

**GULF BREEZE CITY COUNCIL
REGULAR MEETING AGENDA**

**JULY 6, 2015
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS**

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes for June 15, 2015, Tiger Point Workshop
Approval of Minutes for June 15, 2015, Regular Meeting
4. **CONSENT AGENDA ITEMS***:
 - A. Discussion and Action Regarding Replacement of K-9 Officer
 - B. Discussion and Action Regarding Utilizing Red Light Camera Program to Fund Special Traffic Enforcement Efforts
 - C. Discussion and Action Regarding South Santa Rosa Utility System Recommendations
 - D. Discussion and Action Regarding Appointment of Robert Davies to South Santa Rosa Utility System Advisory Board
 - E. Discussion and Action Regarding Replacement of Collapsed Culvert on Golf Course
 - F. Discussion and Action Regarding Payment of Bay Design Invoice For Programming and Schematic Design Services at Tiger Point Golf Club
 - G. Discussion and Action Regarding Acceptance of Low Pressure Sanitary Main – Highpoint Drive

***These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

5. **ACTION AGENDA ITEMS:**
 - A. Discussion and Action Regarding Management Agreement with Private Club Associates
 - B. Discussion and Action Regarding Budget Schedule for Fiscal Year 2016

- C. Discussion and Action Regarding the Council Holding a Private Attorney-Client Session Pursuant Section 447.605, Florida Statutes, Regarding the Fraternal Order of Police Collective Bargaining Contract.

- 6. New Items

- 7. Information Items

- 8. Public Forum

- 9. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze at least one (1) week prior to the date of the public hearing.

MINUTES OF THE TIGER POINT OPERATIONAL AUDIT WORKSHOP
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

A Workshop by the Gulf Breeze City Council, Gulf Breeze, Florida, was convened at Gulf Breeze City Hall on Monday, June 15, 2015 at 5:00 p.m.

The following Councilmembers were present: Councilwoman Cherry Fitch, Councilwoman Bookout, Mayor Pro Tem Joseph Henderson, and Mayor Matt Dannheisser. Councilman David G. Landfair was not in attendance.

**A. DISCUSSION AND ACTION REGARDING TIGER POINT OPERATIONAL
AUDIT RESULTS.**

Steve Paris and Ted Robinson with Private Club Association (PCA) appeared before the City Council and presented the results of the Operational Audit of Tiger Point Golf Club.

The power point presentation will be placed on the City's website.

INFORMATION ITEMS:

OPEN FORUM:

The following residents addressed the Council regarding the audit results: Jerry Stevens, 1183 Ceylon Drive and Dave Arnott, 3563 Laguna Court.

ADJOURNMENT: Mayor Dannheisser concluded the workshop meeting at 6:23 p.m.

Leslie A. Guyer, City Clerk

Matt E. Dannheisser, Mayor

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,274th Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at Gulf Breeze City Hall on Monday, June 15, 2015, at 6:30 p.m.

Upon call of the roll the following Councilmembers were present: Councilwoman Bookout, Councilwoman Cherry Fitch, Mayor Pro Tem Joseph Henderson, and Mayor Matt Dannheisser. Councilman David G. Landfair was not in attendance.

APPROVAL OF MINUTES:

Mayor Pro Tem Henderson moved for approval of the minutes for the Regular meeting held on June 1, 2015. Councilwoman Fitch seconded. The vote for approval was unanimous.

Mayor Pro Tem Henderson moved for approval of the minutes for the Community Redevelopment Agency meeting held on June 1, 2015. Councilwoman Fitch seconded. The vote for approval was unanimous.

**RESOLUTION NO. 14-15: A RESOLUTION INCREASING WATER RATES
FOR UTILITY CUSTOMERS IN THE CITY OF
GULF BREEZE.**

Public Hearing: Mayor Dannheisser opened the Public Hearing.

Tom Naile, 112 Windsor Place, inquired on the increase of Sewer Rates.

After no further comments, the Public Hearing was closed.

Councilwoman Bookout moved for approval of Resolution No. 14-15. Councilwoman Fitch seconded. The vote for approval was unanimous.

**RESOLUTION NO. 15-15: A RESOLUTION INCREASING WATER RATES
FOR UTILITY CUSTOMERS IN THE SOUTH
SANTA ROSA UTILITY SYSTEM.**

Public Hearing: Mayor Dannheisser opened the Public Hearing. There were no comments. The Mayor closed the Public Hearing.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

Councilwoman Bookout moved for approval of Resolution No. 15-15. Councilwoman Fitch seconded. The vote for approval was unanimous.

