, such as athletic events and PTSO/PTO meetings, at the request of the Principal or the Superintendent or his designee; and
- 5.8 To coordinate traffic control during the arrival and departure of students.

6.0 Chain of Command

- 6.1** As employees of the GULF BREEZE POLICE DEPARTMENT, SROs shall follow the chain of command as set forth in the GULF BREEZE POLICE DEPARTMENT Policies and Procedure Manual.
- 6.2** In the performance of their duties, SROs shall coordinate and communicate with the Principal or the Principal's designee of the school to which they are assigned.

7.0 Training/Briefing

- 7.1** Training sessions will be conducted to provide SROs with appropriate in-service training such as updates in the law and in-service firearm training. The SCHOOL DISTRICT OF SANTA ROSA COUNTY also may provide training in Board of Education Policies, regulations and procedures.

8.0 Dress Code – SROs shall be provided by the GULF BREEZE POLICE DEPARTMENT and required to wear a departmental issued uniform.

9.0 Supplies and Equipment – The GULF BREEZE POLICE DEPARTMENT agrees to provide each SRO with the following equipment:

- 9.1** Motor vehicles. The GULF BREEZE POLICE DEPARTMENT shall provide a marked patrol vehicle for each SRO. In addition, the GULF BREEZE POLICE DEPARTMENT agrees to:
 - 9.11** maintain the vehicles assigned to SROs;
 - 9.12** pay for gasoline, oil, replacement tires and other expenses associated with the operation of the said vehicles; and
 - 9.13** purchase and maintain comprehensive general auto liability insurance on the said vehicles in an amount not less than the coverage recommended by the Risk Manager for the County.
- 9.2** Weapons and ammunition. The GULF BREEZE POLICE DEPARTMENT agrees to provide the standard issue pistol and rounds of ammunition for each SRO.
- 9.3** Each SRO will be furnished a workplace in the assigned school that will include access to a phone, desk, and space for closet storage.

10.0 Transporting Students

- 10.1** It is agreed that SROs shall not transport students in the vehicles except:

11.12 Question the person suspected of committing the crime. As a general rule, the suspect should not be arrested or placed “in custody” during the initial interview or interrogation. The suspect shall be informed generally of the purpose of the investigation and given an opportunity to present informally his/her knowledge of the facts. If the suspect wishes to remain silent, to contact his/her parents or an attorney, or to end the interview, the questioning should cease and the suspect's request should be granted unless there is a reasonable cause to detain the student for questioning.

11.13 If a juvenile student is detained, placed in custody or arrested, the student must be advised prior to further questioning by a SRO:

11.131 That he/she has the right to remain silent;

11.132 That anything he/she says can be used against him/her in a court of law;

11.133 That he/she has a right to have a parent, guardian or custodian present during questioning;

11.134 That he/she has a right to talk with an attorney before you ask any questions and he/she has a right to have his/her attorney present with him/her during questioning;

11.135 That if he/she cannot afford to hire an attorney, one will be appointed for him/her by the court before any questioning if he/she wishes;

11.136 That if he/she decides to answer now without an attorney present, he/she will still have the right to stop answering questions at any time. He/she also has the right to stop answering questions at any time until he/she talks to a lawyer.

11.137 That if the suspect is under 14 years of age, the child's parent, guardian, or custodian shall be contacted and invited to be present during the interview and the accused shall be advised of his/her rights as set forth in Florida Statutes; and

11.138 That if the student is 14 years of age or older, he/she must be advised of his/her rights, but the presence of the student's parent, guardian, custodian or attorney may be waived by the student.

11.2 Search Procedures

11.21 If the school official has reasonable grounds for suspecting that a search of a student or a student's possessions will uncover evidence that the student has violated or is violating either the law or the rules of the school, the school official may search the student and the student's pockets, pocketbook, book bag, desk, locker, vehicle or any other similar location within the student's control. When weapons are involved the SRO may assist with the search in order to protect the safety of all persons involved in the search. If the search uncovers evidence of criminal misconduct, the evidence shall be held for, or turned over to the SRO.

11.3 Reporting of Serious Crimes – If the investigation uncovers evidence of a serious crime as defined in Florida Statutes and/or SCHOOL DISTRICT OF SANTA ROSA COUNTY administrative regulations, the school administrator shall notify the SRO, the student's parent/guardian and the appropriate assistant superintendent.

11.4 Arrest Procedures – School Related Crimes

11.41 Juveniles. When a SRO arrests or takes a juvenile under the age of 16 into custody, he/she shall select the least restrictive of the following courses of action which is appropriate under the circumstances and meets the immediate needs of the juvenile and the school:

11.411 Divert the juvenile from court by:

11.4111 Release

11.4112 Counsel and release

11.4113 Release into the custody of the juvenile's parent, guardian or custodian

11.4114 Referral to teen court or juvenile civil citation

Formal Arrest

11.4121 File request for order to take into custody

11.4122 Immediately take the juvenile into custody as allowed or required by law

11.42 Student over 16 years of age. When a SRO arrests or takes a person over the age of 16 into custody, he/she shall select the course of action, which is appropriate under the circumstances and meets the immediate needs of the school.

11.43 If circumstances permit, the SRO and Principal shall mutually agree upon a time during the school day for the removal of the student from the school. The student shall be called to the office by the Principal or designee at that time.

11.44 In the event of an arrest the student's parent(s) or guardian should be notified as soon as possible.

11.6 Investigation and Arrest Procedures –Other Crimes Committed off campus.

11.61 Investigations Involving Students Under Age 14

11.611 As a general rule, the SRO and other law enforcement officials shall not interview any students under age 14, witnesses or suspects, at school during school hours concerning crimes committed off campus.

11.612 If law enforcement officials are having difficulty locating a student off campus, determine that time is of the essence or for some other reason deem it necessary to interview a student under age 14 at school during school hours:

11.6121 The officer shall contact the school Principal and/or SRO in advance and state the reason(s) to conduct an interview of a student at the school;

11.6122 The investigating officer or SRO shall notify the student's parent or guardian of the officer's desire to interview or interrogate the student at school unless said parent or guardian is a suspect

11.6123 Normally, students under 14 years of age will not be questioned at the school without notice to and the consent of the parent or guardian;

11.6124 No student under 14 years of age who is suspected or accused of committing the crime under investigation shall be interrogated at school unless the child's parent, guardian or attorney consent;

11.6125 The officer, Principal and parent (if the parent wants to attend the interview or interrogation) should mutually agree on a convenient time during the school day to conduct the investigation; and

11.6126 As a general rule, school official should not be present during the interview of the student. However, at the request of a parent or guardian, a school official may be present when a student is interviewed.

11.62 Investigations Involving Students 14 Years of Age or Older

- 11.621** SROs and other law enforcement officials may interview and interrogate students 14 years of age or older (suspects or witnesses) at school during school hours
- 11.622** The SRO or investigating officer should contact the school Principal in advance and inform him/her of the reason(s) to conduct an investigation within the school;
- 11.623** The SRO or investigating officer and the Principal shall mutually agree on a convenient time during the school day to conduct the investigation;
- 11.624** The SRO or investigating officer shall make a reasonable effort to notify the student's parents or guardians and to offer them the opportunity to be present during the interrogation;
- 11.625** Parental consent is not required to interview a witness and the presence of the student's parent, guardian or attorney is not required to interrogate a suspect; and
- 11.626** As a general rule, school officials should not be present during the investigation. However, at the request of a student, SRO or investigating officer, a school official may be present during the questioning.

12.0 Bomb Threats – School officials, the SRO and fire safety officials shall cooperate in the implementation of procedures in the event of a bomb threat (see SCHOOL DISTRICT OF SANTA ROSA COUNTY Emergency Procedures Manual). In all cases, such incidents shall be reported by the Principal to the area assistant superintendent and to the SRO.

13.0 Controlled Substances

- 13.1** School officials shall notify the SRO in all cases involving the possession, sale or distribution of controlled substances at school or school activities.
- 13.2** Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO for proper identification and eventual destruction.
- 13.3** If there is probable cause to believe that a student or any other person has sold or is selling controlled substances at or near a school, the SRO shall be notified and the SRO should take action as allowed by Florida Statutes. Such action may include, arrest, filing a juvenile petition or seeking a criminal warrant. However, the decision to initiate an arrest, juvenile petition or criminal warrant will be the discretion of the SRO.

14.0 Weapons

14.1 In the event that any weapon or firearm as defined in Florida Statutes Section 790.001 is located or suspected to be in the possession of anyone on school campus the SRO shall be notified immediately.

14.2 If there is probable cause to believe that a student or any other person is in possession of a weapon or firearm on or near a school campus the SRO shall take action as set forth by Florida law, Department policy and School board policy.

15.0 Riots and Civil Disorders

15.1 In the event a riot or civil disorder occurs on a middle or high school campus, the Principal or designee and the SRO shall discuss and agree upon a response to the situation.

15.2 If, in the opinion of the principal and SRO, additional law enforcement personnel are needed to restore and/or maintain order, the SRO will contact the appropriate law enforcement agency and request that assistance. The principal or his designee also shall notify the Superintendent and the appropriate grade level director.

15.3 The Principal or his designee shall be prepared to respond to questions from the news media, parents and other members of the public as soon as order is restored.

15.4 If deemed necessary by school and law enforcement officials, the media and the public may be restricted to an area off campus away from the disturbance until order is restored.

15.5 The SRO or officer in charge shall consult with the Principal about the need or decision to arrest and/or remove students and other persons from the campus. However, law enforcement officials shall have the authority to arrest and remove any person who commits a crime, as allowed by Florida Statutes within their jurisdiction.

16.0 Access to Education Records

16.1 School officials shall allow SROs to inspect and copy any public records maintained by the school including student directory information.

16.2 SROs shall also have access to student information including but not limited to demographics, grades, attendance and discipline.

16.3 This section is subject to the Interagency Agreement for sharing of information.

17.0 Term of Agreement – The term of this agreement is ten (10) months commencing on August 8, 2016 and ending on June 8, 2017. The Agreement shall be renewed and extended annually for additional and successive terms unless notice of non renewal is given by either party, in writing, prior to June 30th of the initial or any succeeding term. This agreement may be terminated by either party upon thirty (30) days advanced written notice.

18.0 Consideration

18.1 For and in consideration of the GULF BREEZE POLICE DEPARTMENT providing the SRO Program as described herein, the SCHOOL DISTRICT OF SANTA ROSA COUNTY agrees to reimburse the GULF BREEZE POLICE DEPARTMENT for the amount specified in Attachment "A". The amount specified in Attachment "A" is fifty percent of each officer's salary and benefits. Said amount is derived from the Collective Bargaining Agreement by and between the City of Gulf Breeze, Florida and the Florida State Lodge of the Fraternal Order of Police and may vary annually in accordance with the provisions that agreement.

18.2 The said compensation shall be paid by the SCHOOL DISTRICT OF SANTA ROSA COUNTY to the GULF BREEZE POLICE DEPARTMENT annually.

19.0 Indemnification

19.1 The GULF BREEZE POLICE DEPARTMENT agrees to hold the SCHOOL DISTRICT OF SANTA ROSA COUNTY, its agents and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the performance of the duties of the SRO or the SRO Program.

19.2 The SCHOOL DISTRICT OF SANTA ROSA COUNTY agrees to hold the GULF BREEZE POLICE DEPARTMENT its agents and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the performance of the duties of the School District's employees or the School District's programs.

20.0 Evaluation – It is mutually agreed that the SCHOOL DISTRICT OF SANTA ROSA COUNTY shall evaluate annually the SRO Program and the performance of each SRO on forms developed jointly by the parties. It is further understood that the SCHOOL DISTRICT OF SANTA ROSA COUNTY'S evaluation of each officer is advisory only and that the GULF BREEZE POLICE DEPARTMENT retains the final authority to evaluate the performance of the SROs.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS Operations Agreement to be executed the day and year first written above. The parties affirm they have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

SANTA ROSA COUNTY SCHOOL BOARD

Signature: 

Type Name and Title: Timothy S. Wyrosdick, Superintendent of Schools

Date: 8/18/16

CITY OF GULF BREEZE AUTHORIZING OFFICIAL

Signature: _____

Type Name and Title: _____

Date: _____

CITY OF GULF BREEZE IMPLEMENTING AGENCY REPRESENTATIVE

Signature: _____

Type Name and Title: _____

Date: _____

Annual Cost of School Resource Officers for Gulf Breeze Middle & High School- 2016/17

David Eskridge- Gulf Breeze High School

Hourly/Annual Salary - \$21.3045/\$44,313.36

FICA	\$3,389.97
Pension -	\$12,527.39
Health	\$5872.08
Dental	\$307.68
Vision	\$134.40
Total	\$66,470.24

Stanley Pagonis- Gulf Breeze Middle School

Hourly/Annual Salary \$18.5952/\$38,678.02

FICA	\$2,958.87
Pension	\$10,934.28
Health	\$5872.08
Dental	\$832.32
Life/LTD	\$53.52
Vision	\$124.08
Total	\$59453.17

Total overall for both positions \$125,923.41

Equal division \$62,961.71



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services 

DATE: August 24, 2016

RE: Little Duck MSBU

Santa Rosa County has pursued a municipal service benefit unit (MSBU) for paving and sewer to serve 45 lots on Little Duck Circle, Jaetin Court and Quiet Court as shown on the attached aerial photograph. The County has not included impact fees in the scope of the MSBU payments.

This is an existing platted subdivision with several homes already constructed. The project consists of providing a low pressure sewer system to 45 residential properties. The 2" forcemain will be extended one half mile beyond the project area to connect to the utility's trunk main on Gulf Breeze Parkway, creating the ability to easily serve an additional 20 lots directly and 20 more with road bore services.

We recommend allowing the project to continue as is, and collect impact fees as new homes are built or existing homes convert from septic tanks. The City should require the County provide all property owners included in the MSBU the attached letter that outlines the fees associated with connecting to the sewer system.

If the City Council were to not allow the project to proceed without payment of impact fees, the County could remove the sewer project from the scope of work and only complete the paving portion.

There are no budget ramifications for this project, as no cost will be incurred by the utility until a home is connected to the sewer, at which time billing for service would begin and impact fees will have been paid.

This issue would normally be taken first to the SSRUS Board, however, the project has timing issues that do not allow for this. We have provided a synopsis to the Board and their comments will be provided to you at executive council meeting.

RECOMMENDATION: CITY COUNCIL ALLOW THE LITTLE DUCK MSBU PROJECT TO PROCEED WITHOUT ADVANCE PAYMENT OF IMPACT FEES UPON THE CONDITION THAT THE COUNTY PROVIDE ALL PROPERTY OWNERS IN THE MSBU WITH THE ATTACHED LETTER REGARDING THE PAYMENT OF IMPACT FEES.



City of Gulf Breeze

August 24, 2016

RE: Little Duck MSBU Sewer Service

Dear Property Owner;

Santa Rosa County has approved a Municipal Service Benefit Unit (MSBU) to install paving and low pressure sewer service for a portion of Little Duck Circle, Jaetin Court and Quiet Court. The City of Gulf Breeze d/b/a South Santa Rosa Utility System will be the owner and operator of the completed sewer system. The connection to the sewer system requires the payment of impact(capacity) fees as well as other deposits that are NOT included in the annual payments made by residents for the MSBU.

