

SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING  
FEBRUARY 9, 2015 - 6:30 P.M.

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**1. CALL TO ORDER:**

The 123<sup>RD</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 6:30 p.m., at Gulf Breeze City Hall, by Chairman Richard Snyder.

**2. ROLL CALL AND INVOCATION:**

The following Board members were present: Richard Snyder, Joe Henderson, Otto Prochaska, Mark Meister, Bill Stanford, and Tom Naile. Mayor Matt Dannheisser and Terry Mills were not present.

**3. APPROVAL OF MINUTES:**

A motion was made by Bill Stanford to approve the December 9, 2014, meeting minutes pending corrections. Otto Prochaska seconded. The minutes were approved unanimously.

**4. REPORTS:**

**a. FINANCE REPORT**

Thomas Lambert gave the board the financial report for October 2014 through January 2015.

**b. OPERATIONS REPORT**

Vernon Prather stated that utility operations were normal in December and January. The spray fields were operated to maintain lake levels since demand for reclaim was lower due to cooler temperatures and rain.

Repairs continue to be made to sewer mains damaged by the April flood event. The sink holes are evaluated and selected for compaction and pavement if no defects are found. Damage to sewer mains will require excavation and additional rehabilitation to complete.

There were two reclaim water main breaks; to wit: (1) a 12" reclaim at Highway 98 and Pensacola State College; and (2) a 16" reclaim near the Waste Water Treatment Plant.

SSRUS Water systems continues to be supplied by Midway Water and ECUA due to the catastrophic failure of the FRUS main transmission line. FRUS has hired a new contractor and repair is underway. FRUS plans to resume water production in April 2015.

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Attached for the Board's review were copies of the following correspondence:

- a) WWTP data for December 2014 and January 2015
- b) Water & Sewer Revenue Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010, 2009
- c) Water and Sewer Impact Fee Tables F/Y 2015, 2014, 2013, 2012, 2011, 2010, 2009
- d) Construction Coordinator Report
- e) Technology Fee Memo

**c. ENGINEERING AND PERMITTING**

Thomas Lambert gave the report on engineering and in-house construction projects.

**5. OLD BUSINESS:**

**a. Santa Rosa Park Sewer**

Tommy Brown spoke in favor of the project.

**RECOMMENDATION:**

**SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THE CITY COUNCIL ISSUE A RESOLUTION OF SUPPORT FOR THE SUBMITTAL OF THE SANTA ROSA PARK SEWER PROJECT BY RESIDENTS TO THE SANTA ROSA COUNTY RESTORE COUNCIL FOR POTENTIAL GRANT FUNDING.**

Tom Naile made a motion that a letter in support but not a resolution be sent to the RESTORE Council. The motion was seconded by Bill Stanford. The vote for approval was 4-0-2 with Messrs. Prochaska and Meister recused themselves because of conflicts.

**6. NEW BUSINESS:**

**a. Professional Services for Update Capacity Analysis Report**

**RECOMMENDATION:**

**SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDS THAT THE CITY COUNCIL AUTHORIZE BASKERVILLE-DONOVAN TO PREPARE THE 2014 CAPACITY ANALYSIS REPORT FOR THE LUMP SUM FEE OF \$5,000.**

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Otto Prochaska made a motion to approve staff's recommendation. The motion was seconded by Mark Meister. The vote for approval was unanimous.

7. **PUBLIC FORUM:** none

8. **SETTING NEXT MEETING:**

The next South Santa Rosa Utility System Board meeting will be held on Monday, April 13, 2015, at 6:30 p.m.

9. **ADJOURNMENT:** 7:20 P.M.

ATTESTED TO:

  
Stephanie D. Lucas, City Clerk