SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2015 - 6:30 P.M.

1. CALL TO ORDER:

The 128th regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 6:30 p.m., at Gulf Breeze City Hall, by Chairman Tom Naile.

2. ROLL CALL AND INVOCATION:

The following Board members were present: Mayor Matt Dannheisser, Mayor Pro Tem Joe Henderson, Tom Naile, Otto Prochaska, Mark Meister, Bill Stanford, Robert Davies, and Wes Dannruether.

3. APPROVAL OF MINUTES:

A motion was made by Mr. Davies to approve the October 12, 2015, meeting minutes. Mr. Meister seconded. The minutes were approved unanimously.

4. REPORTS:

a. Finance Report

Curt Carver, Deputy City Manager, presented the unaudited revenue – expense report for fiscal year 2015.

The Board requested to be provided the audited report as soon as possible to allow time for review.

b. Operations Report

Vernon Prather stated that utility operations were normal in October and November except for the several rain events.

Rehabilitation work on the north treatment basin is scheduled to begin on January 11, 2016.

The West Course irrigation system continues to be evaluated. It was determined that the front nine is only 50% operable at best with the back nine at 15%. Staff will be reviewing options for repair and reliable operations. This item is paramount in order to effectively irrigate the 120 acres and promote healthy turf grass and maximize spray field capacity.

The WWTP flow was 1.617 mgd, for October and 1.958 for November 2015. The Golf Course flow for October was .449 mgd and .667 for November. The reclaim system has remained balanced.

Crews to begin cleanup of the debris field at Tiger Point. This will include placing dumpsters' at the site to help haul heavy concrete and larger debris items.

Mr. Prather reported there is a bad drain on pond number two immediately adjacent to the WWTP. Staff will obtain quotes and bring back a recommendation to the board.

It was reported that there is a stormwater drainage failure with a line that leaves Lions Gate Subdivision. Staff will obtain quotes to repair and bring back a recommendation to the board.

Mr. Prather was contacted by Santa Rosa County regarding drainage swale with concrete rubble stabilization near the east 13th hole. The irrigation line at that location droops across the water way. Due to the large rain events, the water way becomes clogged. Staff will obtain prices to move the line underneath the drainage swale.

The Mayor requested staff provide the board with a report outlining the history on what properties outside of the golf course are responsible for stormwater drainage on the golf course. What is the rate payer's obligations?

Attached for the Board's review were copies of the following correspondence:

a) WWTP data for October 2015
b) Water & Sewer Revenue Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010
c) Water and Sewer Impact Fee Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010

c. <u>Engineering and Permitting</u>

Mr. Carver provided an update on the conditional use permit for the expansion of the WWTP on Tiger Point. The legality of the conditions imposed on the City for the permit is under review. The board reviewed a power point presentation.

d. <u>Article VII- South Santa Rosa Utility System Board</u>

The Board was provided a copy of the Article and Mr. Prather reminded the Board of what type of communications are allowed under the Sunshine Law.

5. OLD BUSINESS:

None

6. NEW BUSINESS:

a. Waste Water Treatment Plant Reuse Deck Replacement

Reference: Director of Public Services memo dated December 8, 2015

Recommendation: The SSRUS Board recommends that the City Council authorize the purchase of a new replacement reuse pump station deck at a cost of $11,135 from Pump & Process Equipment Inc.

Mr. Prochaska advised the Board that the new ramp must meet OSHA regulations and be certified by an engineer.

Mayor Pro Tem Henderson made a motion to approve staff's recommendation. Mr. Meister seconded. The vote for approval was unanimous.

b. Centrifuge 12,000 Hour Service

Reference: WWTP Lead Operator memo dated December 8, 2015

Recommendation: The SSRUS Board recommends that the City Council authorize Alfa Laval to perform the 12,000 hour maintenance for the centrifuge at a cost of $15,506.

The Board discussed the two quotes provided by Andritz in the amount of $21,373 and Alfa Laval in the amount of $15,506. Mr. Prochaska advised the board that the quote by Andritz was the best and complete bid out of the two.

Mr. Prochaska amended staff's recommendation to authorize Andritsz to perform the 12,000 hour maintenance for the centrifuge at a cost of $21,373. Mr. Meister seconded. The vote for approval was unanimous.

7. PUBLIC FORUM:

None

8. SETTING NEXT MEETING:

The next South Santa Rosa Utility System Board meeting will be held on Monday, February 9, 2016, at 6:30 p.m.

9. ADJOURNMENT: 7:50 P.M.

ATTESTED TO:

Leslie A. Guyer, City Clerk