

GULF BREEZE CITY COUNCIL
REGULAR MEETING AGENDA

APRIL 4, 2016
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. **ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

March 21, 2016, Regular meeting

March 21, 2016, CRA meeting

March 30, 2016, Special Meeting

3. **PROCLAMATIONS AND PRESENTATIONS**

Recognition of Fire Fighter Joe Moorehead

4. **RESOLUTIONS AND ORDINANCES:**

Ordinance No. 03-16 Amending Section 2-1 of the Code of Ordinances and Section 9(b) of the City's Charter pertaining to deadline for qualification of candidates
(SECOND READING AND PUBLIC HEARING)

Resolution No. 09-16 Request that the Florida-Alabama Transportation Planning Organization recommends that the Florida Department of Transportation conduct a Project Development and Environmental study regarding the replacement of the State Road 399 overpass.

5. **CONSENT AGENDA ITEMS***

- A. Approval of Special Event Application for the Gulf Breeze Elementary School Run on April 13, 2016.
- B. Authorization for Ken Horne and Associates to provide engineering services for a paving project on Berry, Driftwood, Montrose, and Navy Cove.
- C. Authorization to request a revision in the West Florida Regional Planning Council rules concerning municipal representation.
- D. Endorsement of the preparation of conceptual plans for a waterfront park on Navy Cove.

- E. Approval to pay invoices 95651 and 95652 for a total amount of \$1,425.00 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A.
- F. Approval to pay invoice 327702 in the amount of \$25,404.00 to Galloway/Johnson/Tompkins/Burr and Smith.
- G. Approval of a new employment agreement between the City of Gulf Breeze and Ed Gray.
- H. Appointment of Beverly Zimmern and Chris Kemp to the Capital Trust Agency Board of Directors.
- I. Appointment of Mr. Tracy Goodson, Mr. Curtis Odom, Ms. Kristan Loera and Mr. John McDonald and Councilwoman Cherry Fitch to the Tourist Development Advisory Committee.

**These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.*

6. **ACTION AGENDA ITEMS:**

- A. Authorization to obtain Request for Proposals from landscape design firms to prepare conceptual landscape plans for projects funded by the donation from the Jo Nutt Estate.

7. **NEW ITEMS**

8. **INFORMATION ITEMS**

9. **PUBLIC FORUM**

10. **ADJOURNMENT**

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

The 1,292nd Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Monday, March 21, 2016, at 6:30 p.m.

ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, and Mayor Matt Dannheisser. Councilman David G. Landfair was not in attendance.

The City Clerk gave the invocation and led in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Councilwoman Fitch moved for approval of the minutes of the March 7, 2016, Regular Meeting. Councilwoman Bookout seconded. The vote for approval was unanimous.

Councilwoman Fitch moved for approval of the minutes of the March 7, 2016, Community Redevelopment Agency Board of Directors Meeting. Councilwoman Bookout seconded. The vote for approval was unanimous.

PRESENTATION AND PROCLAMATIONS:

Chief of Police Robert Randle introduced Officer Patrick Pulley and recognized Officer Pulley's dedication to protect and serve the citizens of the City of Gulf Breeze. Chief Randle also stated that Officer Pulley was instrumental in preventing a male subject from jumping from the Pensacola Bay Bridge in an attempted to commit suicide.

RESOLUTIONS AND ORDINANCES:

Public Hearing

Ordinance No. 02-16	Amending Section 24-51 of the Code of Ordinances as it pertains to off-street automobile parking and storage <i>(SECOND READING AND PUBLIC HEARING)</i>
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The City Clerk read the Ordinance by title. The Mayor opened the Public Hearing. Having received no comments, Mayor Dannheisser closed the Public Hearing.

Councilwoman Bookout moved for approval of Ordinance No. 02-16. Councilwoman Fitch second. The vote for approval was unanimous

MINUTES OF THE REGULAR MEETING OF THE
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Ordinance No. 03-16 Amending Section 2-1 of the Code of Ordinance and Section 9(b) of the City's Charter pertaining to deadline for qualification of candidates

(FIRST READING)

Resolution No. 8-16 Approving a budget for the expenditure of Tourist Development Taxes for Fiscal Year 2016

Mayor Pro Tem Henderson moved for approval of Resolution No. 08-16. Councilwoman Fitch seconded. The vote for approval was unanimous.

