

GULF BREEZE CITY COUNCIL EXECUTIVE MEETING AGENDA

**JANUARY 14, 2015
WEDNESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Proclamation Celebrating the Gulf Breeze Area Historical Society 25th Anniversary.
- B. Discussion and Action Regarding Proposed Eagle Scout Project by Eagle Scout Candidate Tanner Reynolds.
- C. Discussion and Action Regarding Resolution 04-15, Establishing a \$2.00 Technology Fee for Utility Customers in the City of Gulf Breeze and South Santa Rosa Utility System.
- D. Discussion and Action Regarding Development Review Board Recommendation:
James and Kimberly Foster
Project Location: 1207 Soundview Trail, Gulf Breeze
Replacement of Existing Wood Seawall with New Vinyl Seawall
- E. Discussion and Action Regarding Special Event Application by Chick – fil - A to hold a Daddy Daughter Date Night on Thursday, February 14, 2015 from 5:00 p.m. to 7:00 p.m.
- F. Discussion and Action Regarding Donation to Sunchase Condominium Association.
- G. Discussion and Action Regarding Approval of Engineering and Design Services for Paving 2015 Phase 1 by jehle-halstead,inc., in the amount of \$4,750.00.
- H. Discussion and Action Regarding Purchase of 22 Cisco Wireless Access Points and software from CDWG in the amount of \$15,611.09 for City Wi-Fi and Mobile Device Management.
- I. Discussion and Action Regarding Appointment of Alternate to the Board of Adjustment.
- J. Discussion and Action Regarding Commercial Parking Ordinance.
- K. New Items
- L. Information Items
- M. Public Forum
- N. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

PROCLAMATION

WHEREAS, the Gulf Breeze Area Historical Society was founded in 1989 by the following original members: Betty Ann Copeland Johnson, Ruth Van Wezel, Jo Ann Jaynes, Jeanne Hunsley, Betty Price Repko, Dorothy H. Jordan, and Patricia Briska; and,

WHEREAS, for the last twenty-five (25) years, the Historical Society has been dedicated to collecting, preserving, displaying, and sharing photographs, memorabilia, documentation, maps, and other historical artifacts from the Gulf Breeze area; and,

WHEREAS, the Historical Society has maintained and cataloged this vast collection of artifacts for generations of Gulf Breeze residents and others to learn about the City's history; and,

WHEREAS, the Historical Society also participates in community affairs and provides information to other area groups. They have served as volunteers for the Gulf South History and Humanities Conference, the Florida Historical Society, the Friends of St. Michael's Cemetery, the Friends of St. John's Historic Cemetery, and other groups; and,

WHEREAS, the Historical Society offers informative speakers and discussion about the City's history and preservation of the same during their monthly meetings;

NOW, THEREFORE, I, Matt E. Dannheisser, Mayor of the City of Gulf Breeze, do hereby offer sincere appreciation and congratulations to members of the Gulf Breeze Area Historical Society for their outstanding service and devotion during the past twenty-five years to documenting and preserving the history of Gulf Breeze.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Gulf Breeze, Santa Rosa County, Florida, to be affixed this _____ day of January, 2015.

Stephanie D. Lucas, City Clerk

Matt E. Dannheisser, Mayor



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To : Mayor and City Council
From :  Edwin A. Eddy, City Manager
Date : January 9, 2015
Subject: **Eagle Scout Project**

Eagle Scout candidate Tanner Reynolds is planning a project to fulfill final requirements to earn designation as an Eagle Scout. As part of the City's requirements for support of a project, we asked Tanner to appear before the City Council on January 14th and present his project for approval.

Tanner will describe his project to the Council in detail. In summary, he proposes to build bag holders for disc golfers at each tee box on the disc golf course in Shoreline Park.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: January 8, 2015
RE: Technology Fee

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

As the meter replacement project is complete, the utility agreed to implement a technology fee to recover the cost of investing in the more advanced radio read system. The fee will generate funds along with the revenue increase to pay for the meter replacements and the advanced technology for fixed based meter reading. The original concept was to institute a \$1 dollar fee per month per water meter lasting five years.

