

**GULF BREEZE CITY COUNCIL**  
**REGULAR MEETING AGENDA**  
**AMENDED**

**SEPTEMBER 9, 2015**  
**WEDNESDAY, 6:30 P.M.**  
**COUNCIL CHAMBERS**

**REMINDER: THIS MEETING HAS BEEN RESCHEDULED TO COMPLY**  
**WITH TRUTH IN MILLAGE REQUIREMENTS**

1. **ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

August 15, 2015, Special Meeting (2015 Budget Amendment)  
August 17, 2015, Regular Meeting  
August 17, 2015, Community Redevelopment Agency Board of Directors Meeting  
August 25, 2015, Special Meeting (Group Health Insurance Renewal)

3. **PROCLAMATIONS AND PRESENTATIONS**

*There are no proclamations to consider at this meeting.*

4. **RESOLUTIONS AND ORDINANCES**

<b>Ordinance No. 05-15</b>	An Ordinance amending section 21-28 and section 21-1 approving a zoning map and defining mixed use development <i>(First Reading)</i>
----------------------------	--

***PUBLIC HEARING REGARDING:***

<b>Resolution No. 20-15:</b>	Resolution Establishing a Tentative Millage Rate of 1.9723
------------------------------	--

<b>Resolution No. 21-15:</b>	Resolution Adopting a Tentative Budget for Fiscal Year 2016
------------------------------	---

5. **CONSENT AGENDA ITEMS\***

- A. Approval of a special event request from Gulf Breeze High School to allow a local Buick dealer to have a test drive event on September 25, 2015, at Gulf Breeze High School to benefit various booster clubs at the High School
- B. Directing Staff to prepare a resolution for adoption at the September 9, 2015, Regular meeting regarding the Starbuck's permanent median closure and proposed turn lane on Highway 98

- C. Approval of a request from the Pensacola Beach Woman's Club to host their annual fundraiser at the Community Center on March 16, 2016
- D. Approval of a request from Pensacola Sports Association to host the Double Bridge Run Race Expo at the Community Center on February 11 and 12, 2016
- E. Approval of a request from Innisfree Hotels for a nonbinding conceptual approval to change the Future Land Use designation for the property located at 301 Nightingale Lane from Public Institution (PI) to Commercial (C)
- F. Directing Staff to research front yard setbacks when the property is a corner lot and authorizing possible revision to the Land Development Code
- G. Approving award of bid for payroll services/software solutions to BS&A
- H. Approval of South Santa Rosa Utility Board Recommendations:
  - 1) F/Y 2016 Budget Approval – Approval of the F/Y 2016 SSRUS Budget as presented to the South Santa Rosa Utility Board; and
  - 2) Maintenance Equipment Purchase – Approval of the purchase of two Bush Hog TD1100 finish mowers at a total cost of \$23,090 from Kingline Equipment; and
  - 3) Waste Water Treat Facility North Basin Rehabilitation Bid – Approval of contracts for the north plant for (1) clean out with Greensouth Solutions, Inc., in the amount of \$55,000, and (2) rehabilitation with Cape Environmental Management, Inc., in the amount of \$370,000.
- I. Accepting a five foot wide by 100 foot long Utility Easement from John and Gail Seidler on Lot 12, Block E, Settlers Colony, and authorizing the Mayor to sign the Utility Easement on behalf of the City
- J. Approval of the advertising schedule for a public meeting on October 5, 2015, regarding an utility rate increase and surcharge as recommended by the South Santa Rosa Utility and the City Council
- K. Approving payment of an invoice from Galloway/Johnson/Tompkins/Burr and Smith in the amount of \$911.00 for legal services rendered with regards to the Catawba Street right-of-way litigation

**\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

6. **ACTION AGENDA ITEMS:**

- A. Approval of an agreement for operation and management of the Tiger Point Golf Course between the City and IGC-Tiger Point Property, LLC (Integrity Golf Company)

7. **NEW ITEMS**

8. **INFORMATION ITEMS**

9. **PUBLIC FORUM**

10. **ADJOURNMENT**

*If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.*

MINUTES OF THE SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

---

A Special Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Saturday, August 15, 2015, at 11:48 p.m. *(Note: The Special meeting was held in conjunction with the Budget Workshop)*

The following Councilmembers were present: Councilwoman Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

**ACTION AGENDA ITEMS:**

- A. Amendment to the 2015 Fiscal Year Budget in the amount of \$4,053.00.

Reference: City Manager verbal report

**RECOMMENDATION:**

**THAT THE CITY COUNCIL AMEND THE 2015 FISCAL YEAR BUDGET IN THE AMOUNT OF \$4,053.00 FOR THE COST OF CERTAIN ADDITIONAL ADMINISTRATIVE STAFFING.**

Councilwoman Fitch made a motion to approve staff's recommendation. Councilwoman Bookout seconded. The vote for approval was 4-1 with Mayor Pro Tem Henderson dissenting.

**ADJOURNMENT:** Mayor Dannheisser adjourned the special meeting at 11:58 a.m.

---

Leslie A. Guyer, City Clerk

---

Matt E. Dannheisser, Mayor

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

---

The 1,278<sup>th</sup> Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Monday, August 17, 2015, at 6:30 p.m.

**ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:**

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

The City Clerk gave the invocation and led in the Pledge of Allegiance

**APPROVAL OF MINUTES:**

Councilman Landfair moved for approval of the minutes for the Regular meeting held on August 3, 2015. Councilwoman Fitch seconded. The vote for approval was unanimous.

**PRESENTATION AND PROCLAMATIONS:**

*There were no proclamations to consider at this meeting*

**RESOLUTIONS AND ORDINANCES:**

*There were no resolutions or ordinances to consider at this meeting.*

**CONSENT AGENDA ITEM(S):**

A. Approval of Development Review Board Recommendation:

Ben Gordon, 22 Shoreline Drive, Gulf Breeze, FL  
Addition of topless boat lift to existing wet slip (#1) at  
Santa Rosa Yacht Club located at 300 Pensacola Beach Rd

Reference: DRB Minutes – August 4, 2015

Recommendation: That the City Council approve the project as submitted

B. Special event application by Knights of Columbus to hold the People  
4 People 5k run/walk on Saturday, September 12, 2015.

Reference: Deputy Chief of Police memo dated July 23, 2015

Recommendation: That the City Council approve the Knights of Columbus Special Event application.

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

---

- C. University of Florida's preliminary population estimate of 5,832.

Reference: City Manager memo dated July 24, 2015

Recommendation: That the City Council accept the University of Florida's preliminary population estimate of 5,832 as reasonably correct and authorize staff to respond accordingly.

- D. Plan for Public Information to replace the current Public Information Outreach Strategy in Appendix Q of the Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan.

Reference: City Manager memo dated August 5, 2015

Recommendation: That the City Council approve the plan for Public Information and that it replace the current Public Information Outreach Strategy in Appendix Q of the Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan.

- E. Payment to Private Club Associates (PCA) in the amount of \$16,745.

Reference: City Manager memo dated August 6, 2015

Recommendation: That the City Council authorize payment of 17,145 to Private Club Associates (PCA).

- F. Approval of the Mayor or, in his absence, the Mayor Pro Tem, to swear in new Police Officers during a regularly scheduled council meeting.

Reference: City Manager memo dated August 6, 2015

Recommendation: That the City Council approve the Mayor or, in his absence, the Mayor Pro Tem, to swear in new police officers during a regularly scheduled council meeting.

Councilman Landfair moved for approval of Consent Agenda Items A through F. Mayor Pro Tem Henderson seconded. The vote for approval was unanimous.

*\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.*

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

---

**ACTION AGENDA ITEMS:**

- A. Concept of cleaning the pond and installing a berm along the Tiger Point Golf Course driving range as a contribution to the restoration of Country Club Road for submission in a grant application to the Department of Transportation.

Reference: Assistant Director of Public Services memo dated July 28, 2015

Recommendation: That the City Council approve the concept of cleaning the pond and installing a berm along the driving range as a contribution to the restoration of Country Club Road for submission in a grant application to the Department of Transportation.

A motion was made by Mayor Pro Tem Henderson to table this item. Councilwoman Fitch seconded. The vote to table the item was unanimous.

- B. Fairpoint Regional Utility Service (FRUS) water supply agreement and authorize the Mayor to execute the agreement.

Reference: City Manager memo dated August 6, 2015

Recommendation: That the City Council ratify the prior approval of the FRUS Water Supply Agreement.

Councilwoman Fitch made a motion to approve staff's recommendation. Councilwoman Bookout seconded the motion. The vote for approval was unanimous.

Mayor Dannheisser suspended the City Council meeting at 6:37 p.m. for the Council to meet as the CRA Board of Directors. Mayor Dannheisser reconvened the council meeting at 6:38 p.m.

**NEW BUSINESS:** None

**INFORMATION ITEMS:** None

**PUBLIC FORUM:** The following citizens spoke during the open forum: Jim Cox, 423 Williamsburg Dr and Peter Harris-Inman, 3583 Laguna Ct

**ADJOURNMENT:** Mayor Dannheisser adjourned the meeting at 7:02 p.m.

---

Leslie A. Guyer, City Clerk

---

Matt E. Dannheisser, Mayor

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE  
COMMUNITY REDEVELOPMENT AGENCY**

---

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall Council Chambers on Monday, August 17, 2015, at 6:37 p.m.

