

**GULF BREEZE CITY COUNCIL
EXECUTIVE MEETING AGENDA**

**SEPTEMBER 2, 2015
WEDNESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

1. **ROLL CALL**

2. **PROCLAMATIONS AND PRESENTATIONS**

None

3. **RESOLUTION AND ORDINANCES**

- A. Approval of Ordinance No 05-15 amending section 21-28 and 21-1 of the City Code approving a zoning map and defining mixed use development on First Reading, September 9, 2015, and hold a Public Hearing and Second Reading on September 21, 2015.
- B. Approval of Resolution No. 20-15 establishing the tentative millage rate of 1.9723, holding a public hearing on September 9, 2015, and holding a final hearing on September 21, 2015
- C. Approval of Resolution No. 21-15 tentatively adopting a budget for fiscal year beginning October 1, 2015, holding a public hearing on September 9, 2015, and holding a final hearing on September 21, 2015

4. **ACTION AGENDA ITEMS**

- A. Approval of a special event request from Gulf Breeze High School to allow a local Buick dealer to have a test drive event on September 25, 2015, at Gulf Breeze High School to benefit various booster clubs at the High School
- B. Directing Staff to prepare a resolution for adoption at the September 9, 2015, Regular meeting regarding the Starbuck's permanent median closure and proposed turn lane on Highway 98
- C. Approval of a request from the Pensacola Beach Woman's Club to host their annual fundraiser at the Community Center on March 16, 2016
- D. Approval of a request from Pensacola Sports Association to host the Double Bridge Run Race Expo at the Community Center on February 11 and 12, 2016
- E. Approval of a request from Innisfree Hotels for a nonbinding conceptual approval to change the Future Land Use designation for the property located at 301 Nightingale Lane from Public Institution (PI) to Commercial (C)
- F. Directing Staff to research front yard setbacks when the property is a corner lot and authorizing possible revision to the Land Development Code
- G. Approving award of bid for payroll services/software solutions to BS&A

- H. Approval of South Santa Rosa Utility Board Recommendations:
 - 1) F/Y 2016 Budget Approval – Approval of the F/Y 2016 SSRUS Budget as presented to the South Santa Rosa Utility Board; and
 - 2) Maintenance Equipment Purchase – Approval of the purchase of two Bush Hog TD1100 finish mowers at a total cost of \$23,090 from Kingline Equipment; and
 - 3) Waste Water Treat Facility North Basin Rehabilitation Bid – Approval of contracts for the north plant for (1) clean out with Greensouth Solutions, Inc., in the amount of \$55,000, and (2) rehabilitation with Cape Environmental Management, Inc., in the amount of \$370,000.
- I. Accepting a five foot wide by 100 foot long Utility Easement from John and Gail Seidler on Lot 12, Block E, Settlers Colony, and authorizing the Mayor to sign the Utility Easement on behalf of the City
- J. Approval of the advertising schedule for a public meeting on October 5, 2015, regarding an utility rate increase and surcharge as recommended by the South Santa Rosa Utility and the City Council
- K. Approving payment of an invoice from Galloway/Johnson/Tompkins/Burr and Smith in the amount of \$911.00 for legal services rendered with regards to the Catawba Street right-of-way litigation

5. **NEW ITEMS**

6. **INFORMATION ITEMS**

7. **PUBLIC FORUM**

8. **ADJOURNMENT**

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 8/26/2015

Subject: Zoning Map

It was previously reported that staff discovered a conflict between our planning and zoning administration efforts. What was missed was the provisions of Section 21-28 which provides that the Future Land Use Map is the Official Zoning Map of the City. This apparently was put into place in 1992, but has not been the practice for some time. As a result, this conflict should be corrected by amending the text of 21-28 to adopt a zoning map that is consistent with the rest of Chapter 21.

Enclosed you will find a draft ordinance prepared by the City Attorney which addresses this inconsistency by deleting Section 21-28 and replacing it with a new section which approves a zoning map that contains the current map and all overlay districts in a multiple page exhibit. The proposed ordinance also clarifies the MXD-1 District by creating an overlay district map that is consistent with the consistent with the FLUM. Please be advised that notice of these zoning changes will be published in the Gulf Breeze News on August 27, 2015 as required by law. I recommend that is be presented to the City Council for consideration and approval.

Should you have any questions, please do not hesitate to contact me.

Recommendation: That the City Council approve Ordinance 05-15 amending Sections 21-28 and 21-1 of the City Code approving a zoning map and defining mixed use development on a First Reading on September 9, 2015 and hold a public hearing on said ordinance on September 21, 2015 and approve it on a Second Reading on that date.

Enclosures

ORDINANCE 05-15

AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA AMENDING SECTION 21-28 OF ARTICLE II OF CHAPTER 21, OF THE CODE OF ORDINANCES REGARDING THE OFFICIAL ZONING MAP; AMENDING SECTION 21-1 OF ARTICLE II OF CHAPTER 21 OF THE CODE OF ORDINANCES TO ADD THE DEFINITION OF MIXED USE DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 2(b), Article VIII of the State Constitution provides that municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, the City Council adopted an amendment to the Comprehensive Plan, entitled "Comprehensive Plan 2035" by Ordinance No. 08-14 on November 17, 2014, in order to implement the City's Most Livable City Plan; and

WHEREAS, said amendment provides for a new land use category for mixed use development and recognizes the need to increase building heights in certain target areas; and

WHEREAS, said amendment recognized that certain revisions to the City's Land Use and Zoning Code and Land Development Code (Codes) would be necessary to ensure consistency with the goals and objectives of the Comprehensive Plan; and

WHEREAS, the City Council enacted said amendment by Ordinance No. 03-15 on May 4, 2015; and,

WHEREAS, the enactment of Ordinance No. 03-15 on May 4, 2015 requires minor technical changes to the Land Development Code.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1.

Section 21-28 of the Code of Ordinances is hereby deleted in its entirety and replaced with the following:

Sec. 21-28. Official Zoning Map.

The City hereby adopts as the official zoning map of the city, together with the designated districts shown thereon, the map attached hereto as Exhibit A. Said official zoning map shall be made a part of this land development code and may be amended from time to time by the City Council.

SECTION 2.

Section 21-1 is hereby amended to add the following definition:

Mixed Use District or MXD-1 means an overlay district in which a special exception for medium to high-density development with a mix of uses within an appropriate area if specified design criteria and standards are met. These uses will be mixed throughout the district, as well as in individual developments. Residential, retail and office uses may be mixed either vertically or horizontally in a building within the MXD-1.

SECTION 3. – SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this ordinance.

SECTION 4 – CODIFICATION

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of the City of Gulf Breeze. The sections of this ordinance may be renumbered or re-lettered to accomplish such, and the word “Ordinances” may be changed to “Section”, “Article”, or any other appropriate word.

SECTION 5. - CONFLICT

The provisions of this ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 6. - EFFECTIVE DATE

This ordinance shall become effective upon its adoption by the City Council.

ORDINANCE NO. 05-15
PAGE 3 of 4

PASSED ON THE FIRST READING ON THE 9th DAY OF SEPTEMBER, 2015.

ADVERTISED ON THE _____ DAY OF _____, 2015.

PASSED ON THE SECOND READING ON THE ____ DAY OF _____, 2015

BY: _____
MATT DANNHEISSER, MAYOR

ATTEST:

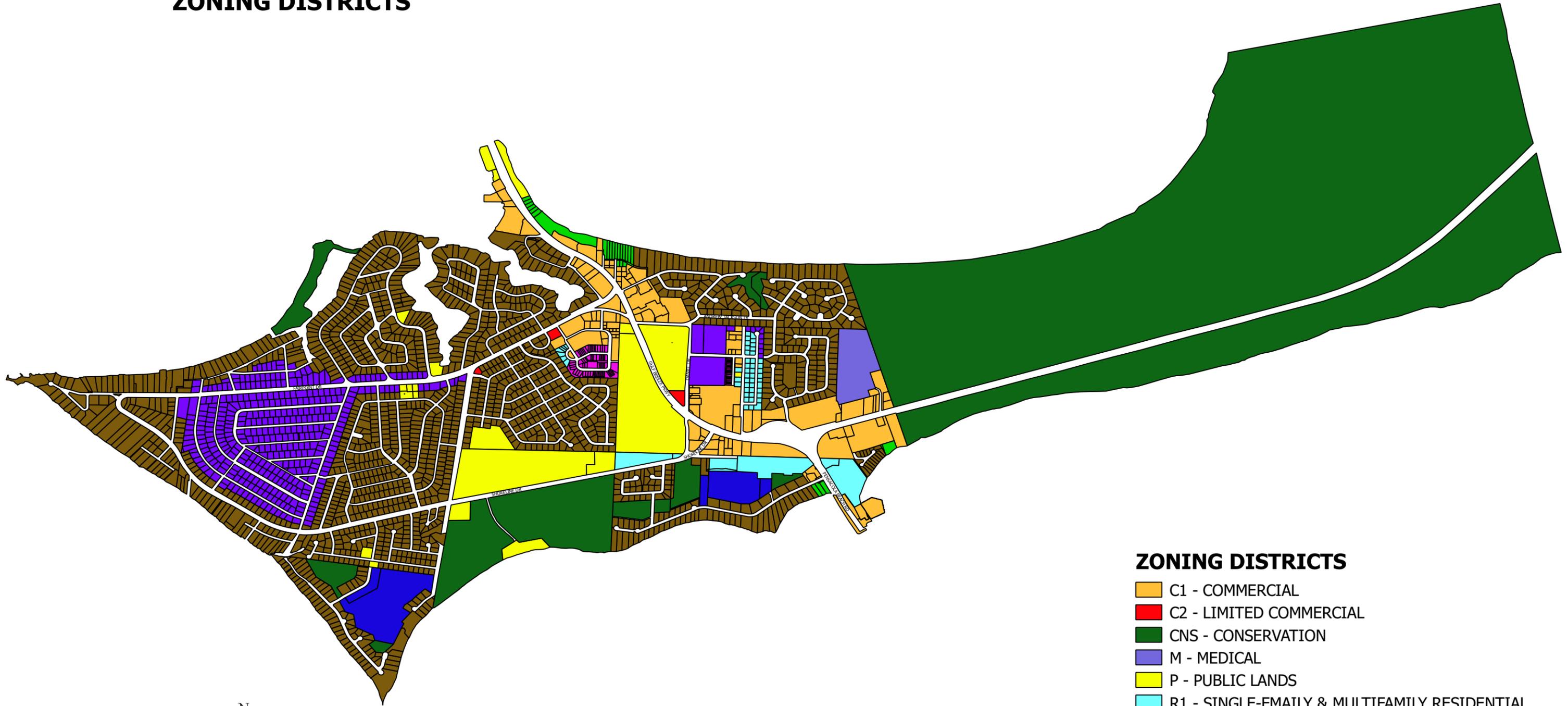
LESLIE GUYER, CITY CLERK

EXHIBIT A
CITY OF GULF BREEZE
OFFICIAL ZONING MAP



City of Gulf Breeze

ZONING MAP ZONING DISTRICTS



ADOPTED SEPTEMBER 21, 2015

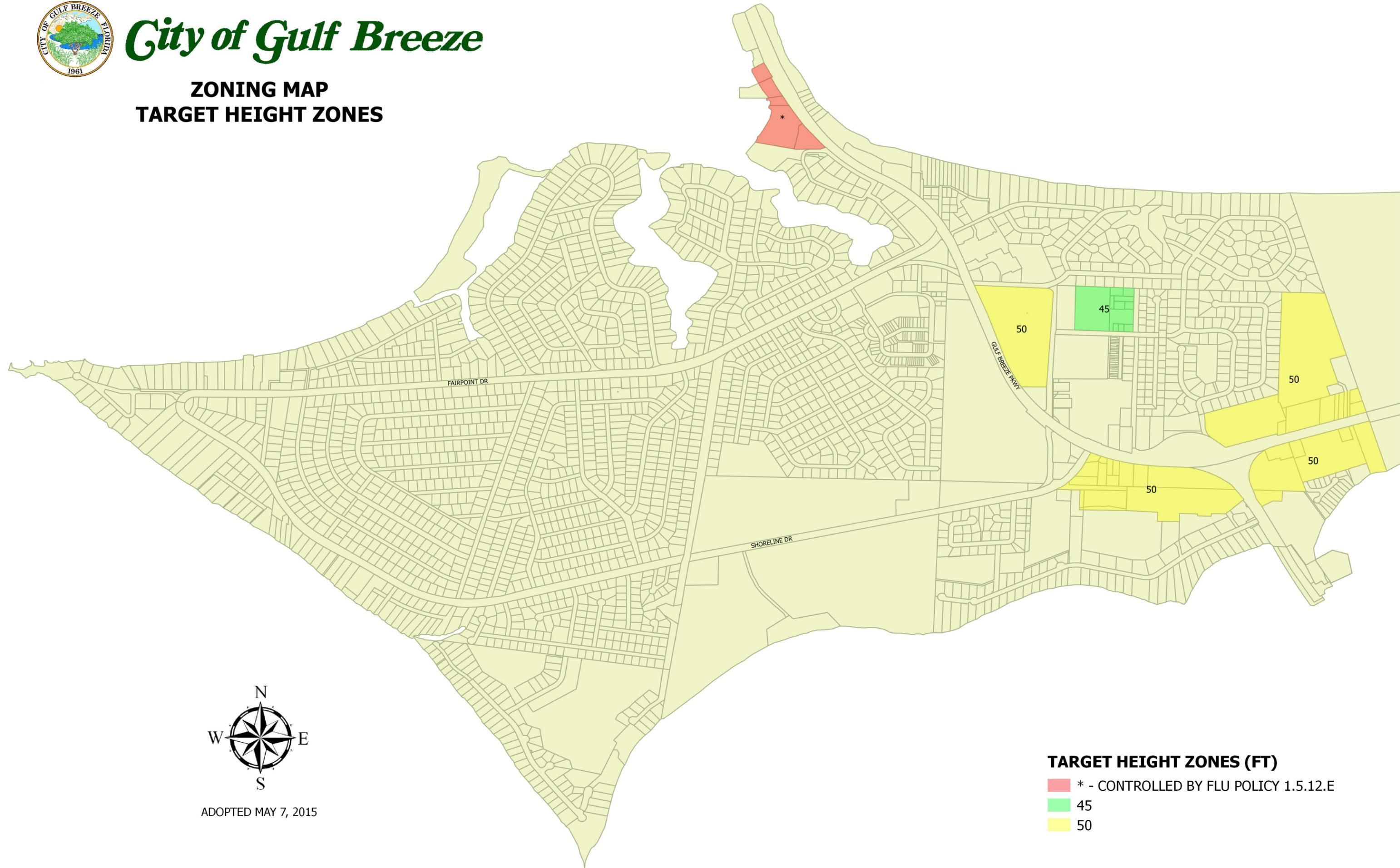
ZONING DISTRICTS

-  C1 - COMMERCIAL
-  C2 - LIMITED COMMERCIAL
-  CNS - CONSERVATION
-  M - MEDICAL
-  P - PUBLIC LANDS
-  R1 - SINGLE-FAMILY & MULTIFAMILY RESIDENTIAL
-  R1A - SINGLE FAMILY RESIDENTIAL
-  R1AA - SINGLE FAMILY RESIDENTIAL
-  RC - RESIDENTIAL CONDOMINIUM
-  RES - ENVIRONMENTALLY SENSITIVE RESIDENTIAL
-  TH - TOWNHOUSE



