

**GULF BREEZE CITY COUNCIL
WORKSHOP AND
EXECUTIVE MEETING AGENDA**

**WEDNESDAY, MAY 11, 2016
WORKSHOP, 5:30 P.M.
EXECUTIVE MEETING, 6:30 P.M.
COUNCIL CHAMBERS**

INFORMAL CITY COUNCIL WORKSHOP

EXECUTIVE MEETING AGENDA

1. ROLL CALL
2. PROCLAMATIONS AND PRESENTATIONS
3. ACTION AGENDA ITEMS
 - A. Approval of Development Review Board Recommendation:
 - Charles and Carol Lee Severs, 117 Chanteclair Circle
Request to construct a vinyl seawall
 - B. Approval of Ordinance No. 04-16 regarding corner lot setbacks
 - C. Approval of Traffic Calming Policy and Guidelines
 - D. Authorization to prepare a request for bids for a dredging and sand transportation firm to complete dredging projects
 - E. Approval of settlement proposal with regards to Workers Compensation case
 - F. Authorization to schedule a public hearing for June 20, 2016, for purposes of hearing a variance request for Mateer Properties, LLC
 - G. Approval of a special event request from The Bridge Bar regarding temporary operation of a food truck on their premises
 - H. Approval for purchase of two temporary speed humps to be located on Tibet Drive and Tiger Point Golf Course
 - I. Approval to pay invoice 218654 in the amount of \$7,142.28 to Vanasse Hangen Brustlin (VHB) for services rendered with regards to the Community Redevelopment Agency Master Plan Amendments
 - J. Recommendation from City Investment Committee

Executive Meeting Agenda

May 11, 2016

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4. NEW ITEMS
5. INFORMATION ITEMS
6. PUBLIC FORUM
7. ADJOURNMENT

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.

**MINUTES
DEVELOPMENT REVIEW BOARD
MAY 3, 2016
TUESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT

Joe Henderson
George Williams
Maggie Thorp
Laverne Baker
Ramsey Landry

ABSENT

John Adams
Bill Clark

STAFF

Shane Carmichael
Stephanie Lucas

The meeting was called to order at 6:30 p.m. by Chairman George Williams.

The City Clerk called roll and gave the invocation and pledge of allegiance.

After Roll Call, a motion was made by Mrs. Baker to approve the April 5, 2016, minutes as written. Mayor Pro Tem Henderson seconded the motion. The April 5, 2016, minutes were approved unanimously.

Mr. Williams asked if any members had any exparte communications regarding the pending case. There were none.

PROJECT NO. JMCL3-16-0003: CHARLES AND CAROL LEE SEVERS, 117 CHANTECLAIRE CIRCLE, GULF BREEZE, FLORIDA, REQUEST TO CONSTRUCT A VINYL SEAWALL AT 117 CHANTECLAIRE CIRCLE, GULF BREEZE, FL.

David Mayo with D2R Enterprises, LLC, 908 Hickory Tree Lane, Crestview, Florida, appeared before the Board on behalf of the applicants. Mr. Mayo presented the case and answered questions.

Shane Carmichael, Director of Community Services, presented the staff report to the Board and answered questions.

Mr. Landry made a motion to approve the project as submitted. Mrs. Baker seconded. The vote to approve the project was unanimous.

Mr. Carmichael stated the project is classified as a Level III Development and the case would go before the City Council for final approval on May 16, 2016.

OPEN FORUM

NEW INFORMATION

Mr. Carmichael reminded the Board that the annual financial disclosure forms would be mailed out soon and they needed to be filed by July 1, 2016.

ADJOURNMENT: The meeting was adjourned at 6:39 p.m.

ATTESTED TO:

Stephanie D. Lucas, City Clerk

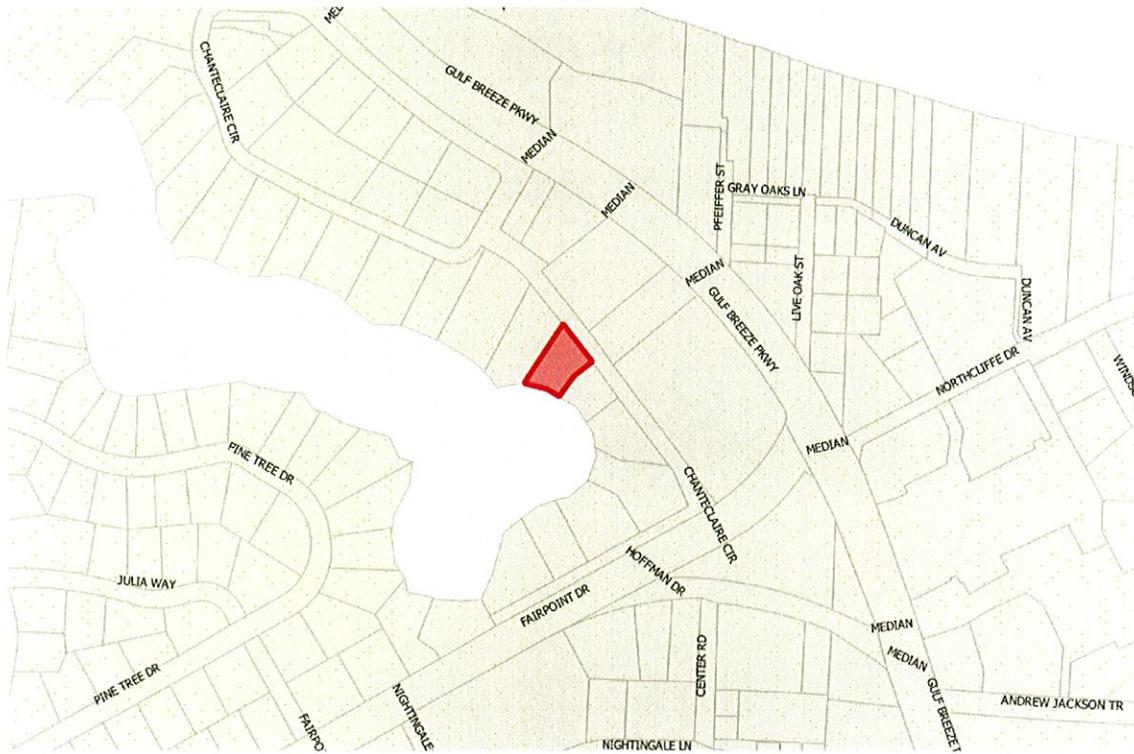


City of Gulf Breeze

DEVELOPMENT REVIEW BOARD

STAFF REPORT

PROJECT NO: JMCL3-16-0003
APPLICATION DATE: 04/12/2016
PROJECT DESCRIPTION: REPLACE THE EXISTING SEAWALL – LEVEL III
PROJECT LOCATION: 117 CHANTECLAIRE CIR



PARCEL INFORMATION: SRC PARCEL ID: 053S29058000B000160
SUBDIVISION: CHANTECLAIRE
LOT / BLOCK: 16 / B
SIZE: .36
ZONING: R1AA
FLU: LDR
MISC: WATERFRONT

PROPERTY OWNER: **CHARLES & CAROL LEE SEVERS**
 117 CHANTECLAIRE CIR
 GULF BREEZE, FL 32561

AGENT INFORMATION: **D2R ENTERPRISES, LLC**
 DAVID E. MAYO
 908 HICKORY TREE LN
 CRESTVIEW, FL 32539
 (850) 642-0537

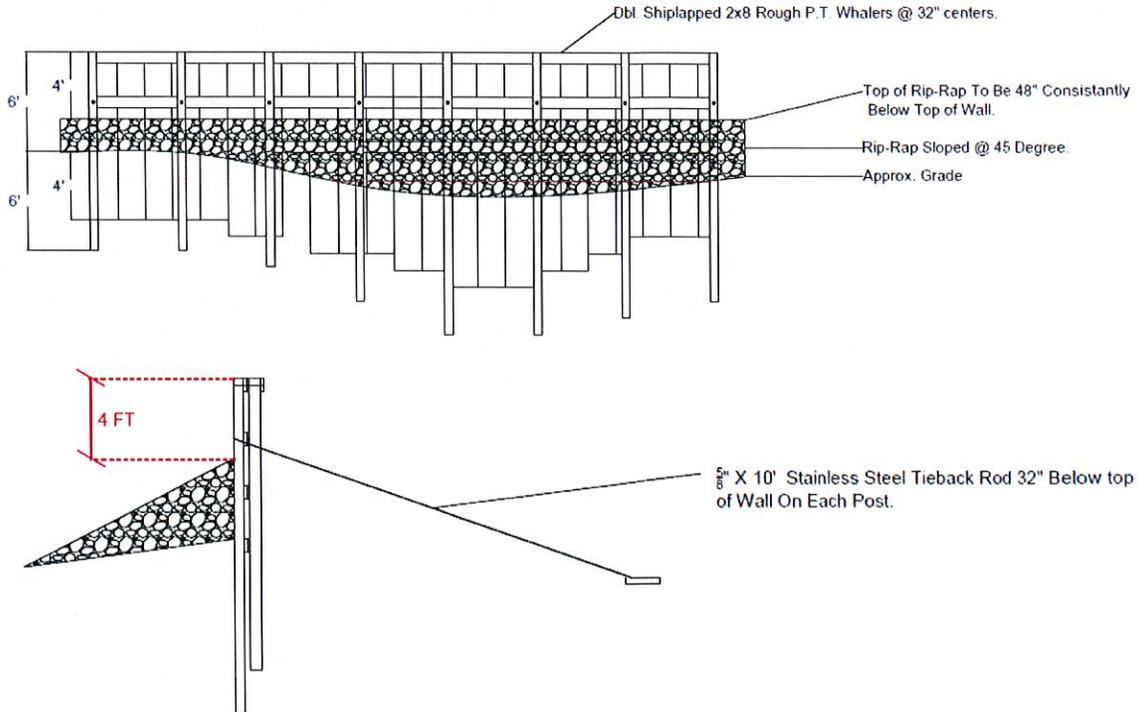
DIMENSION: **100 FT L X 4 FT H EXPOSED**

REGULATORY INFORMATION:

<u>DESCRIPTION</u>	<u>REQ.</u>	<u>PROVIDED</u>
SETBACK NORTH:	10 FT MIN	EXEMPT – TYING INTO EXISTING WALL
SETBACK SOUTH:	10 FT MIN	EXEMPT – TYING INTO EXISTING WALL
HEIGHT:	4 FT MAX	4 FT - EXPOSED

STAFF COMMENTS:

THE APPLICANT IS REQUESTING TO CONSTRUCT A VINYL SEAWALL JUST IN FRONT OF HIS EXISTING ONE THAT HAS FALLEN INTO A STATE OF DISREPAIR.



ACCORDING TO THE DRAWINGS SUBMITTED BY THE APPLICANT'S AGENT, D2R ENTERPRISES, LLC, THE SEAWALL WILL EXPAND THE ENTIRE WIDTH OF THE APPLICANT'S REAR YARD AND WILL TIE INTO THE EXISTING SEWALLS ON BOTH SIDES OF THE PROPERTY. THE HEIGHT OF THE WALL VARIES TO MATCH THE EXISTING TERRAIN OF THE YARD; HOWEVER, RIP RAP WILL BE PLACED IN FRONT OF THE WALL LIMITING IT'S HEIGHT TO 4 FT OF EXPOSED VERTICAL WALL.

STAFF HAS REVIEWED THE PROJECT AND IT APPEARS TO MEET THE INTENT OF THE CITY'S LAND DEVELOPMENT CODE. STAFF RECOMMENDS THAT THE DEVELOPMENT REVIEW BOARD APPROVE THE PROJECT AS SUBMITTED. THIS PROJECT IS CLASSIFIED AS LEVEL III DEVELOPMENT AND MUST BE APPROVED BY THE CITY COUNCIL AS WELL AS THE DEVELOPMENT REVIEW BOARD.

