

**GULF BREEZE CITY COUNCIL
EXECUTIVE MEETING AGENDA**

**DECEMBER 2, 2015
WEDNESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

1. **ROLL CALL**

2. **PROCLAMATIONS AND PRESENTATIONS**

None.

3. **RESOLUTION AND ORDINANCES**

None

4. **ACTION AGENDA ITEMS**

- A. Approval to sponsor the Quentin Cooper 5K run and approve the special event application by the Gulf Breeze Student Council for the 5K run
- B. Endorsement of the Trivia Trek program and approval to use Shoreline Park
- C. Approval for the City Council to meet on Monday, December 7, 2015, as the Board of Community Redevelopment Agency and authorize the expenditure of \$1,750 for the design services and estimation for improvements on Joachim Drive
- D. Approval to purchase three Ford F-250 Super Duty trucks for \$48,755 each and one Ford F-150 truck for \$38,056 from HUB City Ford
- E. Approval for the City Council to meet on Monday, December 7, 2015, as the Board of Community Redevelopment Agency and authorize the expenditure of \$5,510 to Gulf Coast Traffic Engineers to restripe Daniel Drive
- F. Approval for the City Council to meet on Monday, December 7, 2015, as the Board of Community Redevelopment Agency and authorize the expenditure of \$29,990 to Utility Service Company to re-establish the vegetative buffer between school property and Sailwind Condominiums
- G. Consideration for the need of a residential golf cart and low speed vehicle (LSV) usage policy
- H. Consideration of social media policy for the City of Gulf Breeze

- I. Approval for construction of a staircase on the unimproved right-of-way at the Catawba Street Beach access at a cost of \$2,500
- J. Approval for payment of invoice from Galloway/Johnson/Thompkins/Burr and Smith (GJTBS) in the amount of \$15,900.34

5. **NEW ITEMS**

6. **INFORMATION ITEMS**

7. **PUBLIC FORUM**

8. **ADJOURNMENT**

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.



City of Gulf Breeze

MEMORANDUM

To : Mayor and City Council
From :  Edwin A. Eddy, City Manager
Date : November 24, 2015
Subject: Annual Quentin Cooper 5K Run

The Student Government Association at Gulf Breeze High School is planning the Annual Quentin Cooper 5K Run. This event is designed to raise funds for students in need due to serious disease.

In order to make the run possible and feasible, it is necessary to have a community sponsor. The City sponsored this event last year and obtained the necessary insurance through the Florida League of Cities. There was no specific added cost for the event insurance.

The Quentin Cooper 5K run is scheduled to be held on Saturday, March 5, 2016, at 8:00 a.m. The run will start at the Dolphin Stadium and proceed through Baycliffs and Plantation Hill. A special event permit application has been submitted for approval.

RECOMMENDATION:

THAT THE CITY COUNCIL OFFICIALLY SERVE AS SPONSOR OF THE GULF BREEZE HIGH SCHOOL STUDENT GOVERNMENT ASSOCIATION ANNUAL QUENTIN COOPER 5K RUN AND APPROVE THE SPECIAL EVENT PERMIT FOR THE 5K RUN.



Robert C. Randle
Chief of Police

City of Gulf Breeze *Police Department*



Rick Hawthorne
Deputy Chief of Police

CITY OF GULF BREEZE **SPECIAL EVENT APPLICATION**

Packet Includes:

1. Copy of Requirements to conduct special events.
2. Application to conduct special events.

The above documents must be signed, dated, and returned to:

**The Gulf Breeze Police Department
311 Fairpoint Drive
Gulf Breeze, Florida 32561**

At least thirty (30) days prior to the special event.

Madelaine J Bookout *11/15/15*
Applicant's Signature Date



311 Fairpoint Drive · Gulf Breeze, FL 32561 · (850) 934-5121 · www.gulfbreezepolice.com

Accredited by Commission for Florida Law Enforcement Accreditation



City of Gulf Breeze Police Department



Robert C. Randle
Chief of Police

Rick Hawthorne
Deputy Chief of Police

APPLICATION TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR RIGHT-OF-WAY

11/16/15
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name: Quentin Cooper Liver Life 5K
Address: C/O 522 Fairpoint Dr.
Gulf Breeze, FL 32561

2. PERSON REQUESTING PERMIT:

Name: Madeline Bookout
Address: 522 Fairpoint Dr.
Gulf Breeze, FL 32561
Phone: (850) 512-8140

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name: Madeline Bookout
Address: 522 Fairpoint Dr.
Gulf Breeze, FL 32561
Phone: (850) 512-8140

4. DATE, HOURS, AND LOCATION OF EVENT:

March 4, 2016 4PM-7PM GBHS field house
March 5, 2016 4AM-12PM GBHS field house
March 5, 2016 8AM-10AM plantation Hill



5. GENERAL DESCRIPTION OF ACTIVITIES: 5K run and
awards ceremony

6. ESTIMATED ATTENDANCE: 500-700

7. NUMBER AND TYPE OF VEHICLES, IF ANY: none

8. IF A FUNDRAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

9. IF A CHARITABLE CONTRIBUTION IS TO BE DONATED FROM PROCEEDS OF THIS SPECIAL EVENT, PROVIDE THE FOLLOWING INFORMATION:

NAME OF CHARITY: local student with cancer (TBD)

ESTIMATE OF DONATION AMOUNT: \$ 15,000

IF ANNUAL EVENT, LAST YEAR'S DONATION: \$ 20,000

Madeline B BOOKOUT 11/15/15
Applicant's Signature Date

Approved by:
[Signature] 11/15/15
Gulf Breeze Police Department Date

Gulf Breeze City Manager Date



Robert C. Randle
Chief of Police

City of Gulf Breeze *Police Department*



Rick Hawthorne
Deputy Chief of Police

CITY OF GULF BREEZE

REQUIREMENTS TO CONDUCT SPECIAL EVENT **ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE**

Applicant must provide the following information at least thirty (30) days prior to the Special Event:

- a) The name and address of the organization or group requesting to hold a special event.
- b) The name, address, and telephone number of the person requesting the permit.
- c) The name, address, and telephone number of the person(s) who will act as chairman of the Special Event and be responsible for the conduct thereof.
- d) The date, hours, and specific location of the event.
- e) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- f) If this is a fundraising event, provide the name of the individual or organization benefiting from the fundraiser and indicated the proposed use of the funds.
- g) If this is a charitable event, provide the name of the benefiting charity, estimation of charitable contribution, and, if an annual event, previous year's charitable contribution and benefit charity's name.
- h) Sponsors of the Special Event will be responsible for all costs incurred by the City in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement and overtime. We will attempt to use



311 Fairpoint Drive · Gulf Breeze, FL 32561 · (850) 934-5121 · www.gulfbreezepolice.com

Accredited by Commission for Florida Law Enforcement Accreditation

auxiliary and part-time officers to keep the expense down, but should we have to utilize fulltime personnel, the cost will increase considerably.

- i) Assurance that the applicant will conform to the necessary fire prevention rules, regulations, and guidelines.
- j) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants, agents, and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the Special Event. The police occurrence limits shall not be less than \$1,000,000. A copy of the policy shall be submitted at the time of application.
- k) Sponsors shall be required to submit a detailed map illustrating the location of the vent and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- l) Such other information as the Chief of Police and/or City Manager may deem necessary in order to provide for traffic control, street, and property maintenance, and the protection of the public health, safety, and welfare.
- m) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to clean up the site will result in the City doing the cleanup and billing the sponsor for the actual cost.

Madeline A Boupoint 11/15/15
Applicant's Signature Date

Approved by: [Signature] 11/15/15
Gulf Breeze Police Department Date



City of Gulf Breeze

MEMORANDUM

To : Mayor and City Council
From : Edwin A. Eddy, City Manager
Date : November 24, 2015
Subject: Trivia Trek

Attached please find a flyer for Trivia Trek as developed by Gulf Breeze resident and Gulf Breeze Chamber Board member Cissi Milford. As indicated on the flyer, participants will come to the Community Center between 10:00 a.m. and 3:00 p.m. on Sundays beginning January 3rd to pick up a Trivia Trek ballot. They will walk the 1.5 mile course where questions will be displayed. Prizes, solicited from local businesses, will be awarded. The cost of a ballot is \$2.00. Proceeds will go to the After School program and local animal shelters.

This program is similar to programs in other cities meant to get people out walking on City provided sidewalks and trails so that using the trails will become more popular. The activity will be entirely within Shoreline Park and the right-of-way for South Sunset.

Recommendation: That the City Council endorse Trivia Trek and approve the use of Shoreline Park for this program.



**BRING YOUR FAMILY,
BRING YOUR PETS**

It's time for

Trivia
TREK

Starting: **Sunday, January 3, 2016**

Where: **Gulf Breeze Community Center**

When: **Every Sunday between 10am-3pm**

What: **1.5 mile walk with 12 trivia questions posted**

Ballots are \$2/ea

**All proceeds are donated to the Community Center After School Program
and Local Animal Shelters**

First drawn ballot with all correct answers wins a price, donated by local business.

You are on the honor system not to use Internet resources to answer the questions.

Correct answers and winner will be posted on facebook at <https://www.facebook.com/triviatrekgb> each week.



TriviaTREK is developed by 3SIXTY Studio
in partnership with City of Gulf Breeze Community Center
For more information, call Cissi at 850.393.4605