City of Gulf Breeze

ZONING MAP TARGET HEIGHT ZONES



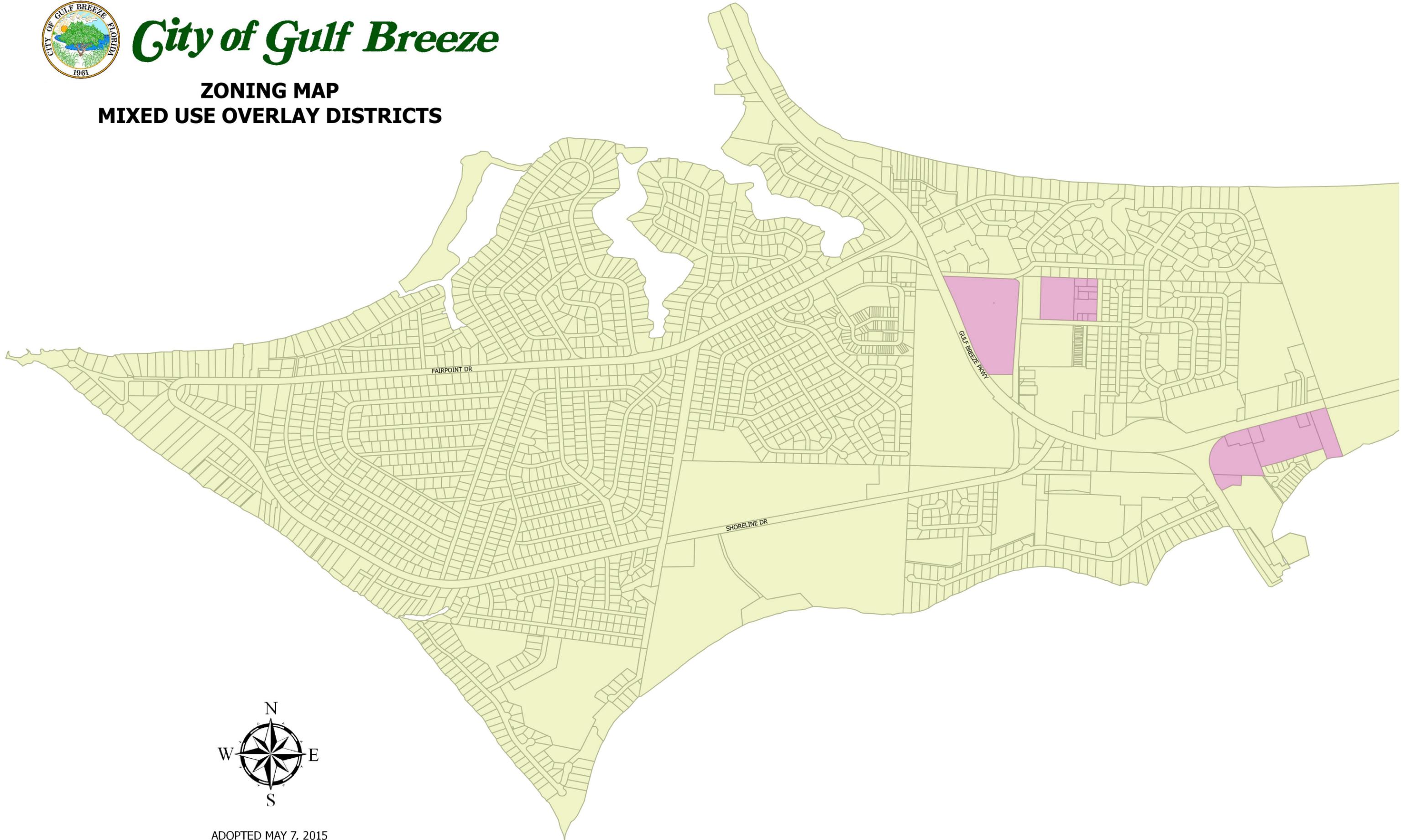
ADOPTED MAY 7, 2015

- TARGET HEIGHT ZONES (FT)**
- * - CONTROLLED BY FLU POLICY 1.5.12.E
 - 45
 - 50



City of Gulf Breeze

ZONING MAP MIXED USE OVERLAY DISTRICTS

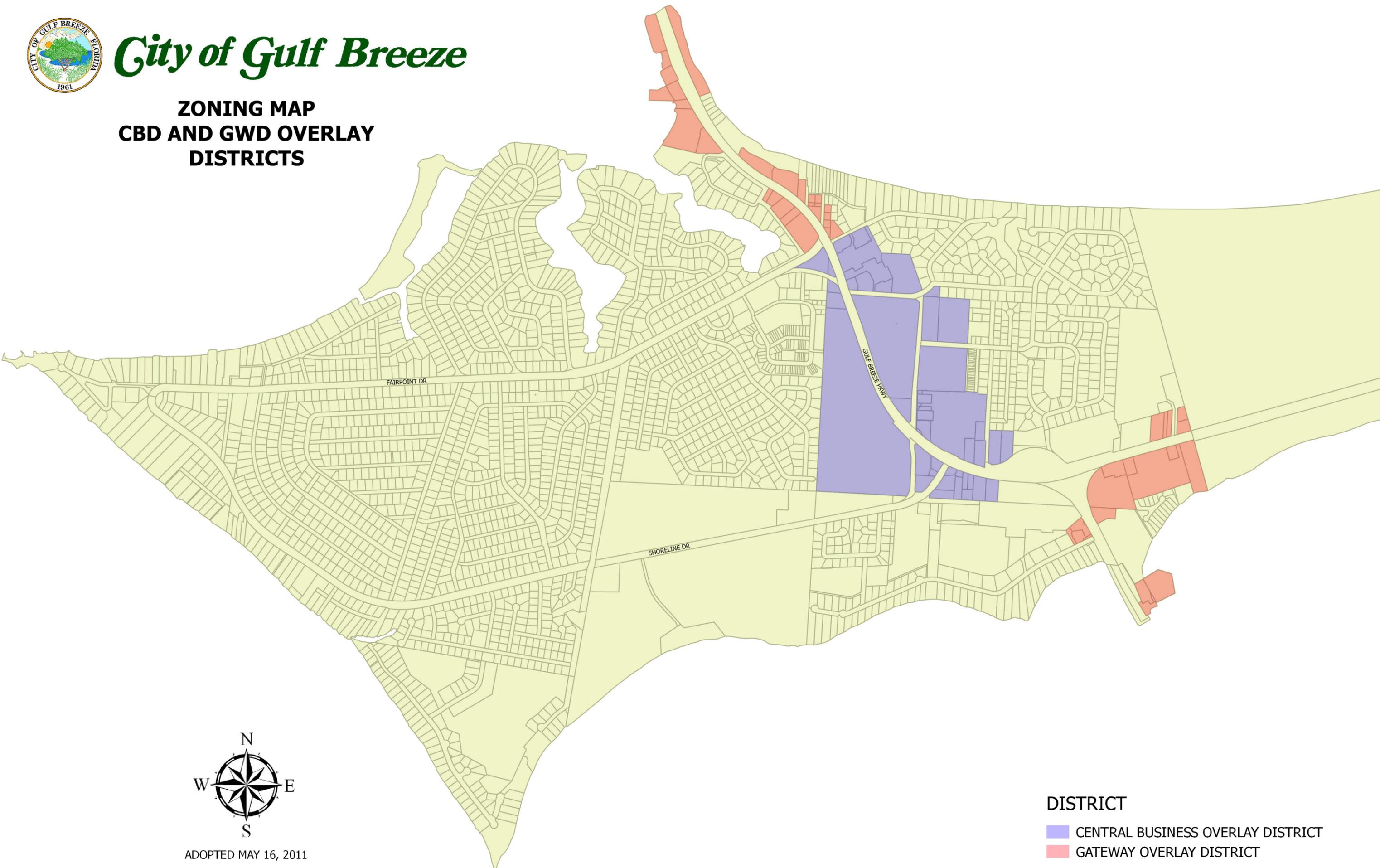


ADOPTED MAY 7, 2015



City of Gulf Breeze

ZONING MAP CBD AND GWD OVERLAY DISTRICTS



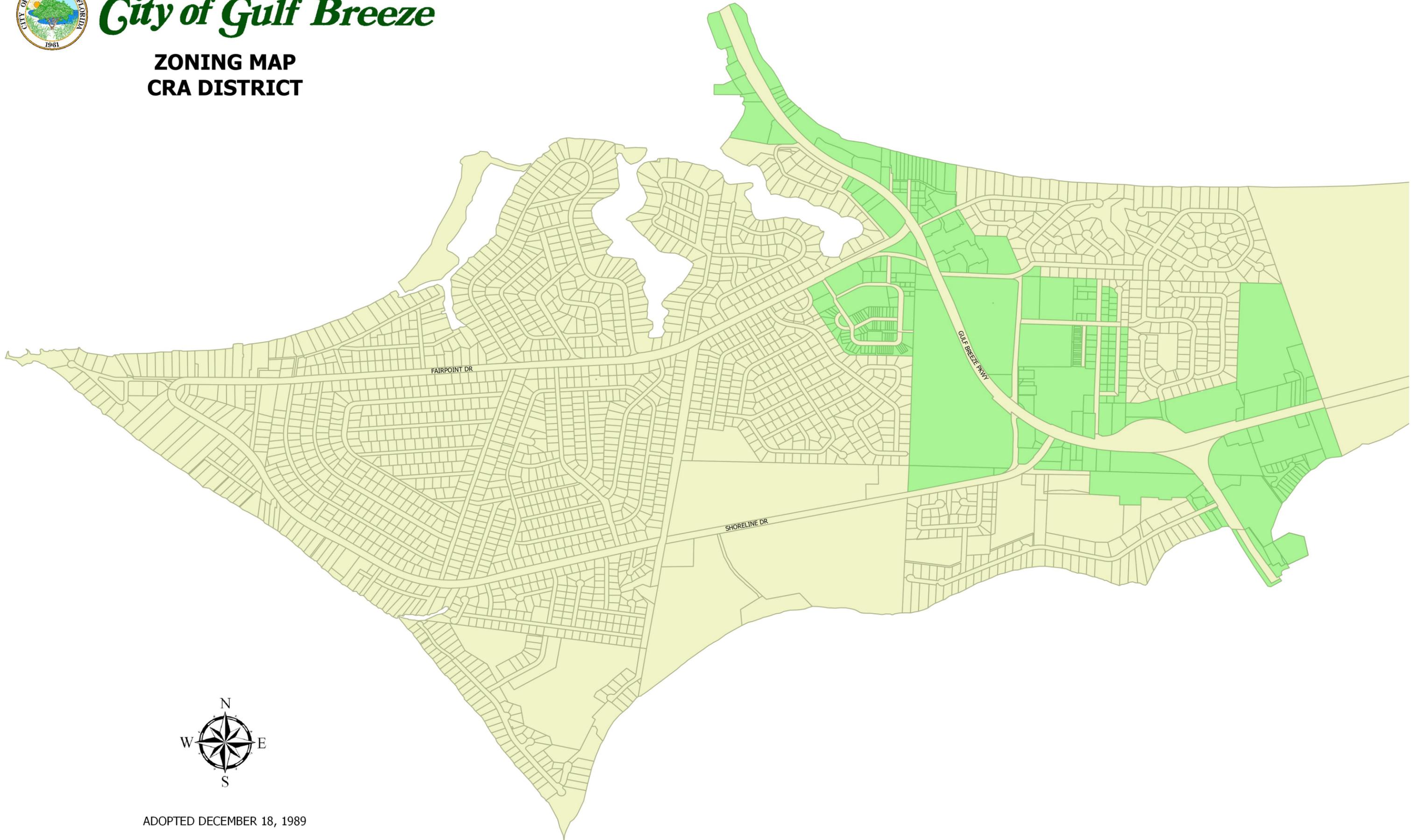
- DISTRICT**
-  CENTRAL BUSINESS OVERLAY DISTRICT
 -  GATEWAY OVERLAY DISTRICT


ADOPTED MAY 16, 2011



City of Gulf Breeze

ZONING MAP CRA DISTRICT



ADOPTED DECEMBER 18, 1989

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 8/28/2015

Subject: Tentative Millage Rate

Enclosed please find a resolution that tentatively sets the millage rate at 1.9723. This was the rate established by the City Council during its budget workshop held on July 25th. In response, staff prepared the enclosed DR-420 Certification of Taxable Value and notified the County Appraiser of the rate by the August 4th deadline. The TRIM notice was prepared in accordance with this DR-420.

As was discussed during the budget discussions, the proposed millage rate will result in a 2.20% increase over the roll back rate of 1.9298 as calculated according to F.S Chapter 200. It will generate approximately \$1,320,200 in revenues, accounting for approximately 20% of total General Fund revenues.

Based on the calculated roll back rate, the 1.9723 millage rate will cost the average homeowner as follows based on their taxable value:

	Property A	Property B	Property C
Taxable Value	\$91,008.00	\$128,729.00	\$252,538.00
1.9298 mills	\$175.63	\$248.42	\$487.35
1.9723 mills	\$179.50	\$253.89	\$498.08
Difference	\$3.87	\$5.47	\$10.73

This is the first of a two part process for approving the millage rate and budget. Subject to City Council approval, staff will prepare the required advertisement and publish it in accordance with Florida law prior to the final hearing on September 21st. A draft copy of the notice is also enclosed.

Should you have any questions regarding this matter, please do not hesitate to contact me.

Recommendation: That the City Council hold a public hearing on September 9, 2015 regarding the propose millage rate, adopt resolution 20-15 establishing the tentative millage rate of 1.9723 and that a final hearing on said millage rate be held on September 21, 2015.

Enclosures



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2015	County: SANTA ROSA
Principal Authority: CITY OF GULF BREEZE	Taxing Authority: CITY OF GULF BREEZE

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	671,241,715	(1)
2.	Current year taxable value of personal property for operating purposes	\$	33,396,790	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	704,638,505	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	9,740,451	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	694,898,054	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	684,357,400	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 1 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date:		
	Electronically Certified by Property Appraiser	6/26/2015 11:52 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		1.9309	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	1,321,426	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	195,292	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	1,126,134	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	111,357,318	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	583,540,736	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		1.9298	per \$1000 (16)
17.	Current year proposed operating millage rate		1.9723	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	1,389,759	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	1,126,134	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		1.9298 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	1,359,811	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	1,389,759	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		1.9723 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		2.20 %	(27)

First public budget hearing	Date : 9/9/2015	Time : 6:30 PM CST	Place : Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze 32561
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer : Electronically Certified by Taxing Authority			Date : 8/3/2015 8:24 AM	
	Title :		Contact Name and Contact Title : CURT CARVER, DEPUTY CITY MANAGER		
	Mailing Address : EDWIN A EDDY, MGR		Physical Address : PO BOX 640		
	City, State, Zip : GULF BREEZE, FL 32561		Phone Number : 8502036033		Fax Number : 8509345114

NOTICE OF PROPOSED TAX INCREASE

The CITY OF GULF BREEZE has tentatively adopted a measure to increase its property tax levy.

Last Year's Property Tax Levy:

A. Initially proposed tax levy.....	\$1,351,592
B. Less tax reductions due to Value Adjustment Board and other assessment changes.....	\$ (30,166)
C. Actual property tax levy.....	\$1,321,426

This year's proposed tax levy.....\$1,389,759

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

**MONDAY, SEPTEMBER 21, 2015
6:30 P.M.
GULF BREEZE CITY HALL
1070 SHORELINE DRIVE
GULF BREEZE, FLORIDA**

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

RESOLUTION NO. 20-15

**A RESOLUTION TENTATIVELY LEVYING AN AD VALOREM PROPERTY
TAX FOR THE CITY OF GULF BREEZE FOR 2015; PROVIDING AN
EFFECTIVE DATE.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

SECTION 1:

An ad valorem tax of 1.9723 mills is tentatively levied for 2015 against all property, both real and personal, not exempt from taxation within the corporate limits of the City of Gulf Breeze.

SECTION 2:

The 2015 tentative ad valorem tax rate of 1.9723 mills constitutes a 2.20% increase from the Rolled-Back Rate (1.9298) as calculated according to Chapter 200, Florida Statutes.

SECTION 3:

This resolution shall take effect immediately upon its adoption by the City Council and shall be published as required by law. The ad valorem tax levy provided for herein shall not become final until a resolution levying the tax is adopted at a subsequent public hearing.

SECTION 4:

This resolution shall take effect upon its adoption by City Council immediately and shall be published as required by law.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 9th day of September, 2015.

APPROVED:

Matt E. Dannheisser, Mayor

ATTEST:

Stephanie D. Lucas, City Clerk

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager
From: Curt Carver, Deputy City Manager
Date: 8/26/2015

Subject: Tentative Budget Resolution

The City Council recently completed an in-depth evaluation of the proposed budget for FY16. The document that was reviewed included spending plans from each of the operating divisions of the City. This review considered staffing needs and other programmatic changes. It also included revenue adjustments for greater sustainability. The tentatively agreed upon spending plan is encapsulated in the enclosed resolution that is formatted in accordance with the Truth in Millage requirements. This requires in part, that revenues and expenditures by organizational unit shall be at least at the level of detailed required for the annual financial report. The budget must be balanced so that total expenditures equals the total receipts from taxation and other sources, including balances brought forward from prior fiscal years (reserves).

Enclosed please find the proposed resolution tentatively adopting a budget for FY16 that is consistent with the TRIM process and past formatting. It provides for total expenses of \$23,349,749 across the major funds. It provides for the additional staffing and capital approved during the Department review process. It is a balanced budget, but does provide for over \$1 million in reserves to fund activities. It does not include revenue adjustments approved in concept but not formally adopted, with the exception of ad valorem tax revenues. It is consistent with the spending plans previously approved by the City Council. Certain elements however, were adjusted to reflect auditing practices. The General Fund is not broken down to the department level but expenses are "rolled up" to the function level.

As with the process required to establish a millage rate, this is also a two-step process. Depending on the approval of the City Council, staff will prepare the required advertisement and publish it in accordance with Florida law prior to the final hearing on September 21st. A draft copy of the notice enclosed and is essentially the budget summary found on page 2 of the proposed resolution.

Should you have any questions regarding this matter, please do not hesitate to contact me.

Recommendation: That the City Council hold a public hearing on the budget on September 9, 2015, pass resolution 21-15 tentatively adopting a budget for the fiscal year beginning October 1, 2015 and that a final hearing on said budget be held on September 21, 2015.

Enclosures

RESOLUTION NO. 21-15

A RESOLUTION TO BE ENTITLED:

A RESOLUTION TENTATIVELY ADOPTING A BUDGET FOR THE CITY OF GULF BREEZE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, MAKING APPROPRIATIONS FOR THE PAYMENT OF THE EXPENSES OF THE CITY GOVERNMENT AND ALL DEPARTMENTS THEREOF AND FOR THE PAYMENT OF ACCOUNT OF THE BONDED INDEBTEDNESS OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, REPEALING CLAUSE AND EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

SECTION 1:

That the appropriation hereinafter made are based on the estimates contained in the Budget, as indexed, submitted by the City Manager, as afterwards revised, approved and adopted by the City Council for the payment of the expenses of the City Government and all Departments of the City, and on account of the bonded indebtedness, as the same as set forth in said Budget so adopted, copies of which are on file in the Office of the City Manager, and to which reference may be made;

That said budget summarized as to estimated revenues, transfers and appropriations for fund is set forth herein;

That there is estimated that there will be received and available for appropriation for the Fiscal Year beginning October 1, 2015, the amounts of revenues as listed according to the respective funds; detailed by source, type, and account as set forth in said Budget;

That there be and is hereby appropriated the sums shown for the various purposes hereinafter specified, for the Fiscal Year beginning October 1, 2015, provided from the sources of revenue hereinbefore designated;

That there is determined that certain transfer of funds will be required during the Fiscal Year beginning October 1, 2015, and such transfers are hereby authorized as set forth herein:

BUDGET SUMMARY											
City of Gulf Breeze - Fiscal Year 2015-2016											
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF GULF BREEZE ARE 5.9% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES											
General Fund	1.9723										
ESTIMATED REVENUES	GENERAL FUND	URBAN CORE/ CRA FUND	GBFS FUND	NATURAL GAS FUND	SSRUS FUND	TPGC FUND	SOLID WASTE FUND	WATER&SEWER FUND	STORMWATER FUND	TRAFFIC CITATION FUND	TOTAL ALL FUNDS
Ad Valorem Taxes 1.9723	1,320,300	0	0	0	0	0	0	0	0	0	1,320,300
Ad Valorem Taxes TIF	0	637,413	0	0	0	0	0	0	0	0	637,413
Non Ad Valorem Taxes	1,317,650	0	0	0	0	0	0	0	0	0	1,317,650
Grant Revenue	603,200	0	0	0	0	0	0	0	1,570,000	0	2,173,200
Sales Revenue	346,281	0	0	2,725,000	5,075,000	0	612,000	2,521,000	234,500	700,000	12,213,781
Fines & Judgements	171,963	0	0	0	0	0	0	0	0	0	171,963
Misc. Revenues	235,400	0	659,200	5,000	531,065	100,000	0	25,500	0	10,000	1,566,165
TOTAL SOURCES	3,994,794	637,413	659,200	2,730,000	5,606,065	100,000	612,000	2,546,500	1,804,500	710,000	19,400,472
Transfers In	2,399,500	199,300	0	0	298,857	0	0	30,700	0	0	2,928,357
Fund Balances/Reserves	405,271	0	0	0	0	0	0	79,083	406,416	130,150	1,020,920
TOTAL REVENUES, TRANSFERS & BALANCES	6,799,565	836,713	659,200	2,730,000	5,904,922	100,000	612,000	2,656,283	2,210,916	840,150	23,349,749
EXPENDITURES											
Personnel Payments	2,674,451	24,150	112,050	601,781	1,128,702	0	82,000	351,935	123,330	15,000	5,113,399
Taxes & Benefits	960,204	2,447	41,336		363,170	0	0	92,691	34,170	1,150	1,495,168
Prof & Contract Services	558,900	195,000	61,500	932,499	719,500	0	392,300	902,166	30,000	270,000	4,061,865
Operations & Repairs	1,252,550	73,000	13,740	190,200	840,400	0	5,000	150,300	11,900	407,000	2,944,090
Supplies & Fuels	0	2,000	9,504	145,500	315,200	0	4,500	37,800	2,500	11,000	528,004
Debt Service	471,060	0	34,071	324,695	1,401,431	0	0	208,591	39,416	0	2,479,264
Capital	683,100	150,000	0	163,000	718,000	0	0	372,000	1,951,000	1,000	4,038,100
TOTAL EXPENDITURES	6,600,265	446,597	272,201	2,357,675	5,486,403	0	483,800	2,115,483	2,192,316	705,150	20,659,890
Transfers Out	199,300	300,000	380,000	246,300	361,200	0	96,400	540,800	18,600	135,000	2,277,600
Fund Balances/Reserves	0	90,116	6,999	126,025	57,319	100,000	31,800	0	0	0	412,259
TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES & BALANCES	6,799,565	836,713	659,200	2,730,000	5,904,922	100,000	612,000	2,656,283	2,210,916	840,150	23,349,749
The tentative, adopted and/or final budgets are on file in the office of the above referenced taxing authority as a public record											

SUMMARY OF PROPOSED FUND TRANSFERS
FISCAL YEAR 2015-2016

REIMBURSEMENTS: For Internal Services

<u>FROM:</u>	<u>TO:</u>		
Solid Waste	General Fund	\$	96,400
Water Utility Services	General Fund	\$	111,000
Sewer Utility Services	General Fund	\$	111,000
Natural Gas Utility Services	General Fund	\$	246,300
South Santa Rosa Utility System	General Fund	\$	361,200
Stormwater	General Fund	\$	18,600
Red Light Camera	General Fund	\$	135,000
Natural Gas Loan	General Fund	\$	<u>198,469</u>
		\$	1,216,754

CONTRIBUTIONS:

<u>FROM:</u>	<u>TO:</u>		
General Fund	Urban Core	\$	198,300
Gulf Breeze Financial Services	General Fund	\$	380,000
Capital Trust Agency	General Fund	\$	<u>620,000</u>
		\$	1,198,300

SECTION 2:

This budget shall be administered in strict adherence to the Charter and Code of Ordinances of the City of Gulf Breeze, as amended, the Laws of the State of Florida, applicable bond covenants, and the Budget Manual as adopted by the City Council. Amendments to this budget shall be only by Supplemental Appropriations Resolution for all revenues and for all expenditures by fund and by object code; provided further that the City Manager is authorized to approve transfers of appropriated expenditures between those sub-object codes within the object codes of each fund.

SECTION 3:

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

SECTION 4:

This resolution shall take effect upon its adoption by City Council immediately and shall be published as required by law.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 9th day of September, 2015.

APPROVED:

Matt E. Dannhiesser, Mayor

ATTEST:

Stephanie D. Lucas, City Clerk

BUDGET SUMMARY

City of Gulf Breeze - Fiscal Year 2015-2016

**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF GULF BREEZE ARE 5.9%
MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

General Fund	1.9723										
ESTIMATED REVENUES	GENERAL	URBAN CORE/ CRA FUND	GBFS	NATURAL GAS	SSRUS	TPGC	SOLID WASTE	WATER&SEWER	STORMWATER	TRAFFIC CITATION	TOTAL ALL
	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUNDS
Ad Valorem Taxes 1.9723	1,320,300	0	0	0	0	0	0	0	0	0	1,320,300
Ad Valorem Taxes TIF	0	637,413	0	0	0	0	0	0	0	0	637,413
Non Ad Valorem Taxes	1,317,650	0	0	0	0	0	0	0	0	0	1,317,650
Grant Revenue	603,200	0	0	0	0	0	0	0	1,570,000	0	2,173,200
Sales Revenue	346,281	0	0	2,725,000	5,075,000	0	612,000	2,521,000	234,500	700,000	12,213,781
Fines & Judgements	171,963	0	0	0	0	0	0	0	0	0	171,963
Misc. Revenues	235,400	0	659,200	5,000	531,065	100,000	0	25,500	0	10,000	1,566,165
TOTAL SOURCES	3,994,794	637,413	659,200	2,730,000	5,606,065	100,000	612,000	2,546,500	1,804,500	710,000	19,400,472
Transfers In	2,399,500	199,300	0	0	298,857	0	0	30,700	0	0	2,928,357
Fund Balances/Reserves	405,271	0	0	0	0	0	0	79,083	406,416	130,150	1,020,920
TOTAL REVENUES, TRANSFERS & BALANCES	6,799,565	836,713	659,200	2,730,000	5,904,922	100,000	612,000	2,656,283	2,210,916	840,150	23,349,749
EXPENDITURES											
Personnel Payments	2,674,451	24,150	112,050	601,781	1,128,702	0	82,000	351,935	123,330	15,000	5,113,399
Taxes & Benefits	960,204	2,447	41,336	41,336	363,170	0	0	92,691	34,170	1,150	1,495,168
Prof & Contract Services	558,900	195,000	61,500	932,499	719,500	0	392,300	902,166	30,000	270,000	4,061,865
Operations & Repairs	1,252,550	73,000	13,740	190,200	840,400	0	5,000	150,300	11,900	407,000	2,944,090
Supplies & Fuels	0	2,000	9,504	145,500	315,200	0	4,500	37,800	2,500	11,000	528,004
Debt Service	471,060	0	34,071	324,695	1,401,431	0	0	208,591	39,416	0	2,479,264
Capital	683,100	150,000	0	163,000	718,000	0	0	372,000	1,951,000	1,000	4,038,100
TOTAL EXPENDITURES	6,600,265	446,597	272,201	2,357,675	5,486,403	0	483,800	2,115,483	2,192,316	705,150	20,659,890
Transfers Out	199,300	300,000	380,000	246,300	361,200	0	96,400	540,800	18,600	135,000	2,277,600
Fund Balances/Reserves	0	90,116	6,999	126,025	57,319	100,000	31,800	0	0	0	412,259
TOTAL APPROPRIATED EXPENDITURES											
TRANSFERS, RESERVES & BALANCES	6,799,565	836,713	659,200	2,730,000	5,904,922	100,000	612,000	2,656,283	2,210,916	840,150	23,349,749

The tentative, adopted and/or final budgets are on file in the office of the above referenced taxing authority as a public record

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
FUND 001 - GENERAL FUND						
REVENUES						
AD VALOREM	\$1,136,466	\$1,140,395	\$1,249,050	\$1,284,012	\$1,311,100	\$1,348,200
NON AD VALOREM TAXES	\$1,266,126	\$1,341,326	\$1,352,398	\$1,368,525	\$1,331,900	\$1,317,650
GRANT REVENUE	\$579,567	\$579,313	\$2,369,217	\$589,008	\$952,436	\$603,200
FINES & JUDGEMENTS	\$176,900	\$186,900	\$171,546	\$193,163	\$171,343	\$171,963
SALES REVENUES	\$269,800	\$283,800	\$311,099	\$247,554	\$322,329	\$346,281
MISC REVENUES	\$202,664	\$211,264	\$320,153	\$233,100	\$265,455	\$235,400
UTILITY TRANSFER	\$732,000	\$850,000	\$824,603	\$1,216,754	\$1,096,847	\$1,162,970
GOVT INTERFUND	\$184,511	\$193,737	\$252,325	\$266,191	\$355,081	\$435,000
GBFS CTA TRANSFER	\$825,000	\$825,000	\$864,500	\$825,000	\$825,000	\$1,000,000
TOTAL REVENUES	\$5,373,034	\$5,611,735	\$7,714,891	\$6,223,307	\$6,631,491	\$6,620,664

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
GENERAL GOVERNMENT						
PERSONNEL PAYMENTS	\$441,584	\$455,050	\$418,398	\$454,095	\$494,800	\$571,600
TAXES & BENEFITS	\$145,779	\$140,968	\$86,337	\$123,125	\$124,450	\$151,507
PROF & CONTRACT SERVICES	\$9,500	\$13,000	\$218,490	\$15,000	\$89,900	\$40,000
OPERATION & REPAIRS	\$25,100	\$35,600	\$43,605	\$37,100	\$27,612	\$31,000
SUPPLIES & FUEL	\$64,500	\$64,500	\$79,880	\$66,500	\$74,000	\$75,500
CAPITAL EXPENDITURES	\$0	\$0	\$10,396	\$0	\$36,400	\$0
TRANSFERS IN / OUT	\$185,758	\$178,726	\$223,328	\$193,019	\$195,292	\$199,300
TOTAL EXPENDITURES-GENERAL GOVERNMENT	\$872,221	\$887,844	\$1,080,434	\$888,839	\$1,042,454	\$1,068,907

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
INTERNAL SERVICES						
PERSONNEL PAYMENTS	\$39,400	\$0	-\$1,978	\$0	\$0	\$0
TAXES & BENEFITS	\$1,000	\$1,000	\$27,716	\$1,000	\$57,900	\$61,000
PROF & CONTRACT SERVICES	\$154,700	\$247,200	\$258,590	\$266,000	\$277,500	\$252,000
OPERATION & REPAIRS	\$216,006	\$216,006	\$248,691	\$219,156	\$251,700	\$294,000
SUPPLIES & FUEL	\$99,800	\$122,800	\$81,536	\$107,800	\$94,650	\$104,300
CAPITAL EXPENDITURES	\$0	\$0	\$273,170	\$0	\$61,000	\$72,000
DEBT SERVICE	\$84,000	\$62,898	\$72,611	\$67,860	\$64,480	\$90,385
TOTAL EXPENDITURES-INTERNAL SERVICES	\$594,906	\$649,904	\$960,336	\$661,816	\$807,230	\$873,685

