

**GULF BREEZE CITY COUNCIL
EXECUTIVE MEETING AGENDA**

**FEBRUARY 25, 2015
WEDNESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Proclamation Recognizing the 50th Anniversary of the GFWC Santa Rosa Woman's Club
- B. Discussion and Action Regarding Special Events Application from Gulf Breeze High School Quarterback Club for Spring Carnival
- C. Discussion and Action Regarding South Santa Rosa Utility Board Recommendations
- D. Discussion and Action Regarding City Hall Parking Lot Seal Coating
- E. Discussion and Action Regarding Western District Surveying
- F. Discussion and Action Regarding Request for Resolution of Support from Bay Area Resource Council
- G. Discussion and Action Regarding Ordinance regarding Surplus Property
- H. Discussion and Action Regarding RESTORE Project Submittal
- I. Discussion and Action Regarding Street Sign Survey – Section 1
- J. Discussion and Action Regarding Technology Fee
- K. Discussion and Action Regarding Drainage Maintenance
- L. Discussion and Action Regarding Payment for Services of Adjustors International
- M. Discussion and Action Regarding Approval for Repair of Speed Humps
- N. Discussion and Action Regarding Tiger Point Operational Audit
- O. New Items
- P. Information Items

Q. Public Forum

R. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

PROCLAMATION

WHEREAS, the GFWC Santa Rosa Woman's Club was initially founded in 1961 to welcome newcomers to the Santa Rosa Shores community. The Club expanded its membership and services to include women from all areas of Santa Rosa County; and,

WHEREAS, in 1965 the Club became federated with the General Federation of Women's Club and changed its purpose from social to philanthropic. On March 12, 2015, the Club will celebrate its Fiftieth anniversary with the Federation; and

WHEREAS, the Federation is one the world's largest and oldest non-denominational women's service organization with members in fifty states, the District of Columbia, Puerto Rico and twenty countries; and,

WHEREAS, the Federation encourages its membership to develop a vital and continuing commitment to community development. It is apparent that the GFWC Santa Rosa Woman's Club upholds the standards set by the Federation; and,

WHEREAS, the Club members, through volunteering and donations, funded the creation and placement of the two beautiful redwood Gulf Breeze entrance signs, donated display cases for the Gulf Breeze Library, and donated equipment to the Gulf Breeze Fire Department. They also support and volunteer at the Good Samaritan Clinic, Interfaith Ministry Thrift Shop, area nursing home facilities, and make complimentary hats for children at the annual Gulf Breeze Arts Festival. These are just a few of their many accomplishments.

NOW, THEREFORE, I, Matt E. Dannheisser, Mayor of the City of Gulf Breeze, on behalf of the City Council and the citizens of Gulf Breeze, do hereby offer sincere appreciation and congratulations to members of the GFWC Santa Rosa Woman's Club for their outstanding service and devotion during the past fifty years to the City of Gulf Breeze.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Gulf Breeze, Santa Rosa County, Florida, to be affixed this 2nd day of March, 2015.

Stephanie D. Lucas, City Clerk

Matt E. Dannheisser, Mayor



Gulf Breeze Police Department

To: Edwin Eddy, City Manager

From: Richard Hawthorne, Deputy Chief 

Ref: Special Event Application

Date: February 09, 2015

The Gulf Breeze High School Quarterback Club has submitted a special event application for their annual spring carnival. The carnival will be held at the Gulf Breeze High School Field House parking lot. The employees of the Carnival will begin arriving on Sunday, March 15th. The Carnival will be in operation Tuesday, March 17th thru Saturday, March 21, 2014.

The times of operation will be:

Tuesday – Friday 6:00pm until 10:00pm

Saturday: 2:00pm until 10:00pm

Security will be provided by the FOP.

Recommendation: That the City Council approve the event application.



Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

**Office 850-934-5121
Fax 850-934-5127**

City of Gulf Breeze Special Event

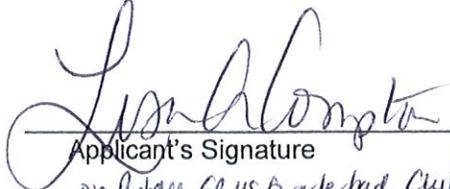
Packet Includes:

1. Copy of Requirements to conduct special events.
2. Application to conduct special events.

The above documents must be signed, dated and returned to:

The Gulf Breeze Police Department
311 Fairpoint Drive
Gulf Breeze, FL 32561

At least (30) days prior to the special event


Applicant's Signature _____ Date 2/5/15
ON Behalf of GBMS Quarterback Club



Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

**Office 850-934-5121
Fax 850-934-5127**

City of Gulf Breeze

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide the following information at least 30 days prior to the Special Event:

- (a) The name, address and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and the telephone number of the person(s) who will act as chairman of the Special Event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of the Special Events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full-time personnel, the cost will increase considerably.
- (h) Assurance that the applicant will conform to the necessary fire prevention rules, regulations and guidelines.

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.

Leon A Compton 2/5/15
Applicant's Signature *President* Date
FW GBHS EBC

[Signature] 2-9-15
Police Department's Approval Date

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

2/5/15
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Gulf Breeze High School Quarterback Club
Address P.O. Box 564 Gulf Breeze 32562 / 675 Gulf Breeze Pkwy

2. PERSON REQUESTING PERMIT:

Name LISA Compton, GBHS QBC President
Address 1291 Ceylon Dr. Gulf Breeze 32563
Phone 850-291-4945

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name Mark Kostic, Gulf Breeze High Athletic Director
Address 675 Gulf Breeze Pkwy
Phone _____

4. DATE, HOURS AND LOCATION OF EVENT:

Carnival Group Arrives - Sunday March 15
Event begins Tuesday w/ open hours from 6-10:00 thru Thurs + 6-10 Fri + Sat. 2-10
Carnival Group leaves

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

This is the annual Spring Break Carnival to be held in the parking lot - field House - Gulf Breeze High.
Fund raiser for GBHS Football program
Carnival vehicles (semi-trailers, etc) 4-5 estimated carnival rides, games
Estimated attendance ~ 150-200/day

Lisa A Compton 2/5/15
Applicant's Signature/Date for GBHS QBC

[Signature] 2-9-15
Police Department's Approval/Date

City Manager's Approval/Date

Gulf Breeze High School Quarterback Club is once again hosting the annual Spring Break Carnival, featuring rides and games from James Gang Amusements. The event is to be held March 17-21 in the Gulf Breeze High School field house. The amusement company arrives Sunday, March 15 to begin set up. The attractions are scheduled to be opened T-F 6-10 and Saturday 2-10

Gulf Breeze High Athletics Director Mark Kostic will once again be the point of contact...375-7165

Proof of Insurance is provided by the James Gang and is brought with them when they come to town...as always. Please contact Mr. Kostic for more information.

All proceeds from this event go to fund the football program at Gulf Breeze High School.