RECEIVED
 APR 12 REC'D
 BY: *W* 1600 hrs

RECEIVED
 APR 12 REC'D
 BY: _____



City of Gulf Breeze

LEVEL II AND III DEVELOPMENT
 ORDER APPLICATION

PROPERTY OWNER INFORMATION		PROJECT LOCATION INFORMATION:					
NAME: Charles Severs		PHYSICAL ADDRESS: 117 Chante Claire					
ADDRESS: 117 Chante Claire Cir		SUBDIVISION NAME:					
ADDRESS 2:		PARCEL ID #: 05 35 29		0580		00800 160	
		SEC	TWN	RNG	SUB	BLK	LOT
CITY: Gulf Breeze		ZONING DESIGNATION: P - PUBLIC LANDS					
STATE: FL		IS THE PROPERTY A CORNER LOT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
PHONE #: 850-932-8569	ZIP: 32561	DRIVING DIRECTIONS: Hwy 98 going west					
FAX:	CELL #:	to a right onto Fair Point drive					
E-MAIL:		then first left onto Chante Claire					
		Circle, on the left					
DESCRIPTION OF PROJECT:							
TYPE OF PROJECT: <input type="checkbox"/> RENOVATION <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> POOL <input checked="" type="checkbox"/> MARINE <input type="checkbox"/> DEMO							
<input type="checkbox"/> OTHER:							
SCOPE OF WORK: Construct new Retaining wall just waterward from existing wall and place rip-rap to 48" below top of wall.							
OCCUPANCY CLASSIFICATION: <input checked="" type="checkbox"/> RESIDENTIAL <input type="checkbox"/> ASSEMBLY <input type="checkbox"/> BUSINESS <input type="checkbox"/> MERCANTILE							
<input type="checkbox"/> STORAGE <input type="checkbox"/> OTHER:							
INTENDED USE:							
DIMENSION:							
	LENGTH	WIDTH	HEIGHT	STORIES	SQUARE FEET		
ESTIMATED COST OF CONSTRUCTION: \$20,000.00				ESTIMATED COMPLETION DATE: 6-30-16			
UTILITY INFORMATION:							
UTILITIES: <input type="checkbox"/> WATER <input type="checkbox"/> SEWER <input type="checkbox"/> SEPTIC TANK <input type="checkbox"/> GAS <input type="checkbox"/> ELECTRIC							
WATER TAP SIZE: <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 1 1/2" <input type="checkbox"/> 2" <input type="checkbox"/> 4" <input type="checkbox"/> 6"							
LIST GAS APPLIANCES:							
WILL THE STRUCTURE HAVE FIRE SPRINKLERS: <input type="checkbox"/> YES <input type="checkbox"/> NO							
SECTION 21-263 OF THE CITY'S CODE OF ORDINANCES REQUIRES THAT ALL NEW DEVELOPMENT AND REDEVELOPMENT WITH A CONSTRUCTION PERMIT EVALUATION EXCEEDING 50 PERCENT OF THE MOST RECENTLY ASSESSED VALUE OF THE PROPERTY, SHALL BE REQUIRED TO PLACE ALL UTILITIES UNDERGROUND, INCLUDING ELECTRICAL AND TELEPHONE LINES.							

MARINE CONSTRUCTION:

TYPE OF PROJECT: RETAINING/SEA WALL DOCK/PIER BOATHOUSE UNCOVERED LIFT

BODY OF WATER: PENSACOLA BAY SANTA ROSA SOUND HOFFMAN BAYOU

WOODLAND BAYOU GILMORE BAYOU

IF A DOCK/PIER, BOATHOUSE OR UNCOVERED LIFT, WHAT IS THE LENGTH MEASURED FROM THE MHWL?

IF A DOCK/PIER, BOATHOUSE OR UNCOVERED LIFT, WHAT IS THE TOTAL SQUARE FOOTAGE?

IF A BOATHOUSE OR UNCOVERED LIFT, WHAT IS THE SQUARE FOOTAGE?

WHAT IS THE DISTANCE FROM THE FURTHERMOST EXTENT OF THE DOCK/PIER, BOATHOUSE OR UNCOVERED BOAT LIFT FROM THE PROPERTY LINE?

LEFT: _____ RIGHT: _____

SECTION 24-172 OF THE LAND DEVELOPMENT CODE REQUIRES THAT ALL DOCKS, PIERS, BOATHOUSES, UNCOVERED SLIPS OR SIMILAR STRUCTURES PROVIDE CONTINUING PUBLIC ACCESS TO ALL SOVEREIGN LANDS, HOW WILL THIS BE ACCOMPLISHED FOR THIS PARTICULAR PROJECT?

IF A DOCK/PIER BOATHOUSE OR UNCOVERED SLIP, ALONG WHAT SECTION OF SHORELINE WILL THE PROJECT BE LOCATED:

- | | |
|--|--|
| <input type="checkbox"/> NAVAL LIVE OAKS - BOB SIKES BRIDGE (200' MAX) | <input type="checkbox"/> BOB SIKES - SHORELINE PARK (200' MAX) |
| <input type="checkbox"/> SHORELINE PARK - DEER POINT (200' MAX) | <input type="checkbox"/> DEER POINT - ZAMARA CANAL (300' MAX) |
| <input type="checkbox"/> ZAMARA CANAL - FAIRPOINT (475' MAX) | <input type="checkbox"/> FAIRPOINT - PENSACOLA BAY BRIDGE (225' MAX) |
| <input type="checkbox"/> PENSACOLA BAY BRIDGE - NAVAL LIVE OAKS (200' MAX) | <input type="checkbox"/> INLAND BAYOU (25' MAX) |

IF A RETAINING/SEA WALL, WHAT IS IT'S DISTANCE FROM THE MHWL? **10' +**

WHAT IS THE VERTICAL HEIGHT OF THE RETAINING/SEA WALL? SEAWARD _____ LANDWARD **4 to 8' riprap to 4'**

ARE COPIES OF FEDERAL AND STATE PERMITS ATTACHED? YES NO **Not Received**

POOL INFORMATION:

POOL TYPE: BELOW GROUND ABOVE GROUND SPA/HOT TUB

DIMENSION:				
	LENGTH	WIDTH	DEPTH	SQUARE FEET

IS THE YARD FENCED OR WILL IT BE FENCED? YES NO

IS SO, WHAT IS THE HEIGHT?

WILL THE POOL HAVE SCREENED ENCLOSURE?

IS SO, WHAT ARE THE DIMENSIONS:				
	LENGTH	WIDTH	HEIGHT	SQUARE FEET

I, _____, NOW ENGAGING OR ABOUT TO ENGAGE IN THE CONSTRUCTION OF A SWIMMING POOL UPON MY OWN PREMISES AS DESCRIBED ON THE REQUIRED BUILDING PERMIT APPLICATION AND LOCATED IN SANTA ROSA COUNTY, FLORIDA, DO HEREBY ACKNOWLEDGE THE REQUIREMENT OF AN APPROVED BARRIER AT LEAST 48 INCHES (4 FEET) ABOVE GRADE, MEASURED ON THE SIDE OF THE BARRIER WHICH FACES AWAY FROM THE SWIMMING POOL, IS TO BE ERECTED PRIOR TO FILLING THE POOL WITH WATER. FURTHERMORE, I ACKNOWLEDGE THE REQUIREMENT OF AN ALARM ON ALL DOORS AND WINDOWS WITHIN A DWELLING UNIT HAVING DIRECT ACCESS TO THE POOL THROUGH A WALL (OR WALLS) THAT SERVES AS PART OF THE BARRIER.

I FURTHER ACKNOWLEDGE THAT THE FOREGOING IS REQUIRED BY SECTION 315 OF THE STANDARD SWIMMING POOL CODE AND CITY ORDINANCE.

CONTRACTOR'S SIGNATURE

DATE

OWNER'S SIGNATURE

DATE

C B Sever
C B SEVER

6 Apr 2016

PRINTED NAME

PRINTED NAME

COMMERCIAL DEVELOPMENT:

ENGINEER'S NAME:		ARCHITECT'S NAME:	
ADDRESS:		ADDRESS:	
ADDRESS 2:		ADDRESS 2:	
CITY:		CITY:	
STATE:		STATE:	
PHONE #:	ZIP:	PHONE #:	ZIP:
FAX:	CELL #:	FAX:	CELL #:
E-MAIL:		E-MAIL:	
STATE LICENSE #:		STATE LICENSE #:	

AGENT INFORMATION:

NAME:

David Mayo

ADDRESS:

908 Hickory tree lane

ADDRESS 2:

CITY: Crestview

STATE:

Fl.

PHONE #:

ZIP: 32539

FAX:

CELL #: 850 642-0537

E-MAIL:

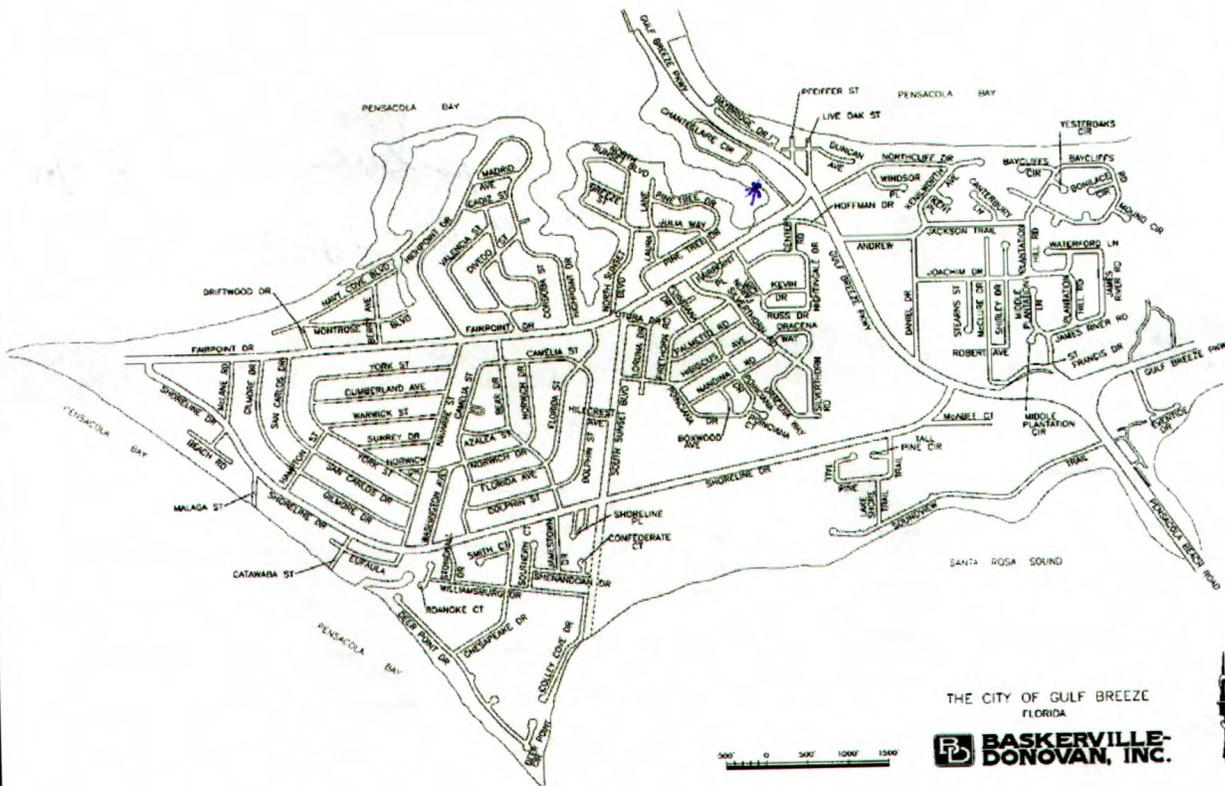
docksto8ocfs@gmail.com

STATE LICENSE #:

18121-D

LOCATION MAP:

