

GULF BREEZE CITY COUNCIL
SPECIAL MEETING/PUBLIC HEARING

NOVEMBER 20, 2015
FRIDAY, 4:30 P.M.
COUNCIL CHAMBERS

1. ROLL CALL

2. RESOLUTIONS AND ORDINANCES

PUBLIC HEARING:

Resolution No. 33-15: Approving Year End Budget Adjustment for FY2015

3. NEW ITEMS

4. INFORMATION ITEMS

5. PUBLIC FORUM

6. ADJOURNMENT

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 11/19/2015

Subject: Budget Amendments

As you know, Florida Statute 166.241 provides that a municipality may amend its budget within 60 days following the end of the fiscal year. The City has routinely done this the last several years to recognize additional capital and non-capital projects approved through the year and/or to reflect unexpected expenditures. This year is no exception. Enclosed you will find the amended budget that reflects final revenues and expenses (and necessary accruals) that will coincide with year-end figures provided to our auditors. The presentation is similar to prior years. The proposed resolution provides this information by fund. Also enclosed are tables that provide a comparison between the approved and amended budget by major fund.

There are two major components to the variances depicted in the supplemental charts. The first is capital expenses. As has been past practice, the City did not budget for all capital expenditures across all funds in FY15. While some capital projects were provided for in the budget, other projects were approved by the City Council as the year progressed. Some capital projects were carried over from the prior year and had not been budgeted. The principal example of this is the meter replacement program. In FY15 this project accounted for almost \$800,000 in expense, resulting in a deficit in SSRUS where a surplus had been originally budgeted. At times these expenditures are significant and unforeseen when the budget is developed. The following table compares capital expenses budgeted with actual capital approved and expended by fund.

Fund	Capital/Reserves Budgeted	Actual Capital Expended
General	\$663,728	\$1,071,378
CRA	\$294,974	\$10,310
Water & Sewer	\$230,889	\$235,661
Natural Gas	\$214,436	\$160,902
SSRUS	\$860,778	\$1,159,649
Tiger Point	\$0	\$11,869
Storm water	\$0	\$1,941,420
Total	\$2,731,769	\$4,591,189

The other component is unexpected events requiring an expenditure of resources to execute an emergency or urgent response. An example of this can be costs incurred by the City this year that arose from the spring 2014 flood or unexpected costs arising from typical operations. Two examples of this latter point would be the higher cost of water paid to ECUA during the time that FRUS was down and the expense to relocate water mains in certain areas during the stormwater construction activities. These resulted in unexpected costs of approximately \$273,000 during the year.

In addition, this year the City expended over \$320,000 on unbudgeted projects related to the 2014 flood event. While we will be applying for FEMA reimbursement, it was a current year expense. Finally, the unexpected nature of workers' compensation resulted in significant expense this year that was not anticipated in the budget. A final example of this would be the higher than expected workers' compensation. The FY14 Budget provided for expenses of \$8,800. Total program expenditures across all funds however, have been \$351,750. This amount includes reserves of \$77,500 for future expenses related to open claims. This was an issue last year and we are anticipating the auditors to expect a reserve expense.

At a City-wide level, the original budget provided for \$22,045,410 in revenues and expenses. The proposed budget amendment reflects revenues of \$22,976,374 and expenses of \$27,771,716. To balance each fund, a total of \$4,867,803 from reserves will be needed. The two largest deficits are in the Stormwater Fund and Tiger Point. Future financing proposals will provide needed funding to partially replace these reserve losses.

The City Council has scheduled a hearing on this resolution for November 20th. The enclosed resolution should be approved so that the budget will be aligned with the FY15 Comprehensive

Annual Financial Report. A failure to do this will result in compliance issues being raised by the auditor. Should you have any questions regarding this matter, please do not hesitate to contact me.

Recommendation: That the City Council approve Resolution 33-15 authorizing and making revisions to the approved budget for FY15 as presented.