MaxPreps.com / Florida / Gulf Breeze High School / Driving Directions

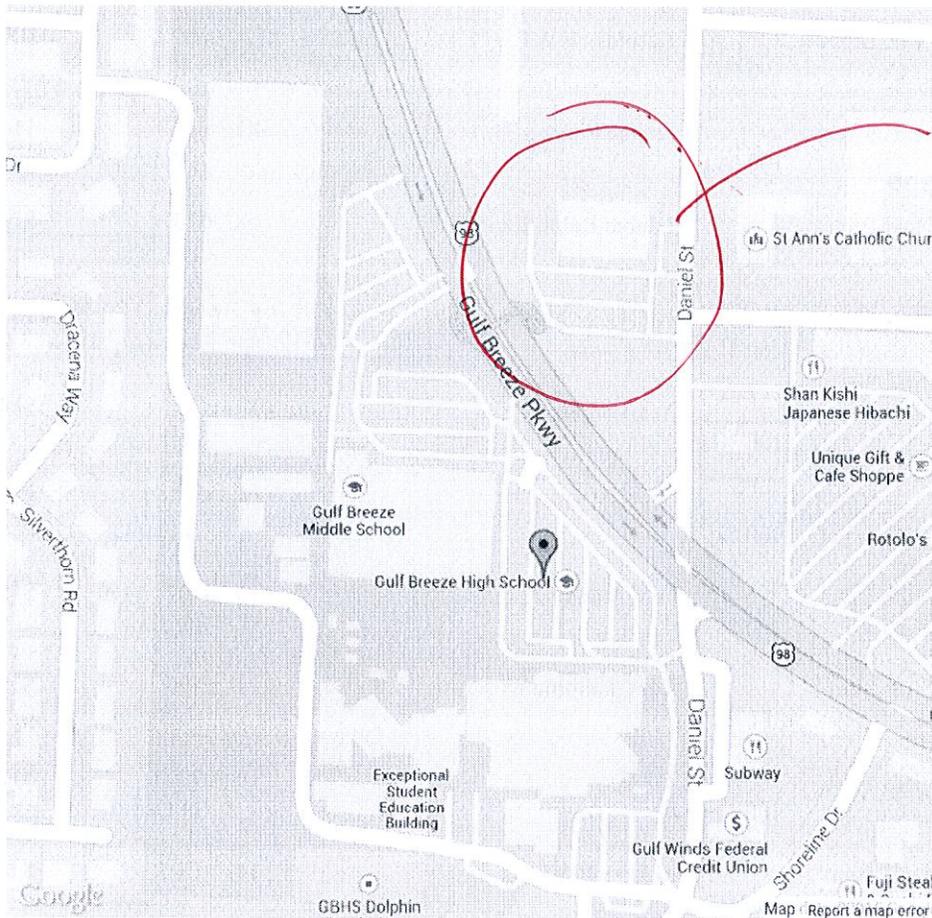
School Navigation

- Home
- Calendar
- All Teams
- News
- *Fan Photos
- Videos
- School Rival
- Map
- Weather
- School Widget
- School Website

Gulf Breeze Driving Directions



Mascot Dolphins **Colors** Navy, Old Gold **Type** Co-Ed / Public
AD Mark Kostic **Address:** 675 Gulf Breeze Pkwy, Gulf Breeze, FL 32561
Phone (850) 916-4106 **Fax** (850) 916-4109



Carnival Site

Boys Teams

- Baseball
- Basketball
- Football
- Golf
- Lacrosse
- Soccer
- *Swimming
- Track & Field
- Wrestling

Girls Teams

- Basketball
- Golf
- Lacrosse
- Soccer
- Softball
- Volleyball



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: February 19, 2015
RE: SSRUS Board Recommendations

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

The SSRUS Board made the following recommendation to the City Council at its February 9th meeting.

Professional Services to Provide the 2014 Updated Capacity Analysis Report

The utility is required to submit an update Capacity Analysis Report for the the Tiger Point Wastewater Treatment Facility.

RECOMMENDATION: The City Council authorize Baskerville-Donovan, Inc. to complete the 2014 Capacity Analysis Report for a fee of \$5,000.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: February 5, 2015

RE: Professional Services to Provide
2014 Updated Capacity Analysis Report

The Utility is required to submit to the Department of Environmental Protection an Annual Capacity Analysis Report for the Wastewater Treatment Plant (WWTP).

The report is used for guidance and planning for future expansion of the WWTP.

Baskerville-Donovan has submitted a fee of \$5,000 to provide the required services in order to prepare and submit the report. The proposed fee (\$5,000) is the same amount as last year's report.

RECOMMENDATION: SSRUS Board recommend that the City Council authorize Baskerville-Donovan to prepare the 2014 Capacity Analysis Report for the lump sum fee of \$5,000.

January 13, 2015

Vernon Prather, Director of Public Services
City of Gulf Breeze
P.O. Box 640
Gulf Breeze, FL 32562

RE: 2014 Updated Capacity Analysis Report
BDI Project Number 20410.XX

Dear Mr. Prather:

We are pleased to present this proposal for professional services for preparing and submitting the 2014 Updated Capacity Analysis Report in accordance with Rule 62-600,405 F.A.C. Our scope of services shall include preparation and submittal of the report to FDEP.

We propose to perform these professional services for a lump sum fee of \$5,000.

In order to complete this report in a timely manner, the following data shall be provided by the City of Gulf Breeze:

1. Part B of the Daily Monitoring Reports for the following months, March through August 2014 and November and December 2014. These are necessary so that we can obtain average annual flows, monthly flows, average flows for each month, maximum daily flow for each month, minimum daily flow for each month and three-month average daily flows.
2. The DMR's requested above need to include influent and effluent BOD and TSS readings, not just the flow data.
3. Date the influent meter was last calibrated including name of individual performing test and company.
4. The Register.13 and .14 spreadsheets that will give me information on number of sewer customers for Gulf Breeze and SSRUS through Sept. 14 then the Register.15 spreadsheet which will give remaining data through December 2014. Patsy Mitchell has provided these spreadsheets in the past.

If there are any questions regarding this proposal, please feel free to call. Should the City accept this proposal, please sign below and return to Richard Delp at Baskerville-Donovan, Inc.

Very truly yours,
Baskerville-Donovan, Inc.

ACCEPTED FOR THE CITY OF GULF BREEZE



Richard W. Delp, CSI, CDT
Project Manager

Vernon Prather
Director of Public Services



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: February 20, 2015
RE: City Hall Parking Lot Seal Coating

A handwritten signature in black ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

Staff solicited quotes for the crack repair, sealcoating and striping of the Gulf Breeze City Hall parking lot. We received three quotes for the project.

Gulf Coast Traffic Engineers	\$5,957.00
Patriot Seal Coating	\$4,422.88
J. Miller Construction	\$17,675.00

As the low bidder did not provide specifications for the products to be used on the project, staff recommends the second low bidder. Gulf Coast Traffic Engineers is a firm based in Pensacola that has provided many services to the City of Gulf Breeze.