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
STREETS AND DRAINAGE						
PERSONNEL PAYMENTS	\$40,000	\$41,303	\$42,038	\$42,318	\$33,288	\$43,420
TAXES & BENEFITS	\$11,830	\$11,455	\$8,534	\$13,014	\$9,585	\$13,735
PROF & CONTRACT SERVICES	\$5,159	\$5,160	\$30,434	\$5,160	\$6,100	\$5,200
OPERATION & REPAIRS	\$52,500	\$62,000	\$97,684	\$58,000	\$122,878	\$56,800
SUPPLIES & FUEL	\$17,600	\$15,600	\$149,625	\$15,600	\$50,100	\$41,100
CAPITAL EXPENDITURES	\$5,000	\$5,000	\$14,450	\$470,000	\$376,100	\$407,000
DEBT SERVICE	\$8,800	\$8,900	\$8,920	\$9,472	\$9,001	\$8,885
TOTAL EXPENDITURES-STREETS AND DRAINAGE	\$140,889	\$149,418	\$351,685	\$613,564	\$607,052	\$576,140

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
PARKS AND RECREATION						
PERSONNEL PAYMENTS	\$151,798	\$163,589	\$190,178	\$190,660	\$169,800	\$207,620
TAXES & BENEFITS	\$50,067	\$44,306	\$44,192	\$46,767	\$59,311	\$71,798
PROF & CONTRACT SERVICES	\$88,300	\$100,400	\$168,852	\$141,694	\$133,377	\$128,500
OPERATION & REPAIRS	\$138,900	\$183,900	\$357,047	\$128,000	\$235,900	\$116,750
SUPPLIES & FUEL	\$23,000	\$31,000	\$27,453	\$22,975	\$30,879	\$25,500
CAPITAL EXPENDITURES	\$0	\$0	\$65,517	\$0	\$49,800	\$46,000
DEBT SERVICE	\$210,887	\$194,411	\$194,961	\$206,436	\$205,900	\$194,140
TOTAL EXPENDITURES-PARKS AND RECREATION	\$662,952	\$717,606	\$1,048,200	\$736,532	\$884,967	\$790,308

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
LAW ENFORCEMENT						
PERSONNEL PAYMENTS	\$1,159,981	\$1,322,028	\$1,313,655	\$1,330,752	\$1,287,150	\$1,342,811
TAXES & BENEFITS	\$443,837	\$420,286	\$542,550	\$434,902	\$627,800	\$531,800
PROF & CONTRACT SERVICES	\$24,661	\$26,000	\$30,602	\$34,000	\$32,000	\$30,000
OPERATION & REPAIRS	\$56,219	\$68,600	\$77,329	\$71,625	\$71,700	\$68,500
SUPPLIES & FUEL	\$151,078	\$146,250	\$201,165	\$170,500	\$164,700	\$151,100
CAPITAL EXPENDITURES	\$0	\$0	\$137,744	\$0	\$96,300	\$90,000
DEBT SERVICE	\$10,454	\$10,166	\$10,194	\$10,775	\$6,905	\$10,155
TOTAL EXPENDITURES-LAW ENFORCEMENT	\$1,846,230	\$1,993,330	\$2,313,239	\$2,052,554	\$2,286,555	\$2,224,366

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
FIRE CONTROL						
TAXES & BENEFITS	\$5,000	\$5,000	\$4,533	\$5,000	\$5,000	\$5,000
PROF & CONTRACT SERVICES	\$43,200	\$43,200	\$41,951	\$43,200	\$43,200	\$43,200
OPERATION & REPAIRS	\$89,100	\$89,100	\$125,376	\$93,100	\$95,600	\$88,000
SUPPLIES & FUEL	\$41,800	\$44,300	\$55,921	\$44,300	\$42,425	\$35,300
CAPITAL EXPENDITURES	\$0	\$0	\$15,989	\$0	\$39,050	\$68,100
DEBT SERVICE	\$95,330	\$114,995	\$115,408	\$122,460	\$122,460	\$114,835
TOTAL EXPENDITURES-FIRE CONTROL	\$274,430	\$296,595	\$359,178	\$308,060	\$347,735	\$354,435

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
RECREATION CENTER						
PERSONNEL PAYMENTS	\$204,610	\$229,753	\$275,484	\$251,457	\$287,515	\$344,500
TAXES & BENEFITS	\$47,590	\$52,600	\$48,053	\$56,125	\$61,795	\$71,979
PROF & CONTRACT SERVICES	\$10,000	\$16,000	\$81,646	\$54,000	\$62,400	\$55,000
OPERATION & REPAIRS	\$53,200	\$68,200	\$139,889	\$116,900	\$112,500	\$110,050
SUPPLIES & FUEL	\$25,800	\$45,800	\$50,162	\$40,500	\$26,800	\$38,500
DEBT SERVICE	\$53,000	\$52,732	\$84,060	\$61,472	\$61,500	\$52,660
TOTAL EXPENDITURES-RECREATION CENTER	\$394,200	\$465,085	\$679,294	\$580,454	\$612,510	\$672,689

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
COMMUNITY SERVICES						
PERSONNEL PAYMENTS	\$78,813	\$81,200	\$92,100	\$122,500	\$123,000	\$164,500
TAXES & BENEFITS	\$27,763	\$28,055	\$24,425	\$43,450	\$43,500	\$53,384
PROF & CONTRACT SERVICES	\$5,000	\$5,000	\$4,750	\$5,000	\$17,500	\$5,000
OPERATION & REPAIRS	\$4,060	\$4,060	\$6,256	\$6,910	\$6,210	\$6,150
SUPPLIES & FUEL	\$9,760	\$9,760	\$8,639	\$9,900	\$16,700	\$10,000
CAPITAL EXPENDITURES	\$0	\$0	\$882	\$0	\$40,700	\$0
TOTAL EXPENDITURES-COMMUNITY SERVICES	\$125,396	\$128,075	\$137,052	\$187,760	\$247,610	\$239,034
TOTAL REVENUES - FUND 001	\$5,373,034	\$5,611,735	\$7,714,891	\$6,223,307	\$6,631,491	\$6,620,664
TOTAL EXPENDITURES - FUND 001	\$4,911,224	\$5,287,857	\$6,929,418	\$6,029,579	\$6,836,113	\$6,799,565
OPERATING SURPLUS/(DEFICIT)	\$461,810	\$323,878	\$785,473	\$193,728	-\$204,622	-\$178,901

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 102 - RED LIGHT FUND						
SALES REVENUES	\$0	\$0	\$720,270	\$540,000	\$750,500	\$700,000
MISC REVENUES	\$0	\$0	\$10,867	\$0	\$12,000	\$10,000
TOTAL REVENUES	\$0	\$0	\$731,137	\$540,000	\$762,500	\$710,000
RED LIGHT OPS						
PERSONNEL PAYMENTS	\$0	\$0	\$11,295	\$10,000	\$12,000	\$15,000
TAXES & BENEFITS	\$0	\$0	\$865	\$1,000	\$950	\$1,150
PROF & CONTRACT SERVICES	\$0	\$0	\$247,336	\$185,960	\$274,000	\$270,000
OPERATION & REPAIRS	\$0	\$0	\$396,024	\$184,060	\$420,420	\$407,000
SUPPLIES & FUEL	\$0	\$0	\$18,405	\$10,000	\$8,600	\$11,000
CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$450	\$1,000
TRANSFERS IN / OUT	\$0	\$0	\$2,530	\$88,980	\$88,980	\$135,000
TOTAL EXPENDITURES -RED LIGHT OPS	\$0	\$0	\$676,455	\$480,000	\$531,400	\$840,150
TOTAL REVENUES - FUND 102	\$0	\$0	\$731,137	\$540,000	\$762,500	\$710,000
TOTAL EXPENDITURES - FUND 102	\$0	\$0	\$676,455	\$480,000	\$531,400	\$840,150
OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$54,682	\$60,000	\$231,100	-\$130,150

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 107 - COMMUNITY REDEVEL AGENCY						
MISC REVENUES	\$0	\$0	\$1,350	\$0	\$0	\$0
GOVT INTERFUND	\$0	\$0	\$1,263,576	\$843,665	\$832,705	\$836,713
TOTAL REVENUES	\$0	\$0	\$1,264,926	\$843,665	\$832,705	\$836,713
CRA OPERATING						
PERSONNEL PAYMENTS	\$0	\$0	\$1,295	\$10,500	\$10,500	\$24,150
TAXES & BENEFITS	\$0	\$0	\$210	\$1,000	\$803	\$2,447
PROF & CONTRACT SERVICES	\$200,000	\$300,000	\$248,988	\$188,500	\$169,500	\$195,000
OPERATION & REPAIRS	\$82,300	\$82,300	\$87,603	\$70,000	\$71,400	\$73,000
SUPPLIES & FUEL	\$7,100	\$7,100	\$3,482	\$2,000	\$1,000	\$2,000
CAPITAL EXPENDITURES	\$276,079	\$168,952	\$430,685	\$130,474	\$5,000	\$150,000
TRANSFERS IN / OUT	\$184,511	\$193,737	\$427,325	\$441,191	\$441,191	\$300,000
TOTAL EXPENDITURES- CRA OPERATING	\$749,990	\$752,089	\$1,199,588	\$843,665	\$699,394	\$746,597
TOTAL REVENUES - FUND 107	\$0	\$0	\$1,264,926	\$843,665	\$832,705	\$836,713
TOTAL EXPENDITURES - FUND 107	\$749,990	\$752,089	\$1,199,588	\$843,665	\$699,394	\$746,597
OPERATING SURPLUS/(DEFICIT)	-\$749,990	-\$752,089	\$65,338	\$0	\$133,311	\$90,116

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 108 - URBAN CORE RE-DEVELOPMENT						
AD VALOREM	\$749,990	\$752,089	\$751,938	\$843,665	\$832,705	\$836,713
UTILITY TRANSFER	\$0	\$0	\$446,301	\$0	\$0	\$0
TOTAL REVENUES	\$749,990	\$752,089	\$1,198,239	\$843,665	\$832,705	\$836,713
URBAN CORP REDEVELOPMENT						
TRANSFERS IN / OUT	\$0	\$0	\$1,263,576	\$843,665	\$843,665	\$836,713
TRANSFERS IN / OUT	\$0	\$0	\$810,539	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$2,074,115	\$843,665	\$843,665	\$836,713
TOTAL REVENUES - FUND 108	\$749,990	\$752,089	\$1,198,239	\$843,665	\$832,705	\$836,713
TOTAL EXPENDITURES - FUND 108	\$0	\$0	\$2,074,115	\$843,665	\$843,665	\$836,713
OPERATING SURPLUS/(DEFICIT)	\$749,990	\$752,089	-\$875,876	\$0	-\$10,960	\$0

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 401 - CITY WATER & SEWER						
SALES REVENUES	\$1,842,350	\$1,842,350	\$2,003,642	\$2,365,000	\$2,169,910	\$2,521,000
MISC REVENUES	\$40,500	\$35,500	-\$16,953	\$28,500	\$51,800	\$25,500
UTILITY TRANSFER	\$40,989	\$0	\$197,493	\$0	\$32,025	\$30,700
TOTAL REVENUES	\$1,923,839	\$1,877,850	\$2,184,182	\$2,393,500	\$2,253,735	\$2,577,200
WATER OPERATING						
PERSONNEL PAYMENTS	\$145,200	\$149,968	\$195,216	\$186,931	\$194,720	\$197,800
TAXES & BENEFITS	\$36,008	\$37,725	\$38,244	\$48,276	\$39,815	\$52,835
PROF & CONTRACT SERVICES	\$382,000	\$402,500	\$528,514	\$417,500	\$353,165	\$459,000
OPERATION & REPAIRS	\$73,207	\$70,100	\$86,205	\$70,100	\$92,170	\$73,300
SUPPLIES & FUEL	\$23,695	\$24,100	\$30,597	\$18,100	\$19,148	\$21,300
CAPITAL EXPENDITURES	\$0	\$0	\$4,947	\$0	\$130,000	\$0
TRANSFERS IN / OUT	\$131,116	\$131,116	\$127,868	\$107,414	\$107,414	\$131,000
TOTAL EXPENDITURES - WATER OPERATING	\$791,226	\$815,509	\$1,011,591	\$848,321	\$936,432	\$935,235

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
WATER: RENEW & EXTEND						
SUPPLIES & FUEL	\$15,000	\$15,000	\$12,702	\$2,000	\$7,800	\$2,000
CAPITAL EXPENDITURES	\$0	\$0	\$16,189	\$87,000	\$60,000	\$168,500
DEBT SERVICE	\$0	\$28,590	\$71,112	\$111,351	\$111,000	\$124,211
TOTAL EXPENDITURES -WATER: RENEW & EXTEND	\$15,000	\$43,590	\$100,003	\$200,351	\$178,800	\$294,711
SEWER OPERATIONS						
PERSONNEL PAYMENTS	\$112,000	\$116,100	\$154,627	\$149,564	\$153,435	\$154,135
TAXES & BENEFITS	\$27,400	\$26,045	\$24,453	\$36,366	\$24,310	\$39,856
PROF & CONTRACT SERVICES	\$353,222	\$362,446	\$354,383	\$352,838	\$394,170	\$443,166
OPERATION & REPAIRS	\$73,000	\$72,000	\$74,586	\$75,800	\$106,995	\$77,000
SUPPLIES & FUEL	\$38,500	\$39,500	\$29,548	\$39,500	\$22,765	\$14,500
CAPITAL EXPENDITURES	\$0	\$0	\$17,782	\$0	\$112,000	\$53,500
TRANSFERS IN / OUT	\$84,163	\$84,163	\$83,168	\$89,991	\$89,991	\$111,000
TOTAL EXPENDITURES - SEWER OPERATIONS	\$688,285	\$700,254	\$738,547	\$744,059	\$903,666	\$893,157

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
CAPITAL EXPENDITURES	\$0	\$0	\$1,500	\$70,000	\$60,000	\$150,000
TRANSFERS IN / OUT	\$184,058	\$184,058	\$247,803	\$378,635	\$378,635	\$298,800
DEBT SERVICE	\$0	\$84,499	\$84,738	\$78,245	\$81,260	\$84,380
TOTAL EXPENDITURES - RENEW & EXTEND	\$184,058	\$268,557	\$334,041	\$526,880	\$519,895	\$533,180
TOTAL REVENUES - FUND 401	\$1,923,839	\$1,877,850	\$2,184,182	\$2,393,500	\$2,253,735	\$2,577,200
TOTAL EXPENDITURES - FUND 401	\$1,678,569	\$1,827,910	\$2,184,182	\$2,319,611	\$2,538,793	\$2,656,283
OPERATING SURPLUS/(DEFICIT)	\$245,270	\$49,940	\$0	\$73,889	-\$285,058	-\$79,083

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 402 - NATURAL GAS FUND						
SALES REVENUES	\$2,120,000	\$2,000,000	\$2,519,471	\$2,441,120	\$2,800,000	\$2,725,000
MISC REVENUES	\$6,000	\$6,000	\$22,211	\$8,000	\$12,000	\$5,000
UTILITY TRANSFER	\$0	\$0	\$1,305,222	\$0	\$0	\$0
TOTAL REVENUES	\$2,126,000	\$2,006,000	\$3,846,904	\$2,449,120	\$2,812,000	\$2,730,000
NATURAL GAS OPERATIONS						
PERSONNEL PAYMENTS	\$308,000	\$359,120	\$456,703	\$436,119	\$427,601	\$449,615
TAXES & BENEFITS	\$115,444	\$113,366	\$114,011	\$135,705	\$106,610	\$152,166
PROF & CONTRACT SERVICES	\$959,075	\$892,500	\$1,030,943	\$931,500	\$932,700	\$932,499
OPERATION & REPAIRS	\$34,400	\$97,400	\$151,052	\$176,200	\$152,930	\$190,200
SUPPLIES & FUEL	\$140,600	\$84,000	\$102,675	\$65,500	\$120,575	\$130,500
CAPITAL EXPENDITURES	\$0	\$0	\$19,901	\$0	\$12,960	\$0
TRANSFERS IN / OUT	\$191,617	\$191,617	\$222,741	\$201,191	\$201,191	\$246,300
TOTAL EXPENDITURES - NATURAL GAS OPERATIONS	\$1,749,136	\$1,738,003	\$2,098,026	\$1,946,215	\$1,954,567	\$2,101,280

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
RENEW & EXTEND						
SUPPLIES & FUEL	\$73,590	\$73,590	\$173,210	\$80,000	\$216,704	\$15,000
CAPITAL EXPENDITURES	\$0	\$0	\$1,337,986	\$149,295	\$157,640	\$163,000
DEBT SERVICE	\$0	\$0	\$237,678	\$208,469	\$208,470	\$324,695
TOTAL EXPENDITURES - RENEW & EXTEND	\$73,590	\$73,590	\$1,748,874	\$437,764	\$582,814	\$502,695
TOTAL REVENUES - FUND 402	\$2,126,000	\$2,006,000	\$3,846,904	\$2,449,120	\$2,812,000	\$2,730,000
TOTAL EXPENDITURES - FUND 402	\$1,822,726	\$1,811,593	\$3,828,716	\$2,383,979	\$2,537,381	\$2,603,975
OPERATING SURPLUS/(DEFICIT)	\$303,274	\$194,407	\$18,188	\$65,141	\$274,619	\$126,025

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 403 - SOUTH SANTA ROSA UTILITY						
SALES REVENUES	\$4,120,593	\$4,091,593	\$4,787,924	\$4,702,000	\$4,689,340	\$5,075,000
MISC REVENUES	\$445,622	\$459,446	\$1,004,293	\$473,170	\$860,675	\$531,065
UTILITY TRANSFER	\$227,557	\$227,557	\$3,161,364	\$378,892	\$378,900	\$298,857
TOTAL REVENUES	\$4,793,772	\$4,778,596	\$8,953,581	\$5,554,062	\$5,928,915	\$5,904,922
SSRU: WATER OPERATIONS						
PERSONNEL PAYMENTS	\$234,000	\$241,020	\$260,822	\$277,255	\$244,316	\$286,119
TAXES & BENEFITS	\$69,840	\$75,782	\$69,675	\$84,922	\$65,135	\$93,987
PROF & CONTRACT SERVICES	\$488,500	\$489,500	\$611,464	\$489,500	\$510,745	\$574,500
OPERATION & REPAIRS	\$116,500	\$98,000	\$155,282	\$100,500	\$122,700	\$115,100
SUPPLIES & FUEL	\$49,400	\$49,100	\$64,184	\$46,100	\$36,457	\$46,100
CAPITAL EXPENDITURES	\$0	\$0	\$2,154	\$0	\$0	\$0
TRANSFERS IN / OUT	\$89,938	\$89,940	\$99,866	\$91,539	\$91,539	\$120,400
TOTAL EXPENDITURES - SSRU: WATER OPERATIONS	\$1,048,178	\$1,043,342	\$1,263,447	\$1,089,816	\$1,070,892	\$1,236,206

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
SSRU: WTR RENEW & EXTEND						
SUPPLIES & FUEL	\$40,000	\$40,000	\$6,715	\$12,000	\$3,500	\$7,000
CAPITAL EXPENDITURES	\$0	\$0	\$3,241,102	\$0	\$0	\$228,000
DEBT SERVICE	\$85,000	\$15,687	\$49,217	\$164,850	\$144,100	\$184,343
TOTAL EXPENDITURES - SSRU: WTR RENEW & EXTEND	\$125,000	\$55,687	\$3,297,034	\$176,850	\$147,600	\$419,343
COLLECTION - OPERATIONS						
PERSONNEL PAYMENTS	\$306,000	\$318,270	\$390,137	\$360,235	\$330,280	\$371,300
TAXES & BENEFITS	\$98,650	\$103,115	\$103,599	\$110,881	\$108,630	\$119,713
PROF & CONTRACT SERVICES	\$17,000	\$13,000	\$15,705	\$16,000	\$11,150	\$16,000
OPERATION & REPAIRS	\$164,600	\$174,700	\$293,354	\$183,600	\$289,260	\$210,100
SUPPLIES & FUEL	\$51,100	\$51,000	\$52,000	\$46,000	\$32,610	\$44,000
CAPITAL EXPENDITURES	\$0	\$0	\$6,616	\$100,000	\$47,700	\$0
TRANSFERS IN / OUT	\$89,938	\$91,900	\$88,107	\$91,539	\$91,539	\$120,400
TOTAL EXPENDITURES - COLLECTION - OPERATIONS	\$727,288	\$751,985	\$949,518	\$908,255	\$911,169	\$881,513

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
SWR RENEW & EXTEND-COLLTN						
CAPITAL EXPENDITURES	\$0	\$0	\$182,773	\$0	\$0	\$260,000
DEBT SERVICE	\$659,829	\$736,623	\$950,680	\$887,535	\$822,640	\$835,120
TOTAL EXPENDITURES - SWR RENEW & EXTEND-COLLT	\$659,829	\$736,623	\$1,133,453	\$887,535	\$822,640	\$1,095,120
SEWER WWTP - OPERATIONS						
PERSONNEL PAYMENTS	\$394,000	\$405,820	\$465,701	\$457,797	\$366,030	\$471,283
TAXES & BENEFITS	\$111,360	\$112,300	\$164,331	\$135,226	\$111,500	\$149,470
PROF & CONTRACT SERVICES	\$122,000	\$125,000	\$116,894	\$127,000	\$124,322	\$129,000
OPERATION & REPAIRS	\$338,600	\$335,200	\$415,069	\$351,100	\$312,464	\$515,200
SUPPLIES & FUEL	\$149,200	\$165,100	\$402,793	\$178,100	\$183,315	\$218,100
CAPITAL EXPENDITURES	\$0	\$0	\$18,960	\$0	\$250,250	\$0
TRANSFERS IN / OUT	\$89,938	\$89,938	\$88,106	\$91,539	\$91,539	\$120,400
TOTAL EXPENDITURES - SEWER WWTP - OPERATIONS	\$1,205,098	\$1,233,358	\$1,671,854	\$1,340,762	\$1,439,420	\$1,603,453
SWR RENEW & EXTND - WWTP						
CAPITAL EXPENDITURES	\$0	\$0	\$250,263	\$560,500	\$362,570	\$230,000

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
DEBT SERVICE	\$242,000	\$310,730	\$388,008	\$390,065	\$391,270	\$381,968
TAP FEES RESERVED	\$0	\$0	\$0	\$0	\$420,000	\$0
TOTAL EXPENDITURES - SWR RENEW & EXTND - WWTF	\$242,000	\$310,730	\$638,271	\$950,565	\$1,173,840	\$611,968
TOTAL REVENUES - FUND 403	\$4,793,772	\$4,778,596	\$8,953,581	\$5,554,062	\$5,928,915	\$5,904,922
TOTAL EXPENDITURES - FUND 403	\$4,007,393	\$4,131,725	\$8,800,500	\$5,353,783	\$5,565,561	\$5,847,603
OPERATING SURPLUS/(DEFICIT)	\$786,379	\$646,871	\$153,081	\$200,279	\$363,354	\$57,319

