

SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
AUGUST 10, 2015 - 6:30 P.M.

1. **CALL TO ORDER:**

The 126th regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 6:30 p.m., at Gulf Breeze City Hall, by Chairman Tom Naile.

2. **ROLL CALL AND INVOCATION:**

The following Board members were present: Mayor Matt Dannheisser, Robert Davies, Mayor Pro Tem Joe Henderson, Mark Meister, Tom Naile, Otto Prochaska, and Bill Stanford.

3. **APPROVAL OF MINUTES:**

A motion was made by Otto Prochaska to approve the June 8, 2015, meeting minutes. Bill Stanford seconded. The minutes were approved unanimously.

A motion was made by Mayor Pro Tem Henderson to approve the July 13, 2015, budget workshop minutes. Otto Prochaska seconded. The minutes were approved unanimously.

4. **REPORTS:**

a. **Finance Report**

Thomas Lambert gave the board the financial report for October 2014 through July 2015.

b. **Operations Report**

Vernon Prather stated that utility operations were normal in June and July. The demand for reclaim resulted in supplemental wells being operated for spray fields off-line. This is typical for this time of year, with the lake averaging 6.6".

WWTP Staff has been mowing the entire west course; the front nine with finish mowers and bush hogging of the back nine. Staff is using a rented flail mower to remove excess weed growth on lake areas on the front nine. The inmate squad has been working to remove brush and excess vegetation from drainage areas along West Course holes 9 and 10.

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The West Course irrigation system continues to be evaluated. It was determined that the front nine is only 30% operable at best with the back nine at 15%. Staff will be reviewing options for repair and reliable operations. This item is paramount in order to effectively irrigate the 120 acres and promote healthy turf grass and maximize spray field capacity.

The WWTP flow was 1.514 mgd, for June and 1.486 for July 2015. The Golf Course flow for June was .853 mgd and .718 for July. Overall the reclaim system has remained balanced.

Staff provided the last 8 years of rainfall history as recorded by the WWTP. They also provided the SSRUS increased/decreased customer base for water and sewer customers pre- and post-Ivan. A comparison of water and sewer revenues for June and July 2014 to 2015 was also provided.

Attached for the Board's review were copies of the following correspondence:

- a) WWTP data for May and June 2015
- b) Water & Sewer Revenue Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010
- c) Water and Sewer Impact Fee Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010
- d) Construction Coordinator Report

c. Engineering and Permitting

Thomas Lambert gave the report on engineering and in-house construction projects and technology fee plan.

5. OLD BUSINESS:

a. Budget Approval.

RECOMMENDATION:

**SOUTH SANTA ROSA UTILITY BOARD RECOMMEND TO CITY COUNCIL
APPROVAL OF THE F/Y 2016 BUDGET AS PRESENTED.**

Mayor Pro Tem Henderson made a motion that the SSRUS recommend to the City Council a 5% margin increase for the next three years as follows: 5% for the first year, 10% for the second year; and 15% for the third year effective immediately following the public meeting. Otto Prochaska seconded. The vote for approval was unanimous.

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Mayor Pro Tem Henderson made a motion that the budget as amended by the margin increase approved above be accepted as presented. Mark Meister seconded. The vote for approval was unanimous.

6. NEW BUSINESS:

a. Maintenance Equipment Purchase

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF 2 BUSH HOG TD1100 FINISH MOWERS AT A COST OF \$23,090. (*This purchase will come from FY2015 budget.*)

Otto Prochaska moved for approval of staff's recommendation. The motion was seconded by Robert Davies. The vote for approval was unanimous.

b. WWTF North Basin Rehab Bid

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL APPROVE THE BELOW LISTED CONTRACTS:

- **NORTH PLANT CLEAN OUT TO GREENSOUTH SOLUTIONS, INC. FOR \$55,000**
- **NORTH PLANT REHABILITATION TO CAPE ENVIRONMENTAL MANAGEMENT, INC. FOR \$370,000**

Otto Prochaska moved for approval of staff's recommendation. The motion was seconded by Robert Davies. The vote for approval was unanimous.

c. WWTF Expansion Property

This item was discussed but there was no action taken. The Board discussed the need to determine the minimum amount of acreage that the Utility needs for its operations.

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7. **PUBLIC FORUM:**

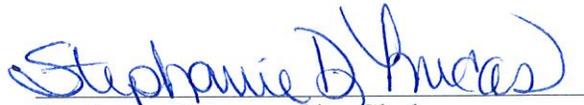
Mike Handler, 1195 Grand Pointe, spoke with regards to the proposed budget.

8. **SETTING NEXT MEETING:**

The next South Santa Rosa Utility System Board meeting will be held on Monday, October 12, 2015, at 6:30 p.m.

9. **ADJOURNMENT:** 7:52 P.M.

ATTESTED TO:


Stephanie D. Lucas, City Clerk