

GULF BREEZE CITY COUNCIL
REGULAR MEETING AGENDA

JUNE 6, 2016
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. **ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

May 2, 2016, Regular meeting
May 16, 2016 Regular meeting
May 16, 2016 CRA meeting

3. **PROCLAMATIONS AND PRESENTATIONS**

4. **RESOLUTIONS AND ORDINANCES**

Ordinance No. 04-16 Amending Section 21-49, Section 21-69, Section 21-84, and
Section 21-99 pertaining to setbacks on corner lots
(PUBLIC HEARING AND SECOND READING)

Resolution No. 13-16 Authorizing the Mayor to enter into a Highway Maintenance
Memorandum of Agreement with the Florida Department of
Transportation

Resolution No. 14-16 Adopting Santa Rosa County, Florida's 2016-2021 Local
Mitigation Strategy Plan

5. **CONSENT AGENDA ITEMS***

- A. Endorsement of Mayor's Request to Florida-Alabama Transportation Planning Organization regarding public input on design of Pensacola Bay Bridge
- B. Authorization to replace fire hydrants on Soundview Trail and Chanteclair Circle
- C. Approval to purchase a rescue saw for the Fire Department in place of a positive pressure ventilation fan
- D. Acceptance of utility easement and authorization for Mayor to sign easement documents with regards to installation of gas main at 263 Sabine Drive
- E. Authorization for Ken Horne and Associates to provide engineering services for Loruna Street drainage improvements

- F. Authorization for Ken Horne and Associates to provide additional engineering services for rebuild of Berry/Fairpoint and Driftwood/Fairpoint intersections
- G. Authorization for Change Order to Utility Service Company for Final Quantities Reconciliation for the 2014 Stormwater Drainage Project
- H. Approval to pay invoice 330289 in the amount of \$4,887.00 to Galloway/Johnson/Thompkins-Burr and Smith (GJTBS).
- I. Approval to pay invoices 95907 and 95908 for a total amount of \$6,953.03 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A.
- J. Designation of Mayor Dannheisser as the voting delegate on behalf of the City of Gulf Breeze at the Florida League of Cities Annual Conference in Hollywood, Florida

**These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.*

6. **ACTION AGENDA ITEMS:**

- A. Approval to purchase three computers for an amount of \$ 4,798.00 to be paid out of the Red Light Camera fund
- B. Award of bid on the Deadman's Island and Gilmore Bayou dredge project

7. **NEW ITEMS**

8. **INFORMATION ITEMS**

9. **PUBLIC FORUM**

10. **ADJOURNMENT**

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,295th Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Monday, May 2, 2016, at 6:30 p.m.

ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:

Upon call of the roll the following Councilmembers were present: Councilwoman Cherry Fitch, Mayor Matt Dannheisser, Councilman David G. Landfair, Councilwoman Renee Bookout and Mayor Pro Tem Joseph B. Henderson.

The City Clerk gave the invocation and led in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Councilwoman Fitch moved for approval of the April 18, 2016, Regular Meeting minutes. Councilwoman Bookout seconded. The vote to approve was unanimous.

Mayor Pro Tem Henderson moved for approval of the April 18, 2016, Community Redevelopment Meeting minutes. Councilman Landfair seconded. The vote to approve was unanimous.

Councilwoman Bookout moved for approval of the April 23, 2016, Information Workshop minutes. Councilwoman Fitch seconded. The vote to approve was unanimous.

PRESENTATION AND PROCLAMATIONS: None

RESOLUTIONS AND ORDINANCES: None

CONSENT AGENDA ITEM(S):

- A. Approval of project proposal from Eagle Scout Candidate Jacob Sutton for the installation of a “Gaga Ball Pit” at Sunset Kids Park; and authorize reimbursement of costs in the amount of \$1,250 at the project’s completion

Reference: Director of Parks and Recreation memo dated April 21, 2016

Recommendation: That the City Council approve the Eagle Scout project proposal and authorize reimbursement of \$1,250 at the project’s completion.

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B. Authorization to evaluate BB&T loan investment opportunities

Reference: City Manager verbal report and April 28, 2016 minutes

Recommendation: That the City Council authorize the investment committee to evaluate investments through BB&T and look into other possible investment opportunities.

C. Authorization to renew line of credit with BB&T

Reference: City Manager verbal report

Recommendation: That the City Council renew the line of credit with BB&T retroactive to April 22nd ; and authorize Mayor Dannheisser, as President of Gulf Breeze Financial Services, and Ed Gray, Executive Director of Gulf Breeze Financial Services, to sign all necessary documentation.