**RESOLUTION NO. 16-15: A RESOLUTION SUPPORTING THE VISION
PENSACOLA ROUNDABOUT ALTERNATIVE
CONCEPT IN CONJUNCTION WITH THE
PENSACOLA BAY BRIDGE REPLACEMENT
PROJECT.**

Mayor Dannheisser requested that the language “so long as the roundabout alternative concept does not result in an increase in the total cost of the project” be stricken from the Resolution. Councilman Henderson requested that language be added to the Resolution stating that the City supports the concept so long as the roundabout does not result in a toll being imposed for bridge traffic.

Mayor Pro Tem Henderson moved for approval of Resolution 16-15 with the amended language and with the elimination of the phrase. Councilwoman Fitch seconded. The vote for approval was unanimous.

CONSENT AGENDA ITEM(S):

A. ITEM A WAS REMOVED FROM THE CONSENT AGENDA ITEMS.

**B. SUBJECT: DISCUSSION AND ACTION REGARDING DESIGN OF 2015
RESURFACING PROJECTS**

Reference: Assistant Director of Public Services memo dated June 5, 2015

RECOMMENDATION:

**THAT THE CITY COUNCIL APPROVE THE FOLLOWING DESIGN
PROPOSALS FOR RESURFACING:**

- **KENNETH HORNE & ASSOCIATES, \$4,680 FOR POINCIANA DRIVE**
- **JEHLE-HALSTEAD, INC., \$13,125 FOR GILMORE DRIVE, SAN
CARLOS AVENUE AND HAMPTON STREET**

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

**C. SUBJECT: DISCUSSION AND ACTION REGARDING RECLAIMED
ELEVATED TANK ENGINEERING CONSULTANT.**

Reference: Assistant Director of Public Services memo dated June 5, 2015

RECOMMENDATION:

THE CITY COUNCIL APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT AND FEE PROPOSAL OF \$86,790 WITH HATCH MOTT MCDONALD FOR THE DESIGN SERVICES RELATED TO THE RECLAIMED WATER ELEVATED TANK.

D. SUBJECT: DISCUSSION AND ACTION REGARDING 2015 FLORIDA COLLEGE SYSTEM ACTIVITIES (FCSAA) STATE VOLLEYBALL CHAMPIONCHIPS.

Reference: Parks and Recreation Director memo dated June 5, 2015

RECOMMENDATION:

THE CITY COUNCIL ACCEPT THE PENSACOLA SPORTS ASSOCIATION'S INVITATION TO JOIN IN THE BID FOR THE 2015 FLORIDA COLLEGE SYSTEM ACTIVITIES ASSOCIATION (FCSAA) STATE VOLLEYBALL CHAMPIONSHIPS.

E. SUBJECT: DISCUSSION AND ACTION REGARDING WORKERS' COMPENSATION LEGAL DEFENSE.

Reference: Deputy City Manager memo dated June 4, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE AN EXPENDITURE OF UP TO \$10,000 TO PAY FOR THE ON-GOING SERVICES OF COLLEEN CLEARY ORTIZ, P.A. FOR LEGAL WORK RELATED TO WORKERS' COMPENSATION DEFENSE.

F. DISCUSSION AND ACTION REGARDING RECOMMENDATION TO RE-BID PAYROLL/HR DATA SERVICES.

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

Reference: Finance Director memo dated June 9, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE STAFF TO ISSUE AN UPDATED RFP FOR PAYROLL AND HUMAN RESOURCES DATA SERVICES.

Mayor Pro Tem moved for approval of Consent Agenda Items B through F. Councilwoman Fitch seconded. The vote for approval was unanimous.

**These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.*

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING RECOMMENDATIONS STORMWATER TASK FORCE.

Reference: City Manager memo dated June 5, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE A CHANGE ORDER WITH UTILITY COMPANY FOR \$613,000 TO INSTALL A 30" DIAMETER OUTFALL PIPE FOR DRACENA WAY, RUSS DRIVE AND CENTER ROAD.

Councilwoman Bookout moved for approval of staff's recommendation. Councilwoman Fitch seconded. The vote for approval was unanimous.

B. SUBJECT: DISCUSSION AND ACTION REGARDING ANNUAL REQUEST FOR FUNDING SUPPORT – GULF BREEZE CHAMBER OF COMMERCE.

Reference: City Manager memo dated June 4, 2015

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE EXPENDITURE OF \$10,500 TO THE GULF BREEZE AREA CHAMBER OF COMMERCE TO SUPPORT OPERATING ACTIVITIES. (TO BE FUNDED FROM TOURIST DEVELOPMENT COUNCIL FUNDS)

Kristen Loera with the Gulf Breeze Area Chamber of Commerce addressed the Council and answered questions as to how the money will be spent.