CONSENT AGENDA ITEM(S):

- A. Authorization to place blue bows on the City's reader board, two "*Gulf Breeze*" signs, and trees located in the median, during the month of April in recognition of Child Abuse Awareness Month

Reference: Director of Parks & Recreation memo dated February 26, 2016

Recommendation: That the City Council recognize April as Child Abuse Awareness Month and allow the Gulf Coast Kids House to install bows within the median of Highway 98, as described.

- B. Approval of a revised Interlocal Agreement with Santa Rosa County regarding tourist development taxes

Reference: Deputy City Manager memo dated March 10, 2016

Recommendation: That the City Council approve the revised Interlocal Agreement with Santa Rosa County regarding tourist development taxes as presented.

- C. Approval of Development Review Board Recommendation:

George Gamble and Matthew Gamble
400 Navy Cove Boulevard
Request to replace a dock and seawall

Mable Holton, As Trustee
17 North Sunset Boulevard
Request to construct a new seawall

Reference: March 8, 2016, Development Review Board Minutes

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- D. Authorization for Rueben Surveying and Mapping to perform survey work associated with the police facilities needs assessment in the amount of \$4,675

Reference: Deputy City Manager memo dated March 10, 2016

Recommendation: That the City Council accept the proposal for survey work associated with five City owned properties from Rueben Surveying and Mapping of Gulf Breeze for a cost of \$4,675.

- E. Authorization to purchase twelve APX 1000 radios from Motorola at a cost of \$24,900 for the Public Services Department

Reference: Director of Public Services and Senior Service Worker memo dated March 11, 2016

Recommendation: That the City Council authorize the purchase of 12 APX 1000 radios from Motorola for \$24,900.00 with funding allocated as listed in the above referenced memo.

- F. Authorization for a change order for Utility Service Co. for asphalt milling and 1.5" overlay for Center Street, Russ Drive, and Nightingale Lane

Reference: City Manager memo dated March 11, 2016

Recommendation: That the City Council authorize a change order to Utility Service Co. for asphalt milling and 1.5" overlay for the Northern Section Stormwater Project as illustrated for \$60,088.

(This item will be funded through the Community Redevelopment Agency. Approval was made during the Community Redevelopment Agency Board of Directors meeting on March 21, 2016.)

- G. Approval to adjust the Waste Transfer Station fees

Reference: Deputy City Manager memo dated March 8, 2016

Council's contention was that City resident rates remain the same (\$10.00 per truck load), increase nonresident rates to \$35.00/truck load and commercial rates to \$60.00/truck load.

Mayor Pro Tem Henderson made a motion to approve consent agenda items A through G. Councilwoman Bookout seconded. The vote for approval was unanimous.

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ACTION AGENDA ITEMS:

- A. Approval to replace residential karts with dumpsters on Stearns Street, construct two dumpster enclosures, maintain the current fee structure and earmark monthly savings for twenty-three months in order to recoup capital costs

Reference: Code Enforcement Officer Craig Chamberlain memo dated March 9, 2016

Recommendation: That the City Council approve the construction of dumpster enclosures and authorize the replacement of karts with dumpsters on Stearns Street. The project is to be financed by maintaining the current fee structure and withholding the monthly savings for twenty-three months.

Councilwoman Fitch made a motion to approve Staff recommendation with a rate of \$17.00 per month to the customer as opposed to \$19.00 per month. Councilwoman Bookout seconded. The vote for approval was unanimous.

- B. Approval of a retainer agreement with Mesimer and Associates with regards to the Pensacola Bay Bridge eminent domain case

Reference: City Manager memo dated March 11, 2016

This item was tabled until the next set of meetings.

- C. Consideration of a nonresident tennis fee

Reference: Director of Parks & Recreation memo dated March 9, 2016

Recommendation: Upon direction from Council to proceed with the implementation of user fee structure for City tennis courts, recommendation is for utilization of the proposed fee structure, implemented through Option 1, as outlined in the above referenced memo.

Mayor Pro Tem Henderson stated that he believes nonresidents that use the tennis facility should pay a fee to use the courts to cover the cost of upkeep and maintenance of the courts.

J.B. Schluter, 485 Deer Point Drive, would like to find a way to offset the maintenance cost deficient instead of creating a gated tennis facility. He offered to be part of a committee to come up with a solution.

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Nina Cobia, 1128 Tall Pine Drive, stated that she supports Mr. Schluter's ideas. She wants to find a way to keep the courts open for everyone to use.

Councilwoman Bookout suggested that we create a program for the students in the After School Program to take tennis lessons to be funded by a donation from the Ladies Tennis League in lieu of an increase of fees.