RECOMMENDATION: The City Council authorize Gulf Coast Traffic Engineers to complete the City Hall Parking Lot sealcoating and striping for a cost of \$5,957.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: February 20, 2015
RE: Western District Surveying

A handwritten signature in black ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

The Stormwater Task Force recommended that the City Council authorize surveying for the three district areas of concern as an emergency measure to provide the data needed to develop flood mitigation projects. So that the reference system and data collected are consistent and GIS can be used to universally apply the data, we desired to keep a single surveying firm with a frame of reference created by them for all the surveying work.

The City has authorized the surveying in the eastern and central districts, which have both been completed. The total cost for the two areas was \$75,000. The western district is larger and encompasses a greater number of the affected homes, as shown on the attached drawing. The proposed cost for the surveying is \$59,775.

The survey has been invaluable to city staff. Staff is able to easily determine the elevations in problem areas, and demonstrate to residents the facts of the flooding. The addition of the data to the GIS system will allow this information to be used for additional planning beyond the stormwater needs.

RECOMMENDATION: The City Council authorize Ruben Surveying to complete the western district surveying for a fee of \$59,775.

RUBEN SURVEYING AND MAPPING

1179 GULF BREEZE PARKWAY
GULF BREEZE, FLORIDA 32561
OFFICE (850) 916-7382 FAX: (850) 916-7275

January 27, 2015

*City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561*

Re: A Portion of Section 6,
Township 3 South, Range 29 West
West District
Gulf Breeze, Florida

Dear Mr. Lambert,

We appreciate the opportunity to provide you with a proposal for the Professional Surveying and Mapping Services required on the above referenced parcel. Based on our firm's experience with the previous surveys in this area we have determined the following:

*Establish Horizontal and Vertical Control with Benchmarks
Establish Horizontal and Vertical location of Flooded Residences
Establish Topographic data of right of ways in flooded areas
Establish Horizontal and Vertical data of Storm Structures*

Not to Exceed \$59,775.00

Again, we thank you for your inquiry to our services and we ask that if you have any questions or require additional information to please contact our office.

Very Truly Yours,



RUBEN SURVEYING AND MAPPING
Ronald E. Ruben II, PSM



Google earth





City of Gulf Breeze

Office of City Manager

MEMORANDUM

To : Mayor and City Council

From :  Edwin A. Eddy, City Manager

Date : February 20, 2015

Subject: Request for Resolution of Support from Bay Area Resource Council

The staff and engineers that provide technical and administrative support to the Bay Area Resource Council (BARC) sent the attached email requesting a Resolution be adopted by the City relative to processing requests for funding via the Pensacola Bay Watershed Plan or the EPA Estuary Program.

The plan promoted by BARC staff would be that each project to be submitted for either program would first be submitted to the BARC for review. In this way, projects from local governments would stand an improved chance for funding if they are reviewed, ranked, and endorsed by a regional agency such as the BARC.

The staff is working on a model Resolution that should be available prior to Monday, March 2, 2015.

RECOMMENDATION:

THAT THE CITY COUNCIL ADOPT A RESOLUTION SUPPORTING THE BAY AREA RESOURCE COUNCIL AS THE SUBMITTING REPRESENTATIVE AGENCY FOR PENSACOLA BAY WATERSHED PROJECTS AND EPA ESTUARY PROGRAM PROJECTS.

Agenda add-on request

Goodhart, Traci <traci.goodhart@wfrpc.org>

Fri, Feb 13, 2015 at 8:31 AM

To: "lguyer@gulfbreezefl.gov" <lguyer@gulfbreezefl.gov>

Cc: "Joseph, Terry" <terry.joseph@wfrpc.org>, "Jeff Helms (jeff.helms@atkinsglobal.com)" <jeff.helms@atkinsglobal.com>, Darryl Boudreau <dboudreau@tnc.org>

Leslie –

I would like to request to be added to the **March 2nd , Gulf Breeze City Council Agenda.**

At the BARC meeting, staff was instructed to get on each appointed BARC member's county/city agenda to discuss the BARC and a Board resolution supporting the Bay Area Resource Council as the representative for the Pensacola Bay Watershed Plan and possible EPA Estuary Program. To summarize, The BARC would serve in capacity to allow for local governments from both Escambia and Santa Rosa Counties and the municipalities of Gulf Breeze, Milton, and Pensacola to discuss, vote, and implement the plans based on the advisement from the Technical Advisory Committee (TAC) and Citizens Advisory Committee (CAC). Similar, to how the Transportation Planning Organization (TPO) is structured. Essentially, keeping watershed management at the local level. Currently, the state plan is to have the program implemented by the Water Management Districts. In short, the inter local support of the BARC will increase the chances of establishing an estuary program, and will increase participation from federal state agencies.

Attendees/Presenters:

Traci Goodhart, BARC Staff

Jeff Helms, Atkins

Darryl Boudreaux, The Nature Conservancy

Please let me know if there is any other information I can provide you with.

Best Regards,

Traci E. Goodhart

Environmental Planner/ Bay Area Resource Council Staff

Phone: (850) 332.7976 x222

E-mail: traci.goodhart@wfrpc.org

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager
From: Curt Carver  Deputy City Manager
Date: 2/20/2015
Subject: Surplus Property

At the last City Council meeting, they authorized staff to prepare a revision to Sections 2-126 through 2-129 of the City Code. As you know, this outlines how the City disposes of surplus property. As I advised the Council, the current provisions create a cumbersome and costly process that requires appraisals, published notice and a bid process. It dates back to the original 1976 Code. There is no distinction between surplus real property (land) and personal and/or tangible property (vehicles and equipment). The City's practice is inconsistent with these provisions.

Staff has prepared a draft ordinance that promotes efficiency, cost effectiveness and flexibility in disposing of surplus property. As you will see, the ordinance provides that:

1. The City Council is authorized to declare real and personal property as surplus upon a recommendation from the City Manager.
2. The City Manager has the authority to dispose of surplus personal property with an estimated value of less than \$10,000 in the most cost-effective and efficient manner. Surplus personal property over \$10,000 requires a more formal bidding or public auction process, which requires published notice.
3. Surplus personal property may be used as a trade-in for new, like property. This would primarily apply to vehicles and equipment.
4. The City can dispose of surplus personal property without bid to other governmental units or private non-profits.
5. The City Council is granted discretion in the disposal process pertaining to surplus real property. This could include sealed bids, auctions, a negotiated sale or a real estate listing.

Subject to the review by Mr. Stebbins, I would suggest that this be presented to the City Council for a first reading at the next round of meetings. Should you have any questions, please do not hesitate to contact me.

Recommendation: That the City Council approve Ordinance ____-15 adopting amendments to Sections 2-126 through 2-129 regarding the disposal of surplus property on a First Reading on

March 2, 2015 and hold a public hearing on said ordinance on March 16, 2015 and approve it on a Second Reading on that date.