Enclosures

CLASSIFICATION	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 ACTIVITY THRU 09/30/15	DIFFERENCE
Fund 001 - GENERAL FUND				
TAX-PPTY	AD VALOREM	1,284,012	1,313,281	29,269
TAX-OTHR	NON AD VALOREM TAXES	1,368,525	1,357,266	(11,259)
GRANTS	GRANT REVENUE	589,008	1,793,691	1,204,683
POLICE	FINES & JUDGEMENTS	193,163	150,364	(42,799)
SALES	SALES REVENUES	247,554	295,902	48,348
INTEREST	MISC REVENUES	233,100	298,673	65,573
TRANSFER	UTILITY TRANSFER	1,216,754	893,985	(322,769)
CRA	GOVT INTERFUND	266,191	266,191	0
GBFS	GBFS CTA TRANSFER	825,000	825,000	0
		6,223,307	7,194,353	971,046
WAGES	PERSONNEL PAYMENTS	2,391,782	2,657,800	266,018
BENEFITS	TAXES & BENEFITS	723,383	1,112,468	389,085
SERVICES	PROF & CONTRACT SERVICES	564,054	649,092	85,038
OP-EXP	OPERATION & REPAIRS	1,200,791	1,381,563	180,772
SUPPLIES	SUPPLIES & FUEL	478,075	539,302	61,227
CAP-EXP	CAPITAL EXPENDITURES	0	734,612	734,612
XFER-IN	TRANSFERS IN / OUT	193,019	207,623	14,604
DEBT	DEBT SERVICE	478,475	576,789	98,314
		6,029,579	7,859,249	1,829,670
NET OF REVENUES/APPROPRIATIONS - FUND 001		193,728	(664,896)	(858,624)

CLASSIFICATION	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 ACTIVITY THRU 09/30/15	DIFFERENCE
Fund 401 - CITY WATER & SEWER				
SALES	SALES REVENUES	2,365,000	2,316,355	(48,645)
INTEREST	MISC REVENUES	28,500	107,170	78,670
		2,393,500	2,423,525	30,025
WAGES	PERSONNEL PAYMENTS	336,495	359,458	22,963
BENEFITS	TAXES & BENEFITS	84,642	101,345	16,703
SERVICES	PROF & CONTRACT SERVICES	770,338	896,461	126,123
OP-EXP	OPERATION & REPAIRS	145,900	276,499	130,599
SUPPLIES	SUPPLIES & FUEL	59,600	63,550	3,950
CAP-EXP	CAPITAL EXPENDITURES	157,000	235,661	78,661
XFER-IN	TRANSFERS IN / OUT	576,040	418,264	(157,776)
DEBT	DEBT SERVICE	189,596	226,548	36,952
TAP FEES	TAP FEES	0	23,815	23,815
		2,319,611	2,601,601	281,990
NET OF REVENUES/APPROPRIATIONS - FUND 401		73,889	(130,446)	(204,335)
Fund 402 - NATURAL GAS FUND				
SALES	SALES REVENUES	2,441,120	2,594,132	153,012
INTEREST	MISC REVENUES	8,000	45,849	37,849
		2,449,120	2,639,981	190,861
WAGES	PERSONNEL PAYMENTS	436,119	522,409	86,290
BENEFITS	TAXES & BENEFITS	135,705	147,006	11,301
SERVICES	PROF & CONTRACT SERVICES	931,500	929,803	(1,697)
OP-EXP	OPERATION & REPAIRS	176,200	168,323	(7,877)
SUPPLIES	SUPPLIES & FUEL	145,500	239,249	93,749
CAP-EXP	CAPITAL EXPENDITURES	149,295	160,902	11,607
XFER-IN	TRANSFERS IN / OUT	201,191	205,631	4,440
DEBT	DEBT SERVICE	208,469	325,008	116,539
		2,383,979	2,698,331	314,352
NET OF REVENUES/APPROPRIATIONS - FUND 402		65,141	(58,350)	(123,491)

CLASSIFICATION	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 ACTIVITY THRU 09/30/15	DIFFERENCE
Fund 403 - SOUTH SANTA ROSA UTILITY				
GRANTS	GRANT REVENUE	0	15,503	15,503
SALES	SALES REVENUES	4,702,000	4,908,172	206,172
INTEREST	MISC REVENUES	473,170	597,118	123,948
TRANSFER	UTILITY TRANSFER	378,892	328,867	(50,025)
		5,554,062	5,849,660	295,598
WAGES	PERSONNEL PAYMENTS	1,095,287	1,210,222	114,935
BENEFITS	TAXES & BENEFITS	331,029	373,496	42,467
SERVICES	PROF & CONTRACT SERVICES	632,500	893,523	261,023
OP-EXP	OPERATION & REPAIRS	635,200	965,696	330,496
SUPPLIES	SUPPLIES & FUEL	282,200	298,791	16,591
CAP-EXP	CAPITAL EXPENDITURES	660,500	1,159,649	499,149
XFER-IN	TRANSFERS IN / OUT	274,617	271,299	(3,318)
DEBT	DEBT SERVICE	1,442,450	1,395,496	(46,954)
TAP FEES	TAP FEES	0	464,272	464,272
TAP RESV	TAP FEES RESERVED	0	464,322	464,322
		5,353,783	7,496,766	2,142,983
NET OF REVENUES/APPROPRIATIONS - FUND 403		200,279	(718,562)	(918,841)