There was no motion received on this item.

NEW BUSINESS: None

INFORMATION ITEMS:

The City Manager announced that the Deputy City Manager, Curt Carver, will be retiring effective November 2016. Staff will advertise for the position with hopes to someone hired by the end of summer to work with Mr. Carver during the budget process.

PUBLIC FORUM: None

COUNCIL COMMENTS:

Councilwoman Fitch thanked City staff for their hard work during the Rotary Gumbo Cook-off.

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 7:15 p.m.

Stephanie D. Lucas, City Clerk

Matt E. Dannheisser, Mayor

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE
COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall Council Chambers on Monday, March 21, 2016, at 7:01 p.m.

The following members were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, and Mayor Matt Dannheisser. Councilman David G. Landfair was not in attendance.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following:

CONSENT AGENDA ITEM:*

- A. Authorization for Kenneth Horne & Associates, Inc., to complete a design concept for the realignment of Live Oak Street at Gulf Breeze Parkway in an amount not to exceed \$4,800

Reference: Director of Community Services memo dated March 11, 2016

Recommendation: That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, March 21, 2016, and authorize Kenneth Horne & Associates, Inc., to complete the design concept for the realignment of Live Oak Street at Gulf Breeze Parkway for an amount not to exceed \$4,800.00.

Councilman Fitch made a motion to approve Consent Agenda Item A. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

ACTION ITEMS:

- A. Authorization for a change order for Utility Service Co. for asphalt milling and 1.5" overlay for Center Street, Russ Drive, and Nightingale Lane

Reference: City Manager memo dated March 11, 2016

Recommendation: That the City Council, as the Community Redevelopment Agency Board of Directors, authorize a change order to Utility Service Co. for asphalt milling and 1.5" overlay for the Northern Section Stormwater Project as illustrated for \$60,088.

This item was approved during the March 21, 2016, Regular Meeting. The City Manager recommends that the City Council authorize \$60,088 from Community Redevelopment Agency funding for the street resurfacing change order as the streets are located within the CRA district.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE
COMMUNITY REDEVELOPMENT AGENCY**

Mayor Pro Tem Henderson made a motion to approve the City Manager's recommendation. Councilwoman Fitch seconded. The vote for approval was unanimous.

INFORMATIONAL ITEMS: None

PUBLIC FORUM: None

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 7:03 p.m.

Stephanie D. Lucas, City Clerk

Matt E. Dannheisser, Mayor

**MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

A Special Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Wednesday, March 30, 2016, at 6:55 p.m. (*Note: The Special meeting was held prior to the Executive Session meeting of the same date. Following the Special Meeting, the Executive Session was commenced.*)

Upon call of the roll the following Councilmembers were present: Councilwoman Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

ACTION ITEM:

A. Approval of Development Review Board Recommendation

Applicant:	NNGS, LLC c/o Rodney Sutton
Address:	120 E. Main Street, Suite A Pensacola, FL 32502
Project Location:	15 Daniel Drive, Gulf Breeze, FL
Description:	New Medical Office Building (Sacred Heart)

Rodney Sutton with NNGS, LLC, applicant for the project, addressed the Council. Mr. Sutton presented the project and answered questions. Jason Rebol, with Rebol-Battle, the design engineer for the project, was also present and answered questions regarding the project.

Councilman Landfair requested that the proposed wall for the project be changed to mirror the fence/columns of the school walls. Mr. Sutton advised that such a change would be difficult at this stage in the project due to increase in costs and other issues.

Councilman Landfair made a motion to table the item until there is more time to review plans with the wall. The motion died due to lack of a second.

Mayor Dannheisser requested Mr. Sutton make a commitment to give the City property rights should the City, at its own expense, choose to put a public amenity more extensive than contemplated by the owner in the front of the building. Mr. Sutton made the commitment and advised they would stub out the area for electricity and plumbing.

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Councilwoman Bookout expressed concern with the use of trees and shrubs on the property that backs up to the field house and kids cutting through those areas. Councilwoman Fitch also expressed concern regarding this issue. Mr. Sutton advised the use of reverse engineering to help address those issues once particular paths are established.

Councilman Landfair made a motion to approve the project as is with the caveat that changes to the fence be made at a later date. The motion died due to lack of a second.

Mayor Pro Tem Henderson moved to approve the project as recommended by the Architecture Review Board and the Development Review Board. Councilwoman Fitch seconded. The vote to approve the project was 3-2 with Councilwoman Bookout and Councilman Landfair dissenting.