Enclosure

ORDINANCE ____-15

AN ORDINANCE AMENDING ARTICLE V. SURPLUS PROPERTY OF CHAPTER 2 OF THE CODE OF ORDINANCES PROVIDING FOR THE DISPOSAL OF SURPLUS PROPERTY OWNED BY THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 2(b), Article VIII of the State Constitution provides that municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, the Florida Attorney General in AGO 96-16 stated that the method of disposing of surplus municipal property is left to the discretion of the municipality's governing body, which is required only to act in good faith and in the best interest of the municipality; and

WHEREAS, Florida Statutes 274.06 provides guidance on an alternative procedure for the disposal of surplus personal property owned by local governments that recognizes the value of efficiency and cost-effectiveness; and

WHEREAS, the City Council of the City of Gulf Breeze has determined that it in the best interest of the City of Gulf Breeze to amend its procedures for the disposal of surplus real and property owned by the City in the most efficient and cost-effective manner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1

Sections 2-126 through 2-129 of the Code of Ordinances are hereby deleted in their entirety.

SECTION 2

In place of the deletion provided for in Section 1 of this Ordinance, Article V. Chapter 2 of the Code of Ordinances is hereby amended as follows:

ARTICLE V. DISPOSAL OF SURPLUS REAL PROPERTY

Sec. 2-126. Definitions.

The following words, terms and phrases when used in this Article shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Personal property shall mean all tangible personal property owned by the City of Gulf Breeze of a non-consumable nature.

Real property shall mean all real estate and any permanent improvements located on said real estate owned by the City of Gulf Breeze.

Surplus property shall mean personal and/or real property that no longer of use to the city due to age, condition or absence of current need, obsolete, unrepairable, and unnecessary; the continued ownership of which is uneconomical, inefficient or serves no useful function.

Sec. 2-127. Power to declare surplus property.

Any real or personal property, upon the recommendation of the city manager, may be declared by the city council to be surplus property upon a finding that said real or personal property is of no useful value to the city.

Sec. 2-128. Disposal of surplus property.

Once the city council declares real or personal property of the city to be surplus property, then it may be disposed of in one of the following ways:

- (a) Surplus personal property with an estimated value of less than \$10,000 may be disposed of in the most efficient and cost-effective means as determined by the city manager.
- (b) Surplus personal property with an estimated value of \$10,000 or more shall be sold to the highest responsible bidder or by public auction, after publication of notice not less than one (1) week nor more than (2) weeks prior to the sale in a newspaper having a general circulation in Santa Rosa County.
- (c) Within the reasonable exercise of the discretion of the city council and having consideration for the best interest of the city, the value and condition of the surplus property and the probability that such property being desired by a private party, the city council may sell or donate surplus property to another governmental entity or private nonprofit agency. Such sale or donation shall be under such terms and conditions as the city council deems appropriate.
- (d) Any surplus real property may be disposed of in a manner determined by the city council, including but not limited to, sealed bids, auction, negotiated sale or real estate listing.
- (e) Notwithstanding any other provision to the contrary, surplus personal property such as vehicles and equipment may be disposed of in trade for replacement vehicles and equipment.

- (f) Surplus personal property which is without commercial value may be donated, destroyed or abandoned.

Sec. 2-129. Disposal to city employees limited.

No surplus property may be sold to a city employee, elected official or a member of their immediate family except by a sale based upon sealed bids provided there is at least one other bid received from a bidder who is neither an employee, elected official or related thereto.

SECTION 3 – SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this ordinance.

SECTION 4 – CODIFICATION

The provisions of this ordinance shall become and be made a part of the Code of Laws and ordinances of the City of Gulf Breeze. The sections of this ordinance may be renumbered or re-lettered to accomplish such, and the word “Ordinances” may be changed to “Section”, “Article”, or any other appropriate word.

SECTION 5 - CONFLICT

The provisions of this ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 6 - EFFECTIVE DATE

This ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE ____ DAY OF _____, 2015.

ADVERTISED ON THE ____ DAY OF _____, 2015.

PASSED ON THE SECOND READING ON THE ____ DAY OF _____, 2015.

BY: _____
MATT DANNHEISSER, MAYOR

ORDINANCE NO. ____-15
PAGE 4 of 4

ATTEST:

LESLIE GUYER CITY CLERK



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: February 20, 2015
RE: RESTORE Project Submittals

A handwritten signature in black ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

The deadline for submittal of potential RESTORE Act projects to Santa Rosa County is approaching in March. This first round of submittals is in competition for \$4 million in funding. In order to best leverage the city's submittal, staff has developed a plan focusing on stormwater treatment and flood control. Environmental protection/restoration is a focus of the RESTORE Act funding. These projects developed with Baskerville-Donovan, are as follows.

Gilmore/Fairpoint/Berry: This project includes a lift station at the north end of Gilmore Drive, with a forcemain to property owned by the City at the corner of Berry Avenue and Fairpoint Drive. A subsurface treatment system will be installed. Stormwater from other areas on Fairpoint and Navarre will be brought to the pond also. The pond will discharge to Gilmore Bayou.

Pfeiffer Street Outfall: This outfall receives a large amount of stormwater runoff from Gulf Breeze Parkway. The primary goal is to provide removal of debris and control of the high flow rates experienced at this discharge. This project would protect Pensacola Bay.

Soundings Outfall: This project is also outfall treatment and flow control to protect Santa Rosa Sound. This discharge has received many complaints as to the condition of the shoreline and water. This project provides pollutant protection for Santa Rosa Sound.

Beach Drive Outfall: This project would provide flood control, erosion control and treatment. The homes in the area are built to minimize storm surge flooding, but the mild flooding has caused access issues for vehicles. This project provides treatment for water discharged to Pensacola Bay.

Eufaula Street Outfall: This project would provide treatment and erosion control for the street. This project would also harden and protect the discharge point for the existing Gilmore stormwater lift station. This project also provides treatment for water discharged to Pensacola Bay.

The total of these projects is estimated at \$2 million. Staff is asking that City Council approve the submittal with the condition that the City will provide a 50% match for all approved projects. The submittals will be numerous for the total available fund of \$4 million, therefore staff would like to increase the attractiveness of the City's projects with the offer of matching funds.

RECOMMENDATION: The City Council authorize staff and Baskerville-Donovan to prepare the application of the 5 projects listed above for submittal to the RESTORE Act funding with a commitment for the City to fund half the cost of the projects.

