

**COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF DIRECTORS  
“SPECIAL”  
MEETING AGENDA**

**SEPTEMBER 16, 2015  
WEDNESDAY, 6:30 P.M.  
COUNCIL CHAMBERS**

*THE “SPECIAL” CRA MEETING WILL BE HELD PRIOR TO THE EXECUTIVE MEETING OF THE CITY COUNCIL.*

**PUBLIC HEARING REGARDING:**

Resolution No. 24-15      Adopting a plan for Gulf Breeze Community Redevelopment Agency expenditures for fiscal year 2016.

1. Approval of payment to Barksdale and Associates in the amount of \$2,500 for asbestos testing and surveying of the Peyton Office Building.

**Public Forum**

**Adjourn**

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.**

# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager

**From:** Curt Carver, Deputy City Manager

**Date:** 9/11/2015

**Subject:** CRA Budget

---

The City Council will be considering the final budget resolution on September 21<sup>st</sup>. Contained in that document is the UCR/CRA revenues and expenses. As you know, the CRA Board of Directors is required to approve a resolution adopting their independent budget each year. In prior years the CRA Board has done that after the City has approved its final Budget resolution. I would like to suggest that this practice be modified this year so that the CRA Board approve its budget in advance of the City's final budget resolution. This would require a meeting of the CRA Board during the Executive Meeting on September 17<sup>th</sup>.

Enclosed is a proposed resolution approving this budget. It reflects both revenues and expenses that are consistent with the City Council's budgetary review and the final budget resolution. As you know it provides funding for an update to the Community Redevelopment Plan, demolition of the Peyton Office Building, site restoration and CNG planning. It also provides funding to maintain and administer the CRA. The resolution has been formatted consistent with past practice. I am simply suggesting a timing change.

Should you have any questions, please do not hesitate to contact me.

**Recommendation: That the City Council meet as the CRA Board of Directors on September 17, 2015 and hold a public hearing on the proposed FY16 Budget and after said public hearing adopt Resolution 24-15 approving the FY16 Community Redevelopment Agency budget.**

Enclosure

**RESOLUTION NO. 24-15**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD  
APPROVING A PLAN FOR GULF BREEZE COMMUNITY REDEVELOPMENT  
AGENCY EXPENDITURES FOR FISCAL YEAR 2016.**

The Community Redevelopment Agency Board does hereby approve the following plan for expenditures to be made with CRA funds for Fiscal Year 2016.

Community Redevelopment Agency Budget  
October, 2015 through September, 2016

**REVENUE:**

County Contribution	\$ 637,413
Gulf Breeze City Contribution	<u>\$ 199,300</u>
Total Revenue	\$ 836,713

**EXPENDITURES:**

Personal Payments	\$ 24,150
Taxes & Benefits	\$ 2,447
Professional and Contract Services	\$ 100,000
Other Contractual Services	\$ 95,000
Utilities	\$ 15,000
Street Lighting	\$ 53,000
R & E Buildings & Other	\$ 5,000
Operating Expenses	\$ 1,000
Memberships & Ads	\$ 1,000
Capital Improvements	\$ 150,000
Cost Allocation Transfers	<u>\$ 300,000</u>
<b>Total Expense</b>	<b>\$ 746,597</b>

PASSED AND ADOPTED by the Community Redevelopment Board of the City of Gulf Breeze, Santa Rosa County, Florida, on the 21st day of September 2015.

Community Redevelopment Board

\_\_\_\_\_  
Matt E. Dannheisser, Mayor

ATTEST:

\_\_\_\_\_  
Leslie A. Guyer, City Clerk or  
Stephanie D. Lucas, City Clerk

# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager  
**From:** Curt Carver, Deputy City Manager  
**Date:** 9/11/2015  
**Subject:** Asbestos Survey

---

In July of this year the City Council acting in their capacity as the Community Redevelopment Agency Board of Directors approved a proposal from Barksdale and Associates to perform asbestos testing at the Peyton Office Building. Under Florida law, such a survey is required to be performed by a licensed asbestos consultant prior to demolishing the building. Obviously, the presence or absence of asbestos has a significant impact on the methods needed to be taken by the demolition contractor and the results of this testing would be included in the RFP for the demolition so respondents can accurately prepare their proposals.

The original cost for the survey was \$1260.00. Unfortunately asbestos containing materials were discovered, resulting in the need to do additional/different tests. Four joint compound samples needed to be reanalyzed using a point counting method at an additional cost of \$240.00. This methodology measures asbestos levels to <0.25%. Additional sampling of the ceiling was suggested to eliminate certain sections of the building. Staff authorized this additional testing at a cost of \$1000.00 in an effort to save future demolition expenses. Those results came back negative allowing us to avoid removing approximately 2500 SF of ceiling area at a potential savings of approximately \$7500.00 if it were treated as asbestos containing material.

Overall, the cost of this work was \$2500.00. We have not received the invoice for this service yet, but since the CRA Board of Directors will be meeting on September 17<sup>th</sup>, I would recommend that the invoice be placed on their agenda should we receive the invoice in the interim. Copies of the report are available if you would like to review them. Should you have any questions, please do not hesitate to contact me.

**Recommendation:** That the City Council in their capacity as the CRA Board of Directors approve payment of the invoice from Barksdale and Associates for asbestos testing and surveying of the Peyton Office.