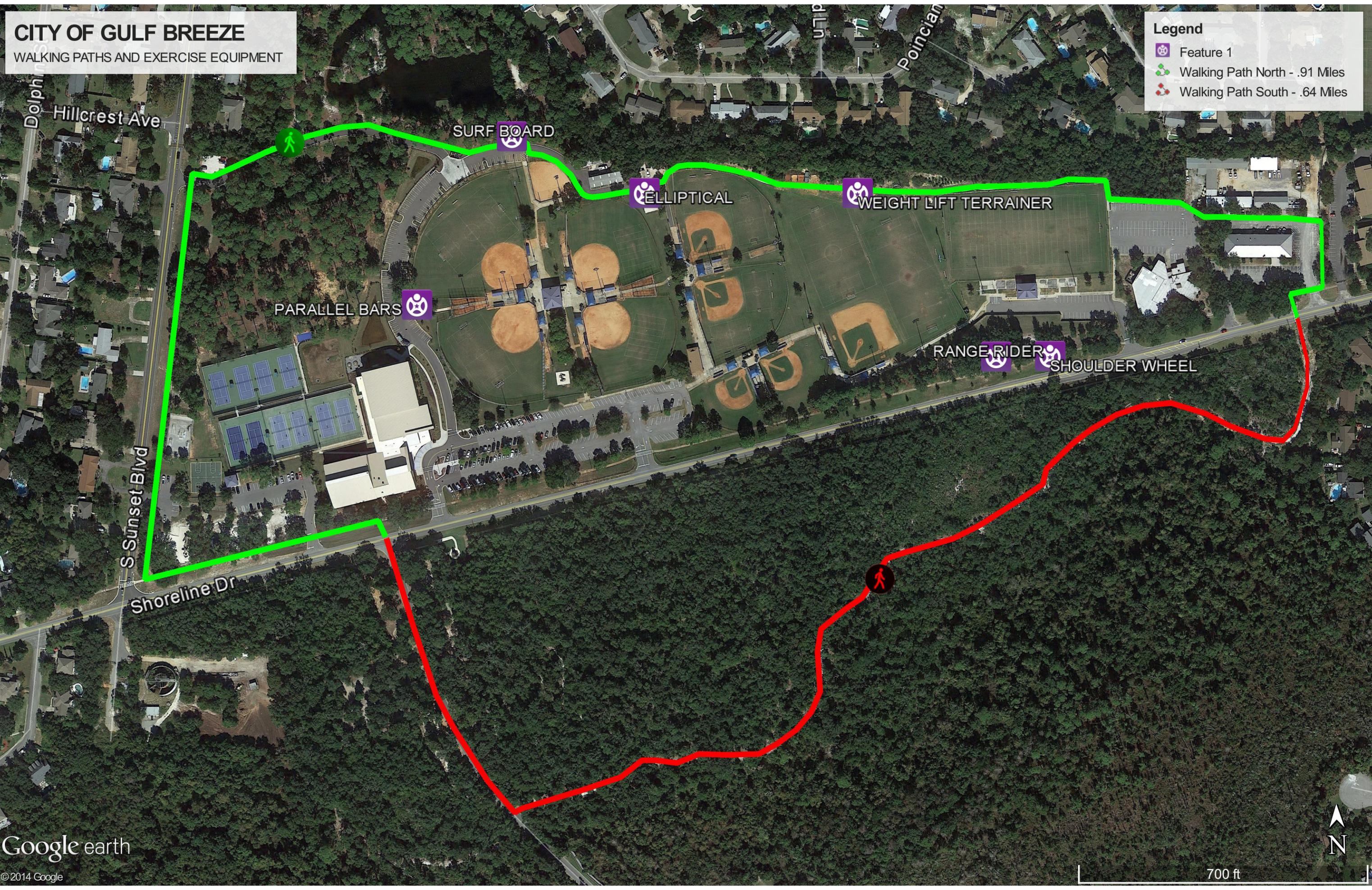
City of Gulf Breeze

CITY OF GULF BREEZE

WALKING PATHS AND EXERCISE EQUIPMENT

Legend

-  Feature 1
-  Walking Path North - .91 Miles
-  Walking Path South - .64 Miles



SURF BOARD

ELLIPTICAL

WEIGHT LIFT TERRAINER

PARALLEL BARS

RANGE RIDER

SHOULDER WHEEL





City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To : Mayor and City Council

From :  Edwin A. Eddy, City Manager

Date : November 24, 2015

Subject : Improvements to Joachim Drive

The developers that are preparing plans for the assisted living/memory care facility on Joachim for review by the Development Review Board and the Architectural Review Board are interested in a joint project with the City to make off-site improvements to Joachim. These improvements may include such items as street resurfacing, street lights, curbing, and landscaping.

The developers are interested in the improvements being a joint project that will be completed in a way that is complimentary to their project.

The first step is for Rebol-Battle, the engineers for the facility, to prepare a list of improvements and an estimated cost of each (see the attached proposal). It makes sense for the City and the developers to share the cost of the conceptual/estimating 50/50. The improvements will be on the public right-of-way and private property. We can use CRA proceeds to fund this project.

RECOMMENDATION: THAT THE CITY COUNCIL MEET ON MONDAY, DECEMBER 7, 2015, AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY AND APPROVE THE EXPENDITURE OF \$1,750 FOR DESIGN SERVICES AND ESTIMATING FOR IMPROVEMENTS ON JOACHIM DRIVE.



REBOL-BATTLE & ASSOCIATES

Civil Engineers and Surveyors

November 5, 2015

Mr. Rodney Sutton
120 E Main Street
Pensacola, Florida 32502

RE: Professional Civil Engineering Services Proposal
Joachim Drive CRA Improvements
RBA Project No. 2015.200

Dear Rodney:

Rebol-Battle & Associates (RBA) thanks you for the opportunity to submit this proposal to provide civil engineering services for the above referenced project. Based on our discussions the scope will be limited to providing conceptual Right-of-Way improvement plans and cost estimate for approximately 2,000 linear feet of Joachim Drive and along portions of Daniel Drive. The plans and estimate will account for asphalt resurfacing, sidewalks, curbing, landscaping, underground utilities, striping and street lighting within the project area. All plans will be prepared from current aerial photography. The following proposed fees are based upon our understanding of the anticipated scope of work:

Design Services and Estimating.....\$3,500.00

If this proposal is acceptable, please sign one copy and return it to us for our files. As we know the importance of this project, we will begin work immediately upon receiving your approval.

Sincerely,

REBOL-BATTLE & ASSOCIATES, LLC

Jason Rebol

Proposal Accepted by:

Rodney Sutton

Date



City of Gulf Breeze

MEMORANDUM

To : Mayor and City Council
From :  Edwin A. Eddy, City Manager
Date : November 24, 2015
Subject: Fiscal Year 2016 Truck Purchase

We are prepared to place an order for the following trucks:

Three 3/4 ton series trucks with service body and one 1/2 ton series truck with standard body. These trucks are included in the Fiscal Year 2016 Budget as follows:

1. Natural Gas (fund 402) includes: \$123,000 for two 3/4 ton trucks and one 1/2 ton truck.
2. Water and Sewer (fund 401) includes \$47,000 funding for one 3/4 ton truck.

It is in the City's best interest to purchase compressed natural gas (CNG) vehicles. The cost of CNG is currently near \$1.00 per gallon. These vehicles will be used locally making refueling easy. There are rebates from the State of Florida for half the cost of equipping the truck to burn CNG.

We have dealt with two firms on purchase of CNG vehicles in recent years: Alan Jay Fleet Sales of Sebring, Florida and Hub City Ford, of Crestview. We solicited prices from both firms and obtained bid prices from the City of Pensacola.

The results of our inquiry showed us the best option is:

3/4 ton truck fully equipped with service body and fueled by
CNG from Hub City \$48,755 each. \$146,265

1/2 ton truck \$ 38,056

Total of \$184,321

Total Available:

Natural Gas	\$123,000
Water & Sewer	\$ 47,000
	<hr/>
	Total of \$170,000

Rebate:

Amount Spent for CNG subject to rebate: \$13,900 per 3/4 ton truck

And \$12,296 for 1/2 ton truck.

50% Rebate 3/4 ton is \$6,950 x 3 = \$ 20,850

1/2 ton is \$6,148 x 1 = \$ 6,148

Total of \$ 26,998

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF THREE FORD F-250 SUPER DUTY TRUCKES PER CITY OF PENSACOLA BID FROM HUB CITY FORD FOR \$48,755 EACH AND ONE FORD F-150 PER STATE CONTRACT FROM HUB CITY FOR \$38,056.

Fleet Department
windrow1@windrowfleetsales.com



Phone: (800) 972-3673
Office: (850) 398-6810
Cell: (850) 393-4723
Fax: (850) 398-6827

11/9/2015
HARROLD G. HATCHER, CPIL/CGP
CITY OF GULF BREEZE
850-934-5136
850-924-5114 CELL 850-232-9701
HHATCHER@GULFBREEZEFL.GOV

Exterior Vehicle Color		Emergency Lighting:	Driver side	Passenger side
Interior Vehicle Color		Color	Lights	
Seat Type		Color	Lenses	

COMMODITY CODE		Total
Base Price	2015 FORD SUPER DUTY F-250 SRW 2WD	\$20,599.00
	REG CAB 137" XL (F2A)	
X3E	3.73 LIMITED SLIP	\$390.00
TBM	L T245/75R17E BSW A/T	\$125.00
471	REAR STABILIZER BARS	\$160.00
98F	CNG/LPG FUEL CAPABLE ENG	\$315.00
67D	EXTRA H/DUTY 200-AMP ALTERNATOR	\$75.00
52B	TRAILER BRAKE CONTROLLER	\$230.00
76V	REAR VIEW CAMERA	\$540.00
76R	REVERSE SENSING SYSTEM	\$245.00
66S	UPFILTER SWITCHES	\$125.00
942	DAYTIME LIGHTS	\$45.00
	Base vehicle to include at No Charge	
996	6.2L V-8 ENG	I/C
44P	6-SPEED AUTO	I/C
	Aftermarket Options	
	RAINSHIELDS	\$144.00
	NON CONTRACT OPTION	
	BUG SHIELD	\$190.00
	2" BALL PIN & CLIP	\$175.00
	KNAPHEIDE 696-EJ	\$7,989.00
	SPRAY IN BED LINER	\$896.00
	BACK-UP ALARM	\$120.00
	FULL UTILITY RACK	\$1,796.00
	(4) CORNER STROBES (LED)	\$696.00
	DEDICATED CNG	\$13,900.00
	(1) 12 X 72 & (2) 14 X 32 TANKS	
		\$48,755.00


Joe Windrow
Fleet Sales Manager
850-398-6810 Office
850-393-4723 Cell
850-398-6827 FAX

All vehicles will be ordered **WHITE** unless agency chooses a different color.
Please return quote along with purchase order.

We Appreciate your interest in the 2012/2013 State of Florida Motor Vehicle Contract

4060 South Ferdon Blvd., Crestview, FL 32536

Fleet Department
windrow1@windrowfleetsales.com



Phone: (800) 972-3673
Office: (850) 398-6810
Cell: (850) 393-4723
Fax: (850) 398-6827

11/9/2015
HARROLD G. HATCHER, CPH, CGP
CITY OF GULF BREEZE
850-934-5136
850-924-5114 CELL 850-232-9701
HHATCHER@GULFBREEZEFL.GOV MGIPSON@GULFBREEZEFL.GOV

Exterior Vehicle Color	WHITE	Emergency Lighting:	<input type="checkbox"/>	Driver side	Passenger side
Interior Vehicle Color	GRAY	Color		Lights	
Seat Type	VINYL	Color		Lenses	

COMMODITY CODE		Total
Base Price	2016 FORD F-150 2WD SUPERCAB 145" XL (X1C)	\$19,451.00
99F	5.0L V-8 ENG	\$1,595.00
XL9	3.55 LIMITED SLIP	\$470.00
T7C	LT245/75R17E BSW A/T	INC
85A	POWER WINDOW & DOOR LOCKS	\$1,170.00
53A	TRAILER TOW PKG	\$495.00
63S	BOX SIDE STEPS	\$325.00
63T	TAILGATE STEP	\$375.00
67T	TRAILER BRAKE CONTROLLER	\$275.00
18B	RUNNING BOARDS	\$250.00
52B	SYNC (BLUETOOTH)	\$420.00
50S	CRUISE CONTROL	\$225.00
76C	REAR VIEW CAMERA	\$250.00
68G	CNG /PROPANE GASEOUS ENG PREP	\$315.00
	Base vehicle to include at No Charge	
998	3.5L V-6 ENG	I/C
446	6-SPEED AUTO	I/C
	Aftermarket Options	
	RAIN SHIELDS	\$144.00
	NON CONTRACT OPTION	
	DEDICATED CNG UNDERBODY	\$12,296.00
	(1) 12 X 45 & (2) 14 X 32 TANKS	
		\$38,056.00

Joe Windrow
Fleet Sales Manager
850-398-6810 Office
850-393-4723 Cell
850-398-6827 FAX

All vehicles will be ordered **WHITE** unless agency chooses a different color.
Please return quote along with purchase order.

4060 South Feron Blvd., Crestview, FL 32536



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: November 23, 2015

RE: Daniel Drive Restriping

Staff has received a request to investigate the traffic striping on Daniel Drive in the area of the Publix entrance and the Stadium/Field House parking lot.

The existing striping provides for a south bound left turn only into the Publix Shopping Center. North bound traffic on Daniel does not have a left turn lane into the Stadium parking lot as illustrated in the attached picture.

In order to provide a left turn lane into the Stadium parking without blocking the existing lane of traffic, requires the creation of left turn lanes for both directions of vehicle travel.