The following members were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following:

**CONSENT AGENDA ITEM\*:**

- A. Authorize expenditure of \$3,900 to Warrington Utility and Excavating to construct an interconnection in the water supply line southeast of Gulf Breeze Hospital.

Reference: Assistant Director of Public Services memo dated August 7, 2015

Recommendation:

That the City Council authorize the expenditure of \$3,900 to Warrington Utility and Excavating to construct an interconnection in the water supply line southeast of Gulf Breeze Hospital.

Mayor Pro Tem Henderson made a motion to approve staff's recommendation. Councilman Landfair seconded the motion. The vote for approval was unanimous.

**\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

**INFORMATIONAL ITEMS:** None

**PUBLIC FORUM:** None

**ADJOURNMENT:** Mayor Dannheisser adjourned the meeting at 6:38 p.m.

---

Leslie A. Guyer, City Clerk

---

Matt E. Dannheisser, Mayor

MINUTES OF THE SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

---

A Special Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Tuesday, August 25, 2015, at 5:00 p.m.

The following Councilmembers were present: Councilwoman Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, and Mayor Matt Dannheisser.

1. **ACTION AGENDA ITEMS:**

A. Group Health Insurance Renewal

Reference: Deputy City Manager memo dated August 21, 2015  
City Manager verbal report

Chad Rich of Rodney Rich & Company spoke and answered questions regarding this item.

**RECOMMENDATION:**

**THAT THE CITY COUNCIL ACCEPT THE GROUP HEALTH INSURANCE PROPOSAL FROM UNITED HEALTH CARE REGARDING THEIR FLORIDA CHOICE BALANCED (OPTION 1) PLAN SUPPLEMENTED WITH THE FLEXCARE PROGRAM AND THAT THE CITY RENEW ITS GROUP DENTAL INSURANCE, LIFE INSURANCE, VOLUNTARY LIFE INSURANCE, AND VOLUNTARY LONG-TERM DISABILITY PROGRAMS WITH STANDARD INSURANCE COMPANY. FINALLY, THAT THE CITY COUNCIL REVIEW THE CITY'S GROUP VISION INSURANCE WITH SUPERIOR VISION.**

Mayor Pro Tem Henderson made a motion to approve Staff's recommendations as set forth in the memorandum subject to inconsequential rate changes as discussed during the meeting. If the rate changes are significant, this matter shall be brought back to the City Council for consideration and approval. Councilwoman Bookout seconded. The vote for approval was unanimous.

MINUTES OF THE SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

---

2. **NEW BUSINESS:**

City Manager advised that Santa Rosa County has requested the Mayor to submit a letter approving distribution to Santa Rosa County in the amount of \$41,309 of Federal Fiscal Year 2016 Edward Byrne Memorial JAG Program funds for the 2015-2016 Countywide Task Force. Mayor Dannheisser explained the history of the City's involvement with the Task Force. Following discussion, Mayor Pro Tem Henderson made a motion to authorize the Mayor to sign the letter. Councilwoman Fitch seconded. The vote for approval was unanimous.

3. **OPEN FORUM:** None

4. **ADJOURNMENT:** Mayor Dannheisser adjourned the special meeting at 5:25 p.m.

---

Stephanie D. Lucas, City Clerk

---

Matt E. Dannheisser, Mayor

The Gulf Breeze City Council held an Executive Meeting at Gulf Breeze City Hall on Wednesday, September 2, 2015, at 6:30 p.m.

**ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE:**

Upon call of the roll the following Councilmembers were present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, Councilman David G. Landfair, and Mayor Matt Dannheisser.

**PROCLAMATIONS**

None

**RESOLUTIONS AND ORDINANCES**

- A. Approval of Ordinance No 05-15 amending section 21-28 and 21-1 of the City Code approving a zoning map and defining mixed use development on First Reading, September 9, 2015, and hold a Public Hearing and Second Reading on September 21, 2015.

Reference: Deputy City Manager memo dated August 26, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE ORDINANCE 05-15 AMENDING SECTIONS 21-28 AND 21-1 OF THE CITY CODE APPROVING A ZONING MAP AND DEFINING MIXED USE DEVELOPMENT ON A FIRST READING ON SEPTEMBER 9, 2015, AND HOLD A PUBLIC HEARING ON SAID ORDINANCE ON SEPTEMBER 21, 2015, AND APPROVE IT ON A SECOND READING ON THAT DATE.**

Councilwoman Fitch made a motion to have a First Reading of Ordinance 05-15 on September 9, 2015, and hold a Public Hearing and Second Reading on September 21, 2015. Councilwoman Bookout seconded. The vote for approval was 4 – 1 with Mayor Pro Tem Henderson dissenting.

- B. Approval of Resolution No. 20-15 establishing the tentative millage rate of 1.9723, holding a public hearing on September 9, 2015, and holding a final hearing on September 21, 2015.

Reference: Deputy City Manager memo dated August 28, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL HOLD A PUBLIC HEARING ON SEPTEMBER 9, 2015, REGARDING THE PROPOSED MILLAGE RATE, ADOPT RESOLUTION 20-15 ESTABLISHING THE TENTATIVE MILLAGE RATE OF 1.9723 AND THAT A FINAL HEARING ON SAID MILLAGE RATE BE HELD ON SEPTEMBER 21, 2015.**

Councilman Landfair made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Mayor Pro Tem Henderson. The vote for approval was unanimous.

- C. Approval of Resolution No. 21-15 tentatively adopting a budget for fiscal year beginning October 1, 2015, holding a public hearing on September 9, 2015, and holding a final hearing on September 21, 2015

Reference: Deputy City Manager memo dated August 26, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL HOLD A PUBLIC HEARING ON THE BUDGET ON SEPTEMBER 9, 2015, PASS RESOLUTION 21-15 TENTATIVELY ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND THAT A FINAL HEARING ON SAID BUDGET BE HELD ON SEPTEMBER 21, 2015.**

Councilwoman Fitch made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was unanimous.

**ACTION AGENDA ITEMS**

- A. Approval of a special event request from Gulf Breeze High School to allow a local Buick dealer to have a test drive event on September 25, 2015, at Gulf Breeze High School to benefit various booster clubs at the High School

Reference: City Manager memo dated August 27, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE BUICK TEST DRIVE EVENT AT THE FIELD HOUSE PARKING LOT ON FRIDAY, SEPTEMBER 25, 2015.**

The Council asked that Staff obtain a Special Event Application from Gulf Breeze High School.

Councilman Landfair made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Mayor Pro Tem Henderson. The vote for approval was unanimous.

- B. Directing Staff to prepare a resolution for adoption at the September 9, 2015, Regular meeting regarding the Starbuck's permanent median closure and proposed turn lane on Highway 98

Reference: City Manager memo dated August 28, 2015

**RECOMMENDATION:**

---

**THAT THE CITY COUNCIL DIRECT STAFF TO PREPARE A RESOLUTION FOR CONSIDERATION AND ADOPTION AT THE SEPTEMBER 9, 2015, CITY COUNCIL MEETING.**

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

- C. Approval of a request from the Pensacola Beach Woman's Club to host their annual fundraiser at the Community Center on March 16, 2016

Reference: Director of Parks & Recreation memo dated August 27, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE PENSACOLA BEACH WOMAN'S CLUB REQUEST TO HOST THEIR ANNUAL FUNDRAISER AT THE GULF BREEZE COMMUNITY CENTER ON MARCH 16, 2016.**

Councilwoman Bookout made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

- D. Approval of a request from Pensacola Sports Association to host the Double Bridge Run Race Expo at the Community Center on February 11 and 12, 2016

Reference: Director of Parks & Recreation memo dated August 27, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE PENSACOLA SPORTS ASSOCIATION'S REQUEST TO HOST THE DOUBLE BRIDGE RUN RACE EXPO AT THE COMMUNITY CENTER ON FEBRUARY 11 AND 12, 2016.**

The City Council advised that the use of the Community Center for this Expo will be on a trial basis.

Councilman Landfair made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

- E. Approval of a request from Innisfree Hotels for a nonbinding conceptual approval to change the Future Land Use designation for the property located at 301 Nightingale Lane from Public Institution (PI) to Commercial (C)

Reference: Director of Community Services memo dated August 27, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE INNISFREE'S NONBINDING CONCEPTUAL APPROVAL REQUEST TO CHANGE THE FUTURE LAND**

---

**USE DESIGNATION FROM PUBLIC INSTITUTION (PI) TO COMMERCIAL (C).**

Richard Chism of Innisfree Development Corporation addressed the City Council.

Councilwoman Fitch made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

- F. Directing Staff to research front yard setbacks when the property is a corner lot and authorizing possible revision to the Land Development Code

Reference: Director of Community Services memo dated August 28, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL DIRECT STAFF TO STUDY THE ISSUE AND PROPOSE A POSSIBLE LAND DEVELOPMENT CODE REVISION**

Councilman Landfair made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

- G. Approving award of bid for payroll services/software solutions to BS&A

Reference: Director of Finance memo dated August 26, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL INSTRUCT STAFF TO PURSUE CONTRACT NEGOTIATIONS (OR PREFERABLY, APPENDING THIS SOFTWARE TO THE EXISTING BS&A CONTRACT), AND SUBJECT TO LEGAL COUNSEL COMMENTS IF ANY, EXECUTE THE PURCHASING AND LICENSING FOR AN INITIAL YEAR COST NOT TO EXCEED \$61,070 AND SUBSEQUENT YEAR MAINTENANCE AND SUPPORT FEES OF \$3,060; \$3,151; \$3,246; AND \$3,343 SEQUENTIALLY.**

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilwoman Bookout. The vote for approval was unanimous.

