

SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
APRIL 13, 2015 - 6:30 P.M.

1. CALL TO ORDER:

The 124th regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 6:30 p.m., at Gulf Breeze City Hall, by Co-Chairman Tom Naile.

2. ROLL CALL AND INVOCATION:

The following Board members were present: Mayor Pro Tem Joe Henderson, Mark Meister, Bill Stanford, and Tom Naile. Mayor Matt Dannheisser, Otto Prochaska, and Terry Mills were not present.

3. APPROVAL OF MINUTES:

A motion was made by Mayor Pro Tem Henderson to approve the February 9, 2015, meeting minutes. Mark Meister seconded. The minutes were approved unanimously.

A motion was made by Mayor Pro Tem Henderson to approve the April 6, 2015, Special Meeting minutes. Mark Meister seconded. The minutes were approved unanimously.

4. REPORTS:

a. FINANCE REPORT

Thomas Lambert gave the board the financial report for October 2014 through March 15, 2015.

b. OPERATIONS REPORT

Vernon Prather stated that utility operations were normal in February and March. The spray fields were operated to maintain lake levels since demand for reclaim was lower due to cooler temperatures and rain. The end of March saw higher temperatures and cessation of spray field operation.

Repairs continue to be made to sewer mains as a result of the damage caused by the April 2014 flood event. The sink holes are evaluated and selected for compaction and pavement if no defects are found. Damage to sewer mains will require excavation and additional rehabilitation to complete.

The SSRUS Water System returned to Fairpoint Regional for supply on March 10, 2015. Our staff has worked diligently to maintain operations during the prolonged outage.

SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
APRIL 13, 2015 - 6:30 P.M.

Staff provided the last 8 years of rainfall history as recorded by the WWTP and increase or decrease in the customer base for sewer and water compared to the previous year.

Attached for the Board's review were copies of the following correspondence:

- a) WWTP data for February 2015
- b) Water & Sewer Revenue Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010, 2009
- c) Water and Sewer Impact Fee Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010, 2009
- d) Construction Coordinator Report
- e) Resignation Letter from Chairman Richard A. Snyder, Ph.D.

c. ENGINEERING AND PERMITTING

Thomas Lambert gave the report on engineering and in-house construction projects and technology fee plan.

5. OLD BUSINESS: None

6. NEW BUSINESS:

a. Engineering Services for Reclaimed Elevated Tank

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL APPROVE THE HATCH MOTT MCDONALD, INC., DESIGN AND PERMITTING SERVICES FOR THE RECLAIMED ELEVATED TANK. FEES AND CONTRACT CONDITIONS TO BE APPROVED BY CITY COUNCIL.

Mark Meister made a motion to approve staff's recommendation. The motion was seconded by Bill Stanford. The vote for approval was unanimous.

b. Redwood Lane 12" Gravity Sewer Slip Lining

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE BROWN CONSTRUCTION TO SLIP-LINE THE 12" GRAVITY SEWER MAIN FROM HWY 98 TO REDWOOD LANE AT COST OF \$25,450.

SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
APRIL 13, 2015 - 6:30 P.M.

Mayor Pro Tem Henderson made a motion to approve staff's recommendation. The motion was seconded by Mark Meister. The vote for approval was unanimous.

- c. Fencing for Wastewater Treatment Facility

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE THE EXPENDITURE OF \$13,500 FOR THE INSTALLATION OF A PERIMETER FENCE AT THE WASTEWATER TREATMENT FACILITY.

Mark Meister made a motion to approve staff's recommendation. The motion was seconded by Bill Stanford. The vote for approval was unanimous.

7. PUBLIC FORUM:

Noah Zalar is a local Boy Scout who attended the meeting. He said that he was in attendance working on a merit badge.

Co-Chairman Naile said that the SSRUS Board is two members short, both being from the 32563 zip code. He also advised that a new co-chairman needed to be selected.

8. SETTING NEXT MEETING:

The next South Santa Rosa Utility System Board meeting will be held on Monday, June 8, 2015, at 6:30 p.m.

9. ADJOURNMENT: 7:08 P.M.

ATTESTED TO:


Stephanie D. Lucas, City Clerk