Gulf Coast Traffic Engineers reviewed our request and proposed the following striping modification plan (attached) that creates a left turn lane for both directions of travel. The proposal allows for vehicles to exit the main flow of traffic until they are able to safely execute the desired left turn.

Gulf Coast Traffic Engineers quote to remove the existing striping and apply new thermoplastic lines in accordance with the proposed design is \$5,510. The pricing is derived from the current bid pricing for Escambia County.

This area is included in Community Redevelopment Area (CRA) and would qualify for funding from the CRA.

Recommendation: City Council meet as the Board of Directors of the Community Redevelopment Agency and authorize the expenditure of \$5,510 to Gulf Coast Traffic Engineers to restripe Daniel drive in accordance with the attached plans.

GULF COAST TRAFFIC ENGINEERS, INC.

QUOTATION

& BARRICADE SERVICE
 8203 KIPLING STREET
 PENSACOLA, FL 32514
 OFFICE: (850) 4787066
 FAX: (850) 476-0244

DATE: 6-Nov-2015
 JOB: DANIEL DR RESTRIPE
 DESC.: CHANGE LAYOUT
 LOCATION: GULF BREEZE
 FAX: 934-4042
 PHONE: 934-5108
 PROJ. #

TO: CITY OF GULF BREEZE
 ATTN: MS. ANGEL JACKSON
 1070 SHORELINE DRIVE
 GULF BREEZE, FL 32562-0640

QUOTE #: 12907
 CODE: ST

Bid Item Number	Estimated Quantity	Work Description	Unit	Unit Price	Amount
		Furnish all labor, equipment and material necessary to:			
1.	1	REMOVE CONFLICTING THERMOPLASTIC LINES, RPMS AND ARROWS			
2.	1	APPLY THERMOPLASTIC LINES, SKIPS, ARROWS AND RPMS FOR NEW TRAFFIC LAYOUT			
			LS		5,510.00
		NOTE: 1) UNIT PRICES MATCH CURRENT CONTRACT PRICES FOR ESCAMBIA COUNTY			
		Plans and permits not included. Payment and performance bonds not included. A certificate of insurance will be supplied upon request. We are proud to offer a drug free workplace. SERVING NORTHWEST FLORIDA SINCE 1965			

PAYMENT TO BE MADE WITHIN 5 DAYS AFTER RECEIPT OF INVOICE

ACCEPTANCE OF BID

Total = \$5,510.00

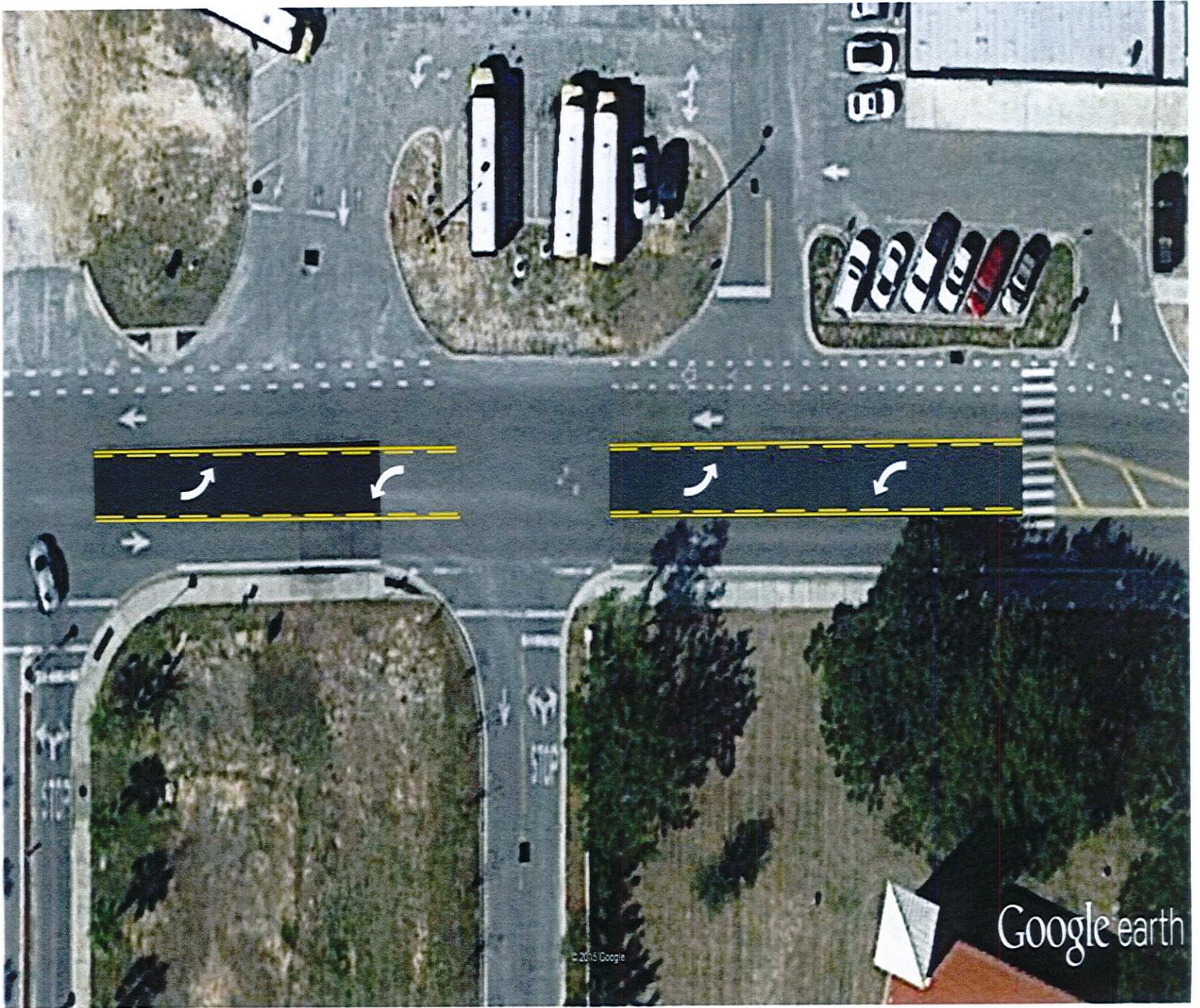
SIGNED: _____ PRINT: _____

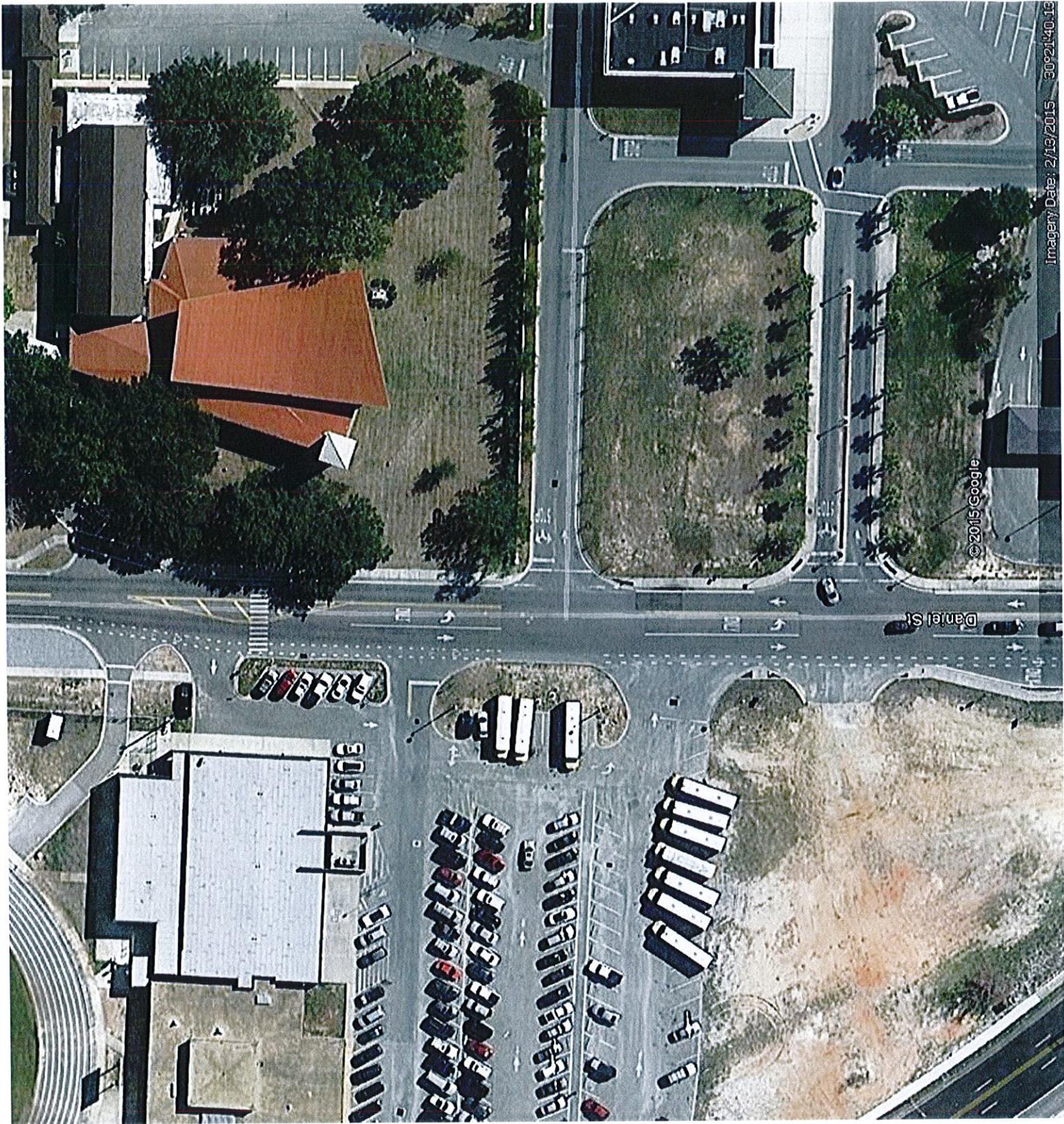
DATE: _____

NOTE: THIS QUOTATION IS VOID 30 DAYS FROM DATE UNLESS SIGNED AND A COPY IS RETURNED TO BIDDER



SHAUN HARRIS
ESTIMATOR





©2015 Google

Daniel St

Imagery Date: 2/13/2015 30°21'40.13"



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: November 23, 2015

RE: School Easement and Sailwind Condominium Landscaping

The City recently completed the construction of the 30" Stormwater line through an easement granted by the Santa Rosa County School Board. A portion of the route required the removal of a 25' wide x 1000' long wooded buffer between the School property and Sailwind Condominiums. The "buffer" was located on school property and consisted mainly of scrub trees intermingled with uncontrolled vines and other underbrush.

The other possible route was to move the stormwater pipe to the north, however this would result in much higher construction costs due to conflicts with the existing school tennis courts and repairs to the adjacent parking lot.

Staff met with the Sailwind HOA and developed a landscaping plan to restore the vegetative buffer for their review. The attached drawing illustrates the desired planting for the approx. 1000' property boundary.

Section 24-135 of the Land Development Code (attached) requires a vegetative buffer between abutting properties and the proposed landscaping plan exceeds the minimum requirements of the City's code.

Utility Service Co. solicited bids from landscaping contractors and are listed below:

Ken Griffin Landscaping	\$29,990
Executive Landscaping	\$42,828
Wallace Company	\$43,800

There are two (2) funding sources for this project. This area is included in Community Redevelopment Area (CRA) and would qualify for funding from the CRA. We will complete a long term financing in December. Funds could be set aside for this project.

The Sailwind HOA has proposed to irrigate and maintain the new landscaping and staff has requested a letter from the HOA confirming their commitment.