D. Approval of Special Event application for the annual Captain Fun 5K run on August 6, 2016

Reference: Deputy Chief of Police memo dated April 18, 2016

Recommendation: That the City Council approve the Special Event application

E. Approval of Special Event request for a fireworks display

Reference: City Manager memo dated April 21, 2016

Recommendation: That the City Council approve the Special Event application

F. Approval to proclaim May 5, 2016 as Teacher Appreciation Day

Reference: City Manager Verbal Report

Recommendation: That the City Council proclaim May 5, 2016 as Teacher Appreciation Day.

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G. Appointment of Advisory Park Board members

Reference: City Clerk memo dated April 21, 2016

Recommendation: That the City Council reappoint Jennifer Hawkins and Lynn Howe to the Advisory Park Board and Appoint Kevin Cook, Jodi Fisher-West, Cissi Milford, Midge Schluter, Charles Shearer, Robert Turpin, and Paul Snider to the Board.

H. Approval to retrofit current Public Works utility trailer to serve as an “Emergency Traffic Control Trailer”

Reference: Assistant Fire Chief memo dated April 19, 2016

Recommendation: That the City Council, approve funding for the retrofit of the current Public Works utility trailer to serve as an “Emergency Traffic Control Trailer”; and funding for the trailer be split among the following departments: Fire, Pubic Works, Water & Sewer, Natural Gas, and Police Department.

I. Approval to increase the per payroll contribution rate for the police pension fund from 16% to 28.27%

Reference: City Manager memo dated April 21, 2016

Recommendation: That the City Council approve an increase in the per payroll contribution rate for the police pension fund from 16% to 28.27% from May 1st to September 30, 2016; and direct the City’s investment committee in conjunction with the Pension Board to evaluate the pension’s investment strategies;

J. Approval to pay invoices 95782 and 95783 for a total amount of \$9,603.84 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A.

Reference: City Clerk memo dated April 21, 2016

Recommendation: That the City Council approve payment of invoices 95782 and 95783 for a total amount of \$9,603.84 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A.

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- K. Approval of conditions for the sale of 1198 Gulf Breeze Parkway (Peyton Building)

Reference: City Manager memo dated April 22, 2016

Recommendation: That the City Council approve the sale of the Peyton Building subject to the conditions and terms described above and a contract for purchase subject to acceptance by the City Attorney and City Manager.

- L. Approval to develop an amendment to the City Code concerning setbacks for corner lots

Reference: Director of Community Services memo date April 22, 2016

Recommendation: That the City Council approve the new language regarding corner lot setbacks as outlined in the April 22nd memo; and direct staff to work with the City Attorney to draft an Ordinance.

- M. Approval of Letter of Intent, Alternative Technical Concept #14, Replacement of Pensacola Bay Bridge

Reference: City Manager memo dated April 25, 2016

Recommendation: That the City Council Approve the Letter of Intent and authorize Mayor Dannheisser to sign said letter.

- N. Authorization for the City Attorney to make an offer of \$5,700 for a Perpetual Non-Exclusive Easement on Parcel 101a (approximately 375 sq. ft.)

Reference: City Manager verbal report

Recommendation: That the City Council authorize the City Attorney to make an offer of \$5,700.00 to the Reese's for a Perpetual Non-Exclusive Easement on Parcel 101A (approximately 375 sq. ft.)

Councilman Landfair made a motion to approve consent agenda items A through N. Councilwoman Fitch seconded. The vote for approval was unanimous.

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ACTION AGENDA ITEMS:

- A. Approval of installation of curbing on streets which intersect with Shoreline/Fairpoint in conjunction with paving

Reference: City Manager memo dated April 22, 2016

Recommendation:

That layback curbing be added from the sidewalk to Fairpoint on Berry and Driftwood in 2016 and Bear to Shoreline and Fairpoint and San Carlos to Fairpoint in 2017.

Mr. Eddy provided the Council with the schedule showing the streets that are designated for installation of curbing from the sidewalk to the point at which the paved surface of the side street meets Shoreline or Fairpoint. The paving scheduled will be discussed during the upcoming budget workshops. No action taken.

Mayor Dannheisser suspended the Regular Council meeting at 6:37 p.m. for the City Council to convene as the Board of Directors of the Community Redevelopment Agency. The Mayor resumed the Regular Council meeting at 6:38 p.m.

NEW BUSINESS: None

INFORMATION ITEMS: None

PUBLIC FORUM:

Tom Naile, 100 Daniel Drive, thanked the Mayor for attending the schools and presenting the City's proclamation in honor of Teacher Appreciation Week.