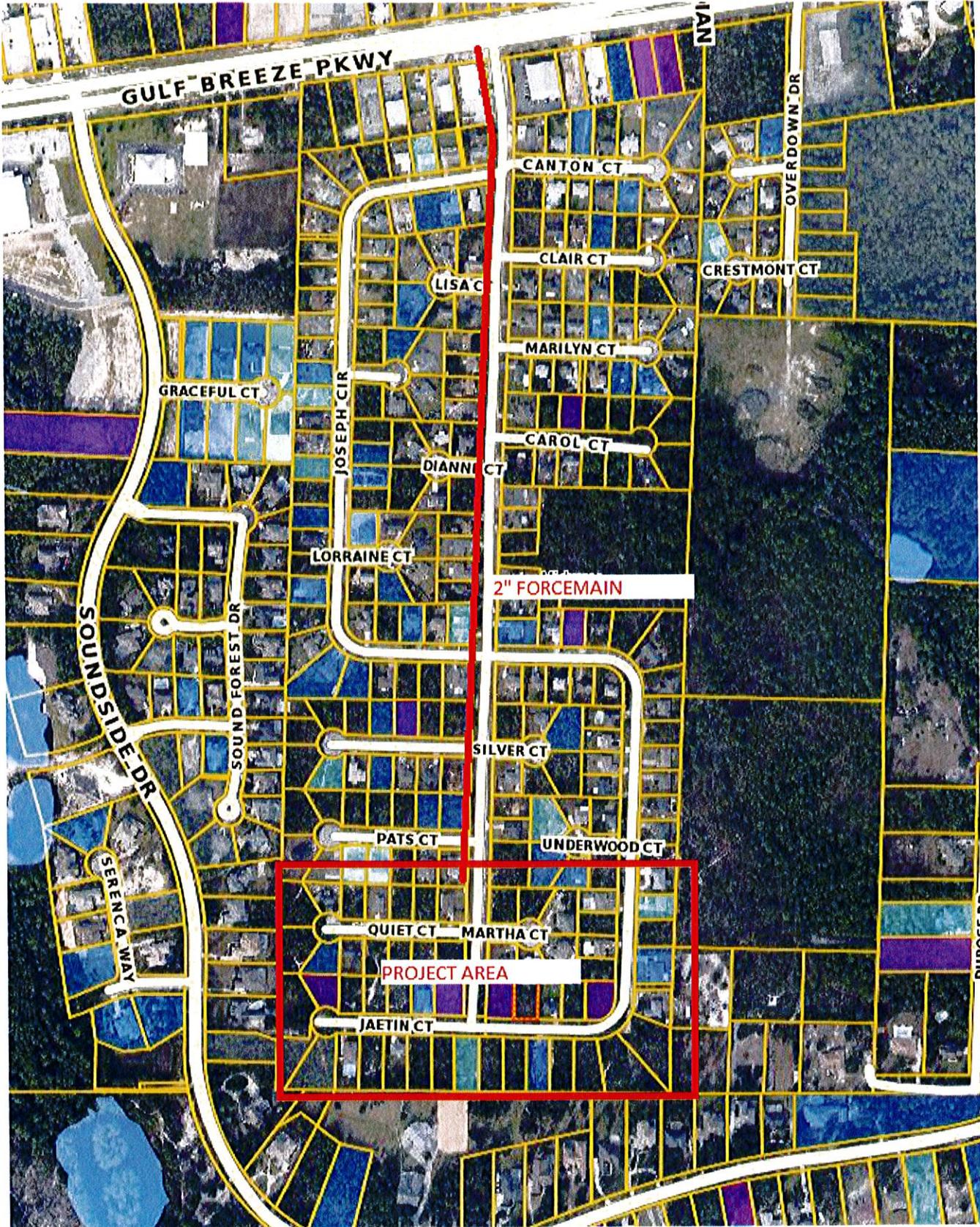
Please be advised that the impact fee will be due before any building permit will be issued on vacant lots. The fee is currently \$5,200, but the fee at the time of payment will apply. You may prepay the impact fee to avoid future increases.

If you own an existing home, you will be required to pay the fee and connect to the sewer system within one year of completion of construction. Homes that must remove existing septic tanks qualify for special financing of the impact fee, please contact our customer service representatives at [850.934.5110](tel:850.934.5110) for further information on this offer.

The City looks forward to serving you as a customer. The utility outside the City is represented by an appointed board. The SSRUS Board meets the second Monday of even months and is open to the public.

Sincerely,

Thomas E. Lambert
Assistant Director of Public Services.



GULF BREEZE PKWY

IAN

OVERDOWN DR

CANTON CT

CLAIR CT

CRESTMONT CT

LISA C

MARILYN CT

GRACEFUL CT

JOSEPH CIR

CAROL CT

DIANNI CT

LORRAINE CT

2" FORCEMAIN

SOUNDSIDE DR

SOUND FOREST DR

SILVER CT

PATS CT

UNDERWOOD CT

SERENCA WAY

QUIET CT

MARTHA CT

PROJECT AREA

JAETIN CT

RIBACT S



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

MEMORANDUM

To: Mayor and City Council
From:  Edwin A. Eddy, City Manager
Date: August 25, 2016
Subject: Annual Population Estimate

As you know, each year the City receives a notice from the University of Florida's Bureau of Economic and Business Research regarding the preliminary estimate of the City's population. The University does this under a contract with the State Legislature and this population estimate is one factor used in determining the distribution of state revenue-sharing funds (Section 23.019, FS). Attached is a copy of the notice.

As you can see, the University of Florida estimates that as of April 1, 2016, the population of the City is 5,818. This is an increase of 55 persons over the 2015 estimate. As a point of reference, the 2010 Census was 5,763.

The City has the option of accepting this estimate or objecting to it. An objection requires the submission of supporting arguments and/or evidence that the estimate is not reasonably accurate. There is no reason to believe that it is not reasonably accurate and, therefore, I recommend that it be accepted as accurate. This is consistent with past practices.

RECOMMENDATION:

That the City Council accepts the University of Florida's preliminary population estimate of 5,818 as reasonably correct and authorize staff to respond accordingly.

College of Liberal Arts and Sciences
Bureau of Economic and Business Research

720 SW 2nd Ave. Ste. 150
PO Box 117148
Gainesville, FL 32611-7148
352-392-0171
352-392-4739 Fax

August 10, 2016

Dear Sir or Madam:

Enclosed is a notice of the preliminary estimate of the permanent population of your area as of **April 1, 2016**. This estimate was produced by our office under contractual agreement with the Florida Legislature, and it is one factor used in determining the distribution of state revenue-sharing funds (Section 23.019, Florida Statutes, Revenue Sharing Act, 1972). We ask that you evaluate this estimate carefully and make the appropriate response on the enclosed form. To confirm receipt of this estimate, please complete the enclosed form and return it in either the postage-paid envelope, via email or fax. If future correspondence to your office should be directed toward a different person or address than the one listed, please indicate that change on the form.

You have the right to challenge the preliminary estimate if you believe it is not reasonably accurate. You may do so by providing an alternative estimate, along with any supporting documentation or information you may have. This challenge must be received by our office by **September 10, 2016**. We will review your challenge thoroughly and objectively, and we will notify you regarding our response to your challenge.

Thank you very much; your assistance in this matter is greatly appreciated. If you have any questions regarding the preliminary estimate or the challenge process, please contact me.

Sincerely,



Richard L. Doty
352-392-0171, Ext 210
RichardLDoty@ufl.edu

Have You Had an Annexation Lately?

If So, Your Population Estimate Needs Your Help

Your population estimate is important because it determines the amount of state and federal dollars that your community receives. It is essential that the state knows of your annexation in order to incorporate that area's population into your estimate.

Where to Report:

Report your annexation to the Florida Governor's Office and the Legislative Office of Economic and Demographic Research in order to ensure that the University of Florida knows that you had an annexation and that you qualify for all benefits available under the law.

Report to:

Chelsea Swift
Executive Office of the Governor
RE: Annexations
The Capitol, Room 1702
Tallahassee, FL 32399-0001

Phone: 850-717-9361
Email: chelsea.swift@laspbs.state.fl.us

Pam Schenker or Vesselka McAlarney
Florida Legislative Office of Economic and
Demographic Research
111 W. Madison Street, Suite 574
Tallahassee, FL 32399-6588

Phone: 850-487-1402
Email: DenseUrbanLandArea@leg.state.fl.us

What to Send:

- Annexation ordinance including:
 - Ordinance number
 - Legal description
 - Map with acreage denoted
 - Annexed land area (acres)
 - Effective date of the annexation
- Number of housing units by type of unit (single-family, multifamily, or mobile home) at the time of annexation

Population estimates depend upon the number of active residential electric meters in your area. So, please remember to **let your electric utility company(ies) know of the annexation**. In this way, the data that drive your population estimate will correctly reflect your current boundaries, both today and in the future.

Statutory Authority:

FS186.901(3) In cases of annexation or consolidation, local governments shall be required to submit to the Executive Office of the Governor, within 30 days following annexation or consolidation, a statement as to the population census effect of the action.

FS171.091 **Recording.**--Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area.

In addition to the above, please remember to file your annexation in accordance with Florida Statutes 171.044(3):

An ordinance adopted under this section shall be filed with the clerk of the circuit court and the chief administrative officer of the county in which the municipality is located and with the Department of State within 7 days after the adoption of such ordinance. The ordinance must include a map which clearly shows the annexed area and a complete legal description of that area by metes and bounds.



City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager

From: Leslie Guyer, City Clerk

Date: August 25, 2016

Subject: Invoice Payment to Smolker, Bartlett, Loeb, Hinds and Sheppard, P.A.

On January 4, 2016, the City Council decided to retain the law firm of Smolker, Bartlett, Loeb, Hinds and Sheppard to assist the City with certain eminent domain, environmental and regulatory taking issues.

We have received the following invoices for professional services provided in July 2016:

Invoice No. 96345 \$ 9,884.75 – Regulatory taking by SRC of City-owned Tiger Point (*expense to SSRUS*)

Invoice No. 96346 \$ 3,208.61 – Catawba Street Eminent Domain

Invoice No. 96347 \$ 187.50 – Florida Department of Transportation Bridge Expansion (CRA)

A copy of each invoice is attached for your review.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE PAYMENT OF INVOICES 96345 AND 96346 FOR A TOTAL AMOUNT OF \$ \$13,093.36 TO SMOLKER, BARTLETT, LOEB, HINDS AND SHEPPARD P.A. AND

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE CRA AND AUTHORIZE THE PAYMENT OF INVOICE 96347 IN THE AMOUNT OF \$187.50 TO SMOLKER, BARTLETT, LOEB, HINDS AND SHEPPARD P.A.

SMOLKER, BARTLETT, LOEB, HINDS & SHEPPARD, P.A.

100 NORTH TAMPA STREET

SUITE 2050

TAMPA, FL 33602

(813) 223-3888

Fax: (813) 228-6422



City of Gulf Breeze
Attention: Edwin "Buzz" Eddy
1070 Shoreline Dr.
Gulf Breeze, FL 32561

July 31, 2016

Invoice # 96345

In Reference To: # 24137 - Possible claim of regulatory taking by Santa Rosa
County of City-owned Tiger Point Golf & CC

PROFESSIONAL SERVICES RENDERED

		<u>Hrs/Rate</u>	<u>Amount</u>
7/7/2016 DS	Conference with M. Dannheisser regarding modification of conditional use at Tiger Point.	0.25 250.00/hr	62.50
7/14/2016 DS	Review letter from N. Ford regarding tax exemption denial.	0.25 250.00/hr	62.50
7/15/2016 RCM	Teleconferences and correspondence with Nathan Ford regarding the tax notice, the management agreement, his correspondence with the tax appraiser and other issues regarding the recent tax bill.	0.40 250.00/hr	100.00
RCM	Conferences with David Smolker regarding determining value of 2016 tax bill, deadline for petition for denial of exemption, informal conferece with the property appraiser, applicable statutes and case law and other issues relating to the Santa Rosa County Property Appraiser's denial of the exemption and impending tax bill.	0.60 250.00/hr	150.00
RCM	Draft and revise detailed memo to Dave Smolker regarding strategy for challenging the ad valorem assessment including determining the value of 2016 tax bill, deadline for petition for denial of exemption,	1.30 250.00/hr	325.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	informal conference with the property appraiser and filing a petition to challenge the exemption denial.		
7/15/2016 RCM	Analyze Property Appraiser web site property valuation and millage rate information to determine the projected 2016 Ad Valorem Assessment information to incorporate memo regarding challenging the exemption denial.	0.40 250.00/hr	100.00
RCM	Analyze documents produced by client including correspondence from the Santa Rosa County Property Appraiser, the exemption denial form, and extensive Operation and Management Agreement between City and Integrity to incorporate analysis into correspondence to client regarding challenging the exemption denial.	1.10 250.00/hr	275.00
RCM	Analyze Florida Statutes and Florida case law regarding Ad Valorem Assessment challenges, assessment exemptions and exemption challenges to incorporate analysis into drafting memo regarding challenging the exemption denial.	1.40 250.00/hr	350.00
RCM	Analyze Florida case law regarding assessment exemptions for government use and public purpose to incorporate analysis into drafting memo regarding challenging the exemption denial.	1.10 250.00/hr	275.00
RCM	Correspondence to Nathan Ford regarding the mailing date of the exemption denial.	0.10 250.00/hr	25.00
DS	Conference with C. Mathews regarding exemption denial issue and possible grounds for appealing to Value Adjustment Board; review e-mails from M. Stebbins and M. Dannheisser regarding same.	1.00 250.00/hr	250.00
DS	Review memo from C. Mathews regarding exemption denial issue; conference with C. Mathews regarding same; review key case law; review e-mails from client; draft e-mail to client regarding preliminary opinion.	1.00 250.00/hr	250.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/18/2016 RCM	Conference with David Smolker regarding potential res judicata effect of a decision by the Value Adjustment Board regarding the property appraiser's exemption denial.	0.10 250.00/hr	25.00
RCM	Conferences with David Smolker to prepare strategy for arguing the quasi-judicial hearing on the conditional use matter.	0.30 250.00/hr	75.00
RCM	Analyze Florida Statutes, Florida case law and secondary sources regarding whether the decision of a Value Adjustment Board concerning an exemption denial has a res judicata effect on future exemption determinations to incorporate analysis into preliminary assessment correspondence to client.	1.60 250.00/hr	400.00
RCM	Analyze Florida case law and secondary sources regarding functions which serve as public purposes so as to be exempt from ad valorem taxation to incorporate analysis into preliminary assessment correspondence to client.	1.90 250.00/hr	475.00
RCM	Analyze Florida case law regarding the distinction between how licenses and leases are treated with regard to exemption for ad valorem taxation purposes to incorporate analysis into preliminary assessment correspondence to client.	0.50 250.00/hr	125.00
DS	Conference with C. Mathews; conference call with client and clubhouse manager regarding strategy for dealing with denial of tax exemption; review select cases and e-mail from C. Mathews summarizing research; conference with R. Kelley, property tax legal expert regarding his experience with similar exemption issues; conference with team regarding preparations for hearing on conditional use; review e-mail from B. Eddy regarding witnesses; conference with C. Mathews regarding outline of testimony and witnesses.	3.00 250.00/hr	750.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/19/2016	RCM Conference with David Smolker regarding whether Value Adjustment Board decisions have a res judicata effect, whether the golf course qualifies as a "public purpose," and whether there are any grounds to challenge the exemption denial.	0.50 250.00/hr	125.00
	RCM Draft memo to advise client regarding whether the Property Appraiser's exemption denial was legally justified and whether the City has grounds to challenge the denial.	2.40 250.00/hr	600.00
	RCM Analyze Florida case law and secondary sources regarding the distinction between "governmental-governmental" and "governmental-proprietary" operations with regard to "public purpose" uses of government property.	1.10 250.00/hr	275.00
	RCM Analyze Florida case law and secondary sources regarding whether operation and maintenance of a golf course can generally qualify as a "public purpose" in order to be exemption for ad valorem taxation.	1.60 250.00/hr	400.00
	RCM Analyze Florida case law and secondary sources regarding whether a license, as opposed to a lease, is subject to or exempt from ad valorem taxation.	1.10 250.00/hr	275.00
	RCM Analyze Florida case law and secondary sources regarding the material elements of a lease and circumstances under which an agreement is declared a lease due to presence of elements of a lease.	1.60 250.00/hr	400.00
	RCM Analyze Florida case law and secondary sources regarding the various types of "public purpose" uses of government property in order to obtain exemption from ad valorem taxation.	1.40 250.00/hr	350.00
	DS Review case law; conference with C. Mathews regarding summarizing legal analysis of tax exemption issue.	0.25 250.00/hr	62.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/20/2016	RCM	0.25 250.00/hr	62.50
	RCM	0.90 250.00/hr	225.00
	RCM	0.90 250.00/hr	225.00
	RCM	2.90 250.00/hr	725.00
	DS	0.50 250.00/hr	125.00
7/21/2016	RCM	0.30 250.00/hr	75.00
	RCM	2.00 250.00/hr	500.00
	RCM	0.70 250.00/hr	175.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/22/2016 DS	Review legal research; determine affected parcels; review e-mails; conference with client and Integrity's attorney regarding background and strategy for appealing property appraiser's exemption denial.	2.25 250.00/hr	562.50
7/25/2016 RCM	Correspondence to Santa Rosa County Development Services regarding the conditional use hearing.	0.10 250.00/hr	25.00
RCM	Draft and revise outline for Conditional Use Hearing.	0.70 250.00/hr	175.00
DS	Review letter from County regarding conditional use; review e-mail from B. Eddy regarding same.	0.25 250.00/hr	62.50
7/26/2016 DS	Review petition to VAB; review M. Danheisser's comments; e-mail A. Taylor with comments.	0.25 250.00/hr	62.50
7/29/2016 RCM	Conference with David Smolker regarding strategy in preparing for conditional use hearing.	0.20 250.00/hr	50.00
RCM	Teleconference with Buz Eddy regarding preparing for the conditional use hearing.	0.20 250.00/hr	50.00
RCM	Analyze correspondence from County and client regarding the conditional use hearing and which conditions to keep and remove.	0.20 250.00/hr	50.00
For professional services rendered		<u>38.85</u>	<u>\$9,712.50</u>
Additional Charges :			
7/15/2016	Online research - For the Month of July 2016		18.24
7/18/2016	Conference Call -Global Crossing Conferencing. Invoice 9035312920		4.82
	Online research - For the Month of July 2016		30.85
7/19/2016	Online research - For the Month of July 2016		101.73

7/20/2016 Online research - For the Month of July 2016

Amount

16.61

Total costs

\$172.25

Total amount of this bill

\$9,884.75

User Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Clay Mathews	29.85	250.00	\$7,462.50
David Smolker - Attorney	9.00	250.00	\$2,250.00

Payments received after the date of invoice are not reflected in this statement.