Recommendation: City Council meet as the Board of Directors of the Community Redevelopment Agency and authorize the expenditure \$29,990 to Utility Service Co. utilizing Ken Griffin Landscaping as subcontractor to reestablish the vegetative buffer between the School and Sailwind Condominiums.

- (c) Shrubs. Shrubs shall be a minimum of one foot in height when measured immediately after planting.
- (d) Vines. Vines shall be a minimum of 30 inches in height immediately after planting and may be used in conjunction with fences, screens or walls.
- (e) Ground covers. Ground covers used in lieu of grass in whole or in part shall be planted in such a manner as to present a finished appearance and reasonably complete coverage within six months after planting.
- (f) Natural lawn grass. Grass areas may be sodded, plugged, sprigged or seeded except that solid sod shall be used in swales or other areas subject to erosion.
- (g) Synthetic materials. Synthetic shrubs shall not be used. Synthetic turf may be used only in areas where severe conditions prevent the use of other ground cover.

Sec. 24-135. - Landscaping of parking and other vehicular use areas, in front of buildings, etc., in zoning districts.

The requirements for C-1, C-2, M, P, R-C, TH or R-1 zone landscaping of parking or other vehicular use areas and in front of buildings (driveways, etc.) are as follows:

- (1) Landscaped areas must have a minimum width of three feet and be landscaped primarily with shrubs and with grass, groundcover and other landscape material in addition to required trees. The landscaped area immediately surrounding a tree shall have a minimum width of five feet. The center of one tree shall be no closer than 15 feet to the center of an adjacent tree except palm trees, and those trees grouped to achieve a 12-foot spread.
- (2) Where off-street parking and other vehicular use areas are located adjacent to sidewalks, streets, and other public rights-of-way, landscaping shall be provided between the public right-of-way and the off-street parking or other vehicular use area. Said landscaping shall include a landscaped yard at least five feet in width containing an opaque screen of landscaping at least three feet in height. Such screen shall not constitute any obstruction to visibility between 2½ feet and ten feet in height if such obstruction constitutes a hazard to the vehicular and pedestrian traffic. One tree shall be planted for each 50 linear feet, or fraction thereof, of frontage on a public right-of-way. Landscaping is not required if the off-street parking or other vehicular use area is completely screened from the public right-of-way by an intervening building or structure. All curb cuts shall not exceed one-half of street frontage, and individual cuts shall not exceed 45 feet in width.
- (3) Where C-1, C-2, P, M, R-1, TH or R-C parking or vehicular use areas abut C-1, C-2, P, M, R-1, TH or R-C districts, there must be provided one tree per 50 feet of common property line along the parking or vehicular use area.
- (4) Internal landscaping regulations. All offstreet parking and other vehicular use areas used for vehicular parking spaces shall have internal landscaping to provide visual and climatic relief from broad expanses of pavement and to channelize and define logical areas for pedestrian and vehicular circulation. Interior landscaping shall account for a minimum of five percent of parking spaces. Other vehicular use areas shall have one square foot of interior landscaping for each 50 square feet in all areas exceeding 5,000 square feet. Each separate landscaped area shall contain at least one tree, and a tree shall be planted for each 100 square feet, or fraction thereof, of interior landscaping. All interior landscaping shall be protected from vehicular encroachment by curbing, wheel stops or other barriers which shall be perforated to permit drainage. Landscaped dividing strips with or without walkways shall be used to subdivide parking areas into parking bays with not more than 40 spaces, provided that no more than 15 spaces shall be in an uninterrupted row. If the site contains both parking spaces and other vehicular use areas, the two areas may be separated to determine the interior landscaping requirement by multiplying the total number of parking spaces by 380 and subtracting the resulting figure from the total square footage of the off-street parking and other vehicular use areas.

Exception: Parking structures and covered drives in parking areas shall be excluded from the above internal landscaping regulations.



UTILITY SERVICE CO.

November 13, 2015

City of Gulf Breeze, Florida
1070 Shoreline Dr.
Gulf Breeze, Fl. 32562
C/O: Vernon Prather
RE: Sailwind Condo Easement
Subj: Landscaping Quotation

Total Amount: \$29,990.00

Project Scope

172 3g Ruby Red Lorpetalum
40 Tuscorora Crape Myrtles 6'-7'
40 Natchez Crape Myrtles 6'-7'
2 3.5" Live Oak
32 Mary Nell Holy or Equal 11'
Pine Straw at 2" Thickness

This proposal is based on drawings/details provided by the City of Gulf Breeze.

This proposal assumes the current irrigation system will adequately irrigate the quoted items above.

Thanks for the opportunity.



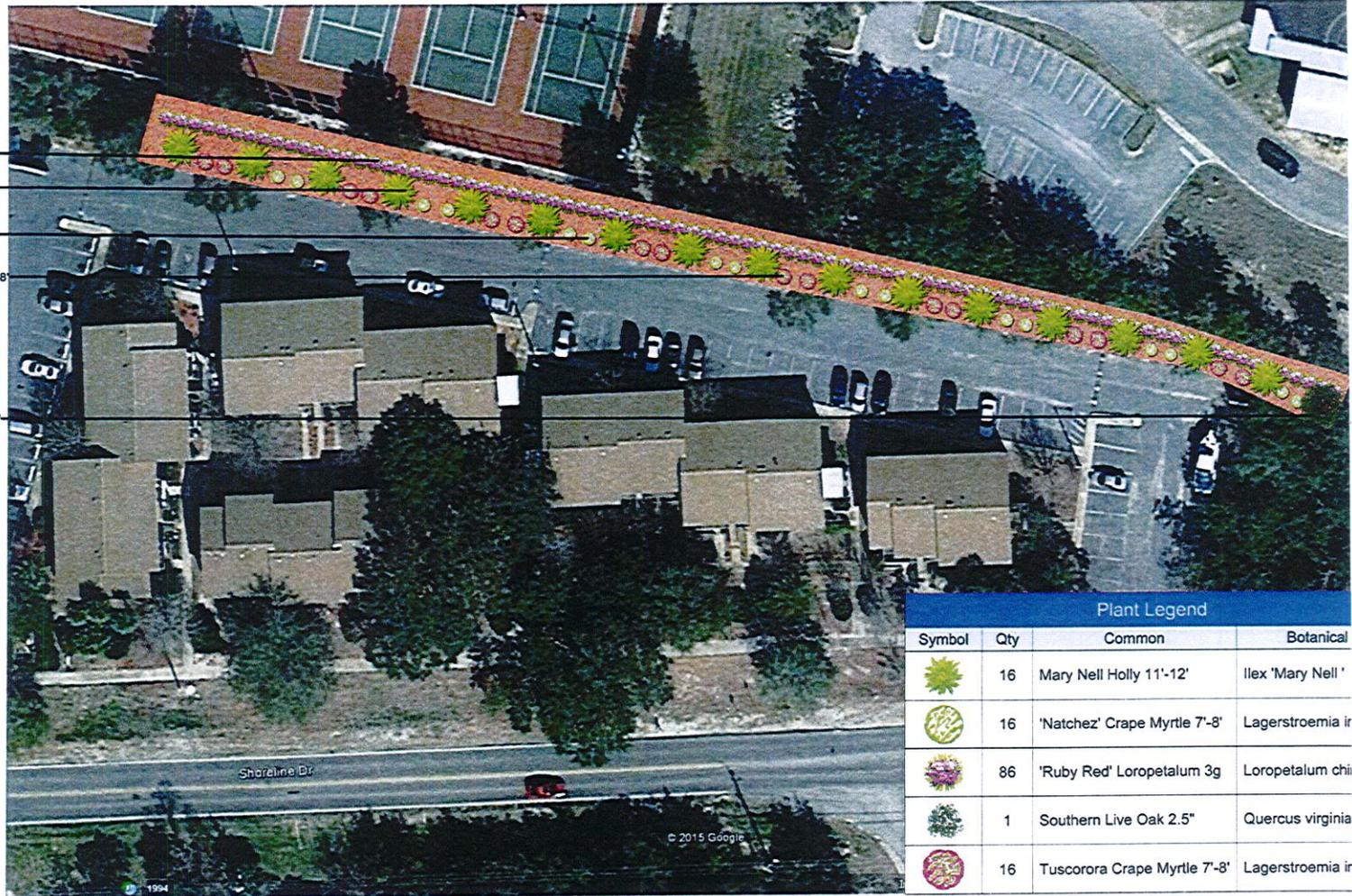
Charley Radford, Vice President
Utility Service Co., Inc.

- Southern Live Oak 3.5" 
- (86) 'Ruby Red' Loropetalum 3g 
- (24) Tuscorora Crape Myrtle 7-8' 
- (16) Mary Nell Holly 11'-12' 
- (24) Natchez Crape Myrtle 7-8' 

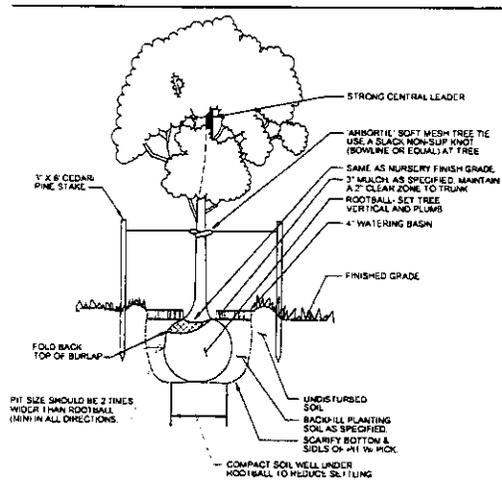


Plant Legend			
Symbol	Qty	Common	Botanical
	16	Mary Nell Holly 11'-12'	Ilex 'Mary Nell'
	24	Natchez Crape Myrtle 7-8'	Lagerstroemia indica
	86	'Ruby Red' Loropetalum 3g	Loropetalum chinense
	1	Southern Live Oak 3.5"	Quercus virginiana
	24	Tuscorora Crape Myrtle 7-8'	Lagerstroemia indica

- (86) 'Ruby Red' Loropetalum 3g
- (16) Mary Nell Holly 11'-12'
- (16) 'Natchez' Crape Myrtle 7'-8'
- (16) Tuscorora Crape Myrtle 7'-8'
- Southern Live Oak 2.5"

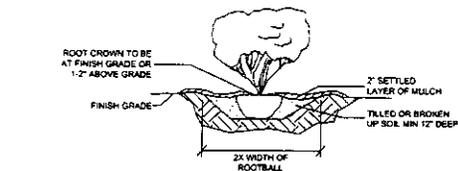


Plant Legend			
Symbol	Qty	Common	Botanical
	16	Mary Nell Holly 11'-12'	Ilex 'Mary Nell '
	16	'Natchez' Crape Myrtle 7'-8'	Lagerstroemia ir
	86	'Ruby Red' Loropetalum 3g	Loropetalum chi
	1	Southern Live Oak 2.5"	Quercus virginia
	16	Tuscorora Crape Myrtle 7'-8'	Lagerstroemia ir



PIT SIZE SHOULD BE 2 TIMES WIDER THAN ROOTBALL (MIN IN ALL DIRECTIONS)

NOTE
 ALL TREES SHALL BE 5 MIN. FROM PAVEMENT FOR TREES LESS THAN 8 FT. Ht. USE TWO STAKES FOR TREES 8 FT. TO 12 FT. Ht. USE THREE STAKES FOR TREES 12 FT. TO 18 FT. Ht. USE FOUR STAKES FOR TREES GREATER THAN 18 FT. Ht. USE DIAGONAL GUYING