- H. Approval of South Santa Rosa Utility Board Recommendations:

- 1) F/Y 2016 Budget Approval – Approval of the F/Y 2016 SSRUS Budget as presented to the South Santa Rosa Utility Board;

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE F/Y 2016 BUDGET AS PRESENTED TO THE SOUTH SANTA ROSA UTILITY SYSTEM BOARD.**

- 2) Maintenance Equipment Purchase – Approval of the purchase of two Bush Hog TD1100 finish mowers at a total cost of \$23,090 from Kingline Equipment;

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE PURCHASE OF TWO BUSH HOG TD1100 FINISH MOWERS AT A TOTAL COST OF \$23,090.**

- 3) Waste Water Treat Facility North Basin Rehabilitation Bid – Approval of contracts for the north plant for (1) clean out with Greensouth Solutions, Inc., in the amount of \$55,000, and (2) rehabilitation with Cape Environmental Management, Inc., in the amount of \$370,000.

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE FOLLOWING CONTRACTS: NORTH PLANT CLEAN OUT TO GREENSOUTH SOLUTIONS, INC., FOR \$55,000 AND NORTH PLAT REHABILITATION TO CAPE ENVIRONMENTAL MANAGEMENT, INC., FOR \$370,000.**

Councilwoman Bookout made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Mayor Pro Tem Henderson. The vote for approval was unanimous.

- I. Accepting a 5 foot wide by 100 foot long Utility Easement from John and Gail Seidler on Lot 12, Block E, Settlers Colony, and authorizing the Mayor to sign the Utility Easement on behalf of the City

Reference: Director of Public Services memo dated August 26, 2015

**RECOMMENDATION:**

**THAT THE CITY COUNCIL ACCEPT THE 5' WIDE X 100' LONG UTILITY EASEMENT AS GRANTED ON LOT 12, BLOCK E, SETTLERS COLONY AND AUTHORIZE THE MAYOR TO SIGN ON BEHALF OF THE CITY.**

The City Manager advised that the City Attorney made ministerial changes to the Utility Easement and the revised Utility Easement was sent by email this afternoon. Staff has requested the surveyor to provide a legal description of the easement that will be attached to the Utility Easement prior to its execution.

Councilwoman Fitch made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was unanimous.

- J. Approval of the advertising schedule for a public meeting on October 5, 2015, regarding an utility rate increase and surcharge as recommended by the South Santa Rosa Utility and the City Council

Reference: August 26, 2015

**RECOMMENDATION:****THAT THE CITY COUNCIL APPROVE THE SCHEDULE FOR ADVERTISING THE PUBLIC MEETING TO PRESENT THE PROPOSED RATE CHANGES.**

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was unanimous.

- K. Approving payment of an invoice from Galloway/Johnson/Tompkins/Burr and Smith in the amount of \$911.00 for legal services rendered with regards to the Catawba Street right-of-way litigation

Reference: City Clerk memo dated August 25, 2015

**RECOMMENDATION:****THAT THE CITY COUNCIL APPROVE PAYMENT OF INVOICE NO. 316605 IN THE AMOUNT OF \$911.00 TO GALLOWAY/JOHNSON/TOMPKINS/BURR AND SMITH.**

Mayor Pro Tem Henderson made a motion to place staff's recommendation on the September 9, 2015, Regular Council meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was unanimous.

**NEW ITEMS**

The City Manager advised that the terms of the Management Agreement with Integrity Golf Company appear to have been finalized and is ready for Council approval. Staff will circulate the agreement via email either tomorrow or Friday so they can begin review.

**INFORMATION ITEMS** None

**PUBLIC FORUM****COUNCIL COMMENTS:**

Councilwoman Bookout provided an update regarding the After School Program. The next Task Force committee meeting will be September 15, 2015, at 4:00 p.m.

Mayor Pro Tem Henderson requested attendance numbers from the After School Program depicting inside and outside City students. He would like an updated on the sale of the Coe property. He encouraged the Council to stop by the Police Department and speak with the officers about the need for expansion of the building.

Councilman Landfair advised that he will not be able to attend the September 9, 2015, Regular meeting because of a conflict.

---

**ADJOURNMENT** Mayor Dannheisser adjourned the meeting at 7:20 p.m.

# City of Gulf Breeze

## Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 8/26/2015

Subject: Zoning Map

---

It was previously reported that staff discovered a conflict between our planning and zoning administration efforts. What was missed was the provisions of Section 21-28 which provides that the Future Land Use Map is the Official Zoning Map of the City. This apparently was put into place in 1992, but has not been the practice for some time. As a result, this conflict should be corrected by amending the text of 21-28 to adopt a zoning map that is consistent with the rest of Chapter 21.

Enclosed you will find a draft ordinance prepared by the City Attorney which addresses this inconsistency by deleting Section 21-28 and replacing it with a new section which approves a zoning map that contains the current map and all overlay districts in a multiple page exhibit. The proposed ordinance also clarifies the MXD-1 District by creating an overlay district map that is consistent with the consistent with the FLUM. Please be advised that notice of these zoning changes will be published in the Gulf Breeze News on August 27, 2015 as required by law. I recommend that it be presented to the City Council for consideration and approval.

Should you have any questions, please do not hesitate to contact me.

**Recommendation: That the City Council approve Ordinance 05-15 amending Sections 21-28 and 21-1 of the City Code approving a zoning map and defining mixed use development on a First Reading on September 9, 2015 and hold a public hearing on said ordinance on September 21, 2015 and approve it on a Second Reading on that date.**

Enclosures

**ORDINANCE 05-15**

**AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA AMENDING SECTION 21-28 OF ARTICLE II OF CHAPTER 21, OF THE CODE OF ORDINANCES REGARDING THE OFFICIAL ZONING MAP; AMENDING SECTION 21-1 OF ARTICLE II OF CHAPTER 21 OF THE CODE OF ORDINANCES TO ADD THE DEFINITION OF MIXED USE DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 2(b), Article VIII of the State Constitution provides that municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

**WHEREAS**, the City Council adopted an amendment to the Comprehensive Plan, entitled "Comprehensive Plan 2035" by Ordinance No. 08-14 on November 17, 2014, in order to implement the City's Most Livable City Plan; and

**WHEREAS**, said amendment provides for a new land use category for mixed use development and recognizes the need to increase building heights in certain target areas; and

**WHEREAS**, said amendment recognized that certain revisions to the City's Land Use and Zoning Code and Land Development Code (Codes) would be necessary to ensure consistency with the goals and objectives of the Comprehensive Plan; and

**WHEREAS**, the City Council enacted said amendment by Ordinance No. 03-15 on May 4, 2015; and,

**WHEREAS**, the enactment of Ordinance No. 03-15 on May 4, 2015, requires minor technical changes to the Land Development Code.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Gulf Breeze, Florida, as follows:

**SECTION 1.**

Section 21-28 of the Code of Ordinances is hereby deleted in its entirety and replaced with the following:

**Sec. 21-28. Official Zoning Map.**

The City hereby adopts as the official zoning map of the city, together with the designated districts shown thereon, the maps attached hereto as Exhibit A. Said official zoning map shall be made a part of this land development code and may be amended from time to time by the City Council. The official zoning map shall be available at the office of the City Clerk.

**SECTION 2.**

Section 21-1 is hereby amended to add the following definition:

*Mixed Use District or MXD-1* means an overlay district intended to implement the City's *Most Livable City Plan* and Comprehensive Plan 2035, by providing for medium to high-density development with a mix of uses within an appropriate area. These uses will be mixed throughout the district, as well as in individual developments. Residential, retail and office uses may be mixed either vertically or horizontally in a building within the MXD-1 district.

**SECTION 3. – SEVERABILITY**

If any section, paragraph, sentence, clause, phrase or word of this ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this ordinance.

**SECTION 4 – CODIFICATION**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of the City of Gulf Breeze. The sections of this ordinance may be renumbered or re-lettered to accomplish such, and the word "Ordinances" may be changed to "Section", "Article", or any other appropriate word.

**SECTION 5. - CONFLICT**

The provisions of this ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

**SECTION 6. - EFFECTIVE DATE**

This ordinance shall become effective upon its adoption by the City Council.

ORDINANCE NO. 05-15  
PAGE 3 of 4

PASSED ON THE FIRST READING ON THE 9<sup>th</sup> DAY OF SEPTEMBER, 2015.

