

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION AGENDA**

**OCTOBER 15, 2014
WEDNESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Beautification Winners for Third Quarter
- B. Discussion and Action Regarding Ordinance No. 08-14, Amendments to the Comprehensive Plan
- C. Discussion and Action Regarding Ordinance No. 06-14, Maintenance of Vacant Commercial Property
- D. Discussion and Action Regarding Ordinance No. 07-14, Revising the City's Investment Policy
- E. Discussion and Action Regarding Development Review Board Recommendation:
 - S. Brooks and Jessica A. Moore
11 North Sunset Boulevard
Gulf Breeze, FL 32561
Vinyl Seawall – Level III
- F. Discussion and Action Regarding Demolition of Coe House at 417 Fairpoint Drive
- G. Discussion and Action Regarding Modification to Traffic Study at Northcliff and Andrew Jackson Trail
- H. Discussion and Action Regarding Vehicle Purchase for Code Enforcement
- I. Discussion and Action Regarding Purchase of 2013 Chevrolet Tahoe Police Vehicle
- J. Discussion and Action Regarding City Sidewalk Grinding Proposal
- K. Discussion and Action Regarding Engineering Analysis of Country Club Road Stormwater Pond
- L. Discussion and Action Regarding City of Gulf Breeze Master Planning Invoice from VHB
- M. Discussion and Action Regarding Update on Peyton Office Building
- N. Discussion and Action Regarding Declaration of Surplus Equipment: V4150 Vermeer Trencher
- O. Discussion and Action Regarding Authorization for 2015 Projects
- P. Discussion and Action Regarding Gulf Power Access – SSRUS Recommendations

Q. Information Items

R. Public Forum

S. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To : Mayor and City Council
From :  Edwin A. Eddy, City Manager
Date : October 10, 2014
Subject: Beautification Winners

The Beautification Committee met recently to select winners of the quarterly beautification awards. The Committee will present their awards at the October 20, 2014, City Council meeting. The winners are listed below:

Kenneth and Sandra Smith	615 Fairpoint Drive
Ernest and Gloria Currence	325 North Sunset Boulevard
Patricia Briska	201 Silverthorn Road
Lee and Kathryn Brown	83 Shoreline Drive
Marianna Moore	504 Kenilworth Avenue
Ming and Amy Cheng	1132 Soundview Trail

RECOMMENDATION:

THAT THE CITY COUNCIL RECOGNIZE THE BEAUTIFICATION COMMITTEE ON OCTOBER 20, 2014, TO ALLOW THE COMMITTEE TO DISTRIBUTE THIRD QUARTER 2014 AWARDS.



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 10/9/2014

Subject: Amendments to the Comprehensive Plan

On August 4th the City Council met as the Local Planning Agency (LPA) to hold a Transmittal Hearing on the proposed Amendments to the Comprehensive Plan (the Plan). As a result of that hearing, the Plan was submitted to four (4) State agencies for review. Only the Department of Education (DOE) provided comments. Enclosed is a memorandum from VHB on the State review process and how the Plan has been revised to address the comments from DOE and a subsequent meeting with DOT officials.

The next step in the planning process is to hold the required Adoption Hearing. Notice of the Adoption Hearing will be published in the Gulf Breeze News on October 9, 2014. A copy of the notice is enclosed. Also enclosed is an ordinance adopting the Plan. The ordinance provides for a first reading on October 20th and a second reading on November 17th. The Plan is attached to the ordinance as an exhibit and is a redlined copy so that revisions can be easily referenced. Representatives from VHB will also be at the meeting to assist with the review of the document.

When and if the City Council formally adopts the Plan, it will then be presented to the Department of Economic Opportunity and DOE for a final review. If the Plan is deemed complete during a 15-day transmittal/review period, the Plan is effective 31 days thereafter. This timing would begin after passage of the ordinance at the second reading.

Please do not hesitate to contact me if you have any questions.

Recommendation: That the City Council hold an Adoption Public Hearing on the proposed Amendments to the Comprehensive Plan on October 20, 2014 and approve Ordinance 08-14 on a First Reading at that time and schedule a public hearing for November 17, 2014 for a Second of said ordinance.