Kevin Cook, 304 Navarre Street, expressed his support for the City to continue the after school program at the Community Center. Mr. Cook advised that he has seen a decrease in the number of kids wondering around his business.

COUNCIL COMMENTS:

Councilwoman Bookout advised she was approached by Venteia Vassiliades who expressed her desire for the City to build a sandpit for beach volleyball by the Community Center.

Councilwoman Cherry Fitch requested an update on the FDOT traffic meeting held at Pensacola Beach. Mr. Ford reviewed the various information and ideas given by FDOT at the meeting.

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Mayor Pro Tem Henderson would like to see Code Enforcement work on getting the high grass throughout the City cut. In addition, he has noticed front yard parking violations. Mr. Henderson requested that the bushes along the sidewalks be trimmed back.

Mayor Pro Tem Henderson inquired on the position for the After School program. Mr. Eddy explained that Ms. Depalma will be transiting to the Assistant Director of the After School Program this year and will take over the program in the summer of 2017. Mr. Henderson requested staff provide a report showing what the council approved to be spent on the position versus what the actual costs will be.

Mayor would like City staff in conjunction with the After School Advisory Committee to do a review of the 2015/2016 after school program. The Council talked about placing flyers in local businesses advertising the program.

Mayor Dannheisser inquired as to the new intern at City Hall. Mr. Eddy explained that Haley Creech is interning this summer. Her role is to support the finance/accounting department.

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 7:35 p.m.

Leslie A. Guyer, City Clerk

Matt E. Dannheisser, Mayor

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,296th Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Monday, May 16, 2016, at 6:30 p.m.

ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph B. Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

The City Clerk gave the invocation and led in the Pledge of Allegiance.

APPROVAL OF MINUTES:

The May 2, 2016, Regular meeting minutes were pulled from the agenda.

Councilman Landfair moved for approval of the May 2, 2016, Community Redevelopment Agency Board of Directors meeting minutes. Councilwoman Fitch seconded. The vote to approve was unanimous.

Councilwoman Fitch moved for approval of the May 11, 2016, Informal Workshop minutes. Councilwoman Bookout seconded. The vote to approve was unanimous.

PRESENTATION AND PROCLAMATIONS: None

RESOLUTIONS AND ORDINANCES:

Ordinance No. 04-16 Amending Section 21-49, Section 21-69, Section 21-84,
and Section 21-99 pertaining to setbacks on corner lots
(FIRST READING)

The City Clerk read the ordinance by title. Councilwoman Bookout moved for approval of Ordinance No. 04-16 and to hold a Public Hearing and Second Reading on June 6, 2016. Councilwoman Fitch seconded. The vote for approval was unanimous.

CONSENT AGENDA ITEM(S):

- A. Approval of Development Review Board Recommendation:
- Charles and Carol Lee Severs, 117 Chanteclair Circle
Request to construct a vinyl seawall

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Reference: Development Review Board May 3, 2016, Minutes

Recommendation: That the City Council approve the Development Review Board's recommendation to approve the project as submitted.

- B. Authorization to prepare a request for bids for a dredging and sand transportation firm to complete dredging projects

Reference: City Manager memo dated May 5, 2016

Recommendation: That the City Council approve advertising for a dredging/sand transportation firm to complete the three tasks outlined in memorandum referenced above.

- C. Approval of settlement proposal with regards to Workers Compensation case

Reference: City Manager memo dated May 5, 2016

Recommendation: That the City Council approve a settlement of \$20,000 as an offset against expenses paid in the Kerstan Tatro Workers Compensation case. The settlement would also make the City responsible for future medical claims associated with the injury.

- D. Authorization to schedule a public hearing for June 20, 2016, for purposes of hearing a variance request for Mateer Properties, LLC

Reference: Director of Community Services memo dated May 5, 2016

Recommendation: That the City Council set a hearing date of June 20, 2016, for the purpose of hearing the Mateer Properties variance request and authorize City Staff to provide notice of public hearing in the June 1, 2016, utility bill mailer.

- E. Approval of a special event request from The Bridge Bar regarding temporary operation of a food truck on their premises

Reference: Director of Community Services memo dated May 5, 2016

Recommendation: That the City Council approve The Bridge Bar's special event request to allow the operation of an itinerant food truck coinciding with the hours of operation of the bar on the following dates: May 20th and 21st; May 27th and May 28th; and June 3rd and June 4th.