ADVERTISED ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

PASSED ON THE SECOND READING ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

BY: \_\_\_\_\_  
MATT DANNHEISSER, MAYOR

ATTEST:

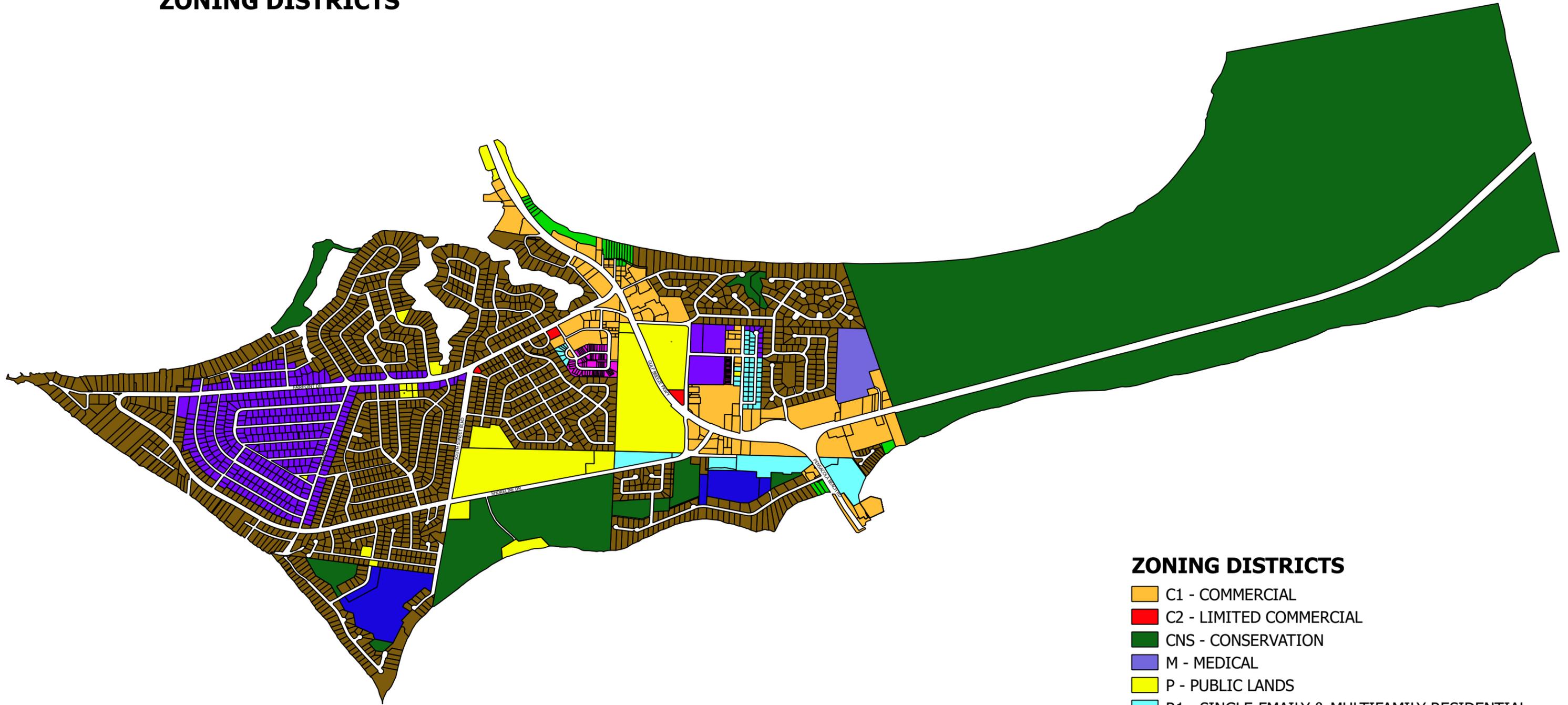
\_\_\_\_\_  
LESLIE A. GUYER, CITY CLERK

EXHIBIT A  
CITY OF GULF BREEZE  
OFFICIAL ZONING MAP



# City of Gulf Breeze

## ZONING MAP ZONING DISTRICTS



### ZONING DISTRICTS

- C1 - COMMERCIAL
- C2 - LIMITED COMMERCIAL
- CNS - CONSERVATION
- M - MEDICAL
- P - PUBLIC LANDS
- R1 - SINGLE-FAMILY & MULTIFAMILY RESIDENTIAL
- R1A - SINGLE FAMILY RESIDENTIAL
- R1AA - SINGLE FAMILY RESIDENTIAL
- RC - RESIDENTIAL CONDOMINIUM
- RES - ENVIRONMENTALLY SENSITIVE RESIDENTIAL
- TH - TOWNHOUSE