TYP. SHRUB PLANTING:
 INDIVIDUAL PLANTING HOLE
 NOT TO SCALE

1 TREE PLANTING DETAIL
 NTS

Planting Details

1. ALL PLANT MATERIALS SHALL BE IN ACCORDANCE WITH THE AMERICAN STANDARDS FOR NURSERY STOCK (ANSI Z60.1-2004), PLANT ACCORDING TO ANSI A300 PART 6.
2. DIG THE PLANTING HOLE A MINIMUM OF 2x WIDTH OF ROOTBALL FOR AT LEAST THE FIRST 12 INCHES OF DEPTH. BELOW 12 INCHES, DIG HOLE WIDE ENOUGH TO PERMIT ADJUSTING. DO NOT DIG THE HOLE DEEPER THAN ROOT BALL DEPTH.
3. SCARIFY THE SUBGRADE AND SIDES OF THE PLANTING HOLE WHEN PLANTING IN CLAY SOILS (MORE THAN 15% CLAY).
4. LIFT AND SET THE TREE BY ROOT BALL ONLY. DO NOT LIFT USING THE TREE TRUNK AND DO NOT USE TREE TRUNK AS A LEVER.
5. SET THE TOP OF THE ROOT BALL LEVEL WITH THE SOIL SURFACE OR SLIGHTLY HIGHER IF THE SOIL IS PRONE TO SETTLING.
6. AFTER THE TREE IS SET IN PLACE, REMOVE BURLAP, WIRE AND STRAPS FROM AT LEAST THE UPPER 1/3 OF THE ROOTBALL.
7. BACKFILL WITH EXISTING SOIL THAT HAS BEEN WELL-TILLED OR BROKEN UP. DO NOT ADD AMENDMENTS TO THE BACKFILL SOIL. AMEND THE SURFACE WITH MULCH.
8. USE THREE 2" X 2" WOOD STAKES DRIVEN INTO UNDISTURBED SOIL, A MINIMUM OF 16 INCHES. SPACE STAKES EQUALLY AROUND THE TREE.
9. ATTACH 3/4" NYLON WEBBING TO CONNECT THE TREE TO STAKES. ATTACH WEBBING AT 1/3 THE TREE HEIGHT.
10. APPLY A 2-3" (SETTLED) DEPTH OF PINE STRAW OR BARK MULCH TO THE PLANTING SURFACE. LEAVE A 2" SPACE AROUND THE TRUNK FOR AIR CIRCULATION.
11. PRUNING SHALL BE LIMITED TO DEAD, DISEASED, OR BROKEN LIMBS ONLY AND SHALL BE IN ACCORDANCE WITH ANSI A300 SPECIFICATIONS.
12. REMOVE ANY TRUNK WRAP REMAINING AT TIME OF PLANTING. NO WRAPS SHALL BE PLACED ON TRUNK.



City of Gulf Breeze

Memorandum

To: Buz Eddy, City Manager

From: Nathan G. Ford, ^{NF}Assistant to City Manager

Date: 11/12/2015

Subject: Consideration of Resident Golf Cart Usage and Enforcement

Gulf Breeze, like many cities, has seen increased interest in the use of golf carts and Low Speed Vehicles (LSV) by residents. Community golf cart and LSV users value the convenience, economic savings, and fun that the vehicle can offer. With the growth in use however, the city has received complaints of golf cart and LSV use within the city. In addition, City staff has witnessed unsafe use of these vehicles as of late. The majority of the vehicles used by residents in the City are golf carts and not LSVs. The difference between LSVs and golf carts are explained below. Resident and staff concerns in the use of these vehicles include:

- Use by youth;
- Use on pedestrian sidewalks;
- Use on city property (trails, parks, athletic fields);
- Excessive occupant load;
- Use on city streets with high traffic volume or speed limits (Shoreline, Fairpoint, Highway 98, etc.); and
- Use at night with no head lamps or tail lamps.

Golf Carts vs. LSVs

By Florida Statutes, a golf cart is described as a motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purposes not capable of exceeding 20 mph. A LSV is a four wheeled vehicle whose top speed is greater than 20 mph, but not greater than 25 mph.

Florida State Statute 316.2122 addresses the operation of LSVs. LSVs are restricted very similar to any motor vehicle. They may be operated only on streets where the posted speed limit is 35 miles per hour or less. An LSV must be equipped with headlamps, stop lamps, turn signal lamps, tail lamps, reflectors, parking brakes, rearview mirrors, windshields, seat belts, and vehicle identification numbers. They must be registered and insured in accordance with statute 320.02 and titled pursuant to chapter 319. In addition to having a valid license plate and registration, Florida law requires PIP or No-Fault coverage at a minimum to operate a LSV. Cities have the authority to prohibit their use on city operated streets.

Florida State Statute 316.212 addresses the operation of golf carts on roadways. A municipality has the ability to designate a street or system of streets for use by golf carts. At this time, no city streets or sidewalks have this designation. According to the statute, a city must determine if golf carts can safely travel on or cross the public road or street, considering factors including the speed, volume, and character of motor vehicle traffic using the road or street. A City may also decide whether or not golf carts can be utilized at night hours or on sidewalks. If such a determination is made, then the city must post appropriate signs to indicate such operation is allowed. By state statute, a golf cart may not be operated by any person under the age of 14.

At this time, the Police Department has only monitored the use of these vehicles. It has been the practice not to strictly enforce the laws governing golf cart use when being operated safely by adults or youth. When the Police Department witnesses individuals operating vehicles in an unsafe manner, they take appropriate action. Younger individuals operating golf carts or LSVs in an unsafe manner are stopped by the Police Department and their guardians are notified.

There are three options to consider on how to address golf cart and LSV use:

- The City could continue the current level of enforcement.
- The City could choose to strictly follow state statutes with no golf cart street designation, thereby not allowing golf cart use within the city. In addition, the City could choose to determine if LSVs would be allowed; or
- The City could designate certain golf cart friendly streets and post appropriate signs for use.

If the City Council wishes to designate certain city streets for golf cart use, City staff and the Gulf Breeze Police Department have several recommendations. These recommendations are based on research and best practices instituted in other cities throughout Florida:

- Increase the age limit for operation of a golf cart or LSV on City designated streets to 16 years of age;
- Develop a low-fee registration process for cart identification and user agreement and compliance of use;
- Prohibit golf cart use on most sidewalks, trails, and park property except for certain areas;
- Limit general use of golf cart operation to sunrise and sunset unless the golf cart is equipped with headlights, brake lights, turn signals and a windshield; and
- Align violations, in accordance to Florida State Statute 316.212 to noncriminal traffic infractions punishable pursuant to chapter 318.

If the City determines to designate street use for golf carts, there are several best practices in operation in many cities throughout Florida. In some communities, fees and violations have been used to maintain signage and golf cart/LSV designated parking. If the Council has interest in developing a policy on this issue, staff would be prepared to develop a draft based on research and in the interest of safety for the City.

Recommendation: That the City Council determine whether a policy on golf cart and LSV usage should be pursued.



City of Gulf Breeze

Memorandum

To: Buz Eddy, City Manager

From: Nathan G. Ford, ^{NF}Assistant to City Manager

Date: 11/17/2015

Subject: Consideration of City of Gulf Breeze Social Media Policy

As recommended by the City Council and City Staff, the City of Gulf Breeze has a need to develop an official social media “presence” to share pertinent city information. Prior to establishing a city social media account, a clear policy of use should first be developed. Although social media use is prevalent in the private and non-profit sector, government has approached it with caution while issues like how to maintain public records and the balancing act of preventing the posting of inappropriate content without infringing on citizen’s rights are worked out.

Enclosed is a draft of the City of Gulf Breeze Social Media Use Policy. This policy has been drafted following a review of best practices through the Florida League of Cities and other government policies and guidelines. The policy has been reviewed by all City Department Directors and the City Attorney.

Recommendation: That the City Council approve the City of Gulf Breeze Social Media Use Policy.

Enclosure

Social Media Use – City of Gulf Breeze

Subject:

The City of Gulf Breeze Social Media Use Policy.

Applicability/Purpose:

The City of Gulf Breeze (“City”) has a business and public relations need to intensify communication processes by utilizing Social Media. The objective of the City of Gulf Breeze Social Media Use Policy is to maintain the integrity of the City’s presence in Social Media and to ensure that Social Media is utilized appropriately by the City, its elected and appointed officials, and its employees in accord with this policy and in compliance with Chapters 119 and 286, Florida Statutes. This policy is not meant to address one particular form of Social Media; rather Social Media in general, as advances in technology will occur and new tools will emerge.

Policy Statement and Scope:

The City use of Social Media technology shall be in alignment with the policies, protocols, and procedures contained, or referenced, herein. The scope of the policy applies to all City elected and appointed officials and employees while working with Social Media on behalf of the City and applies, to the extent specified, to personal Social Media sites. At all times the City shall have exclusive control of Approved City Social Media Sites and sole discretion as to any content posted by the City or an User or Social Media User as defined below. The City of Gulf Breeze Social Media Use Policy applies only to Approved City Social Media Sites and not to personal Social Media sites of the City’s elected or appointed officials or employees including but not limited to Social Media Sites used for campaign purposes.

1.0 Definitions:

1.1 Social Media

“Social Media” is an umbrella term referring to internet-based services that permit users to create, share, re-purpose and publish informational content. Social Media websites require users to affirmatively join and require users to create a uniquely identifiable profile. Examples include, but are not limited to, Facebook, Twitter, LinkedIn, Wikis, and Instagram. (Office of Government Ethics – www.oge.gov)

1.2 Approved City Social Media Sites

The pages, sections or posting locations on Social Media websites approved by the City Manager, reviewed by the Social Media Administrator, and maintained by City employees authorized to perform Social Media activity as part of the employee’s job.

1.3 Social Media Administrator

Any City employee or contractor, appointed by the City Manager, responsible for the use, monitoring, management, administration, or delivery of Social Media and/or Social Media content, in the name of or on behalf of the City and departments.

1.4 Post

A Social Media Administrator approved/submitted/maintained status update or other item on a blog or forum in an Approved City Social Media Site including but not limited to text, videos, graphics and photographs, links, documents, etc.

1.5 User or Social Media User

Any individual or group utilizing Social Media for personal or professional use who may review the City’s Social Media sites or provide comments.

1.6 Comment

A Social Media user submitted response to a Social Media Administrator post.

2.0 Responsibilities:

2.1 Social Media Administrator is responsible for oversight of the City's Social Media tools and shall:

2.1.2 Review all requests to develop City Social Media sites and recommend approval or denial to the City Manager or his designee. The Social Media Administrator will review Social Media sites or tools that have already been established for the City to ensure that they are in compliance with this policy and advise the City Manager within thirty (30) days of the adoption of this policy by the Gulf Breeze City Council, in writing, of the status of such compliance.

2.1.3 Ensure that the City's Social Media sites are regularly maintained and kept current.

2.1.4 Review information posted to the City's Social Media sites to ensure all content is appropriate, professional and consistent with the User Responsibilities defined herein.