Staff has recommended that a \$2 fee per water meter be instituted. The additional revenue would be separate from the funds dedicated to the meter replacement, and could be placed towards other technical enhancements that would create efficiency and save money. One such project might be the installation of monitoring systems for all the lift stations that would use the meter reading system as the backbone for communication. We have experienced low water pressure in the past year due to the hard freeze, lack of water supply and major main breaks. A water system pressure monitoring and alarm system could be installed to give us advance warning when water supply is threatened.

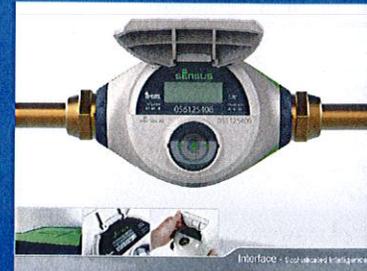
The fee would generate approximately \$172,000 annually from the City and SSRUS water customers with half being used for the debt service offset and the remainder set aside for technology enhancements.

The public hearing was advertised to all customers that would be affected by the fee increase, as both a message on their bill and an insert advertising the reasoning behind the technology fee.

RECOMMENDATION: City Council approve the \$2 per meter technology fee be instituted for a period of five years per the attached resolution at the Public Hearing January 20, 2015.

The City of Gulf Breeze is investing in Technology!

Meet your new
water meter!
The Sensus iPERL™



Features of the Sensus iPERL™ water meter:

- Extremely accurate
- Maintains 30 days of flow data in 15 minute increments
- Remote read by radio tower
- Leak detection
- Increased efficiency
- Decrease cost of operation
- Increased reliability



The City will implement a \$2 monthly fee for 5 years to help our current modernization of water and gas meters and to establish a designated account for future investments in technology. \$1 goes towards the current modernization while the other \$1 is designated for future upgrades. A hearing regarding this fee will be held on January 20th at 6:30pm at City Hall.

Future Improvements may include:

- Remote pump station monitoring
- Enhanced customer response
- Customer water budgeting

RESOLUTION __-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, ESTABLISHING A TECHNOLOG FEE FOR UTILITY CUSTOMERS IN THE CITY OF GULF BREEZE AND SOUTH SANTA ROSA UTILITY SYSTEM.

WHEREAS, the City of Gulf Breeze provides water and wastewater service to the residents within the city limits of the City of Gulf Breeze; and,

WHEREAS, the City of Gulf Breeze provides water and wastewater service to the residents within the South Santa Rosa Utility System; and,

WHEREAS, the City Council has determined that investing in the technology to read meters with fixed based radio system and two-way communication offers operational and cost saving advantage to its customers ; and,

WHEREAS, the City Council has determined that the City should develop a method for investing in other advances in technology to improve the operations and services for its customers; and

WHEREAS, the City Council held a Public Hearing on Tuesday, January 20, 2015 on this matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA AS FOLLOWS:

SECTION 1: The City of Gulf Breeze establishes a \$2 per month per water meter technology fee to start on February 1, 2015 and lasting for five years for both customers of the City of Gulf Breeze and South Santa Rosa Utility System.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA on this _____ day of _____, 2015.

Mayor

ATTEST

City Clerk

**MINUTES
DEVELOPMENT REVIEW BOARD
JANUARY 6, 2015
TUESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT

Joe Henderson
George Williams
Laverne Baker
Ramsey Landry

ABSENT

Maggie Thorp
Michael Segars
Bill Clark

STAFF

Shane Carmichael
Leslie Guyer

The meeting was called to order at 6:30 p.m. by Chairman George Williams.

After Roll Call, a motion was made by Mrs. Baker to approve the minutes as written. The motion was seconded by Mr. Williams. The minutes from the meeting of December 2, 2014, were approved unanimously.

Mr. Williams asked if any members had any exparte communications regarding the pending case. Mr. Henderson visited the two sites but did not speak with anyone. There were no other exparte communications by the Board members.