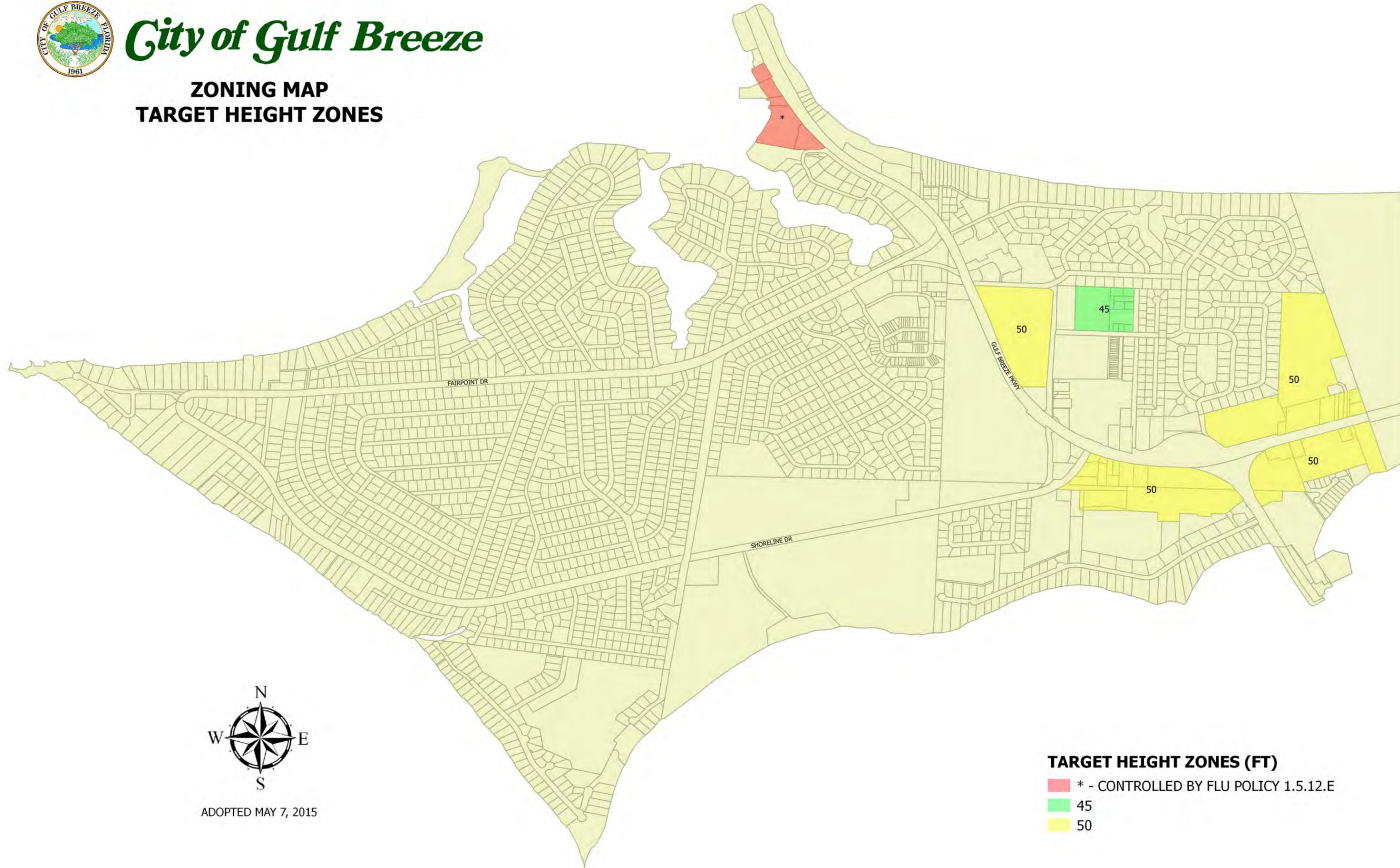


ADOPTED SEPTEMBER 21, 2015



# City of Gulf Breeze

## ZONING MAP TARGET HEIGHT ZONES



ADOPTED MAY 7, 2015

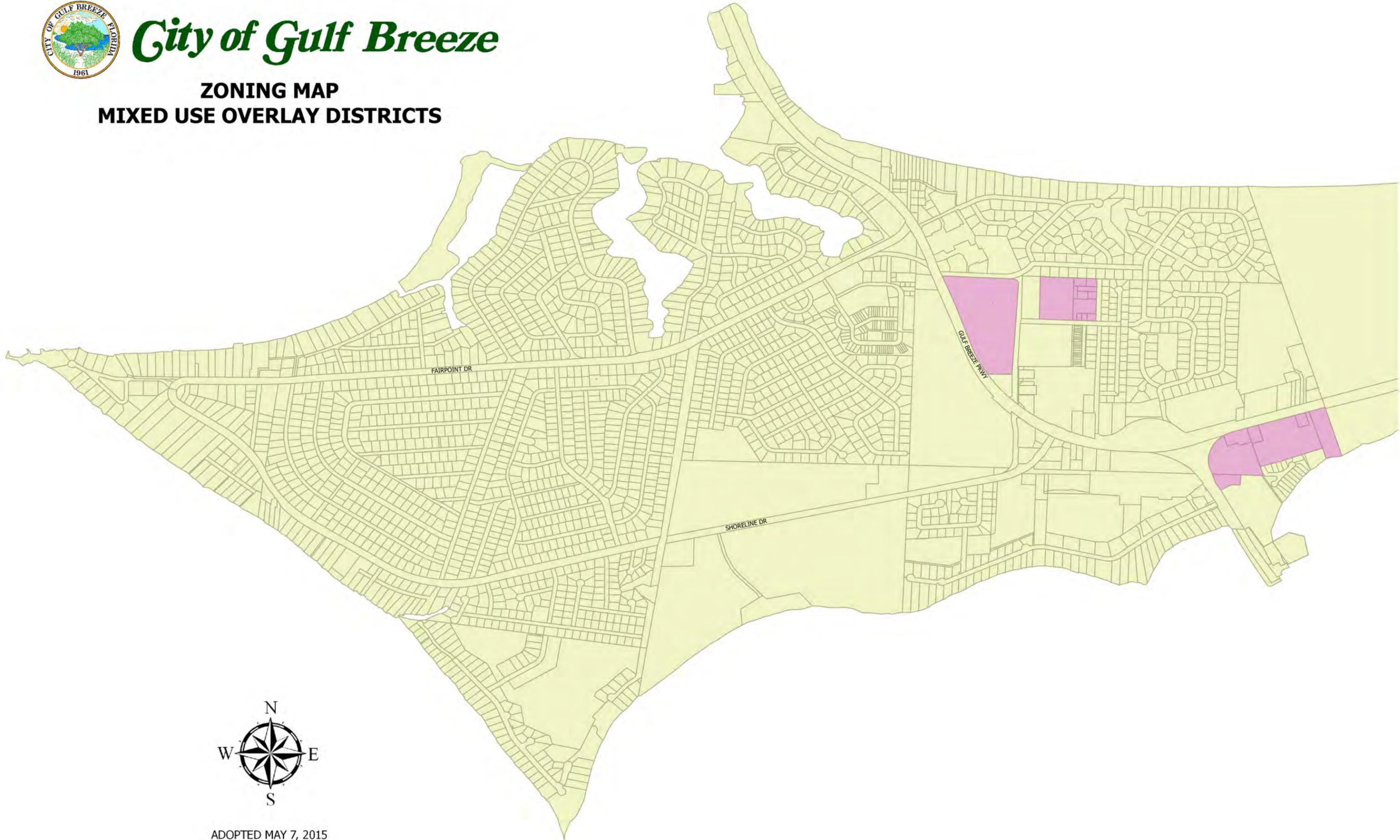
### TARGET HEIGHT ZONES (FT)