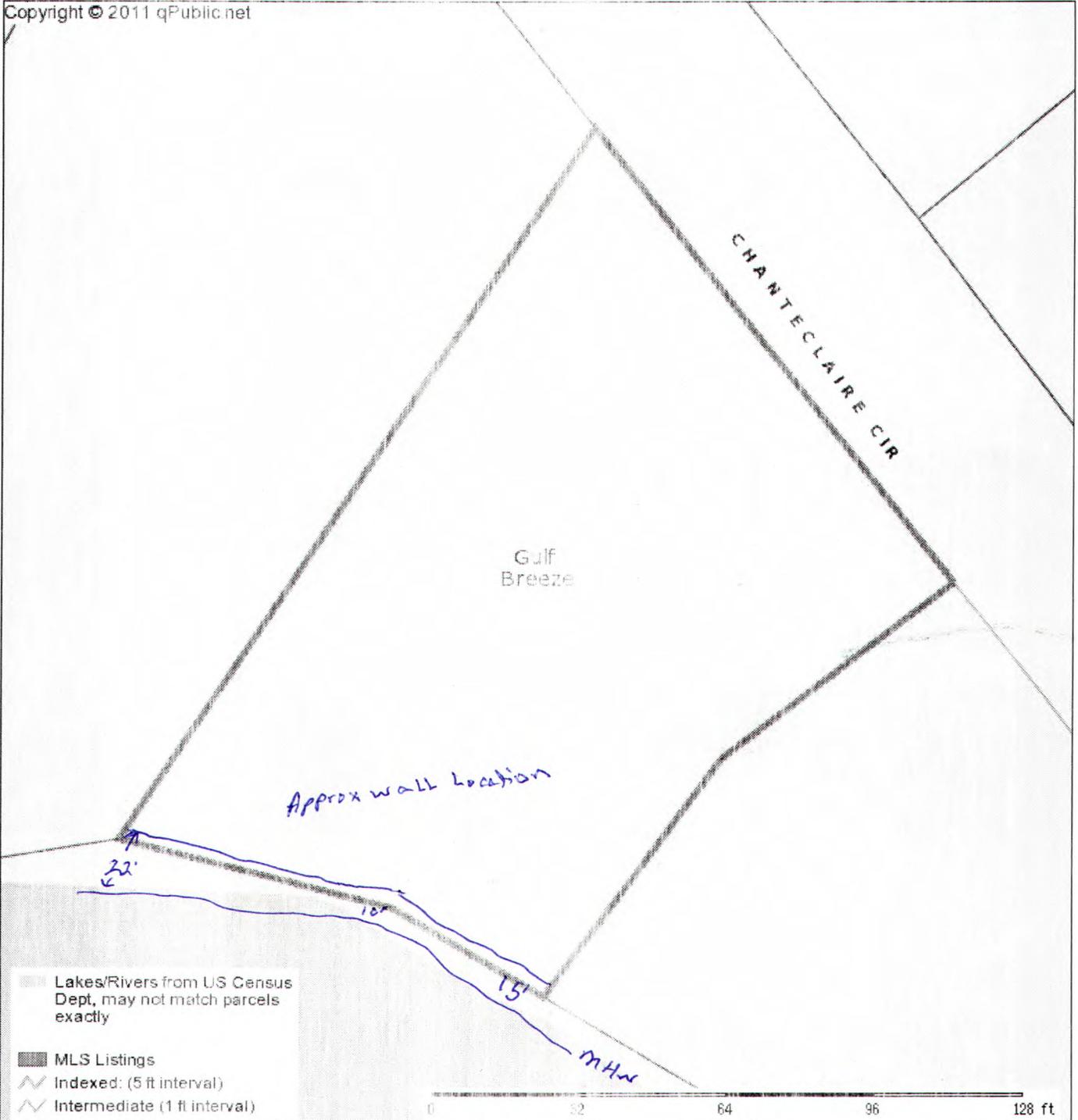
PLEASE MARK THE PROJECT LOCATION ON THE MAP.



AUTHORIZATION:

APPLICATION IS HEREBY MADE TO OBTAIN A DEVELOPMENT ORDER TO THE WORK AS INDICATED IN THE ATTACHED PLANS AND SPECIFICATIONS. I (WE) CERTIFY THAT NO WORK HAS COMMENCED PRIOR TO THE ISSUANCE OF THE DEVELOPMENT ORDER AND THAT ALL WORK WILL BE PERFORMED IN ACCORDANCE WITH ALL LAWS REGULATING CONSTRUCTION AND ZONING IN THIS JURISDICTION.

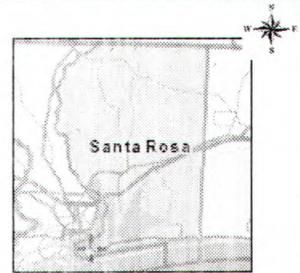
	<u>4-12-16</u>		<u>6 April 2016</u>
CONTRACTOR'S SIGNATURE	DATE	OWNER'S SIGNATURE	DATE
<u>David E Mayo</u>		<u>C B SEVER</u>	
PRINTED NAME		PRINTED NAME	



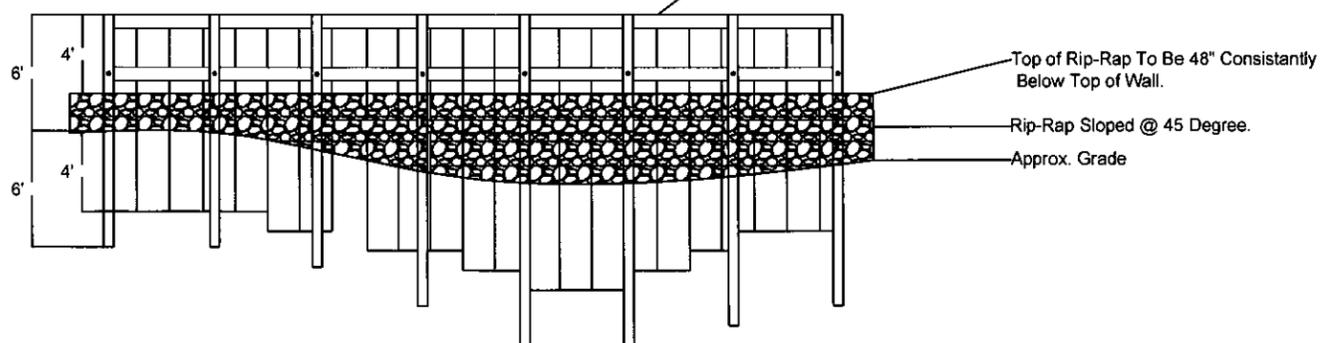
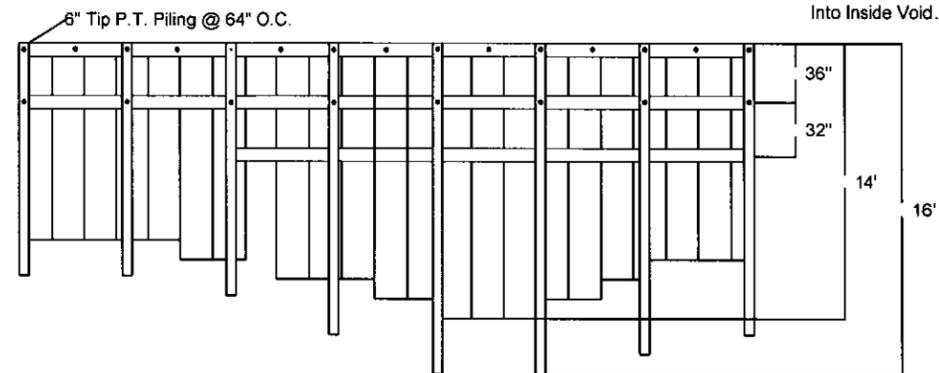
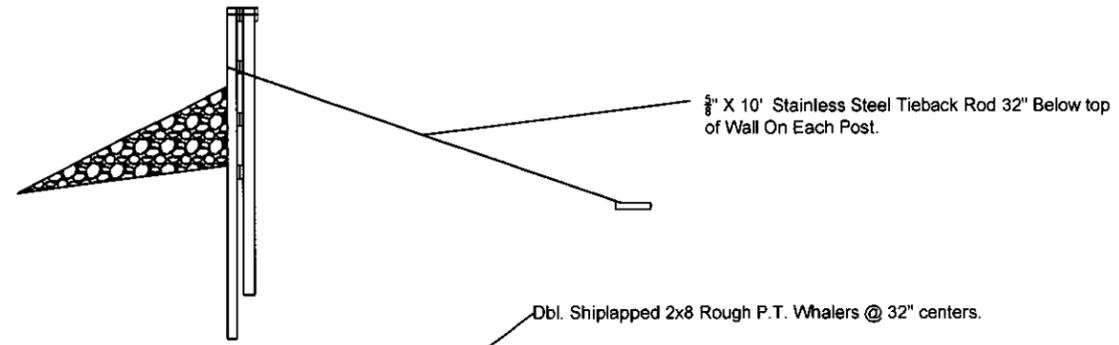
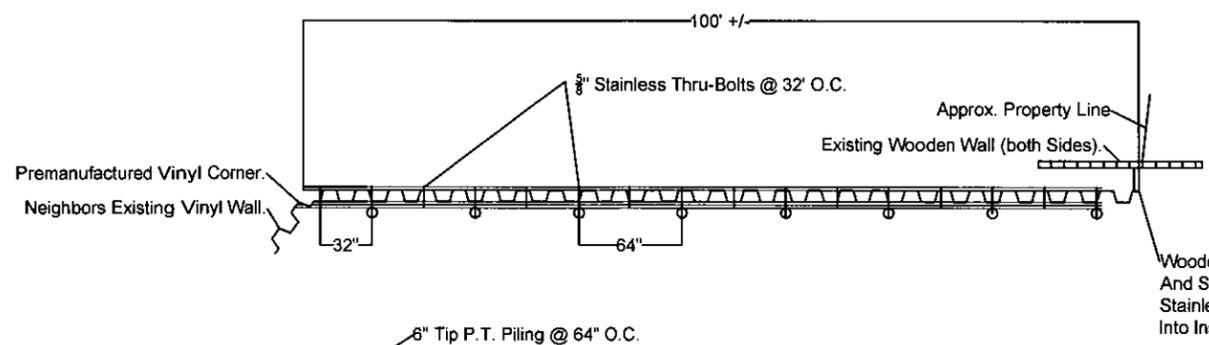
Santarosa County Appraiser

Parcel: 05-3S-29-0580-00B00-0160 Acres: 0.278

Name:	SEVERS CHARLES & CAROL LEE	Land Value	305,550
Site:	117 CHANTECLAIRE CIR GULF BREEZE	Building Value	253,214
Sale:	\$755,000 on 2003-08 Reason=I Qual=Q	Misc Value	1,000
Mail:	117 CHANTECLAIRE CIR GULF BREEZE, FL 32561	Just Value	559,764
		Assessed Value	543,580
		Exempt Value	50,000
		Taxable Value	493,580



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The lines on the map are a representation of the property lines and are not nor are they intended to be used as a survey. The assessment information is from the last certified tax roll. All data is subject to change before the next certified tax roll. Greg Brown Santa Rosa County Property Appraiser
Date printed: 04/12/16 14:43:49



Drawing Number	Scale: N.T.S.	Checked By:	Date:	Drawn By: DEM	Job #	ELEVATIONS	Drawing Description	DOCKS TO ROCKS	Prepared For:	THE SEVERS'	NO.	Dwg. Issue	Date	REV. 1	REV. 2	REV. 3	REV. 4	REV. 5

Prepared For:

THE SEVERS'

NO.	Dwg. Issue	Date

SEAL

D2R ENT. INC.
 DBA Design 2 Rendering
 DAVID E. MAYO, Designer 850-642-0537
 DESIGN TO RENDERING, A D2R ENT. INC. Company
 908 HICKORY TREE LN. CRESTVIEW FL. 32539
 d2renterprisesinc@gmail.com

A-1



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: May 5, 2016

SUBJECT: CORNER LOT SETBACKS

Attached, please find a draft copy of Ordinance 04-16. The ordinance was prepared in conjunction with the City Attorney and based on language that was included in an April 22, 2016 memorandum (see attached) and was approved by the City Council on May 2, 2016. The ordinance modifies the corner setback provisions in the following zoning districts: R-ES (Sec. 21-49), R-1-AA (Sec. 21-69), R-1-A (Sec. 21-84) and R-1 (Sec. 21-99).