2.2 Social Media Users who comment or interact through Social Media will be provided guidelines for use on all City Social Media sites. Unacceptable content that violates this policy as defined below is not considered consistent with the City's mission. Unacceptable content may be defined as:

2.2.1 Profane language or content;

2.2.2 Content that promotes, fosters, or perpetuates discrimination of protected classes;

2.2.3 Sexual harassment content;

2.2.4 Solicitations of commerce or advertisements including promotion or endorsement;

2.2.5 Promotion or endorsement of political issues, groups or individuals;

2.2.6 Conduct or encouragement of illegal activity;

2.2.7 Information that may tend to compromise the safety or security of the public or public systems;

2.2.8 Content intended to defame any person, group or organization;

2.2.9 Content that violates a legal ownership interest of any other party, such as trademark or copyright infringement;

2.2.10 Making or publishing of false, vicious or malicious statements concerning any employee, the City or its operations;

2.2.11 Violent or threatening content; Disclosure of confidential, sensitive or proprietary information;

2.2.12 Advocating for altercation of hours, wages, and terms and conditions of employment (employees only),

2.2.13 Or such other content as the City Manager or his designee shall consider unacceptable.

2.3 The Social Media Administrator shall immediately report all suspected unacceptable content to the City Manager or his designee to determine if the post is unacceptable content and should be removed.

2.4 The Social Media Administrator shall immediately remove unacceptable content. The Social Media Administrator should contact the City's Attorney for any legal issues. A copy (screenshot/printout) of the unacceptable content should be saved in line with City policy and procedures regarding record retention, and then be removed immediately.

2.5 Social Media Users who continue to post inappropriate content shall be removed.

3.0 Network Security:

3.1 The City shall have security controls in place to protect City information and technology assets against potential destructive technical incidents. Perceived or known compromises to the City's network shall be promptly reported to The City Manager and promptly rectified.

3.2 Computers, laptops and mobile devices used to administer City Social Media sites shall have up-to-date software to protect against destructive technical incidents, including but may not be limited to, cyber, virus and

spyware/adware attacks. Such computers, laptops and mobile devices used to administer City Social Media sites, and the City employees utilizing same shall be approved by the City Manager or his designee.

Exhibit A – City of Gulf Breeze Social Media General Procedures

When Establishing and Maintaining a City Social Media Account

- Include an introductory statement that clearly specifies the purpose and scope of the Social Media page or tool. When possible, Social Media accounts should link to the department’s website. The Social Media account should have relevant City contact information prominently displayed.
- Include a Guidelines of Use statement and include a list of unacceptable content for use.
- Maintain a copy of all images, document, or video content placed on Social Media accounts.
- Maintain compliance with all applicable Federal, State, and City requirements including but not limited to Chapters 119 and 286, Florida Statutes, as well as policies and procedures relating to records retention and public records requests.
- All content posted by the City Social Media Administrator shall be approved in advance by the City Manager or his designee and shall represent the City’s point of view, not the point of view of individual City elected or appointed officials or employees.
- Employ strong passwords that cannot be easily compromised and periodically change passwords to City Social Media accounts.
- Always protect sensitive information and personally identifiable information. Do not publish or report on conversations that are meant to be pre-decisional or internal to the City unless release of such information is authorized by City Manager or his designee.



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 11/24/2015

Subject: Catawba Street Right of Way

As a result recent and numerous public inquiries about the status and safety of the Catawba Street right of way in Gulf Breeze by its users, the staff conducted an inspection of that right of way. We concluded that the condition of the slope landward of the seawall is very steep, unsafe and needs to be corrected immediately. Consequently, for the safety of the general public using the right of way, we recommend the immediate construction of a staircase down the slope to a landing, which would be landward of the seawall and would not provide access to the beach, but would provide a safe method for traversing the slope on the right of way down to the landing.

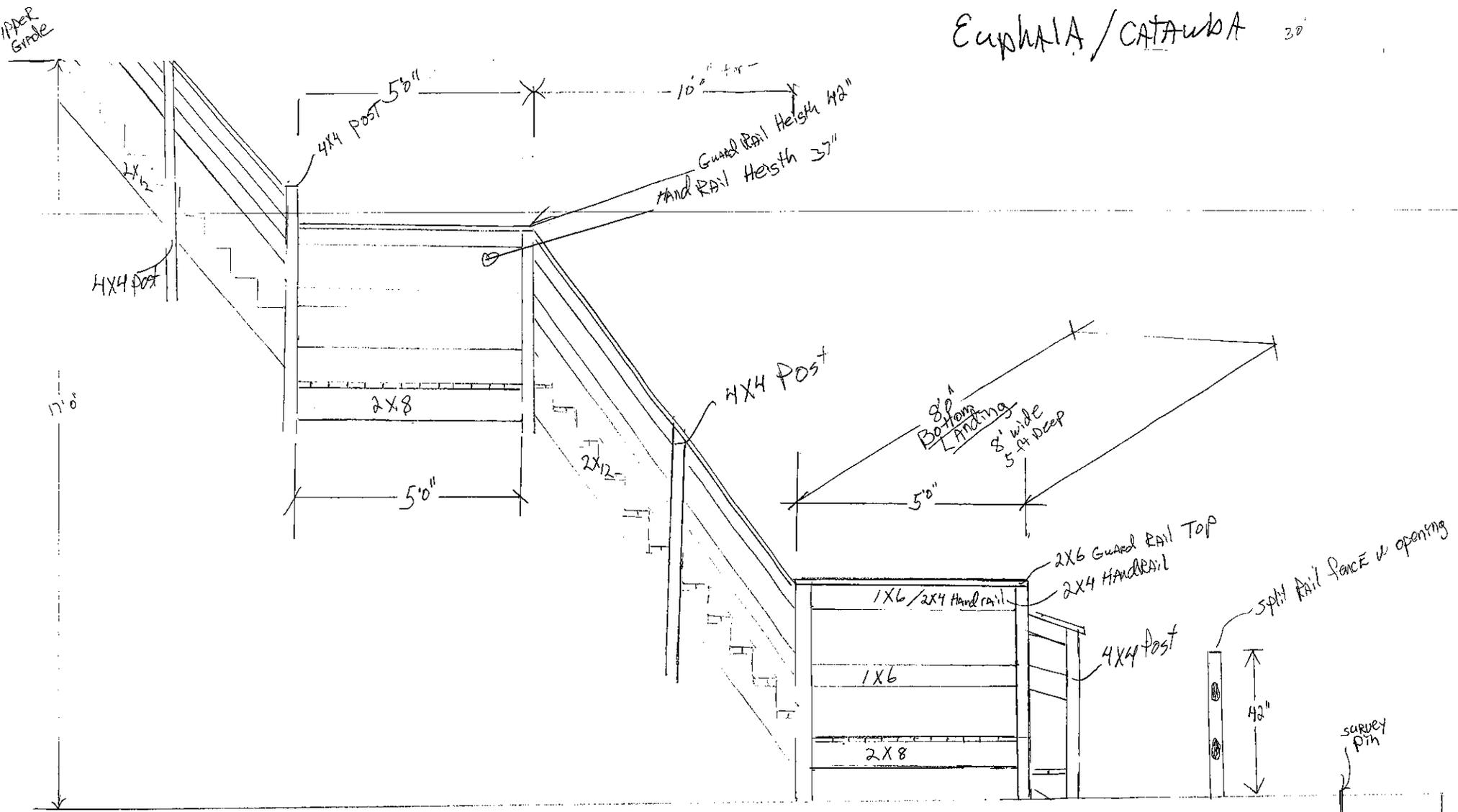
Attached is a drawing of the proposed staircase. As you can see from the drawing, the staircase will end approximately 6' from the edge of the right of way. This will allow sufficient horizontal distance to provide a landing and a split rail fence that would terminate the landing before the seawall. A bench on each side of the staircase will be part of this improvement. We believe that the staircase can be constructed using City staff and inmate labor. The material cost for this project will be approximately \$2,500.00, which includes two benches. A building permit will be required prior to the start of construction.

Under the present circumstances, I would suggest that this project be presented to the City Council for approval. Should you have any questions, please do not hesitate to contact me.

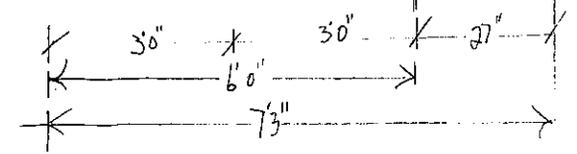
Recommendation: That the City Council authorize the immediate construction of a staircase on the unimproved right of way of Catawba Street on the slope landward of the seawall per the attached drawing at a cost of approximately \$2,500.00 to correct a steep and unsafe condition thereby protecting the general public's use of said right of way, while not providing access to the beach to the general public.

Enclosure

EUPHATA / CATAWBA 30'



scale $\frac{1}{2}'' = 10''$





City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager

From: Leslie Guyer, City Clerk

Handwritten initials "LG" in blue ink, positioned to the right of the "From:" line.

Date: November 23, 2015

Subject: Invoice Payment to Galloway/Johnson/Tompkins/Burr and Smith (GJTBS)

On September 15, 2014, the City Council approved the use of Galloway/Johnson Law Firm (GJTBS) for the Catawba Street Right-of-Way litigation.

We have received Invoice No. 321270 in the amount of \$15,900.34 for professional services through October 31, 2015 from GJTBS. A copy of the invoice is attached for your review. Please note, due to the multiple significant developments with the Catawba Street Right-of-Way litigation case during the month of October, this invoice is much larger than prior invoices.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE PAYMENT OF INVOICE NO. 321270 IN THE AMOUNT OF \$15,900.34 TO GJTBS.



GALLOWAY
JOHNSON
TOMPKINS
BURR AND
SMITH



Texas ■ Louisiana ■ Missouri ■ Mississippi ■ Alabama ■ Florida ■ Georgia

Benjamin J. Zimmern
Director
Licensed in Florida and Alabama
bjimmern@gjtbs.com

118 E. Garden St
Pensacola, FL 32502
Tel: 850.436.7000
Fax: 850.436.7099
www.gjtbs.com

November 20, 2015

City of Gulf Breeze
Post Office Box 640
Gulf Breeze, FL 32562

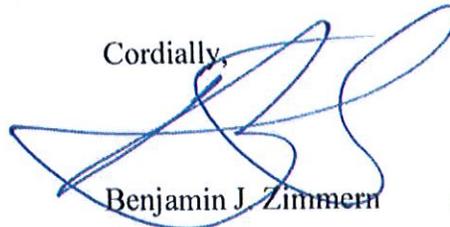
Re: John Reese, Peter Peters and Mitzi Peters v. City of Gulf Breeze
Case No.: 2013 CA 000838
Our File No.: FL8352-3

Dear Buz:

We have enclosed our invoice for professional services rendered and costs incurred in handling the above referenced matter for the period through October 31, 2015. I have written down a number of entries, but because of the multiple significant developments during the month of October the bill is much larger than our prior invoices. We trust that you will find this statement to be in order and have it placed in line for payment. Please be sure to include our file number on your remittance to ensure proper crediting to your account.

With best regards, I am,

Cordially,



Benjamin J. Zimmern

BJZ/dsj
Enclosure (GJTBS #321270)



GALLOWAY
JOHNSON
TOMPKINS
BURR AND
SMITH

701 Poydras Street, 40th Floor
New Orleans, LA 70139
Telephone: (504) 525-6802
Fax: (504) 525-2456
<http://www.gitbs.com>
Federal Tax I.D. No.: 72-1089568

Edwin A. Eddy
City of Gulf Breeze Attorney
504 N. Baylen Street
Pensacola, FL 325013904

November 20, 2015
Client: FL8352
Matter: 000003
Invoice #: 321270
Resp. Atty: BJZ
Page: 1

RE: Reese-Peters

For Professional Services Rendered Through October 31, 2015

Total Services	\$15,363.50
Total Disbursements	\$536.84
Total Current Charges	\$15,900.34
Previous Balance	\$2,725.50
Less Payments	(\$2,725.50)

PAY THIS AMOUNT

\$15,900.34

Wire Instructions

Bank Name: Capital One Bank
Address: 313 Carondelet Street, New Orleans, LA 70130
Acct No.: 812301764
ABA No.: 065000090
Swift Code: HIBKUS44
For Account of: Galloway, Johnson, Tompkins, Burr and Smith

Due Upon Receipt. Please include the invoice number on all remittance. Thank you.