- \* - CONTROLLED BY FLU POLICY 1.5.12.E
- 45
- 50



# City of Gulf Breeze

## ZONING MAP MIXED USE OVERLAY DISTRICTS

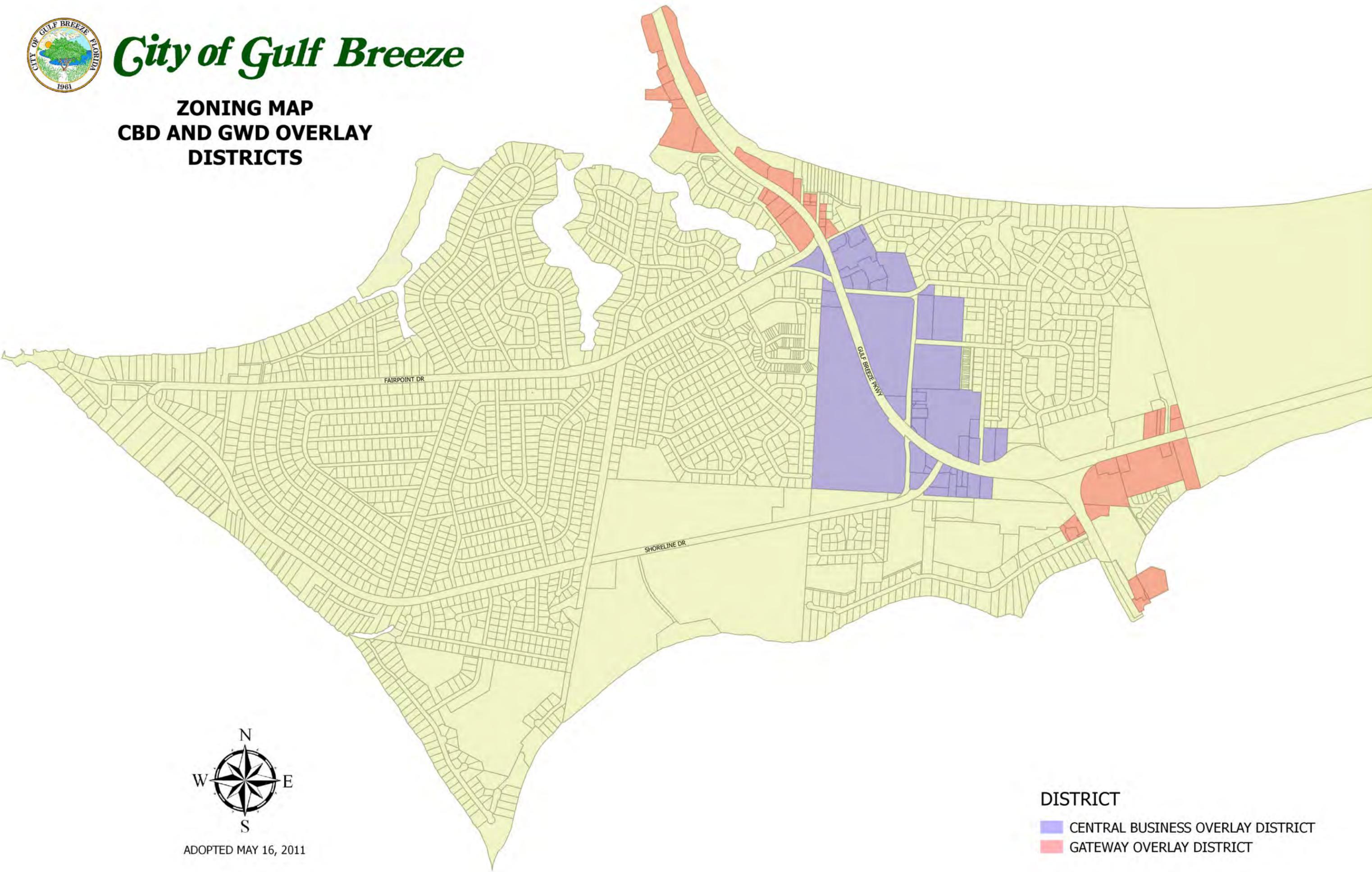


ADOPTED MAY 7, 2015



# City of Gulf Breeze

## ZONING MAP CBD AND GWD OVERLAY DISTRICTS



ADOPTED MAY 16, 2011

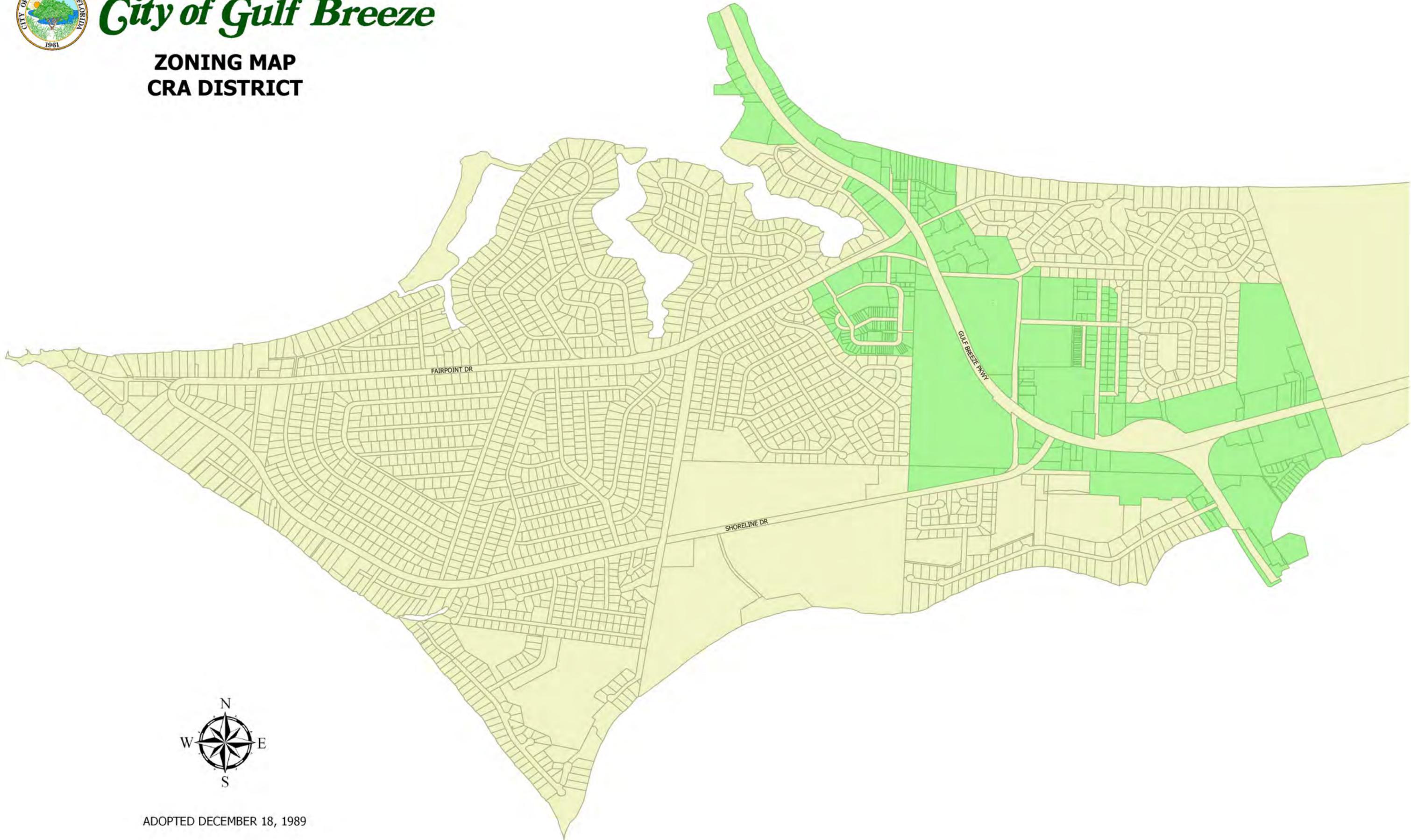
### DISTRICT

-  CENTRAL BUSINESS OVERLAY DISTRICT
-  GATEWAY OVERLAY DISTRICT



# City of Gulf Breeze

## ZONING MAP CRA DISTRICT



ADOPTED DECEMBER 18, 1989

# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager  
**From:** Curt Carver, Deputy City Manager  
**Date:** 8/28/2015

**Subject: Tentative Millage Rate**

---

Enclosed please find a resolution that tentatively sets the millage rate at 1.9723. This was the rate established by the City Council during its budget workshop held on July 25<sup>th</sup>. In response, staff prepared the enclosed DR-420 Certification of Taxable Value and notified the County Appraiser of the rate by the August 4<sup>th</sup> deadline. The TRIM notice was prepared in accordance with this DR-420.

As was discussed during the budget discussions, the proposed millage rate will result in a 2.20% increase over the roll back rate of 1.9298 as calculated according to F.S Chapter 200. It will generate approximately \$1,320,200 in revenues, accounting for approximately 20% of total General Fund revenues.

Based on the calculated roll back rate, the 1.9723 millage rate will cost the average homeowner as follows based on their taxable value:

	Property A	Property B	Property C
Taxable Value	\$91,008.00	\$128,729.00	\$252,538.00
1.9298 mills	\$175.63	\$248.42	\$487.35
1.9723 mills	\$179.50	\$253.89	\$498.08
<b>Difference</b>	<b>\$3.87</b>	<b>\$5.47</b>	<b>\$10.73</b>

This is the first of a two part process for approving the millage rate and budget. Subject to City Council approval, staff will prepare the required advertisement and publish it in accordance with Florida law prior to the final hearing on September 21<sup>st</sup>. A draft copy of the notice is also enclosed.

Should you have any questions regarding this matter, please do not hesitate to contact me.

**Recommendation:** That the City Council hold a public hearing on September 9, 2015 regarding the propose millage rate, adopt resolution 20-15 establishing the tentative millage rate of 1.9723 and that a final hearing on said millage rate be held on September 21, 2015.

Enclosures



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year: 2015	County: SANTA ROSA
Principal Authority: CITY OF GULF BREEZE	Taxing Authority: CITY OF GULF BREEZE

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	671,241,715	(1)
2.	Current year taxable value of personal property for operating purposes	\$	33,396,790	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	704,638,505	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	9,740,451	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	694,898,054	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	684,357,400	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 1 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)

	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.		
<b>SIGN HERE</b>	Signature of Property Appraiser:	Date:		
	Electronically Certified by Property Appraiser	6/26/2015 11:52 AM		

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		1.9309	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	1,321,426	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	195,292	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	1,126,134	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	111,357,318	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	583,540,736	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		1.9298	per \$1000 (16)
17.	Current year proposed operating millage rate		1.9723	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	1,389,759	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		<b>STOP HERE - SIGN AND SUBMIT</b>
--	---	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	1,126,134	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		1.9298 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	1,359,811	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	1,389,759	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		1.9723 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		2.20 %	(27)

<b>First public budget hearing</b>	Date : 9/9/2015	Time : 6:30 PM CST	Place : Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze 32561
------------------------------------	--------------------	-----------------------	---

<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Electronically Certified by Taxing Authority			8/3/2015 8:24 AM	
	Title :		Contact Name and Contact Title :		
			CURT CARVER, DEPUTY CITY MANAGER		
	Mailing Address : EDWIN A EDDY, MGR		Physical Address : PO BOX 640		
City, State, Zip : GULF BREEZE, FL 32561		Phone Number : 8502036033		Fax Number : 8509345114	

# NOTICE OF PROPOSED TAX INCREASE

The CITY OF GULF BREEZE has tentatively adopted a measure to increase its property tax levy.

## Last Year's Property Tax Levy:

- A. Initially proposed tax levy.....\$1,351,592
- B. Less tax reductions due to Value Adjustment Board  
and other assessment changes.....\$ (30,166)
- C. Actual property tax levy.....\$1,321,426

**This year's proposed tax levy.....\$1,389,759**

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

**MONDAY, SEPTEMBER 21, 2015**

**6:30 P.M.**

**GULF BREEZE CITY HALL  
1070 SHORELINE DRIVE  
GULF BREEZE, FLORIDA**

**A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.**

**RESOLUTION NO. 20-15**

**A RESOLUTION TENTATIVELY LEVYING AN AD VALOREM PROPERTY  
TAX FOR THE CITY OF GULF BREEZE FOR 2015; PROVIDING AN  
EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:**

**SECTION 1:**

An ad valorem tax of 1.9723 mills is tentatively levied for 2015 against all property, both real and personal, not exempt from taxation within the corporate limits of the City of Gulf Breeze.

**SECTION 2:**

The 2015 tentative ad valorem tax rate of 1.9723 mills constitutes a 2.20% increase from the Rolled-Back Rate (1.9298) as calculated according to Chapter 200, Florida Statutes.

**SECTION 3:**

This resolution shall take effect immediately upon its adoption by the City Council and shall be published as required by law. The ad valorem tax levy provided for herein shall not become final until a resolution levying the tax is adopted at a subsequent public hearing.

**SECTION 4:**

This resolution shall take effect upon its adoption by City Council immediately and shall be published as required by law.

**PASSED AND ADOPTED** by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 9<sup>th</sup> day of September, 2015.

APPROVED:

\_\_\_\_\_  
Matt E. Dannheisser, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie D. Lucas, City Clerk

# City of Gulf Breeze

## Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 8/26/2015

Subject: Tentative Budget Resolution

---

The City Council recently completed an in-depth evaluation of the proposed budget for FY16. The document that was reviewed included spending plans from each of the operating divisions of the City. This review considered staffing needs and other programmatic changes. It also included revenue adjustments for greater sustainability. The tentatively agreed upon spending plan is encapsulated in the enclosed resolution that is formatted in accordance with the Truth in Millage requirements. This requires in part, that revenues and expenditures by organizational unit shall be at least at the level of detailed required for the annual financial report. The budget must be balanced so that total expenditures equals the total receipts from taxation and other sources, including balances brought forward from prior fiscal years (reserves).

Enclosed please find the proposed resolution tentatively adopting a budget for FY16 that is consistent with the TRIM process and past formatting. It provides for total expenses of \$23,349,749 across the major funds. It provides for the additional staffing and capital approved during the Department review process. It is a balanced budget, but does provide for over \$1 million in reserves to fund activities. It does not include revenue adjustments approved in concept but not formally adopted, with the exception of ad valorem tax revenues. It is consistent with the spending plans previously approved by the City Council. Certain elements however, were adjusted to reflect auditing practices. The General Fund is not broken down to the department level but expenses are "rolled up" to the function level.

As with the process required to establish a millage rate, this is also a two-step process. Depending on the approval of the City Council, staff will prepare the required advertisement and publish it in accordance with Florida law prior to the final hearing on September 21<sup>st</sup>. A draft copy of the notice enclosed and is essentially the budget summary found on page 2 of the proposed resolution.

Should you have any questions regarding this matter, please do not hesitate to contact me.