We accept Visa, Mastercard, Discover Card and American Express.

SMOLKER, BARTLETT, LOEB, HINDS & SHEPPARD, P.A.

100 NORTH TAMPA STREET

SUITE 2050

TAMPA, FL 33602

(813) 223-3888

Fax: (813) 228-6422



City of Gulf Breeze
Attention: Edwin "Buzz" Eddy
1070 Shoreline Dr.
Gulf Breeze, FL 32561

July 31, 2016

Invoice # 96346

In Reference To: # 24138 - The Catawba Street Eminent Domain

PROFESSIONAL SERVICES RENDERED

		<u>Hrs/Rate</u>	<u>Amount</u>
7/25/2016 RCM	Conference with David Smolker regarding preparing a petition for a slow take.	0.20 250.00/hr	50.00
7/26/2016 RCM	Analyze Florida Statutes, practice and procedure secondary sources and other secondary sources regarding filing a petition, lis pendens, summons to show cause and notice of eminent domain proceedings to ensure compliance with "slow-take" statutory requirements.	1.30 250.00/hr	325.00
RCM	Draft Petition.	1.50 250.00/hr	375.00
RCM	Draft Lis Pendens.	0.30 250.00/hr	75.00
RCM	Draft Summons to Show Cause and Notice of Eminent Domain Proceedings.	0.50 250.00/hr	125.00
RCM	Analyze correspondence, legal description, perpetual non-exclusive easement term sheet, sketch of parcel 101A and other file materials to incorporate analysis into drafting Petition.	0.60 250.00/hr	150.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/27/2016 RCM	Analyze Florida Statutes for petition requirements to ensure compliance and necessary attachments.	0.30 250.00/hr	75.00
RCM	Draft Party List to be attached to Summons and Lis Pendens.	0.20 250.00/hr	50.00
RCM	Draft Legal Description enclosures to be attached to Petition and Lis Pendens.	0.10 250.00/hr	25.00
RCM	Determine proper response date and revise Summons to Show Cause and Notice of Eminent Domain Proceedings to reflect same.	0.20 250.00/hr	50.00
RCM	Draft and revise Petition to be compliant with Florida Statutes and reference all necessary attachments.	0.40 250.00/hr	100.00
RCM	Analyze City of Gulf Breeze Charter regarding its powers to incorporate analysis into drafting Petition.	0.20 250.00/hr	50.00
RCM	Draft Service List to be attached to Petition.	0.20 250.00/hr	50.00
RCM	Teleconferences with Mike Stebbins regarding the status of eminent domain pleadings, title search and Resolution authorizing use of eminent domain.	0.30 250.00/hr	75.00
RCM	Conferences with David Smolker regarding the title search, Resolution and eminent domain pleadings.	0.30 250.00/hr	75.00
RCM	Correspondence with Ben Zimmern regarding the title search.	0.20 250.00/hr	50.00
RCM	Correspondence to Mike Stebbins regarding the title search, Resolution and status of eminent domain pleadings.	0.10 250.00/hr	25.00
RCM	Analyze Florida Statutes and secondary sources regarding the diligent search and inquiry for individuals with interests in the property.	0.20 250.00/hr	50.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/27/2016 DS	Conference with C. Mathews regarding preparing and finalizing eminent domain package.	0.50 250.00/hr	125.00
7/28/2016 RCM	Correspondence to Michael Stebbins regarding the title search.	0.10 250.00/hr	25.00
RCM	Draft and revise the Petition including Legal Description, Party List and Service List attachments.	1.10 250.00/hr	275.00
RCM	Draft and revise Lis Pendens including Party List and Legal Description attachments.	0.50 250.00/hr	125.00
RCM	Draft and revise Summons to Show Cause and Notice of Eminent Domain Proceedings including Party List attachment.	0.50 250.00/hr	125.00
RCM	Correspondence to Mike Stebbins regarding the Petition, Summons to Show Cause and Notice of Eminent Domain Proceedings and Lis Pendens.	0.20 250.00/hr	50.00
RCM	Correspondence to Matt Dannheiser regarding the title search and status of eminent domain suit.	0.10 250.00/hr	25.00
RCM	Analyze Florida Statutes and secondary sources regarding presuit negotiation requirements and authority to switch from a "slow-take" to a "quick take" procedure to incorporate analysis into drafting Petition.	0.60 250.00/hr	150.00
RCM	Analyze Condemnation Resolution, correspondence and other file materials to incorporate analysis into drafting Petition.	0.20 250.00/hr	50.00
RCM	Correspondence with Ben Zimmern regarding the title search.	0.10 250.00/hr	25.00
DS	Conference with C. Mathews regarding whether we can certify to diligent search/inquiring as required by chapter 73; conference with C. Mathews regarding possible need for title search.	0.50 250.00/hr	125.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/29/2016	RCM Correspondence to Matt Dannheiser regarding the title search.	0.10 250.00/hr	25.00
	RCM Analyze documents provided by Ben Zimmern from prior litigation regarding a title search.	0.40 250.00/hr	100.00
	RCM Teleconference with Matt Dannheiser regarding the title search and eminent domain suit.	0.20 250.00/hr	50.00
	RCM Teleconference and correspondence with Mike Tidwell regarding a title search.	0.20 250.00/hr	50.00
	RCM Conference with Jay Bartlett regarding the necessary requirements for the title search with respect to facts of this eminent domain suit.	0.20 250.00/hr	50.00

For professional services rendered	12.60	\$3,150.00
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Additional Charges :

7/22/2016	Conference Call -Global Crossing Conferencing. Invoice 9035312920		19.60
7/26/2016	Online research - For the Month of July 2016		19.43
7/27/2016	Online research - For the Month of July 2016		16.91
7/28/2016	Online research - For the Month of July 2016		2.67

Total costs		\$58.61
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Total amount of this bill		\$3,208.61
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User Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Clay Mathews	11.60	250.00	\$2,900.00
David Smolker - Attorney	1.00	250.00	\$250.00

Payments received after the date of invoice are not reflected in this statement.

We accept Visa, Mastercard, Discover Card and American Express.

	<u>Amount</u>
Previous balance of Client funds	\$5,000.00
New balance of Client funds	<u><u>\$5,000.00</u></u>

SMOLKER, BARTLETT, LOEB, HINDS & SHEPPARD, P.A.

100 NORTH TAMPA STREET

SUITE 2050

TAMPA, FL 33602

(813) 223-3888

Fax: (813) 228-6422



City of Gulf Breeze
Attention: Edwin "Buzz" Eddy
1070 Shoreline Dr.
Gulf Breeze, FL 32561

July 31, 2016

Invoice # 96347

In Reference To: # 24139 - Florida Department of Transportation Bridge
Expansion Project

PROFESSIONAL SERVICES RENDERED

		<u>Hrs/Rate</u>	<u>Amount</u>
7/5/2016 DS	Conference with Matt Dannheisser regarding settlement reached with Florida Department of Transportation regarding Wayside Park.	0.50 250.00/hr	125.00
7/7/2016 DS	Conference with M. Dannheiser regarding Florida Department of Transportation settlement.	0.25 250.00/hr	62.50
	For professional services rendered	<u>0.75</u>	<u>\$187.50</u>

Balance due

\$187.50

User Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
David Smolker - Attorney	0.75	250.00	\$187.50

Payments received after the date of invoice are not reflected in this statement.

We accept Visa, Mastercard, Discover Card and American Express.



City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager

From: Leslie Guyer, City Clerk

Date: August 25, 2016

Subject: Invoice Payment to Mesimer Engineering Services – Wayside Park

The City Council met as the Board of Directors of the Community Redevelopment Agency on April 4, 2016 and accepted the proposal from Mesimer and Associates to provide civil engineering services related to the acquisition of City property by the Florida Department of Transportation.

We have received an invoice in the amount of \$13,035.00 for professional services through July 31, 2016. A copy of the invoice is attached for your review.

RECOMMENDATION:

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON WEDNESDAY, SEPTEMBER 7, 2016 AND APPROVE PAYMENT OF \$13,035.00 TO MESIMER AND ASSOCIATES.



August 11, 2016

City of Gulf Breeze
Edwin "Buz" Eddy, City Manager
1070 Shoreline Drive
Gulf Breeze,, Florida 32561

In Reference To: Wayside Park
 City of Gulf Breeze, Florida

Invoice # 4/27/16-7/31/16

Professional Services Rendered:

	<u>Hours</u>	<u>Amount</u>
<u>John F. Ellinger</u>		
5/19/2016 Prepare exhibit depicting the future property and roadways with no site modifications	2.75	330.00
5/21/2016 Prepare exhibit depicting the future property and roadways with no site modifications	2.25	270.00
5/26/2016 Prepare drawing showing existing property and improvements	3.75	450.00
5/27/2016 Prepare drawing showing existing property and improvements; begin preparation of site modification plan	8.00	960.00
5/31/2016 Conference with Mr. Mesimer to discuss alternate cures; drafting of alternate site modifications per his instructions	7.50	900.00
6/27/2016 Drafting of alternative site modifications per Mr. Mesimer's instructions	6.50	780.00
6/28/2016 Prepare alternative site modifications	4.75	570.00
	<hr/>	<hr/>
<i>Subtotal:</i>	35.50	4,260.00
 <u>Reginald Mesimer, P.E.</u>		
5/6/2016 Review plans; prepare for field review	2.25	506.25

Continued on next page

Consulting Engineers and Planners

4738 CENTRAL AVENUE • ST. PETERSBURG, FLORIDA 33711
(727) 894-8589 • FAX (727) 898-4937

	<u>Hours</u>	<u>Amount</u>
5/7/2016 Field review to take detailed measurements and to identify items in the taking	8.00	1,800.00
5/10/2016 Reduce field notes; prepare inventory of take items	2.50	562.50
5/19/2016 Review approved plan prepared for FDOT; evaluate alternatives to reduce congestion at boat ramp; coordinate drafting of same	3.75	843.75
5/23/2016 Prepare for and participate in conference with other experts and Mr. Smolker	1.75	393.75
5/26/2016 Coordinate drafting of existing property and improvements; prepare report; conference with Mr. Smolker and Mr. Parham	5.50	1,237.50
5/27/2016 Prepare site modification plans	3.50	787.50
5/31/2016 Prepare alternative site plans for site modifications; conference with Mr. Smolker and Mr. Parham	4.75	1,068.75
6/27/2016 Prepare proposed site modification plan; supervise drafting of same	3.25	731.25
6/28/2016 Prepare proposed site modification plan; supervise drafting of same	3.75	843.75
	<hr/>	<hr/>
<i>Subtotal:</i>	39.00	8,775.00
	<hr/>	<hr/>
Total Professional Services:	74.50	\$13,035.00

Employee Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
John F. Ellinger	35.50	120.00	\$4,260.00
Reginald Mesimer, P.E.	39.00	225.00	\$8,775.00

Amount Due This Invoice

\$13,035.00





City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager

From: Leslie Guyer, City Clerk

Date: August 25, 2016

Subject: Invoice Payment to Galloway/Johnson/Tompkins/Burr and Smith (GJTBS)

On September 15, 2014, the City Council approved the use of Galloway/Johnson Law Firm (GJTBS) for the Catawba Street Right-of-Way litigation.

We have received Invoice No. 335490 in the amount of \$2,837.50 for professional services through June 30, 2016 from GJTBS. A copy of the invoice is attached for your review.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE PAYMENT OF INVOICE NO. 335490 IN THE AMOUNT OF \$2837.50 TO GALLOWAY/JOHNSON LAW FIRM. (GJTBS)



701 Poydras Street, 40th Floor
New Orleans, LA 70139
Telephone: (504) 525-6802
Fax: (504) 525-2456
<http://www.gjtbs.com>
Federal Tax I.D. No.: 72-1089568

Edwin A. Eddy
City of Gulf Breeze Attorney
504 N. Baylen Street
Pensacola, FL 325013904

August 15, 2016
Client: FL8352
Matter: 000003
Invoice #: 335490
Resp. Atty: BJZ
Page: 1

RE: Reese-Peters

For Professional Services Rendered Through July 31, 2016

TOTAL SERVICES	\$2,837.50
TOTAL CHARGES FOR THIS BILL	<u>\$2,837.50</u>
NET BALANCE FORWARD	\$6,441.37
TOTAL NOW DUE	\$9,278.87

Wire Instructions

Bank Name: Capital One Bank
Address: 313 Carondelet St., New Orleans, LA 70130
Acct No.: 812301764
ABA No.: 065000090
Swift Code: HIBKUS44
For Account of: Galloway, Johnson, Tompkins, Burr and Smith

Due Upon Receipt. Please include the invoice number on all remittance. Thank you.



701 Poydras Street, 40th Floor
New Orleans, LA 70139
Telephone: (504) 525-6802
Fax: (504) 525-2456
<http://www.gjtbs.com>
Federal Tax I.D. No.: 72-1089568

Edwin A. Eddy
City of Gulf Breeze Attorney
504 N. Baylen Street
Pensacola, FL 325013904

August 15, 2016
Client: FL8352
Matter: 000003
Invoice #: 335490
Resp Atty: BJZ
Page: 1

RE: Reese-Peters

For Professional Services Rendered Through July 31, 2016

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
07/01/2016	BJZ	Telephone conference with City Attorney regarding case and appeal status.	0.20	\$250.00	\$50.00
07/01/2016	BJZ	Prepare detailed correspondence to City Attorney regarding recent filings on behalf of city.	0.20	\$250.00	\$50.00
07/06/2016	JFT	Receipt and review, Order Granting Appellees 06/14/16 Motion.	0.10	\$95.00	\$9.50
07/06/2016	JFT	Receipt and review, correspondence from Judge regarding Order in Appellant Court.	0.10	\$95.00	\$9.50
07/08/2016	BJZ	Receipt and review Court's Order denying motion for reconsideration and motion for rehearing.	0.40	\$250.00	\$100.00
07/08/2016	BJZ	Receipt and review correspondence from City Attorney regarding denial of motion for reconsideration and motion for rehearing.	0.10	\$250.00	\$25.00
07/08/2016	JFT	Receipt and review, Order Denying City's Motion for Reconsideration for Clarification.	0.20	\$95.00	\$19.00
07/11/2016	BJZ	Receipt and review correspondence from Judge Simon regarding request for final judgment.	0.10	\$250.00	\$25.00
07/12/2016	BJZ	Receipt and review correspondence from Plaintiffs' attorney to Court regarding proposed final order.	0.10	\$250.00	\$25.00
07/12/2016	BJZ	Analyze Plaintiffs' proposed final order regarding need for objection to same.	0.40	\$250.00	\$100.00
07/12/2016	BJZ	Prepare correspondence to court regarding objection to Plaintiffs' proposed order.	0.30	\$250.00	\$75.00
07/14/2016	BJZ	Telephone conference with City Attorney regarding 57.105 Motion, Plaintiffs' discovery responses and plan for responding to same.	0.20	\$250.00	\$50.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
07/14/2016	BJZ	Receipt and review Plaintiffs' updated discovery to city.	0.30	\$250.00	\$75.00
07/14/2016	BJZ	Receipt and review correspondence from city attorney regarding Plaintiffs' discovery responses.	0.10	\$250.00	\$25.00
07/14/2016	BJZ	Receipt and review Plaintiffs' Response to Interrogatories and Request for Production regarding support for claim of attorney fees.	1.50	\$250.00	\$375.00
07/14/2016	BJZ	Prepare correspondence to City Attorney regarding Plaintiffs' discovery responses.	0.10	\$250.00	\$25.00
07/15/2016	BJZ	Receipt and review correspondence from City Attorney regarding Plaintiffs' discovery response.	0.20	\$250.00	\$50.00
07/15/2016	JFT	Receipt and review, Plaintiffs' Answers to City's Third Set of Interrogatories.	0.30	\$95.00	\$28.50
07/15/2016	JFT	Receipt and review, Plaintiffs' Response to City's Third Request for Production.	0.30	\$95.00	\$28.50
07/15/2016	JFT	Receipt and review, Plaintiffs' responsive documents to City's Third Request for Production. (approx 111 pages).	0.70	\$95.00	\$66.50
07/15/2016	JFT	Receipt and review, Plaintiffs' Privilege Log regarding privileged documents in response to Defendant's Third Request for Production of Documents.	0.10	\$95.00	\$9.50
07/18/2016	BJZ	Meeting with City Attorney and Mayor regarding appeal issues.	1.20	\$250.00	\$300.00
07/18/2016	BJZ	Evaluate Plaintiffs' claim of protection to attorney bills regarding potential motion to compel.	0.90	\$250.00	\$225.00
07/19/2016	BJZ	Receipt and review correspondence from Judge's office regarding proposed final judgments.	0.10	\$250.00	\$25.00
07/19/2016	JFT	Receipt and review, correspondence from Judge Simon regarding closing out case.	0.10	\$95.00	\$9.50
07/21/2016	BJZ	Evaluate issues with Plaintiffs' proposed final judgment regarding applicable to only remaining counts.	0.50	\$250.00	\$125.00
07/21/2016	BJZ	Prepare proposed final judgment of case.	2.40	\$250.00	\$600.00
07/21/2016	BJZ	Prepare correspondence to Court regarding proposed final judgment.	0.20	\$250.00	\$50.00
07/22/2016	BJZ	Receipt and review executed final judgment from court.	0.40	\$250.00	\$100.00
07/22/2016	BJZ	Prepare detailed correspondence to Mayor, City Manager, and City Attorney regarding final judgement.	0.20	\$250.00	\$50.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
07/22/2016	JFT	Receipt and review, Plaintiffs' Final Judgment.	0.10	\$95.00	\$9.50
07/22/2016	JFT	Draft Defendant's Final Order.	0.30	\$95.00	\$28.50
07/25/2016	BJZ	Receipt and review appellate court order regarding all appeals to continue under appeal of final judgment.	0.10	\$250.00	\$25.00
07/28/2016	BJZ	Prepare email to eminent domain attorney regarding title search.	0.20	\$250.00	\$50.00
07/28/2016	JFT	Telephone call from Thornton Processing regarding past due invoice from January 28, 2016.	0.20	\$95.00	\$19.00
Total Professional Services			12.90		\$2,837.50