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 404 - GOLF COURSE FACILITIES						
TPGC - FOOD & BEVERAGE						
MISC REVENUES	\$0	\$0	\$500,079	\$588,000	\$531,200	\$0
TPGC - RETAIL OPERATIONS						
MISC REVENUES	\$0	\$0	\$1,286,459	\$1,295,000	\$1,192,600	\$0
TPGC - MISC REVENUES						
MISC REVENUES	\$0	\$0	\$18,690	\$0	\$6,360	\$0
TPGC - UTILITY TRANSFERS						
UTILITY TRANSFERS	\$0	\$0	\$2,071,634	\$553,045	\$553,045	\$0
TOTAL REVENUES	\$0	\$0	\$3,876,862	\$2,436,045	\$2,283,205	\$0
TPGC - ADMIN						
PERSONNEL PAYMENTS	\$0	\$0	\$729,745	\$138,360	\$101,600	\$0
TAXES & BENEFITS	\$0	\$0	\$67,997	\$41,485	\$24,087	\$0
PROF & CONTRACT SERVICES	\$0	\$0	\$145,292	\$11,300	\$103,550	\$0
OPERATION & REPAIRS	\$0	\$0	\$138,988	\$34,411	\$21,415	\$0
SUPPLIES & FUEL	\$0	\$0	\$92,322	\$8,500	\$8,040	\$0

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
CAPITAL EXPENDITURES	\$0	\$0	\$181,353	\$0	\$3,500	\$0
TRANSFERS IN / OUT	\$0	\$0	\$0	\$11,490	\$11,490	\$0
DEBT SERVICE	\$0	\$0	\$16	\$0	\$38,400	\$0
TOTAL EXPENDITURES-TPGC - ADMIN	\$0	\$0	\$1,355,713	\$245,546	\$312,082	\$0
TPGC - FOOD & BEVERAGE						
PERSONNEL PAYMENTS	\$0	\$0	\$215,901	\$204,559	\$405,200	\$0
TAXES & BENEFITS	\$0	\$0	\$0	\$44,038	\$45,631	\$0
PROF & CONTRACT SERVICES	\$0	\$0	\$29,455	\$59,050	\$55,900	\$0
OPERATION & REPAIRS	\$0	\$0	\$21,828	\$92,460	\$79,540	\$0
SUPPLIES & FUEL	\$0	\$0	\$284,910	\$254,000	\$288,765	\$0
CAPITAL EXPENDITURES	\$0	\$0	\$8,497	\$0	\$0	\$0
TRANSFERS IN / OUT	\$0	\$0	\$0	\$34,468	\$34,468	\$0
TOTAL EXPENDITURES -TPGC - FOOD & BEV	\$0	\$0	\$560,591	\$688,575	\$909,504	\$0
TPGC - GOLF COURSE						
PERSONNEL PAYMENTS	\$0	\$0	\$33,027	\$378,383	\$414,490	\$0

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
TAXES & BENEFITS	\$0	\$0	\$123,616	\$133,094	\$132,769	\$0
PROF & CONTRACT SERVICES	\$0	\$0	\$163,513	\$72,208	\$179,000	\$0
OPERATION & REPAIRS	\$0	\$0	\$149,579	\$97,382	\$64,240	\$0
SUPPLIES & FUEL	\$0	\$0	\$323,506	\$96,000	\$186,100	\$0
CAPITAL EXPENDITURES	\$0	\$0	\$826,490	\$0	\$12,900	\$0
TRANSFERS IN / OUT	\$0	\$0	\$101,367	\$22,979	\$22,979	\$0
TOTAL EXPENDITURES -TPGC - GOLF COURSE	\$0	\$0	\$1,721,098	\$800,046	\$1,012,478	\$0
TPGC - RETAIL OPERATIONS						
PERSONNEL PAYMENTS	\$0	\$0	\$112,825	\$223,734	\$210,000	\$0
TAXES & BENEFITS	\$0	\$0	\$443	\$44,569	\$33,379	\$0
PROF & CONTRACT SERVICES	\$0	\$0	\$3,601	\$41,850	\$33,500	\$0
OPERATION & REPAIRS	\$0	\$0	\$14,936	\$226,267	\$159,137	\$0
SUPPLIES & FUEL	\$0	\$0	\$107,655	\$119,500	\$113,400	\$0
TRANSFERS IN / OUT	\$0	\$0	\$0	\$45,958	\$45,958	\$0

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
TOTAL EXPENDITURES - TPGC - RETAIL OPERATIONS	\$0	\$0	\$239,460	\$701,878	\$595,374	\$0
TOTAL REVENUES - FUND 404	\$0	\$0	\$3,876,862	\$2,436,045	\$2,283,205	\$0
TOTAL EXPENDITURES - FUND 404	\$0	\$0	\$3,876,862	\$2,436,045	\$2,829,438	\$0
OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$0	\$0	-\$546,233	\$0

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 404 - GOLF COURSE FACILITIES- LEASE						
REVENUES						\$100,000
GOLF COURSE EXPENDITURES						
DEBT SERVICE						\$366,424
TOTAL EXPENDITURES - GOLF COURSE FACILITIES- LEASE	\$0	\$0	\$0	\$0	\$0	\$366,424
TOTAL REVENUES - GOLF COURSE FACILITIES- LEASE						\$100,000
TOTAL EXPENDITURES - GOLF COURSE FACILITIES- LEASE						\$366,424
OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$0	\$0	\$0	-\$266,424

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 405 - SOLID WASTE FUND						
SALES REVENUES	\$1,064,431	\$1,064,431	\$571,504	\$592,940	\$585,500	\$612,000
UTILITY TRANSFER	\$0	\$0	\$51,588	\$0	\$0	\$0
TOTAL REVENUES	\$1,064,431	\$1,064,431	\$623,092	\$592,940	\$585,500	\$612,000
SOLID WASTE OPERATING						
PERSONNEL PAYMENTS	\$77,549	\$77,549	\$105,803	\$113,662	\$115,500	\$82,000
TAXES & BENEFITS	\$9,550	\$9,550	\$11,168	\$12,338	\$18,265	\$0
PROF & CONTRACT SERVICES	\$903,487	\$903,487	\$412,560	\$324,276	\$384,000	\$392,300
OPERATION & REPAIRS	\$3,000	\$3,000	\$7,357	\$7,500	\$10,000	\$5,000
SUPPLIES & FUEL	\$4,000	\$4,000	\$3,034	\$4,500	\$4,100	\$4,500
CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$30,000	\$0
TRANSFERS IN / OUT	\$66,845	\$66,845	\$83,170	\$84,000	\$84,000	\$96,400
TOTAL EXPENDITURES - 3200-SOLID WASTE OPERATING	\$1,064,431	\$1,064,431	\$623,092	\$546,276	\$645,865	\$580,200
TOTAL REVENUES - FUND 405	\$1,064,431	\$1,064,431	\$623,092	\$592,940	\$585,500	\$612,000
TOTAL EXPENDITURES - FUND 405	\$1,064,431	\$1,064,431	\$623,092	\$546,276	\$645,865	\$580,200
OPERATING SURPLUS/-DEFICIT	\$0	\$0	\$0	\$46,664	-\$60,365	\$31,800

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 407 - STORMWATER MGMNT FUND						
MISC REVENUES	\$195,000	\$195,000	\$205,282	\$234,499	\$234,100	\$1,804,500
UTILITY TRANSFER	\$0	\$0	\$451,117	\$0	\$0	\$0
TOTAL REVENUES	\$195,000	\$195,000	\$656,399	\$234,499	\$234,100	\$1,804,500
STORMWATER OPERATING						
PERSONNEL PAYMENTS	\$87,500	\$90,125	\$113,163	\$119,714	\$99,069	\$123,330
TAXES & BENEFITS	\$29,439	\$27,046	\$21,766	\$29,700	\$32,025	\$34,170
PROF & CONTRACT SERVICES	\$15,000	\$15,000	\$102,207	\$15,000	\$175,000	\$30,000
OPERATION & REPAIRS	\$11,400	\$11,400	\$111,924	\$11,900	\$96,775	\$11,900
SUPPLIES & FUEL	\$2,500	\$2,500	\$107,412	\$2,500	\$290	\$2,500
CAPITAL EXPENDITURES	\$0	\$0	\$136,920	\$0	\$671,570	\$1,951,000
TRANSFERS IN / OUT	\$16,000	\$16,000	\$48,839	\$16,269	\$16,269	\$18,600
DEBT SERVICE	\$33,161	\$42,567	\$14,168	\$39,416	\$41,185	\$39,416
TOTAL EXPENDITURES - STORMWATER MAGNT FUND	\$195,000	\$204,638	\$656,399	\$234,499	\$1,132,183	\$2,210,916

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
TOTAL REVENUES - FUND 407	\$195,000	\$195,000	\$205,282	\$234,499	\$234,100	\$1,804,500
TOTAL EXPENDITURES - FUND 407	\$195,000	\$204,638	\$656,399	\$234,499	\$1,132,183	\$2,210,916
OPERATING SURPLUS/-DEFICIT	\$0	-\$9,638	-\$451,117	\$0	-\$898,083	-\$406,416

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 411 - GBFS FUND						
MISC REVENUES	\$547,588	\$939,401	\$790,651	\$778,272	\$758,306	\$659,200
TOTAL REVENUES	\$547,588	\$939,401	\$790,651	\$778,272	\$758,306	\$659,200
GB FINANCIAL SERVICES						
PERSONNEL PAYMENTS	\$89,952	\$80,900	\$84,490	\$86,299	\$82,300	\$112,050
TAXES & BENEFITS	\$31,373	\$28,218	\$24,964	\$24,651	\$25,467	\$41,336
PROF & CONTRACT SERVICES	\$45,424	\$72,840	\$64,532	\$58,180	\$76,681	\$61,500
OPERATION & REPAIRS	\$15,840	\$17,400	\$7,237	\$14,580	\$6,407	\$7,740
SUPPLIES & FUEL	\$10,380	\$17,040	\$13,644	\$11,760	\$10,499	\$9,504
CAPITAL EXPENDITURES	\$3,756	\$3,756	\$0	\$0	\$0	\$0
TRANSFERS IN / OUT	\$350,000	\$512,000	\$500,110	\$512,000	\$500,000	\$380,000
CONTRIBUTIONS	\$0	\$12,000	\$6,000	\$6,000	\$0	\$6,000
DEBT SERVICE	\$0	\$0	\$34,188	\$33,984	\$34,071	\$34,071
TOTAL EXPENDITURES - GB FINANCIAL SERVICES	\$546,725	\$744,154	\$735,165	\$747,454	\$735,425	\$652,201

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
TOTAL REVENUES - FUND 411	\$547,588	\$939,401	\$790,651	\$778,272	\$758,306	\$659,200
TOTAL EXPENDITURES - FUND 411	\$546,725	\$744,154	\$735,165	\$747,454	\$735,425	\$652,201
OPERATING SURPLUS/-DEFICIT	\$863	\$195,247	\$55,486	\$30,818	\$22,881	\$6,999

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 000 - CAPITAL TRUST AGENCY						
MISC REVENUES				\$887,906	\$1,345,047	\$1,202,750
TOTAL REVENUES	\$0	\$0	\$0	\$887,906	\$1,345,047	\$1,202,750
CAPITAL TRUST AGENCY						
PERSONNEL PAYMENTS				\$0	\$0	\$176,095
PROF & CONTRACT SERVICES				\$525,252	\$592,460	\$381,754
OPERATION & REPAIRS	\$0	\$0	\$0	\$45,540	\$40,619	\$45,180
CONTRIBUTIONS				\$44,000	\$20,375	\$19,800
TOTAL EXPENDITURES -CTA				\$614,792	\$653,454	\$622,829
NET INCOME BEFORE TRANSFER				\$273,114	\$691,593	\$579,921
TRANSFER TO CITY				\$325,000	\$325,000	\$620,000
NET INCOME	\$0	\$0	\$0	-\$51,886	\$366,593	-\$40,079

**CITY OF GULF BREEZE
FY16 PROPOSED BUDGET**

DESCRIPTION	2011-12 AMENDED BUDGET	2012-13 AMENDED BUDGET	2013-14 AMENDED BUDGET	2014-15 ORIGINAL BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROPOSED BUDGET
Fund 420 - INNERARITY POINT UTILITIES						
SALES REVENUES	\$0	\$0	\$0	\$0	\$28,685	\$40,200
MISC REVENUES	\$0	\$0	\$0	\$0	\$15,140	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$43,825	\$40,200
INNERARITY POINT WATER						
PROF & CONTRACT SERVICES	\$0	\$0	\$0	\$0	\$7,400	\$7,500
OPERATION & REPAIRS	\$0	\$0	\$0	\$0	\$400	\$0
SUPPLIES & FUEL	\$0	\$0	\$0	\$0	\$1,300	\$0
TOTAL EXPENDITURES- INNERARITY POINT WATER	\$0	\$0	\$0	\$0	\$9,100	\$7,500
INNERARITY POINT SEWER						
PROF & CONTRACT SERVICES	\$0	\$0	\$0	\$0	\$2,700	\$2,000
TOTAL EXPENDITURES- INNERARITY POINT SEWER	\$0	\$0	\$0	\$0	\$2,700	\$2,000
TOTAL REVENUES - FUND 420	\$0	\$0	\$0	\$0	\$43,825	\$40,200
TOTAL EXPENDITURES - FUND 420	\$0	\$0	\$0	\$0	\$43,825	\$40,200
OPERATING SURPLUS/-DEFICIT	\$0	\$0	\$0	\$0	\$0	\$0



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: August 27, 2015

Subject: Special Event – Buick Test Drive Event at Gulf Breeze High School

On Friday, September 25th, a local Buick dealer would like to set up at the field house parking lot and offer test drives of new Buick vehicles. In return, the dealer will make a contribution to the various booster clubs at Gulf Breeze High School. Representatives of the booster clubs will also have tables set up to publicize their organizations.

There should be very little off site impact resulting from this “special event”. The booster club tables will be near the field house building and the tent will be set up in the parking lot. Test drives will take place on regular City streets. The event set up and break down will be completed on September 25th.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE BUICK TEST DRIVE EVENT AT THE FIELD HOUSE PARKING LOT ON FRIDAY, SEPTEMBER 25TH.



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: August 28, 2015

Subject: Proposed Construction of Turn Lane, U.S. 98 East of Andrew Jackson Trail

Florida Department of Transportation design consultants, HDR, Inc., held a Public Hearing concerning the project described above at the Community Center. It appears that FDOT is prepared to permanently close the turn lane and median opening in front of Starbuck's. A turn lane east of Andrew Jackson is warranted to facilitate U-turns as shown on the attached aerial photo.

There was a question as to the length of the proposed new turn lane. Based on the volume of vehicles that will use the turn lane and the posted speed limit, the turn lane should be 245 feet in length as shown in the photo. If a speed limit of 45 miles an hour is used, the turn lane should be increased in length to 350 feet.

The construction of the turn lane at 350 feet would require removal of nine (9) large trees. The shorter turn lane will result in saving four of the nine. We believe the shorter turn lane is adequate as speed in the area should be less than 35 mph.

The last issue is timing of the construction. Not only should the work be done before and after daily peak traffic, it should also be completed in off peak for tourist traffic.

It may facilitate the process if the City Council adopted a Resolution communicating its position on the following issues:

- 1) That the median in front of Starbuck's should be permanently closed which would allow removal of the yellow markers.
- 2) That a 245 foot long turn lane for east bound U-turns should be installed east of Andrew Jackson as shown in the aerial photo.

(850) 934-5100 • FAX (850) 934-5114

POST OFFICE BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562

- 3) That construction on both projects should be completed after hours and during off peak months.

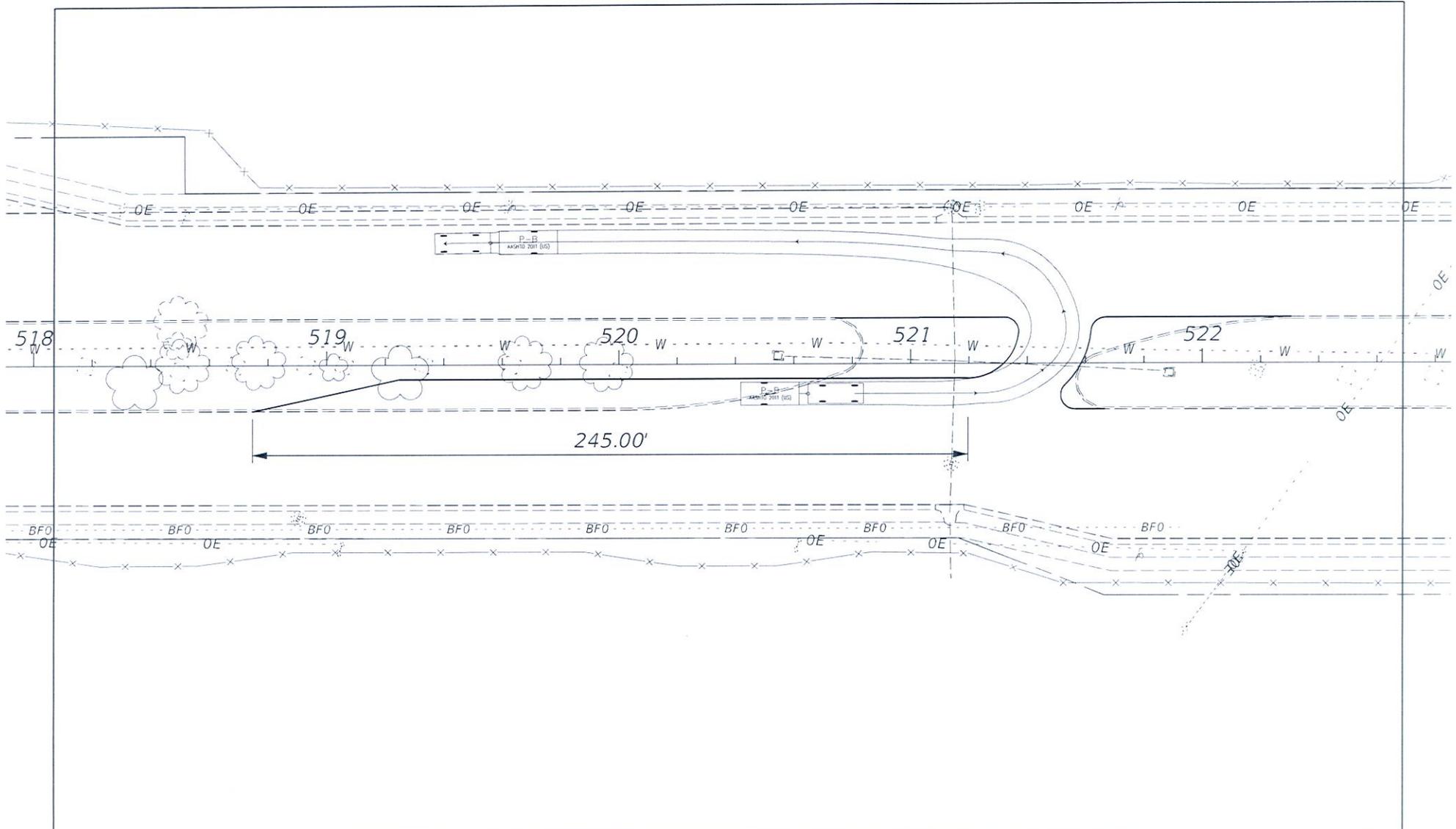
RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO PREPARE A RESOLUTION FOR CONSIDERATION AND ADOPTION AT THE SEPTEMBER 9TH CITY COUNCIL MEETING.



U.S. 98 (GULF BREEZE PARKWAY)

August 25, 2015
 Public Hearing
 Financial Project ID Number: 220876-9-52-64

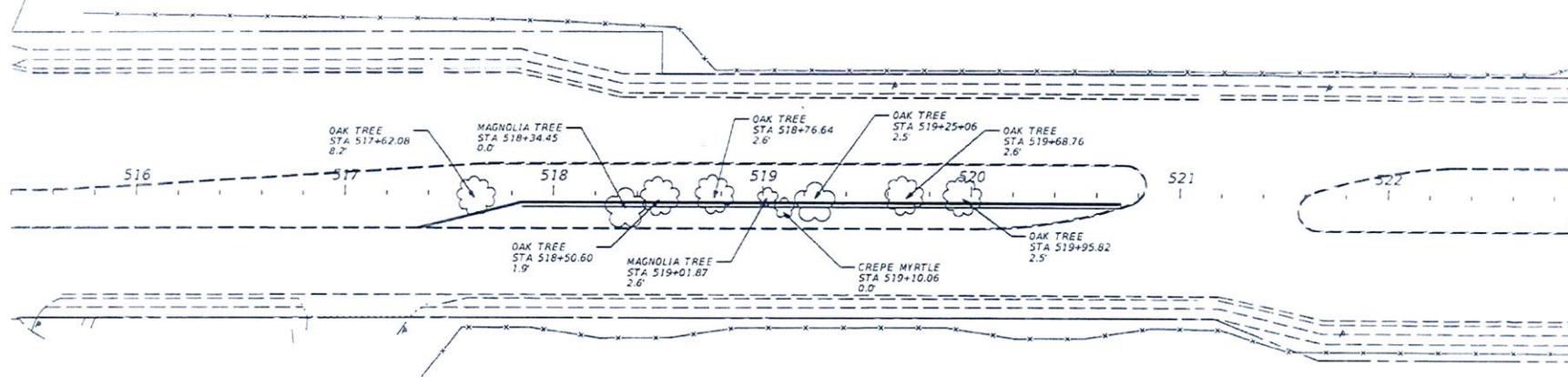


REVISIONS				STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION		
				ROAD NO. _____	
				COUNTY _____	
				FINANCIAL PROJECT ID _____	



ANDREW JACKSON TR

PROPOSED 11' TURN LANE
 MEASUREMENTS ARE FROM PROPOSED CURB FACE
 TO APPROXIMATE EDGE OF TREE TRUNK



REVISIONS	
DATE	DESCRIPTION

Kevin S. Poole, P.E.
 P.E. LICENSE NUMBER 75513
 MDR Engineering, Inc.
 25 West Cedar Street, Suite 200
 Pensacola, FL 32502-5945
 CERTIFICATE OF AUTHORIZATION 4213

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION		
ROAD NO.	COUNTY	FINANCIAL PROJECT ID
SR 30	ESCAMBIA	220876-9-52-64

ROADWAY PLAN

SHEET NO.
7



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks & Recreation

DATE: August 27, 2015

SUBJECT: Community Center Reservation Request – Pensacola Beach Woman's Club

The Pensacola Beach Woman's Club would like to host their annual fund raiser at the Gulf Breeze Community Center on Wednesday, March 16, 2015. The proposed event is a "Dinner Show" hosting 250 to 400 guests, from 6:00 pm to 10:00 pm, utilizing the north gymnasium. The event will include a cocktail hour, a catered meal, entertainment and a silent auction.

The Pensacola Beach Woman's Club raises funds annually in support of charitable organizations throughout the Gulf Breeze and Pensacola Beach communities.

They wish to start preparations following the final activity of the preceding day and conclude on the morning of the event. Neither the set up nor the event will pose any conflicts with routine Community Center activities. GBSA basketball will have concluded on the preceding weekend and the after school program will use the south gym on the day of the event. The nature of the event will not require additional staffing nor security. Parking will not be an issue since GBSA baseball will be just starting, with practice times only.

Per City requirements, The Pensacola Beach Woman's Club will provide a \$1,000,000 liability insurance policy naming the City of Gulf Breeze as co-insured.

The hourly fee established by Council for the use of the gymnasium is \$65.00 per hour or \$260.00 for the four hour program. An additional fee of \$100.00, also part of the approved fee structure, covers the costs associated with (a) keeping the facility open and staffed beyond the routine closing time of 9:00 pm and (b) the post event break down and cleanup. The fee for this event, therefore, totals \$360.00.

Recommendation

That Council approve the Pensacola Beach Woman's Club's request to host their annual fundraiser at the Gulf Breeze Community Center on March 16, 2016.