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- F. Approval for purchase of two temporary speed humps to be located on Tibet Drive and Tiger Point Golf Course

Reference: Assistant to City Manager memo dated May 5, 2016 and Addendum of same date

Recommendation: That the City Council approve the purchase of two rubberized speed humps and installation for \$3,000 as referenced in the addendum memo dated May 5, 2016.

Councilman Landfair made a motion to approve consent agenda items A through F. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

ACTION AGENDA ITEMS:

- A. Approval of Traffic Calming Policy and Guidelines

Reference: Assistant to City Manager memo dated April 27, 2016

George Williams, Chairman of the Traffic Calming Task Force, discussed the traffic calming policy and the work performed by the Task Force.

Recommendation: That the City Council approve the "City of Gulf Breeze Traffic Calming Policy and Guidelines" document for immediate staff use.

Councilwoman Fitch made a motion to approve Staff's recommendations. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

- B. Recommendation from City Investment Committee

Reference: City Manager memo dated May 13, 2016

Ed Gray, Executive Director of Gulf Breeze Financial Services, spoke and answered questions from Council.

Recommendation: That the City Council direct staff to prepare a request for proposals for a portfolio manager to replace BB&T.

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Councilwoman Bookout made a motion that staff prepare a request for proposal for a portfolio manager with respect to the portion of funds currently being managed by BB&T. Councilwoman Fitch seconded. The vote for approval was 4 – 1 with Mayor Pro Tem Henderson dissenting. Councilwoman Bookout wanted to be clear that BB&T would also have an opportunity to submit a proposal.

NEW BUSINESS:

Mayor Dannheisser advised that on May 2, 2016, the Council authorized the City Attorney to make an offer of \$5,700 to the Reeses for a Perpetual Non-Exclusive Easement on Parcel 101A located in the Catawba/Eufaula area. The Mayor and Mr. Smolker, the City's attorney, discussed increasing the offer because if the offer is not accepted the City could incur attorney's fees. Mr. Smolker recommended increasing the offer to \$25,000.00. The Council then discussed various aspects of the disputed issues.

Mayor Pro Tem Henderson made a motion to increase the offer previously authorized to \$25,000.00 for a Perpetual Non-Exclusive Easement on Parcel 101A currently owned by the Reeses. Councilman Landfair seconded. The motion for approval was unanimous.

INFORMATION ITEMS: None

PUBLIC FORUM:

Frank Bougere, 2541 Frank Circle, Gulf Breeze, discussed traffic concerns once the new Pensacola Bay Bridge is constructed.

Tom Naile, 112 Windsor Drive, said that the speed humps on Kenilworth and Northcliff are working pretty well but there needs to be more warnings of their existence. Nathan Ford advised that the City will add striping once weather permits. Mr. Naile asked that an IDR organizational meeting be scheduled in light of the upcoming hurricane season. He also asked about the how long it would take the Park Service to convey the land that the City would need at Wayside Park. Mayor Dannheisser advised that an act of Congress is required for the land to be conveyed and that normally take an exceedingly long period of time.

COUNCIL COMMENTS:

Councilwoman Bookout

- The driving range at the golf course looks bad. A resident asked if the City could do something about the condition. Ed Gray said the condition of the course could

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be in a lot better shape and Integrity has acknowledged that. Mr. Gray explained that there was a failure with the irrigation pumping system and it hopefully has been fixed by now. They are trying to get on a schedule and working on weed control. He discussed other improvements within the common area and in the Clubhouse.

- Asked Staff to look into the timing of the Middle School light and determine why it is operating on Sunday. Nathan Ford said that he will get with the Chief of Police with some options.
- Advised that William Welch, Jr., a junior at the High School and also a member of the Future Business Leaders of America, will be contacting Nathan Ford regarding the Better Way to Give project.

Mayor Pro Tem Henderson

- Advised that Councilwoman Bookout and he received an email that stated the City has an employee that is retired from the Florida retirement plan, the City has since rehired him and he is being compensated by the City, and this practice is illegal. Mayor Pro Tem Henderson asked if there were any implications to the City. The City Attorney stated there would not be implications to the City and if there were any implications it would be to the employee.
- Provided the Council with an email he sent to the City Manager on October 15, 2010, that contained a prioritized list of projects. He said that we are still talking about the same projects seven years later and he would like to see some of these projects completed.

Mayor Dannheisser added that Staff had been directed to prepare a list of projects. He asked that the list be provided to the Council so that it could be prioritized.

Councilman Landfair

- Councilman Landfair asked how quickly we needed to respond to the Florida Department of Transportation regarding the eminent domain offer letter. Mayor Dannheisser stated that he advised FDOT that if the City was able to do so, it would be place it on the next set of meeting. We will make a complete evaluation and analysis of the offer before responding.