PROJECT NO. JMCL2-14-0001: ST. FRANCIS OF ASSISI EPISCOPAL CHURCH, 1 ST. FRANCIS DRIVE, GULF BREEZE; CONSTRUCTION OF 10' X 14' STEEL STORAGE SHED ON EXISTING CONCRETE PAD WHERE DAMAGED SHED ONCE STOOD LEVEL – II.

Jodi Kenworthy appeared before the Board on behalf of the applicants. Mrs. Kenworthy presented the case to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

A motion was made by Mr. Henderson to approve the project as submitted. Mr. Landry seconded the motion. The vote for approval was unanimous.

PROJECT NO. JMCL3-14-0010: JAMES AND KIMBERLY FOSTER, 703 STONEWALL DRIVE, GULF BREEZE; REQUEST TO REPLACE EXISTING WOOD SEAWALL WITH NEW VINYL SHEET PILE SEAWALL LOCATED AT 1207 SOUNDVIEW TRAIL – LEVEL III.

Jason Tayler with Wetland Sciences appeared before the Board on behalf of the applicants. Mr. Taylor presented the case to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

A motion was made by Mr. Landry to approve the project as submitted. Mr. Henderson seconded the motion. The vote for approval was unanimous.

Mr. Carmichael stated that the project is classified as a Level III Development and the case would go before the City Council for final approval on January 20, 2015.

OPEN FORUM: None

ADJOURNMENT: The meeting was adjourned at 6:45 p.m.

ATTESTED TO:

A handwritten signature in black ink, reading "Leslie Guyer", written in a cursive style. The signature is positioned above a solid horizontal line.

Leslie A. Guyer, City Clerk



Gulf Breeze Police Department

To: Edwin Eddy, City Manager

From: Rick Hawthorne, Deputy Chief 

Re: Special Event Application

Date: 01-08-15

Chick – Fil – A has submitted a special event application for a Daddy-Daughter date night. The event will be held on Thursday, February 12, 2015 from 5:00pm to 7:00pm. The route for the carriage ride will begin in front of Chick –Fil – A, exit the parking lot, turn right onto Northcliff Drive, turn right onto Windsor Place. The carriage will travel to the end of Windsor Place and follow the same route back to Chick – Fil – A. The horse and carriage will be from Carriages of Pensacola LLC. The horses will be wearing diapers to prevent any manure issues. Chick – Fil – A is expecting approximately 60 couples for the event. On duty officers will be utilized to assist with any traffic control issues.

RECOMMENDATION: That the City Council approve the Chick –Fil-A Daddy- Daughter event.



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

CITY OF GULF BREEZE SPECIAL EVENT INFORMATION

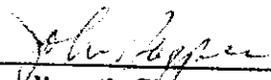
PACKET INCLUDES

- 1) COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS
- 2) APPLICATION TO CONDUCT SPECIAL EVENT

ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO

THE GULF BREEZE POLICE DEPARTMENT

AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT


Applicant's Signature

12/14/14
Date





City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

CITY OF GULF BREEZE

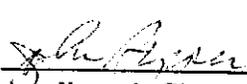
REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.



- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.



Applicant's Signature 10/14/14 Date

Police Department's Approval Date

**APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY**

1/9/2015
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Chick-fil-A
Address 310 Gulf Breeze Parkway, Gulf Breeze

2. PERSON REQUESTING PERMIT:

Name John Stopper
Address 310 Gulf Breeze Parkway, Gulf Breeze
Phone 850-932-5400

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name John Stopper
Address 310 Gulf Breeze Parkway Gulf Breeze
Phone 850 932-5400

4. DATE, HOURS AND LOCATION OF EVENT:

February 12, 2015 5:00-7:00 p.m.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

Please see attached

John Stopper 12/14/14
Applicant's Signature/Date

Police Department's Approval/Date

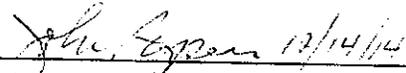
City Manager's Approval/Date

Application To Conduct Special Event on City Property Or Right of Way

5. General Description of Activities, Estimated Attendance, Number and Type of Vehicles, If Any.

Thursday, February 12, 2015, 5:00 – 7:00 PM, Chick-fil-A Daddy-Daughter Date Night. Estimated attendance is sixty people.

