

**GULF BREEZE CITY COUNCIL  
EXECUTIVE SESSION AGENDA  
SPECIAL MEETING**

**APRIL 16, 2014  
WEDNESDAY, 6:30 P.M.  
COUNCIL CHAMBERS**

**Special Meeting Items:**

- A.** Discussion and Action Regarding Resolution No. 05-14, Approving a Plan of Finance for Senior Living Facilities.
- B.** Discussion and Action Regarding Interlocal Agreement between City and Escambia County to Provide Utility Operational Services for Innerarity Island.

**Public Forum**

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

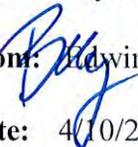
**The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.**



# City of Gulf Breeze

## Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 4/10/2014

Subject: **Resolution 05-14, Approving a Plan of Finance for Senior Living Facilities**

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The Capital Trust Agency approved a plan of finance for Senior Living Facilities to be located as follows:

- 1) a 58 unit facility in Tampa, Florida.
- 2) a 58 unit facility in Palm Bay, Florida
- 3) a 58 unit facility in Cooper City, Florida.

Overall, the project requires the issuance of not to exceed \$50,000,000 in tax exempt CTA bonds. The City Council previously approved a Resolution authorizing this project to proceed. A technical glitch occurred requiring an address to be corrected in the documents prior to closing. Therefore, it is necessary that the City Council meet in a Special Meeting on April 16<sup>th</sup> to adopt Resolution 05-14.

### **RECOMMENDATION:**

**THAT THE CITY COUNCIL MEET IN A SPECIAL MEETING ON APRIL 16, 2014 AND ADOPT RESOLUTION 05-14 APPROVING A PLAN OF FINANCE FOR SENIOR LIVING FACILITIES AS DESCRIBED HEREIN.**

**RESOLUTION 05-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, APPROVING A PLAN OF FINANCE FOR THE COSTS OF THE ACQUISITION, CONSTRUCTION, DEVELOPMENT, IMPROVEMENT, INSTALLATION AND EQUIPPING OF SENIOR LIVING FACILITIES LOCATED IN THE STATE OF FLORIDA; APPROVING THE ISSUANCE OF APPROXIMATELY \$50,000,000 CAPITAL TRUST AGENCY REVENUE BONDS FOR THE PURPOSE OF FINANCING A LOAN PROGRAM TO ASSIST IN FINANCING SUCH FACILITIES; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council (the “City Council”) of Gulf Breeze, Florida (the “City”), a municipal corporation of the State of Florida, has heretofore adopted Resolution No. 14-99 dated as of July 19, 1999 (the “Original Resolution”), and entered into an Interlocal Agreement between the City and the Town of Century, Florida, dated as of August 2, 1999, as amended by Amendments No. 1 through No. 49 (collectively, the “Enabling Agreement”), approving the creation of the Capital Trust Agency (the “Agency”), a legal entity and a public agency of the State of Florida, organized and existing under the provisions of Chapter 163, Part I, and Chapter 159, Part II, Florida Statutes, Ordinance No. 05-97 of the City, as amended, and its Articles of Incorporation, as amended and other applicable provisions of law (collectively, the “Act”), to enable public, private and not-for-profit organizations to obtain public assistance in financing or refinancing certain beneficial projects or programs that benefit, enhance and/or serve a public purpose; and

**WHEREAS**, pursuant to the Act and in accordance with the provisions of the Original Resolution, the Agency did on October 30, 2013, take official action by adopting its preliminary resolution (the “Agency Resolution”) indicating its intent to authorize the financing of the hereinafter described project, and the issuance from time to time of revenue bonds (the “Bonds”) by the Agency for a loan program for the purpose, among other things, of acquiring, constructing, developing, improving, installing and equipping of three (3) assisted living facilities to be located in Tampa, Florida, Palm Bay, Florida, Cooper City, Florida (collectively, the “Senior Living Facilities”), as described in the attached Schedule “I”; and