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE ORDINANCE 04-16 ON THE FIRST READING ON MAY 16, 2016 AND SCHEDULE THE SECOND READING AND PUBLIC HEARING ON JUNE 6, 2016.

Attachments: Ordinance 04-16 (Draft)
04/22/16 Memo

CSC

ORDINANCE NO. 04-16

AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA, PERTAINING TO SETBACKS ON CORNER LOTS; AMENDING SECTION 21-49, SECTION 21-69, SECTION 21-84 AND SECTION 21-99 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Gulf Breeze has adopted certain rules and regulation relative to the setbacks of structures on residential lots; and,

WHEREAS, the City Council has recently undertaken steps to help revitalize and enhance the appearance of residential neighborhoods; and,

WHEREAS, the City Council has received a request from the City's Board of Adjustment to more clearly articulate what is considered the front yard verses the side yard on developed residential corner lots.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1 - Section 21-49 is hereby amended to read as follows:

Sec. 21-49. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 2 - Section 21-69 is hereby amended to read as follows:

Sec. 21-69. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot

ORDINANCE 04-16

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for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 3 - Section 21-84 is hereby amended to read as follows:

Sec. 21-84. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 4 - Section 21-99 is hereby amended to read as follows:

Sec. 21-99. – Setbacks, yard requirements.

The minimum setback from the front lot line shall be thirty (30) feet; minimum side yard setback shall be eight (8) feet from the side lot line; minimum rear yard depth is to be thirty (30) feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear setback shall be fifteen (15) feet. On vacant corner lots, the owner or developer may designate which of the street sides shall be considered the front of the lot for setback purposes, and the minimum front setback shall be thirty (30) feet, and the side street setback shall be fifteen (15) feet. For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and the address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.

SECTION 5 - SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 6 - CONFLICT

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 7 - EFFECTIVE DATE

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 16th DAY OF MAY, 2016.

ADVERTISED ON THE ___ DAY OF MAY, 2016.

PASSED ON THE SECOND READING ON THE ___ DAY OF JUNE, 2016.

CITY OF GULF BREEZE

By: _____
Matt E. Dannheisser, Mayor

ATTESTED TO BY:

Leslie Guyer, City Clerk or
Stephanie D. Lucas, City Clerk



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: April 22, 2016

SUBJECT: CORNER LOT SETBACKS

Several weeks ago, staff sent the City Council a memorandum regarding a suggestion brought forth by the Board of Adjustment concerning the designation of what is considered the front yard vs the side street yard on developed residential lots. Staff has researched how other agencies address the problem and found the solutions run the gamut. However, several agencies reference it shall be established by the structure's orientation and address. Based on this, staff is recommending the following language be added to our Land Development Code:

Sec. 21-69. - Setbacks, yard requirements.

The minimum setback from the front lot line shall be **thirty (30) feet**; minimum side yard setback shall be **eight (8) feet** from the side lot line; minimum rear yard depth is to be **thirty (30) feet** from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear yard restrictions **setback** shall be **fifteen (15) feet**. On **vacant** corner lots, the **owner or developer may designate which of the street side sides shall be considered the front** of the lot having the least street frontage shall be considered the front lot line for setback purposes, regardless of how the house actually faces; if the house actually faces the side street, **and** the minimum **front** setback from the side street shall be **20 (30) feet**, otherwise the minimum setback from **and** the side street **setback** shall be **fifteen (15) feet**. **For the purpose of determining the setbacks for additions to an existing primary structure located on a residential corner lot, the front setback shall be established by the orientation of the front door and address of the primary structure. The remaining street shall be considered the side street and the minimum side street setback shall be fifteen (15) feet.**

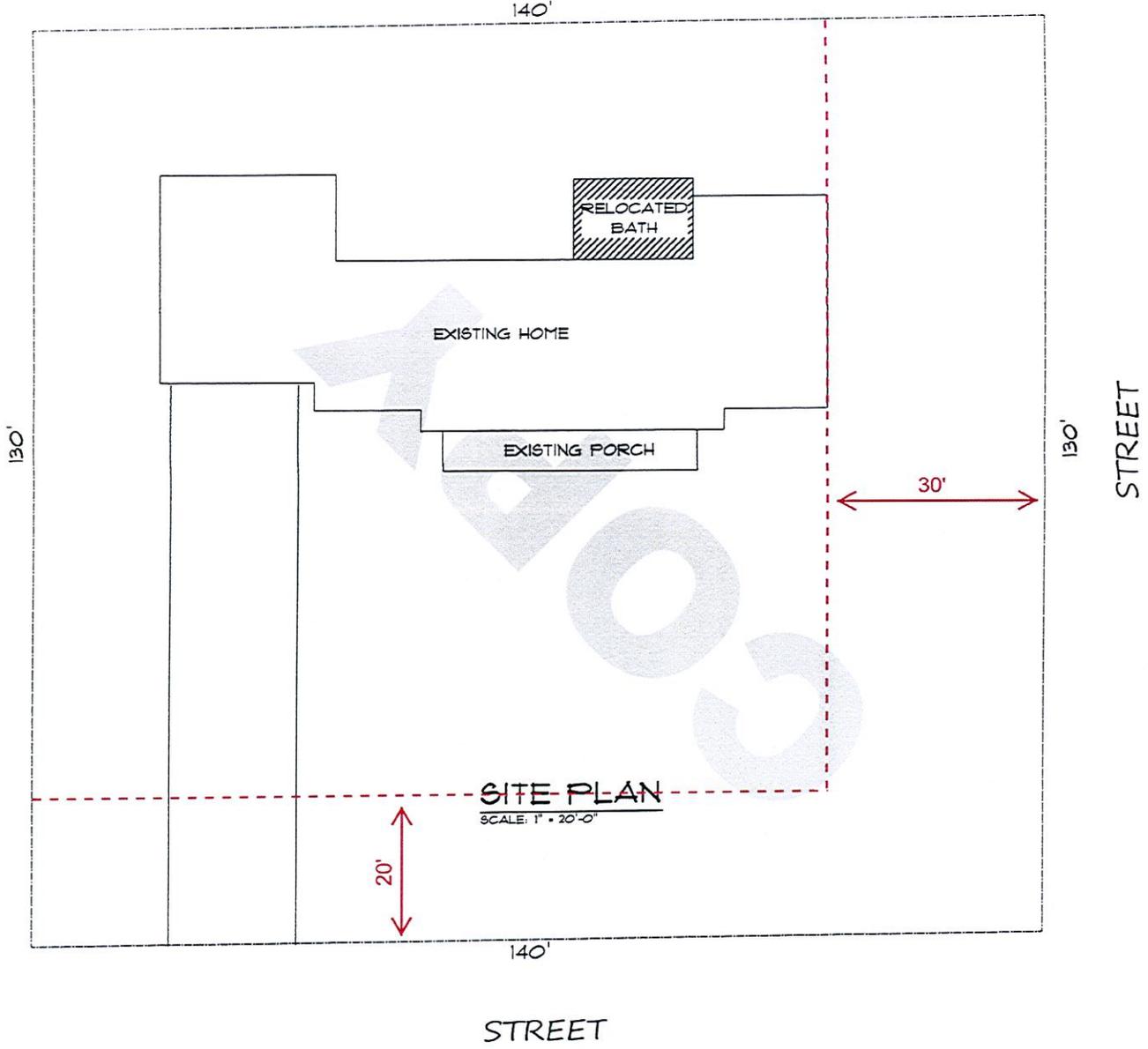
CORNER LOT SETBACKS

Page 2 of 2

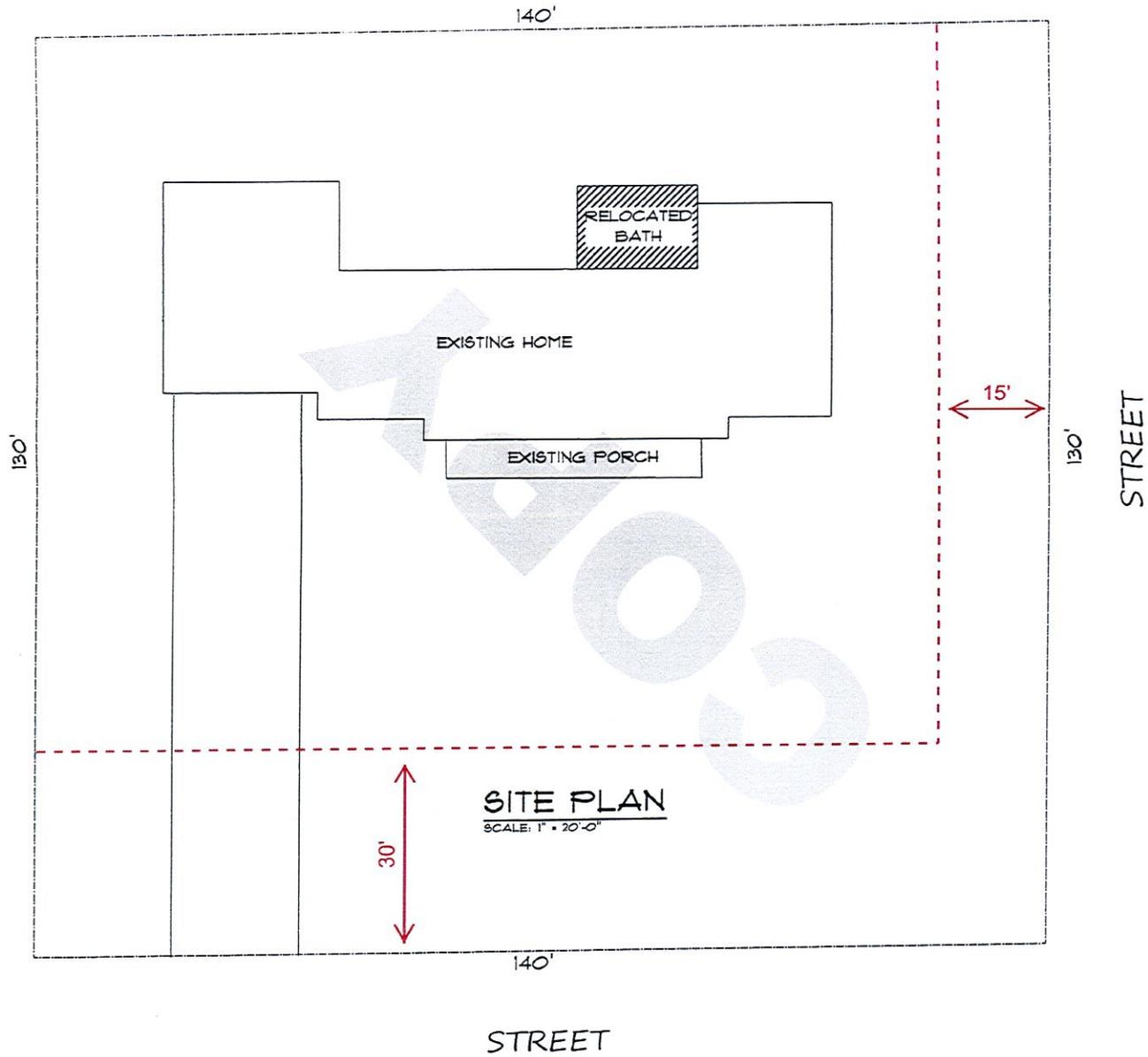
The aforementioned language would be added to the following zoning districts: R-ES (Sec. 21-49), R-1-AA (Sec. 21-69), R-1-A (Sec. 21-84) and R-1 (Sec. 21-99).

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE AFOREMENTIONED LANGUAGE AND DIRECT STAFF TO WORK THE CITY ATTORNEY TO DRAFT AN ORDINANCE.