PERSON RECAP

Person	Hours	Rate	Amount
BJZ Benjamin J. Zimmern	10.40	\$250.00	\$2,600.00
JFT Jamie F. Thurman	2.50	\$95.00	\$237.50

TOTAL SERVICES	\$2,837.50
TOTAL CHARGES FOR THIS BILL	\$2,837.50
NET BALANCE FORWARD	\$6,441.37
TOTAL NOW DUE	\$9,278.87

Wire Instructions

Bank Name: Capital One Bank
Address: 313 Carondelet St., New Orleans, LA 70130
Acct No.: 812301764
ABA No.: 065000090
Swift Code: HIBKUS44
For Account of: Galloway, Johnson, Tompkins, Burr and Smitt

Due Upon Receipt. Please include the invoice number on all remittance. Thank you.



GALLOWAY
JOHNSON
TOMPKINS
BURR AND
SMITH

Texas ■ Louisiana ■ Missouri ■ Mississippi ■ Alabama ■ Florida ■ Georgia

Benjamin J. Zimmern

Director

Licensed in Florida and Alabama

bjzimmern@gallowayjohnson.com

118 E. Garden St
Pensacola, FL 32502

Tel: 850.436.7000

Fax: 850.436.7099

www.gitbs.com

August 15, 2016

Electronic Mail

City of Gulf Breeze
Post Office Box 640
Gulf Breeze, FL 32562

Re: John Reese, Peter Peters and Mitzi Peters v. City of Gulf Breeze
Case No.: 2013 CA 000838
Our File No.: FL8352-3

Dear Mr. Eddy:

We have enclosed our invoice for professional services rendered and costs incurred in handling the above referenced matter for the period through July 31, 2016. We trust that you will find this statement to be in order and have it placed in line for payment. Please be sure to include our file number on your remittance to ensure proper crediting to your account.

With best regards, I am,

Cordially,

Benjamin J. Zimmern

Benjamin J. Zimmern

BJZ/dsj

Enclosure (GJTBS #335490)



City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager
From: Leslie Guyer, City Clerk
Date: August 25, 2016
Subject: Invoice Payment to Jenner & Block LLP

On June 20, 2016 the City Council approved an engagement agreement with Jenner & Block LLP, to assist with possible litigation involving the SLGS program for investments.

We have received Invoice No. 9369209 in the amount of \$29,575.43 for professional services provided in July 2016. A copy of the invoice is attached for your review.

RECOMMENDATION:

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF GULF BREEZE FINANCIAL SERVICES (GBFS) ON SEPTEMBER 7, 2016, TO APPROVE PAYMENT OF INVOICE NO. 9369209 IN THE AMOUNT OF \$29,575.43 TO JENNER & BLOCK LLP.

AUG 16 2016

CLIENT NUMBER: 56365
MATTER NUMBER: 10004

CITY OF GULF BREEZE, FL AS SPONSOR
1070 SHORELINE DRIVE
GULF BREEZE, FL 32561

AUGUST 10, 2016
INVOICE # 9369209

DOJ INVESTIGATION RE: SLGS

REMITTANCE ADVICE

BALANCE DUE THIS INVOICE

\$ 29,575.43

Bank information for Jenner & Block incoming EFT payments:

ABA Transit Number: 271 070 801
Bank Swift Code: CITI-US-33
Account Name: Jenner & Block Operating Account
Account Number: 800529352
Receiving Bank Name: Citibank
Receiving Bank Phone Number: 312-384-1468
Receiving Bank Fax Number: 312-384-1355
Receiving Bank Address: 227 West Monroe Street, Chicago, IL 60606

Remittance advice information supporting EFT payments should be sent to: ARremittance@jenner.com

If paying by check:

Please return this copy with your payment in the enclosed envelope.

LAW OFFICES
JENNER & BLOCK LLP
353 N. Clark Street
CHICAGO, ILLINOIS 60654-3456
(312) 222-9350

CLIENT NUMBER: 56365
MATTER NUMBER: 10004

CITY OF GULF BREEZE, FL AS SPONSOR
1070 SHORELINE DRIVE
GULF BREEZE, FL 32561

AUGUST 10, 2016
INVOICE # 9369209

DOJ INVESTIGATION RE: SLGS

FOR PROFESSIONAL SERVICES RENDERED THROUGH JULY 31, 2016:	\$ 32,604.50
LESS 10% FEE DISCOUNT	<u>\$ -3,260.45</u>
FEE SUB-TOTAL	\$ 29,344.05
DISBURSEMENTS	<u>\$ 231.38</u>
TOTAL INVOICE	\$ 29,575.43

LAW OFFICES
JENNER & BLOCK LLP
353 N. Clark Street
CHICAGO, ILLINOIS 60654-3456
(312) 222-9350

CITY OF GULF BREEZE, FL AS SPONSOR
1070 SHORELINE DRIVE
GULF BREEZE, FL 32561

INVOICE # 9369209

CLIENT NUMBER: 56365

AUGUST 10, 2016

FOR PROFESSIONAL SERVICES RENDERED
THROUGH JULY 31, 2016:

DOJ INVESTIGATION RE: SLGS

MATTER NUMBER - 10004

6/27/16	TXP	1.00	Phone call with Brad Waterman re: FCA investigations; discussed same with Emily Loeb and Nick Tarasen; reviewed annual certification.	1,200.00
7/05/16	EML	.20	Began setting up August trip to Gulf Breeze with T. Perrelli.	139.00
7/06/16	EML	.10	Reviewed travel arrangements for August trip to visit client.	69.50
7/11/16	EML	.40	Planned travel to Gulf Breeze week of August 3rd; discussed Jenner team meeting and next steps with T. Perrelli and N. Tarasen.	278.00
7/12/16	EML	.50	Reviewed notes from B. Waterman call and other documents in preparation for meeting with T. Perrelli and N. Tarasen.	347.50
7/13/16	TXP	1.20	Met with Nick Tarasen and Emily Loeb re: next steps; reviewed information on SLGS certifications; phone calls with Iden Martyn re: response to DOJ; drafted email to client on next steps.	1,440.00
7/13/16	NWT	.80	Attended internal meeting re next steps in case; reviewed document re SGLS certifications and drafted informal memo re same.	468.00
7/13/16	EML	.90	Met with T. Perrelli and N. Tarasen; planned travel to Gulf Breeze.	625.50
7/14/16	TXP	1.30	Revised/edited letter to DOJ; reviewed regulatory materials on SLGS; phone call with counsel for Echo.	1,560.00
7/14/16	NWT	.70	Drafted correspondence to DOJ re assumption of representation, per T. Perrelli request.	409.50

ALL PAYMENTS DUE WITHIN 30 DAYS OF INVOICE

Federal Identification No. 36-2192554

LAW OFFICES
JENNER & BLOCK LLP
353 N. Clark Street
CHICAGO, ILLINOIS 60654-3456
(312) 222-9350

7/15/16	NWT	.80	Sent letter to DOJ re assumption of representation; conference with E. Loeb re analysis of legal and factual issues.	468.00
7/15/16	EML	.60	Discussed next steps in matter with T. Perrelli and N. Tarasen, including research areas and outlines.	417.00
7/16/16	TJP	.30	Researched bibliographic databases to obtain requested materials for E. Loeb.	97.50
7/18/16	TXP	1.20	Reviewed documents to prepare for phone call.	1,440.00
7/18/16	NWT	5.20	Created compilations of key documents and background documents; researched and created outline re factual and legal issues in case; edited outline of potential issues for call.	3,042.00
7/18/16	EML	2.90	Met with N. Tarasen to prepare for July 19 call with client; reviewed documents and news articles for same; drafted and edited questions for call with N. Tarasen; reviewed binder for T. Perrelli; reviewed emails from client.	2,015.50
7/18/16	EML	.60	Reviewed municipal bond research and discussed same with N. Tarasen.	417.00
7/19/16	TXP	1.20	Phone call with client and team; discussed same with team.	1,440.00
7/19/16	NWT	1.80	Reviewed documents forwarded by client; attended telephone conference with E. Gray and B. Eddy re SLGS investments.	1,053.00
7/19/16	EML	2.80	Reviewed documents from client and discussed same with N. Tarasen; participated in call with clients, T. Perrelli and N. Tarasen.	1,946.00
7/20/16	EML	.40	Reviewed municipal bond materials.	278.00
7/20/16	EML	.40	Reviewed legal opinions supplied by client.	278.00
7/21/16	NWT	4.80	Reviewed and organized documents received from client; created/updated compilations of key documents and background documents.	2,808.00
7/22/16	EML	1.40	Reviewed materials from client and Jenner research related to matter.	973.00

LAW OFFICES
JENNER & BLOCK LLP
 353 N. Clark Street
 CHICAGO, ILLINOIS 60654-3456
 (312) 222-9350

7/25/16	EML	.30	Followed up on outstanding items in preparation for trip to Gulf Breeze on August 3; reviewed materials from client and Jenner research.	208.50
7/26/16	NWT	2.80	Reviewed documents for order of proof re legal issues in potential FCA action against Gulf Breeze; drafted and researched order of proof.	1,638.00
7/29/16	TXP	1.00	Phone call with J. Majors from DOJ; met with N. Tarasen and E. Loeb re FCA matter.	1,200.00
7/29/16	NWT	5.20	Researched, drafted, and edited order of proof re potential legal issues in case and factual support; attended telephone conference with A.U.S.A. J. Majors; attended conference re case planning with E. Loeb and T. Perrelli.	3,042.00
7/29/16	EML	1.90	Reviewed order of proof draft from N. Tarasen; participated in call with Department of Justice, T. Perrelli and N. Tarasen; discussed next steps with T. Perrelli and N. Tarasen; drafted and sent email to client in advance of Gulf Breeze trip.	1,320.50
7/30/16	NWT	.80	Edited summary re effect of tolling agreement on potential False Claims Act action.	468.00
7/31/16	NWT	2.00	Drafted and edited summary re effect of tolling agreement on potential False Claims Act action.	1,170.00
7/31/16	EML	.50	Edited statute of limitations assessment drafted by N. Tarasen.	347.50
		46.00	PROFESSIONAL SERVICES	\$ 32,604.50
LESS 10% FEE DISCOUNT				\$ -3,260.45
FEE SUB-TOTAL				\$ 29,344.05

DISBURSEMENTS

7/15/16	Postage Nque	.93
7/18/16	Publications/Books; INDEPENDENCE LEGAL SUPPORT, LLC; 07/18/2016; The fundamentals of municipal bonds (2012)	25.00
7/18/16	B&W Copy	26.73
7/19/16	B&W Copy	8.47
7/21/16	B&W Copy	89.32
7/31/16	Westlaw Research	80.93
	TOTAL DISBURSEMENTS	\$ 231.38

INVOICE TOTAL \$ 29,575.43

SUMMARY OF PROFESSIONAL SERVICES

NAME	HOURS	RATE	TOTAL
THOMAS J. PERRELLI	6.90	1,200.00	8,280.00
EMILY M. LOEB	13.90	695.00	9,660.50
NICHOLAS W. TARASEN	24.90	585.00	14,566.50
TRICIA J. PEAVLER	.30	325.00	97.50
TOTAL	46.00		\$ 32,604.50

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Nathan Ford, ^{NF}Assistant to the City Manager

Date: 8/26/2016

Subject: Tentative Millage Rate

Enclosed please find a resolution that tentatively sets the millage rate at 1.9723. This was the tentative rate established by the City Council during its August 1, 2016, Regular meeting. In response, staff prepared the enclosed DR-420 Certification of Taxable Value and notified the County Appraiser of the rate by the August 4th deadline. The TRIM notice was prepared in accordance with this DR-420.

As was discussed during the budget discussions, the proposed millage rate will result in a .03% increase over the roll back rate of 1.9718 as calculated according to Florida Statutes Chapter 200. It will generate approximately \$1,439,344 in revenues, accounting for approximately 19% of total projected General Fund revenues.

Based on the calculated roll back rate, the 1.9723 millage rate will cost the average homeowner as follows based on their taxable value:

	Property A	Property B	Property C
Taxable Value	\$91,539	\$168,646	\$231,636
1.9718 mills	\$180.50	\$332.54	\$456.74
1.9723 mills	\$180.54	\$332.62	\$456.86
Difference	\$0.05	\$0.08	\$0.12

This is the first of a two part process for approving the millage rate and budget. Subject to City Council approval, staff will prepare the required advertisement and publish it in accordance with Florida law prior to the final hearing on September 19th. A draft copy of the notice is also enclosed.

Recommendation: That the City Council hold a public hearing on September 7, 2015 regarding the propose millage rate, adopt Resolution 22-16 establishing the tentative millage rate of 1.9723 and that a final hearing on said millage rate be held on September 19, 2016.



Reset Form

Print Form

CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2016	County : SANTA ROSA
Principal Authority : CITY OF GULF BREEZE	Taxing Authority : CITY OF GULF BREEZE

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	696,483,625	(1)
2.	Current year taxable value of personal property for operating purposes	\$	33,295,757	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	729,779,382	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	7,954,347	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	721,825,035	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	705,821,110	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 1	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(9)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser:	Date:		
	Electronically Certified by Property Appraiser	6/23/2016 6:37 PM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		1.9723	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	1,392,091		(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	206,252		(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	1,185,839		(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	120,424,559		(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	601,400,476		(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		1.9718	per \$1000	(16)
17.	Current year proposed operating millage rate		1.9723	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	1,439,344		(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
--	---	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	1,185,839	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		1.9718 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	1,438,979	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	1,439,344	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		1.9723 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		0.03 %	(27)

First public budget hearing	Date :	Time :	Place :
------------------------------------	--------	--------	---------

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title : Nathan Ford, Assistant to City Manager		
	Mailing Address : EDWIN A EDDY, MGR		Physical Address : PO BOX 640		
	City, State, Zip : GULF BREEZE, FL 32561		Phone Number : 8509345135		Fax Number : 8509345114

RESOLUTION NO. 22-16

**A RESOLUTION TENTATIVELY LEVYING AN AD VALOREM
PROPERTY TAX FOR THE CITY OF GULF BREEZE FOR 2016;
PROVIDING AN EFFECTIVE DATE.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

SECTION 1: An ad valorem tax of 1.9723 mills is tentatively levied for 2016 against all property, both real and personal, not exempt from taxation within the corporate limits of the City of Gulf Breeze.

SECTION 2: The 2016 tentative ad valorem tax rate of 1.9723 mills constitutes a 0.03% increase from the Rolled-Back Rate (1.9718) as calculated according to Chapter 200, Florida Statutes.

SECTION 3: This resolution shall take effect immediately upon its adoption by the City Council and shall be published as required by law. The ad valorem tax levy provided for herein shall not become final until a resolution levying the tax is adopted at a subsequent public hearing.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 7th day of September, 2016.