PUBLIC FORUM:

ADJOURNMENT: Mayor Dannheisser adjourned the special meeting at 7:50 p.m.

Leslie A. Guyer, City Clerk

Matt E. Dannheisser, Mayor

The Gulf Breeze City Council held an Executive Meeting at Gulf Breeze City Hall on Wednesday, March 30, 2016, at 6:30 p.m.

ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, Mayor Matt Dannheisser and Councilman David G. Landfair.

PROCLAMATIONS AND PRESENTATIONS:

Mr. John Johnson with the EscaRosa Coalition on the Homeless and Josh Newby with LeaP Pensacola attended the Council meeting to explain the “A Better Way to Give” program.

Mayor Dannheisser requested that the Council consider placing a few parking meters in the City to support the program.

Councilwoman Fitch made a motion approving: the purchase and repurpose of several parking meters; staff to coordinate with LeaP for the appropriate signage to be placed on each meter; installation of two meters at City Hall and the Community Center and one meter at the Chamber building; coordinate with volunteer staff to periodically service the meters, and allow each meter to be sponsored by a local business for an appropriate fee to go to the coalition. Councilwoman Bookout seconded the motion. The vote for approval was unanimous.

Danny Brothers, Principal of Gulf Breeze High School, indicated that students at the school would be willing to participate in the program by volunteering to paint the meters and help landscape around each meter. Mayor Dannheisser volunteered to donate money to help purchase the meters.

ACTION AGENDA ITEMS

- A. Approval of Ordinance 03-16 pertaining to the qualification deadline for candidates, amending the City's Charter, Section 9(b), and the City's Code of Ordinances, Section 2-1, at Public Hearing and Second Reading.

Reference: City Manager memo dated March 24, 2016

Mayor Pro Tem Henderson made a motion to approve Ordinance No. 03-16 on Second Reading and Public Hearing on April 4, 2016. Councilwoman Fitch seconded. The vote for approval was unanimous.

Councilman Landfair requested that an incumbent be required to declare their intention of running for office at least five business days prior to qualifying. The City Attorney will research the legality of Councilman Landfair's request and provide more information by the next council meeting.

- B. Approval of Special Event Application for the Gulf Breeze Elementary School Run on April 13, 2016.

Reference: Deputy Chief of Police memo dated March 24, 2016

Recommendation: That the City Council approve the Special Event Application.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

- C. Authorization for Ken Horne and Associates to provide engineering services for a paving and drainage project on Berry, Driftwood, Montrose, and Navy Cove.

Reference: Director of Public Services memo dated March 23, 2016

Recommendation: That the City Council authorize Ken Horne and Associates to provide engineering services for the paving and drainage project for Berry, Driftwood, Montrose, and Navy Cove.

Mayor Dannheisser requested that staff contact the various Homeowners Associations in regards to their willingness to do a Special Assessment to pave their private roads and adding those roads to the City's paving schedule.

Councilwoman Fitch made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- D. Authorization to obtain Request for Proposals from landscape design firms to prepare conceptual landscape plans for projects funded by the donation from the Jo Nutt Estate.

Reference: City Manager memo dated March 24, 2016

Recommendation: That the City Council direct staff to prepare a Request for Proposals (RFP) for a landscape design firm to: 1) Prepare Conceptual Plans for extension of landscaping beds from the intersection of Daniel Drive to the east; 2) Prepare Conceptual Plans for landscaping plans at business frontage locations; 3) Present conceptual plans to the local Garden Clubs for input; and 4) Preparation of plans and specifications for a final plan for both to be bid;

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

Mayor Dannheisser requested that the Council be provided with copy of the current Ordinance(s) regarding maintenance requirements of vacant lots.

- E. Authorization to request a revision in the West Florida Regional Planning Council rules concerning municipal representation.

Reference: Deputy City Manager memo dated March 23, 2016

Recommendation: That the City Council pass a motion requesting that Section 1.003(d) be revised allowing the voting representative of a municipal member be either an elected or appointed official appointed by the City Council or Commission.

Councilwoman Fitch made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilwoman Bookout seconded. The vote for approval was unanimous.

- F. Adoption of a Resolution requesting the Florida Department of Transportation to conduct a PD&E study regarding the replacement of the State Road 399 overpass.

Reference: City Manager memo dated March 24, 2016

Recommendation: That a Resolution be prepared for adoption Monday, April 4, 2015, requesting the local Transportation Planning Organization to ask the Florida Department of Transportation to conduct a Project Development and Environmental study for the replacement of the State Road 399 overpass.