CURRENT



PROPOSED





City of Gulf Breeze

Memorandum

To: Buz Eddy, City Manager

From: Nathan G. Ford^{NF}, Assistant to City Manager

Date: April 27, 2016

Subject: City of Gulf Breeze Traffic Calming Policy

In June 2015, the City of Gulf Breeze established the Traffic Calming Task Force. The Task Force, made up of eight representatives in our community quickly established their mission: *"...Our idea, at the outset, is to identify problem areas and develop plans with the assistance of professional planners to reduce speed, volume of traffic and cut through traffic..."* A primary goal of the Task Force was to develop policy and guidelines to evaluate perceived neighborhood traffic problems and address those problems. During their April 26, 2016 meeting the Task Force approved to submit to the City Council, the attached Traffic Calming Policy and Guidelines draft for consideration. The policy will inform residents about the processes for implementing measures to improve traffic conditions on residential streets. City Staff, including the Gulf Breeze Police Department has been integral in reviewing this policy and have reviewed the draft. The proposed policy incorporates best practices utilized by other county and municipal governments.

I would be happy to answer any questions related to this initiative.

RECOMMENDATION: That the City Council approve the "City of Gulf Breeze Traffic Calming Policy and Guidelines" document for immediate staff use.

City of Gulf Breeze Traffic Calming Policy and Guidelines

1.0 Traffic Calming Approach Summary:

The primary purpose of the policy is to inform residents about the processes for implementing measures to improve traffic conditions on residential streets. When traffic problems such as speeding and unnecessary cut through traffic become a routine occurrence, public safety and the preservation of “hometown character” could be compromised. The City’s goal in the *City of Gulf Breeze Traffic Calming Policy* is to give residents and individuals who live in areas that experiencing traffic problems the opportunity to become involved in the planning and decision-making process. While traffic calming devices have been in use for many years, research on effective “traffic calming” methods is a relatively new practice. The City of Gulf Breeze uses the Institute of Transportation Engineers (ITE) definition for traffic calming:

“Traffic calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for non-motorized street users.”

1.2 Objectives:

The overall objectives in City of Gulf Breeze Traffic Calming Policy and Guidelines include:

- A. Maintaining and/or improve neighborhood livability by mitigating the impact of vehicular traffic on residential neighborhoods;
- B. Promoting safe and attractive streets that maintain and/or improve the quality of life in neighborhoods;
- C. Promoting conditions that provide safe neighborhoods for motorists, bicyclists, pedestrians and residents of the neighborhood while maintaining access to the neighborhood;
- D. Minimizing “cut-through” traffic in neighborhoods;
- E. Encouraging citizen involvement in all phases of neighborhood traffic calming activities;
- F. Making efficient use of City resources by prioritizing traffic calming requests; and
- G. Supporting the elements identified and goals contained within the City of Gulf Breeze Master Plan.

1.3 Definitions:

- A. Arterial Street – A heavily traveled street of considerable continuity used primarily as a main traffic artery.
- B. Local Street – Any two lane street with a primary purpose of providing direct access to residential properties.
- C. Collector Street – Any street which links an arterial street with another collector or local street.
- D. Residential Cut-Through Traffic – traffic which uses local or collector streets to travel through a residential neighborhood without having an origin or destination within the neighborhood.
- E. Street Segment – An area of a street that lies between logical features such as major thoroughfares, changes in land use, major driveway entrances, or changes in geographical features.

- F. 85th Percentile Speed - The 85% percentile speed is the speed exceeded by the fastest 15% of vehicles.

This policy addresses residential local and collector streets. Residential local streets make up the majority of the city's street system. These streets serve local circulation needs for motor vehicle, bicycle, and pedestrian traffic and provide access to residences and some businesses. Local service streets are not intended to carry significant volumes of through traffic. Residential collector streets typically provide access from local service streets to arterial thoroughfares. Collector streets often carry some amounts of through traffic. A collector street must be primarily residential to be considered in this policy. Flexibility should be applied in defining "primarily residential," and determined on a case by case basis by the City of Gulf Breeze staff. Consideration of defining "primarily residential" collector streets should take into account land use factors such as the presence of parks and schools.

2.0 Request, Evaluation and Plan Development

2.1 Initiating a Request for Evaluation:

Evaluation of the perceived traffic problem streets will be focused to street segments. A street segment can be added to the list of streets to be studied for potential traffic calming in a number of ways:

- A. A resident or group of residents contacts the City directly to express their concerns. The City representative provides the resident or group with a *Traffic Calming Questionnaire* that will allow the resident to outline the perceived traffic problem. The resident should include in their submission an overview of how the perceived traffic problem relates to concerns such as vehicle safety, pedestrian safety, congestion, environmental impact, speeding or cut-through traffic;
- B. A recommendation to evaluate is made by a member of the City Council;
- C. The Gulf Breeze Police Department recommends the addition of a street segment to be considered based upon their enforcement efforts; or
- D. City staff initiates an evaluation based on field observations.

2.2 Problem Evaluation

After review of the initial request for evaluation, the City will inspect the street segment(s), review the city ordinances to determine the established speed limit and define impact area or street segment(s). Street segments impacted will be defined as:

- A. Every lot/parcel having frontage on the street segments within the project area, and
- B. Every lot/parcel on cross streets up to the next major intersecting street that must use the project street as primary access.

The City will submit a recommendation to the City Council for consideration. If the recommendation is approved, the City will proceed with collecting traffic volume and speed data using electronic traffic recorders over a period of days. Depending on the problem issue, the following data may be collected:

- A. Speed data to determine the 85th percentile speed as well as the median speed and average speed;

- B. The volume of street segment traffic per a typical day, including weekday and weekends if necessary; and
- C. Peak traffic data to determine the specific times of day when traffic speeds are higher.

2.3 Post Evaluation

Following the collection of data, City staff will make a recommendation to the City Council on whether the reported issue warrants developing a plan for traffic calming solutions. City staff may include recommendations for immediate or traditional responses and considerations for long term traffic calming solutions.

2.4 Plan Development

Citizen participation is essential in developing a plan for traffic calming. After approval to move forward to develop a plan for calming solutions, proposed solutions will be presented to the City Council for consideration within a published City Council meeting for public hearing. If it is determined that long term traffic calming solutions are the best response, and the solutions are approved by City Council, then a petition process will be requested from the resident originator or group of residents completing the [Traffic Calming Questionnaire](#). (Link)

2.5 Immediate Response

Recommendations for immediate strategies should be considered when applicable and could offer further interpretation of the data derived in the evaluation period. The following could be acceptable immediate or interim responses:

- A. Police enforcement;
- B. Speed display signage;
- C. Awareness campaigns; and
- D. Low-cost traffic control device changes (temporary speed humps, rumble strips, striping, etc).

2.6 Long Term Traffic Calming Solutions

If a long-term traffic calming solution requiring construction is approved, the following criteria may be important in consideration of adopted measures:

- A. Impact on emergency response time;
- B. Impact on school transportation;
- C. Impact on business traffic circulation; and
- D. Street grades or alignment yielding inadequate stopping site distance.

School authorities should be consulted in any proposed process of traffic calming solutions if a school route is considered.

3.0 Petitions and Cost Share:

When a proposed solution is approved by the City Council, the resident or group of residents originating the request will be given a petition package to be dispersed to the defined street segment(s) residents. The petition package includes the name and address of each of the property owners or residents in the defined street segment(s) as well as the description of the proposed solution. The petition package can be picked up by the resident originator at City Hall.

Petitions must be delivered by the resident originator in a legally acceptable manner. A positive response must be obtained by eighty-five (85%) percent or more of the property owners or residents in the defined street segment(s). Only one signature per household will be accepted. Percentages will be calculated, based on individual lots/parcels where the owners sign positively, divided by the total number of lots/parcels in the street segment(s). The petition package must be returned within three months after the date of approval by the City Council by the resident originator.

Roadway changes that influence traffic calming can result in costly construction. The Gulf Breeze City Council establishes an annual budget which may include funding for traffic calming construction. Once the annual budget has been fully encumbered for a given budget year, the following alternatives are left as options for residents who desire traffic calming measures.

- A. Waiting list (for next budget year); or
- B. Cost share assessment of residents within the affected street segment.

For a resident originating request, the City will fund 50% of the cost, and residents within the affected street segment will fund 50% of the cost necessary for construction of the device(s).

4.0 Implementation:

With approval of the plan by the affected residents in the defined street segment and the City Council, funding of 50% of the construction costs from resident originating plans, City staff will initiate the design and implementation process for the proposed traffic calming measures.

5.0 Measuring Effectiveness:

All installed solutions will be monitored by the City for desired effectiveness. Evaluation may include resident and motorist reaction, field observation, traffic counts, speed study, and other data collection as needed. If the solution has not met the intent, then a report will be submitted by staff to the City Manager for presentation to the City Council.

6.0 Removal of Traffic Calming Solutions:

Removal of any Traffic Calming solution will be considered 12 months after deployment or construction of the solution and after a new petition with eighty-five (85%) percent response for removal is approved by the City Council. If field conditions have changed, removal of the device can also occur, as recommended by the City and approval of the City Council. As in installation, the City will fund 50% of the cost, and residents within the affected street segment will fund 50% of the cost necessary for removal of the device(s).

**CITY OF GULF BREEZE
TRAFFIC QUESTIONNAIRE**

CONTACT NAME: _____ PHONE: _____ EMAIL: _____

ADDRESS: _____ DATE: _____

Additional sheets may be attached to further describe the traffic problem.

1. Describe the location of the traffic problem, including the area affected and the effects of the problem. Include street and intersection names, etc.

2. Identify your area's traffic problems by checking all the issues below that you feel apply.

- _____ Speeding
- _____ Parking
- _____ Accident problems
- _____ Danger to pedestrians, bicyclists, etc. using street or sidewalk
- _____ Danger to pedestrians, bicyclists, etc. crossing streets
- _____ Difficulty leaving/entering your driveway or street
- _____ Traffic volume
- _____ Traffic noise
- _____ Noise (please explain) _____
- _____ Other (please explain) _____
- _____
- _____
- _____

3. Describe who you feel is involved. For instance, does a particular driver seem to be the problem, a certain kind of driver, or most drivers?

4. Who is affected? What neighborhood users are concerned (pedestrians, homeowners, etc.)?



City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561
850-934-5100 <http://www.cityofgulfbreeze.us>



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: May 5, 2016

Subject: Solicitation of Bids – Dredging and Sand Transport, Deadman's Island and Gilmore Bayou

The City has three projects which require a company with dredging/sand transportation capability:

1. Completion of the dredging project at the southwest end of Gilmore Bayou – We entered into a contract with a company to dredge the portion of Gilmore Bayou where sand was deposited during and after the April 2014 flood. That firm has failed to complete the work as specified. We propose soliciting bids to complete this work.
2. Transportation of sand on Deadman's Island – The City has been awarded a grant by the U.S. Army Corps of Engineers to continue the restoration and stabilization of Deadman's Island. Sand will be moved from the spoil site at the southwest end of the Island to the area on the northeast end that has continued to erode.
3. Dredging to Restore Deadman's Island Isthmus – There is a narrow isthmus which connects Deadman's Island to Gulf Breeze. This narrow, sandy beach is subject to washover in heavy east or northeast winds. Due to conditions this winter, the boat dock west of the isthmus is almost blocked with sand. Dredging would be done in this area to restore use of the dock and add the sand volume back to the isthmus.

Our plan is to prepare specifications for all three tasks and advertise in the Gulf Breeze News with a goal of awarding the bid on June 6, 2016.