Councilwoman Fitch moved for approval of staff's recommendation. Mayor Pro Tem Henderson seconded. The vote for approval was 3-1 with Mayor Dannheisser dissenting.

C. SUBJECT: DISCUSSION AND ACTION REGARDING TRAFFIC CALMING TASK FORCE.

Reference: Mayor memo dated June 4, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL APPOINT SUE WELLS, 408 ANDREW JACKSON TRAIL; MELODY PRICE; 104 BEAR DRIVE; BILL SHEARER, 229 NORTHCLIFF DRIVE; BOBBY RICE, 290 PLANTATION HILL RD; RAMSEY LANDREY, 205 S. SUNSET, GEORGE WILLIAMS, 219 FLORIDA AVE AND DAVID ALSOP, 515 NAVY COVE TO THE TRAFFIC CALMING TASK FORCE, WITH GEORGE WILLIAMS AND DAVID ALSOP SERVING AS CO-CHAIRMEN OF THE TASK FORCE; AND THAT TOMMY BROWN BE APPOINTED TO PROVIDE TECHNICAL EXPERTISE AS NEEDED.

Councilwoman Bookout moved for approval of staff's recommendations. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

NEW BUSINESS: None

OPEN FORUM: None

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

COUNCIL COMMENTS:

- Mayor Pro Tem Henderson Inquired on the status of a welcome letter for new Gulf Breeze Citizens. Requested putting signs throughout the City directing drivers as to where business/churches are located. Would like to see all the Church signs consolidated.
- Mayor Dannheisser: Encouraged by the PCA presentation. Requested staff to meet with PCA to possibly retain their services. Direct staff to engage in discussions with PCA to provide management services for Tiger Point.

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 7:09 p.m.

Leslie A. Guyer, City Clerk

Matt E. Dannheisser, Mayor

Councilmembers Present: Councilwoman Renee Bookout, Councilwoman Cherry Fitch, Councilman David G. Landfair, and Mayor Matt Dannheisser. Mayor Pro Tem Joseph Henderson was not in attendance.

A. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF K-9 OFFICER.

Reference: Chief of Police memo dated June 18, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A K-9 OFFICER FROM ADVANCE CANINE ACADEMY IN SCOTTSVILLE, KENTUCKY FOR A TOTAL COST OF \$7,500 FUNDED BY DRUG FORFEITURE FUNDS.

Councilwoman Fitch made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilman Landfair seconded the motion. The vote for approval was unanimous.

B. SUBJECT: DISCUSSION AND ACTION REGARDING UTILIZING RED LIGHT CAMERA PROGRAM TO FUND SPECIAL TRAFFIC ENFORCEMENT EFFORTS.

Reference: Chief of Police memo dated June 18, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE \$20,000 FROM THE RED LIGHT CAMERA PROGRAM TO FUND SPECIAL TRAFFIC ENFORCEMENT ACTIVITIES FOR THE REMAINDER OF FY15.

Mayor Dannheisser advised the Council and those in attendance that the Traffic Calming Task Force would be meeting on Thursday, July 2, 2015, at 5:00 p.m., at City Hall and invited everyone to attend.

Councilman Landfair made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilwoman Fitch seconded the motion. The vote for approval was unanimous.

C. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SANTA ROSA UTILITY SYSTEM RECOMMENDATIONS:

Reference: Assistant Director of Public Services memo dated June 24, 2015

1. PORTABLE SEWER BYPASS PUMP PURCHASE**RECOMMENDATION:**

THAT THE CITY COUNCIL APPROVE THE PURCHASE OF A SOLIDS HANDLING PUMP FROM THOMPSON PUMP & MANUFACTURING AT A COST OF \$53,896 WHICH INCLUDES \$2,330 FOR THE OPTIONAL AUTOMATIC CONTROL PANEL.

2. WATER CREW EQUIPMENT PURCHASE**RECOMMENDATION:**

THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF EQUIPMENT WITH FUNDING FROM THE SSRUS F/Y2014 BUDGET FOR THE FOLLOWING:

- **1-55P GRUNDOMAT UNDERGROUND PIERCING TOOL FROM TT TECHNOLOGIES FOR \$3,657;**
- **1-GRUNDOAIR 70 CFM COMPRESSOR FROM TT TECHNOLOGIES FOR \$7,500;**
- **1-APT 160 AIR PAVING BREAKER FROM THE TOOL SHACK FOR \$899; AND**
- **1-FREEDOM 6' X 12' ENCLOSED TRAILER FROM A-1 ACCESSORIES FOR \$2,469.**

Councilman Landfair made a motion to place both items on the July 6, 2015, Regular Council meeting agenda. Councilwoman Fitch seconded the motion. The vote for approval was unanimous.