Councilwoman Bookout made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

- G. Endorsement of the preparation of conceptual plans for a waterfront park on Navy Cove.

Reference: City Manager memo dated March 24, 2016

Recommendation: That the City Council endorse the preparation of conceptual plans for a waterfront park on Navy Cove Boulevard at Gilmore Bayou for potential submittal for a Florida Recreation Development Assistance Program (FRDAP) grant.

Councilwoman Bookout requested that staff notify the residents of the conceptual plans.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- H. Approval to pay invoices 95651 and 95652 for a total amount of \$1,425.00 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A. and that the City Council meet as the Board of Directors of the CRA and authorize the payment of invoice 95653 in the amount of \$150.00 to Smolker, Bartlett, Loeb, Hinds, and Sheppard P.A.

Reference: City Clerk memo dated March 18, 2016

Recommendation:

That the City Council approve payment of invoices 95651 and 95652 for a total amount of \$1,425.00 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A. and that the City Council meet as the Board of Directors of the CRA and authorize the payment of invoice 95653 in the amount of \$150.00 to Smolker, Bartlett, Loeb, Hinds and Sheppard P.A.

Councilwoman Fitch made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda and CRA meeting agenda. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

- I. Approval to pay invoice 327702 in the amount of \$25,404.00 to Galloway/Johnson/Tompkins/Burr and Smith (GJTBS).

Reference: City Clerk memo dated March 23, 2016

Recommendation:

That the City Council approve payment of invoice 327702 in the amount of \$25,404.00 to Galloway/Johnson/Tompkins/Burr and Smith (GJTBS).

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

- J. Approval of a new employment agreement between the City of Gulf Breeze and Ed Gray.

Reference: Deputy City Manager memo dated March 24, 2016

Recommendation:

That the City Council approve the employment agreement with Ed Gray as presented.

Councilman Landfair made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilwoman Fitch seconded. The vote for approval was unanimous.

K. Appointment of Beverly Zimmern and Chris Kemp to the Capital Trust Agency Board.

Reference: City Manager memo dated March 24, 2016

Recommendation:

That the City Council appoint Beverly Zimmern and Chris Kemp as members of the Board of the Capital Trust Agency.

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the April 4, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

NEW ITEMS

A. Appointment of Tourist Development Advisory Committee members

Reference: Deputy City Manager memo dated March 24, 2016

Recommendation: That the City Council appoint Mr. Tracy Goodson, Mr. Curtis Odom, Mrs. Kristen Loera and Mr. John McDonald to the Tourist Development Advisory Committee.

Mayor Dannheisser requested an amendment to the recommendation adding Councilwoman Fitch as a member on the Advisory Committee

Mayor Pro Tem Henderson made a motion to place staff's recommendation with the amendment on the April 4, 2016, Regular meeting agenda. Councilman Landfair seconded. The vote for approval was unanimous.

INFORMATION ITEMS

Mayor Dannheisser advised the Council that the Capital Trust Agency will be scheduling a workshop for the City Council and the CTA Board of Directors in mid-May.

PUBLIC FORUM

Robert Turpin, 2 Madrid Avenue, expressed his appreciation of the consideration of a waterfront park on Navy Cove Boulevard at Gilmore Bayou. Mr. Turpin questioned the process in which the City will develop the conceptual plan and how the public will be able to provide input and receive information regarding the plan. Mr. Turpin advised there are steel posts starting to rust at the bottom of the Shoreline Park pavilions.

COUNCIL COMMENTS:

Councilwoman Bookout requested the Council re-visit the City's code in regards to the Architectural Design Styles at the April 23rd informal workshop.

Councilwoman Fitch expressed the same sentiments. She would like to possibly change or add another design element such as Florida Vernacular.

Mayor Pro Tem Henderson expressed his concern regarding the creation of more traffic due to the pace in which the City is building.

Councilman Landfair advised he attended the monthly meeting of the GBSA and they plan to build batting cages behind the softball field.