APPROVED:

Matt E. Dannheisser, Mayor

ATTEST:

Stephanie D. Lucas, City Clerk

NOTICE OF PROPOSED TAX INCREASE

The CITY OF GULF BREEZE has tentatively adopted a measure to increase its property tax levy.

Last Year's Property Tax Levy:

- A. Initially proposed tax levy\$1,389,759
- B. Less tax reductions due to Value Adjustment Board
 And other assessment changes\$ (2,332)
- C. Actual property tax levy\$1,392,091

This year's proposed tax levy\$1,439,344

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

**MONDAY, SEPTEMBER 19, 2016
6:30 P.M.
GULF BREEZE CITY HALL
1070 SHORELINE DRIVE
GULF BREEZE, FLORIDA**

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

August 26, 2016

Mayor and City Council

From: Ed Gray, Executive Director
Gulf Breeze Financial Services

Request for Proposals – Investment Advisor Services

Periodic investment portfolio updates have been presented to the City Council that have reported on the earnings derived from the investment of unencumbered funds within GBFS. During the presentations to the council, it has been noted when comparing the yield and income performance of the two managers we currently utilize, there is a considerable difference in the yield performance and the active engagement of the managers.

The council requested the portion of the portfolio currently being managed by Sterling Capital, a subsidiary of BB&T Bank, be considered for change to another investment advisor. To accomplish this request and solicit qualified firms, a Request for Proposal (RFP) has been drafted and attached to this memorandum. The amount of initial investable funds and securities that can be transferred is approximately \$3.5 million. However, nothing will prevent additional funds deemed investable for longer terms to be also included for placement with the new advisor or the other current advisor. For example, the Finance Director has determined \$6.4 million in currently liquid funds can be placed with the investment managers to attain higher returns. A meeting of the Investment Committee was held and the decision made to place these amounts with FS Advisors to begin a dollar cost averaging into allowed investments. Prudent investing practices will mean these funds will be invested over a year or more time period. During this time, if the council wishes to diversify funds more widely with other advisors, this can be implemented with no adverse impact to the portfolio yields.

The action requested by the council at this time is to authorize the Investments Administrator to seek respondents to this RFP and bring to the City Council a recommendation for selecting an investments advisor in addition to the current advisor already contracted.



Request for Proposal
For
Investment Advisory Services

TABLE OF CONTENTS

Section I	Introduction
Section II	Minimum Qualification
Section III	Scope of Services
Section IV	Proposal Procedures and Schedule
Section V	General terms and Conditions
Section VI	Evaluation Criteria
Section VII	Proposal Format and Content
Section VIII	Indemnification

**REQUEST FOR PROPOSAL
FOR
INVESTMENT ADVISORY SERVICES**

I. INTRODUCTION

The City of Gulf Breeze is soliciting proposals from qualified firms interested in providing investment advisory services for its investment portfolio(s).

The investment of the City of Gulf Breeze's funds is guided by a Gulf Breeze Ordinance and its Investment Policy. A copy of the City's Investment Policy and the portion of the current portfolio to be managed are attached for your information.

The City of Gulf Breeze is located in Santa Rosa County. Gulf Breeze is separated on the north by a three-mile bridge across Pensacola Bay from the City of Pensacola and the south by the Bob Sikes Bridge over Santa Rosa Sound to Pensacola Beach. The city of Gulf Breeze is governed by a Mayor and City Council with a delegation of city operations to a full time city manager. For additional information, please visit www.cityofgulfbreeze.us

During the evaluation process, the City of Gulf Breeze reserves the right, where it may serve the City's best interest, to request additional information or clarification from proposers, or to allow correction of errors or omissions. At the discretion of the city of Gulf Breeze, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all proposals submitted and to use any idea(s) in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City of Gulf Breeze and the firm selected.

The City reserves the right to reject any and all proposals submitted.

II. Minimum Qualifications

- Registered with the Securities and Exchange Commission under the Investment Advisor's Act of 1940 and be properly registered to provide investment advisory services in Florida.
- Completely independent of any financial institution or securities brokerage firm, or fully disclose any such relationship. The proposer must act in a fiduciary capacity to the City of Gulf Breeze.
- Assign a portfolio manager and a relationship manager who each have a minimum of three years' experience providing investment advice to Florida public entities.
- Be financially solvent and properly capitalized to be able to provide service for the duration of the agreement.

III. SCOPE OF SERVICES

Specific responsibilities of the selected investment adviser will include, but are not limited to the following:

- A. Manage on a daily basis part of the City of Gulf Breeze's investment portfolio(s) pursuant to the Investment Policy and stated investment objectives. The expected minimum in funds and securities to be invested is \$3.5 million. Place all orders for the purchase and sale of securities, and coordinate security settlement with the City's custodian. The investment advisor WILL NOT provide custodial services or security safekeeping without the city approving this dual role.
- B. Provide the City of Gulf Breeze with investment reports that shall include, but not be limited to the following:
 1. Monthly statements with all the information required by the City and GASB. These reports must include detailed portfolio holdings including accrued interest, amortized cost, market values, security ratings transaction details, principal and interest payments, yield to costs, and portfolio summary statistics.
 2. Provide yearly investment reports including a description of market conditions, investment strategies employed, performance, and suggested changes to the investment strategy.
- C. Provide for the establishment and maintenance of a credit facility available to the City at its discretion collateralized by the investment portfolio under management.

- D. Annually, review the City of Gulf Breeze's Investment Policy and provide written comments and recommend changes as needed or to incorporate best practices as provided by the relevant statewide and national organizations.
- E. Serve as a general resource to the City's staff for information, advice, and training regarding fixed-income investments and other allowable investments within the City's policy.

IV. PROPOSAL PROCEDURES AND SCHEDULE

- A. All inquiries, technical or otherwise, regarding this proposal process should be directed to:

Ed Gray, III
(850) 934-4046
edgray3@muniad.com

- B. Submission of Proposal is due to City of Gulf Breeze **LEFT BLANK**.

V. GENERAL TERMS AND CONDITIONS

- A. This RFP does not commit the City of Gulf Breeze to enter into a contract. The City of Gulf Breeze expressly reserves the right to reject all proposals at its sole discretion and opinion, without indicating any reason(s) for such rejection. If all proposals are rejected, the City of Gulf Breeze may or may not request additional proposals. The City of Gulf Breeze may withdraw this RFP at any time without advance notice.
- B. The City of Gulf Breeze reserves the right to remedy technical errors in the Request for Proposal process, or waive informalities and irregularities in proposals.
- C. The City of Gulf Breeze may investigate the qualifications of any Proposer under consideration, require confirmation of information furnished by the Proposer, and require additional evidence or qualifications to perform the Services described in this RFP.
- D. The City of Gulf Breeze reserves the right to expand or diminish the scope of services subject to negotiation with the successful Proposer.
- E. The City of Gulf Breeze is not required to select the proposal that may indicate the lowest price of costs.
- F. The City of Gulf Breeze will not be liable for any costs incurred by responding firms related to the preparation and submittal of proposals, making of initial presentation to the City of Gulf Breeze, negotiating a contract for services, or any other expense incurred by the Proposer prior to the date of an executed contract.

In addition, no Proposer shall include any such expenses as part of the price proposed to conduct the scope of services for this project.

- G. Proposers must submit a copy of their Standard Agreement for City of Gulf Breeze's review. Proposals must not be marked as confidential or proprietary. City of Gulf Breeze may refuse to consider a Proposal so marked. Information in proposals shall become public property and subject to disclosure laws.
- H. Proposer may withdraw its proposal at any time before the expiration of the time for submission of proposals as provided in this RFP by delivering to Ed Gray a written request for withdrawal signed by, or on behalf of, the Proposer.

VI. EVALUATION CRITERIA

The purpose of this RFP is to identify a firm to serve as an investment advisor to the City of Gulf Breeze. The firm that best meets the needs and requirements of the City of Gulf Breeze will be selected. The evaluation criteria that will be used to determine the successful proposer are listed below.

- A. Relevant experience managing fixed-income investments for Florida Cities and other governmental clients.
- B. The experience, resources and qualifications of the firm and individuals that would be assigned to this account.
- C. The firm's understanding of the scope of services required by the City of Gulf Breeze and the firm's ability to provide those services.
- D. The firm's investment philosophy and strategy and demonstrated investment performance.
- E. The firm's ability to provide comprehensive portfolio accounting services and performance reporting.
- F. The proposed fees and the value that represent for the services to be provided.
- G. The proposal to allow establishment of a credit facility collateralized by the portfolio for at will access by the city.

VII. PROPOSAL FORMAT AND CONTENT

Information should be presented in the order in which it is requested below.

- A. Transmittal Letter (2 pages maximum)

A Transmittal Letter shall be included with the proposal, addressed to Ed Gray, and must contain the following information:

1. Identification of firm, including name, address, email address and telephone number;
2. Name, title, email address, and telephone number for the firm's contact person during period of proposal evaluation;
3. Acknowledgment of receipt of all RFP addenda, if any;
4. A statement to the effect that the proposal shall remain valid for a period of not less than 120 days from the date of submittal;
5. A statement of your intentions to bid on all sections of the Scope of Services.

B. Technical Proposal

Proposals should be prepared simply and economically, providing a straightforward, concise description of capabilities to satisfy the requirements of the RFP.

1. Firm Background and Organization

- a. Describe the organization, the type of services offered, ownership of your firm, and date founded. Specify the number of years your organization has been providing investment advisory services.
- b. Is your firm a registered investment advisor under the Investment Advisor's Act of 1940? Please attach Part 2A of your most recent Form ADV as an appendix.
- c. Describe any SEC, FINRA, or regulatory censure or litigation involving the firm or its employees within the past three years.
- d. State the amount of fidelity bond coverage, errors and omissions, employee dishonesty, fiduciary liability insurance, or other fiduciary coverage your firm carries.

2. Assets Under Management

- a. Identify the types of accounts managed by your firm.
- b. Provide the total dollar amount managed by your firm (exclude accounts for which your services is providing periodic oversight or advice) for each of the past three years.

3. Personnel and Resources

- a. Please describe your proposed project team, including the role each member will play, title, and years at firm. Identify the primary portfolio manager and client contacts assigned to work with the CITY OF GULF BREEZE.
- b. What is the back-up if the primary portfolio manager or client contact is away?

- c. How frequently would you suggest your staff meet with the City of Gulf Breeze staff and why? Who will attend these meetings?
- d. Describe the firm's in-house investment research and analytical capabilities. What outside investment and market resources are used by the firm on a regular basis?

4. Experience and Approach

Provide a narrative which describes how you will perform the requested Scope of Services and shows your understanding of the City of Gulf Breeze's needs and requirements. You may also propose enhancements or procedural or technical innovations to the Scope of Services which do not materially deviate from the objectives or required content of the project.

5. Reporting

Provide a narrative describing how you will adhere to the reporting requirements as described in the Scope of Services. Include a sample performance report in your response.

6. Additional Information

- a. Briefly describe any additional feature, attributes, or conditions which the City of Gulf Breeze should consider in the selection process.
- b. Describe any other services your firm can provide that may be applicable to the City of Gulf Breeze's needs/accounts/portfolios.

7. References

Provide a list of at least five current client references in the United States. References should be public agencies with portfolio size and investment objectives similar to the City of Gulf Breeze.

8. Fees

- a. Provide a complete fee schedule that would apply to this portfolio(s) to accomplish the requirements of the Scope of Services.
- b. To illustrate your fee schedule, what would the annual fee be for \$3.5 million under management based on your proposed fee schedule? We understand the actual fee will vary based on assets under management.
- c. Is there a minimum annual fee?
- d. What additional expenses not covered through the proposed fee structure will be expected in order to implement your investment advisory services?
- e. Does the firm act as a broker or as a dealer in securities or receive any other form of additional compensation (including soft dollars) related to this project aside from the direct fee paid by the City of Gulf Breeze?

9. Required Appendices (not included in the page limit)
 - a. SEC ADV Part 2A
 - b. Resumes of key investment professionals
 - c. Sample reports
 - d. Sample Investment Agreement

VIII. INDEMNIFICATION

During all phases of the engagement, the firm agrees to defend, indemnify and hold harmless City, its officers, agents, and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind or nature which the City, its officers, agents, or employees may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the audit firm's performance under the terms of engagement, excepting only liability arising out of the sole negligence of the City.

ORDINANCE NO. 07-14

**AN ORDINANCE RELATING TO INVESTMENT POLICIES; ADOPTING
A REVISED INVESTMENT POLICY FOR CITY OF GULF BREEZE;
MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Section 218.415, Florida Statutes, authorizes any unit of local government to conduct investment and reinvestment activity outside the statutory framework, provided such activity is consistent with a written investment plan adopted by the governing body; and

WHEREAS, the City of Gulf Breeze approved an investment plan on April 4, 2011; and

WHEREAS, it is the desire of the City Council and in the best interest of the citizens of the City of Gulf Breeze that said investment plan be revised.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
GULF BREEZE, FLORIDA:**

SECTION 1. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION 2. The City of Gulf Breeze Investment Policy, attached hereto as Exhibit "A," and effective upon approval on Second Reading, is hereby found to be consistent and in conformance with the requirements of Section 218.415, Florida Statutes, and is hereby adopted as a written investment plan for the conduct of investment activity of surplus public funds.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. If any word, sentence, clause, phrase, or provision of this ordinance, for any reason, is held to be unconstitutional, void, or invalid, the validity of the remainder of this ordinance shall not be affected thereby.

SECTION 5. This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 6th DAY OF OCTOBER, 2014.

ADVERTISED ON THE 9th DAY OF OCTOBER, 2014.

PASSED ON THE SECOND READING ON THE 20th DAY OF OCTOBER, 2014.

By: 
Beverly Zimmerman, MAYOR

ATTEST TO BY:


Leslie Guyer, CITY CLERK

Exhibit A
City of Gulf Breeze
Investment Policy

Approved April 4, 2011

Revised October 6, 2014

I. SCOPE

This policy applies to the investment of all monies of the City of Gulf Breeze (the "City"), its Enterprise Funds, and including those held within Gulf Breeze Financial Services, to include the 1985 Loan Program, both short and long-term, with the exception of City pension funds, if any, or any other monies invested under separate ordinance, resolution, policy, or agreement.

1. **Pooling of Funds.** Except for cash in certain restricted and special funds, the City may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation in each investment pool and in accordance with generally accepted accounting principles. Such pooling of funds shall be done when advantageous, but not an administrative requirement.

II. GENERAL OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. **Safety.** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
 - a. **Credit Risk.** The City will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:
 - Limiting investments to the safest types of securities;
 - Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business; and
 - Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk. The City will minimize the risk that change in the market value of securities in the portfolio caused by changes in general interest rates will result in any losses, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. **Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. A portion of the portfolio, sufficient to meet regular operating needs, should be placed in money market mutual funds or local government investment pools which offer same-day liquidity at par for short-term funds. The remainder of the portfolio should be structured so that securities mature concurrent with known, longer-term, cash needs (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portion of the portfolio not invested in cash-equivalent investments and not otherwise matched to specific cash flow requirements should be laddered appropriately consistent with the maturity limitations provided for in section IV and Attachment 1. The portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

2. **Yield.** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments should be limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity, with the following exceptions:

- Liquidity needs of the portfolio require that the security be sold.
- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.

III. STANDARDS OF CARE

1. **Prudence.** The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall

portfolio. The Investments Administrator, or other employee of the City, acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

If and to the extent any derivative products authorized under section are used, the Investments Administrator shall have developed sufficient understanding and expertise in managing the instruments in question and have researched available investment options and determined that the derivative products to be used are appropriate and cost effective for the strategic portfolio management goals to be addressed. The Investments Administrator will comply with the policies, procedures and other requirements provided for in the City's Derivatives Policy, including but not limited to:

- Obtaining authorization from the Gulf Breeze City Council prior to entering into each derivative transaction;
- Quantifying all risks associated with any proposed transactions;
- Limiting participation in any swap transaction to counter-parties with credit ratings of AA- or better; and
- Reporting annually on the financial performance of existing derivative transactions.

2. **Ethics and Conflicts of Interest.** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.
3. **Delegation of Authority.** Authority to manage the investment program is granted to the Finance Director, City Manager, or the Executive Director of Gulf Breeze Financial Services [hereinafter referred to as the Investments Administrator] as may be

appointed. Responsibility for the operation of the investment program is hereby delegated to the Investments Administrator, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. To manage the investments program, the Investments Administrator may enter into agreements with financial dealers and institutions, and is authorized to appoint personnel to invest City funds in accordance with this policy and to initiate or validate wire transfers as required. In no event will anyone other than the Investments Administrator enter into written or verbal agreements or contracts, relating to investments or banking services with financial institutions or dealers, without the express written consent of the Investments Administrator.

4. **Continuing Education.** City investment personnel shall annually complete at least 4 hours of continuing education in subjects or courses of study related to investment practices and products.