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 7:29 p.m.

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Stephanie D. Lucas, City Clerk

Matt E. Dannheisser, Mayor

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE
COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall Council Chambers on Monday, May 16, 2016, at 6:47 p.m.

The following members were present: Councilwoman Cherry Fitch, Councilwoman Renee Bookout, Mayor Pro Tem Joseph B. Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following:

CONSENT AGENDA ITEM:*

- A. Approval to pay invoice 218654 in the amount of \$7,142.28 to Vanasse Hangen Brustlin (VHB) for services rendered with regards to the Community Redevelopment Agency Master Plan Amendments.

Reference: City Clerk memo dated May 5, 2016

Recommendation: That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, May 16, 2016, and approve payment of invoice no. 218654 in the amount of \$7,142.28 to VHB.

Councilwoman Fitch made a motion to approve Consent Agenda Item A. Councilwoman Bookout seconded. The vote for approval was unanimous.

*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.

ACTION ITEMS: None

INFORMATIONAL ITEMS: None

PUBLIC FORUM: None

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 6:49 p.m.

Stephanie D. Lucas, City Clerk

Matt E. Dannheisser, Mayor

The Gulf Breeze City Council held an Executive Meeting at Gulf Breeze City Hall on Wednesday, June 1, 2016, at 6:30 p.m.

ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Mayor Pro Tem Joseph B. Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser. Councilwoman Cherry Fitch was not in attendance.

PROCLAMATIONS AND PRESENTATIONS: None

ACTION AGENDA ITEMS

- A. Approval of Resolution No. 13-16 approving a Memorandum of Understanding with Florida Department of Transportation for Maintenance of U.S. Highway 98

Reference: City Clerk memo dated 5/17/16

Recommendation: That The City Council Adopt Resolution 13-16 approving the Memorandum of Agreement for the period of October 1, 2016 through September 30, 2019, for the maintenance of U.S. Highway 98 and authorizing the Mayor to enter into a Maintenance Agreement between the City of Gulf Breeze and the Florida Department of Transportation.

Councilman Landfair made a motion to place Resolution 13-16 on the June 6, 2016, Regular meeting agenda. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

- B. Approval of Resolution No. 14-16 adopting the 2016-2021 Mitigation Strategy Plan as the Multi-Jurisdictional Hazard Mitigation Plan

Reference: City Manager memo dated 05/27/16

Recommendation: That the City Council approve Resolution 14-16 adopting the 2016-2021 Local Mitigation Strategy plan for Gulf Breeze, the Town of Jay, the City of Milton, and Santa Rosa County, Florida, as the Multi-Jurisdictional Hazard Mitigation Plan.

Councilwoman Bookout made a motion to place Resolution 14-16 on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- C. Approval of Ordinance No. 04-16 Amending the Code of Ordinances Relative to Setbacks for Corner Lots.

Reference: Director of Community Services memo dated May 27, 2016

Recommendation: That the City Council schedule a Public Hearing on June 6, 2016, and approve Ordinance 04-16 on Second and final reading.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

D. Endorsement of Mayor's Request to Florida-Alabama Transportation Planning Organization regarding public input on design of Pensacola Bay Bridge

Reference: City Manager memo dated May 27, 2016

Recommendation: That the City Council endorse Mayor Dannheisser's request to the TPO that the TPO direct FDOT to hold two public hearings relative to the final design submittals for the replacement of the Pensacola Bay Bridge and that public input and comment received at the hearings be provided to the FDOT selection committee in advance of their final decision.

Councilman Landfair made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

E. Authorization to replace fire hydrants on Soundview Trail and Chanteclair Circle

Reference: Operations Consultant memo dated May 26, 2016

Recommendation: That the City Council authorize Utility Service Co. to replace the Fire Hydrants at 1205 Soundview Trail and 110 Chanteclair Circle at a cost of \$15,127.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

F. Approval to purchase a rescue saw for the Fire Department in place of a positive pressure ventilation fan

Reference: Assistant Fire Chief memo dated May 24, 2016

Recommendation: That the City Council approve purchasing a Husqvarna K-12 Rescue Saw in replace of a positive pressure ventilation fan.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

G. Approval to purchase three computers needed for the Red Light Camera Project

Reference: Chief of Police memo dated May 4, 2016

Recommendation: That the City Council approve the purchase of three computers for the Red Light Project.