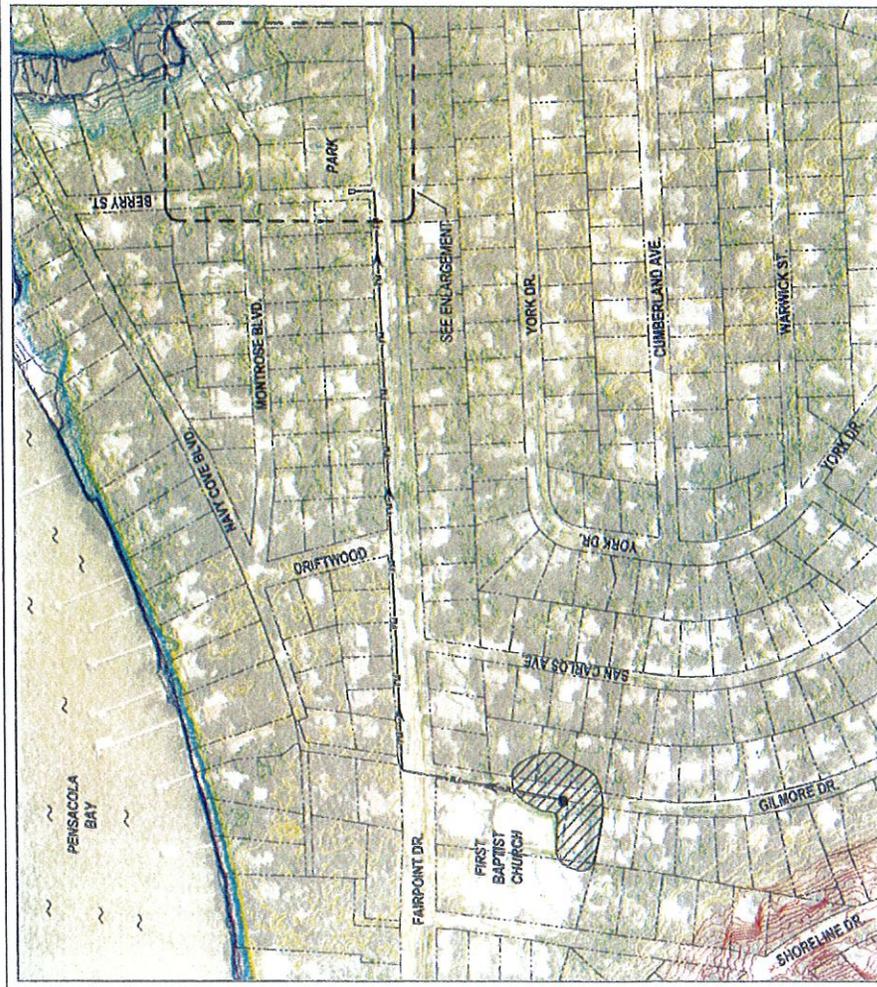
2. **PROJECT NAME:** Driftwood/Navy Cove/Berry Stormwater Improvement.

PROJECT DESCRIPTION: The project consists of installation of necessary infrastructure to reduce localized flooding. The project will include installation of stormwater piping, inlets, and an outfall treatment system. Acquisition of an outfall easement will be necessary. The intended goal of this project would be to reduce the inflow of contaminants to the area bay system as well as a reduction of Total Maximum Daily Loads (TMDL's).

ESTIMATED PROJECT COST: The estimated project cost is \$696,000. The project cost is estimated as follows:

COMPONENT	COST
Construction/repair of stormwater conveyance system	\$380,000
Installation of an outfall treatment system	\$200,000
Engineering, administrative, legal and contingency	\$116,000
Total	\$696,000





THREE MILE BRIDGE STORMWATER MITIGATION PROJECT: BERRY STREET PARK



4. **PROJECT NAME:** Pfeiffer Street Outfall (Treatment and Discharge Control).

PROJECT DESCRIPTION: The project consists of installation of an outfall treatment system and discharge controls on the outfall of an existing FDOT stormwater conveyance system into Pensacola Bay. Acquisition of easements for the treatment system will be necessary. The goal of this project would be to reduce the inflow of contaminants to the area bay system as well as reduction of Total Maximum Daily Loads (TMDL's).

ESTIMATED PROJECT COST: The estimated project cost is \$390,000. The project cost is estimated as follows:

COMPONENT	COST
Installation of an outfall treatment system	\$200,000
Discharge improvements	\$100,000
Engineering, administrative, legal and contingency	\$90,000
Total	\$390,000



3. PROJECT NAME: The Soundings (Outfall Treatment).

PROJECT DESCRIPTION: The project consists of installation of an outfall treatment system on the outfall of an existing FDOT stormwater conveyance system.

ESTIMATED PROJECT COST: The estimated project cost is \$260,000. The project cost is estimated as follows:

COMPONENT	COST
Installation of an outfall treatment system	\$200,000
Engineering, administrative, legal and contingency	\$60,000
Total	\$260,000



6. PROJECT NAME: Beach Drive (Outfall Treatment).

PROJECT DESCRIPTION: The project consists of installation of an outfall treatment system on the outfall of an existing City stormwater conveyance system. The intended goal of this project would be to reduce the inflow of contaminants to the area bay system as well as a reduction of Total Maximum Daily Loads (TMDL's).

ESTIMATED PROJECT COST: The estimated project cost is \$260,000. The project cost is estimated as follows:

COMPONENT	COST
Installation of an outfall treatment system	\$200,000
Engineering, administrative, legal and contingency	\$60,000
Total	\$260,000



5. **PROJECT NAME:** Eufaula (Outfall Treatment).

PROJECT DESCRIPTION: The project consists of installation of an outfall treatment system on the outfall of an existing City stormwater conveyance system.

ESTIMATED PROJECT COST: The estimated project cost is \$260,000. The project cost is estimated as follows:

COMPONENT	COST
Installation of an outfall treatment system	\$200,000
Engineering, administrative, legal and contingency	\$60,000
Total	\$260,000



Memo

TO: Vernon L. Prather, Director of Public Services
FROM: Mina Lanzetta, Facilities Coordinator *Mina*
DATE: February 16, 2015
RE: Sign Survey – Section 1

Staff has performed a sign survey of Section 1 for signs and posts that need to be replaced due to fading or other damage. The attached map illustrates Section 1 and listed below are the signs/posts that need to be replaced:

No Thru Street = 1

Yield = 1

Bicycle Sharing the roadway = 1

No Outlet = 2

Dead End = 1

Stop Sign = 8

20 MPH = 1

25 MPH = 3

Children at Play = 4

Replace round pole = 11

Straighten poles = 15

Street name: Middle Plantation Ln & Plantation Hill Rd

Daniel Dr & Joachim Dr

Windsor Place & Northcliff Dr

Shirley Dr & Joachim Dr

Bay Cliffs Rd & Plantation Hill Rd

Yesteroaks Cir & Plantation Hill Rd

Attached are three (3) quotes for your review:

Econo Signs – \$2,257.05, freight included

Gulf Coast Traffic Engineers - \$2,639.39 – no additional fee for adding block number, freight included

Vulcan Signs – \$1,032.41, freight included

Due to the substantial difference in costs, staff further evaluated the low bid to ensure that they met the City's requirements. Our review confirmed that the signs proved the desired reflectivity and material thickness.