RECEIVED

JUL 29 2015

Pensacola Beach Woman's Club

P. O. Box 1021
Gulf Breeze, Florida 32562

July 29, 2015

Mr. Buzz Eddy
Gulf Breeze City Manager
1020 Shoreline Dr.
Gulf Breeze, FL 32561

Dear Mr. Eddy:

Request for use of Recreation Center Gym and Kitchen.

I'm writing to request the use of the Gulf Breeze Recreation Center's Gym, and Kitchen facilities on Wednesday, March 16, 2016, to hold our annual fundraiser. A considerable number of our Club members are Gulf Breeze residents, and this location will prove very convenient for many.

I spoke with Mr. Pulley, and the center is available on that day for our use with your approval. We are planning a "Dinner Show" including a cocktail hour, Irish dinner, an Irish balladeer, raffle items, and silent auction. We are hoping to seat approximately 250-400 guests. We will need to set up the evening prior, and the morning of the event. We will be cleaned up and out by 10:00 p.m.

Our Club donates proceeds from our events to various charitable organizations in our community. Recent donations include schools, wildlife organizations, churches, and the Pensacola Beach Junior Lifeguard Program.

We hope to make this our biggest and best event ever, and with the use of the Rec Center Gym and kitchen, we will succeed.

Thank you very much for your consideration in helping to make this event for our community a success. Please don't hesitate to call if you have any questions.

Respectfully,



Barbara Landfair
2nd Vice President

Pensacola Beach Woman's Club
(850)501-7762 Barbaralandfair@gmail.com



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager
FROM: Ron Pulley, Director of Parks & Recreation
DATE: August 27, 2015

SUBJECT: Community Center Reservation Request – Double Bridge Run Race Expo

The 2016 Double Bridge Run is set for Saturday, February 13th. In 2015, the “DBR” had 4,250 participants. In 2016, organizers expect that number to climb to 4,750.

On the Thursday or Friday immediately prior to race day, participants are required to report to the “DBR Race Expo” to complete their registration process and receive their race packets and instructions. Attendance at the “Expo” on Thursday or Friday is mandatory for each participant.

The “Expo” takes place on Thursday from 3:00 pm to 7:00 pm and Friday from noon to 7:00 pm. In addition to providing race registration and information, the “Expo” also provides a runners marketplace... an opportunity for 35 local vendors of running, fitness and health related merchandise and services to showcase and market their products.

Historically, this “Expo” has been held alternately in Pensacola or on Pensacola Beach. This year the City of Gulf Breeze has the opportunity to host this exciting event. For the first time, Double Bridge Run participants will have the opportunity to actually visit Gulf Breeze, to spend some time in our community and visit our merchants.

Utilizing the west foyer and the north gymnasium, disruptions to existing programs will be minimal. GBSA basketball will be in season at that time, however, with this much advance notice, the practice schedule could be built to accommodate the use of only one gymnasium. The after school program will continue without interruption in the south gymnasium.

There will be a steady flow of increased traffic during the “Expo”, however, organizers believe that there is adequate parking to accommodate the event. Participants usually spend 30 minutes to an hour at the expo and the crowd transitions quickly. Organizers estimate, based on recent experience, that the maximum number of participants in the facility at any given time would not exceed 400. GBPD support for traffic management may not be needed, however, it is recommended that such support be available on-call. All associated costs will be the DBR’s responsibility.

As required by the City, the Pensacola Sports Association will provide a \$1,000,000 liability insurance policy naming the City of Gulf Breeze as so-insured.

The Pensacola Sports Association has agreed to a fee of \$1,560.00 for the use of the facility. PSA and DBR staff will provide all set up, break down and clean up.

Recommendation

That Council approve the Pensacola Sports Association’s request to host the Double Bridge Run Race Expo at the Community Center on February 11 and 12, 2016.



City of Gulf Breeze

MEMORANDUM

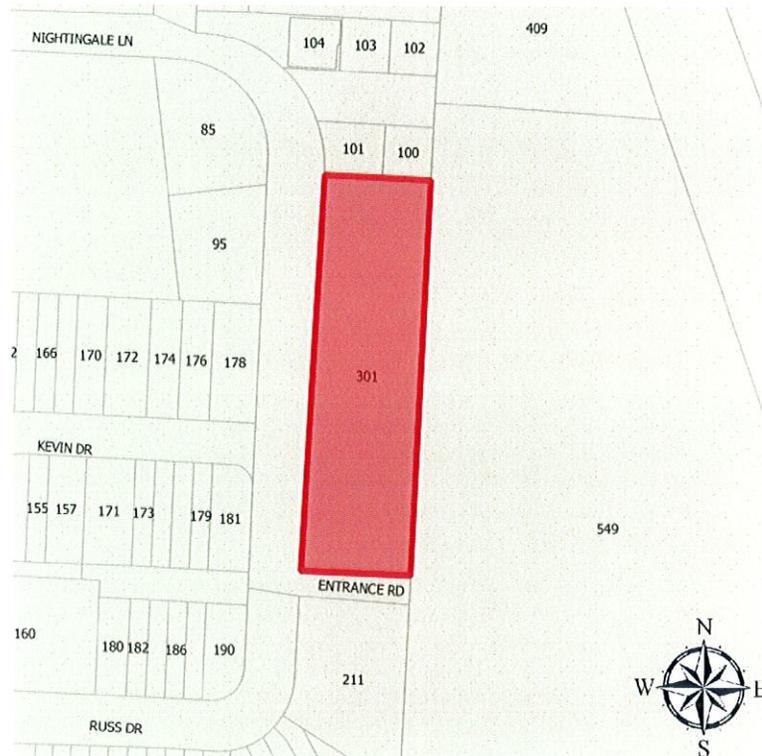
TO: Edwin A. Eddy, City Manager

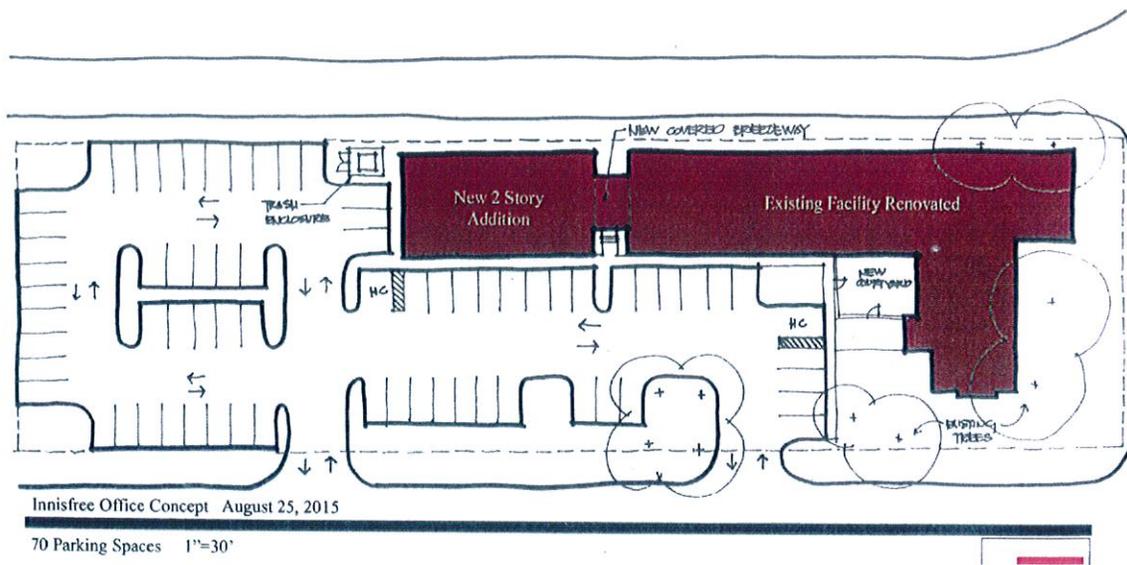
FROM:  Craig S. Carmichael, Director of Community Services

DATE: August 27, 2015

SUBJECT: INNISFREE CONCEPTUAL APPROVAL

Attached, please find a conceptual approval request by Innisfree Hotels for a proposed office building on the site of the former Brownsville Assembly of God Church located at 301 Nightingale Lane. They are proposing to renovate the existing building and construct a two-story addition on the north end of the existing building.





The property is currently zoned C1 (commercial) and an office complex is a permissible use; however, the future land (FLU) use designation is PI (public institution) and a privately owned office complex would not be considered a consistent land use. As the name implies, PI consists of public uses such as government offices, churches, schools and similar type uses. In order for the project to be considered a consistent use, the FLU designation would need to be changed to C (commercial). The subject parcel is located in the Community Redevelopment Area and the size and scope of the project are such that it will have to comply with CRA Design Standards. Any change to the FLU would require a Small Scale Comprehensive Plan Amendment. Innisfree Hotels is requesting a nonbinding conceptual approval prior to going through the expense of preparing the necessary paperwork.

Staff has reviewed the request and has the following comments:

1. The FLU designation was previously C1 until it was changed to PI in 2014 as part of the Comprehensive Plan Amendment..
2. PI and C have the same LDC performance standards (parking, landscaping and etc.).
3. The church property has not been used by the church in the past year or two. Redevelopment of the property would require it to be brought up to the latest code requirements and the landscaping and architectural features would far exceed what is currently present.
4. Approximately 60% of the outer periphery of the subject parcel is surrounded by commercial development. The remaining 40% is a form of multifamily.

INNISFREE REQUEST

Page 3 of 3

RECOMMENDATION: *THAT THE CITY COUNCIL APPROVE
INNISFREE'S NONBINDING CONCEPTUAL
ARROVAL REQUEST TO CHANGE THE FLU
DESIGNATION FROM PI TO C.*

**CSC
Attachments**



INNISFREE
HOTELS

*Creating Fun,
Memorable Experiences*

113 Bay Bridge Drive
Gulf Breeze, FL 32561

Innisfree.com
P: 850-934-3609

August 26, 2015

Gulf Breeze City Council

P.O. Box 640
1070 Shoreline Drive
Gulf Breeze, FL 32561

RE: Request for Conceptual Approval of Innisfree Office Project

Dear Members,

I respectfully request that you review our preliminary plans for a new Innisfree Hotels Office project, to be located at the site of the former Brownsville Assembly of God Church, Gulf Breeze Campus.

We are seeking a "non-binding, conceptual approval" from the City Council at your September 2nd, 2015 meeting in order to proceed with architectural design and engineering as part of our due diligence efforts.

Please find attached conceptual rendering for the project prepared by Larry Adams, BTA Associates.

We look forward to making a presentation of our project, if allowed, at your meeting.

Sincerely,

Richard A. Chism
Director of Development
Innisfree Development Corporation
113 Bay Bridge Drive
Gulf Breeze, Florida 32561



In House Marketing Agency



Social Responsibility Program

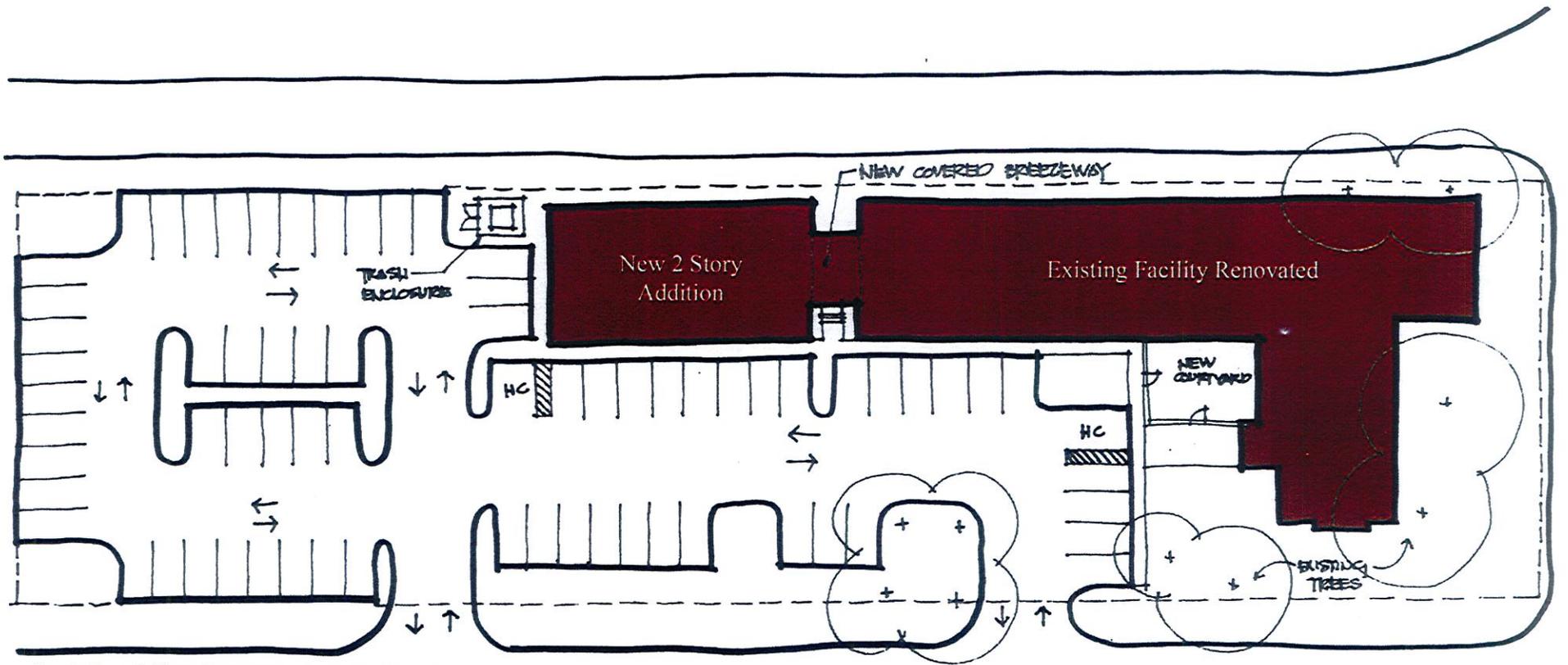


Conceptual North Elevation



Conceptual East Elevation





Innisfree Office Concept August 25, 2015

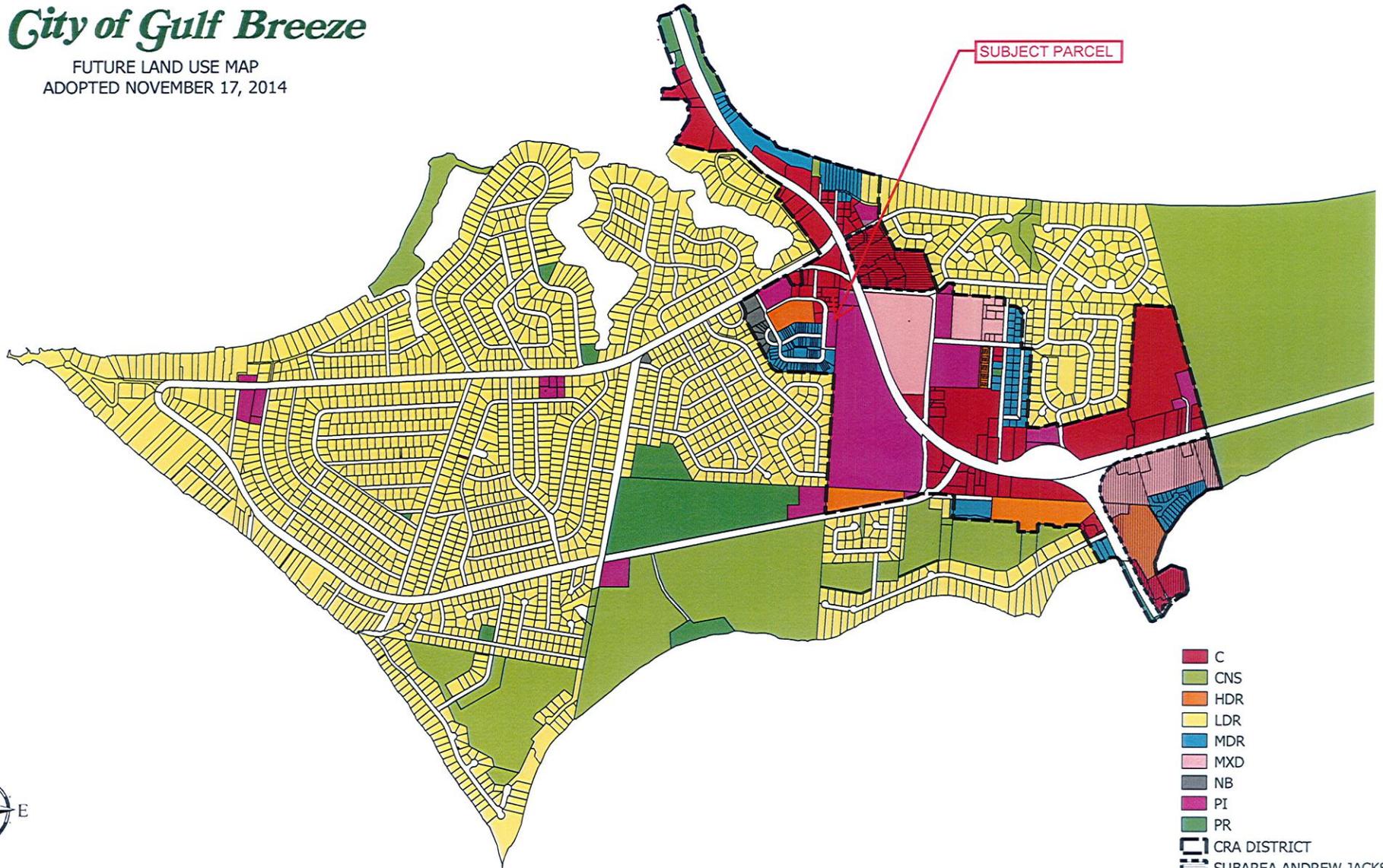
70 Parking Spaces 1"=30'





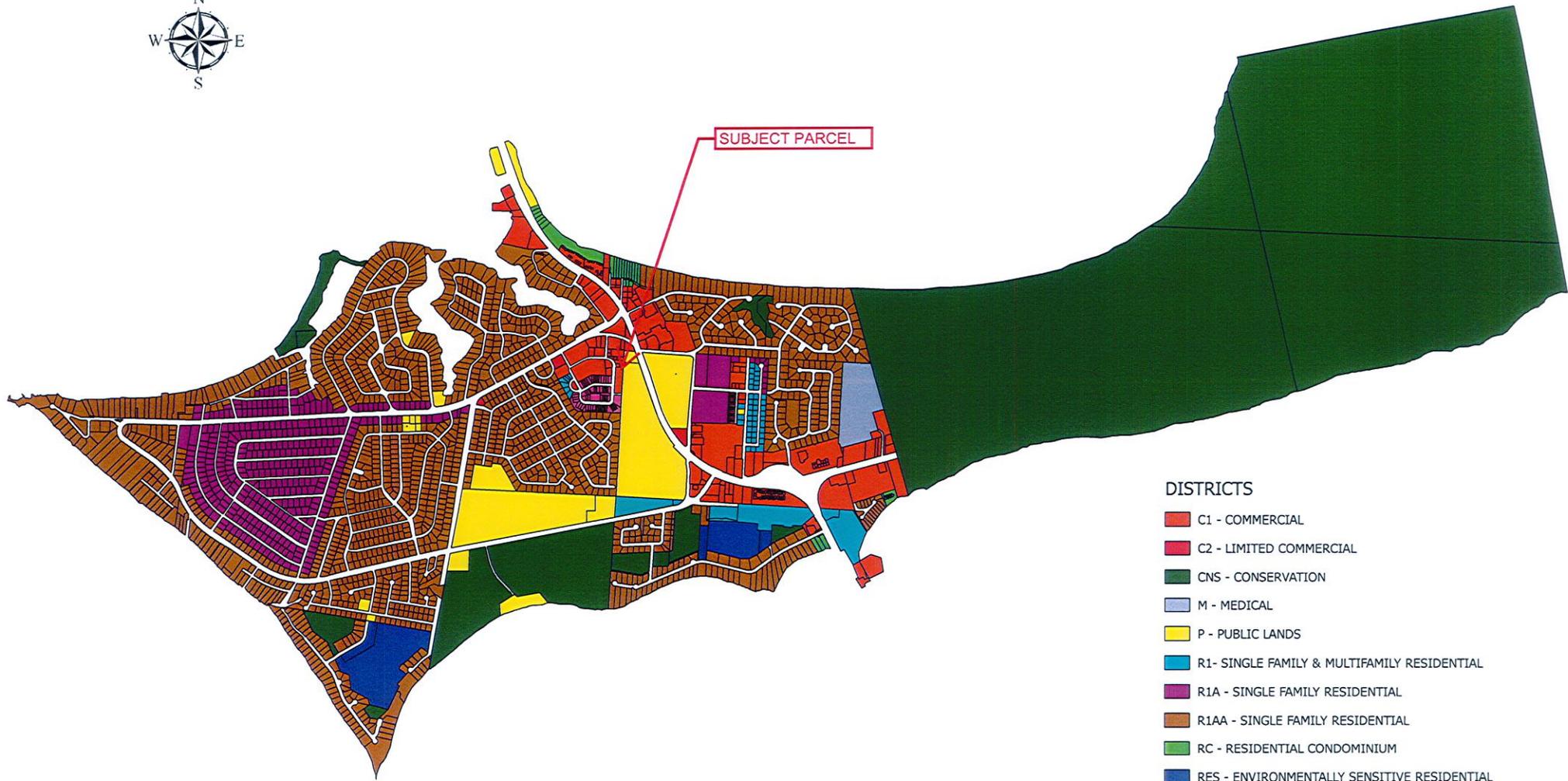
City of Gulf Breeze

FUTURE LAND USE MAP
ADOPTED NOVEMBER 17, 2014



- C
- CNS
- HDR
- LDR
- MDR
- MXD
- NB
- PI
- PR
- CRA DISTRICT
- SUBAREA ANDREW JACKSON
- SUBAREA LIVE OAK

ZONING MAP



SUBJECT PARCEL

DISTRICTS

- C1 - COMMERCIAL
- C2 - LIMITED COMMERCIAL
- CNS - CONSERVATION
- M - MEDICAL
- P - PUBLIC LANDS
- R1- SINGLE FAMILY & MULTIFAMILY RESIDENTIAL
- R1A - SINGLE FAMILY RESIDENTIAL
- R1AA - SINGLE FAMILY RESIDENTIAL
- RC - RESIDENTIAL CONDOMINIUM
- RES - ENVIRONMENTALLY SENSITIVE RESIDENTIAL
- TH- TOWNHOUSE



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: August 28, 2015

SUBJECT: FRONT SETBACKS

At last month's Board of Adjustment (BOA) meeting the board heard a case involving a front yard setback variance on a corner lot. During the meeting, one of the board members brought up the fact that the City's Land Development Code (LDC) dealing with the designation of what is considered the front yard vs the side street yard is too confusing and might lend itself to errors when an applicant constructs an addition to an existing house that does not conform to the present standard.

Sec. 21-69. - Setbacks, yard requirements.

The minimum setback from the front lot line shall be 30 feet; minimum side yard setback shall be eight feet from the side lot line; minimum rear yard depth is to be 30 feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear yard restrictions shall be 15 feet. On corner lots the side of the lot having the least street frontage shall be considered the front lot line for setback purposes, regardless of how the house actually faces; if the house actually faces the side street, the minimum setback from the side street shall be 20 feet, otherwise the minimum setback from the side street shall be 15 feet.