**Recommendation: That the City Council hold a public hearing on the budget on September 9, 2015, pass resolution 21-15 tentatively adopting a budget for the fiscal year beginning October 1, 2015 and that a final hearing on said budget be held on September 21, 2015.**

Enclosures

**RESOLUTION NO. 21-15**

**A RESOLUTION TO BE ENTITLED:**

**A RESOLUTION TENTATIVELY ADOPTING A BUDGET FOR THE CITY OF GULF BREEZE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, MAKING APPROPRIATIONS FOR THE PAYMENT OF THE EXPENSES OF THE CITY GOVERNMENT AND ALL DEPARTMENTS THEREOF AND FOR THE PAYMENT OF ACCOUNT OF THE BONDED INDEBTEDNESS OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, REPEALING CLAUSE AND EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:**

**SECTION 1:**

That the appropriation hereinafter made are based on the estimates contained in the Budget, as indexed, submitted by the City Manager, as afterwards revised, approved and adopted by the City Council for the payment of the expenses of the City Government and all Departments of the City, and on account of the bonded indebtedness, as the same as set forth in said Budget so adopted, copies of which are on file in the Office of the City Manager, and to which reference may be made;

That said budget summarized as to estimated revenues, transfers and appropriations for fund is set forth herein;

That there is estimated that there will be received and available for appropriation for the Fiscal Year beginning October 1, 2015, the amounts of revenues as listed according to the respective funds; detailed by source, type, and account as set forth in said Budget;

That there be and is hereby appropriated the sums shown for the various purposes hereinafter specified, for the Fiscal Year beginning October 1, 2015, provided from the sources of revenue hereinbefore designated;

That there is determined that certain transfer of funds will be required during the Fiscal Year beginning October 1, 2015, and such transfers are hereby authorized as set forth herein:

<b>BUDGET SUMMARY</b>											
<b>City of Gulf Breeze - Fiscal Year 2015-2016</b>											
<b>THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF GULF BREEZE ARE 5.9% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES</b>											
General Fund	1.9723										
<b>ESTIMATED REVENUES</b>	GENERAL FUND	URBAN CORE/ CRA FUND	GBFS FUND	NATURAL GAS FUND	SSRUS FUND	TPGC FUND	SOLID WASTE FUND	WATER&SEWER FUND	STORMWATER FUND	TRAFFIC CITATION FUND	TOTAL ALL FUNDS
Ad Valorem Taxes 1.9723	1,320,300	0	0	0	0	0	0	0	0	0	1,320,300
Ad Valorem Taxes TIF	0	637,413	0	0	0	0	0	0	0	0	637,413
Non Ad Valorem Taxes	1,317,650	0	0	0	0	0	0	0	0	0	1,317,650
Grant Revenue	603,200	0	0	0	0	0	0	0	1,570,000	0	2,173,200
Sales Revenue	346,281	0	0	2,725,000	5,075,000	0	612,000	2,521,000	234,500	700,000	12,213,781
Fines & Judgements	171,963	0	0	0	0	0	0	0	0	0	171,963
Misc. Revenues	235,400	0	659,200	5,000	531,065	100,000	0	25,500	0	10,000	1,566,165
<b>TOTAL SOURCES</b>	<b>3,994,794</b>	<b>637,413</b>	<b>659,200</b>	<b>2,730,000</b>	<b>5,606,065</b>	<b>100,000</b>	<b>612,000</b>	<b>2,546,500</b>	<b>1,804,500</b>	<b>710,000</b>	<b>19,400,472</b>
Transfers In	2,399,500	199,300	0	0	298,857	0	0	30,700	0	0	2,928,357
Fund Balances/Reserves	405,271	0	0	0	0	0	0	79,083	406,416	130,150	1,020,920
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>6,799,565</b>	<b>836,713</b>	<b>659,200</b>	<b>2,730,000</b>	<b>5,904,922</b>	<b>100,000</b>	<b>612,000</b>	<b>2,656,283</b>	<b>2,210,916</b>	<b>840,150</b>	<b>23,349,749</b>
<b>EXPENDITURES</b>											
Personnel Payments	2,674,451	24,150	112,050	601,781	1,128,702	0	82,000	351,935	123,330	15,000	5,113,399
Taxes & Benefits	960,204	2,447	41,336	363,170	363,170	0	0	92,691	34,170	1,150	1,495,168
Prof & Contract Services	558,900	195,000	61,500	932,499	719,500	0	392,300	902,166	30,000	270,000	4,061,865
Operations & Repairs	1,252,550	73,000	13,740	190,200	840,400	0	5,000	150,300	11,900	407,000	2,944,090
Supplies & Fuels	0	2,000	9,504	145,500	315,200	0	4,500	37,800	2,500	11,000	528,004
Debt Service	471,060	0	34,071	324,695	1,401,431	0	0	208,591	39,416	0	2,479,264
Capital	683,100	150,000	0	163,000	718,000	0	0	372,000	1,951,000	1,000	4,038,100
<b>TOTAL EXPENDITURES</b>	<b>6,600,265</b>	<b>446,597</b>	<b>272,201</b>	<b>2,357,675</b>	<b>5,486,403</b>	<b>0</b>	<b>483,800</b>	<b>2,115,483</b>	<b>2,192,316</b>	<b>705,150</b>	<b>20,659,890</b>
Transfers Out	199,300	300,000	380,000	246,300	361,200	0	96,400	540,800	18,600	135,000	2,277,600
Fund Balances/Reserves	0	90,116	6,999	126,025	57,319	100,000	31,800	0	0	0	412,259
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<b>6,799,565</b>	<b>836,713</b>	<b>659,200</b>	<b>2,730,000</b>	<b>5,904,922</b>	<b>100,000</b>	<b>612,000</b>	<b>2,656,283</b>	<b>2,210,916</b>	<b>840,150</b>	<b>23,349,749</b>
The tentative, adopted and/or final budgets are on file in the office of the above referenced taxing authority as a public record											

**SUMMARY OF PROPOSED FUND TRANSFERS**  
**FISCAL YEAR 2015-2016**

**REIMBURSEMENTS:**      For Internal Services

<u>FROM:</u>	<u>TO:</u>		
Solid Waste	General Fund	\$	96,400
Water Utility Services	General Fund	\$	111,000
Sewer Utility Services	General Fund	\$	111,000
Natural Gas Utility Services	General Fund	\$	246,300
South Santa Rosa Utility System	General Fund	\$	361,200
Stormwater	General Fund	\$	18,600
Red Light Camera	General Fund	\$	135,000
Natural Gas Loan	General Fund	\$	<u>198,469</u>
		\$	1,216,754

**CONTRIBUTIONS:**

<u>FROM:</u>	<u>TO:</u>		
General Fund	Urban Core	\$	198,300
Gulf Breeze Financial Services	General Fund	\$	380,000
Capital Trust Agency	General Fund	\$	<u>620,000</u>
		\$	1,198,300

**SECTION 2:**

This budget shall be administered in strict adherence to the Charter and Code of Ordinances of the City of Gulf Breeze, as amended, the Laws of the State of Florida, applicable bond covenants, and the Budget Manual as adopted by the City Council. Amendments to this budget shall be only by Supplemental Appropriations Resolution for all revenues and for all expenditures by fund and by object code; provided further that the City Manager is authorized to approve transfers of appropriated expenditures between those sub-object codes within the object codes of each fund.

**SECTION 3:**

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

**SECTION 4:**

This resolution shall take effect upon its adoption by City Council immediately and shall be published as required by law.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 9<sup>th</sup> day of September, 2015.

APPROVED:

---

Matt E. Dannhiesser, Mayor

ATTEST:

---

Stephanie D. Lucas, City Clerk



Robert C. Randle  
Chief of Police

# City of Gulf Breeze Police Department



Rick Hawthorne  
Deputy Chief of Police

## CITY OF GULF BREEZE SPECIAL EVENT APPLICATION

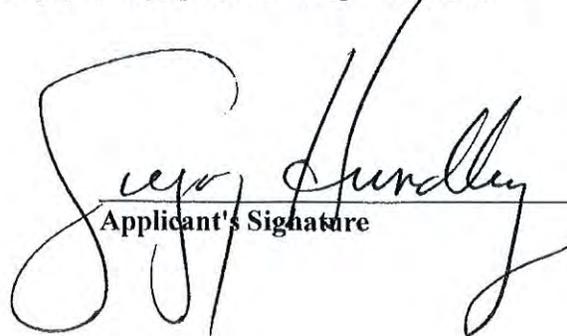
### Packet Includes:

1. Copy of Requirements to conduct special events.
2. Application to conduct special events.

The above documents must be signed, dated, and returned to:

The Gulf Breeze Police Department  
311 Fairpoint Drive  
Gulf Breeze, Florida 32561

At least thirty (30) days prior to the special event.

  
 Applicant's Signature

9/3/15  
 Date





Robert C. Randle  
*Chief of Police*

## *City of Gulf Breeze Police Department*



Rick Hawthorne  
*Deputy Chief of Police*

### **CITY OF GULF BREEZE**

#### **REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE**

Applicant must provide the following information at least thirty (30) days prior to the Special Event:

- a) The name and address of the organization or group requesting to hold a special event.
- b) The name, address, and telephone number of the person requesting the permit.
- c) The name, address, and telephone number of the person(s) who will act as chairman of the Special Event and be responsible for the conduct thereof.
- d) The date, hours, and specific location of the event.
- e) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- f) If this is a fundraising event, provide the name of the individual or organization benefiting from the fundraiser and indicated the proposed use of the funds.
- g) If this is a charitable event, provide the name of the benefiting charity, estimation of charitable contribution, and, if an annual event, previous year's charitable contribution and benefit charity's name.
- h) Sponsors of the Special Event will be responsible for all costs incurred by the City in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement and overtime. We will attempt to use



311 Fairpoint Drive · Gulf Breeze, FL 32561 · (850) 934-5121 · [www.gulfbreezepolice.com](http://www.gulfbreezepolice.com)

Accredited by Commission for Florida Law Enforcement Accreditation





# City of Gulf Breeze Police Department



Robert C. Randle  
Chief of Police

Rick Hawthorne  
Deputy Chief of Police

## APPLICATION TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR RIGHT-OF-WAY

9/3/15  
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name: Gulf Breeze High School  
Address: 675 Gulf Breeze Pkwy

2. PERSON REQUESTING PERMIT:

Name: Greg Handley  
Address: 675 Gulf Breeze Pkwy  
Phone: 916-4106

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name: Greg Handley A.D.  
Address: 675 Gulf Breeze Pkwy  
Phone: 916-4106

4. DATE, HOURS, AND LOCATION OF EVENT:

FRIDAY SEPT. 25<sup>th</sup> 11am to 6pm  
fieldhouse parking lot and Bay Cliffs  
area.