It is anticipated that the inmate work squad will install the replacement signs.

RECOMMENDATION: City Council authorize staff to purchase signs for Section #1 from Vulcan Signs for \$1,032.41 including freight.





QUOTATION

Vulcan Signs

408 E BERRY AVE P. O. BOX 1850 FOLEY, ALABAMA 36536-1850 (251) 943-1541

"An Employee Owned Company"

A PART OF Vulcan, Inc.

QUOTE NUMBER

332955-000

TDD



CITY OF GULF BREEZE
ACCTS PAYABLE
PO BOX 640
GULF BREEZE FL 32562-0640

SHIBHIP TDD

CITY OF GULF BREEZE
1070 SHORELINE DRIVE
GULF BREEZE FL 32561

CC: 8509345136

QUOTE DATE	QUOTE NUMBER	CUSTOMER NO	TERMS	FOB
2/16/15	332955 - 000	1070045	NET 30 DAYS	FOLEY
VALID THROUGH	SHIPPED VIA		SOLD BY	CUSTOMER PO NUMBER
3/16/15	BEST POSSIBLE WAY		3400	

ITEM	QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	1	ITEM: 0854675 SOS 30" SQ B/W HIP RSA NO THRU	32.0000 EA	32.00
2	1	ITEM: 0858403 R1-2 30" TRI HIP RSA YIELD	11.8800 EA	11.88
3	2	ITEM: 0850638 W14-2 30" DIA HIP RSA NO OUTLET	23.7500 EA	47.50
4	1	ITEM: 0850637 W14-1 30" DIA HIP RSA DEAD END	23.7500 EA	23.75
5	4	ITEM: 0852161 W41-4a 24" DIA HIP RSA WATCH FOR CHILDREN	15.2000 EA	60.80
6	8	ITEM: 0857514 R1-1 30" OCT HIP RSA STOP	23.2200 EA	185.76
7	4	ITEM: 0857424 R2-1-B 24 X 30 HIP RSA SPEED LIMIT (BLANK)	19.0000 EA	76.00
8	11	ITEM: 0550042 10'-2 3/8 OD GALV POST 16 GA	14.4200 EA	158.62

(CONTINUED...)

To place your order please respond by 3/16/15



QUOTATION

Vulcan Signs

408 E BERRY AVE P. O. BOX 1850 FOLEY, ALABAMA 36536-1850 (251) 943-1541

"An Employee Owned Company"

A PART OF Vulcan, Inc.

QUOTE NUMBER

332955-000

T00



CITY OF GULF BREEZE
ACCTS PAYABLE
PO BOX 640
GULF BREEZE FL 32562-0640

SHIBHIP T00

CITY OF GULF BREEZE
1070 SHORELINE DRIVE
GULF BREEZE FL 32561

CC: 8509345136

QUOTE DATE 2/16/15	QUOTE NUMBER 332955 - 000	CUSTOMER NO 1070045	TERMS NET 30 DAYS	FOB FOLEY
VALID THROUGH 3/16/15	SHIPPED VIA BEST POSSIBLE WAY		SOLD BY 3400	CUSTOMER PO NUMBER

ITEM	QTY	DESCRIPTION	UNIT PRICE	TOTAL
9	12	ITEM: 1 9" FLAT BLADES VARIOUS LENGTHS HIP W/G D/F RSA	23.1000 EA	277.20
10	6	ITEM: 0750110 VS-4 UC CAP 180 DEGREE	6.6500 EA	39.90
11	6	ITEM: 0750109 VS-4 CROSS	6.5000 EA	39.00
SUBTOTAL.....				952.41
QUOTATION TOTAL.....				952.41

FREIGHT TO BE APPLIED

TO PLACE THIS ORDER SIGN AND FAX
TO MICHELLE AT 251-972-1550.

To place your order please respond by 3/16/15

Quote



Date	Quote No.
2/12/2015	08-122701

Customer
City of Gulf Breeze Mina Lanzetta PO Box 640 Gulf Breeze FL 32562

Ship To:
City of Gulf Breeze Mina Lanzetta 1070 Shoreline Drive Gulf Breeze, FL 32562

Customer Fax	Sales Rep	Customer No.	Terms	Production Time
	MW	32562	Net 30	4-5 DAYS
Qty	Item	Description	Rate	Total
1	SW30X30	30" X 30" CUSTOM SIGN - ENGINEER GRADE PRISMATIC - .080 ALUMINUM COLOR: ? NO THRU	58.00	58.00T
1	W3-2SHIA22	30" x 30" YIELD AHEAD SYMBOL - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	46.00	46.00T
2	W14-2HIA22	30" x 30" NO OUTLET - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	46.00	92.00T
1	W14-1HIA22	30" x 30" DEAD END - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	46.00	46.00T
4	W41-4CHIA16	24" x 24" WATCH (CHILD KICKING BALL LOGO) FOR CHILDREN-HIGH INTENSITY PRISMATIC - .080 ALUMINUM	33.60	134.40T
8	R1-1HIA22	30" x 30" STOP SIGN - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	41.80	334.40T
4	R2-1HIA1715	24" x 30" SPEED LIMIT 15 - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	39.80	159.20T
4	R2-1HIA1720	24" x 30" SPEED LIMIT 20 - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	39.80	159.20T
4	R2-1HIA1725	24" x 30" SPEED LIMIT 25 - HIGH INTENSITY PRISMATIC - .080 ALUMINUM	39.80	159.20T
11	PP-1	10' ROUND GALVANIZED PIPE POST - 2 3/8" OD - 16 GAUGE - .065 WALL	27.90	306.90T
12	SN-3-9UL	9" HEIGHT X NECESSARY LENGTH EXTRUDED ALUMINUM STREET NAME SIGN, 6" HEIGHT PRIMARY NAME/3" HEIGHT SUFFIX, ENGINEER GRADE PRISMATIC REFLECTIVE, DOUBLE SIDED *** UPPER/LOWERCASE LETTERING - COLOR: ?	54.60	655.20T

Phone: 1.800.443.7103
 Fax: 1.270.782.2758
 sales@econosignsllc.com

Sales Tax (0.0%)
Total



Quote

Date	Quote No.
2/12/2015	08-122701

Customer
City of Gulf Breeze Mina Lanzetta PO Box 640 Gulf Breeze FL 32562

Ship To:
City of Gulf Breeze Mina Lanzetta 1070 Shoreline Drive Gulf Breeze, FL 32562