Councilwoman Bookout and other Councilmembers questioned the reason for purchasing three computers. The City Manager advised that he will follow up with the Chief of Police regarding the computers and provide an answer at the next meeting. Mayor Pro Tem Henderson requested to be provided with the amount of money in the red light camera fund.

Councilwoman Bookout made a motion to place this item, without a recommendation, on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

H. Award of bid on the Deadman's Island and Gilmore Bayou dredge project

Reference: Director of Community Services memo dated May 26, 2016

Recommendation: That the City Council place this item on the June 6, 2016, Council Agenda and staff will provide a formal recommendation the night of the meeting.

No formal action needed.

Councilman Landfair suggested having a new aerial of Deadman's Island taken and placed in the Council Chambers.

I. Acceptance of utility easement and authorization for Mayor to sign easement documents with regards to installation of gas main at 263 Sabine Drive

Reference: Natural Gas marketing memo dated May 26, 2016

Recommendation: That the City Council accept the 7.5' utility easement from 263 Sabine Drive and authorizes the Mayor to sign the easement and documents.

Councilman Landfair made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

J. Authorization for Ken Horne and Associates to provide engineering services for Loruna Street drainage improvements

Reference: Operations Consultant memo dated May 27, 2016

Recommendation: That the City Council authorize Ken Horne and Assoc. to provide Engineering Services for Loruna Street Drainage Improvements for \$19,811.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilwoman Landfair seconded. The vote for approval was unanimous.

- K. Authorization for Ken Horne and Associates to provide additional engineering services for rebuild of Berry/Fairpoint and Driftwood/Fairpoint intersections

Reference: Operations Consultant dated May 26, 2016

Recommendation: That the City Council authorize Ken Horne and Assoc. to provide additional engineering services to provide technical specifications and survey to rebuild Berry/Fairpoint and Driftwood/Fairpoint intersections for \$11,360.

Councilman Landfair made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. There was no second. The motion died due to a lack of a second.

Councilman Landfair made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

- L. Authorization for Change Order to Utility Service Company for Final Quantities Reconciliation for the 2014 Stormwater Drainage Project

Reference: Operations Consultant memo dated May 6, 2016

Recommendation: That the City Council authorize a Change Order in the amount of \$44,093.51 to Utility Service Company for Final Quantities Reconciliation for the 2014 Stormwater Drainage Project.

Councilwoman Bookout made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- M. Approval to pay invoice 330289 in the amount of \$4,887.00 to Galloway/Johnson/Tompkins/Burr and Smith (GJTBS).

Reference: City Clerk memo dated May 19, 2016

Recommendation: That the City Council approve payment of invoice 330289 in the amount of \$4,887.00.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- N. Approval to pay invoices 95907 and 95908 for a total amount of \$6,953.05 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A. and that the City Council meet as the Board of Directors of the Community Redevelopment Agency on June 6, 2016, and authorize the payment of invoice 95909 in the amount of \$887.50 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A.

Reference: City Clerk memo dated May 19, 2016

Mr. Eddy noted that there were four entries that did not belong on invoice number 95907. Invoice 95907 will be adjusted from \$7,198.96 to \$6,053.05. The \$1,145.91 adjustment will be added to the correct case (Catawba) on the May 2016 bill.

Councilwoman Bookout made a motion to place staff's recommendation on the June 6, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- O. Determination of which City Council members will attend the Florida League of Cities Annual Conference in Hollywood, Florida and designate a voting delegate

Reference: City Manager memo dated May 27, 2016

Recommendation: That the City Council decide which members will attend the FLC Annual Conference and designate a voting delegate.

Mayor Dannheisser advised that he would be attending the conference.

Mayor Pro Tem Henderson made a motion to appoint Mayor Dannheisser at the City's voting delegate for the FLC Annual Conference; and to place this item on the June 6, 2016, Regular meeting agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- P. Discussion of Fiscal Year 2017 budget review schedule

Reference: Budget Committee memo dated May 27, 2016

Recommendation: That the City Council Approve the Budget Review Schedule as outlined

- | | |
|---|-----------------------------------|
| • Monday, July 11 th | Deliver Budget to City Council |
| • Wednesday, July 27 th | Established Proposed Millage Rate |
| • Saturday, July 30 th and/or August 6 th | Budget Workshop |
| • Wednesday, August 10 th | Budget Review (potential) |
| • Wednesday, August 31 st | Budget Review (potential) |
| • Wednesday, September 7 th | First Budget Hearing |
| • Wednesday, September 19 th | Final Budget Hearing |

Mayor Dannheisser requested that both Saturday, July 30th and Saturday, August 6th be reserved for a Budget Workshop.