ADJOURNMENT Mayor Dannheisser adjourned the meeting at 8:30 p.m.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Craig S. Carmichael, Fire Chief

DATE: April 1, 2016

RE: **RECOGNITION OF LIEUTENANT JOE MOREHEAD**

It is a pleasure for me to recommend special recognition of Fire Lieutenant Joe Morehead for a "Job Well Done." Lieutenant Morehead was instrumental in the fabrication of a forestry skid unit that is mounted to our HMMWV. A commercially acquired unit would have cost \$10,000 to \$12,000. Lieutenant Morehead was able to utilize scrap material obtained from his job as a welder at a metal fabrication facility and combine it with an aluminum water tank that used to be mounted on one of our old squad trucks. The only money the City invested in the project was approximately \$4,000 for a gas powered water pump and \$200 for deck plating and mounting hardware. Lieutenant Morehead's efforts led to a savings of \$5,800 to \$7,800.

Lieutenant Morehead comes from a family with a long tradition of public service to the Gulf Breeze community. His grandfather was very active with the fire department in the 70's and 80's and was one the first EMT's in the department. His grandmother was a longtime nurse with the Santa Rosa County Health Department assigned to the Gulf Breeze branch when it was located next to Gulf Breeze Elementary School.

Lieutenant Morehead grew up in Gulf Breeze and graduated GBHS in 2011. He is engaged to Lindsey Meredith and they plan on getting married November 5, 2016.

ORDINANCE NO. 03 -16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, AMENDING THE MUNICIPAL CHARTER AND SECTION 2-1 OF THE CODE OF ORDINANCES RELATIVE TO THE QUALIFYING DEADLINE FOR MUNICIPAL ELECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Santa Rosa County Supervisor of Elections provides election administration services for the City pursuant to an Interlocal Agreement; and,

WHEREAS, the Supervisor of Elections advised the City that its current qualifying period for election does not provide the Elections' Office sufficient time to perform all necessary requirements prior to Election Day; and,

WHEREAS, Florida Statutes Section 100.3605 allows a municipality to amend the dates for qualifying for election by ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1: Section 9(b), Elections, of the City's Charter is hereby amended as follows:

Section 9(b). Elections.

(b) Any qualified elector of the city who is also a bona fide resident of the city may become a candidate by filing with the city clerk a nominating petition signed by five (5) qualified electors, which petition must be submitted ~~at least thirty-two (32) days before the election~~ within the time period as provided in Section 2-1 of the Municipal Code of Ordinances. If the city certifies, within two (2) days thereafter, that such petition does not contain the requisite number of qualified signatures, then the petition must be completed within three (3) days thereafter. Each petition must contain an affidavit, to be made by the candidate, that he/she is a qualified elector and a bona fide resident of said city.

SECTION 2: Section 2-1 of the City's Code of Ordinances is hereby amended as follows:

Section 2-1. Deadline for qualification of candidate.

The deadline for qualifying to become a candidate in any municipal election for Mayor and City Council shall be ~~sixty-six (66) sixty-(60)~~ days before the election. A candidate nominating petition as required by Section 9(b) of the City's Charter must be filed with the City Clerk not more than ~~ninety-five (95) ninety-(90)~~ days and no less than ~~sixty-six (66) sixty-(60)~~ days before the date of the election.

SECTION 3: SEVERABILITY

If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid, or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 4: CONFLICT

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance, charter provision, or portion thereof in conflict with the terms hereof.

SECTION 5: EFFECTIVE DATE

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 21st DAY OF MARCH, 2016.

ADVERTISED ON THE 24th DAY OF MARCH, 2016.

PASSED ON THE SECOND READING ON THE ____ DAY OF _____, 2016.

CITY OF GULF BREEZE, FLORIDA

By: _____
Matt E. Dannheisser, Mayor

ATTESTED TO BY:

Leslie A. Guyer, City Clerk or
Stephanie D. Lucas, City Clerk

RESOLUTION 09-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, REQUESTING THAT THE FLORIDA ALABAMA TRANSPORTATION PLANNING ORGANIZATION (TPO) RECOMMEND TO THE FLORIDA DEPARTMENT OF TRANSPORTATION THAT A PROJECT DEVELOPMENT AND ENVIRONMENTAL STUDY (PD&E) BE UNDERTAKEN FOR THE REPLACEMENT OF THE SR 399 OVERPASS AT US 98.