Enclosures

To: Edwin "Buz" Eddy
City Manager

Date: October 3, 2014

Project No.: 61691.01

From: Curt Ostrodka, AICP

Re: Gulf Breeze Comprehensive Plan
Amendments - Adoption

The Gulf Breeze Comprehensive Plan Amendments were transmitted to state agencies for expedited review on August 4, 2014. Subsequently, the City of Gulf Breeze received written letters from the following state agencies.

- Florida Department of Transportation (FDOT), dated August 25, 2014 – No Comments
- Florida Department of Environmental Protection (FDEP), dated September 10, 2014 – No Comments
- Florida Department of Economic Opportunity (DEO), dated September 17, 2014 – No Comments
- Florida Department of Education (FDOE), dated September 18, 2014 – Comments related to use of public education facilities at the proposed MXD land use category and coordination with the Santa Rosa County School District during any land use decisions that affect the existing athletic facilities.

In response to the comments raised by FDOE, the following revisions (shown in bold and double underline) have been made to the proposed Comprehensive Plan Amendments, for consideration by the City Council during the adoption hearing:

Future Land Use Element

Policy 1.5.11: Mixed-Use Development (MXD). The intent of the MXD land use category is to implement mixed use redevelopment as illustrated on the City's Most Livable City Plan. The MXD land use category is only allowed within the legal boundaries of the Gulf Breeze CRA and is intended to provide for a mixture of offices, retail, businesses, **public educational facilities**, and residential uses.

Policy 1.11.5: **Coordinate with the Santa Rosa County School District in a collaborative decision-making process** to relocate the public school ball fields to just south of the High School to improve school bus access, vehicle circulation and increase available land along US 98 for mixed-use development.

Transportation Element

Policy 1.7.1: Construct a new local street, adjacent to the public school facilities, that connects Fairpoint Drive to Shoreline Drive, as a parallel alternative to US -98. **Coordinate with Santa Rosa County School District to promote pedestrian safety, continued educational use and future school expansion. At the time of final street alignment, determine if a grade separation is necessary to access the ballfields.**

Public School Facilities Element

Policy 1.3.3: Encourage the joint use of school facilities **and reciprocal use of municipal recreational facilities.**

Policy 1.3.4: Coordinate with Santa Rosa County School District to collaboratively develop a long-term strategy to relocate the ball fields immediately adjacent to the high school site.

Policy 1.6.1 School Education Service Areas: The School Education Service Areas (ESAs) shall coincide with the adopted transportation impact fees areas within Santa Rosa County, as established in the Interlocal Agreement.

Capital Improvements Element

~~Policy 1.6.3: The City of Gulf Breeze adopts by reference the Five-Year Facilities Master Plan FY 2010–2014 as formally adopted by the Santa Rosa County School Board on September 9, 2010, as amended, into the City’s Five-Year Schedule of Capital Improvements.~~

Deleted Footnote 2 of Appendix A: City of Gulf Breeze Five-Year Schedule of Capital Improvements, which had identical text to Policy 1.6.3.

Further, in a September 30 meeting between the City, FDOT, and West Florida Regional Planning Council, it was determined that the City should request that FDOT add striped bicycle lanes on US-98 during the pending US-98 resurfacing project. This is consistent with the multi-modal transportation recommendations that exist within the Comprehensive Plan and the adopted Most Livable City Plan, and will tie into the proposed bicycle facilities that are included in the Pensacola Bay Bridge reconstruction.

Therefore, the following new policy has been included in the Transportation Element for consideration by City Council during the adoption hearing:

Policy 1.9.4: Coordinate with the Florida Department of Transportation (FDOT) to provide on-street bicycle facilities on US-98 that are aligned with the Pensacola Bay Bridge bicycle facilities.

Additionally, during the public engagement process for the Land Development Code amendments, it was determined that the Live Oak Village site, and the medium and high density residential areas adjacent to the property, can function as one mixed-use development, connected internally by the proposed extension and realignment of McAbee Court.