Barbara and Brenda Righter with Carriages of Pensacola, LLC, 3852 Lane Road, Pace, Florida, (850) 304-1069 will take participants of Daddy-Daughter Date Night from Chick-fil-A for a ride in their horse drawn carriage. The carriage will exit the parking lot by turning right on Northcliff Drive. It will continue on Northcliff Drive to Windsor Place and turn right onto Windsor Place, travel to the end of Windsor Place and head back to Northcliff Drive. It then will turn left onto Northcliff Drive and back into the parking lot. The passengers will depart the carriage at the front door of Chick-fil-A.

 12/14/14
Applicant's Signature



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/18/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH TWO ALLIANCE CENTER 3560 LENOX ROAD, SUITE 2400 ATLANTA, GA 30326 Attn: Atlanta.CertRequest@Marsh.com; FAX: 212-948-4321 J06121-Ex.-GAWEX-14-15 02365 GULF B FL		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):	
INSURED CHICK-FIL-A, INC. 5200 BUFFINGTON ROAD ATLANTA, GA 30349		INSURER(S) AFFORDING COVERAGE	
		INSURER A : National Union Fire Ins Co Pittsburgh PA	NAIC # 19445
		INSURER B : New Hampshire Ins Co	23841
		INSURER C : Illinois National Insurance Company	23817
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** ATL-003323955-01 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XS OF \$250,000 SIR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC		6819517	01/01/2014	01/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,750,000 PRODUCTS - COMP/OP AGG \$ 1,750,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		7062793 (AOS) 7062794 (VA)	01/01/2014 01/01/2014	01/01/2015 01/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 25,000		20562345	01/01/2014	01/01/2015	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	043409047 (AOS) 043409048 (CA) 043409053 (FL) 'WC Cont. on Additional Page'	01/01/2014 01/01/2014 01/01/2014	01/01/2015 01/01/2015 01/01/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 RE: PROPERTY LOCATION: CHICK-FIL-A AT GULF BREEZE FSU (02365) - 310 GULF BREEZE PKWY, GULF BREEZE, FL 32561-4492
 CITY OF GULF BREEZE IS INCLUDED AS ADDITIONAL INSURED IF REQUIRED BY CONTRACT OR AGREEMENT ON THE ABOVE GENERAL LIABILITY POLICY, BUT ONLY WITH RESPECT TO ACTIVITIES OR OBLIGATIONS PERFORMED UNDER THE AGREEMENT.

CERTIFICATE HOLDER CITY OF GULF BREEZE 1070 SHORELINE DRIVE GULF BREEZE, FL 32561	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH		NAMED INSURED CHICK-FIL-A, INC. 5200 BUFFINGTON ROAD ATLANTA, GA 30349
POLICY NUMBER		
CARRIER	NAIC CODE	
EFFECTIVE DATE:		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Workers Compensation Continued

Carrier: New Hampshire Ins. Co.
 Policy No. 043409049 (IL,KY,NC,NH,UT)
 Effective Date: 01/01/2014 - 01/01/2015
 Limit: 1,000,000

Carrier: Illinois National Ins. Co.
 Policy No. 043409050 (MA,WI)
 Effective Date: 01/01/2014 - 01/01/2015
 Limit: 1,000,000

Carrier: New Hampshire Ins. Co.
 Policy No. 043409051 (AR,GA,VA)
 Effective Date: 01/01/2014 - 01/01/2015
 Limit: 1,000,000

Carrier: New Hampshire Ins. Co.
 Policy No. 043409052 (NJ,PA)
 Effective Date: 01/01/2014 - 01/01/2015
 Limit: 1,000,000



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: December 31, 2014
RE: Sunchase Condominium Donation

A handwritten signature in black ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

The lift station at the Quietwater Business Park is set at a lower elevation than the parking lot access and is under power lines. In the last few years, city personnel have had to access the lift station from Sunchase Condominiums property to remove or install pumps or other major components. For allowing us this access and the future installation of an improved driveway to the lift station, the property management group asked if the city would donate \$1,000 to landscape improvements in the area of the access.