WHEREAS, the City of Gulf Breeze, Florida, has the responsibility to protect and enhance the health, safety and welfare of its residents; and,

WHEREAS, the SR 399 overpass at US 98 is currently listed on the Non-Strategic Intermodal System (SIS) Long Range 2040 "Cost Feasible Plan;" and,

WHEREAS, the SR 399 overpass was constructed in 1962; and,

WHEREAS, the City believes the SR 399 overpass is functionally obsolete and this condition will be exacerbated with the completion of the US 98 Pensacola Bay Bridge, which will increase traffic volumes by 30% or an additional 70,000 cars per day; and,

WHEREAS, the "2012 Special Purpose Access Management Study for SR 30/US 98" predicts traffic volumes exceeding the adopted level of service (LOS) at intersections within the US 98 corridor near the SR 399 overpass by 2040 or earlier; and,

WHEREAS, the SR 399 overpass will cause future traffic congestion and accidents along US 98 due to traffic volumes that exceed the adopted LOS at a location on US 98 where additional capacity cannot be added because of the SR 399 overpass;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

That the Florida-Alabama Traffic Planning Organization recommends to the Florida Department of Transportation that a Project Development and Environmental Study (PD&E) be undertaken for the SR 399 overpass for replacement at US 98.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA, on this 4th day of April, 2016.

CITY OF GULF BREEZE, FLORIDA

By: _____
Matt E. Dannheisser, Mayor

ATTEST:

Leslie A. Guyer, City Clerk



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: April 1, 2016

Subject: Use of Jo Nutt Estate Funds

The City of Gulf Breeze received a very generous donation from a portion of the Jo Nutt Estate. The total amount received is \$291,673. The money is to be used for the "beautification of the area lying between the entrance to Gulf Breeze from the Three Mile Bridge and the entrance to Pensacola Beach" The estate further directed that a plan for beautification be developed with the assistance of the various garden clubs located in the City.

Use of the estate in the manner prescribed will be a challenge due to the heavy traffic on U.S. 98 and the existing driveway openings. Mayor Dannheisser suggested extending the existing improvements in the landscaping beds in front of Gulf Breeze Elementary School to new beds that would circle the large, single trunk crepe myrtles east of the intersection of Shoreline and U.S. 98, the Bradford Pear trees just west of the overpass and the oak trees just east of the overpass.

Mayor Pro Tem Henderson suggested landscaping improvements at business frontages on U.S. 98 in partnership with the owner.

The Nutt Estate funds could be used for both of these projects. The first step in the process would be to hire a landscape design firm to identify and design landscaping beds to be installed in the areas noted and landscaping improvements at business frontages. The concept plans would be presented to local garden clubs for approval. Final plans would be prepared for bidding.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO PREPARE A REQUEST FOR PROPOSALS (RFP) FOR A LANDSCAPE DESIGN FIRM TO: 1) PREPARE CONCEPTUAL PLANS FOR EXTENSION OF LANDSCAPING BEDS FROM THE INTERSECTION OF DANIEL DRIVE TO THE EAST; 2) PREPARE CONCEPTUAL PLANS FOR LANDSCAPING PLANS AT BUSINESS FRONTAGE LOCATIONS; 3) PRESENT CONCEPTUAL PLANS TO THE LOCAL GARDEN CLUBS FOR INPUT; AND 4) PREPARATION OF PLANS AND SPECIFICATIONS FOR A FINAL PLAN FOR BOTH TO BE BID.

RECEIVED

OCT 16 2013

THE MCALPIN COMPANY

October 14, 2013

Mr. Edwin Eddy, City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32561

Dear Mr. Eddy:

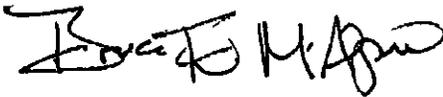
We are the executors for the estate of Mrs. Jo Mix Nutt who passed away in August of 2011. Mrs. Nutt specified in her will that a portion of her estate go to 'the City of Gulf Breeze, Florida, with the direction that said distribution be used for the beautification of the area lying between the entrance to Gulf Breeze from the three-mile bridge and the entrance to Pensacola Beach, with the request that such beautification be developed with the assistance of the various garden clubs located within the City of Gulf Breeze'.

We previously sent the City of Gulf Breeze a check in the amount of \$200,000.00 in April of this year. The enclosed check of \$91,510.55 represents the majority of the remainder of the City of Gulf Breeze's share of Mrs. Nutt's estate. There is a small amount being held by the trust attorney and this will be distributed to you very shortly. I don't anticipate the amount held with the trust attorney to be more than a couple of thousand dollars.

Please acknowledge receipt of this bequest so we can notify the trustees and Mrs. Nutt's remaining family.

We hope Mrs. Nutt's kindness will be beneficial to the residents of Gulf Breeze.