5. **Business Procedures**

a. **Authorized Financial Dealers and Institutions.** A list will be maintained of financial institutions authorized to provide investment services. Each broker/dealer must comply with the Securities and Exchange Commission's Rule 15c3-1 regarding net capital requirements for brokers or dealers. The City will utilize only those financial institutions who meet the following criteria:

- (1) Broker/dealer institutions designated as "Primary Dealers" by the Federal Reserve Bank of New York.
- (2) Banking institutions that maintain a local office in the State of Florida and are broker/dealers in U.S. Government securities.
- (3) Other broker/dealers in U.S. Government securities, approved by the Investments Administrator, who meet the other requirements of this section.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following, as applicable:

- Audited financial statements
- Proof of National Association of Securities Dealers (NASD) certification
- Completed broker/dealer questionnaire, included as Attachment 2
- Certification of having read and understood and agreeing to comply with the City's investment policy, using firm's letterhead, signed by an authorized representative of the firm.

- Proof of Qualified Public Depository (if applicable)

These standards are understood to be a continuing requirement for all dealers and institutions. Dealers and institutions conducting business with the City are hereby required under this policy to immediately notify the City upon failure to retain the above listed standards. An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the Investments Administrator or his designee.

From time to time, the Investments Administrator may choose to invest in instruments offered by community financial institutions or other banking institutions within the State of Florida. In such situations, a waiver to the criteria under Paragraph 1 may be granted. All terms and relationships will be consistent with state or local law including designation of the institution as a Qualified Public Depository under Florida Statutes, Chapter 280.

- b. Internal Controls.** The Investments Administrator is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Investments Administrator shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank

- c. **Delivery vs. Payment.** All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Safekeeping receipts or other evidence of ownership will be audited on a semi-annual basis with a variance report issued to the Investments Administrator.

IV. SUITABLE AND AUTHORIZED INVESTMENTS

1. **Investment Types.** Consistent with the Governmental Finance Officers' Association (GFOA) Policy Statement on State and Local Laws Concerning Investment Practices, and/or Chapter 218.415 of the Florida Statutes, the following investments will be permitted by this policy:
 - U.S. government obligations, U.S. government agency or instrumentality obligations, and the obligations of federal government sponsored enterprises (GSEs), which have a liquid market with a readily determinable market value;
 - Securities whose timely payment of principal and interest are fully guaranteed by any of the above;
 - Certificates of deposit and other evidences of deposit at financial institutions, provided that any such investments shall be in a qualified public depository (as defined in Chapter 280 of the Florida Statutes) and/or be covered by FDIC insurance;
 - Investment-grade obligations of state and local governments and public authorities;
 - Repurchase agreements whose underlying purchased securities consist of the foregoing;
 - Guaranteed Investment Contracts (GIC's) which are collateralized by the foregoing;
 - Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
 - Local government investment pools (LGIPs) either state administered or through joint powers statutes and other intergovernmental agreement legislation;

- Mutual Funds or Exchange Traded Funds (“High Grade Equity Funds”) that are comprised primarily of U.S. based, Large Cap companies that are dividend achievers or dividend aristocrats.
 - High grade corporate debt consisting of U.S. dollar denominated debt obligations of domestic or foreign corporations, or foreign sovereignties issued in the U.S. or in foreign markets. This shall include, but not be limited to corporate notes and bonds, medium term notes, Eurodollar notes and bonds, asset backed securities, and commercial paper, rated in a high tier (e.g., A-1, P-1, or F-1 or higher) by a nationally recognized rating agency. Any such longer-term investments in this category shall be rated investment grade or better by at least two nationally recognized rating agencies, one of which shall be Moody's or Standard & Poor's; and
 - Any other qualified investment permitted under Florida Statutes then in effect.
2. **Competitive Bid.** When appropriate, the City will attempt to obtain three (3) competitive bids from qualified Dealers and Institutions prior to awarding an investment. The competitive bids may be verbal or written quotes. The investment will be awarded to the bidder who provides the greatest effective yield (best bid) on the investment. Where multiple maturities are bid, the City reserves the right to either award the investment to the bidder which provides the best bid in aggregate for all maturities, or the City may award bids by individual maturity. Any tie bid will be awarded to the financial institution which submits the earlier bid. When purchases are made in the open market by an investment manager contracted by the City, bids are not required.
 3. **Repurchase Agreements.** Repurchase agreements shall be consistent with GFOA Recommended Practices on Repurchase Agreements. The City will utilize the basic form of the Master Repurchase Agreement, recommended by The Bond Market Association, when investing funds in repurchase agreements with financial institutions. However, the Investments Administrator is authorized to amend the form of the Master Repurchase Agreement as required to achieve specific investment goals and objectives.
 4. **Use of Mutual Funds and Managed Investments.** The Investments Administrator may purchase mutual funds and other managed investments either directly or through an investment manager or advisor, provided that the investments in any such mutual fund shall be materially consistent with the allowable investments provided for in this investment policy. The Investments Administrator shall monitor the composition and value of the investments in any such fund to ensure that, in combination with other investments, the other limitations of this investment policy are complied with.

5. **Securities Lending.** The Investment Administrator is authorized to participate in one or more securities lending programs. Securities from the City's portfolio may be made available to any such program, provided that participation therein will not restrict the City's ability to sell such securities as the Investment Administrator deems appropriate. Any such securities lending program will require that lent securities be collateralized at 102%, and that collateral be valued daily. The City may participate in a securities lending program through an agent or manager, acting on behalf of the City. The agents or managers of such lending programs will maintain current credit analyses of the borrowers to whom they lend, and a list of the participating borrowers will be submitted for approval by the City. The agent or manager of any lending program shall indemnify the City for any losses arising from a borrower's failure to perform.

6. **Derivatives.** The City is authorized to utilize derivative instruments, including interest rate swaps, for the limited purpose of meeting strategic investment portfolio goals such as hedging the portfolio's exposure to interest rate risk. In order to insure that these derivative instruments are utilized only for these purposes, such derivative instruments shall be appropriately matched against existing or maturing assets. The notional amount and remaining term to maturity of all derivative transactions related to the investment portfolio shall at all times be less than or equal to a like par value and remaining term to maturity of otherwise permitted investment instruments either existing or contemplated at the maturity of existing investments. Any such derivative instruments and the related investment assets shall be maintained in complementary interest rate modes (fixed or variable).

7. **Investment Parameters**
 - a. **Diversification.** The investments shall be diversified by:
 - Limiting investments to avoid over-concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and U.S. agency obligations),
 - Limiting the portion of total investments in any single security,
 - Limiting the portion of any single security purchased to maximize the liquidity of the City's investments,
 - Limiting investment in securities that have higher credit risks, investing in securities with varying maturities, and
 - Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIP's), money market funds or

overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Investments are subject to the numerical limitations included in Attachment 1.

- b. **Maximum Maturities.** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten (10) years from the date of purchase or in accordance with state and local statutes and ordinances. The City shall adopt weighted average maturity limitations consistent with the investment objectives.

Reserve funds and non-operating funds (example: Bond Sinking Funds, Electric & Water Meter Deposits) with longer-term investment horizons may be invested in securities exceeding ten years if, in the judgment of Investments Administrator, any such investments are sufficiently liquid to provide for the unexpected use of such funds. Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LGIPs, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations. For purposes of meeting this requirement, the City may invest in securities with ostensible maturities in excess of ten years if said securities have, in the judgment of the Investments Administrator, adequate liquidity features (e.g., VRDNs with bank supported puts) or other market liquidity sufficient to ensure the high likelihood of the City being able to access funds at par on short notice. Additionally, notwithstanding the limits provided for in Attachment 1, the City may increase the limit on State and Local Government obligations to 30% of the portfolio, for purposes of investing in liquid obligations as provided for in the previous paragraph, if, in the judgment of the Investments Administrator, said obligations provide sufficient additional return.

V. REPORTING

1. **Methods.** The Investments Administrator shall prepare an investment report at least annually, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last year. This management summary will be prepared in a manner, which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be available to the City Manager and City Council upon request. The report will include the following:

- Listing of individual securities held at the end of the reporting period

- Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity
 - Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks
 - Listing of investment by maturity date
 - Percentage of the total portfolio -by type of investment
2. **Performance Standards.** The investment portfolio will be managed in accordance with the parameters specified within this policy.
 3. **Marking to Market.** The market value of the portfolio shall be calculated at least annually and a statement of the market value of the portfolio shall be issued at least annually.

VI. POLICY CONSIDERATIONS

1. **Exemption.** Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.
3. **Amendments.** This policy may be reviewed on an annual basis. Any changes must be approved by the City Council.

VII. LIST OF ATTACHMENTS

The following documents are attached to this policy:

- Attachment 1 - Schedule of Investment Type Limitations (based on market value)
- Attachment 2 - Broker Questionnaire

ATTACHMENT 1

SCHEDULE OF INVESTMENT TYPE LIMITATIONS
(Market Value)

Type of Security	% of Total Maximum
US Government Obligations	100%
Local Government Investment Pools	100%
Certificates of Deposit	25%
Federal Agency & Instrumentality Obligations	100%
Collateralized Repurchase Agreements	15%
Other Investment Pools (rated "A" or better)	10%
State and Local Government Obligations	30%
High Grade Corporate Debt & CP	15%
High Grade Equity Fund	25%

Maturity Limitations	% of Total Maximum
≤ 1 Year	100%
> 1 - 3 Years	75%
> 3 - 5 Years	50%
> 5 - 10 Years	25%
> 10 Years	0%
*Except as provided for in section IV.7.b	

Other Limitations	% of Total Maximum
Portion of Individual Issue Purchase	50%
Portion of Fixed-Income Portfolio in a Single Security (except for investments with daily liquidity at par)	15%

"Maximums" are not to exceed percentages within the investment category

ATTACHMENT 2

BROKER/DEALER QUESTIONNAIRE

Name of Firm: _____
(Parent company also, if applicable)

Address: _____

_____ Phone: () _____

Account Representative: _____ Title: _____

Email Address _____

Backup Representative: _____ Title: _____

Email Address _____

Please answer each question below on your firm's letterhead and attach to this form.

Is the address shown above the location of the primary and backup account representatives? If not please provide other applicable addresses and contact information.

Has the representative been given clearance by the firm to be the sole representative for this account? If so, by whom?

How long has the representative been an institutional governmental securities broker at the firm?

How long has the representative been an institutional fixed-income broker at this and other firms?

Signature of Authorized Officer



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To : Mayor and City Council

From :  Edwin A. Eddy, City Manager

Date : August 26, 2016

Subject: **Contract with Roadwatch Management**

In January 2012, the City entered into a contract with Roadwatch Management, Inc. A copy of the contract is attached. The main service provided by Roadwatch, per the contract, was to administer the City's Red Light Camera enforcement program.

During recent budget workshops, staff advised the City Council that City staff is providing the necessary functions to administer the RLC program. As a result, funds were added to the budget for Fiscal Year 2017 to provide compensation to staff that have realized added duties associated with RLC administration.

The City's contract with Roadwatch has served its purpose but is now somewhat duplicative. The contract provides for termination with thirty (30) days' notice.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO TAKE ACTION NECESSARY TO TERMINATE THE CITY'S CONTRACT WITH ROADWATCH MANAGEMENT, INC.

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (hereinafter "Agreement") is made and entered into as of the 4th day of January, 2012 by and between the CITY OF GULF BREEZE, a Florida municipal corporation, 1070 Shoreline Drive, Gulf Breeze, Florida 32562, (hereinafter "City"), and ROADWATCH MANAGEMENT, INC., a Florida corporation, 913 Gulf Breeze Parkway, Suite 5, Gulf Breeze, Florida 32561, (hereinafter "Contractor"), who may hereinafter be individually referred to as a "Party" or collectively as the "Parties."

WITNESSETH:

WHEREAS, Contractor is in the business of providing to or on behalf of local governmental entities and law enforcement agencies various consulting, administrative, and management services in connection with numerous areas including but not limited to automated enforcement of traffic control laws.

WHEREAS, City currently operates at one intersection within the City an automated system of enforcing red light violations, and is contemplating the addition of other intersections to the automated red light enforcement program (hereinafter collectively the "Red Light Enforcement Program").

WHEREAS, the City desires to retain the services of an independent contractor to administer the Red Light Enforcement Program, provided that the independent contractor is qualified and experienced in such work.

WHEREAS, the City also desires to retain the services of an independent contractor to provide other consulting and administrative services including but not limited to, seeking and securing grants for both law enforcement and non-law enforcement municipal services, consulting with respect to both law enforcement and non-law enforcement services, and other services as may be desired by the City Manager from time to time.

WHEREAS, Contractor is able to furnish unto City individuals who have significant experience, knowledge, and expertise in consulting, administration, and management of the aforementioned services desired by the City.

WHEREAS, Contractor, through its employees and representatives who are furnished to perform the services contemplated herein, agrees to provide the requested services to the City according to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual agreements, covenants, terms and conditions set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Description of Work:** Contractor shall furnish such qualified, experienced, and knowledgeable personnel as necessary to administer the Red Light Enforcement Program, to perform the functions and duties specified in the attached Exhibit "A," and to perform such other legally permissible and proper duties and functions as the City Manager may assign from time to time.

 2. **Term:** This Agreement shall be effective and its term shall commence as of January 18, 2012, (the "Effective Date"), and shall continue in full force and effect for a period of one year.

This Agreement shall be automatically renewed and extended for successive one year periods unless, thirty (30) days prior to expiration of the then existing term, a Party provides written notice to the other Party of its intentions to terminate and/or not renew this Agreement upon expiration of the then existing term. The foregoing notwithstanding, this Agreement may be terminated as follows:

(a) *With Cause.* The City may terminate this Agreement "for cause" (as that term is defined below) at any time upon the City furnishing written notice to the Contractor of its intentions to terminate this Agreement for cause; or

(b) *Without Cause.* Either Party may terminate this Agreement without cause by providing the following advance written notice to the other Party of its intentions to terminate this Agreement without cause: (i) if either Party desires to terminate this Agreement, or an extension hereof, without cause within one (1) year of the Effective Date, the Party must provide the other Party six (6) months advance written notice of its intent to terminate this Agreement without cause and, during such six (6) month period, the Parties shall continue to adhere to and perform the terms set forth herein; (ii) if either Party desires to terminate this Agreement, or an extension hereof, without cause after one (1) year but within two (2) years of the Effective Date, the Party must provide the other Party four (4) months advance written notice of its intent to terminate this Agreement without cause and, during such four (4) month period, the Parties shall continue to adhere to and perform the terms set forth herein; (iii) if either Party desires to terminate this Agreement, or an extension hereof, without cause after two (2) years but within three (3) years following the Effective Date, the Party must provide the other Party two (2) months advance written notice of its intent to terminate this Agreement without cause, and during such two (2) month period, the Parties shall continue to adhere to and perform the terms set forth herein; and (iv) if either Party desires to terminate this Agreement, or an extension hereof, without cause after three (3) years following the Effective Date, the Party must provide the other Party thirty (30) days advance written notice of its intent to terminate this Agreement without cause and, during such thirty (30) day period, the Parties shall continue to adhere to and perform the terms set forth herein. The foregoing notwithstanding, the right to immediately terminate this Agreement for cause as contemplated in subparagraph (a), above, shall remain although one Party may have furnished to the other Party a notice of intent to terminate this Agreement without cause.

For purposes hereof, "for cause" shall mean malfeasance, misconduct, unethical behavior, or failure to perform the terms of this Agreement by the Contractor (or any of its employees, representatives, or agents) as reasonably determined by the City. The term "for cause" shall also include circumstances where there is a complete or significant reduction in revenues to the City from its Red Light Enforcement Program if the City reasonably determines that it is not economically efficient to pay Contractor the compensation contemplated herein.

In addition to the foregoing, in the event that (i) the City for any reason whatsoever discontinues or suspends its Red Light Enforcement Program, and/or (ii) there is any change in ownership of Contractor (e.g., sell, transfer, or additional issuance of stock, any change in shareholders, etc.) without the City's advance written approval, this Agreement shall automatically be terminated as of the date and time of such discontinuance and/or change in ownership, notwithstanding the failure of either Party to provide the advance written notice contemplated in the preceding paragraph.

3. **Relationship of the Parties:** The Parties intend that an independent contractor-customer relationship be established by this Agreement. The City is interested only in the results to be achieved, and the conduct and control of the work will lie solely with Contractor. However, those individuals furnished by Contractor to perform the services contemplated herein shall perform such work in accordance with currently accepted practices and pursuant to the guidelines applicable to the Red Light Enforcement Program and other services to be provided by Contractor. Neither Contractor nor any of its employees, agents, or representatives shall in any manner whatsoever be considered or deemed an employee of City for any purpose, and the Contractor as well as its employees, agents, and representatives are not entitled to any of the benefits which the City provides or may provide to its employees. It is understood that the City does not agree to use the Contractor exclusively and that the City may employ such personnel as it deems appropriate to provide any of the services contemplated herein.