**WHEREAS**, the City has been advised that the Agency desires to issue the Bonds in an aggregate principal amount of approximately \$50,000,000 (the exact amount to be determined by the appropriate official of the Agency, as being the amount required to fund the financing herein authorized), to finance the Senior Living Facilities on behalf of Senior Care Living I, Inc., a Florida corporation, or one or more of its affiliates, as described in the attached Schedule “I,” whose principal place of business is 8380 Bay Pines Blvd., 3<sup>rd</sup> Floor, St. Petersburg, Florida 33709 (as

applicable, the "Borrower") to fund a program herein described (the "Plan of Finance") such Senior Living Facilities to be managed initially by Validus Senior Living REIT Investment Management Company, LLC, a Florida limited liability company d/b/a Validus Senior Living ("Validus Senior Living"); and

**WHEREAS**, the proposed Senior Living Facilities are appropriate to the needs and circumstances of the community in which they are located and will serve a public purpose by (i) providing gainful employment and making a significant contribution to the economic growth of the local community, (ii) promoting commerce within the State of Florida, (iii) providing safe, decent and accessible assisted living facilities for the elderly, and (iv) advancing the economic prosperity and the general welfare of the State of Florida and its people; and

**WHEREAS**, in order to advance and further the public purposes set forth in the Act, it is necessary and in the public interest to facilitate the financing of the Senior Living Facilities and to facilitate and encourage the planning and development of such Senior Living Facilities without regard to the boundaries between counties, municipalities, special districts, and other local governmental bodies or agencies in order to more effectively and efficiently serve the interests of the greatest number of people in the widest area practicable; and

**WHEREAS**, the public purposes to be achieved by such Senior Living Facilities and the financing or refinancing thereof in compliance with the criteria and requirements of Chapter 159, Part II, Florida Statutes, as amended, implement the governmental purposes under the Florida Constitution of providing for the health, safety, and welfare of the people of the State of Florida; and

**WHEREAS**, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), requires public approval of certain revenue bonds by an applicable elected representative or governmental unit on behalf of which such bonds are to be issued, following a public hearing; and

**WHEREAS**, (i) notice of such public hearing was given in the form required by the Code by publication at least fourteen (14) days prior to such public hearing in the *Pensacola News Journal* on April 2, 2014 and (ii) the Bonds and the Plan of Finance have been submitted to such public hearing held on behalf of the City Council on April 16, 2014; and

**WHEREAS**, the City Manager has conducted the public hearing on behalf of the City Council and provided reasonable opportunity for all interested persons to express their views, both orally and in writing, and diligently and conscientiously considered all comments and concerns expressed by such individuals, if any; and

**WHEREAS**, the City Council desires to approve the Bonds and the issuance and sale thereof pursuant to the Plan of Finance and to grant all approvals required or contemplated by Section 147(f) of the Code, to express its approval of the action taken by the Agency and its officials pursuant to the Agency Resolution, and to grant all other approvals required by the

Enabling Agreement, as amended, and the Original Resolution in connection with the issuance and sale of the Bonds.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:**

**SECTION 1. PUBLIC HEARING NOTICE AND REPORT APPROVED.**

The City Council hereby approves the form of and the manner of publication of the Notice of Public Hearing (the "Notice") published on April 2, 2014 in the *Pensacola News Journal*, a newspaper of general circulation in the jurisdiction of the City. The City Council hereby approves the report of the public hearing conducted by the City Manager, a copy of which is attached as Exhibit "A" hereto. Such Notice and other means and methods utilized by the City to give notice of purpose, time and date of the public hearing provided reasonable notice sufficient to inform residents of the City of the proposed Bonds.

**SECTION 2. BONDS AND PLAN OF FINANCE APPROVED.**

For purposes of the Act, the City hereby approves the Plan of Finance described herein, and the issuance of the Bonds described in the Notice. The Agency and its officers, employees, agents and attorneys are hereby authorized from time to time to take all action, to execute and deliver such authorizations, approvals, certificates and documents, and to enter into, on behalf of the Agency, all interlocal agreements, repurchase agreements, bond credit or insurance agreements, reimbursement agreements, and other agreements, approvals or instruments deemed necessary or convenient to effect, implement, maintain and continue the Plan of Finance, the financing or refinancing of the Senior Living Facilities through the issuance from time to time of the Bonds and the purposes for which the Bonds are to be issued, including, without limitation, Amendment No. 50 to the Interlocal Agreement dated as of November 18, 2013 and Resolution No. 02-14 adopted by the Agency on March 11, 2014. No obligation of the Agency under any such agreement shall constitute an obligation of the City except to the extent the same may be expressly approved by the City. The Bonds shall be limited and special obligations of the Agency, and shall not constitute a pledge of the faith and credit or taxing power of or constitute an obligation of the City.