Sincerely,



Bruce E. McAlpin, Meryll Mix and Leslie Mix
Trustees, Jo Mix Nutt Trust

BEM/vas

1702 Osceola Boulevard Pensacola, Florida 32503
850-434-7285 ~ Fax 850-432-2023

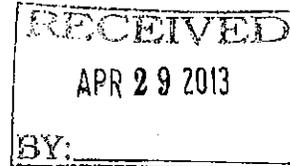
WILLIAM V. LINNE
ATTORNEY AND COUNSELOR AT LAW
127 PALAFOX PLACE, SUITE 100
PENSACOLA, FLORIDA 32502

(850) 433-2224
FACSIMILE (850) 433-3301
WRITER'S E-MAIL: blinne@linnelaw.com

William V. Linne
Jan E. Langford

MAILING ADDRESS:
POST OFFICE BOX 12347
PENSACOLA, FLORIDA 32591-2347

April 26, 2013



Mr. Edwin Eddy, City Manager
City of Gulf Breeze
1070 Shoreline Dr.
Gulf Breeze, FL 32561

Re: Estate and Trust of Jo Nutt

Dear Buzz:

The Trustees are nearing completion of the estate and trust administration of Jo Nutt's estate and trust. A significant part of this process is making the distributions to the residuary beneficiaries, filing of federal income tax returns and payment of final administrative expenses. As you are well aware, Jo Nutt named the City of Gulf Breeze as a residuary beneficiary of her revocable trust. The trust agreement, in pertinent part, provides as follows:

One-third (1/3) to the **CITY OF GULF BREEZE, FLORIDA**, with the direction that said distribution be used for the beautification of the area lying between the entrance to Gulf Breeze from the three-mile bridge and the entrance to Pensacola Beach, with the request that such beautification be developed with the assistance of the various garden clubs located within the City of Gulf Breeze.

The Trustees have determined that a substantial partial distribution of \$200,000 could be made now to the beneficiaries. This will leave approximately \$50,000 to be distributed when all estate and trust administration matters have been completed and final expenses are paid.

Accordingly, enclosed is a check from the Trustees of the Revocable Trust Agreement of Jo Anne Nutt, dated 10/26/1989, in the amount of \$200,000 made payable to the City of Gulf Breeze. Also enclosed is a "acknowledgment" for you to sign and date where indicated and return to our office. A self-addressed envelope is enclosed for your convenience.

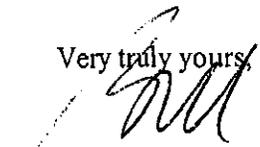
Mr. Edwin Eddy, City Manager
City of Gulf Breeze
April 26, 2013
Page 2

The expenses of the estate and trust administration include payment of personal representative/trustees fees of \$110,000. The amount is based upon the Florida statutory fee for personal representatives and trustees. The amount of the base fee is calculated upon a percentage of the value of the assets included in the estate and trust administration, with additional fees allowed for "extraordinary" services which include, for example, the sale of real and personal property. The Florida statutes allow the fee to be doubled when there is more than one personal representative/trustee. This amount is then be divided between the trustees, however many there may be. The \$110,000 fee will be divided among the three trustees.

The Trustees will be providing you with a copy of the income tax returns and would request that this serve as a final accounting for the estate and trusts. This will save the time and expense of preparation of a separate accounting. If the receipt of the copies of the income tax returns will be sufficient as an accounting of the estate and trust administration, I would appreciate your letting me know of your approval.

If you have any questions or would like to discuss this further, please give me a call.

Very truly yours,



William V. Linne

Enclosures

clients\nutt\trust admin\tr-city of gb-partial distribution

**BENEFICIARY'S ACKNOWLEDGMENT OF PARTIAL DISTRIBUTION
from the Revocable Trust Agreement of Jo Anne Nutt**

The undersigned representative of the **CITY OF GULF BREEZE**, whose address is 1070 Shoreline Dr., Gulf Breeze, FL 32561, whose taxpayer identification number is: **59-0948304**, acknowledges that he or she has received from **Bruce McAlpin, Merryl Mix, and Leslie Mix**, as **Trustees under the Revocable Trust Agreement of Jo Anne Nutt, dated October 26, 1989**, (hereinafter referred to as "Trust") the following property representing a partial distribution to the undersigned from the Trust:

Two Hundred Thousand Dollars (\$200,000) - check number 1225

Dated this 1st day of May, 2013.

CITY OF GULF BREEZE

By: Edwin A. Eddy
Print Name: Edwin A. Eddy
Its: City Manager

Beneficiary