5. GENERAL DESCRIPTION OF ACTIVITIES: GMC cars to be  
test driven by adults

6. ESTIMATED ATTENDANCE: 500

7. NUMBER AND TYPE OF VEHICLES, IF ANY: GMC vehicles  
approx. 25 cars.

8. IF A FUNDRAISING EVENT, INDICATE PROPOSED USE OF FUNDS:  
Funds used to support Gulf Breeze  
Athletics and Band.

9. IF A CHARITABLE CONTRIBUTION IS TO BE DONATED FROM PROCEEDS OF THIS SPECIAL EVENT, PROVIDE THE FOLLOWING INFORMATION:

NAME OF CHARITY: \_\_\_\_\_

ESTIMATE OF DONATION AMOUNT: \$ \_\_\_\_\_

IF ANNUAL EVENT, LAST YEAR'S DONATION: \$ \_\_\_\_\_

 9/3/15  
Applicant's Signature Date

Approved by:

\_\_\_\_\_  
Gulf Breeze Police Department Date

\_\_\_\_\_  
Gulf Breeze City Manager Date

# *City of Gulf Breeze*

## Memorandum

**To:** Edwin A. Eddy, City Manager

**From:** Curt Carver,  Deputy City Manager

**Date:** 9/3/2015

**Subject:** Sale of 417 Fairpoint Drive

---

At last night's Executive Committee meeting, a question was raised about the status of 417 Fairpoint Drive. There is presently an RFQ process underway to solicit the services of a real estate agent to list this property. The RFQ is attached. As you can see, the response opening is scheduled for September 14<sup>th</sup>. My goal was to present the results at the Council meeting on September 21<sup>st</sup> to approve a listing agreement with the recommended respondent.

Should you have any questions, please do not hesitate to contact me.

Enclosure

# City of Gulf Breeze, Florida



## Request for Qualifications Real Estate Agent Services Sale of Real Property Owned by the City of Gulf Breeze

The City of Gulf Breeze, Florida (the City) is seeking a realtor/agent (Agent) to sell one vacant parcel of land located in and owned by the City. The parcel is zoned R1-A Single Family Residential and has a common address of 417 Fairpoint Drive. The property is comprised of two separate lots containing a total of .688 acres. The City desires to enter into a listing agreement with an Agent for the right to list, market and sell the property. The length of the listing is negotiable but shall not be less than 180 days.

The RFQ is available at [www.cityofgulfbreeze.us/request-for-proposals/](http://www.cityofgulfbreeze.us/request-for-proposals/) or by contacting Curt Carver, Deputy City Manager at [ccarver@gulfbreezefl.gov](mailto:ccarver@gulfbreezefl.gov). All sealed proposals must be in writing and delivered by hand, Fed Ex, or mail to the Office of the City Clerk, City of Gulf Breeze, 1070 Shoreline Drive, Gulf Breeze, Florida 32561, and must be received by 10:00 a.m., September 14, 2015. The responses will be publicly opened at this time. Only responses received by the stated time and date will be considered. Responses received after the time set for opening will be rejected and returned to the submitter.

All responses shall be sealed and clearly labeled **“REAL ESTATE AGENT SERVICES”** and addressed to: City of Gulf Breeze, Attn: City Clerk, 1070 Shoreline Drive, Gulf Breeze, Florida 32561. Proposals are to be typed on the firm’s letterhead, specifically referring to the project and the scope of services, containing all required information. Submittals shall include one (1) original, four (4) copies of the response.

Questions concerning this request should be in writing and directed to:

Curt Carver  
Deputy City Manager  
City of Gulf Breeze  
1070 Shoreline Drive  
Gulf Breeze, Florida 32561  
[ccarver@gulfbreezefl.gov](mailto:ccarver@gulfbreezefl.gov)

The City reserves the right: (1) to accept or reject any and/or all proposals either in whole or in part; (2) to waive any and all technicalities and to waive any defect in a bid which does not

materially alter the specifications; and (3) to make such awards which best suit the needs of the City of Gulf Breeze. The City reserves the right to select the proposal that best fits the requirements of the City, enter into contract negotiations, and/or request revised proposals from the recommended Respondent. If the City and the recommended or selected Respondent cannot negotiate a successful contract, the City may terminate said negotiations and begin negotiations with another recommended selected Respondent. This process will continue until a contract acceptable to the City has been executed or all selected proposals are rejected. No Respondent shall have any rights against the City arising from such negotiations or termination thereof.

The City reserves the right to check all references furnished and consider responses received in determining the award. The City reserves the right to perform investigations as may be deemed necessary by the City to assure that competent persons will be and are utilized in the performance of the Agreement and to verify the accuracy of the contents of proposals.

#### AGENT QUALIFICATIONS

Respondents shall:

1. Have a minimum of five (5) years' experience working in residential real estate transactions in the Gulf Breeze/Pensacola area.
2. Have a valid real estate agent or brokerage license in the State of Florida

It is preferred that the Respondent be affiliated with a national real estate firm.

#### SCOPE OF SERVICES

The City expects the Agent to at a minimum:

1. Advertise and market the property through various media outlets, the internet and other approaches designed to garner significant interest in the property.
2. Present and analyze offers to the City and advise the City with respect to negotiations.
3. Represent the City in negotiations with a prospective buyer from the time of offer until closing.
4. Provide City with monthly report of contacts made either in response to inquiries or those initiated by Agent.
5. Coordinate the real estate closing process.
6. Handle all other customary activities and services associated with real estate transactions.

## REQUIRED RESPONSE CONTENT

All responses shall consist of the following:

1. A cover letter indicating interest in serving as the City's real estate agent. This letter shall provide a brief history of Respondent's firm, including relevant experience and a brief resume of the staff assigned to this work.
2. A work plan explaining how the services will be accomplished and delivered to the City, to include a description of marketing methods to be used.
3. A list of at least three clients for whom real estate services have been performed in the past two years. Names, addresses and telephone numbers for each client shall be provided.
4. Disclosure of any professional or personal financial interest which could be a possible or perceived conflict of interest in representing the City.
5. Completed "Drug Free Workplace Certification" attached hereto as Exhibit C.
6. Respondent's FEIN and an example of a standard listing agreement used by Respondent.
7. Current certificate of insurance outlining the lines and limits of coverage maintained by Respondent.
8. Statement of the fee for said work, to include any additional out-of-pocket or reimbursable expenses.

## EVALUATION OF QUALIFICATIONS

It is the City's intent to conduct a fair and comprehensive evaluation of all responses. All responses will be evaluated based on the following criteria:

1. Demonstrated ability to satisfy to meet or exceed the requirements of this RFQ and the Scope of Services.
2. Experience and professional qualifications of individual(s) assigned to this work.
3. Local reputation, presence and experience.
4. References.
5. Fee Schedule.

Responses will be reviewed by the City per the criteria stated above. Interviews may or may not be scheduled. All Respondents will be notified of their status no later than September 21, 2015.

#### PUBLIC ENTITY CRIMES

In accordance with Florida Statutes Sec. 287.133(2)(a), "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods/services to a public entity, may not submit a bid on a contract with a public entity for construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list." By submitting a proposal in response to this RFQ, the persons and firms submitting the proposal shall be deemed read and understood the above-quoted provisions of Section 287.133(2) (a) and confirm that they are not precluded from submitting their proposal on the basis thereof.

#### SUBMITTAL REQUIREMENTS

All responses shall be sealed and clearly labeled "**REAL ESTATE AGENT SERVICES**" and addressed to: City of Gulf Breeze, Attn: City Clerk, 1070 Shoreline Drive, Gulf Breeze, Florida 32561. Proposals are to be typed on the firm's letterhead, specifically referring to the project and the scope of services, containing all required information. Submittals shall include one (1) original, four (4) copies of the response.

All sealed responses must be in writing and delivered by hand, Fed Ex, or mail to the Office of the City Clerk, City of Gulf Breeze, 1070 Shoreline Drive, Gulf Breeze, Florida 32561, and must be received by 10:00 a.m., September 14, 2015. The responses will be publicly opened at this time. Only responses received by the stated time and date will be considered. Responses received after the time set for opening will be rejected and returned to the submitter.

The City shall not be responsible for any costs associated with the preparation of responses. Questions concerning this request should be in writing and directed to:

Curt Carver  
Deputy City Manager  
City of Gulf Breeze  
1070 Shoreline Drive  
Gulf Breeze, Florida 32561  
[ccarver@gulfbreezefl.gov](mailto:ccarver@gulfbreezefl.gov)

**EXHIBIT C**  
**DRUG FREE WORKPLACE FORM**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that \_\_\_\_\_ does:

(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Signature \_\_\_\_\_

Date \_\_\_\_\_