The BOA is requesting that the City Council consider revising the LDC. An example of a possible revision would be to have the front yard setback designation based on the side which the structure is addressed.

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT STAFF TO STUDY THE ISSUE AND PROPOSE A POSSIBLE LDC REVISION.

Memo

To: Edwin Eddy
From: Steve Milford
Date: August 26, 2015
Re: Recommendations from Payroll Services/ Software Solutions RFP



In June of 2015 the City Council authorized staff to create and issue a Request for Proposal (RFP) for the City's payroll and related services (see attached memo). That RFP was issued and advertised in July with a response deadline of August 19th, 2015. The existing service provider, Paychex, was sent a notice with hyperlink to the RFP, but did not respond. The City received six responses to its RFP by the deadline from (in ascending order of total 5 year expense – lowest total cost to highest):

1. BS&A Software – onsite software solution
2. All American Employer Services – online service solution
3. Paycor – online service solution
4. Kronos – online service solution
5. 3Core – online service solution
6. ADP – online service solution

All potential vendors represented that they could fulfill the RFP requirements, with average annual costs (based on stated assumed employee populations over the 5 year period) ranging from \$14,774 per year to \$46,959 per year.

An evaluation committee including representatives from utilities, police, payroll and accounting departments reviewed the responses from each company. After proposal and website review, and meeting for discussion, the evaluation committee unanimously recommends the BS&A solution for award, based, in part, on:

- lowest five year cost; (software purchase & licensing fee totaling \$73,870)
- demonstrated experience with and focus on municipalities;
- integrates with existing financial software;
- integrates with budgeting capabilities of financial software;
- past positive experience with BS&A customer service.

Recommendation: That the City Council instruct staff to pursue contract negotiation (or preferably, appending this software to the existing BS&A contract), and subject to legal counsel comments if any, execute the purchasing and licensing for an initial year cost not to exceed \$61,070 and subsequent year maintenance and support fees of \$3,060; \$3,151; \$3,246; and \$3,343 sequentially.

Memo

COPY

To: Edwin Eddy
From: Steve Milford
Date: June 9, 2015
Re: Recommendation to ReBid Timesheet/Payroll/HR data services

In January 2013, the City began using Paychex to outsource payroll services resulting from their low bid on the Request for Proposal the City had circulated over the summer of 2012.

Unfortunately, the City has not received the level of benefits, service, responsiveness, nor reliable access desired from Paychex over the past two years. Repeated customer service issues relating to employee set up, maintenance and reporting, and consistency and continuity of data across software modules along with instances of unexpected reporting and scheduling changes made by Paychex have led staff to the conclusion that an alternative solution must be pursued.

Note: despite the frustrations, data loss and glitches that staff has encountered, we have no reason to believe that Federal and State reporting, withholdings nor employee remittances are incorrect.

No matter how quickly an RFP is issued and awarded it is unlikely that a new vendor will be able to transition before January 1, 2016.

Recommendation:

City Council instruct staff to issue an updated RFP for Timesheet/ Payroll/ and Human Resource services and/or software and make a recommendation for award to the City Council based on

- 1) a five year average cost of services;
- 2) fit with City needs for municipal and utility department scheduling, overtime calculation, reporting and information needs;
- 3) ability to comply with existing and anticipated Federal, State, internal and grant reporting requirements including ACA reports;
- 4) ability to provide payroll and HR related expertise and support reporting (Workmans Comp, Unemployment, Family Medical Leave, etc);
- 5) ease of use by employees, supervisors and department directors;
- 6) ideally, ability to integrate with existing benefits management systems; and
- 7) other factors such as, but not limited to, vendor reputation, references, longevity, innovation, responsiveness, customer service and support organization, flexibility, budget planning, etc.



Request for Proposal

Integrated Timesheet, Payroll and Human Resources Solution

**City of Gulf Breeze, Santa Rosa County
Florida**

Submitted by:
BS&A Software
14965 Abbey Lane
Bath, MI 48808
(855) 272-7638

Steve Rennell
Account Executive
August 19, 2015



14965 Abbey Lane
Bath, MI 48808
Toll Free: (855) BSA-SOFT
P: (517) 641-8900
F: (517) 641-8960
www.bsasoftware.com

August 19, 2015

City of Gulf Breeze
Attn: City Clerk (Payroll RFP)
1070 Shoreline Drive
Gulf Breeze, FL 32561

For nearly 25 years, BS&A Software has provided software solutions for local and county government. Governmental software is not a side-light or specialty product for us – governmental software is our sole focus. Our success is evidenced with over 7,000 installations of our various software applications for customers ranging in population from 1,000 to over 1,000,000.

We have hundreds of installations of our Financial Management and Utility Billing Software Systems spread throughout 15 states. The following proposal outlines our company stability and history, technology strategy, superior products, and our unparalleled implementation and support services. We look forward to your positive consideration of our proposed solution.

Please do not hesitate to contact us with any questions you may have following the review of this proposal. I will be pleased to assist you, and can be reached at 855-272-7638.

Sincerely,

A handwritten signature in blue ink that reads "Steve Rennell".

Steve Rennell
Account Executive
PH: 517.641.8900
FX: 517.641.8960
SRennell@bsasoftware.com



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1.0 Cover Page

i. Company Responding

BS&A Software
14965 Abbey Lane
Bath, MI 48808
(855) 272-7638

ii. N/A

iii. Sales Representative /

iv. Customer Service Representative

Steve Rennell, Account Executive
srennell@bsasoftware.com
(855) 272-7638
3 years incumbency

v. Product / Service Name

BS&A Software - Human Resource Management Systems

vi. Identify the nature of your response:

1. Software (for purchase and onsite installation) primarily

2.0 Executive Summary

Overview

BS&A Software is pleased to submit our proposal for your review. We have over 600 customers of our Payroll and Human Resource software. These customers range from small municipalities with 100's of residents, to large municipalities that have over 100,000. We obtained these customers by continually refining both our software and our processes, so that we deliver exactly what we promise, along with unparalleled support. All of our programs are built with the Microsoft .NET software development platform and the Microsoft SQL database engine. BS&A programs currently provide all of the major functions requested. We are proposing a locally hosted solution, with an unlimited number of concurrent users.

BS&A Company Benefits

For 25 years, our trademark has been to provide great software and customer service that is world-class. You will quickly learn why BS&A has grown so positively through the worst of economic times; we are first and foremost concerned with long-term customer relationships.

- **Customer Support & Satisfaction** – BS&A believes that customer satisfaction is critical to the long term success of any company. We achieve unparalleled customer satisfaction by providing superior customer support. To demonstrate this, we provide a complete list of every municipality that uses our software on our web site. Feel free to contact any of our existing customers. If they do not say that we provide superior customer support – chose another vendor.
- **Money Back Guarantee:** BS&A is so confident in our ability to provide quality software, that we provide you with a guarantee. If you are not satisfied with a BS&A product at any time during the first year, simply return it and we will refund 100% of the price of the software.

BS&A Software Benefits

- **Site License:** As a standard process, BS&A provides each municipality with a site license, where they can run our software on an unlimited number of desktops or with an unlimited number of concurrent users. This makes it practical to provide access to BS&A software to as many users and departments as desired without incurring any additional license costs.
- **Data Conversion:** BS&A sets the bar in terms of data conversion efficiency and minimizes efforts on the City's part. We are not particular about the format, just get us the data. Whether or not you chose to convert all of your data or just the critical components, BS&A will not provide any surprise or additional data conversion fees.
- **Integrations:** BS&A provides out of the box and user configurable integrations for a large number of required systems (Banks, State Government, IRS, Benefit Providers, Purchasing Cards ...). We do not charge any extra fees for these integrations and, in most cases we will create similar integrations at no cost.
- **Project Management:** BS&A representatives will deliver the implementation services for all of the proposed applications. BS&A will assume the role of prime contractor and will assume project management responsibilities.

Scope of Services

BS&A has included a summary project plan within this proposal and is able to complete this software implementation on time, and on budget. We fully understand the scope of this project including software installation, data conversions, project management, program training, and follow up support. All software and services proposed will be provided by BS&A Software, Inc. Furthermore, BS&A is the sole developer of our software systems. With the exception of hardware, our solution does not encompass any third-party product and services. We have completed 100's of implementations similar to this one, and are well positioned to handle this project. We will begin the implementation process as soon as the agreements are signed.

Approximately 15 staff members will be involved throughout the implementation and training process. No other vendor will work with you, or care more about your project than the staff of BS&A Software. BS&A offers a fully integrated financial management solution. Additionally, we do have the ability to interface third party software with several of our applications using built in generic import/export features.

Experience

Performing data conversion and Implementation projects for 25 years we have learned a number of things to make this process better. Typical examples include:

1. **Data Conversion /Review** – Mistakes converting data delay projects, cause rework and negatively affect employee morale. To ensure that there are no data conversion errors, we do two things. We review the data with the key stakeholders, very early in the process. This provides ample time to correct any data conversion issues.
2. **Entity-wide Buy-in** – It is critical to have all parts of the City informed of the plans and get everyone involved in the solution. This can be accomplished by involving as many departments as possible in key activities, such as: Initial Demonstration, Project Kick-off and Process Review Sessions.
3. **Test Data & Environment** – When problems with data or processes arise late in the project, it is much more difficult to correct them. We believe that providing access to a test system, with your test data, any potential problems can be identified early enough to be corrected without impacting the project schedule.
4. **Integrations** – Often times it will be necessary to provide integration to another system that was not planned for. BS&A makes every effort to help identify possible integrations. BS&A has provides “code-less” configurable integrations. These allow for the creation of exports or imports into a wide variety of formats, without writing any software.
5. **Hardware** – Delays in procuring hardware can have disastrous impacts on the project schedule. In order to head-off any delays, we meet with your IT team early on in the project to review planned hardware. If new hardware must be purchased, we will work with you to outline the specifications.
6. **Handle the Unexpected** – BS&A prides itself on being responsive, both in terms of training and development. If an unforeseen issue arises, our “Never let a customer fail motto,” guides our response. We work together to find a way to resolve the problem and keep the project on schedule. This is something that we strongly encourage you to talk about with any of our customers whom you speak with.

3.0 Company Background

Company History

BS&A Software, Inc. was founded in 1991 with a vision of providing powerful public sector software to local government in Michigan. Our product line has since grown to an extensive list of 32 software products including a Financial Management Suite, a Community Development Suite, and other companion products for local and county government. **With the growth in products, our customer base has expanded to include municipalities in 15 states, including Florida.** We focus exclusively on municipal government – all 2,000+ of our clients are local government entities. One hundred percent of our annual revenue is from public sector customers.

Currently, we have over 600 customers using the proposed applications. BS&A employs over 130 team members involved in software development, IT, sales, implementation, training and technical support. Over 50% of our staff is dedicated to the development and support of the proposed applications. We are a privately held Company, and have never been sold since our incorporation.

BS&A Software is an equal opportunity employer. BS&A Software prohibits discrimination based on a person's race, color, creed, national origin, age, sex, height, weight, religion, marital status, disability, pregnancy, genetic information, or any other characteristic.

Mission Statement

BS&A Software is driven to excellence in all areas of our business by focusing 100% of our efforts on solving our customers' problems, creating deep customer relationships through unparalleled customer support, and pursuing continued improvement in our software through innovation and customer feedback.

Strategic Plan

BS&A Software has grown to become a well-recognized and successful software company for government in the Midwest. Our continued growth is dependent upon implementing the following:

- 1) Providing best in class financial management, utility billing, and community development software using leading edge technology at a value price.

Our talented software developers and financial management product specialists continuously query the needs of our customers to ascertain where we should be from a technological and feature standpoint.

We are committed to accomplishing this goal from a value perspective. Our financial management, utility billing, and community development software suite has numerous high-end features at a value price.

- 2) Forging a company philosophy that challenges and rewards support technicians and software developers to consistently "go the extra mile" to solve customer issues.

Our company culture is completely "externally driven." Our employees are rewarded based on how well they have created satisfied customers.

- 3) Creating a "closed loop" feedback system between our customers, technical support, and software developers to allow for a lightning fast problem resolution process.

It is very common for our customers, tech support personnel, and software developers to be on conference calls together so we completely understand the problem at hand. This allows us to quickly and efficiently solve any problems.

- 4) Continued investment in financial management, utility billing, and community development product development by keeping a vigilant eye on the needs of our customers.

We are adding new features to our financial management suite of software every single day. The vast majority of these features are requests from our existing customer base. We are second to none when it comes to responsiveness to our customers.

- 5) Expert and detailed data conversion skills to make the software transition as seamless as possible.

We have successfully converted data from a wide variety of software platforms. We are extremely good at it.

- 6) Integrity, honesty, and a strong desire to be “extremely easy to do business with.”

We pride ourselves on doing what we say we are going to do. We are straight shooters throughout the entire process.

We strive to be “easy to do business with” by:

- a) We don't charge support fees for our applications the first year of our agreement (most of our competitors do).
- b) Many times, software implementations take several months to complete. We don't send the final invoice for our training services until everything has been delivered.
- c) We offer a one-year, money back guarantee on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Customer Retention

Our superior software and service have not gone unnoticed in our market. Our track record speaks for itself. Nearly 2,000 government municipalities have successful implementations of one or more BSA Software products.

BS&A Software has unprecedented 99% customer retention over our entire product line for 25 years. Moreover, we have never lost a customer to any competitor.

Keys to Success

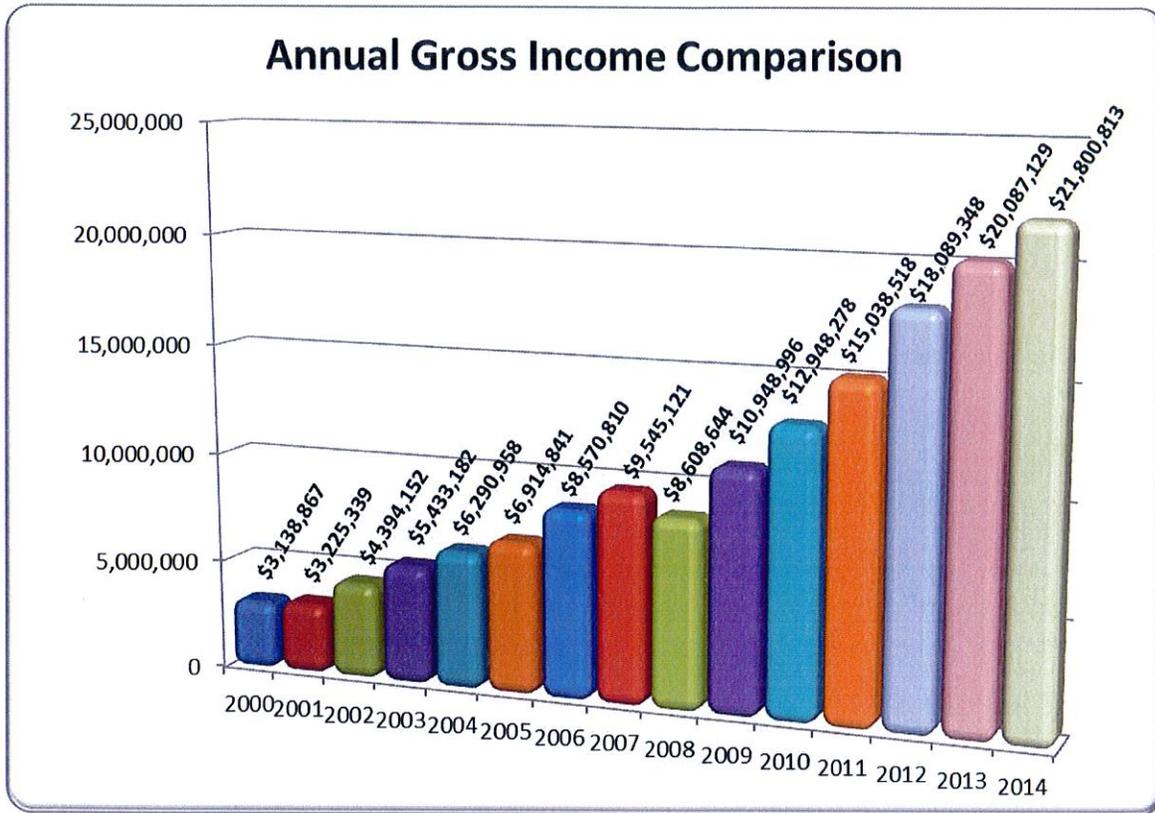
As mentioned, we have over 130 employees, and each of them is trained in providing great customer service. In order to ensure a successful system and implementation, we have identified the following objectives and strategies:

1. **Implement Operational Improvements:** Little is gained by simply purchasing new software and continuing existing practices. BS&A strongly believes that, while implementing a new system, numerous opportunities will arise to eliminate operational inefficiencies. Our experienced implementation consultants will work together with your team to identify and incorporate changes within their department that will allow them to “work smarter not harder”.
2. **Focus on Training:** A major contributor to the success of a new system is the need for a concerted effort towards initial and on-going training of staff. BS&A uses experienced trainers with accounting degrees, so that all parties are able to effectively utilize the system and features.
3. **Fully Integrated Solution:** The advantages of having a completely integrated solution are numerous. First, everyday activities like querying and reporting are consistent throughout a range of products. More importantly, though, an integrated solution eliminates manual and redundant data entry.

4. **Implementation Experience:** A project of this type requires a significant amount of effort to efficiently implement. BS&A has been involved in thousands of implementations and provides highly experienced project management and technical resources.
5. **Support:** Delivering the highest quality customer care is essential to your success. We consider it the highest priority of our organization. Our closed-loop feedback system between customers, tech support, and developers delivers lightning-fast resolution to any issue.

Continued Growth

Our gross sales have increased an average of 20% per year over the last several years. We are a very profitable organization that averages 20+% profit margins. We are managed very conservatively and just recently paid off our only debt being the remaining balance for a new addition to our corporate offices. Our gross income for was over \$18 Million for 2012; \$20 Million for 2013 and \$21 Million last year.



4.0 Proposed Solution

i. Highlight how your solution addresses the Core and/or Desired Features.

Our proposed solutions, as outlined in this proposal, meet your expectations without modifications.

All of our programs are built with the Microsoft .NET software development platform using the latest tools available and work with SQL Server 2005 through 2014 linking together using a database grouping method. What this means for our customers is: a reduction in data entry errors; minimal duplicate entry; and overall increased productivity.

Here are a few of the many benefits to our fully integrated Financial Management system:

- Clickable links on reports allow users to jump to the detailed, underlying transaction information for a 'summary-type' report line - even across applications
- All reports can be emailed or printed to Excel, PDF or other applications and file formats.
- Individual User Report Profiles allow users to run memorized sets of reports.
- Over budget notifications are available within all applications
- View journal detail and posting information from any application
- GL number verification in all applications
- User Groups allow you to set the same user rights for multiple users at once. This reduces the need to set up user-based security for several users with similar or identical rights in the system.
- Users can be set up to login automatically to the program using windows active directory with user names and passwords.
- Detailed audit tracking to log virtually all changes made.

Payroll

Power, flexibility, and accuracy are the hallmarks of our Payroll application. Designed to automate the most complex compensation and deduction scenarios, it supports all necessary reports for quarterly reporting, including W2 processing and electronic submission. Simple direct deposit processing and emailing of check stubs in a password-protected PDF format supports paperless offices.

Direct Deposit

Secure ACH direct deposit decreases paper handling and reduces the potential for check fraud. Employees' deposits may be spread to an unlimited number of bank accounts, and check stubs may be emailed to employees in a password-protected PDF format.

Customizable Year-to-Date Screen

Easily view YTD information for each employee based on user-defined parameters. Items that can be displayed include: pay codes, deductions/expenses, leave balances, and direct deposit amounts. Drill down to individual transactions to ascertain which checks are included in the totals. Print transaction registers that show details.

Remittance Checks

Create remittance checks in Payroll, keeping all payroll transactions in one application.

Leave Accrual

Flexible means of accruing and tracking leave time based on user-definable parameters includes: 1) Maximum number of hours allowed in each leave bank; 2) Number of hours that may be carried forward to the next year; 3) Frequency of accrual (i.e., monthly, first of the year, anniversary date, etc.); 4) Accrual method based on a table (i.e., number of years worked).

W2 Processing

Automated W2 processing uses all IRS-supported formats including the EFW2 file creation for submission to the Social Security Administration.

Flexible Deduction Setup

Complex deduction scenarios are easily set up and can be customized for each employee from the setup screen without having to access each employee's screen. Child support and garnishment calculations are built-in, and deductions can be set up using tables to reduce the amount of deduction codes needed.

941 Quarterly Reports

Transfer report totals to the 941 Quarterly form. All calculations are done on one report.

Self-Administered Retirement Plans

Manage contributions, interest, and withdrawals for self-administered retirement plans. Generate customized retirement statements and re-print previous statements.

Positive Pay

Positive Pay is set up using your bank's specifications. The export file is easily created and provides a list for your bank to use as a cross-reference, preventing check fraud.

Accrued Wages and Liabilities

A simple process allows you to post a percentage of a payroll back to a previous accounting period.

Integration with BS&A Timesheets

Employees may enter their own time to be approved and imported into Payroll, reducing payroll processing time. Hours are recorded and approved in Timesheets before processing a payroll.

Scheduled Rate Increases

Employee raises, including rate table updates and step increases, can be automatically scheduled within the application, allowing rates to be split automatically in the middle of a pay period.

Human Resources

By utilizing both desktop and web-based components, BS&A's Human Resources application streamlines job posting, employee application, hiring, and employee tracking. The Position Budgeting feature seamlessly integrates with the Budgeting component of our GL/Budgeting application.

Integration with BS&A Payroll

Integration allows for Human Resources users to view Payroll information, without needing access to the Payroll application.

Change Requests are used to handle segregation of duties, while simultaneously reducing the need for duplicate data entry and providing a notification between departments when changes are made.

Applicant Tracking

Track basic applicant information such as address, phone number, etc., and more detailed information such as employment and education history.

Employment Tracking

Track employee beneficiary information, benefit plans, continuing education credits, reviews, position history, rate history, and many more HR-related items.

Easy Transition from Applicant to Employee

Full integration with BS&A Payroll allows successful applicants to be easily converted to employees, ready for immediate payroll processing.

Employment Applications via the Web

Electronic Employment Applications reduce the amount of staff time and resources devoted to processing and storing paper applications. Prospective employees may apply via the Web or at a designated on-site workstation.

Position Tracking

Track current employees, openings, and applications by Position. Position Maintenance saves time by storing user-defined position requirements and defaults to facilitate the setup of new employees.

Position Budgeting

Sophisticated Position Budgeting utilizes historical and user-defined data, and scheduled pay-rate information, all of which may be transferred to BS&A GL/Budgeting. Unlimited budget scenarios allow "what-if" analyses for budget planning.

Web-based Open Enrollment

Allowing employees to manage their benefit plans online increases employee satisfaction and reduces the drain on clerical resources.

Timesheets

BS&A's Timesheets application is designed to decentralize the data entry of hours worked, while maintaining final oversight and approval. Customizable views allow you to tailor screens to your jurisdiction's needs.

Integration with BS&A Payroll

Designed to work with BS&A Payroll, Timesheets allows for decentralized entry of employee hours to be transferred directly into the payroll process.

Flexible Approval Setup

Approval levels are based on user-defined rules. Hours are reviewed and approved before they are transferred to Payroll.

Easy Data Entry

Exception-based time entry speeds data entry time, increasing "buy-in" by employees.