4. **Compensation:** The City shall pay Contractor, for its services rendered pursuant hereto, the sum of Two Thousand and XX/100 Dollars (\$2,000.00) a month, to be paid on or before the last day of each month during the term of this Agreement, such compensation to be paid only so long as this Agreement remains in effect.

As reflected in the recitals, above, the City currently operates at one intersection within the City (i.e., the intersection of Daniel Drive and U.S. Highway 98) an automated system of enforcing red light violations, but is contemplating the addition of other intersections to the City's automated Red Light Enforcement Program. In the event that the City chooses to operate an automated system of enforcing red light violations at another intersection (e.g., the intersection of Hospital Road and U.S. Highway 98 and/or the intersection of Fairpoint Drive/Northcliff Drive and U.S. Highway 98), then the City shall pay Contractor for its services in administering the Red Light Enforcement Program with respect to such additional intersection(s) the sum of Two Hundred Fifty and XX/100 Dollars (\$250.00) a month for each additional intersection added to the Red Light Enforcement Program. The City's obligation to pay the additional amounts contemplated in this

paragraph shall commence as of the first day of the first month following the automated system of enforcing red light violations becoming fully operational at the other intersection(s) and the said additional compensation shall be paid on or before the last day of each month during the term of this Agreement, such additional compensation to be paid only so long as this Agreement remains in effect. Further, the City's obligation to pay the said additional sums contemplated in this paragraph shall remain in effect only for such periods of time that the automated system of enforcing red light violations remain fully operational at each additional intersection.

In addition to the foregoing, provided that such attendance is approved in advance by the City Manager, during the term hereof it is anticipated that Contractor will send one of its employees to attend the annual conventions of the Florida Chiefs of Police Association and the International Association of Chiefs of Police; and, additionally, if directed by the City Manager, Contractor shall arrange for one its employees to attend other meetings, conferences, and the like. The City will pay, in accordance with applicable laws and ordinances and policies of the City, the travel and subsistence expenses incurred or to be incurred by Contractor's employees in connection therewith.

Other than as expressly provided herein, Contractor shall be solely responsible for all expenses incurred in connection with its performance of its duties and obligations contemplated in this Agreement.

5. **Taxes:** Contractor shall be responsible for paying all taxes, including but not limited to social security tax (FICA), federal unemployment tax (FUTA), income withholding tax, or any other tax or charge associated with Contractor's performance hereunder, including all work performed by Contractor's employees, agents, and representatives. City shall be responsible only for providing Contractor with an IRS Form 1099 each calendar year.

6. **Performance of Work:**

(a) *Place of Work.* Services to be provided by Contractor pursuant to this Agreement shall be performed at such locations as Contractor deems appropriate, although it is recognized that files and other appropriate documents shall be primarily maintained at City's principal place of business.

(b) *Time Devoted to Work.* In the performance of the services contemplated herein, the hours Contractor or the personnel it furnishes are to work on any given day will be entirely within Contractor's control and the City will rely upon Contractor and such personnel to work such number of hours as is necessary to fulfill the spirit and purpose of this Agreement.

(c) *Employment of Personnel.* Contractor shall be responsible for providing experienced and qualified personnel to perform the services contemplated herein, and Contractor shall be responsible for and in full control of the work performed by such personnel. Any personnel furnished by Contractor to primarily perform the service of administering the Red Light

Enforcement Program shall have at least twenty (20) years experience as a head of a law enforcement agency and at least five (5) years experience as being primarily responsible for administration of a system of automated enforcement of traffic control laws.

(d) *Right of Supervision.* In the performance of the services contemplated herein, Contractor is an independent contractor with the authority to control and direct performance of the details of the work, with the City being interested only in the results obtained. However, the services contemplated herein must meet the approval of the City and must be subject to the City's general right of inspection and supervision to assure satisfactory completion thereof. The actual performance and superintendence of all work and services contemplated herein shall be by Contractor, but the City may designate a representative who shall at all time have access to inspect the work performed by Contractor in order to determine whether such work is being performed in accordance with the provisions hereof. Such representative(s) of the City shall be empowered to act for the City in all matters relating to the Contractor's performance of the work contemplated herein. Upon request of the City's representative, Contractor shall immediately make available and provide to such representative(s) the originals or copies of all records and documents of any nature relating to Contractor's performance of the services contemplated herein.

(e) *Public Records.* The Parties agree and acknowledge that Contractor will be performing services for the City which, but for Contractor's performance thereof, would be performed by personnel of the City. As such, all records generated or received by Contractor in connection with and/or in any manner related to the performance of the services for the City as contemplated herein shall be deemed public records pursuant to the Florida Constitution and Florida Statutes Chapter 119. Contractor shall comply with all requirements of applicable constitutional and statutory obligations relating to public records and shall not be entitled to any assistance or reimbursement of expenses from the City in connection therewith.

7. **Fiduciary Obligations:** The Parties recognize and acknowledge that by entering into this Agreement, the City has reposed unto Contractor special confidence and trust that Contractor will act in the best interests of the City. Contractor agrees, covenants, and commits that with respect to all actions and conduct of Contractor (including the actions and conduct of all individuals that Contractor furnishes to perform the services contemplated herein) that could have an effect upon the City, the Contractor and such individuals will act and conduct themselves in good faith and in the best interest of the City and its objectives, goals, intentions, and municipal purposes.

8. **Contractor's Performance of Services for Third Parties:** The Contractor agrees and acknowledges that the bulk of its knowledge and experience in administering, supervising, implementing, etc., an automated red light enforcement program or similar automated traffic control enforcement programs were generated by virtue of its President's prior employment as Chief of Police of the City. As such, although Contractor shall not be prevented from providing any services to a third party, in the event that Contractor or its President, Peter R. Paulding, (or any other business entity in which Peter R. Paulding has an ownership interest or for which he provides services similar to those contemplated in this Agreement) provides to a third party services that are

similar to those contemplated herein, the Parties agree that the City shall have the right to renegotiate the compensation terms contemplated herein and, in the event that the Parties are unable to reach agreement as to an appropriate adjustment to the compensation, either Party may terminate this Agreement without the thirty (30) day notice provision contemplated in paragraph 2, above, and such termination may be immediately effective. The Contractor and, by his separate joinder of this Agreement, Peter R. Paulding, individually, agree to provide immediate notice to the City Manager of any services which Contractor or which Peter R. Paulding, individually or through or in connection with any business entity in which Peter R. Paulding may have ownership interest or for which he renders such services, seek to render to a third party which are similar to those to be performed for the City as contemplated herein. Such notification to the City Manager of services to be performed for a third party must be provided to the City prior to commencement of such services for or on behalf of a third party.

9. **Miscellaneous:**

(a) *Assignment.* This Agreement shall not be assignable under any circumstance, in part or in whole, without the express prior written consent of both Parties.

(b) *Amendments.* This Agreement may not be amended without the express prior written consent of the Parties. Any amendment or purported amendment or modification to this Agreement without the express written consent of both Parties shall be ineffective and shall not be binding.

(c) *Notices.* Notices required pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, address as follows:

City: City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32562

Contractor: Roadwatch Management, Inc.
913 Gulf Breeze Parkway, Suite 5
Gulf Breeze, Florida 32561

As an alternative to mailing, notices required pursuant to this Agreement may be hand delivered. Notices shall be deemed as having been given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

(d) *Entire Agreement.* This Agreement supersedes all prior agreements, written or oral, and is intended to be a complete and exclusive statement of the terms of the Agreement between the Parties.

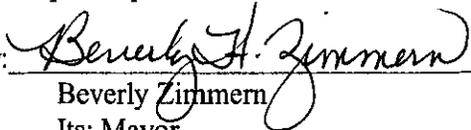
(e) *Binding Effect.* This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties.

(f) *Severability.* If any provisions, or portions thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portions hereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

(g) *Counterparts.* This Agreement may be executed in duplicate original counterparts, each of which shall be deemed to be an original.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year first above written.

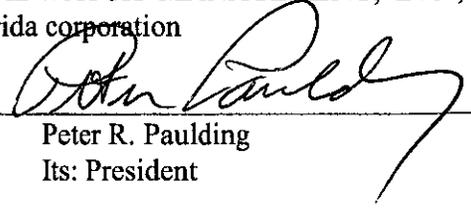
CITY OF GULF BREEZE, a Florida
municipal corporation

By: 
Beverly Zimmer
Its: Mayor

Attest to by:


Marita Rhodes
Its: City Clerk

ROADWATCH MANAGEMENT, INC., a
Florida corporation

By: 
Peter R. Paulding
Its: President

PETER R. PAULDING, Individually, joins in
this Agreement for the purposes contemplated
in Section 8 hereof.

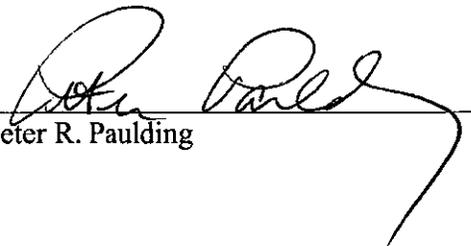

Peter R. Paulding

EXHIBIT "A" - DESCRIPTION OF DUTIES

In addition to all services, obligations, responsibilities, and duties contemplated in this Agreement to be performed by Contractor for the benefit of the City, the Contractor shall also perform and undertake the following:

1. The Contractor shall identify grant opportunities for the City and, if authorized by the City Manager to do so, the Contractor shall effectively and promptly pursue and secure such grant opportunities, including the completion of grant applications.
2. The Contractor shall have primary responsibility, subject to the direction of the City Manager and the Chief of Police, for efficient and cost effective implementation of all aspects of the City's red light camera operations, including but not limited to the following:
 - (a) Assuring complete and proper performance of all aspects of that certain Agreement dated as of October 18, 2010, by and between Sensys America, Inc., and the City of Gulf Breeze, including the performances thereof by both parties thereto;
 - (b) In the event that the City's aforesaid Agreement with Sensys America, Inc., is terminated, the Contractor shall have primary responsibility for implementing and administering all aspects of any agreement with a replacement vender, including assurance of performance thereof by the parties thereto;
 - (c) In the event that the City enters into a contract with another vender to provide additional services beyond those contemplated in the agreements referenced in the preceding subparagraph (a) and (b), the Contractor shall have primary responsibility for implementing all aspects of such agreements, including assurance of performance thereof by the parties thereto.
 - (d) The Contractor shall be the primary liaison and point of contact between the City and Sensys America, Inc. (and any other vendor providing services, equipment, or operations) relating in any manner to detection, enforcement, processing, and administration of red light violations;
 - (e) The Contractor shall have primary responsibility to assure that all Traffic Infraction Detectors (as that term is defined in the aforesaid Agreement between Sensys America, Inc., and the City of Gulf Breeze) are properly and efficiently operating and, in the event of a failure or deficiency of such Traffic Infraction Detectors, the Contractor shall undertake such efforts as necessary so as to cause and effectuate the prompt repair, replacement, and/or maintenance thereof;
 - (f) The Contractor shall be primarily responsible for conducting, implementing, and fulfilling all public awareness and public education notifications and requirements

that are imposed upon the City by applicable law, including notification to the public that traffic infraction devices may be or are in use in the City and assuring that all signage used to notify the public complies with the specifications of the Florida Department of Transportation;

- (g) The Contractor shall have primary responsibility for assuring the prompt and efficient operation of all "Back-Office Software" (as that term is contemplated in the aforementioned Agreement between Sensys America, Inc., and the City of Gulf Breeze), including responsibility to insure that the Back-Office Software performs, operates, and functions in a manner that is satisfactory to the City for purposes of processing notifications and citations, and performing all back-office services for the efficient processing, tracking, and enforcement of red light violations (i.e., violations of Florida Statutes §316.075(1)(c)) detected through the use of a Traffic Infraction Detector;
- (h) The Contractor shall have primary responsibility for all training of City employees and representatives in the proper operation of the detection and processing systems contemplated in the aforesaid Agreement between Sensys America, Inc., and the City;
- (i) The Contractor shall have primary responsibility for assuring that all expert witness testimony as may reasonably be needed regarding the accuracy and technical operation of the Traffic Infraction Detectors is furnished in connection with any prosecution or enforcement of a violation of Florida Statutes §316.075(1)(c) detected through the use of a Traffic Infraction Detector;
- (j) The Contractor shall be primarily responsible for conducting workshops and orientation sessions for judges, hearing officers, court personnel, clerks, prosecutors, FDOT personnel, and others involved in efforts to regulate, detect, process, and/or enforce violations of Florida Statutes §316.075(1)(c) detected through the use of Traffic Infraction Detectors;
- (k) The Contractor shall periodically analyze and report to the City Manager on the economic efficiency and effectiveness of the City's red light camera operations, including analysis of costs incurred by the City in comparison with revenues realized by the City in connection with such operations;
- (l) The Contractor shall be primarily responsible for the initial review of information generated by the Traffic Infraction Detectors of possible violations of Florida Statutes §316.075(1)(c) to determine whether such information is suitable for processing;
- (m) The Contractor shall have primary responsibility for the efficient and cost-effective implementation of all back-office services to be performed by the City in connection

with a violation of Florida Statutes §316.075(1)(c) detected through the use of a Traffic Infraction Detector; and

- (n) The Contractor shall be primarily responsible for assuring that all violations of §316.075(1)(c) detected through the use of a Traffic Infraction Detector are processed and administered strictly in accordance with the requirements of applicable law.
- 3. The Contractor shall be available upon request of the City Manager to consult and render advice and recommendations regarding subject matters within Contractor's areas of expertise, including but not limited to law enforcement matters.
- 4. The Contractor shall promptly and efficiently perform all such other duties and undertakings as directed by the City Manager.



City of Gulf Breeze

Memorandum

To: Buz Eddy, City Manager

From: Nathan G. Ford, ^{Nf}Assistant to City Manager

Date: August 9, 2016

Subject: Request of TDC Funds – Gulf Breeze Area Chamber of Commerce Reimbursement Request

During the July 27th Tourist Development Advisory Committee meeting, Gulf Breeze Chamber President Kristen Loera presented a request for reimbursement from Tourism Development Funds (TDC) to maintain tourism development efforts outlined in the attached letter. Primarily, Ms. Loera summarized three areas of tourism support in the past year:

- Annual Community Guide & Membership Directory - \$2,500
- Cost of Maintaining Chamber Website with Local Information - \$1,000
- Administrative Support - \$7,000

The Tourist Development Advisory Committee recommends that the City Council approve this reimbursement request at a total for \$10,500. At the July 27th meeting, Staff asked that the Chamber attempt to measure visitor/tourism requests and collect any other data related to tourism development impact when making the request in the future.

Please review the attached letter for specific detail.

Recommendation: That the City Council approve the funding reimbursement request the Gulf Breeze Area Chamber of Commerce for efforts in 2016 at a total of \$10,500.



409 Gulf Breeze Parkway, Gulf Breeze, FL 32561
(850) 932-7888 Fax: (850) 934-4601

June 21, 2016

City of Gulf Breeze
Attn: Mr. Edwin A. Eddy, City Manager
1070 Shoreline Dr.
Gulf Breeze, FL 32561

Dear Mayor and City Council:

On behalf of the Board of Directors and Members of the Gulf Breeze Area Chamber of Commerce, I would like to thank you, Mayor Dannheisser, the City Council, and the departments of the City of Gulf Breeze for your continued support of the Chamber. We are proud to be an integral part in the growth and development of our City. We are committed to supporting our local businesses and to stimulating our economy right here in Gulf Breeze.

One of our priorities is to continue to represent Gulf Breeze to tourists, visitors and new businesses in a welcoming and professional manner. Our location on Highway 98 is a perfect site for interaction of this type. Thank you. We are often the first point of contact for many who connect with the City whether by phone, in person or through e-mail. The Gulf Breeze Area Chamber produces an area map and annual *Gulf Breeze Community Guide & Membership Directory*. We also host several events - Gulf Breeze Community Expo, Taste of Gulf Breeze, and Fairways to Freedom Golf Tournament - that we are trying to build into community events to draw more visitors to our City. We are so excited to again use the Community Center to showcase area businesses at the Gulf Breeze Community Expo this Fall. We appreciate the City's support in hosting the annual Holiday Parade.

Since the Gulf Breeze Area Chamber does play such an integral role in tourism development for the Gulf Breeze Area, we are requesting reimbursement from the Tourist Development Council (TDC) funds set aside for tourism programs for Gulf Breeze. The following details our estimated costs for the period from October 1, 2015 through September 30, 2016:

Annual Community Guide & Membership Directory

5,000 printed guides. Estimating one-half of guides distributed to visitors at Pensacola International Airport and mailed in relocation/visitor's packages. - \$2,500

Cost of Maintaining the Gulf Breeze Area Chamber Website with local information.