RECOMMENDATION:

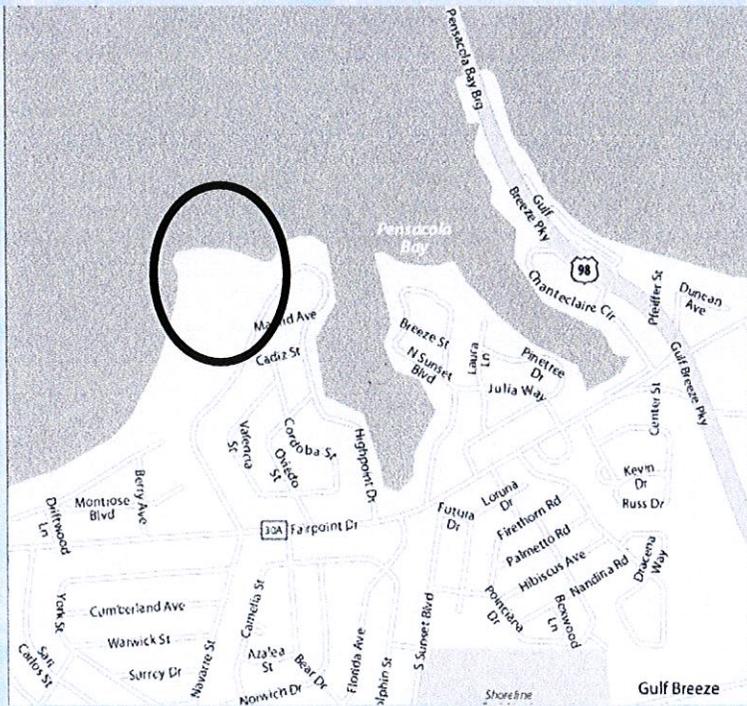
THAT THE CITY COUNCIL APPROVE ADVERTISING FOR A DREDGING/SAND TRANSPORTATION FIRM TO COMPLETE THE THREE TASKS OUTLINED HERE.

Vicinity Map showing location of 88 Highpoint Drive, Gulf Breeze, Florida
Vicinity Map



Florida – Panhandle

Gulf Breeze, Florida – Pensacola Bay

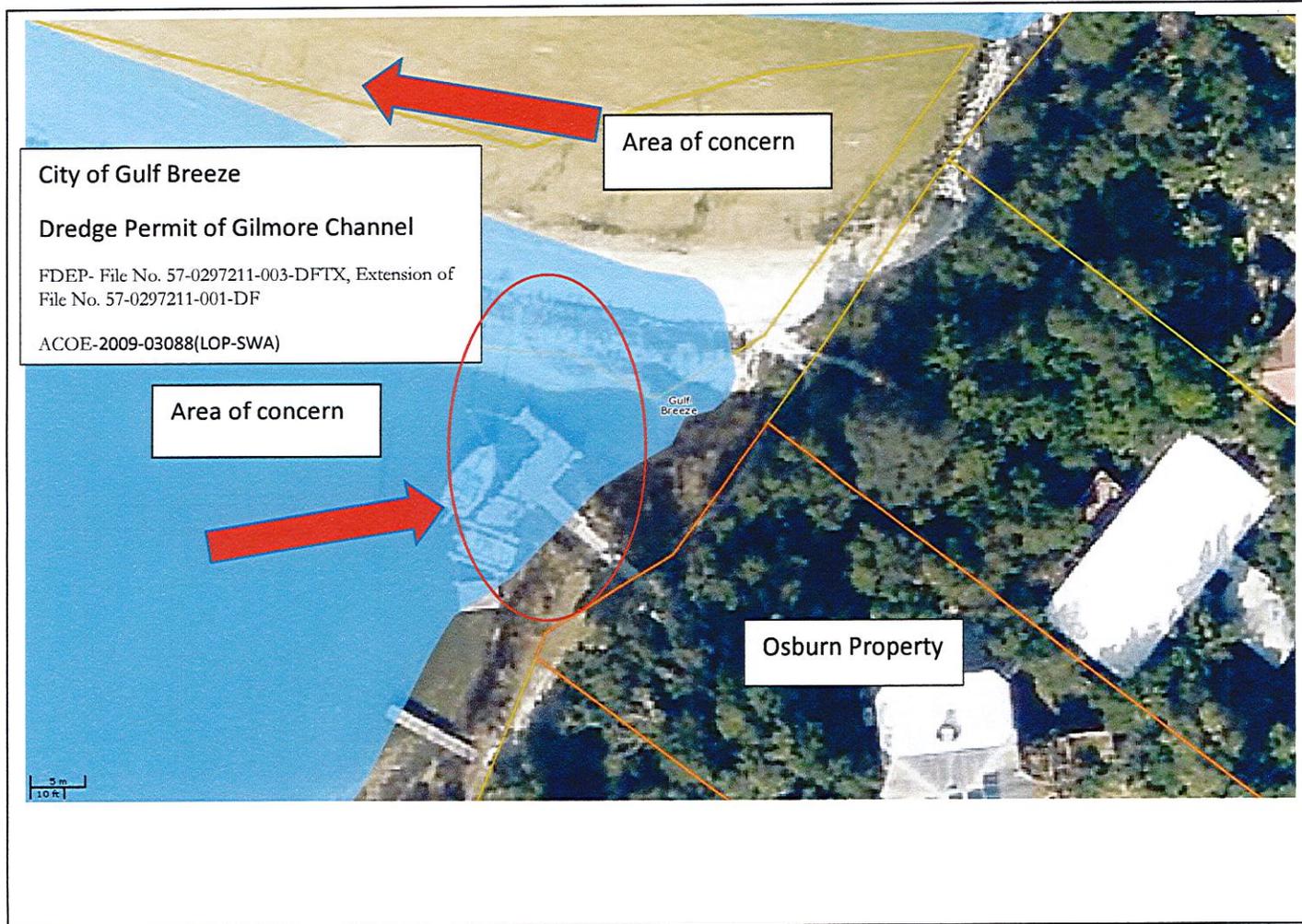


Osburn/City of Gulf , Gulf Breeze, Florida



http://cfpub.epa.gov/surf/huc.cf?m?huc_code=03140105

Bob Osburn
88 Highpoint Drive
Pensacola FL 32506



 www.ecologicalconsultingservices.com	Project Name: Areas of concern Source Santa Rosa County Property Appraiser	Date: 04/15/2016	Scale: Not to Scale
		Revision:	Drawn by: Heather Reed

Bob Osburn
88 Highpoint Drive
Pensacola FL 32506

Historic Aerials



2015

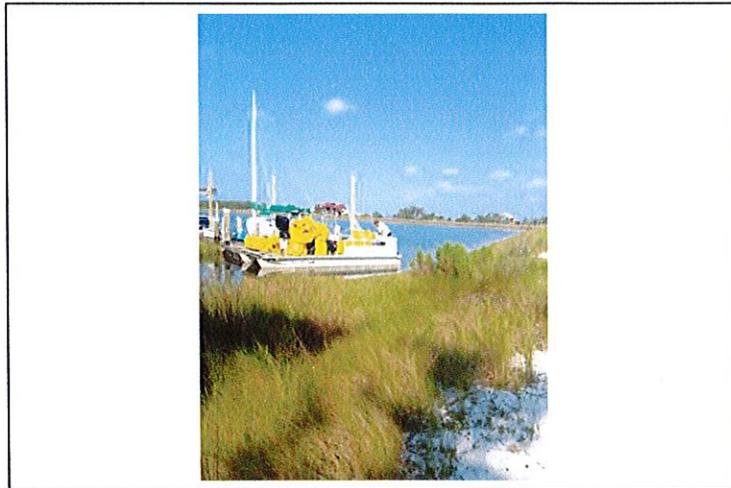


2012



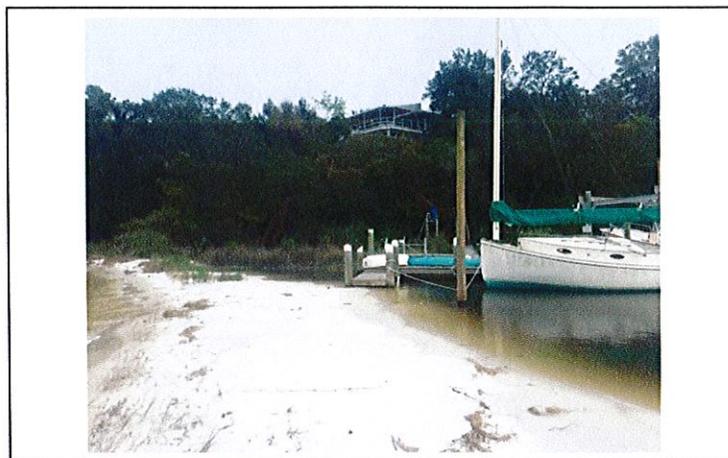
2010

Bob Osburn
88 Highpoint Drive
Pensacola FL 32506



2015- summer

Boat present in slip
and vegetation on
Deadman's island



March 2016

Existing Dock

Boat can no longer
be docked



March 2016

Existing dock which
once had 4 feet of
water below



Osburn dock

Deadman's Island Isthmus
breaching Gilmore Bayou

May 2, 2016



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: May 5, 2016

Subject: Workers Compensation – Release of Lien

The City directly paid medical expenses associated with Kerstan Tatro's injury as a workers compensation case. Legal action by Sergeant Tatro resulted in a settlement against which the City has a lien. Given the total value of the claim and the eventual settlement, Sergeant Tatro's attorney offered the City \$13,000 to settle the City's lien along with a release from any future medical costs associated with this injury.

Rather than enter into litigation to seek approximately \$21,518 (the amount the City may be entitled to by application of percentages of claims and the final settlement amount), we countered with an offer to settle for \$20,000 and the City would be responsible for future medical expenses associated with the injury. (Our workers compensation consultant estimates minimal future liability.) This counter offer has been accepted by Sergeant Tatro's attorney.

RECOMMENDATION:

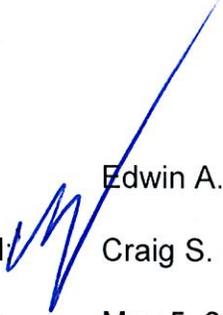
THAT THE CITY COUNCIL APPROVE A SETTLEMENT OF \$20,000 AS AN OFFSET AGAINST EXPENSES PAID IN THE TATRO WORKERS COMPENSATION CASE. THE SETTLEMENT WOULD ALSO MAKE THE CITY RESPONSIBLE FOR FUTURE MEDICAL CLAIMS ASSOCIATED WITH THE INJURY.



City of Gulf Breeze

MEMORANDUM

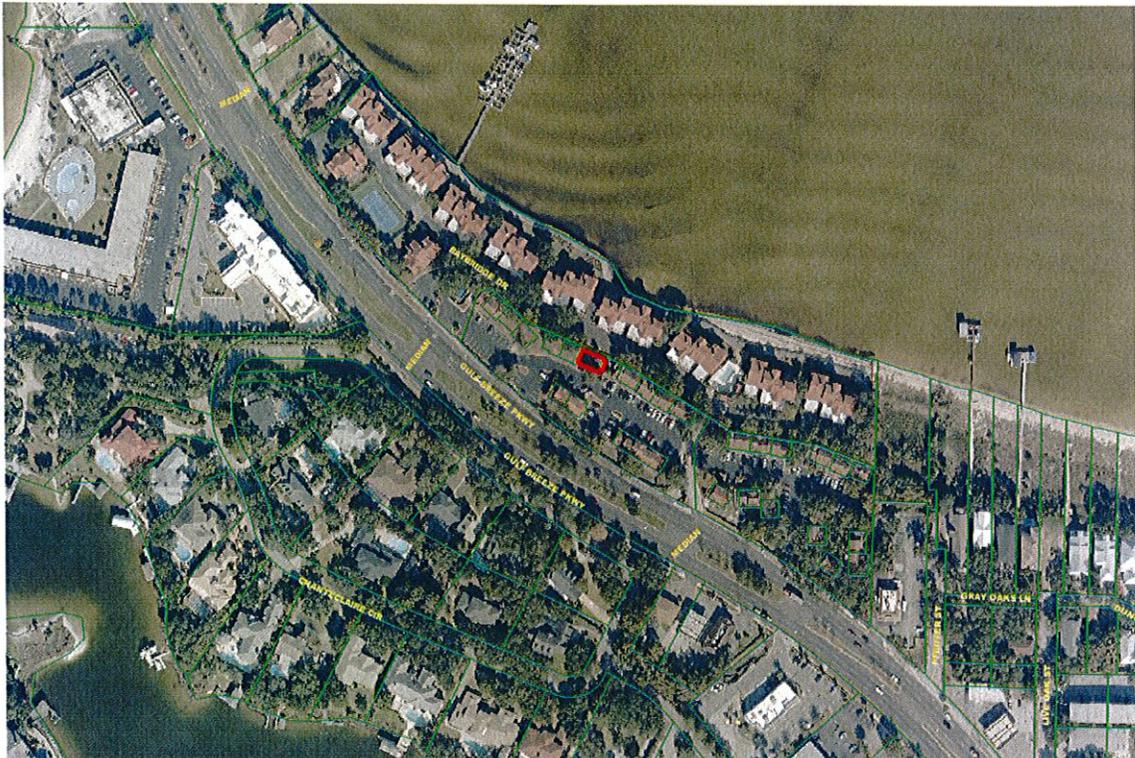
TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: May 5, 2016

SUBJECT: VARIANCE REQUEST BAYBRIDGE OFFICE PARK

City staff recently received a variance packet from Mateer Properties, LLC. Mateer Properties is requesting the City to consider waiving the CRA Design Standards for a proposed professional office building on Lot 6, Block 1, Baybridge Subdivision.





