

SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
OCTOBER 13, 2014 - 6:30 P.M.

1. **CALL TO ORDER:**

The 121st regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 6:30 p.m., at Gulf Breeze City Hall, by Chairman Richard Snyder.

2. **ROLL CALL AND INVOCATION:**

The following Board members were present: Richard Snyder, Joe Henderson, Otto Prochaska, and Tom Naile. Mayor Beverly Zimmern, Terry Mills, Bill Stanford, and Mark Meister were not present.

3. **APPROVAL OF MINUTES:**

A motion was made by Joe Henderson to approve the minutes from the August 11, 2014, meeting. Tom Naile seconded. The minutes were approved unanimously.

4. **REPORTS:**

a. **FINANCE REPORT**

Thomas Lambert gave the board the financial report for October 2013 through September 2014.

b. **OPERATIONS REPORT**

Vernon Prather stated that utility operations were normal in August and September. The East and West Course Wells were used to maintain lake levels due to increased demand.

Staff completed a number of sewer repairs due to the April flood event. The flood damaged significant areas of the sewer system causing numerous sink holes in the Utility's service area. These damages are being evaluated and repaired as needed.

The Waste Water Treatment Plant and SSRUS Water System were inspected in August by the Department of Environmental Protection and were found to be in compliance with state and federal rules.

Staff provided the last 7 years of rainfall history as recorded by the WWTP.

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Attached for the Board's review were copies of the following correspondence:

- a) WWTP data for August 2014 and September 2014
- b) Water & Sewer Revenue Tables F/Y 2014, 2013, 2012, 2011, 2010 and 2009
- c) Water and Sewer Impact Fee Tables F/Y 2014, 2013, 2012, 2011, 2010 and 2009
- d) Construction Coordinator Report
- e) Copy of DEP inspection of WWTP
- f) Copy of DEP inspection of SSRUS Water System

c. ENGINEERING AND PERMITTING

Thomas Lambert gave the report on engineering and in house construction projects.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

a. **Pelican Bay Subdivision – Developer Request.**

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE CREDITS AGAINST THE TAP FEES FOR THE PELICAN BAY DEVELOPMENT IN THE AMOUNT OF \$26,500 FOR REIMBURSEMENT OF OFFSITE FORCEMAIN COSTS.

Kevin Dunnam, 2702 East DeSoto Street, Pensacola, Florida 32503, spoke regarding the request.

Otto Prochaska made a motion to approve staff's recommendation. The motion was seconded by Joe Henderson. The vote for approval was unanimous.

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b. Greystone Apartments

RECOMMENDATIONS:

SOUTH SANTA ROSA UTILITY BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE STAFF TO ASSESS 93 UNITS AT 5,200 EACH OF CAPACITY FOR THE GREYSTONE APARTMENTS WITH 25% DOWN AT THE SIGNING OF THE DEP PERMIT AND 75% BALANCE DUE AT TIME BUILDING PERMITS ARE ISSUED.

RELEASE EASEMENTS AS REQUESTED BY THE OWNERS.

Joe Henderson made a motion to approve staff's recommendations. The motion was seconded by Tom Naile. The vote for approval was unanimous.

c. Camera System Purchase

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF ONE (1) ENVIROSIGHT ROOVER X CAMERA SYSTEM FROM SAMSON EQUIPMENT AT A COST OF \$94,402.90.

Otto Prochaska made a motion to approve staff's recommendation. The motion was seconded by Joe Henderson. The vote for approval was unanimous.

d. Technology Fee

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS TO THE CITY COUNCIL THAT A \$2 PER METTER TECHNOLOGY FEE BE INSTITUTED FOR A PERIOD OF FIVE YEARS SUBJECT TO ADVERTISING AND PUBLIC HEARING AS REQUIRED.

Joe Henderson made a motion to approve staff's recommendation. The motion was seconded by Otto Prochaska. The vote for approval was 3-1 with Tom Naile dissenting.

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e. Gulf Power Access Agreement on ERS2

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS TO THE CITY COUNCIL APPROVAL OF THE ACCESS AGREEMENT WITH GULF POWER.

Tom Naile made a motion to approve staff's recommendation. The motion was seconded by Otto Prochaska. The vote for approval was unanimous.

f. Golf Course/WWTF Entrance

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS TO THE CITY COUNCIL APPROVAL OF THE CONTRACT WITH J. MILLER CONSTRUCTION FOR THE GOLF COURSE ENTRANCE ROAD AND REPAVING PROJECT.

Joe Henderson made a motion to approve staff's recommendation. The motion was seconded by Tom Naile. The vote for approval was unanimous.

g. West Course Pump Station and Reuse Pond Modification.

RECOMMENDATION:

SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE BASKERVILLE-DONOVAN TO COMPLETE THE FOLLOWING TASK ORDERS:

- | | | |
|---|-------------------------------------|----------|
| - | WWTP MINOR PERMIT MODIFICATION | \$ 2,500 |
| - | DESIGN NEW WEST COURSE PUMP STATION | \$53,786 |

Tom Naile made a motion to approve staff's recommendation. The motion was seconded by Otto Prochaska. The vote for approval was unanimous.

7. PUBLIC FORUM:

8. SETTING NEXT MEETING:

The next South Santa Rosa Utility System Board meeting will be held on Monday, December 8, 2014, at 6:30 p.m.

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9. ADJOURNMENT: 7:30 P.M.

ATTESTED TO:


Stephanie D. Lucas, City Clerk