**SECTION 3. TEFRA APPROVAL.**

After diligent and conscientious consideration of the views expressed by the persons appearing at the public hearing, the City Council hereby approves the Agency's Plan of Finance, and the issuance by the Agency of approximately \$50,000,000 aggregate principal amount of revenue bonds, as described in the attached Schedule "I," for all purposes under Section 147(f) of the Code, for all purposes of the Enabling Agreement, as amended, and for all purposes of the Original Resolution.

**SECTION 4. REPEALING CLAUSE.**

All resolutions or parts thereof of the City in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

**SECTION 5. EFFECTIVE DATE.**

This resolution shall take effect immediately upon its adoption this 16<sup>th</sup> day of April, 2014.

**GULF BREEZE, FLORIDA  
CITY COUNCIL**

(SEAL)

By: \_\_\_\_\_  
Beverly H. Zimmern, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Leslie Guyer, City Clerk

## **EXHIBIT “A”**

### **REPORT OF CITY MANAGER**

**[Follows]**

### **SCHEDULE “I”**

The Senior Living Facilities consist of:

1. The acquisition, construction, development, furnishing and equipping of a 58-unit assisted living facility for the elderly providing memory support services and accommodating 78 memory support beds intended to be known as Tampa Bay Memory Care, to be located at 5308 Kelly Road, Tampa, Hillsborough County, Florida 33615, to be owned by the Borrower and managed initially by Validus Senior Living, and to be financed by the issuance of the Agency’s revenue bonds in an aggregate principal amount not to exceed \$18,250,000.
2. The acquisition, construction, development, furnishing and equipping of a 58-unit assisted living facility for the elderly providing memory support services and accommodating 78 memory support beds intended to be known as Inspired Living at Palm Bay, to be located at 380 Malabar Road S.W., Palm Bay, Brevard County, Florida 32907, to be owned by the Borrower and managed initially by Validus Senior Living, and to be financed by the issuance of the Agency’s revenue bonds in an aggregate principal amount not to exceed \$13,500,000.
3. The acquisition, construction, development, furnishing and equipping of a 58-unit assisted living facility for the elderly providing memory support services and accommodating 78 memory support beds intended to be known as Cooper City Memory Care, to be located on an unimproved site containing approximately four (4) acres located in Cooper City, Broward County, Florida 33024 situated (i) northeast of the CVS Pharmacy located on the northeast corner of the intersection of North Palm Avenue and Sheridan Street (10001 Sheridan Street); (ii) northwest of the Sunshine Self Storage – Cooper City structure and west of its parking lot, both located at 9881 Sheridan Street; (iii) south of the Renaissance Charter School at Cooper City property located at 2800 North Palm Avenue; and (iv) bounded, in-part, on the west by the unnamed road immediately to the east of and parallel to North Palm Avenue, to be owned by the Borrower and managed initially by Validus Senior Living, and to be financed by the issuance of the Agency’s revenue bonds in an aggregate principal amount not to exceed \$18,250,000.



# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager

**From:** Vernon L. Prather, Director of Public Services

A handwritten signature in blue ink, appearing to be "V.L.P.", is written over the name Vernon L. Prather.

**Date:** 4/11/2014

**Subject: Interlocal Agreement between City and Escambia County to Provide Operational Services for Innerarity Island.**

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Staff has been contacted by Escambia County for operational assistance of a small water distribution and wastewater collection utility located on Innerarity Island. The County was designated as receiver for the utility by legal order.

Escambia County has strived to reach an agreement with E.C.U.A. for operations and maintenance but to date, no agreement has been reached.