No further action or approval needed.

NEW ITEMS: None

INFORMATION ITEMS: None

PUBLIC FORUM:

Larry Cannon, 117 Shirley Drive, spoke in regards to item G. Mr. Cannon inquired about the administration of the Red Light Camera program by Sen.

Jim Cox, 423 Williamsburg Drive, spoke in regards to the costs of the original Pensacola Bay Bridge.

Tom Naile, 100 Daniel Drive, spoke in regards to the costs of holding the annual Gulf Breeze Optimist Club golf tournament at Tiger Point. He advised that the Optimist Club may hold the tournament at Marcus Point due to the increase in costs at Tiger Point.

COUNCIL COMMENTS:

Councilwoman Bookout requested an update on the condition of the Golf Course at Tiger Point. Mr. Eddy advised that the Integrity did not understand the irrigation system and therefore it was not operated correctly causing the system to break. Staff has been meeting with Integrity and they have assured us that they will recover the course and we should see the results by July 15th.

Mayor Dannheisser suggested sending Integrity a letter requesting their capital improvement plan. He also suggested having a private consultant coming in at this time to come in and identify the problems.

Councilman Landfair would like the representatives from Integrity to come to a Council meeting to address the various issues and for them to present their capital improvement plan.

Councilwoman Bookout requested an update on the Middle School Traffic Light. Mr. Eddy advised that the right turn lane loop was disabled. The Council would like to see the light put on flash during the summer.

Councilwoman Bookout requested an update on Catawba. Mr. Eddy advised that an offer was submitted to Dr. Reese, but no word since that time. He will follow up with Mr. Smolker, the Attorney working on this case.

Mayor Pro Tem Henderson addressed the increased traffic in the City. Councilwoman Bookout suggested looking at the City's traffic study requirements and possibly increasing them.

Councilman Landfair would like for staff to reach out to Integrity and ask that they come before the City Council to address various issues and for them to present their capital improvement plan.

ADJOURNMENT Mayor Dannheisser adjourned the meeting at 7:38 p.m.

ORDINANCE NO. 04-16

AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA, PERTAINING TO SETBACKS ON CORNER LOTS; AMENDING SECTION 21-49, SECTION 21-69, SECTION 21-84 AND SECTION 21-99 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Gulf Breeze has adopted certain rules and regulation relative to the setbacks of structures on residential lots; and,

WHEREAS, the City Council has recently undertaken steps to help revitalize and enhance the appearance of residential neighborhoods; and,

WHEREAS, the City Council has received a request from the City's Board of Adjustment to more clearly articulate what is considered the front yard verses the side yard on developed residential corner lots.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1 - Section 21-49 is hereby amended to read as follows:

Sec. 21-49. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 2 - Section 21-69 is hereby amended to read as follows:

Sec. 21-69. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot

ORDINANCE 04-16

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for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 3 - Section 21-84 is hereby amended to read as follows:

Sec. 21-84. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 4 - Section 21-99 is hereby amended to read as follows:

Sec. 21-99. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 5 - SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 6 - CONFLICT

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 7 - EFFECTIVE DATE

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 16th DAY OF MAY, 2016.

ADVERTISED ON THE 19th DAY OF MAY, 2016.

PASSED ON THE SECOND READING ON THE 6th DAY OF JUNE, 2016.

CITY OF GULF BREEZE

By: _____
Matt E. Dannheisser, Mayor

ATTESTED TO BY:

Leslie Guyer, City Clerk or
Stephanie D. Lucas, City Clerk

RESOLUTION NO. 13-16

A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA AUTHORIZING THE MAYOR TO ENTER INTO A HIGHWAY MAINTENANCE MEMORANDUM OF AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.

WHEREAS, many roadside areas and median strips abutting Department of Transportation rights-of-way areas must be maintained and attractively landscaped; and,

WHEREAS, the Mayor and City Council desire that the City of Gulf Breeze beautify and improve various rights-of-way areas within the City of Gulf Breeze by landscaping; and,

WHEREAS, the Mayor and City Council of the City of Gulf Breeze wish to authorize the Mayor to enter into a Maintenance Memorandum of Agreement between the City of Gulf Breeze and the Florida Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA IN REGULAR SESSION AS FOLLOWS:

SECTION 1: The City Council of the City of Gulf Breeze hereby authorizes the Mayor to enter into a Maintenance Memorandum of Agreement between the City of Gulf Breeze and the State of Florida Department of Transportation.