Customer Fax	Sales Rep	Customer No.	Terms	Production Time
	MW	32562	Net 30	4-5 DAYS
Qty	Item	Description	Rate	Total
1	FREIGHT	Middle Plantation Ln Plantation Hill Rd Daniel Dr Joachim Dr Windsor Pl Northeliff Dr Shirley Dr Joachim Dr Bay Cliffs Rd Plantation Hill Rd Yesteroaks Cir Plantation Hill Rd	98.10	98.10T
1	BA7A	FREIGHT ON POST 5 1/2" SUPER LOK CROSS BRACKET FOR EXTRUDED STREET SIGN *** IF ORDERED, PLEASE SPECIFY THE COLOR OF THE STREET NAME SIGNS AND THE COLOR PF THE 30" NO THRU	8.45	8.45T

Phone: 1.800.443.7103
 Fax: 1.270.782.2758
 sales@econosignsllc.com

Sales Tax (0.0%)	\$0.00
Total	\$2,257.05

GULF COAST TRAFFIC ENGINEERS, INC

8203 KIPLING ST
 PENSACOLA, FL. 32524-0625
 PHONE: (850) 478-7066
 FAX: (850) 476-0244



DATE: 02/11/15
 JOB:

EMAIL
 PHONE

CONTRACTOR: CITY OF GULF BREEZE
 ATTN: MINA

ITEM	NUMBER	QUANTITY	WORK DESCRIPTION	UNIT	PRICE	AMOUNT
	1		30" X 30" NO THRU STREET - HI INTENSITY	EA	78.13	78.13
	1		30" YIELD - DIAMOND GRADE	EA	78.13	78.13
	2		30" X 30" NO OUTLET - HI INTENSITY	EA	78.13	156.26
	1		30" X 30" DEAD END - HI INTENSITY	EA	78.13	78.13
	8		30" STOP SIGN - DIAMOND GRADE	EA	78.13	625.04
	4		24" X 24" CHILDREN AT PLAY - HI INTENSITY	EA	42.00	168.00
	11		2 3/8" OD GALV 10' POST	EA	25.70	282.70
	12		9" X VAR STREET NAME BLADES -DOUBLE SIDED	EA	72.00	864.00
	4		24" X 30" SPEED LIMIT SIGN	EA	52.50	210.00
	6		CAP U-CHANNEL POST	EA	8.25	\$49.50
	6		CROSS U-CHANNEL POST	EA	8.25	49.50



City of Gulf Breeze

Office of City Manager

MEMORANDUM

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: February 20, 2015

Subject: Technology Fee

At the February 17th, Council Meeting, Councilman Landfair asked that the Technology Fee be discussed at the February 25th Executive Session. Recall that Councilman Landfair proposed that a Technology Fee of \$1.00 per month be imposed on City Customers rather than \$2.00 per month. An amount equal to the proceeds from the second dollar would be deducted from Water and Sewer Reserves to fund technology projects.

If the City Council were to decide to rescind previous action on the second dollar and fund the amount expected from Reserves, the impact to Water and Sewer Reserves would be about \$33,000 per year. The current, un-audited Water and Sewer Reserve balance is approximately \$490,000.

(850) 934-5100 • FAX (850) 934-5114

POST OFFICE BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: February 18, 2015

RE: Drainage Maintenance

The City owns 24.5 acres of wetlands as shown in the attached map. These have typically received stormwater from the north and have historically discharged the stormwater flow through an easement located between 1316 and 1317 Soundview Trail.

Staff has noticed that the water level in the wetland has remained high and has surveyed the area to inspect for beaver dams or other conditions impacting the wetland. Our observation revealed that a large number of fallen pine trees have caused the elevated water level.

The wetlands were dramatically impacted during Hurricane Ivan due to the storm surge and salt water being introduced to the wetland in large quantities. This area contained a large number of pine trees which subsequently died as a result of the storm surge and salt water. These trees remained standing for a number of years, but eventually all have fallen over and are causing impediments to drainage.

In order to help promote drainage and an overall lower water level staff believes that grinding a path through the fallen trees will help restore flow in the wetland. The path as shown in the drawing will be 15' wide and approximately 1325' long.

Staff inquired of contractors with the necessary experience and specialized equipment to operate in the swampy conditions and HHH construction of NWF is best qualified to perform this service. Their equipment can operate on land or water with minimal impact. We did not find another contractor with the specialized equipment.

Their fee to complete the 15' x 1325' tree grinding project is \$5400.

RECOMMENDATION: City Council authorize HHH Construction of NWF to perform the grinding service as described for \$5,400.



ENTRANCE RD

MCABEE CT

SOUNDVIEW TR

City
Erebe

DANEY RD

SHORELINE DR

TALL PINE TR

TALL PINE CIR

LAKE SHORE TR

SOUNDVIEW TR

CITY BOUNDARY

PROPOSED ROUTE



50m
100ft

Portisabel
Bay

HHH Construction of N.W.F.,Inc.

8190 Belle Pines Ln.
Pensacola, FL 32526

Proposal

Date	Estimate #
2/16/2015	239

Name / Address
City of Gulf Breeze ATTN: Accounts Payable P.O. Box 640 Gulf Breeze, FL 32562-0640

Job Description
Tall Pine/Soundview

Description	Total
Mulch 15' wide paths as flagged by City of Gulf Breeze on city parcel off Soundview Trail	5,400.00

Total		\$5,400.00
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Phone #	Fax #	E-mail
850-944-1606	850-944-1608	hhhconstruction3@aol.com

Memo

To: Edwin Eddy
From: Steve Milford 
Date: February 19, 2015
Re: Payment for Services of Adjusters International

On June 2nd, 2014 the Gulf Breeze City Council authorized the activation of the standby agreement awarded to Adjusters International (AI) to assist staff in the disaster recovery process of the April 29/30 rain event.

The advice, direction and assistance provided by AI staff has been beneficial and helped to facilitate consideration of several projects as well as development of strategies for Tiger Point. Largely due to the work recently completed by AI we have just received preliminary approval for a PW to remove and replace contaminated bunker / sand trap sand at Tiger Point, estimated cost is in the high six figures.

Significant FEMA and State staff reassignments have resulted in significant delays in development of project worksheets for this event. Since the April flood, FEMA has assigned 8 different Project Leaders, 4 different Project Specialists and the state Department of Emergency Management has now assigned its third generation of field personnel. So reliance on Adjusters International guidance is likely to continue until all projects are submitted.

At this time, Adjusters International estimate that approximately 50% of its billings to date qualify for direct administrative cost reimbursement from FEMA and the State.