In order to provide continuous water and sewer service to approximately 206 utility customers, the City and Escambia County staff have developed an Interlocal agreement along with exhibits for utility service to be provided for the Innerarity Island utility customers.

The City will act as agent for Escambia County for operational services only. There is no obligation of utility debt or ownership of assets by the City. We will be providing operational services as stated in Exhibit "A" in accordance with our fee schedule as listed in Exhibit "B".

It is anticipated that the City will charge approximately \$40,000 annually for the basic services provided. Late penalties or reconnect fees are not included in the basic services amount and those fees will be retained the city. We will utilize our staff who live on the west side of Pensacola to provide the services in order to reduce travel time and vehicle costs

The Interlocal agreement is able to be terminated with 30 days notice by either party with or without cause.

The Escambia County Board of Commissioners approved the attached Interlocal agreement on April 10, 2014 with acknowledgement that slight revisions may occur once Gulf Breeze reviews the final document for approval.

This agreement provides Escambia County with a means to continue essential utility service to its citizens and allow time for continued discussions with E.C.U.A.

The City will be compensated for its role as agent for Escambia County and continue to build our partnership with them.

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE INTERLOCAL AGREEMENT AS SUBMITTED INCLUDING EXHIBITS “A” AND “B” WITH FINAL LEGAL REVIEW BY THE CITY ATTORNEY.**

**INTERLOCAL AGREEMENT BETWEEN ESCAMBIA COUNTY,  
FLORIDA, AND THE CITY OF GULF BREEZE, FLORIDA,  
REGARDING THE INNERARITY ISLAND DEVELOPMENT  
CORPORATION.**

**THIS INTERLOCAL AGREEMENT** (Agreement) is made and entered into, and shall be deemed effective, as of the \_\_\_ day of \_\_\_\_\_, 2014, by and between Escambia County, a political subdivision of the State of Florida (County), with administrative offices located at 221 Palafox Place, Pensacola, Florida 32502, and the City of Gulf Breeze, a municipal corporation of the State of Florida (City), with administrative offices located at 1070 Shoreline Drive, Gulf Breeze, Florida 32562.

**WITNESSETH**

WHEREAS, the County has been appointed as the receiver of a water and wastewater system operated by the Innerarity Island Development Corporation (the "Utility"), pursuant to the provisions of Chapter 367, Florida Statutes; and

WHEREAS, the City operates and maintains a water and wastewater system as part of the municipal services that it provides to its residents; and

WHEREAS, the County has requested assistance from the City and the City has agreed to assist the County during the course of its receivership of the Utility; and

WHEREAS, the County and the City wish to enter into this Agreement to confirm their respective rights and responsibilities and to ensure that the City is properly compensated for the assistance it provides to the County;

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES DESCRIBED HEREIN, THE PARTIES AGREE AS FOLLOWS:**

1. During the term of the County's receivership of the Utility, the City will be responsible for providing to, for the benefit of and solely as the agent of the County only those services set forth in the attached Exhibit A. Absent written addendum hereto duly approved and executed by both parties, notwithstanding that the City may provide other services than those set forth in Exhibit A, it shall have no responsibility or obligation to do so. The City's performance of the services contemplated herein, as well as its performance of any other services that may be requested by the County, shall be performed in accordance with the policies, practices and procedures of the City currently in effect for its own utility operations (e.g., billing, delinquencies, credits, meter reading, new construction, customer contact, etc.), and the parties acknowledge and agree that such policies, procedures and practices may be revised or amended from time to time by the City as it may deem appropriate; provided, however, the County shall have sole authority to establish rates and charges for utility service and the City shall implement such rates and charges as directed by the County.

2. In exchange for the services provided by the City hereunder, the County shall pay to the City on a monthly basis those fees and charges contemplated in the attached Exhibit B. In addition, the County shall reimburse the City for all out-of-pocket expenses incurred by the City from third parties (e.g., charges of third parties for testing of water samples, Gulf Power charges for power to lift stations, etc.) relating to the services to be provided hereunder or the subject matter hereof. The City shall submit to the County a monthly invoice for its services and expenses, and the County shall promptly pay the City in accordance with Section 218.74, Florida Statutes. All funds collected by the City in connection with the services rendered pursuant hereto, save and except for those contemplated to be retained by the City as provided in the attached Exhibit B, shall be promptly remitted directly to the County no less frequently than monthly without setoff for costs incurred by the City.