SECTION 2: The City Clerk of the City of Gulf Breeze is hereby directed to send copies of this Resolution to the Department of Transportation and all other persons as directed.

PASSED AND ADOPTED BY THE CITY OF COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA on this ____ day of June 2016.

Matt E. Dannheisser, Mayor

ATTEST:

Leslie A. Guyer, City Clerk

RESOLUTION NO. 14- 16

A RESOLUTION OF THE CITY OF GULF BREEZE, FLORIDA, ADOPTING SANTA ROSA COUNTY, FLORIDA'S 2016-2021 LOCAL MITIGATION STRATEGY PLAN.

WHEREAS, the City of Gulf Breeze, Florida, with assistance from the Santa Rosa County Local Mitigation Strategy Task Force, has gathered information and prepared the 2016-2021 Local Mitigation Strategy Plan for Santa Rosa County, Florida; and

WHEREAS, the 2016-2021 Local Mitigation Strategy Plan for the City of Gulf Breeze, the Town of Jay, the City of Milton, and Santa Rosa County, Florida, has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and

WHEREAS, the City of Gulf Breeze is a local unit of government that has afforded citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the City Council has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Gulf Breeze adopts the 2016-2021 Local Mitigation Strategy Plan for Santa Rosa County, Florida, as this jurisdiction's Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

PASSED AND ADOPTED this 6th day of June, 2016, by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida.

CITY OF GULF BREEZE, FLORIDA

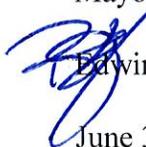
BY: _____
Matt E. Dannheisser, Mayor

ATTEST:

Leslie A. Guyer or Stephanie D. Lucas,
City Clerks



City of Gulf Breeze

TO : Mayor and City Council
FROM:  Edwin A. Eddy, City Manager
DATE : June 3, 2016
RE : Update from June 1st Executive Session

Purchase of Computers for Police Department: We may have “over simplified” our description of the computers we need to purchase for the Police Department by calling them “red light camera” computers. These three computer work stations are among twelve or so used by sergeants, various officers in their respective ready rooms, and in the dispatch center. The Police Department replaces three per year to rotate out the oldest, most poorly functioning units and to keep from having to replace too many at one time.

The units we propose to replace now are 2013-2014 models that use the outdated Windows XP system. Each station is used periodically in the “back office” operation in support of the red light camera program, however, they are primarily general work stations.

We did not include funding in the general budget to replace these stations. (\$4,798) Therefore, it is our recommendation that we use red light camera funds to make the purchase.

Budget Workshops: We will plan for budget workshops from 9:00 a.m. to noon on Saturday, July 30th and August 6th. Let me know if a schedule conflict arises. We have planned a budget program presentation for Wednesday, June 15th from 5:00 p.m. to 6:30 p.m.

Tiger Point: The biggest disappointment for staff is that Integrity failed to become familiar with the complicated irrigation system at Tiger Point prior to the high irrigation demand season. The result of three or four weeks of dry weather coupled with widespread system failure is the condition we have today. It is amazing that fairways and greens that were in such great shape just a few months ago are awful now. We emailed Integrity Thursday morning to demand a Capital Improvements list and to invite them to a future Council meeting. We will discuss with them the goodwill that may be earned in having the Optimist Tournament at Tiger Point.

Invoice from Smolker Law Firm: At the Executive Session we discussed the allocation issue with one of the Smolker invoices. I indicated that the total amount for both invoices would remain the same on the recommendation for Monday since the charges would be reallocated from invoice 95907 (SSRUS) to the correct invoice 95908 (Catawba). Mr. Smolker's assistant advised Leslie on Thursday morning that their accounting department did a hand written adjustment for invoice 95907 deducting \$1,145.91, that should have been billed on invoice 95908 (Catawba) changing the invoice amount to \$6,053.05. The bookkeeper will write off the differences to the correct file (Tiger Point) for the April billing. They cannot unbill the entries in April. The bookkeeper will correct the file for Catawba and add the \$1,145.91 in the May billing. The amount of invoice 95908 will not change. The new recommendation will be: Approve payment of invoice 95907 in the amount of \$6,053.05 and invoice 95908 in the amount of \$900 for a total of \$ 6,953.05. Invoice 95909 in the amount of \$887.50 will be approved under the CRA agenda.

Red Light Camera Fund: The City Council requested the total amount in the Red Light Camera fund at present. We have \$807,517 in the overall account. This includes \$290,883, which is reserved pending the statute of limitations on potential challenges from the early days when the use of cameras was not specifically authorized under state law.