Recommendation:

That the City Council approve and authorize payment of the attached fiscal 2015 Adjusters International invoices for services provided during the months of October through January totaling \$3,529.20



ADJUSTERS INTERNATIONAL

Corporate Office
 126 Business Park Drive
 Utica, New York 13502
 1-800-382-2468
 (315) 797-3035
 Fax: (315) 797-1090
 www.adjustersinternational.com

February 11, 2015

Finance Manager
 City of Gulf Breeze
 1070 Shoreline Drive
 Gulf Breeze, FL 32562-0640

RECEIVED
 FEB 19 2015
 FINANCE OFFICE

CLIENT City of Gulf Breeze, FL
 REF # GBFL01-001-10
 FOR PERIOD 01/11/15 - 01/24/15

Attached is invoice for services rendered for the above-referenced period. Below is a recapitulation of Adjusters International's invoices to date:

Invoice Date	Invoice Number	Billing Period	Professional Fees	Expenses	Total	Paid	Balance
08/08/14	GBFL01-001-01	06/01/14 - 06/14/14	\$ 18,870.00	\$ 3,565.90	\$ 22,435.90	\$ 22,435.90	\$ -
08/18/14	GBFL01-001-02	06/15/14 - 06/28/14	\$ 510.00	\$ -	\$ 510.00	\$ 510.00	\$ -
08/22/14	GBFL01-001-03	06/29/14 - 07/12/14	\$ 9,817.50	\$ 2,464.36	\$ 12,281.86	\$ 12,281.86	\$ -
09/05/14	GBFL01-001-04	07/13/14 - 07/26/14	\$ 8,160.00	\$ 1,696.16	\$ 9,856.16	\$ 9,856.16	\$ -
09/15/14	GBFL01-001-05	07/27/14 - 08/09/14	\$ 4,335.00	\$ -	\$ 4,335.00	\$ 4,335.00	\$ -
10/27/14	GBFL01-001-06	08/24/14 - 09/06/14	\$ 255.00	\$ -	\$ 255.00	\$ -	\$ 255.00
11/19/14	GBFL01-001-07	09/07/14 - 09/20/14	\$ 1,020.00	\$ -	\$ 1,020.00	\$ -	\$ 1,020.00
11/20/14	GBFL01-001-08	10/05/14 - 10/18/14	\$ 214.20	\$ -	\$ 214.20	\$ -	\$ 214.20
01/09/15	GBFL01-001-09	11/30/14 - 12/13/14	\$ 1,402.50	\$ -	\$ 1,402.50	\$ -	\$ 1,402.50
02/11/15	GBFL01-001-10	01/11/15 - 01/24/15	\$ 637.50	\$ -	\$ 637.50	\$ -	\$ 637.50
Totals			\$ 45,221.70	\$ 7,726.42	\$ 52,948.12	\$ 49,418.92	\$ 3,529.20

Should you have any questions, please feel free to contact me.

Sincerely,


 John W. Marini
 COO and Vice President

Memo

TO: Thomas E. Lambert, Asst. Director of Public Services
FROM: Mina Lanzetta, Facilities Coordinator *mla*
DATE: February 19, 2015
RE: Quote for speed humps

Staff has reviewed the condition of striping on the speed humps and determined restriping is warranted.

Staff has solicited quotes from the following:

Gulf Coast Traffic Engineers for \$4,119.00
Radford and Nix
Roads Inc.
Utility Service Company

The areas where restriping is warranted are as follows:

Highpoint Drive
Navarre Street
Plantation Hill Road
Soundview Trail
South Sunset Boulevard

Staff received only one (1) quote from Gulf Coast Traffic Engineers in the amount of \$4,119.00.

RECOMMENDATION: City Council authorize Gulf Coast Traffic Engineers to proceed with repairs for a cost not to exceed \$4,119.00.

Attach.

GULF COAST TRAFFIC ENGINEERS, INC.

QUOTATION

& BARRICADE SERVICE

8203 KIPLING STREET

PENSACOLA, FL 32514

OFFICE: (850) 4787066

FAX: (850) 476-0244

TO: CITY OF GULF BREEZE
 ATTN: MINA LANZETTA
 1070 SHORELINE DRIVE
 GULF BREEZE, FL 32561

DATE: 19-Feb-2015

JOB: SPEED HUMP RESTRIPE

DESC.: _____

LOCATION: GULF BREEZE, FL

FAX: 850-934-4042

PHONE: 850-934-5128

PROJ. #:

QUOTE #: 12501

CODE: ST

Bid Item Number	Estimated Quantity	Work Description	Unit	Unit Price	Amount
		Furnish all labor, equipment and material necessary to:			
1.	1	RESTRIPE THERMOPLASTIC LINE FOR SPEED HUMPS AT FOLLOWING LOCATIONS: - S. SUNSET BLVD - NAVARRE STREET - HIGHPOINT DRIVE - SOUNDVIEW TRAIL - PLANTATION HILL ROAD	LS		3,869.00
2.	1	ADD MISSING SPEED HUMP SIGN	EA		250.00

Plans and permits not included.
 Payment and performance bonds not included.
 A certificate of insurance will be supplied upon request.
 We are proud to offer a drug free workplace.
SERVING NORTHWEST FLORIDA SINCE 1965

PAYMENT TO BE MADE WITHIN 5 DAYS AFTER RECEIPT OF INVOICE

ACCEPTANCE OF BID

SIGNED: _____

PRINT: _____

DATE: _____

NOTE: _____

THIS QUOTATION IS VOID 30 DAYS FROM DATE UNLESS
 SIGNED AND A COPY IS RETURNED TO BIDDER

Total = \$4,119.00

Michael

MICHAEL SEGARS
 PROJECT MANAGER

City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 2/19/2015

Subject: Tiger Point Operational Audit

As I have previously reported, the City sent the RFQ for the Tiger Point Operational Audit and Business Plan Development to seventeen vendors. Of these, ten indicated that they would likely submit. One vendor withdrew and two others indicated that they were not interested. We posted an ad on the Golf Course Owners Association website as well as publishing locally. It appears that at least one other vendor responded to the RFQ as a result of the website placement.

The City received proposals from nine respondents by the published deadline. The proposals were opened publically by the City Clerk at 10:10 AM on January 8, 2015. The results of the opening are listed on Table 1 below:

Table 1

<u>Respondent</u>	<u>Cost Proposal*</u>
Borders Golf/THK Associates, Aurora, CO	\$30,400
Global Golf Advisors, Markham, ON	\$65,500
Golf Business Advisors, Williamsburg, VA	\$48,800
Golf Convergence, Castle Rock, CO	\$31,600
Honours Golf, Birmingham, AL	\$35,000
International Golf Services, Quitman, GA	\$21,600
National Golf Foundation, Jupiter, FL	\$25,500
Private Club Associates, Macon, GA	\$39,883
Wingfield Golf, Greenville, SC	\$64,000
*Includes Expenses	

The proposal were reviewed by the selection committee. Four firms were selected for further review based on the quality of their experience and responses to the RFQ. These four semi-finalists were interviewed by the committee via Skype the second half of January 22nd.

References were also contacted and interviewed at that time. From that process, the committee selected two finalists. These finalists were interviewed in person on February 12th and 19th respectively. The committee is finishing up its considerations and will be in a position to recommend a respondent at the Executive Meeting on February 25th. That recommendation and their response to the RFQ will be distributed to the City Council that evening. We intend to have the recommended respondent attend the March 2nd City Council meeting to answer any questions before they are formally engaged.

Should you have any questions, please do not hesitate to contact me.