CLASSIFICATION	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 ACTIVITY THRU 09/30/15	DIFFERENCE
Fund 404 - GOLF COURSE FACILITIES				
INTEREST	MISC REVENUES	1,883,000	1,487,673	(395,327)
TRANSFER	UTILITY TRANSFER			
		1,883,000	1,487,673	(395,327)
WAGES	PERSONNEL PAYMENTS	945,036	1,101,502	156,466
BENEFITS	TAXES & BENEFITS	263,186	243,270	(19,916)
SERVICES	PROF & CONTRACT SERVICES	184,408	396,484	212,076
OP-EXP	OPERATION & REPAIRS	450,520	289,355	(161,165)
SUPPLIES	SUPPLIES & FUEL	478,000	632,118	154,118
CAP-EXP	CAPITAL EXPENDITURES	0	11,869	11,869
XFER-IN	TRANSFERS IN / OUT	114,895	216,262	101,367
		2,436,045	2,890,860	454,815
NET OF REVENUES/APPROPRIATIONS - FUND 404		(553,045)	(1,403,187)	(850,142)
Fund 405 - SOLID WASTE FUND				
SALES	SALES REVENUES	592,940	608,660	15,720
		592,940	608,660	15,720
WAGES	PERSONNEL PAYMENTS	113,662	120,499	6,837
BENEFITS	TAXES & BENEFITS	12,338	16,881	4,543
SERVICES	PROF & CONTRACT SERVICES	324,276	397,303	73,027
OP-EXP	OPERATION & REPAIRS	7,500	13,169	5,669
SUPPLIES	SUPPLIES & FUEL	4,500	17,890	13,390
CAP-EXP	CAPITAL EXPENDITURES	0	30,000	30,000
XFER-IN	TRANSFERS IN / OUT	84,000	87,069	3,069
		546,276	682,811	136,535
NET OF REVENUES/APPROPRIATIONS - FUND 405		46,664	(74,151)	(120,815)

CLASSIFICATION	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 ACTIVITY THRU 09/30/15	DIFFERENCE
Fund 407 - STORMWATER MGMNT FUND				
SALES	SALES REVENUES	234,499	234,347	(152)
INTEREST	MISC REVENUES	0	650	650
		234,499	234,997	498
WAGES	PERSONNEL PAYMENTS	119,714	128,331	8,617
BENEFITS	TAXES & BENEFITS	29,700	37,924	8,224
SERVICES	PROF & CONTRACT SERVICES	15,000	42,018	27,018
OP-EXP	OPERATION & REPAIRS	11,900	93,315	81,415
SUPPLIES	SUPPLIES & FUEL	2,500	9,713	7,213
CAP-EXP	CAPITAL EXPENDITURES	0	1,941,420	1,941,420
XFER-IN	TRANSFERS IN / OUT	16,269	20,703	4,434
DEBT	DEBT SERVICE	39,416	42,781	3,365
		234,499	2,316,205	2,081,706
NET OF REVENUES/APPROPRIATIONS - FUND 407		0	(2,081,208)	(2,081,208)
Fund 411 - GBFS FUND				
INTEREST	MISC REVENUES	778,272	708,273	(69,999)
TRANSFER	UTILITY TRANSFER	0	31,948	31,948
		778,272	740,221	(38,051)
WAGES	PERSONNEL PAYMENTS	86,299	66,817	(19,482)
BENEFITS	TAXES & BENEFITS	24,651	19,040	(5,611)
SERVICES	PROF & CONTRACT SERVICES	58,180	73,766	15,586
OP-EXP	OPERATION & REPAIRS	14,580	7,465	(7,115)
SUPPLIES	SUPPLIES & FUEL	3,360	3,641	281
XFER-IN	TRANSFERS IN / OUT	512,000	531,948	19,948
DEBT	DEBT SERVICE	33,984	0	(33,984)
DEPR	DEPRECIATION	8,400	6,290	(2,110)
		741,454	708,967	(32,487)
NET OF REVENUES/APPROPRIATIONS - FUND 411		36,818	31,254	(5,564)