3. While providing the services contemplated in this Agreement, the City shall be acting solely as the agent of the County and shall not be deemed an owner or operator of the Utility. Nothing in this Agreement shall be construed as a transfer to the City of any asset, obligation, or liability of the County or the Utility. The parties intend and agree that, to the extent possible, the County shall directly pay to third parties all expenses relating to the subject matter hereof (specifically including, but not limited to, any charges for potable water supply or wastewater treatment of the Escambia County Utility Authority) and the parties shall endeavor to arrange for invoices of third parties to be sent directly to and be payable by the County.

4. The County agrees to be responsible for its negligent acts and omissions and those of its employees and agents, including the City while providing the services contemplated in this Agreement, and agrees to be liable for the damages proximately caused by those acts or omissions. However, no provision of this Agreement shall be construed, or is in any way intended to be construed, as a waiver of either party's sovereign immunity beyond the limits established in Section 768.28, Florida Statutes.

The County agrees to indemnify the City for, to hold the City harmless against, and to defend the City against any and all liability, losses, costs, damages, or expenses in any manner arising from, pertaining to, resulting from, or in connection with the City's performance of the terms hereof or otherwise operating or providing service in connection with or relating to the Utility, including for any accident or damage, and also including all expenses of any nature whatsoever and attorney's fees incurred in the defense of any type of court or administrative action relating hereto and/or relating in any manner to, arising in connection with, and/or resulting from the City's performance of the terms hereof or otherwise operating or providing service in connection with the Utility. It is the intent of both the County and the City that the hold harmless, indemnification and defense provisions contemplated in this paragraph shall apply and be binding upon County notwithstanding any active, passive, or perceived negligence or wrongful conduct of the City.

5. Either party may terminate this Agreement, with or without cause, in its sole discretion, upon thirty (30) days written notice to the other. Unless terminated, the Agreement shall continue for the term of the County's receivership.

6. The parties acknowledge that this Agreement and any related financial records, and its reports, plans, correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes.

7. This Agreement shall not be assigned, transferred, or otherwise encumbered, under any circumstances, without prior written consent of the other party.

8. This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein, and the parties agree there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or Agreements whether oral or written. It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity.

9. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida, and the parties stipulate that jurisdiction and venue for any dispute arising under this Agreement shall be in the courts of Escambia County, Florida.

10. The parties shall execute and deliver all documents and perform further actions that may be reasonably necessary to effectuate the provisions of this Agreement.

11. The failure of a party to insist upon the strict performance of the terms and conditions hereof shall not constitute or be construed as a waiver or relinquishment of any other provision or of any party's right to thereafter enforce the same in accordance with this Agreement.

12. This Agreement shall become effective when filed in the Offices of the Clerk of the Circuit Court of Escambia County and Santa Rosa County, and the County shall be responsible for such filings.

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be duly executed as of the day and year first above written..

ESCAMBIA COUNTY, FLORIDA, by  
and through its duly authorized BOARD  
OF COUNTY COMMISSIONERS.

ATTEST:                   By: \_\_\_\_\_ Lumon J. May, Chairman  
Pam Childers

Clerk of the Circuit Court

By: \_\_\_\_\_  
Deputy Clerk

(SEAL)

CITY OF GULF BREEZE, a municipal corporation of the State of Florida

By: \_\_\_\_\_  
Beverly H. Zimmern, Mayor

ATTEST: Leslie Guyer  
City Clerk

By: \_\_\_\_\_

(SEAL)

**INTERLOCAL AGREEMENT BETWEEN ESCAMBIA COUNTY,  
FLORIDA, AND THE CITY OF GULF BREEZE, FLORIDA,  
REGARDING THE INNERARITY ISLAND DEVELOPMENT  
CORPORATION.**