Customizable Timesheet View

Customize timesheets to appear as you want: day of week timesheet starts, number of days displayed per timesheet, etc.

Project and Equipment Tracking

Costs may be allocated to various Funds or Departments based on usage. Track in summary or by detailed use of equipment by employee.

Departmental or Individual Timesheet Entry

Timesheet entry may be configured to allow individual employees to enter their time, or to centralize data entry by department, while still allowing entry and approval by each department.

AMG-Employee Self Service

Provides web access to various components of the Payroll system.

Key features include:

- **Timesheet Entry:** Employees can enter timesheet for other staff. Managers can view timesheets for their staff.
- **My Timesheets:** Employees can enter their own time.
- **Personal Employee Info:** Employees can view/request changes to "master" information, such as dependents, addresses, and W4 information. Open enrollment is also available; requires the

- municipality to have BS&A Human Resources installed.
- **Personal Financial Info:** Employees can view check and W-2 history, along with withholding and direct deposit information.
- **Year to Date Info:** Employees can view YTD totals and leave balances.
- **Employment Opportunities:** Any user can view currently available job postings.

ii. Explicitly list any required hardware, software, browser or network requirements of your solution not included in your pricing.

BS&A Software chooses not to sell hardware, preferring to concentrate our efforts in providing outstanding software. Following is a listing of the minimum and recommended hardware requirements necessary for optimum performance of our proposed software.

Personal Computer Specifications	
Workstation	
Recommended	Minimum
3.2 GHz Intel® Core™ i5 (or faster)	2.8 GHz Intel® Core™ i3
8 GB RAM	4 GB RAM
80 GB free disk space	40 GB free disk space
Windows 8.1 (Professional or above)	Windows 7 (Professional 64-bit or 32-bit)
Server Specifications (defined as a computer running a Windows Server Operating System)	
Database Server (fewer than 15)	
Recommended	Minimum
1 Xeon E5 series Quad-Core 2.4 GHz (or faster)	2 GHz Multi-Core Xeon Processor
8 GB RAM	4 GB RAM
6x SATA 7.5K RPM 1TB (3x RAID 1)	250 GB free disk space
Separate RAID for Operating System	Windows Server 2003 Standard (32-bit)
Windows Server 2012 (Standard or above)	
Database Server (15 to 30 Users)	
Recommended	Minimum
1 Xeon 2.3 GHz E5 Six-Core Xeon Processor (or faster)	2 GHz Multi-Core Xeon Processor
24 GB RAM	16 GB RAM
4x SATA 7.5K RPM 1TB (2x RAID 1)	500 GB free disk space
2x SATA (SandForce) Solid State Drive (SSD)	Windows Server 2008 Standard (64-bit)
Separate RAID for Operating System	
Windows Server 2012 (Standard or above)	
Database Server (30 to 50 Users)	
Recommended	Minimum
(2) Xeon 2.5 GHz E5 Six-Core Xeon Processors (or faster)	2.8 GHz Quad-Core Xeon Processor
48 GB RAM (DDR3 1333 or faster)	24 GB RAM
4x 10K RPM SAS 1TB Hard Disks (2x RAID 1)	1 TB free disk space
2x SATA (SandForce) Solid State Drive (SSD)	Windows Server 2008 Standard (64-bit)
Separate RAID for Operating System	
Windows Server 2012 (Standard or above)	
Database Server (10 to 100 Users)	
Recommended	Minimum

(2) Xeon 2.5 GHz E5 Eight-Core Xeon Processors (or faster)	2x 2.8 GHz Quad-Core Xeon Processor
64 GB RAM (DDR3 1600 or faster)	48 GB RAM
8x SATA 15K RPM 1TB (2x RAID 10)	1 TB free disk space
2x SATA (SandForce) Solid State Drive (SSD) Separate RAID for Operating System	Windows Server 2008 Standard (64-bit)
Windows Server 2012 (Standard or above)	
Virtual Server	
<i>Please see the help doc entitled "BS&A Software and Best Practices in Virtual Environments" on our website.</i>	
Terminal Services/Citrix Environments	
<i>Recommended Application Server Specifications</i>	
Dual Quad-Core Xeon Processor	
4096 MB RAM plus an additional 1028 MB RAM per user, per application	
500 GB free disk space	
Windows Server 2012 (Standard or above) Limit of 50 total users	
<i>Please see the help doc entitled "BS&A Software and Best Practices in Terminal Server/RDP Environments."</i>	

iii. **Specifically identify any Core Features your solution does not address.**

Our solution addresses all of the required functionality included as part of the Core Solution.

Desired Features

Our solution allows provides for Employee Self Service, including time entry, access via the web, but does not include IVR capabilities.

iv. **Highlight any features your solution offers that you believe are unusual or unique among likely competitors, or that you believe will be of particular benefit to the City.**

BS&A Payroll and Human Resources are completely integrated with the existing General Ledger solution. One advantage of this is that journal entries can be posted to General Ledger in summary. From the summary entry, it is possible to drill down to the details of any transaction. This includes multi-level drill down to employees and check detail. From a budgeting perspective, the BS&A Human Resources module is fully integrated with Budgeting for personnel costs. Current year personnel costs can be reviewed, modified and adjusted and then directly added to the budget.

5.0 Disaster Planning / Operational Interruption

- i. **If the proposed solution is dependent in part or in whole on cloud-based or remote/cellular/internet access for collection, processing and/or storage of payroll information, the proposal must address how the solution includes a noncellular/internet alternative for emergencies lasting up to 14 days.**

The core functionality provided by this solution are locally hosted, not cloud based.

The only portion of the solution that is cloud based, is the Employee Self Service portal. In the event that the city did not have access, all functions performed via the Employee Self Service portal could be made available via a direction connection from the city network.

6.0 Pricing Table

Cost Summary

Cost Type	Year 1	Year 2	Year 3	Year 4	Year 5
Transition &/or Purchase &/or Setup/Training	\$61,070	\$3,060	\$3,151	\$3,246	\$3,343
Per Paycheck					
Per Employee					
Per Payroll					
Per User*					
Per Month					
Per Year					

Application and Annual Service Fee prices based on an approximate population of 5,763. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

Payroll .NET	\$4,980
Human Resources .NET	\$4,510
Timesheets .NET	\$2,780
AccessMyGov/Employee Self-Service	\$2,990

Please select the features you would like to use:

- Personal Employee, Financial, and YTD Info:** This requires the use of Payroll .NET. Enables employees to: view/request changes to "master" information such as dependents, addresses, and W4 information; view and reprint check and W2 history, and withholding and direct deposit information; view YTD totals and leave balances. Open enrollment is also available, but requires the use of Human Resources .NET.
- Employment Opportunities:** This requires the use of Human Resources .NET. Enables users to view currently available job postings.
- Timesheet Entry; My Timesheets:** This requires the use of Timesheets .NET. "Timesheet Entry" enables employees to enter timesheet info for other staff, and enables managers to view timesheets for their staff. "My Timesheets" enables employees to enter their own time.

Subtotal **\$15,260**

Data Conversions

Convert existing Paychex data to BS&A format:

Payroll (Manual database setup and YTD, no check history) **\$4,950**

Database Setup:

Human Resources (Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to Employees) **\$3,000**

Subtotal **\$7,950**

No conversion to be performed for:

Timesheets

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$8,000

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 1	\$1,000
Payroll .NET	Days: 8	\$8,000
Human Resources .NET	Days: 2	\$2,000
Timesheets .NET	Days: 4	\$4,000
AccessMyGov/Employee Self-Service	Days: 1	\$1,000
	Total: 16	Subtotal \$16,000

Post-Go Live Assistance

- Review and consult on streamlining day-to-day activities as they relate to the processes within the BS&A applications
- Assist customers with more detailed and advanced report options available within the BS&A applications
- Revisit commonly-used procedures discussed during training
- As needs arise, provide assistance with bank reconciliations
- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Post-Go Live for all Financial Mgt apps for which training was performed Days: 2 **\$2,000**

Cost Totals

Not including Annual Service Fees

Applications	\$15,260
Data Conversions	\$7,950
Project Management and Implementation Planning	\$8,000
Implementation and Training	\$16,000
Post-Go Live Assistance	\$2,000

Total Proposed **\$49,210**

Travel Expenses **\$11,860**

Grand Total (with Travel Expenses) **\$61,070**

Payment Schedule

1st Payment: **\$15,950** to be invoiced upon execution of this agreement.

2nd Payment: **\$15,260** to be invoiced at start of training.

3rd Payment: **\$29,860** to be invoiced upon completion of training.

Annual Service Fees, New Purchases

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

Payroll .NET	\$1,000
Human Resources .NET	\$900
Timesheets .NET	\$560
AMG/Employee Self-Service	\$600
Total Annual Service, New Purchases	\$3,060



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services 

DATE: August 26, 2015

RE: SSRUS Board Recommendations

The following recommendations were recommended by the SSRUS Board at their August 10, 2015 meeting.

F/Y 2016 Budget Approval

The SSRUS approved the final draft of the proposed budget for F/Y 2016, which was also presented to the City Council in the workshop on August 15th.

RECOMMENDATION: City Council approve the F/Y 2016 Budget as presented to the SSRUS Board.

Maintenance Equipment Purchase

As the utility has taken over the maintenance responsibility for the west course of Tiger Point Golf Course, the utility is in need of equipment designed for a rough finish cut, versus the very fine finish cut used on the east course. We received three quotes for mowers that met the needs for the west course. Kingline Equipment, a Pensacola firm, was the low bidder.

RECOMMENDATION: The City Council approve the purchase of two Bush Hog TD1100 finish mowers at a total cost of \$23,090.

WWTF North Basin Rehabilitation Bid

This project is scheduled to span two fiscal years (15 & 16) with a projected cost of \$650,000. The scope was developed, advertised and bids received. The low bidders are Cape Environmental Management, Inc., of Gulf Breeze and Greensouth Solutions, LLC of Florala, AL. Cape successfully completed the rehabilitation of the south basin for the utility, and the references for Greensouth Solutions were positive.

The total project cost is \$425,000.

RECOMMENDATION: The City Council approve of the below listed contracts:

North plant clean out to Greensouth Solutions, Inc. for \$55,000

North plant rehabilitation to Cape Environmental Management, Inc for \$370,000

CITY OF GULF BREEZE

Tiger Point Wastewater Treatment Plant

Interoffice Memorandum

DATE: 8/4/15

TO: Vernon L. Prather; Director of Public Services 
Thomas Lambert, Assistant Director of Public Services

FROM: Jason Randell, WWTP Lead Operator

RE: West Course Maintenance Equipment Purchase

In order to adequately maintain the 120 acres contained in Tiger Point West, we need to purchase additional equipment. The equipment used on Tiger Point East is designed for manicured golf turf that is mowed at heights from 1/4" to 1 1/2 inches. The turf areas of Tiger Point West consist primarily of grassy and broadleaf weeds with some Bermuda grass.

We evaluated all existing Utility and Golf Course tractors and mowers and believe that we have tractors for the job but lack adequate mowers. Our current mowing capacity is insufficient to maintain the turf grass during the growing season and results in excessive costs per acre cut due to the narrow width of the existing mowers.

We consulted with the three major turf equipment suppliers in the area and they all recommended that (2) pull-behind 11' rotary tri-deck finish mowers would best meet our management needs for the Tiger Point West course.

Beard Equipment brought out a demo unit which we have used with great success on both of our 50HP tractors.

I have received three quotes for two tri-deck 11' finish mowers including spare belts and blades:

1. Kingline Equipment: Bush Hog T1100: \$11,545 each or \$23,090 total
2. Beard Equipment: Land Pride AFM4211: \$12,155 each or \$24,310 total
3. Coastal Machinery: Land Pride AFM4211: \$12,447 each or \$24,894 total

Recommended Equipment Purchase

(2) Bush Hog TD1100

Recommendation: SSRUS Board authorize the purchase of 2 Bush Hog TD1100 finish mowers at a cost of \$23,090

KINGLINE EQUIPMENT

Equipment Quote

Florida - Location

3221 Hwy 29 South
Cantonment, FL 32533
850.937.9693

(f) 850.937.9235

www.KinglineEquipment.com

Alabama - Location

19425 State Hwy 59
Summerdale, AL 36580
251.989.9693

(f) 251.989.9235

Salesman Contact Information:

Cory Cox

850-529-7652 (Cell)

cory@kinglineequipment.com

Quote / Proposal Date: 6-Aug-15

Customer Name: Jason Randell (City of Gulf Breeze)
Attention:
Customer Address: 1070 Shoreline Drive
City, State, Zip: Gulf Breeze, FL 32562

Customer Phone: (850) 232-9700
Customer Fax: (850) 916-4184
Customer E-mail: jrandell@ci.gulf-breeze.fl

Qty	Equipment Model	Order Code	Equipment Description	Manufacturer	Retail Price	Price Each	Total Price
1	TD-1100		Tri-Deck Finish Mower	Bush Hog	\$17,635.00		\$ 11,150.00
9	Parts		Replacement Blades	Parts		\$ 27.34	\$ 246.06
3	Parts		Replacement Belts	Parts		\$ 49.49	\$ 148.47
Total							\$11,544.53
Qty	Model	Description		Serial Number	Trade In Value	Total	

Estimated Shipping Date: _____

Purchase Order #: _____

Customer Signature: _____

Date Accepted: _____

TOTAL: \$11,544.53

Signature confirms the above information is correct and quote is accepted as is. I understand equipment that is ordered requires a deposit in order to process the order. If the order is canceled and Kingline Equipment is unable to stop delivery of the equipment from the manufactory then my deposit will be forfeited.



ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Beard Equipment Company
3195 W Nine Mile Rd
Pensacola, FL 325349444
850-476-0277

Quote Summary

Prepared For:
City Of Gulf Breeze
FL

Delivering Dealer:
Beard Equipment Company
Nick Smith
3195 W Nine Mile Rd
Pensacola, FL 325349444
Phone: 850-476-0277
nsmith@beardequipment.com

Quote ID: 11849761
Created On: 24 July 2015
Last Modified On: 04 August 2015
Expiration Date: 23 August 2015

Equipment Summary	Selling Price	Qty	Extended
LAND PRIDE AFM4211	\$ 11,900.00 X	1 =	\$ 11,900.00
Contract: NJPA 070313-DAC			
Price Effective Date:			
Equipment Total			\$ 11,900.00

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	\$ 11,900.00
Trade In	
SubTotal	\$ 11,900.00
Total	\$ 11,900.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 11,900.00

11,900
 + 254.34 BELTS, BLADES

 12,154.34

Salesperson : X _____

Accepted By : X _____



3195 W. Nine Mile Rd
Pensacola, FL 32534
850-476-0277

Mobile, AL 251-456-1993
Pensacola, FL 850-476-0277
Panama City, FL 850-769-4844
Freeport, FL 850-835-3337
Jacksonville, FL 904-296-5000
Lake City, FL 386-752-9544
Palatka, FL 386-325-6268
Tallahassee, FL 850-575-5800
Perry, FL 850-584-9200



JOHN DEERE

HITACHI

STIHL

REMIT TO:

Beard Equipment Company
2480 East I-85 Service Road North
Mobile, AL 36617
800-848-8563 Fax 251-452-2309

www.beardequipment.com

PARTS QUOTATION

Invoice To Account No.: 12622



Deliver To:

CITY OF GULF BREEZE
P. O. BOX 640
GULF BREEZE FL 32562-0640

CITY OF GULF BREEZE
P. O. BOX 640
GULF BREEZE FL 32563

Home Ph:850-934-5111 Mob Ph:850-934-5110
Work Ph: 850-934-5119

Quotation No.: 484028
Date: 8/4/2015
Page: 1 of 1

Supplied Quantity	Back Order Quantity	Part Number	Part Description	Bin Loc	List Price	Net Price	Extended Price
6.00	0	890-326C	MWR BLD 1/4X16 7/8 SD		21.99	21.99	\$131.94
3.00	0	890-325C	BLADE	SR45A	20.40	20.40	\$61.20
3.00	0	816-142C	V-BELT B93 95.75 E.L. KEVLAR		20.40	20.40	\$61.20

Replacement Blades & Belts
for Land Pride AFM4211

Customer PO No.:
Tax Exempt No.: 9999999
Salesperson: JOHN BUTALLA

Delivery Note:
ESTIMATE FOR NICK

Sub Total: \$254.34
Sales Tax: \$0.00
Total: \$254.34
Deposit Received: \$0.00
Balance Due: \$254.34

EXCLUDES TAX

There is a 15% Restocking Fee on Non-Stock Parts

SALES ORDER
COASTAL MACHINERY COMPANY

Construction Equipment
6701 Mobile Highway
Pensacola, FL 32526
850-944-2002
Fax 850-944-7251

SOLD TO City Of Gulf Breeze
1070 Shoreline Dr
Gulf Breeze, FL. 32562

DATE 8/6/15

Your Order No.		Terms Cash () Charge ()	Salesman Patrick Cayton	Date Shipped	
Our Order No.		Shipped Via Picked Up ()			
Item	Quantity Ordered	Description	M.S.R.P.	Sales Price	Amount
	1	New Land Pride AFM4211-31 11'1" ALL FLEX FINISH MOWER WITH 3/16" DECK	\$16,536.00		\$12,091.95
		9 - replacement blades and 3 - deck belts for Land Pride finish mower			\$354.42
		P&D 3%			
		Fuel \$4.25/gal.			
		Delivery			
		Sub Total			\$12,446.37
		Tax			EXEMPT
		Total			\$12,446.37

DELIVERY: _____

DESCRIPTION OF TRADE-IN: None

MANUFACTURER'S STANDARD WARRANTY APPLIES

In case of failure to make any payment when due the entire balance of the purchase price and all notes given therefor shall, at the election of the Seller, become at once due and payable.

The Purchaser agrees that the Seller shall not be responsible for delay or failure to supply the goods ordered herein where prevented by act of God, strikes, fires, war conditions, Governmental action or other cases beyond his reasonable control, nor for damage or loss during transportation. In case the Purchaser refuses to receive and settle for said property as above provided, the Seller may retain as liquidated damages all monies or goods paid on account of said property.

The title to all goods shipped under this order, with right of default, is reserved by the Company until the Purchaser has made full payment in cash for all said goods and for all notes given therefor.

Nothing herein shall release the Purchaser from payment for all goods ordered and delivered hereunder and after delivery to him said goods shall be held at his risk and expense in respect to loss or damage from any cause.

Patrick Cayton

SALES APPROVAL

CO. APPROVAL

x

PURCHASER



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 7, 2015
RE: North Plant Rehabilitation Project

The north plant rehabilitation project was scheduled and budgeted originally for F/Y 2015 at \$500,000. Once the budget was approved, staff realized that the project could not be bid and started until spring time, which would place half the facility offline during the rainy and hurricane seasons. Also fearing an additional cost associated with the work, additional funding is proposed for the F/Y 2016 budget.

Staff developed the scope of work, advertised and on July 31st received bids. The project was bid in two pieces, one being the cleaning and removal of debris and sludge, the second part being the painting and metal work. The attached memo shows the bidders and their pricing. The total cost for the project is \$425,000, which is well under the revised budget of \$650,000. The low bidders are Cape Environmental Management, Inc., of Gulf Breeze and Greensouth Solutions, LLC of Floral, AL. Cape successfully completed the rehabilitation of the south basin for the utility, and the references for Greensouth Solutions were positive.

RECOMMENDATION: SSRUS Board Recommend to City Council the approval of the below listed contracts:

North plant clean out to Greensouth Solutions, Inc. for \$55,000
North plant rehabilitation to Cape Environmental Management, Inc for \$370,000

CITY OF GULF BREEZE

Tiger Point Wastewater Treatment Plant

Interoffice Memorandum

DATE: 08/05/15
TO: Vernon Prather; Thomas Lambert
FROM: Jason Randell
RE: North Plant Tank Cleanout: Bid summary and recommendation

Budget Amount: \$50,000

The following contractors submitted bids (in rank from lowest to highest in bid cost):

1. **Greensouth Solutions, LLC, Florala, AL.....\$55,000**
2. Mansfield Industrial, Inc., Pensacola, FL.....\$60,385
3. Pheonix Coatings, Inc., Pensacola, FL.....\$67,805

Greensouth Solutions, LLC provided the lowest bid, and works very well with us as our biosolids hauling contractor. I contacted the three references which Greensouth Solutions provided and all responses were very favorable.

Recommendation: Award the North Plant Tank Cleanout contract to Greensouth Solutions, LLC.

Sincerely,

Jason Randell
Lead Operator

CITY OF GULF BREEZE

Tiger Point Wastewater Treatment Plant

Interoffice Memorandum

DATE: 08/05/15
TO: Vernon Prather; Thomas Lambert
FROM: Jason Randell
RE: North Plant Rehab Project: Bid summary and recommendation

Budget Amount: \$500,000

The following contractors submitted bids (in rank from lowest to highest in bid cost):

1. **Cape Environmental Management, Inc., Gulf Breeze FL.....\$370,000**
2. Mansfield Industrial, Inc., Pensacola, FL.....\$426,285
3. E&D Contracting Services, Inc., Savannah, GA.....\$518,310
4. Pheonix Coatings, Inc., Pensacola, FL.....\$538,901

Cape Environmental provided the lowest bid, and performed very well in 2012 when they rehabbed the South Plant.

Recommendation: SSRUS Board award the North Plant Rehab contract to Cape Environmental Management, Inc.

Sincerely,

Jason Randell
Lead Operator



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: August 26, 2015

RE: Utility Easement on Lot 12 Block E Settlers Colony (5' wide x 100' long)

The SSRUS water system has 2 water mains that encroach beyond the Right-Of -Way (ROW) line onto private property. Construction recently began on Lot 12 Block E Settlers Colony at which time the water mains were determined to be outside the R-O-W.

The 3" and 6" mains are critical infrastructure and the cost of relocation is prohibitive due to conflicts with other existing infrastructure in the R-O-W.

In an effort to remedy the encroachment, staff negotiated a five (5') wide x 100' long Utility Easement with the property owner which is shown in the attached survey.

The easement documents have been executed by the property owner, and now require the signature of the Mayor in order to be recorded.

Recommendation: City Council accept the Five (5') wide x 100' long Utility Easement as granted on Lot 12 Block E Settlers Colony and authorize the Mayor to sign on behalf of the City.

This Instrument Prepared by:
Michael J. Stebbins
Michael J. Stebbins, P.L.
504 N. Baylen Street
Pensacola, Florida 32501
(850) 434-9922

UTILITY EASEMENT

THIS EASEMENT is made on this 17th day of August, 2015, by and between JOHN P. SEIDLER, JR., and GAIL G. SEIDLER, husband and wife, whose post office address is 1612 Whisper Bay Boulevard, Gulf Breeze, Florida 32563, (hereinafter "Grantor"), and CITY OF GULF BREEZE, FLORIDA, a Florida municipal corporation, whose address is P.O. Box 640, Gulf Breeze, Florida 32562 (hereinafter "Grantee").

RECITALS:

A. Grantor is the fee simple owner of that certain property located in the City of Gulf Breeze, Santa Rosa County, Florida, more particularly described in Exhibit "A" attached hereto and made a part hereof (hereinafter the "Property") and has the right to convey the Property and/or interest therein to Grantee.

B. Grantee is a Florida municipal corporation which provides sewer, water, and other utility services (hereinafter "Utility Services") in and about the City.

C. Grantor is willing to grant this 5' Easement (more specifically depicted in the Boundary Survey attached hereto as Exhibit "A") for purposes of enabling Grantee to maintain two potable water mains (more specifically described as a 3" and 6" water mains) located on the western boundary of the Property.