The \$1,000 donation will be funded from the budget line item for other contractual services.

RECOMMENDATION: The City Council approve \$1000 donation to Sunchase Condominium Association for beautification near the lift station access road.



ACCESS PATH

Entrance



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: December 31, 2014
RE: Paving 2015 Phase 1

Attached is the proposal for design of paving for Middle Plantation Lane, Middle Plantation Circle and Plantation Hill Road in the Plantation Hill subdivision. The roads shown in the attached drawing have been submitted for funding by FEMA from the April 2014 flood disaster with the remainder funded by the General Fund capital reserve. The red on the drawing indicates the area considered to be part of the damage recovery funds to be reimbursed by FEMA.

The expected cost of the 2,300 feet of paving is \$90,000 and was included in the list of budgeted paving for 2016. However, the deteriorated condition of Plantation Hill Road indicates this group of roadways should be moved ahead on the priority list of paving projects. Once the design is complete, this project will be bid along with the Dracena Way and Beach Road projects designed prior to the flood of April 2014.

RECOMMENDATION: The City Council approve engineering and design services for Paving 2015 Phase I which includes Middle Plantation Lane, Middle Plantation Circle and Plantation Hill Road from jehle-halstead, inc. for \$4,750.



OACHIM DR

PLANTATION HILL RD

WATERFORD LN

Gulf Breeze

JAMES RIVER RD

MIDDLE PLANTATION LN

PLANTATION HILL RD

ENTR



December 12, 2014
Email

Mr. Thomas Lambert, P.E.
City of Gulf Breeze
1010 Shoreline Drive
Gulf Breeze, Florida 32561

RE: Resurfacing Project

Dear Thomas:

We appreciate the opportunity to provide services for the additional resurfacing work on Plantation Hill Road. Our proposed fee for this additional work is \$4,750.00.

Please call if you have any questions or comments.

Sincerely,

Donald P. Jehle

Donald P. Jehle, P.E.
CEO

DPJ/dpj





City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 12/29/2014

Subject: City Wi-Fi and Mobile Device Management

As you know, the City has three public Wi-Fi locations. These include the Community Center, Tiger Point Golf Course and City Hall. With the exception of Tiger Point, there are few filters on these sites that limit inappropriate content access on the web. In addition, both the public and private Wi-Fi systems have been set up in a relatively non-contiguous manner where access points are independently managed. Monitoring of employee and public usage is problematic and management of the web access points cannot be done from a single location. The hardware for the system is not uniform, which further complicates the management of the system.

During the FY2015 Budget process, City staff identified the upgrade of the wireless access points and related software as a General Government Capital need. This was projected to cost \$15,600 in the budget presentation and subsequent City Council approval. It was not specifically budgeted, but funding is available in the General Fund Capital Expense line item in the approved FY2015 Final Budget. Enclosed you will find a memorandum from Mr. McCown explaining the problem and solution in more detail. The recommended upgrade in equipment and software will allow the City to better manage both internal and external internet access along a single platform. This will also provide IT staff with management reports and logs to better monitor system usage and provide the data necessary to filter content and further refine internet access controls. A similar Meraki based system is currently being used at the community centers in Pensacola.

Mr. McCown has obtained three quotes and they are outlined on page two of his memorandum. The lowest initial cost is from CDWG. The pricing is based on a National Joint Powers Alliance Contract, which is considerably lower than current government contract pricing. The management of internet access from both a content and security perspective is an increasing priority. Mr. McCown has developed an appropriate solution. Accordingly, I recommend that the purchase be presented to the City Council for approval.

Should you have any questions regarding this issue, please do not hesitate to contact me.

Recommendation: That the City Council approve the purchase of 22 Cisco Meraki wireless access points and related management software solutions from CDWG of Vernon Hills, Illinois at a cost of \$15,611.09 all in accordance with their quote #FRCG499 dated October 23, 2014.