**Exhibit A – Services To Be Provided By City**

**Operational Services**

Utility Billing and Collections

- Monthly billing
- Disconnection for non-payment

Distribution System Operation

- Sampling, testing and contract lab services (per FDEP requirements)
- Meter reading
- Infrastructure maintenance (performed by City personnel)
- Infrastructure maintenance (performed by contractors)
- 24 hour emergency call service
- Consumer Confidence Report (per FDEP requirements)
- Emergency response plan

Sewer Collection System Operation

- Lift station inspections
- Maintenance of infrastructure
- 24 hour emergency call service
- Emergency response plan
- Monitoring of onsite lift stations (if installed)

**General Conditions.** The above operational services will be provided subject to the following conditions:

- City will collect and send to the County all impact/tap fees collected.
- County will set amounts of the impact/tap fee, but the City will provide guidance.
- City will make rate recommendations (based on information provided to the City), with approval of these rates by the County.
- Sewer will convert to a base and volumetric fee on May 1<sup>st</sup>, or the billing date closest to that date.
- The City will install meters on any unmetered connections it discovers. The City will notify the County of any connections used for irrigation to determine the continued use.

- All charges and fees for late payments will be retained by the City and waived at the sole discretion of the City.
- All disconnect and re-connect fees will be retained by the City and waived at the sole discretion of the City.
- The City will offer guidance on any capital improvement programs, with the County providing funding. Project oversight, inspection and administration will be decided on a project by project basis.
- All taxes and fees required to be collected from the customer by the City in billing will be directly paid to the assessing authority.
- All fees, memberships, taxes, dues or other items incurred solely because the City assists in the operation and billing of the Utility will be directly reimbursable to the City with a 2% processing fee added.
- Reporting to the Public Service Commission is NOT included in this agreement.

**INTERLOCAL AGREEMENT BETWEEN ESCAMBIA COUNTY,  
FLORIDA, AND THE CITY OF GULF BREEZE, FLORIDA,  
REGARDING THE INNERARITY ISLAND DEVELOPMENT  
CORPORATION.**

**Exhibit B – Schedule of Fees and Charges**

Monthly Fee for Billing and Administrative Services is \$1,500, and includes:

- Up to 250 customer bills per month
- Annual Consumer Confidence Report
- Customer service calls
- Monthly reports to County
- 24 hour emergency call service
- Online, credit card and ACH payments

Monthly Fee for Standard Operational Services is \$1,850, and includes:

- Weekly distribution system checks
- Weekly lift station checks
- Certified Water Operator Services
- Certified Distribution Operator Services
- Monthly Operating Report (per FDEP requirements)
- Distribution sampling (except analysis fees) (per FDEP requirements)
- Operation, maintenance and repair oversight
- Meter reading (up to 250 customers/month)

Miscellaneous Fee Schedule:

All costs not included in administrative or operational services above will be billed on an hourly or cost-plus basis with the rates shown below.

DESCRIPTION	HOURLY RATE OR PERCENTAGE
<b>ECUA Water Supply and Wastewater Treatment</b>	<b>Direct Payment by County</b>
Water Analysis Cost	@cost +2%
Repairs by Licensed Contractor	@cost
Minor Repair Crew (2 people)	45.00
Major Repair Crew (4 people)	80.00
Truck	8.25
Service Worker 1	16.00

Service Worker 1	18.00
Senior Service Worker	21.00
Foreman	26.00
Supervisor	35.00
Electrician	24.00
Construction Coordinator	35.00
Administrative Assistant	18.00
Assistant Director	38.00
Processing/Collection of impact fees	2%
Processing of fees, memberships, taxes, etc.	2%
Director	45.00

All charges and fees for late payments will be retained by the City and waived at the sole discretion of the City.

All disconnect and re-connect fees will be retained by the City and waived at the sole discretion of the City.

Processing fee of 2% of (i) all impact/tap fees collected, and (ii) all fees, memberships, taxes, dues or other items incurred solely because the City assists in the operation and billing of the Utility .

**Unlisted Costs**

All costs not delineated in the above sections will be presented to the County for direct payment without any markup. If the City requires a fee for processing, the item should be presented to the County for inclusion on the *Miscellaneous Cost Schedule*.