NOW THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Grantor does hereby grant, bargain, sell and convey unto Grantee, its successors and assigns, forever, the perpetual, non-exclusive right and easement to enter upon, occupy and use the Property for the purposes of utilization, maintenance, repair, and replacement of Utility Service lines, facilities and appurtenances, specifically including but not limited to appurtenances associated therewith, as well as all facilities and equipment necessary or convenient in connection therewith (hereinafter collectively the "Facilities"), together with the right to lay, bury, construct, operate, maintain, dig up, repair, install and replace such Facilities from time to time.

2. Grantee agrees, at its sole cost and expense, to install, maintain, repair and replace all of Grantee's Facilities located within the Property, and repair or replace any damage to the ground surface and improvements (including but not limited to the buildings, trees, fences, and landscaping) located on the Property, or located on property owned by Grantor adjacent thereto, caused by the installation, construction, repair and maintenance of Grantee's Facilities located within the Property.

3. No improvements shall be constructed on the Property which may impair Grantee's use of the rights and easement contemplated herein.

4. This Easement and all rights and obligations contained herein shall be binding upon, and shall inure to the benefit of, the successors and assigns of the parties hereto and shall be deemed to run with the land.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first above written.

Witnesses:

[Signature]
Print/Type Name Leslie A. Guyer

[Signature]
Print/Type Name _____

[Signature]
Print/Type Name Leslie A. Guyer

[Signature]
Print/Type Name _____

GRANTOR

By: [Signature]
JOHN P. SEIDLER, JR.

By: [Signature]
GAIL G. SEIDLER

STATE OF FLORIDA
COUNTY OF SANTA ROSA

The foregoing instrument was acknowledged before me this 17th day of August, 2015, by JOHN P. SEIDLER, JR., and GAIL G. SEIDLER, who are/is () personally known to me, or (X) have produced Florida Drivers License as identification.

[Signature]
Print/Type Name _____
Notary Public, State of Florida



GRANTEE

CITY OF GULF BREEZE

By: _____
Matt E. Dannheisser
Its: Mayor

ATTESTED TO BY:

Stephanie D. Lucas, City Clerk

STATE OF FLORIDA
COUNTY OF SANTA ROSA

The foregoing instrument was acknowledged before me this ____ day _____ of 2015, by Matt E. Dannheisser and Stephanie D. Lucas, Mayor and City Clerk, respectively, of the City of Gulf Breeze, Florida, a Florida municipal corporation, on behalf of the City. They () are personally known to me, or () have produced _____ as identification.

Print/Type Name _____
Notary Public, State of Florida

GRAPHIC SCALE

BOUNDARY SURVEY



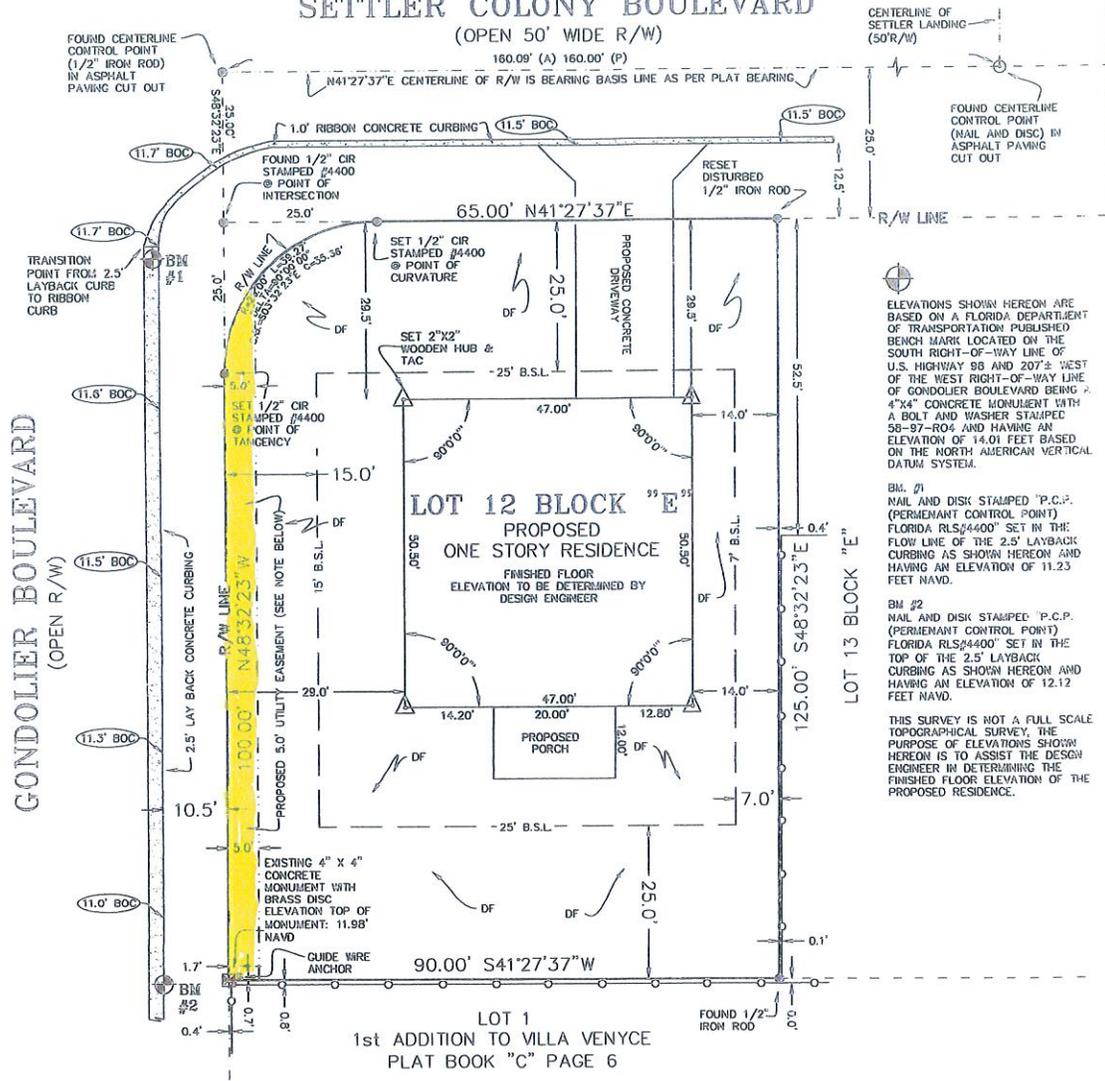
(IN FEET)
1 inch = 20 ft.

GARY F. BYRD
Professional Surveying & Mapping
800 Byrd Lane
Panama, Florida 32325
Phone (850)334-8734
GFBYSURV@BELL.SOUTH.NET

SETTLER COLONY BOULEVARD

(OPEN 50' WIDE R/W)

160.09' (A) 160.00' (P)



CENTERLINE OF SETTLER LANDING (50'R/W)

FOUND CENTERLINE CONTROL POINT (NAIL AND DISC) IN ASPHALT PAVING CUT OUT

ELEVATIONS SHOWN HEREON ARE BASED ON A FLORIDA DEPARTMENT OF TRANSPORTATION PUBLISHED BENCH MARK LOCATED ON THE SOUTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 88 AND 207 1/2 WEST OF THE WEST RIGHT-OF-WAY LINE OF GONDOLIER BOULEVARD BEING A 4"x4" CONCRETE MONUMENT WITH A BOLT AND WASHER STAMPED 58-87-R04 AND HAVING AN ELEVATION OF 14.01 FEET BASED ON THE NORTH AMERICAN VERTICAL DATUM SYSTEM.

BM #1
NAIL AND DISK STAMPED "P.C.P." (PERMANENT CONTROL POINT) FLORIDA RLS#4400 SET IN THE FLOW LINE OF THE 2.5' LAYBACK CURBING AS SHOWN HEREON AND HAVING AN ELEVATION OF 11.23 FEET NAVD.

BM #2
NAIL AND DISK STAMPED "P.C.P." (PERMANENT CONTROL POINT) FLORIDA RLS#4400 SET IN THE TOP OF THE 2.5' LAYBACK CURBING AS SHOWN HEREON AND HAVING AN ELEVATION OF 12.12 FEET NAVD.

THIS SURVEY IS NOT A FULL SCALE TOPOGRAPHICAL SURVEY, THE PURPOSE OF ELEVATIONS SHOWN HEREON IS TO ASSIST THE DESIGN ENGINEER IN DETERMINING THE FINISHED FLOOR ELEVATION OF THE PROPOSED RESIDENCE.

LOT 1
1st ADDITION TO VILLA VENYCE
PLAT BOOK "C" PAGE 6

LAND DESCRIPTION:

LOT 12 BLOCK "E", SETTLERS COLONY AT VILLA VENYCE, SANTA ROSA COUNTY, FLORIDA, ACCORDING TO PLAT RECORDED IN PLAT BOOK C PAGE 77 OF THE PUBLIC RECORDS OF SAID COUNTY.

SOURCE OF INFORMATION: DESCRIPTION AS FURNISHED BY CLIENT.

ALL BEARINGS AND/OR ANGLES AND DISTANCES ARE PLAT EXCEPT AS NOTED.

THERE MAY BE ADDITIONAL RESTRICTIONS, EASEMENTS AND/OR RIGHT-OF-WAYS THAT WERE NOT FURNISHED TO THIS FIRM THAT MAY BE FOUND IN THE PUBLIC RECORDS OF SAID COUNTY.

FOOTINGS, FOUNDATIONS OR ANY OTHER SUBSURFACE STRUCTURES NOT LOCATED.

NO TITLE WORK PERFORMED BY THIS FIRM.

REQUESTED BY: MR. JOHN SIEDLER
DATE OF FIELD WORK: 1-16-2015; 1-22-2015
FIELD BOOK: FL123 PAGE: 40,49-50

DRAWING RELEASE DATE: 1-24-2015

SCALE: 1" = 20'

SHEET 1 OF 1

LEGEND:

- B.S.L. ~ BUILDING SETBACK LINE
- P.C. ~ POINT OF CURVATURE
- P.T. ~ POINT OF TANGENCY
- R ~ RADIUS
- L ~ LENGTH OF ARC
- C ~ CHORD DISTANCE
- CB ~ CHORD BEARING
- R/W ~ RIGHT-OF-WAY
- P ~ CAPPED IRON ROD
- P ~ PLAT
- A ~ ACTUAL
- D ~ DEED
- CHARLINK FENCE ~ X
- WOOD FENCE ~ O
- BOC ~ BACK OF CURB
- NG ~ NATURAL GROUND
- NAND ~ NORTH AMERICAN VERTICAL DATUM
- BM ~ BENCH MARK
- DF ~ DRAINAGE FLOW

NOTICE: THIS IS A REVISED DRAWING WHICH CHANGES THE PROPOSED RESIDENCE LOCATION.
05-09-2015 FIELD BOOK 125 PAGE 35

THE PROPOSED UTILITY EASEMENT AS SHOWN ABOVE IS BASED ON INFORMATION SUPPLIED BY THE CLIENT. AS PER THE CLIENT, THE DOCUMENTATION, PURPOSE OF THE EASEMENT AND RECORDING OF DOCUMENTS IS THE RESPONSIBILITY OF THE CITY OF GULF BREEZE ENGINEERING DEPARTMENT AND THE CLIENT.

I HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON WAS MADE UNDER MY RESPONSIBLE CHARGE AND MEETS STANDARDS OF PRACTICE AS SET FOR BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS & MAPPERS IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE.

Gary F. Byrd
GARY F. BYRD
FLORIDA LAND SURVEYOR #4400

NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL EMBOSSED SEAL OF A FLORIDA SURVEYOR

MEASUREMENTS MADE TO UNITED STATES STANDARDS

JOB NO. & DRAWING NO: FL15-01-006



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 26, 2015
RE: SSRUS Rate Increase and Surcharge

A handwritten signature in dark ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

The SSRUS Board has recommended a rate increase of approximately 3.3% in order to create a 5% margin. The margin is the amount of revenue beyond costs that can be put into reserve cash. The City Council asked staff to also install a 3% surcharge to be transferred to the General Fund. In completing the calculations for the rate increase, staff realized that some base rates would be higher than the 25% over the City's rates allowed by statute. Base fees for larger meters are kept proportional to the standard or common meter, the 3/4" meter. The City and SSRUS used different proportional factors to establish base rates for large meters.

In order to maintain the 25% limit, staff recommends that SSRUS base rates use the same proportional factors, thus reducing the fees for larger meters. This change will cause an imbalance with the desired 5% margin; therefore, the recommended increase of 3.3% will have to be increased to 4.1%. The SSRUS Board recommendation is a rate increase to create the 5% margin.

To implement the rate increase for the beginning of F/Y 2016, we will send messages with the bills on September 10th, 17th and 25th. The public meeting will be on October 5th, with rates effective before the first SSRUS billing of the new fiscal year on October 10th. The proposed bill message is attached. A resolution and rate increase table will be prepared for the public meeting.

Attached is a table showing the proposed changes, and how each affects the revenue, and the amount generated for the General Fund.

RECOMMENDATION: The City Council approve the schedule for advertising the public meeting to present the proposed rate changes.

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640

SSRUS PROPOSED RATE INCREASE WITH 3% SURCHARGE AND ADJUSTED SSRUS BASE FEES

	CITY RATE	SSRUS CURRENT RATE	SSRUS ADJUSTED RATE	% Over City	SSRUS Revenue
VOLUMETRIC RATE					
Water	\$3.36	\$3.36	\$3.36	0.0%	\$947,429
Sewer	\$4.30	\$4.42	\$4.42	2.8%	\$1,716,224
WATER BASE FEE					
3/4"	\$12.00	\$13.90	\$13.90	15.8%	\$696,525
1"	\$20.91	\$25.27	\$24.22	15.8%	\$28,421
1 1/2"	\$50.85	\$64.62	\$58.90	15.8%	\$5,890
2"	\$81.30	\$104.67	\$94.17	15.8%	\$26,838
3"	\$161.69	\$211.52	\$187.29	15.8%	\$26,970
4"	\$242.09	\$318.37	\$280.42	15.8%	\$0
6"	\$475.39	\$631.48	\$550.66	15.8%	\$0
SEWER BASE FEE					
3/4"	\$17.00	\$17.46	\$17.46	2.7%	\$1,246,644
1"	\$29.48	\$31.71	\$30.28	2.7%	\$58,142
1 1/2"	\$66.56	\$75.22	\$68.36	2.7%	\$65,626
2"	\$104.75	\$120.53	\$107.59	2.7%	\$64,552
3"	\$204.63	\$240.65	\$210.17	2.7%	\$52,963
4"	\$302.08	\$360.67	\$310.26	2.7%	\$26,069
6"	\$580.61	\$707.97	\$596.32	2.7%	\$21,468

4.1% Increase	% Increase	% Over City	SSRUS Revenue
\$3.50	4.1%	4.1%	\$986,274
\$4.60	4.1%	7.0%	\$1,786,589
\$14.47	4.1%	20.6%	\$725,083
\$25.22	4.1%	20.6%	\$29,586
\$61.31	4.1%	20.6%	\$6,131
\$98.03	4.1%	20.6%	\$27,938
\$194.97	4.1%	20.6%	\$28,076
\$291.92	4.1%	20.6%	\$0
\$573.24	4.1%	20.6%	\$0
\$18.18	4.1%	6.9%	\$1,297,756
\$31.52	4.1%	6.9%	\$60,526
\$71.16	4.1%	6.9%	\$68,317
\$112.00	4.1%	6.9%	\$67,198
\$218.79	4.1%	6.9%	\$55,134
\$322.98	4.1%	6.9%	\$27,137
\$620.77	4.1%	6.9%	\$22,348

FINAL RATE w/ 3% Surcharge	% Increase	% Over City	SSRUS Revenue
\$3.60	7.2%	7.2%	\$1,015,862
\$4.74	7.2%	10.2%	\$1,840,187
\$14.90	7.2%	24.2%	\$746,835
\$25.97	7.2%	24.2%	\$30,474
\$63.15	7.2%	24.2%	\$6,315
\$100.97	7.2%	24.2%	\$28,776
\$200.82	7.2%	24.2%	\$28,918
\$300.68	7.2%	24.2%	\$0
\$590.44	7.2%	24.2%	\$0
\$18.72	7.2%	10.1%	\$1,336,689
\$32.47	7.2%	10.1%	\$62,342
\$73.30	7.2%	10.1%	\$70,367
\$115.36	7.2%	10.1%	\$69,214
\$225.35	7.2%	10.1%	\$56,788
\$332.66	7.2%	10.1%	\$27,951
\$639.39	7.2%	10.1%	\$23,018

INCOME GENERATED	\$4,983,761
OTHER INCOME	882,000
EXPENSES	(5,777,265)
NET	88,496
MARGIN	1.53%

\$5,188,095
882,000
(5,777,265)
292,830
5.07%

\$5,343,738
882,000
(5,777,265)
448,473
7.76%

CITY SURCHARGE REVENUE
\$ 155,643

EFFECTS ON SSRUS CUSTOMER FOR RATE INCREASE AND SURCHARGE

Size	% Increase 2000	% Over City 2000	% Increase 4000	% Over City 4000
	3/4"	7.2%	15.6%	7.2%
1"	7.2%	17.7%	7.2%	15.1%
1 1/2"	7.2%	20.7%	7.2%	18.4%
2"	7.2%	21.8%	7.2%	20.0%
3"	7.2%	22.9%	7.2%	21.8%
4"	7.2%	23.3%	7.2%	22.5%
6"	7.2%	23.7%	7.2%	23.3%

Size	% Increase 6000	% Over City 6000	% Increase 10000	% Over City 10000
	3/4"	7.2%	12.1%	7.2%
1"	7.2%	13.7%	7.2%	12.2%
1 1/2"	7.2%	16.9%	7.2%	15.0%
2"	7.2%	18.7%	7.2%	16.8%
3"	7.2%	20.8%	7.2%	19.3%
4"	7.2%	21.8%	7.2%	20.5%
6"	7.2%	22.9%	7.2%	22.1%

TEMPLATE FOR MESSAGES ON UTILITY BILLS
YOU MUST USE COURIER NEW FONT TO
MAINTAIN APPROPRIATE SPACING
(37 spaces, 13 lines)

	1234567890123456789012345678901234567
1	The City of Gulf Breeze will discuss
2	water and sewer rate increases for
3	SSRUS customers on October 5, 2015 at
4	6:30 PM at Gulf Breeze City Hall. For
5	more information please contact
6	Thomas Lambert at 934-5110.
7	
8	
9	
10	
11	
12	
13	



City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager

From: Leslie Guyer, City Clerk

Date: August 25, 2015

Subject: Invoice Payment to Galloway/Johnson/Tompkins/Burr and Smith (GJTBS)

On September 15, 2014, the City Council approved the use of Galloway/Johnson Law Firm (GJTBS) for the Catawba Street Right-of-Way litigation.

We have received Invoice No. 316605 in the amount of \$911.00 for professional services through July 31, 2015 from GJTBS.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE PAYMENT OF INVOICE NO. 316605 IN THE AMOUNT OF \$911.00 TO GJTBS.



GALLOWAY
JOHNSON
TOMPKINS
BURR AND
SMITH

701 Poydras Street, 40th Floor
New Orleans, LA 70139
Telephone: (504) 525-6802
Fax: (504) 525-2456
<http://www.gjtbs.com>
Federal Tax I.D. No.: 72-1089568

Edwin A. Eddy
City of Gulf Breeze Attorney
504 N. Baylen Street
Pensacola, FL 325013904

August 24, 2015
Client: FL8352
Matter: 000003
Invoice #: 316605
Resp. Atty: BJZ
Page: 1

RE: Reese-Peters

For Professional Services Rendered Through July 31, 2015

Total Services	\$911.00
Total Current Charges	\$911.00
Previous Balance	\$2,420.48

PAY THIS AMOUNT

\$911.00

Wire Instructions

Bank Name: Capital One Bank
Address: 313 Carondelet Street, New Orleans, LA 70130
Acct No.: 812301764
ABA No.: 065000090
Swift Code: HIBKUS44
For Account of: Galloway, Johnson, Tompkins, Burr and Smith

Due Upon Receipt. Please include the invoice number on all remittance. Thank you.



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JOHNSON
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RE: Reese-Peters

For Professional Services Rendered Through July 31, 2015

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
07/09/2015	MG	Supplement Motion for Summary Judgment including specific arguments to make relative to ownership of the parcel in question, and specific cases applicable to those issues.	0.90	\$250.00	\$225.00
07/09/2015	BJZ	Receive and review correspondence from client regarding file status.	0.10	\$195.00	\$19.50
07/10/2015	BJZ	Supplement motion for summary judgment regarding plaintiff's lack of standing.	0.40	\$195.00	\$78.00
07/13/2015	BJZ	Continued preparation of motion for summary judgment on standing issues related to Peters failure to purchase property.	0.60	\$195.00	\$117.00
07/13/2015	BJZ	Prepare detailed update to client regarding status of case.	0.30	\$195.00	\$58.50
07/13/2015	JFT	Continue drafting Plaintiff, City of Gulf Breeze's Partial Motion for Summary Judgment.	0.60	\$95.00	\$57.00
07/13/2015	JFT	Analyze voluminous file material to identify relevant deeds, including: Plat of Casablanca Parcel No. 2, September 1951, Lots 13-21 subdivision plat, 1962 Quit Claim Deed, 1960 Warranty Deed, 1980 Order, 1993 Warranty Deed, 1962 Quit Claim Deed, 1996 Warranty Deed, 2005 Warranty Deed, and 1994 Corrective Warranty Deed, for use as exhibits in Plaintiff, City of Gulf Breeze's Motion for Summary Judgment.	0.70	\$95.00	\$66.50
07/15/2015	JFT	Prepare exhibits to be included in Defendant's Motion for Summary Judgment.	0.60	\$95.00	\$57.00
07/28/2015	BJZ	Receive and review plaintiff's motion for summary judgment.	0.90	\$195.00	\$175.50

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
07/29/2015	JFT	Receipt and review, Plaintiff's Motion for Partial Summary Judgment as to the Effect of the Greer Quit Claim Deed and Incorporated memorandum of Law.	0.20	\$95.00	\$19.00
07/30/2015	JFT	Receipt and review, Plaintiff's Notice of Hearing on Motion for Summary Judgment on 9/28/15.	0.10	\$95.00	\$9.50
07/30/2015	JFT	Analyze file for information regarding Plaintiff's Notice of Hearing in preparation for drafting Notice.	0.10	\$95.00	\$9.50
07/30/2015	JFT	Draft Plaintiff's Notice of Hearing on 9/28/15 at 1:00pm.	0.20	\$95.00	\$19.00
Total Professional Services			5.70		\$911.00

PERSON RECAP

Person	Hours	Rate	Amount
MG J. Michael Grimley	0.90	\$250.00	\$225.00
BJZ Benjamin J. Zimmern	2.30	\$195.00	\$448.50
JFT Jamie F. Thurman	2.50	\$95.00	\$237.50
Total Services		\$911.00	
Total Current Charges			\$911.00
Previous Balance			\$2,420.48
<i>Less Payments</i>			(\$2,420.48)
PAY THIS AMOUNT			\$911.00

Billing History

	Current Invoice	Since Inception	Total	Payments-to-Date
Services	\$911.00	\$32,340.50	\$33,251.50	\$32,340.50
Disbursements	\$0.00	\$790.39	\$790.39	\$790.39
Total	\$911.00	\$33,130.89	\$34,041.89	\$33,130.89

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