City of Gulf Breeze

OFFICE OF INFORMATION TECHNOLOGY

October 31, 2014

To: Edwin Eddy, City Manager
From: Charles McCown, Manager of Information Technology
Re: Private WiFi and Mobile Device Management Solution for City Owned Endpoints

INTRODUCTION

The City of Gulf Breeze has employed WiFi devices over the last several years without long-term implementation plans. Additionally, Smart Phones are distributed to employees for use with WiFi and as tools for productivity. Without the proper controls or products in place, the City is vulnerable to malicious attacks and improper usage which can neither be monitored nor mitigated.

The following sites/locations offer Private WiFi to City of Gulf Breeze Employees:

- *City Hall* -- also offers public WiFi
- *Natural Gas Ready Room*
- *Natural Gas Administration (behind City Hall)*
- *Fire Station* -- also offers non-City Internet access for volunteers
- *Community Center* -- also offers public WiFi
- *Field Operations*
- *Tiger Point Maintenance Administration Building*
- *Tiger Point Golf Club* -- also offers public WiFi

Private WiFi Issues

At this time, WiFi for City of Gulf Breeze Employees is noncontiguous and insecure.

- All access points are independently managed
- Managing the configuration of the access point must often be done on-site instead of remotely
- The brand, model, and functionality of each access point varies by location
- Access logs, usage statistics, and traffic shaping capabilities are not available
- Passwords for access points are simple, well-known, and easily attained

Public Wifi Issues

With current equipment, no stipulations or control is or can be exerted on the usage of public WiFi Internet access. Individuals including preteen children (Community Center) utilizing the current WiFi solution have unfettered access to the World Wide Web.

Mobile Device Management Issues

City Smart Phones, Tablets, Laptops, and WiFi enabled PCs are solely controlled by the end user after initial device provisioning. When working at various sites, device users must connect to the WiFi network at that location manually. Devices cannot be monitored for location, usage, or installed apps. They also cannot have enforced security parameters or be remotely sanitized in the event of loss or theft.

RECOMMENDED SOLUTION

The Cisco Corporation offers their Meraki line as a solution to all of the issues stated above. Other products are available and were considered/evaluated, but those solutions would come from multiple vendors and require multiple logins and product integration strategies. Those same solutions are also complex and non-intuitive often requiring installation charges and/or training for the Information Technology Manager. Meraki is intuitive, does not require training, answers all the stated issues, and is a "single pane of glass" solution (meaning all devices, profiles, security, and monitoring are made available in one portal). Moreover, all security and access settings can be fine-tuned based on end-user/departmental need to optimize access and productivity.

QUOTES: This table summarizes the quotes made available through Cisco Channels of preferred vendors. CDWG supplied the lowest initial costs. Choosing CDWG for initial year of Cloud licensing will not restrict the City of Gulf Breeze to renewing through this vendor. Future Fiscal Year renewals of cloud licensing will be quoted through various channels for cost comparison and vendor selection.

	QTY	Recurring?	Vendor Quote Comparison		
			TIG	Verteks	CDWG
Cisco Meraki Wireless Access Points (WAP)	22	No	\$12,462.34	\$20,689.46	\$12,059.08
Cloud WAP License (1 Year)	22	Yes	\$1790.58	\$2,218.26	\$1860.76
Cisco Meraki Systems Manager Enterprise for Mobile Device Management License (1 Year)	75	Yes	\$1628.25	\$2016.75	\$1691.25
Total Initial Cost			\$15,881.17	\$24,924.47	\$15,611.09

RECOMMENDATION: That the City Council approves the purchase of the Meraki WAPs (QTY 22) and one year cloud licenses for WAPs (QTY 22) and Systems Manager Enterprise (QTY 75) from CDWG for Fiscal Year 2014/15 in the amount of \$15,611.09.