CIAO SEMINARS
BAYBRIDGE

Because the proposed development is classified as a Level III Development, Section 20-43(b) of the City's Land Development Code (LDC) stipulates that the City Council is charged with hearing the variance request. As such, Section 20-49(3) of the LDC requires that public hearing be noticed by way of the City's normal monthly utility bills and sent to all current water accounts in the City. The notice must be sent at least 15 days but not more than 30 days before the date of the public hearing. With these parameters taken into consideration, the next utility billing mailing for City water accounts will be June 1, 2016 and staff proposes the hearing date be set for June 20, 2016. Detailed information along with staff's recommendation will be distributed in the June 15, 2016 Executive City Council agenda packet.

RECOMMENDATION: THAT THE CITY COUNCIL SET A HEARING DATE OF JUNE 20, 2016 FOR THE PURPOSE OF HEARING THE MATEER PROPERTIES VARIANCE REQUEST AND AUTHORIZE CITY STAFF TO PROVIDE NOTICE OF PUBLIC HEARING IN THE JUNE 1, 2016 UTILITY BILL MAILER.

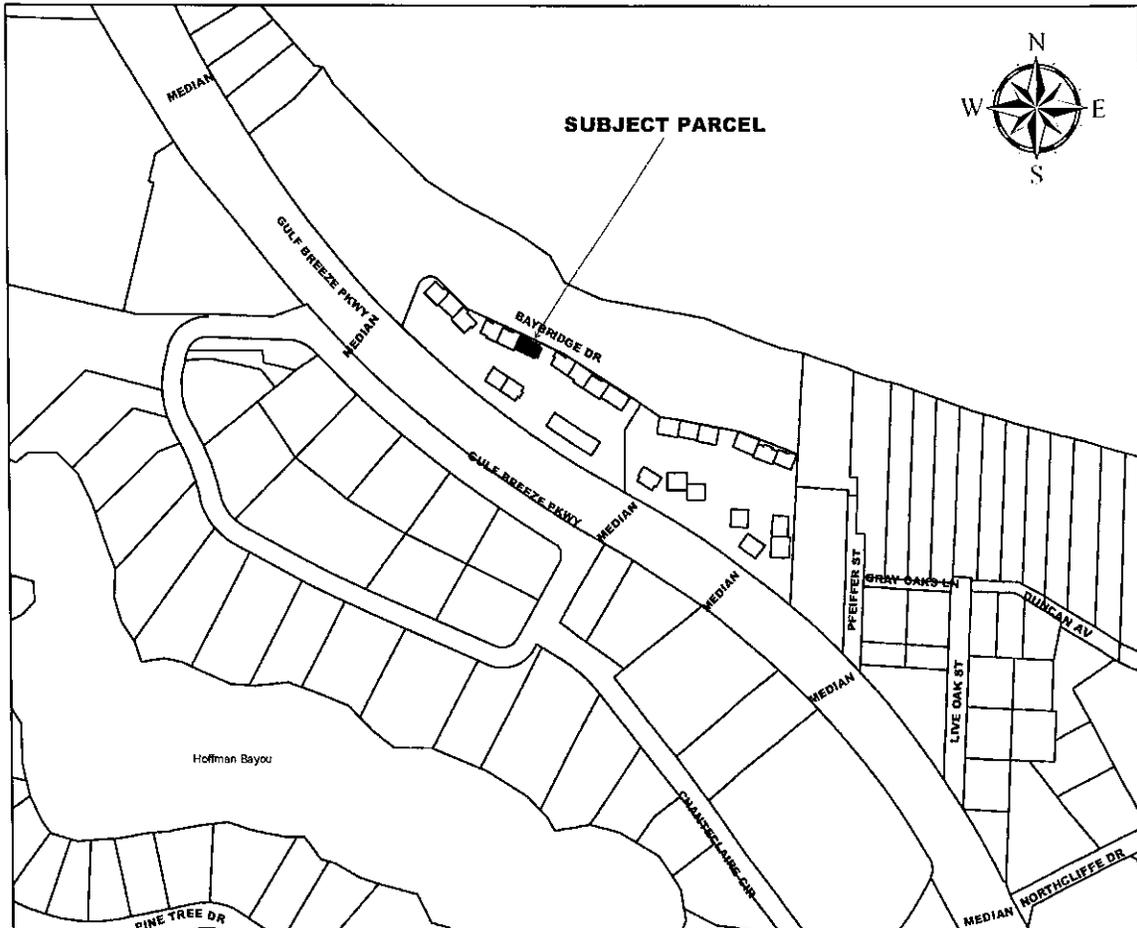
Attachment: MAILER (DRAFT)



City of Gulf Breeze

NOTICE OF PUBLIC HEARING

THE GULF BREEZE CITY COUNCIL WILL BE HOLDING A PUBLIC HEARING FOR A VARIANCE REQUEST CONCERNING THE COMMUNITY REDEVELOPMENT AREA ARCHITECTURAL GUIDELINES FOR A PROPOSED BUILDING TO BE CONSTRUCTED ON LOT 6, BLOCK 1, BAYBRIDGE SUBDIVISION (VACANT PARCEL). THE PUBLIC HEARING WILL TAKE PLACE JUNE 20, 2016 AT GULF BREEZE CITY HALL, 1070 SHORELINE DRIVE AT 6:30 PM. FOR MORE INFORMATION, PLEASE CONTACT THE DEPARTMENT OF COMMUNITY SERVICES AT 934-5109.





City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: May 5, 2016

SUBJECT: SPECIAL EVENT REQUEST – THE BRIDGE BAR

Attached, please find a special event request from The Bridge Bar and Sunset Lounge. They are requesting to place a for profit food truck on site during their hours of operation on Fridays and Saturdays for the following dates:

Week 1 – 05/20 & 05/21
Week 2 – 05/27 & 05/28
Week 3 – 06/03 & 06/04

Their request also included four additional dates that precede the City Council meeting date and they have been omitted from this memorandum.

The location of The Bridge Bar falls within the City's Gateway Overlay District and as a result, itinerant businesses are precluded from operation. Initially, Mr. Wheatley wanted to request a variance from the provisions of the Land Development Code (LDC); however, after discussing the issue among staff and the City Attorney, it was suggested that the request be limited in scope and treated as a special event (similar to a business conducting a sidewalk sale outdoors or having a catered food event). This would allow all parties involved to evaluate if this type of business would have any negative impacts on City facilities. If the trial run is successful, the City Council could consider revising the LDC to allow itinerant food trucks in certain circumstances.

Staff has reviewed the request and it appears that there are adequate facilities (parking, restrooms etc.) in place to accommodate the request. Additionally, the Police Department reviewed the application and did not find any problems with it.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE BRIDGE BAR'S SPECIAL EVENT REQUEST TO ALLOW THE OPERATION OF AN ITINERANT FOOD TRUCK COINCIDING WITH THE HOURS OF OPERATION OF THE BAR ON THE FOLLOWING DATES: 05/20 & 05/21, 05/27 & 05/28 AND 06/03 & 06/04.

Attachment: APPLICATION PACKET



Gulf Breeze Police Department

To: Edwin Eddy, City Manager

From: Richard Hawthorne, Deputy Chief 

Ref: Special Event Application

Date: April 28, 2016

Nick Wheatly has submitted a special event application for his business The Bridge Bar. Mr. Wheatly is asking for approval to place a for profit food service trailer in the parking lot in front of the double back gates. The trailer is a State approved food trailer. The hours of operation will be from noon until 1:00am seven days a week.

RECOMMENDATION: **That the City Council approve the application.**

To the city of Gulf Breeze,

The following is agreed upon by partners: Nick Wheatley – The Bridge Gulf Breeze LLC & Gabriel Hernandez – Tacos Mexicanos LLC.

Tacos Mexicanos LLC will be limited to operate within the same business hours that The Bridge Gulf Breeze LLC is open for business.

Operating Fridays and Saturdays specifically 05/13, 05/14, 05/20, 05/21, 05/27, 05/28, 06/03, 06/04.

Staff and patrons of Tacos Mexicanos LLC will have access to restroom facilities within The Bridge Gulf Breeze LLC.

The restrooms are conveniently located inside The Bridge Gulf Breeze LLC to the left of the main bar. Easily accessible from the back door by walking up to the main bar and turning left the restrooms will be on your right.



Nick Wheatley
Owner
The Bridge Gulf Breeze LLC



Gabriel Hernandez
Owner
Tacos Mexicanos LLC



Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Office 850-934-5121
Fax 850-934-5127**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

City of Gulf Breeze Special Event

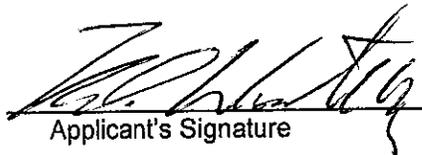
Packet Includes:

1. Copy of Requirements to conduct special events.
2. Application to conduct special events.

The above documents must be signed, dated and returned to:

**The Gulf Breeze Police Department
311 Fairpoint Drive
Gulf Breeze, FL 32561**

At least (30) days prior to the special event


Applicant's Signature

4-20-14
Date



Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Office 850-934-5121
Fax 850-934-5127**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

City of Gulf Breeze

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

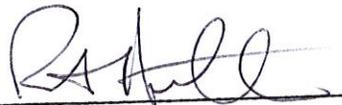
Applicant must provide the following information at least 30 days prior to the Special Event:

- (a) The name, address and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and the telephone number of the person(s) who will act as chairman of the Special Event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of the Special Events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full-time personnel, the cost will increase considerably.
- (h) Assurance that the applicant will conform to the necessary fire prevention rules, regulations and guidelines.

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.