D. SUBJECT: DISCUSSION AND ACTION REGARDING APPOINTMENT OF ROBERT DAVIES TO SOUTH SANTA ROSA UTILITY SYSTEM ADVISORY BOARD.

Reference: Director of Public Services memo dated June 19, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL APPOINT MR. ROBERT DAVIES TO THE SOUTH SANTA ROSA UTILITY SYSTEM ADVISORY BOARD.

Councilwoman Bookout made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilman Landfair seconded the motion. The vote for approval was unanimous.

E. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF COLLAPSED CULVERT ON GOLF COURSE.

Reference: Director of Public Services memo dated June 25, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE UTILITY SERVICE CO. TO REMOVE THE EXISTING DAMAGED CMP AND CONTROL STRUCTURE AND CONSTRUCT A REPLACEMENT STRUCTURE WITH 36" ADS HDPE N-12 FOR A LUMP SUM COST OF \$10,719.40.

Councilman Landfair made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilwoman Fitch seconded the motion. The vote for approval was unanimous.

F. SUBJECT: DISCUSSION AND ACTION REGARDING PAYMENT OF BAY DESIGN INVOICE FOR PROGRAMMING AND SCHEMATIC DESIGN SERVICES AT TIGER POINT GOLF CLUB.

Reference: Deputy City Manager memo dated June 25, 2015

RECOMMENDATION:

THE CITY COUNCIL APPROVE PAYMENT TO BAY DESIGN IN THE AMOUNT OF \$19,247.00 FOR PROGRAMMING AND SCHEMATIC DESIGN SERVICES.

Councilman Landfair made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilwoman Fitch seconded the motion. The vote for approval was unanimous.

G. SUBJECT: DISCUSSION AND ACTION REGARDING ACCEPTANCE OF LOW PRESSURE SANITARY MAIN – HIGHPOINT DRIVE.

Reference: Assistant Director of Public Services memo dated June 24, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL ACCEPT THE PRIVATE LOW PRESSURE SEWER MAIN ON HIGHPOINT DRIVE FOR OWNERSHIP, OPERATION, AND MAINTENANCE IN EXCHANGE FOR ONE SEWER IMPACT FEE CREDIT TO THE CURRENT OWNER.

Councilwoman Fitch made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilwoman Bookout seconded the motion. The vote for approval was unanimous.

H. SUBJECT: DISCUSSION AND ACTION REGARDING ASBESTOS SURVEY FOR PEYTON OFFICE BUILDING.

Reference: Deputy City Manager memo dated June 25, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL ACCEPT THE PROPOSAL FROM BARKSDALE ASSOCIATES OF PENSACOLA, FLORIDA, TO CONDUCT AN ASBESTOS SURVEY OF THE PEYTON OFFICE BUILDING AT A COST OF \$1,260.00 ALL IN ACCORDANCE WITH THEIR PROPOSAL DATED JUNE 10, 2015, AND TO FUND SAID EXPENSE FROM THE CRA.

Councilwoman Fitch made a motion to place the item on the July 6, 2015, Community Redevelopment Agency meeting agenda. Councilman Landfair seconded the motion. The vote for approval was unanimous.

I. SUBJECT: DISCUSSION AND ACTION REGARDING PREPARATION OF REQUEST FOR PROPOSAL FOR WORKERS' COMPENSATION THIRD PARTY CLAIMS ADMINISTRATION.

Reference: Deputy City Manager memo dated June 23, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE STAFF TO PREPARE A REQUEST FOR PROPOSAL FOR WORKERS' COMPENSATION THIRD PARTY CLAIMS ADMINISTRATION AND ADVERTISE SAID REQUEST FOR PROPOSAL. THE RESULTS OF THE REQUEST FOR PROPOSAL PROCESS WOULD THEN BE PRESENTED TO THE CITY COUNCIL FOR CONTRACT AWARD.

Councilwoman Bookout made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilwoman Fitch seconded the motion. The vote for approval was unanimous.