Technology Integration Group

Minority/Small Business, Cage Code: 0JRG8 DUNS#: 10-626-7958 Federal Tax ID #: 95-3825596

Ordering / Mailing Address:
Technology Integration Group

Remit Payment To:
Technology Integration Group
P.O. Box 85244
San Diego, CA 92186-5244

Quote No:
108834 - 1
10/28/2014
Expires:
11/27/2014

Please Include Ref No. on check or P.O.

Bill To:
CITY OF GULF BREEZE
1070 SHORELINE DRIVE
GULF BREEZE, FL 32561

Ship To:
CITY OF GULF BREEZE
1070 SHORELINE DRIVE
GULF BREEZE, FL 32561

Account Manager

Prepared By

Line	Qty	Part#	Description	Price	Total Price
1	75	LIC-SME-1YR	1YR MERAKI SYSTEMS MANAGERENTERPRISE DEVICE LICS	21.71	1,628.25
2	22	LIC-ENT-1YR	1YR ENT CLOUD CONTROLLER LICS (LICENSE/ELECTRONIC_VEN)	81.39	1,790.58
3	22	MR34-HW	MERAKI MR34 IEEE 802.11AC 1.71 GBPS WIRELESS ACCESS POINT - ISM BAND - UNII BAND	566.47	12,462.34
				Sub Total	15,881.17
				Tax	0.00
				Total	15,881.17

Taxes, shipping and handling charges are subject to change based on the terms and conditions of the final sale. In the event of non-payment, purchaser agrees to pay all collection costs including attorney fees. A finance charge of 1.5% per month may be charged on delinquent invoices. All returns are subject to the following: Must include original invoice & RMA number, 15% restocking fee, must be in original box in resalable condition. After 30 days, repair or exchange only. Please [Click Here](#) to provide a feedback survey.

Signature: _____ Date: _____ / _____ / _____

Print Name: _____ P.O.: _____

Disclaimer: TIG resells products from numerous manufacturers. It is common industry practice for manufacturers to offer incentives and rebates for product sales. This quote may contain product or services subject to such incentives. No representation or warranty to the contrary is made. Technology Integration Group passes through to buyer the terms and conditions of the original equipment manufacturers product and software licenses and warranties. Any exception must be negotiated directly with the original equipment manufacturer.



Verteks Consulting, Inc.
Voice and Data Networks
Phone: (352) 401-0909
Fax: (352) 401-0903
Web: www.verteks.com

QUOTE

Date	Quote #
10/28/14	VCIQ7919

Customer: City of Gulf Breeze Charles McCown 1070 ShoreLine Drive Gulf Breeze, FL 32561 United States	Phone: (850) 934-4049 Fax: E-Mail: cmccown@gulfbreezefl.gov
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Terms	Rep	P.O. Number	Ship Via
	Jay		

Qty	Description	Unit Price	Ext. Price
22	Meraki MR34 Cloud Managed AP	\$940.43	\$20,689.46
22	Meraki MR Ent License 1 Year	\$100.83	\$2,218.26
75	Cisco Meraki Systems Manager E nterprise Device Lic, 1 Year	\$26.89	\$2,016.75
		SubTotal	\$24,924.47
		Sales Tax	\$0.00
		Shipping	\$0.00
		Total	\$24,924.47

All invoices/statements/bills shall be due when rendered. Any amounts remaining unpaid after thirty (30) days from the date of the invoices/statements/bills shall bear interest at the highest lawful rate from the date of the invoices/statements/bills, including postjudgment, until paid in full. In the event this account is referred to an attorney for collection, customer and customer's agent signing this invoice agree to pay all costs of collection and a reasonable attorneys' fee, through the appellate proceedings, regardless of whether suit is initiated, and including bankruptcy attorneys fees and costs should the customer and agent, or any one of them, file bankruptcy.