Annual cost - \$1,000

Administrative Support

Estimating one-fourth of a part-time administrative staff time is spent on visitor/tourism requests and maintaining Chamber website, at an annual salary of \$28,000 translates to \$7,000 per year.

Our total request for reimbursement for the above stated time period is \$10,500.00.

We anticipate a similar request for the period from October 1, 2016 through September 30, 2017.

Thank you for your consideration of this request.

Sincerely,

Kristen Loera
President/CEO
Gulf Breeze Area Chamber of Commerce



City of Gulf Breeze

Memorandum

To: Buz Eddy, City Manager

From: Nathan G. Ford, Assistant to City Manager

Date: August 9, 2016

Subject: Request of TDC Funds – Gulf Breeze Celebrates the Arts

Gulf Breeze Celebrates the Arts will be hosting the 23rd Annual Gulf Breeze Celebrates the Arts Festival on March 11th and 12th 2017. The event will be held, as in previous years, at Gulf Breeze High School. The event is a juried fine arts and crafts festival bringing national, regional and local artists to Gulf Breeze. Last year, the event hosted approximately 140 artists and proceeds continue to provide student art scholarships and donations to local school art programs. Amanda Holtzower is serving as Festival Director and has requested \$6,000 for operation costs for the 2017 Festival. This is the same donation amount requested last year. Ms. Holtzower presented this request at the July 27th Gulf Breeze Tourist Development Advisory Committee meeting. The Committee recommends that the City Council approve the request. Feedback was given to Ms. Holtzower that the Gulf Breeze Celebrates the Arts implement a process to measure out of town attendees of this event. A baseline measure of the impact on tourism would be presented if a request were to be made next year.

Recommendation: That the City Council approve the funding request from Gulf Breeze Celebrates the Arts for \$6,000 to assist in operational costs associated with the 2017 Gulf Breeze Celebrates the Arts Festival.



August 11, 2016

City of Gulf Breeze
Attn: Mr. Edwin A. Eddy, City Manager
1070 Shoreline Dr.
Gulf Breeze, FL 32561

Dear Mayor and City Council,

On behalf of the Gulf Breeze Arts, Inc., I would like to thank you all for your continued support of the Gulf Breeze Celebrates the Arts Festival. We are honored to partner with the City of Gulf Breeze to host this 23rd Annual Arts Festival. On Saturday, March 11th and Sunday, March 12th, 2017, local, regional, and national artists will come together in Gulf Breeze to be part of one of the premier cultural events in our community. As you know, the festival is held at a prime location at the Gulf Breeze High School parking lots where many tourists, visitors, and locals are drawn to visit.

Last year the festival received \$6,000, which went towards a variety of necessary supplies to put on the 2-day event. Attached you will see the breakdown of the transactions for 2016. We plan on allocating the funds in the same fashion for the 2017 festival. It was brought to my attention that some of the tables and chairs needed to be upgraded, so we are asking for the full \$6,000 again.

In summary, our total request is \$6,000 for the Gulf Breeze Celebrates the Arts Festival 2017. Again, we sincerely appreciate all that you do for this great community event.

Thank you for your consideration.

Sincerely,

Amanda Holtzhower
Director of Gulf Breeze Celebrates the Arts Festival
850-529-2051
director@gulfbreezearts.com

www.gulfbreezearts.com

08/04/2016

GL ACTIVITY REPORT FOR GULF BREEZE
TRANSACTIONS FROM 10/01/2015 TO 09/30/2016

Date	JNL	Type	Description
Fund 001 GENERAL FUND			
Unclassified			
10/01/2015			001-0100-552.52-71 TDC - ARTS FESTIVAL
02/19/2016	AP	INV	THE VERNON COMPANY RIBBONS FOR 2016 ARTS FESTIVAL
02/19/2016	AP	INV	THE VERNON COMPANY LIGHT BLUE RIBBON
03/02/2016	AP	INV	MICHELLE NOA ARTS FESTIVAL JUDGING
03/02/2016	AP	INV	STEVE LONG ARTS FESTIVAL JUDGING
03/08/2016	AP	INV	ARISTOTLE CORPORATION PAINT WASH TEMP GLTR 8 PTS
03/08/2016	AP	INV	ARISTOTLE CORPORATION GB ARTS FESTIVAL SUPPLIES
03/08/2016	AP	INV	ARISTOTLE CORPORATION GB ARTS FESTIVAL SUPPLIES
03/08/2016	AP	INV	ARISTOTLE CORPORATION GB ARTS FESTIVAL SUPPLIES
03/15/2016	AP	INV	OFFICE DEPOT, INC. ART FESTIVAL SUPPLIES
03/15/2016	AP	INV	OFFICE DEPOT, INC. PAPER & WATER
03/18/2016	AP	INV	ARISTOTLE CORPORATION TOTE CANVAS BAGS
03/22/2016	AP	INV	JOHN HALL SERVICES FOR THE ART FESTIVAL
09/30/2016			001-0100-552.52-71

0: Unclassified

TOTAL FOR FUND 001 GENERAL FUND

Fund 105 TOURIST DEVELOPMENT FUND

Unclassified

10/01/2015			105-3400-552.52-71 TDC - ARTS FESTIVAL
03/22/2016	AP	INV	THOMAS C SMITH SIGNS FOR ARTS FESTIVAL 2016
03/22/2016	AP	INV	TRAVIS WHITE WORKING ARTS FESTIVAL 3/11-3/12/16 TRAV
03/22/2016	AP	INV	BRANDON SCAPIN OFFICER FOR ARTS FESTIVAL 3/11-3/12/16 B
03/29/2016	AP	INV	VICTOR CLARK JR

04/04/2016	AP	INV	26 BANQUET TABLES & CHAIRS FOR ARTS FEST REPUBLIC SERVICES INC GB HIGH - ARTS FESTIVAL
04/06/2016	AP	INV	THE VERNON COMPANY T-SHIRTS FOR ARTS FESTIVAL
04/08/2016	AP	INV	CONTAINERS, INC. EVENT & HANDICAP UNIT & HAND WASH STATIO
09/30/2016			105-3400-552.52-71

0: Unclassified

TOTAL FOR FUND 105 TOURIST DEVELOPMENT FUND

GRAND TOTALS:

Reference #	Debits	Credits	Balance
BEG. BALANCE			0.00
2074965 RI	393.43		393.43
2074964 RI	149.10		542.53
030216	50.00		592.53
030216B	50.00		642.53
851638	17.40		659.93
853261	282.80		942.73
853264	176.36		1,119.09
853262	279.64		1,398.73
826859032001	106.60		1,505.33
827261094001	17.40		1,522.73
866103	122.04		1,644.77
031716	350.00		1,994.77
END BALANCE	1,994.77	0.00	1,994.77
	1,994.77		1,994.77
	1,994.77		1,994.77
BEG. BALANCE			0.00
758575	932.00		932.00
031116	300.00		1,232.00
031116	300.00		1,532.00
000097	357.20		1,889.20

0959-000722102	83.10		1,972.30
2079232RI	1,257.93		3,230.23
210332	775.00		4,005.23
END BALANCE	4,005.23	0.00	4,005.23
	-----		-----
	4,005.23		4,005.23
	-----		-----
	4,005.23		4,005.23
	-----		-----
	6,000.00		6,000.00



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To : Mayor and City Council

From :  Edwin A. Eddy, City Manager

Date : August 26, 2016

Subject: **Informational Signs Urging No Texting on Pensacola Bay Bridge**

Staff received a telephone call from Bob Tyler, Bob Tyler Toyota, regarding an informational sign regarding no texting/cell phone use on the Bay Bridge. Staff believes that distraction by mobile devices while driving is a predominant cause of car crashes on Pensacola Bay Bridge during commuter travel peak hours.

An informational sign (to be approved by FDOT) could be placed in Wayside Park at both ends of the Bridge. The message would be "Do Not Text or Use Mobile Communication Devices on Bay Bridge." This type of sign would be similar to informational signs that warn of camera enforcement, speeding enforced by radar, or zero tolerance for possession.

Mr. Tyler has indicated that he is willing to pay for the signs, however, if all the agencies agree the signs are feasible, it would seem a worthy expenditure by the appropriate governmental agencies rather than using advertising.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE CONCEPT OF AN INFORMATIONAL SIGN URGING DRIVERS NOT TO TEXT OR USE MOBILE COMMUNICATION DEVICES WHILE DRIVING ON THE BAY BRIDGE AND DIRECT STAFF TO WORK WITH FDOT AND THE CITY OF PENSACOLA ON SIGN WORDING AND PLACEMENT.



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

To: Edwin A. Eddy, City Manager
From: Ron Pulley, Director of Parks & Recreation
Subject: Sand Volleyball Courts
Date: August 24, 2016

A group of citizens has asked that we consider the construction of two sand volleyball courts in support of the developing interest in the state and region. Their proposal is attached for your review.

As stated in their proposal, the Florida High School Athletic Association is implementing a sand volleyball program in the coming year. In response, Gulf Breeze High School is keenly interested in offering this activity. Two courts at Shoreline Park will enable GBHS to offer this program in the spring of 2017, while the City simultaneously develops a youth program serving children ages 6 through 13.

During their meeting on August 17, 2016, the Parks Advisory Board unanimously endorsed this project for Council's consideration.

Total costs for the proposed project are \$8,680. Hepworth Landscaping has expressed a desire to support the project by donating goods and services equaling \$1,330 of this amount, leaving the sum of \$7,350 to be funded by the City.

Attached is a rough picture of three possible locations for the 2 sand volleyball courts. The sites are numbered in order of preference based on proximity to parking and restrooms. #1 and #3 require removing about 7 trees each.

Financial Impact / Funding Source:

Option 1: This project was not included in the FY-17 budget. In order to fund this project within the Parks Department budget, we will need to delay until the end of FY-17, pending adequate savings.

Option 2: Include project funding in the FY-18 Parks budget request and, if approved, begin construction after October 1, 2018.

Option 3: That Council authorize immediate funding from General Fund reserves.

We are recommending moving forward with this project as soon as possible in order to secure the commitment of the volunteers and donors that have pledged their support.

Recommendation

That Council authorize the construction of two sand volleyball courts to be located just north of the stormwater retention area immediately behind the Community Center. Further, that Council authorize General Fund reserves in an amount not to exceed \$7,500 for construction.

Hepworth Lawn Maintenance, LLC.

426 Surrey Drive

Gulf Breeze, Fl. 32561

Since 1989

Proposal For: City of Gulf Breeze

Scope of work: Installation of two sand volleyball courts

Reasons for Installing Courts:

Sand volleyball is the fastest growing sport in the U.S. The Florida High School Athletic Association(FHSAA) is implementing sand volleyball in 2017 as an official high school sport that has plans for having a true state championship within 2 years. The Gulf Coast Region Volleyball Association holds several local tournaments in the Orange Beach area each year. On the last weekend of February 2016 they had over 300 teams from all over the country attend their tournament. There were almost 100 nets set up on the beach to accommodate this amount of teams. In May of this year the Division 1 college national sand volleyball tournament will be held in Gulf Shores for the 4th year in a row. Five years ago there were only a few colleges in this country that provided scholarships for sand volleyball players, next year approx. 40% of our colleges will have scholarship money for sand volleyball players. This community we live in has perfect climate for this sport along with an overwhelming participation in volleyball, especially within our youth. Sand volleyball will allow extra opportunities for our young people to excel in this sport while promoting a healthy lifestyle.

Cost:

-2 professional grade volleyball nets = \$375

-2 court line markers with anchoring system = \$125

-4 large wooden poles = \$320

-Misc. hardware for hanging and adjusting nets = \$85

-Railroad ties to retain sand \$425

Total cost = \$1,330(Donated by Hepworth Lawn Maint.)

Cost for the city:

-Brown sandy fill dirt to level playing area and provide base=\$1500

-Pure White sand Approx. 15 loads = \$5850

-Cut and remove one large oak tree(not a Live Oak) and grind stump = \$650 This service will be provided by Hurd Bros. tree service and Hepworth Lawn Maint. at half price

(Brown fill dirt cost could be significantly reduced if we can coordinate with a pool company or utility construction company in the area that is looking to offload some of their excess dirt).

Duties performed by City Parks and Rec. Maintenance:

-Remove a portion of the fencing for a short time to allow for the construction

-Use tractor to level the playing service after the fill dirt and sand is delivered

-Assist in installing rail road tie borders

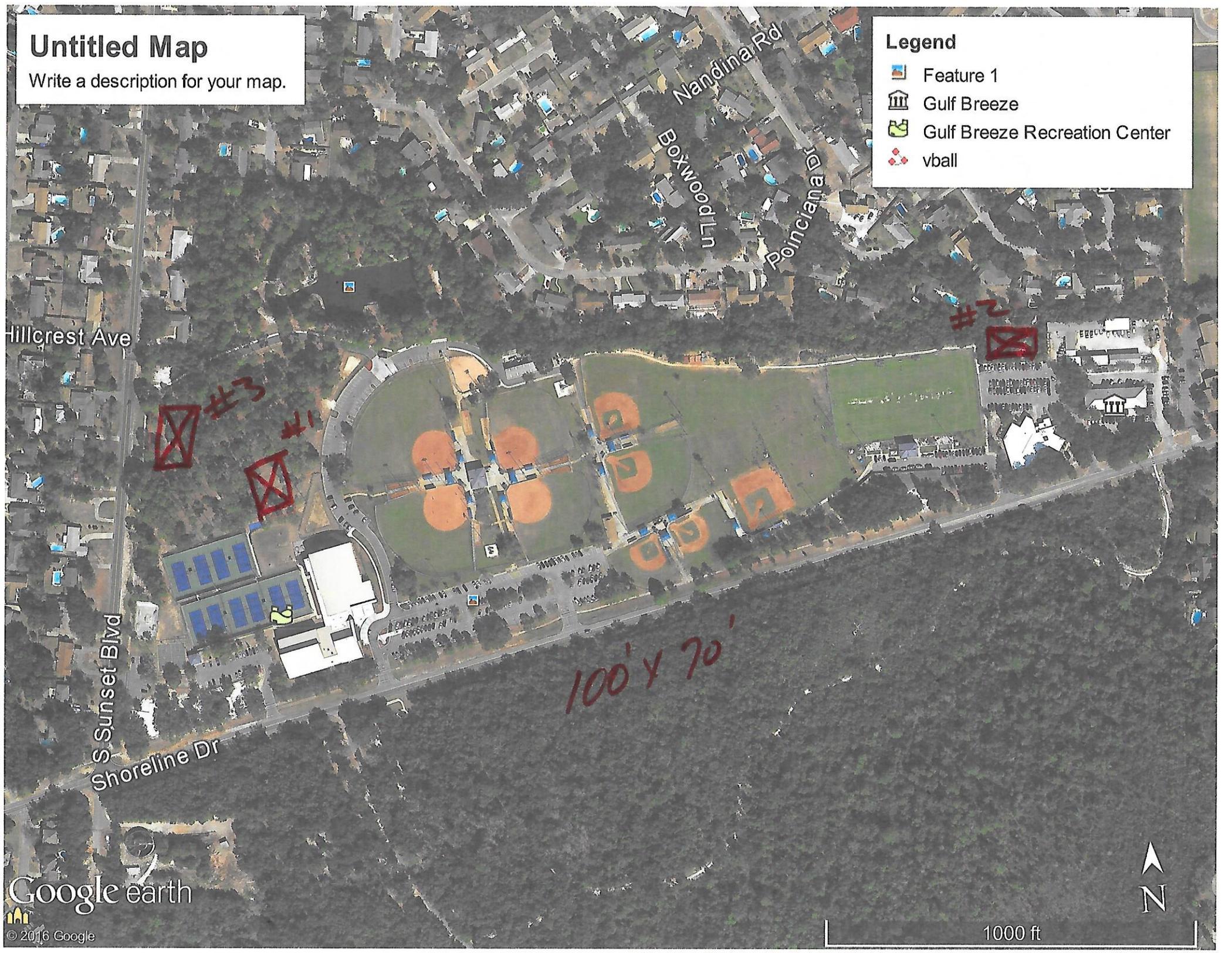
Notes:

We hope to raise approx. \$500 additional from a group of Gulf Breeze residents that are very interested in the project. This group of 15-20 professional men from Gulf Breeze and Pensacola Beach meet 3 times a week at 6am to play at Flounders Beach Restaurant and would much rather play at our location.

Untitled Map
Write a description for your map.

Legend

-  Feature 1
-  Gulf Breeze
-  Gulf Breeze Recreation Center
-  vball



Hillcrest Ave

Nandina Rd

Boxwood Ln

Poinciana Rd

#3

#1

#2

100' x 70'

S Sunset Blvd

Shoreline Dr

Google earth

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1000 ft