Applicant's Signature

5/5/15
Date


Police Department's Approval

4-20-16
Date

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

4-26-16
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name The Bridge Bar
Address 33 C Gulf Breeze Park Way

2. PERSON REQUESTING PERMIT:

Name Nicholas Wheatley
Address 33 Gulf Breeze Park Way
Phone 850 450 0214

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name Nick Wheatley
Address 33 Gulf Breeze Park Way
Phone 850 450 0214

4. DATE, HOURS AND LOCATION OF EVENT:

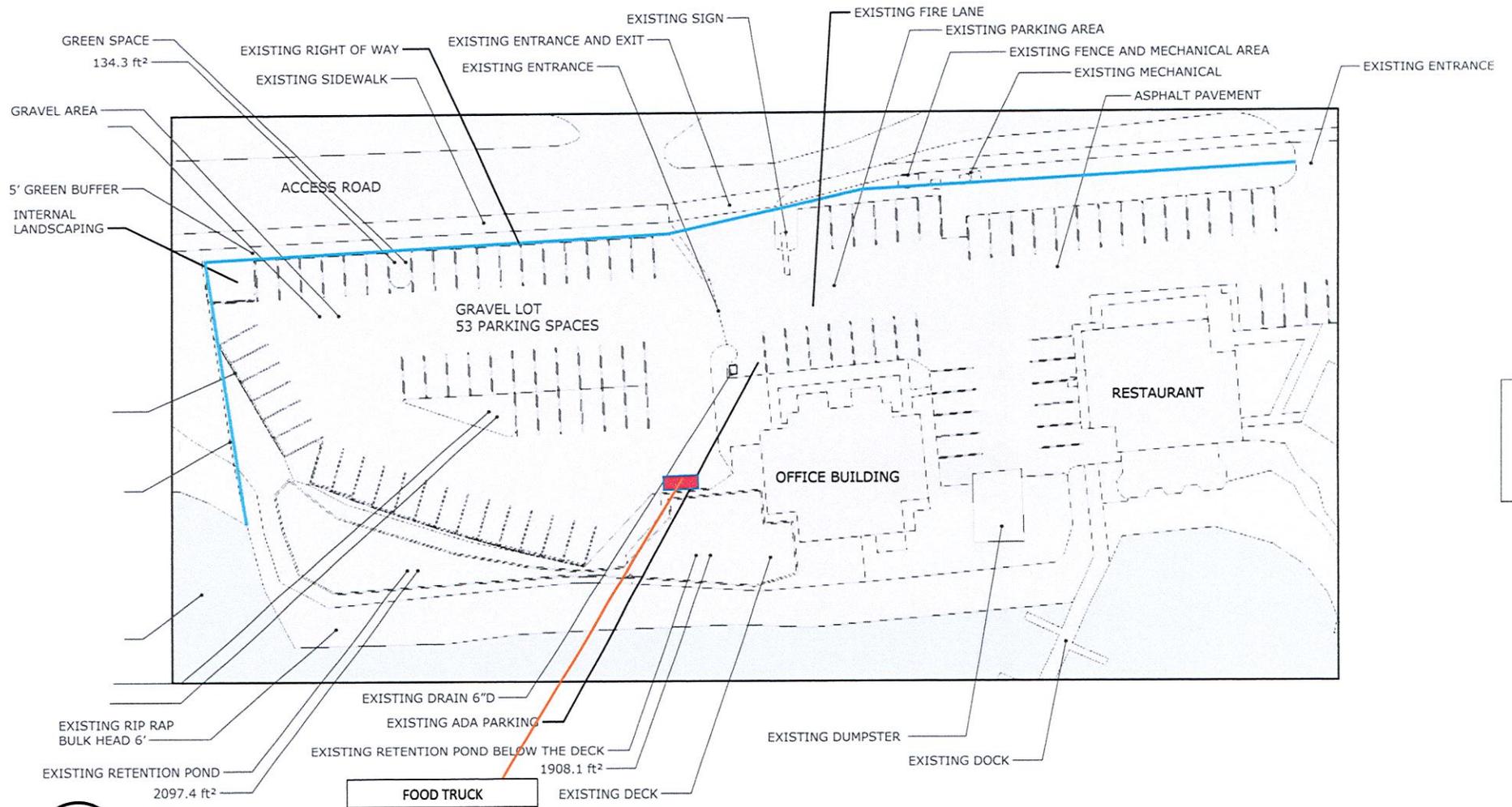
12:00 pm - 1:00 am seven days a week
in the Bridge Bar parking lot in front of Double
Back Catering

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS: for profit food service out of a pre-state approved food trailer

[Signature] 4-26-16
Applicant's Signature/Date

[Signature] 4-26-16
Police Department's Approval/Date

City Manager's Approval/Date



SCALE: 1" = 40'
 0 40 80
 20803.9 ft²

OVERALL PLAN

GRAVEL LOT

SCOTTSDALE INSURANCE COMPANY®
COMMERCIAL GENERAL LIABILITY COVERAGE PART
SUPPLEMENTAL DECLARATIONS

Policy No. CPS2397725 Effective Date 02/10/2016
 12:01 A.M., Standard Time

Named Insured WAYNE WHEATLEY, DBA: PIER ONE Agent No. 09026

Item 1. Limits of Insurance	
Coverage	Limit of Liability
Aggregate Limits of Liability	\$ <u>2,000,000</u> Products/ Completed Operations Aggregate \$ <u>2,000,000</u> General Aggregate (other than Products/ Completed Operations)
Coverage A - Bodily Injury and Property Damage Liability	\$ <u>1,000,000</u> any one occurrence subject to the Products/ Completed Operations and General Aggregate Limits of Liability \$ <u>100,000</u> any one premises subject to the Coverage A occurrence and the General Aggregate Limits of Liability
Damage to Premises Rented to You Limit	\$ <u>100,000</u>
Coverage B - Personal and Advertising Injury Liability	\$ <u>1,000,000</u> any one person or organization subject to the General Aggregate Limits of Liability
Coverage C - Medical Payments	\$ <u>5,000</u> any one person subject to the Coverage A occurrence and the General Aggregate Limits
Item 2. Description of Business	
Form of Business: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Joint Venture <input type="checkbox"/> Trust <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Organization including a corporation (other than Partnership, Joint Venture or Limited Liability Company)	
Location of All Premises You Own, Rent or Occupy: See Schedule of Locations	
Item 3. Forms and Endorsements	
Form(s) and Endorsement(s) made a part of this policy at time of issue: See Schedule of Forms and Endorsements	
Item 4. Premiums	
Coverage Part Premium:	\$ 1,143
Other Premium:	\$
Total Premium:	\$ 1,143

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Nathan G. Ford, Assistant to City Manager

Date: May 5, 2016

Subject: Tibet Drive & Tiger Point Golf Course Speed Hump Installation

Integrity Management Staff and players visiting the course have indicated that motorists have been traveling Tibet Drive near the intersection of Country Club Road at high rates of speed. Tibet Drive bisects the Club House parking lot and driving range. This section of Tibet Drive is Tiger Point property. Individuals who have played the course for many years and course staff recall that two speed humps were once a feature in the parking lot and Tibet Drive. Because of deterioration, City Staff removed these asphalt humps.

City staff recommends installing two temporary speed humps in the approximate locations indicated on the attached map. With course usage increasing in summer months, City staff and Integrity staff believe installation of these devices is an immediate need. With potential future resurfacing of road surfaces in this area, a temporary speed hump will allow for removal and reapplication. Additionally, the type of speed hump proposed is specifically designed for parking lot travel. Speeds at the hump should be reduced to 10 – 15 mph.

Please see the attached approximate quote from Barco Products.

RECOMMENDATION: That the City Council approve the purchase of two rubberized speed humps for a total \$3617.15 (Shipping value may change). The total cost of this project will be approximately \$4500.00 after signage and striping applications.

PROPOSED INSTALL LOCATIONS



Standard Speed Humps
SKU: 06JB3SHE

Price: ~~\$2,076.00~~
Sale: \$1,596.75

Quantity:
[Update](#) | [Remove](#)

Item Total: \$3,193.50

Subtotal: \$3,193.50

Shipping Total: \$423.65

Sales Tax: \$0.00

[Update Shipping Location](#)

Grand Total \$3,617.15

[< CONTINUE SHOPPING](#)

Description

All rubber material adapts to uneven surfaces for simple installation.

- Material: 30% recycled rubber
- Length Options: 6.5 ft., 9.5 ft., 14.5 ft., 19.5 ft. or 22.5 ft.
- Slows vehicles to 10-15 mph

Use of included speed hump end caps is recommended to achieve the greatest product longevity.

- Provide safer streets for pedestrians and children - slow traffic down!
- Popular 2" high mid-sized speed humps
- All rubber construction with molded yellow rubber for visibility
- Simple to install, long-lasting and environmentally friendly
- 50% recycled rubber humps adapt to uneven surfaces
- Removable for storage or relocation
- Ideal for residential streets, parking facilities, construction zones and pedestrian areas
- Guaranteed Against Breakage for 15 Years





City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager

From: Leslie Guyer, City Clerk

Date: May 5, 2016

Subject: Community Redevelopment Agency Master Plan Amendments

On February 28, 2014, the City approved amendments No 1 to the 2012 agreement with Vanasse Hangen Brustlin (VHB) that contained the following tasks:

1. Prepare amendments to the City's Comprehensive Plan
2. Prepare Land Development Code (LDC) amendments
3. Prepare amendments to the Community Redevelopment Area (CRA) Plan

The City Council met as the Board of Directors of the Community Redevelopment Agency on February 16, 2016 and approved proceeding with Task #3 CRA Master Plan Amendments, as revised, pursuant to Amendment No 1 of the contract between VHB and the City dated February 25, 2014.

We have received Invoice No. 218654 in the amount of \$7,142.28 for professional services through April 9, 2016.

The following actions have been taken:

- CRA Plan – Prepare text revisions to prior CRA master plan to include recent comprehensive plan, LDC, and Master Plan policies
- Review of prior CRA projects and create matrix to establish this these projects should be carried though
- Collection of economic data for market analysis update

RECOMMENDATION:

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MONDAY, MAY 16, 2016 AND APPROVE PAYMENT OF INVOICE NO. 218654 IN THE AMOUNT OF \$7,142.28 TO VHB.



Invoice

Please remit to:
Vanasse Hangen Brustlin, Inc.
 101 Walnut Street, PO Box 9151 | Watertown, MA 02471
 617.924.1770 F 617.924.2286

Mr. Edwin Eddy
 City Manager
 City of Gulf Breeze
 1070 Shoreline Drive
 Gulf Breeze, FL 32561

Invoice No: **0218654**
 April 22, 2016
 VHB Project No: 61691.01

Invoice Total \$7,142.28

Gulf Breeze Master Plan

Professional Services Thru April 09, 2016

Task 00000 Reimbursables
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Comp. Plan Amendments	53,000.00	100.00	53,000.00	53,000.00	0.00
LDC Amendments	58,000.00	100.00	58,000.00	58,000.00	0.00
CRA Plan/Master Plan	84,000.00	14.50	12,180.00	5,040.00	7,140.00
Total Fee	195,000.00		123,180.00	116,040.00	7,140.00
Total Fee				7,140.00	

Reimbursable Expenses

Printing			2.28		
Total Reimbursables			2.28		2.28
Total this Task				\$7,142.28	
Total this Invoice				\$7,142.28	

RECEIVED
 APR 25 2016
 FINANCE OFFICE

Payment Due Upon Receipt.

Original Copy



101 Walnut Street
P. O. Box 9151
Watertown, MA 02471
617-924-1770
FAX 617-924-2286

Vanasse Hangen Brustlin, Inc.

Invoice

Billing Period thru 4/9/16

Project No.: 61691.01

Project Title: City of Gulf Breeze/Gulf Breeze Master Plan

CRA Plan – Prepare text revisions to prior CRA master plan to include recent comprehensive plan, LDC, and Master Plan policies. Review of prior CRA projects and create matrix to establish this these projects should be carried through. Collection of economic data for market analysis update.

RECEIVED
APR 25 2016
FINANCE OFFICE



Archimedia Solutions Group - VHB Billing Backup Report
125 Liberty Street #301
Danvers, MA 01923

Project Number: 61691.01

Period: 201604

Date	Location	Job Type	User	Total
3/7/2016	Orlando FL	B/W Laser Printing	TJohnson	\$0.09
3/10/2016	Orlando FL	B/W Laser Printing	TJohnson	\$0.33
3/17/2016	Orlando FL	B/W Laser Printing	TJohnson	\$1.38
3/18/2016	Orlando FL	B/W Laser Printing	TJohnson	\$0.48
			Total	\$2.28



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council
From:  Edwin A. Eddy, City Manager
Date: May 6, 2016
Subject: Recommendation from City Investment Committee

At the April 27, 2016, Executive Session, the City Council received a report relative to the earnings on investments held by Gulf Breeze Financial Services. Based on the report, the Council directed staff to develop a course of action to improve the performance of the fund managed by BB&T. Staff believes the best approach is to prepare a Request for Proposals (RFP) seeking an investment firm to manage the investments now managed by BB&T.

We plan to present this recommendation to the City's Investment Committee on Monday, May 9th. We hope to have their recommendation prepared for the May 11th Executive Session.