Approved By: _____ Order Date: _____
Please sign and print name



City of Gulf Breeze

OFFICE OF THE CITY CLERK

TO : Edwin A. Eddy, City Manager

FROM : Stephanie D. Lucas, City Clerk *SDL*

DATE : January 8, 2015

RE : Appointment of Ben Zimmern as an Alternate to Board of Adjustment

As discussed at the previous City Council meeting, staff informed the Council that two alternates were needed for the Board of Adjustment. Mayor Dannheisser had occasion to speak with Ben Zimmern and inquired if he would be amenable to serving as an alternate on the Board. Mr. Zimmern has agreed to serve on the Board as one of the alternates.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE BEN ZIMMERN, 415 WATERFORD LANE, GULF BREEZE, FLORIDA 32561, TO SERVE AS AN ALTERNATE ON THE BOARD OF ADJUSTMENT.



City of Gulf Breeze

MEMORANDUM

TO: EDWIN A. EDDY, CITY MANAGER

FROM:  CRAIG S. CARMICHAEL, DIRECTOR OF COMMUNITY SERVICES

DATE: DECEMBER 23, 2014

SUBJECT: COMMERCIAL PARKING

As you are aware, we have been working the issue regarding the parking of large box trucks, panel vans and delivery vehicles in the commercial district along Gulf Breeze Parkway. They really serve as added signage for the businesses. The issue was first brought to our attention in April; however, due to the flood event it fell off our radar. Now that we are back on the road to recovery, we can revisit the issue.

Currently, our Code of Ordinances (Code) does contain language that prohibits the use of a vehicle for advertisement purposes; however, it does not prohibit them if they are used in day-to-day operations.

Sec. 18-77. - Parking in certain uses prohibited.

- (a) No person shall park a vehicle, as defined in section 18-90, upon any street or right-of-way on Gulf Breeze Parkway, Pensacola Beach Road, Shoreline Drive and Fairpoint Drive, or any vacant lot, public park or parking lot for the principal purpose of:
- (1) Displaying such vehicle for sale;
 - (2) Displaying advertising;
 - (3) Repairing or maintaining such vehicle, except repairs necessitated by an emergency (this provision would not apply to businesses in a C-1 zoning district which have a primary purpose of vehicle repair); or
 - (4) Selling merchandise from such vehicle except when so authorized or licensed under the ordinances of the city.

We reached out to other cities in Florida to see how they address the issue and found that many of them have regulations similar to ours. However, some jurisdictions have taken additional measures. The measures run the full spectrum but here is the list of the most common:

Distance – Establishes a required distance the vehicles must be parked from the edge of the street or in some cases the right of way. The typical distance was 50 feet.

- Usage –** Stipulates which business classifications are allowed to permanently park delivery vehicles on their property. For example, a furniture store would be permitted to park a large box vehicle on site, as it is understood this is within their scope of services. On the flip side, for a music teacher's studio or ice cream shop it would not be permissible.
- Area –** The advertisement on the box trucks or other similar type vehicles is counted towards their overall sign area.
- Time Limit -** Establishes a time limit on the amount of time they are allowed to park. We found it varied by jurisdiction and ranged from 24 to 72 hours.
- Prohibition -** Large delivery vehicles are prohibited from being permanently parked on site.

Some of these would be more problematic to enforce than others. The most common of the additional measures is the establishment of a minimum parking distance; consequently, it would be the easiest to implement and enforce.

Staff is recommending that a minimum distance be established for the parking of large box trucks, panel vans or delivery vehicles in the commercial district which serve as added signage for the businesses along principal arterial streets (Gulf Breeze Parkway) and minor arterial streets (Pensacola Beach Road). To help gauge an adequate distance, staff has included overhead aerials of the Live Oak Village Shopping Center and Gulf Breeze Shopping Center with the distances of 50 feet and 100 feet superimposed on them.

RECOMMENDATION: *THAT THE CITY COUNCIL DIRECT STAFF TO PREPARE A DRAFT ORDINANCE THAT WOULD ESTABLISH A MINIMUM DISTANCE THAT LARGE VEHICLES MUST BE PARKED AWAY FROM A RIGHT-OF-WAY ALONG ANY PRINCIPAL ARTERIAL STREET (GULF BREEZE PARKWAY) OR MINOR ARTERIAL STREETS (PENSACOLA BEACH ROAD).*