701 Poydras Street
 New Orleans, LA 70139
 Telephone: (504) 525-6802
 Fax: (504) 525-2456
<http://www.gjtbs.com>

701 Poydras Street, 40th Floor
 New Orleans, LA 70139
 Telephone: (504) 525-6802
 Fax: (504) 525-2456
<http://www.gjtbs.com>
 Federal Tax I.D. No.: 72-1089568

Edwin A. Eddy
 City of Gulf Breeze Attorney
 504 N. Baylen Street
 Pensacola, FL 325013904

November 20, 2015
 Client: FL8352
 Matter: 000003
 Invoice #: 321270
 Resp Atty: BJZ
 Page: 1

RE: Reese-Peters

For Professional Services Rendered Through October 31, 2015

SERVICES:

Date	Person	Description of Services	Hours	Rate	Amount
10/02/2015	BJZ	Receive and review transcript from hearing on Motion for Summary Judgment.	0.30	\$195.00	\$58.50
10/06/2015	BJZ	Analyze case law cited in Plaintiff's Motion for injunctive relief regarding preparation of proposed order.	0.90	\$195.00	\$175.50
10/06/2015	BJZ	Begin preparation of detailed proposed order on hearing of Plaintiffs' and city's Motions for Summary Judgment.	1.70	\$195.00	\$331.50
10/07/2015	BJZ	Receive and review Plaintiff's proposed order on opposing Motion for Summary Judgment motions.	0.30	\$195.00	\$58.50
10/07/2015	BJZ	Evaluate case law cited in Plaintiff's proposed order regarding preparation of contrary order.	0.70	\$195.00	\$136.50
10/07/2015	BJZ	Supplement draft order on parties opposing Motions for Summary Judgment.	0.40	\$195.00	\$78.00
10/08/2015	MG	Analyze court ruling regarding pending motions and strategy regarding additional litigation.	0.20	\$250.00	\$50.00
10/08/2015	BJZ	Evaluate issues related to riparian rights and plaintiffs' claim of ownership of disputed property.	0.60	\$195.00	\$117.00
10/08/2015	BJZ	Continued preparation of draft order on competing Motion for Summary Judgment regarding factual findings, ownership issues, and deed language.	0.60	\$195.00	\$117.00
10/15/2015	MG	Analyze order, potential appeal delays and strategy regarding plan of action.	0.20	\$250.00	\$50.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/15/2015	BJZ	Telephone conference from city attorney regarding availability for a shade meeting to discuss litigation.	0.20	\$195.00	\$39.00
10/15/2015	BJZ	Receive and review court's order on competing summary judgments.	0.60	\$195.00	\$117.00
10/15/2015	BJZ	Evaluate appealability issues related to court's order.	1.30	\$195.00	\$253.50
10/15/2015	BJZ	Begin preparation for upcoming hearing on Plaintiff's Motion for injunctive relief.	0.80	\$195.00	\$156.00
10/15/2015	BJZ	Analyze case law cited by Plaintiff regarding preparation for upcoming hearing.	0.60	\$195.00	\$117.00
10/15/2015	CKR	Evaluate appealability of Court's Order on parties' respective Motions for Partial Summary Judgment regarding effect of quitclaim deed.	0.20	\$195.00	\$39.00
10/15/2015	JFT	Analyze file for a list of residents that are a witness to the public using the public beach access to the water on Catawba Street.	0.20	\$95.00	\$19.00
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Jim Douglas, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.20	\$95.00	\$19.00
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Pat Neumann, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.20	\$95.00	\$19.00
10/15/2015	JFT	Telephone call to Gulf Breeze resident, John Chichon, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.20	\$95.00	\$19.00
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Rodney Sutton, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.10	\$95.00	\$9.50
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Carol Kemp, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.10	\$95.00	\$9.50
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Bradley Thach, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.30	\$95.00	\$28.50
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Bryan Nobles, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.20	\$95.00	\$19.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/15/2015	JFT	Telephone call to Gulf Breeze resident, Lynette Dewberry, regarding the public beach access on Catawba, and possibly signing an Affidavit for the City of Gulf Breeze.	0.40	\$95.00	\$38.00
10/16/2015	JFT	Telephone call from Patt Neumann, resident, regarding public beach access on Catawba.	0.20	\$95.00	\$19.00
10/19/2015	BJZ	Meeting with M.Stebbins regarding recent updates in case and strategy going forward.	0.30	\$195.00	\$58.50
10/19/2015	BJZ	Analyze evidentiary and procedural problems with plaintiffs' Motion for injunction and show cause order.	0.80	\$195.00	\$156.00
10/19/2015	BJZ	Continued preparation for upcoming hearing on Plaintiff's Motion for injunction and show cause order.	1.20	\$195.00	\$234.00
10/19/2015	BJZ	Receive and review correspondence from B.Eddy regarding recent ruling.	0.10	\$195.00	\$19.50
10/19/2015	BJZ	Prepare update report for council regarding case status.	0.60	\$195.00	\$117.00
10/19/2015	BJZ	Supplement draft affidavit for residents regarding use of easement area.	0.30	\$195.00	\$58.50
10/19/2015	BJZ	Prepare Motion to Strike Notice of hearing regarding procedural requirements not met.	0.80	\$195.00	\$156.00
10/19/2015	BJZ	Begin preparation of memorandum in opposition to Plaintiffs' Motion for injunction.	1.40	\$195.00	\$273.00
10/20/2015	BJZ	Telephone conference from M.Stebbins regarding preparation of case update for council review prior to shade meeting.	0.20	\$195.00	\$39.00
10/20/2015	BJZ	Supplement Motion to Strike notice regarding not complying with rules of procedure.	0.90	\$195.00	\$175.50
10/20/2015	BJZ	Prepare detailed correspondence to Plaintiff attorney regarding requesting to move hearing based upon procedural improprieties.	0.40	\$195.00	\$78.00
10/20/2015	BJZ	Prepare notice for trial regarding compliance with rules of procedure for moving forward with case.	0.20	\$195.00	\$39.00
10/20/2015	BJZ	Evaluate additional issues with Plaintiff's requested relief in upcoming hearing regarding scope of evidentiary hearing and contempt requirements.	0.80	\$195.00	\$156.00
10/20/2015	BJZ	Locate recent case law on importance of preserving beach access for incorporation into motions on prescriptive easement.	0.70	\$195.00	\$136.50
10/20/2015	BJZ	Continued preparation of updated status report to city council.	0.90	\$195.00	\$175.50

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/20/2015	BJZ	Begin preparation for upcoming meeting with city staff regarding potential legal avenues, appeal issues, jury trial issues, and strategy.	0.60	\$195.00	\$117.00
10/20/2015	BJZ	Continue preparation memorandum of law in opposition to Plaintiff's request for injunction.	1.40	\$195.00	\$273.00
10/20/2015	BJZ	Receive and review correspondence from Plaintiff attorney regarding objections to Motion to Strike.	0.10	\$195.00	\$19.50
10/20/2015	CKR	Continue evaluation of Florida law regarding ability to appeal partial final judgments and exceptions to general rule disfavoring piecemeal adjudication.	0.80	\$195.00	\$156.00
10/20/2015	JFT	Begin drafting Pat Neumann's Affidavit to be used as evidence.	0.30	\$95.00	\$28.50
10/20/2015	JFT	Begin drafting Pat Neumann's John Chichon to be used as evidence.	0.30	\$95.00	\$28.50
10/20/2015	JFT	Begin drafting Pat Neumann's Bradley Thach to be used as evidence.	0.30	\$95.00	\$28.50
10/20/2015	JFT	Begin drafting Pat Neumann's Bryan Nobles to be used at evidence.	0.30	\$95.00	\$28.50
10/20/2015	JFT	Begin drafting Pat Neumann's Susan Dewberry to be used at evidence.	0.30	\$95.00	\$28.50
10/20/2015	JFT	Telephone call from Susan Lynette Dewberry regarding additional testimony involving public beach access at Catawba.	0.20	\$95.00	\$19.00
10/20/2015	JFT	Continue drafting Affidavit of Susan Lynette Dewberry regarding public beach access at Catawba.	0.20	\$95.00	\$19.00
10/20/2015	JFT	Draft email to Susan Lynette Dewberry with attached Affidavit regarding public beach access at Catawba.	0.10	\$95.00	\$9.50
10/20/2015	JFT	Draft Defendant's Notice of Trial.	0.30	\$95.00	\$28.50
10/21/2015	BJZ	Telephone conference with M.Stebbins regarding additional documents for inclusion in updated report to council.	0.20	\$195.00	\$39.00
10/21/2015	BJZ	Telephone conference with Plaintiff attorney regarding upcoming hearing.	0.40	\$195.00	\$78.00
10/21/2015	BJZ	Meeting with city staff regarding issues to address shade meeting.	1.20	\$195.00	\$234.00
10/21/2015	BJZ	Evaluate jury issues related to claim of prescriptive easement and ejection.	0.40	\$195.00	\$78.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/21/2015	BJZ	Analyze potential time barring of Plaintiffs' request for enforcement of judgment more than 20 years old.	0.70	\$195.00	\$136.50
10/21/2015	BJZ	Review recent decisions on due process violations in regards to contempt hearings as potential defense to Plaintiffs' motions.	0.50	\$195.00	\$97.50
10/21/2015	BJZ	Receive and review correspondence from mayor regarding strategy issues related to potential jury trial.	0.10	\$195.00	\$19.50
10/21/2015	BJZ	Continued preparation of updated status report to send to council regarding case posture and recommendations.	1.30	\$195.00	\$253.50
10/21/2015	CKR	Analyze possible entitlement to jury trial regarding claim for quiet title and prescriptive easement.	0.70	\$195.00	\$136.50
10/21/2015	CKR	Analyze Florida district court cases addressing issue of waiver of right to request jury trial requirements to assert right to jury trial.	0.80	\$195.00	\$156.00
10/21/2015	CKR	Begin preparation of memorandum of law on issues relating to appealability of order granting/denying the parties' partial motions for summary judgment and ability to plead in the alternative for appellate review when Order is not clearly a final appealable order and may be reviewed pursuant to petition for writ of certiorari..	1.70	\$195.00	\$331.50
10/21/2015	JFT	Receipt and review, email from Lynette Dewberry regarding changes to Affidavit.	0.10	\$95.00	\$9.50
10/21/2015	JFT	Amend Lynette Dewberry's Affidavit regarding Catawba public beach access.	0.20	\$95.00	\$19.00
10/21/2015	JFT	Telephone call from Edward Jamie Welch, resident in Gulf Breeze asking to sign Affidavit regarding Catawba public beach access.	0.40	\$95.00	\$38.00
10/21/2015	JFT	Telephone call to Skip Tanner, resident in Gulf Breeze asking to sign Affidavit regarding Catawba public beach access.	0.20	\$95.00	\$19.00
10/21/2015	JFT	Return telephone call to Lynette Dewberry with additional residents interested in signing an Affidavit regarding Catawba public beach access.	0.20	\$95.00	\$19.00
10/21/2015	JFT	Continue drafting Bryan Nobles Affidavit regarding public beach access on Catawba.	0.20	\$95.00	\$19.00
10/21/2015	JFT	Continue drafting John Chichon's Affidavit regarding public beach access on Catawba.	0.20	\$95.00	\$19.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/21/2015	JFT	Continue drafting Bradley Thach's Affidavit regarding public beach access on Catawba.	0.20	\$95.00	\$19.00
10/21/2015	JFT	Draft Edward Jamie Welch's Affidavit regarding public beach access on Catawba.	0.30	\$95.00	\$28.50
10/21/2015	JFT	Draft Skip Tanner's Affidavit regarding public beach access on Catawba.	0.30	\$95.00	\$28.50
10/21/2015	JFT	Telephone call from Edward Jamie Welch regarding additional questions concerning Catawba beach access.	0.20	\$95.00	\$19.00
10/21/2015	JFT	Review Affidavit with Skip Tanner in preparation for notarizing.	0.20	\$95.00	\$19.00
10/22/2015	BJZ	Continued preparation of Motion in opposition to Plaintiff's request for injunction.	2.40	\$195.00	\$468.00
10/22/2015	BJZ	Meeting at city hall regarding case status and strategy.	1.70	\$195.00	\$331.50
10/22/2015	BJZ	Continued preparation for upcoming hearing on Motion for injunctive relief and contempt regarding statute of limitation, equitable estoppel, notice, and evidentiary standards.	2.70	\$195.00	\$526.50
10/22/2015	CKR	Continue analysis of federal case law regarding actions at law/equity relating to ejectment, adverse possession and quieting title as persuasive in analysis of whether jury trial demand is likely to be granted with respect to Plaintiff's claims and our cross claims.	0.80	\$195.00	\$156.00
10/22/2015	CKR	Begin evaluation of Plaintiff's affirmative defenses to counterclaims asserted by client and effect upon upcoming hearing on Plaintiff's request for permanent injunction.	0.60	\$195.00	\$117.00
10/23/2015	BJZ	Supplement Motion in opposition to Plaintiff's request for injunction and show cause order regarding background of claim, city's efforts at establishing prescriptive easement, and legal standard not met by Plaintiff's.	0.70	\$195.00	\$136.50
10/23/2015	BJZ	Receive and review Plaintiff's response to Motion to strike.	0.30	\$195.00	\$58.50
10/23/2015	BJZ	Evaluate case law cited by Plaintiff's in response to Motion to strike regarding holdings of same and preparation for hearing.	1.40	\$195.00	\$273.00
10/23/2015	CKR	Analyze Plaintiff's Response to Motion to Strike Notice of Evidentiary Hearing and begin preparation of outline for Reply briefing.	0.70	\$195.00	\$136.50
10/23/2015	CKR	Prepare arguments for hearing on Plaintiff's hearing on motion for permanent injunction.	1.10	\$195.00	\$214.50