J. SUBJECT: DISCUSSION AND ACTION REGARDING MANAGEMENT AGREEMENT WITH PRIVATE CLUB ASSOCIATES.

Reference: Deputy City Manager memo dated June 24, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL CONSIDER A MANAGEMENT AGREEMENT WITH PRIVATE CLUB ASSOCIATES AT THE EXECUTIVE COMMITTEE MEETING ON JULY 1, 2015.

Sandra Laverty, 3228 Cypress Lane, Gulf Breeze, and A.J. Sutton, 1157 Harbor Lane, Gulf Breeze about with this regards to the Tiger Point Golf Course.

Councilman Landfair made a motion to place the item on the July 6, 2015, Regular Council meeting agenda. Councilwoman Fitch seconded the motion. The vote for approval was unanimous.

K. SUBJECT: DISCUSSION AND ACTION REGARDING BUDGET SCHEDULE FOR FISCAL YEAR 2016

Reference: Deputy City Manager memo dated June 24, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE BUDGET REVIEW SCHEDULE OUTLINED IN THE DEPUTY CITY MANAGER MEMO DATED JUNE 24, 2015.

The Mayor and City Council will look at their calendars and report back on Monday as to their availability for the meeting times and dates suggested.

L. SUBJECT: DISCUSSION AND ACTION REGARDING SCHEDULING OF "SHADE" MEETING TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS.

Reference: City Clerk memo dated June 19, 2015

RECOMMENDATION:

THAT THE CITY COUNCIL SCHEDULED A "SHADE" MEETING FOR PURPOSES OF DISCUSSING COLLECTIVE BARGAINING NEGOTIATIONS.

The City Attorney requested that the City Council hold a "Shade" meeting on Monday, July 2, 2015, to discuss Collective Bargain negotiations.

The City Attorney requested that the City Council a "Shade" meeting on Monday, July 20, 2015, to discuss litigation regarding a workers' compensation claim.

NEW ITEMS: None

INFORMATION ITEMS: None

PUBLIC FORUM:

Peter Harris-Inman, 3583 Laguna Court, Gulf Breeze, inquired about maintenance of the golf course.

Robert Turpin, 2 Madrid Avenue, wished everyone a Happy and safe 4th of July weekend.

COUNCIL COMMENTS:

Mayor Dannheisser advised that the Traffic Calming Task Force will meet Thursday, July 2, 2015, at 5:00 p.m., at City Hall. The After School Program Task Force will meet Tuesday, July 7, 2015, at 4:00 p.m., at the Community Center.

ADJOURNMENT: Mayor Dannheisser adjourned the meeting at 6:58 p.m.

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 6/24/2015

Subject: FY16 Budget Schedule

The Department Directors are scheduled to submit their respective budgets on June 26th. The Santa Rosa County Property Appraiser should certify the taxable value on or about July 1, 2015. The following governmental entities have scheduled public hearings as outlined below. These are dates that the City cannot conflict with in their compliance with TRIM. They are:

Santa Rosa School Board:	July 30 th and September 10 th
Santa Rosa County	September 8 th and September 15 th

With the above in mind, I would like to suggest the following schedule for the initial FY16 budget process:

- Monday, July 20, 2015 Deliver Budget to City Council
- Saturday, July 25, 2015 Budget Workshop
- Wednesday, July 29, 2015 Established Proposed Millage Rate

Assuming a July 1st certification, TRIM requires the City to advise the County Property Appraiser of the millage rate, roll back rate and schedule for the initial budget hearing no later than August 4, 2015. Between September 3rd and 18th, the City should hold the first of two hearings. The second hearing should be scheduled between September 18th and October 3rd. I would suggest that these hearings be scheduled during the regularly scheduled City Council meetings on September 9th and September 21st.

The period from July 29th (establishing the millage rate) and September 9th (the initial budget hearing) provides sufficient time for the City Council to continue its review of the FY16 budget. Potential dates include: August 12th and September 2nd, which are normally scheduled Executive Committee meetings. Obviously, additional non-scheduled dates could be selected based on direction from the City Council and their needs to review the spending plan. Additional Saturday workshops maybe useful.

In summary, a potential schedule is:

- Monday, July 20th Deliver Budget to City Council
- Saturday, July 25th Budget Workshop
- Wednesday, July 29th Established Proposed Millage Rate
- Saturday, August 8th Budget Workshop
- Wednesday, August 12th Budget Review
- Wednesday, September 2nd Budget Review
- Wednesday, September 9th First Budget Hearing
- Wednesday, September 21st Final Budget Hearing

Should you have any questions, please do not hesitate to contact me.

Recommendation: That the City Council approve the budget review schedule as outlined above.