RESOLUTION NO. 33-15

A RESOLUTION TO BE ENTITLED:

**A RESOLUTION AUTHORIZING AND MAKING REVISIONS, TRANSFERS AND
APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015**

WHEREAS, THE City of Gulf Breeze, Florida is authorized to make amendments to the approved fiscal year budget within sixty (60) days of the close of the fiscal year in accordance with Florida Statute 166.241.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Gulf Breeze, Florida as follows:

SECTION 1: That the final Fiscal Year 2015 Budget approved on September 15, 2014 as Resolution No. 22-14 is hereby amended as reflected on the table attached hereto as Exhibit A.

SECTION 2: This resolution shall take effect upon its adoption by City Council immediately and shall be published as required by law.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 20th day of November, 2015.

APPROVED:

Matt E. Dannheisser, Mayor

ATTEST:

Leslie Guyer, City Clerk or
Stephanie Lucas, City Clerk

EXHIBIT A

Final Budget												
City of Gulf Breeze - Fiscal Year 2014-2015												
Revenues:	General Fund	Urban Core Redevel	GB Financial	Natural Gas Fund	SSRUS Fund	Solid Waste Fund	Water & Sewer Fund	Stormwater Fund	Tiger Point Golf Club	Traffic Citation Fund	Total All Funds	
Ad Valorem Taxes	1,313,281	843,665									2,156,946	
Non-Ad Valorem Taxes	1,357,266										1,357,266	
Grant Revenue	1,793,691			15,503							1,809,194	
Sales Revenue	150,364			2,594,132	4,908,172	608,660	2,316,355	234,347	1,487,673	938,460	13,238,163	
Fines & Judgements	295,902										295,902	
Miscellaneous Revenue	298,673			45,849	597,118		107,170	650		15,179	1,804,860	
Utility Transfers	893,985		740,221		328,867						1,222,852	
Government Interfund	266,191										266,191	
GBFS CTA Transfer	825,000										825,000	
Reserves Brought Forward	707,677			58,350	718,512	74,151	154,261	2,038,427	1,403,187		5,154,564	
Total Revenues, Transfers & Fund Balances	7,902,030	843,665	740,221	2,698,331	6,552,669	682,811	2,577,786	2,273,424	2,890,860	953,639	28,130,938	
Expenditures:	General Fund	Community Redevelop	GB Financial	Natural Gas Fund	SSRUS Fund	Solid Waste Fund	Water & Sewer Fund	Stormwater Fund	Tiger Point Golf Club	Traffic Citation Fund		
Wages	2,657,800	10,436	66,817	522,409	1,210,222	120,499	359,458	128,331	1,101,502	14,130	6,191,604	
Taxes & Benefits	1,112,468	788	19,040	147,006	373,496	16,881	101,345	37,924	243,270	1,081	2,053,298	
Professional & Contract Services	649,092	169,774	73,766	929,803	893,523	397,303	896,461	42,018	396,484	260,605	4,708,829	
Operations & Repair	1,381,563	78,808	7,465	168,323	965,696	13,169	276,499	93,315	289,355	468,452	3,742,645	
Supplies & Fuels	539,302	1,494	3,641	239,249	298,791	17,890	63,550	9,713	632,118	14,933	1,820,681	
Debt Costs (Int & Prin)	619,570		-	325,008	1,395,496	30,000	226,548	-			2,596,622	
Capital	734,612	10,310		160,902	1,159,649		235,661	1,941,420	11,869	-	4,254,423	
Total Expenditures	7,694,407	271,610	170,729	2,492,700	6,296,873	595,742	2,159,522	2,252,721	2,674,598	759,201	25,368,102	
Transfers Out	207,623	441,191	531,948	205,631	271,299	87,069	418,264	20,703	216,262	3,624	2,403,614	
Reserves											-	
Total Appropriated Expenditures	7,902,030	712,801	702,677	2,698,331	6,568,172	682,811	2,577,786	2,273,424	2,890,860	762,825	27,771,716	