SERVICES RENDERED

Date	Person	Description of Services	Hours	Rate	Amount
10/23/2015	CKR	Analyze Florida case law regarding requirement to re-assert separately pled counterclaim as part of answer to amended complaint.	1.60	\$195.00	\$312.00
10/23/2015	CKR	Supplement Memorandum of Law in Opposition to Injunction.	0.40	\$195.00	\$78.00
10/23/2015	JFT	In house meeting with Susan Lynette Dewberry regarding her Affidavit.	0.40	\$95.00	\$38.00
10/23/2015	JFT	Telephone call from Edward Jamie Welch regarding 1950 Casablanca Plat and additional questions regarding Catawba.	0.40	\$95.00	\$38.00
10/23/2015	JFT	Telephone call from Susan Lynette Dewberry regarding permission to start her own personal petition against Plaintiffs and public beach access at Catawba.	0.30	\$95.00	\$28.50
10/23/2015	JFT	Review Affidavit with Bryan Nobles prior to notarizing.	0.20	\$95.00	\$19.00
10/26/2015	BJZ	Prepare, travel to, and argue against Plaintiff's motion for injunction and show cause order.	5.70	\$195.00	\$1,111.50
10/26/2015	BJZ	Telephone conference with city attorney regarding results of hearing.	0.20	\$195.00	\$39.00
10/26/2015	JFT	Analyze all file material including voluminous quit claim deeds, plats, mortgages, notice of commencements, caselaw, surveys, chain of titles, and deposition transcripts for pertinent documents for attorneys use at hearing on 10/26/15.	3.40	\$95.00	\$323.00
10/26/2015	JFT	Begin Drafting Defendant's Proposed Order.	0.80	\$95.00	\$76.00
10/27/2015	MG	Analyze hearing on Permanent Injunction and Judge's ruling on it and on Plaintiff's Motion Summary Judgment regarding plan of action, potential for appeal and recommendations for client.	0.30	\$250.00	\$75.00
10/27/2015	BJZ	Receive and review correspondence from L.Dewberry regarding additional efforts at investigation into use of easement property.	0.20	\$195.00	\$39.00
10/27/2015	BJZ	Receive and review correspondence from M.Dannheisser regarding complaint by city resident as to quality of steps in easement area.	0.10	\$195.00	\$19.50
10/27/2015	BJZ	Begin evaluation of right to jury trial for issues of ejection and prescriptive easement regarding compliance with court's order on same.	1.60	\$195.00	\$312.00
10/27/2015	BJZ	Begin preparation of memorandum of law on right to jury trial.	0.70	\$195.00	\$136.50

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/27/2015	BJZ	Continued preparation of memorandum of law and Motion for Summary Judgment prescriptive easement issues.	0.60	\$195.00	\$117.00
10/27/2015	BJZ	Receive and review list of potential witnesses in support of prescriptive easement.	0.30	\$195.00	\$58.50
10/27/2015	CKR	Begin preparation of memorandum of law addressing right to jury trial based upon claim for prescriptive easement and ejection.	0.60	\$195.00	\$117.00
10/27/2015	CKR	Continue preparation of memorandum of law addressing right to jury trial under federal constitution and Florida constitution.	0.60	\$195.00	\$117.00
10/27/2015	CKR	Evaluate additional case law regarding right to jury trial in actions for adverse possession in order to draw analogy between adverse possession claims and claims for prescriptive easement to supplement briefing as required by court in advance of hearing on request for jury trial.	0.60	\$195.00	\$117.00
10/27/2015	JFT	Telephone call from Lynette Dewberry regarding Catawba beach access.	0.30	\$95.00	\$28.50
10/27/2015	JFT	Begin drafting a spreadsheet of all Gulf Breeze residents that have been contacted regarding their interaction with Catawba beach access including: their testimony, willingness to sign an Affidavit, show up at trial, how many years they have resided in Gulf Breeze, how often they use the public beach access, etc..	2.60	\$95.00	\$247.00
10/27/2015	JFT	Receipt and review, email from resident, Lynette Dewberry regarding Catawba public beach access.	0.10	\$95.00	\$9.50
10/27/2015	JFT	Receipt and review, email from resident, Lynette Dewberry regarding Catawba public beach access.	0.10	\$95.00	\$9.50
10/28/2015	BJZ	Prepare for and attend shade meeting at city hall.	3.40	\$195.00	\$663.00
10/28/2015	BJZ	Receipt and review correspondence from L.Dewberry regarding additional witnesses.	0.20	\$195.00	\$39.00
10/28/2015	BJZ	Receipt and review Plaintiff's proposed order on case management conference.	0.10	\$195.00	\$19.50
10/28/2015	BJZ	Supplement proposed order on Motion to amend counterclaim.	0.20	\$195.00	\$39.00
10/28/2015	BJZ	Begin evaluation of right to jury in counterclaim regarding preparation of memorandum of law in support of same.	1.60	\$195.00	\$312.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/28/2015	BJZ	Review of prior discovery responses and sworn testimony regarding begin preparation of Motion for Summary Judgment on prescriptive easement.	1.70	\$195.00	\$331.50
10/28/2015	JFT	Draft correspondence to Judge regarding Proposed Order.	0.20	\$95.00	\$19.00
10/28/2015	JFT	Receipt and review, email from resident, Lynette Dewberry regarding Catawba public beach access.	0.10	\$95.00	\$9.50
10/29/2015	BJZ	Receive and review correspondence from Judge's office regarding executed order.	0.10	\$195.00	\$19.50
10/29/2015	BJZ	Receive and review correspondence from M.Stebbins regarding meeting on case.	0.10	\$195.00	\$19.50
10/29/2015	CKR	Continue preparation of memorandum of law to comply with court's order regarding right to jury trial.	0.80	\$195.00	\$156.00
10/30/2015	BJZ	Meeting with city staff regarding recent email from citizen regarding condition of stairway.	0.80	\$195.00	\$156.00
10/30/2015	BJZ	Telephone conference with Plaintiff attorney regarding city's intent to repair stairs.	0.40	\$195.00	\$78.00
10/30/2015	BJZ	Meeting with city attorney regarding discussion of appellate issues.	0.90	\$195.00	\$175.50
10/30/2015	BJZ	Telephone conference with B.Eddy regarding Plaintiffs' position on repairs.	0.20	\$195.00	\$39.00
10/30/2015	BJZ	Receive and review correspondence from Plaintiff attorney regarding objecting to repairs of stairway.	0.30	\$195.00	\$58.50
10/30/2015	CKR	Continue preparation of memorandum of law in compliance with court order in connection with demand for jury trial with emphasis on section addressing right to jury trial on declaratory judgment action for prescriptive easement and quiet title and ejectment.	1.30	\$195.00	\$253.50
10/30/2015	CKR	Continue preparation of memorandum of law in compliance with court order in connection with demand for jury trial with emphasis on section addressing proper trial procedure when claims and counterclaims involve mixed questions and some but not all claims or counterclaims are trial by jury.	1.20	\$195.00	\$234.00
10/30/2015	CKR	Evaluate cases discussing Florida's declaratory judgment law regarding when actions for declaratory judgment are triable by jury.	1.30	\$195.00	\$253.50

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
10/30/2015	JFT	Telephone call from Gulf Breeze resident, Edward Jamie Welch regarding him designing fliers for distribution to residents in preparation for trial regarding the Catawba beach access.	0.40	\$95.00	\$38.00
Total Professional Services			87.00		\$15,363.50

PERSONNEL CAP

Person	Hours	Rate	Amount
MG J. Michael Grimley	0.70	\$250.00	\$175.00
CKR Chris K. Ritchie	15.80	\$195.00	\$3,081.00
BJZ Benjamin J. Zimmern	54.10	\$195.00	\$10,549.50
JFT Jamie F. Thurman	16.40	\$95.00	\$1,558.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
10/12/2015	Anchor Court Reporting- Transcripts- Reese-Peters -JMG-Inv#15-3231LM transcript of hearing 9/28/15.	\$125.00
10/31/2015	Legal Research Westlaw	\$411.84
Total Disbursements		\$536.84

Total Services	\$15,363.50
Total Disbursements	\$536.84
Total Current Charges	\$15,900.34
Previous Balance	\$2,725.50
Less Payments	(\$2,725.50)

PAY THE AMOUNT

\$15,900.34

November 20, 2015
Client: FL8352
Matter: 000003
Invoice #: 321270
Resp Atty: BJZ
Page: 11

Bill to Order

	Original Invoice	Change Description	Total	Payment Due Date
Services	\$15,363.50	\$35,977.00	\$51,340.50	\$35,977.00
Disbursements	\$536.84	\$790.39	\$1,327.23	\$790.39
Total	\$15,900.34	\$36,767.39	\$52,667.73	\$36,767.39

Wire Instructions

Bank Name: Capital One Bank
Address: 313 Carondelet Street, New Orleans, LA 70130
Acct No.: 812301764
ABA No.: 065000090
Swift Code: HIBKUS44
For Account of: Galloway, Johnson, Tompkins, Burr and Smitt

Due Upon Receipt. Please include the invoice number on all remittance. Thank you.