Therefore, the following new policy has been included in the Future Land Use Element for consideration by City Council during the adoption hearing:

Subarea Policy 1.10.4.2: Live Oak Village Subarea District. This district is bound by Pensacola Beach Boulevard to the west, US 98 to the north, Naval Live Oaks Nature Preserve to the east, and Santa Rosa Sound to the south. It consists of an existing shopping center plaza, office, commercial outparcels, and medium- and high-density residential uses. Development within the Live Oak Village Subarea District shall be internally connected by the extension of McAbee Court, as described in Transportation Policy 1.8.4. This extension will provide connectivity throughout the Live Oak Village Subarea District and Shoreline Drive to the west. The Subarea District will provide opportunities for residents to live, work, and play without the need to add external trips to the transportation network.

No other changes were made to the Comprehensive Plan Amendments that were transmitted to state agencies for review.

NOTICE OF CITY COUNCIL ADOPTION HEARING

ORDINANCE NO. 08-14

Please be advised that the first reading of Proposed Ordinance No. 08-14 will be presented to the City Council for a Comprehensive Plan Amendments adoption hearing at a City Council meeting scheduled for Monday, October 20, 2014, at 6:30 p.m. in the Council Chambers of City Hall, 1070 Shoreline Drive, Gulf Breeze, Florida.

The title of the proposed ordinance is as follows:

ORDINANCE NO. 08-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA PROVIDING FOR THE ADOPTION OF THE CITY OF GULF BREEZE COMPREHENSIVE PLAN AMENDMENTS TO IMPLEMENT THE CITY'S ADOPTED MOST LIVABLE CITY PLAN AND PROVIDE CONSISTENCY WITH STATE GROWTH MANAGEMENT LEGISLATION; TO AMEND THE TEXT OF THE FUTURE LAND USE ELEMENT; TO AMEND THE TEXT OF THE TRANSPORTATION ELEMENT; TO AMEND THE TEXT OF THE INFRASTRUCTURE ELEMENT; TO AMEND THE TEXT OF THE PUBLIC SCHOOLS FACILITIES ELEMENT; TO AMEND THE TEXT OF THE HOUSING ELEMENT; TO AMEND THE TEXT OF THE COASTAL MANAGEMENT ELEMENT; TO AMEND THE TEXT OF THE CONSERVATION ELEMENT; TO AMEND THE TEXT OF THE RECREATION AND OPEN SPACE ELEMENT; TO AMEND THE TEXT OF THE INTERGOVERNMENTAL COORDINATION ELEMENT; TO AMEND THE TEXT OF THE CAPITAL IMPROVEMENTS ELEMENT; AND TO AMEND THE FUTURE LAND USE MAP; PURSUANT TO THE APPLICABLE SECTIONS OF CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A copy of the proposed ordinance and Comprehensive Plan Amendments may be inspected by the public in the City Clerk's office at City Hall. Interested parties may appear at the Council meeting and be heard with respect to the proposed ordinance.

No final action to adopt the proposed Comprehensive Plan Amendments will be taken at this meeting.

ORDINANCE 08-14

AN ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA, AMENDING THE COMPREHENSIVE PLAN TO IMPLEMENT THE CITY'S ADOPTED MOST LIVABLE CITY PLAN AND TO PROVIDE CONSISTENCY WITH STATE GROWTH MANAGEMENT LEGISLATION, AND WHICH AMENDMENT INCLUDES CHANGES TO THE GOALS, OBJECTIVES AND POLICIES OF THE FUTURE LAND USE, TRANSPORTATION, HOUSING, INFRASTRUCTURE, CONSERVATION, COASTAL MANAGEMENT, RECREATION AND OPEN SPACE, INTERGOVERNMENTAL COORDINATION, CAPITAL IMPROVEMENTS, AND PUBLIC SCHOOL FACILITIES ELEMENTS OF THE COMPREHENSIVE PLAN PURSUANT TO CHAPTER 163, FLORIDA STATUTES; AMENDING THE FUTURE LAND USE MAP SERIES AND TRANSPORTATION MAP SERIES; PROVIDING FOR THE TRANSMITTAL OF THIS ORDINANCE TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Florida Legislature intends that local planning be a continuous and ongoing process; and

WHEREAS, the City Council adopted the Comprehensive Plan, Ordinance number 05-11 on July 18, 2011; and

WHEREAS, Section 163.3191, Florida Statutes, directs local governments to adopt needed amendments to ensure that the plan provides appropriate policy guidance for growth and development; and

WHEREAS, the City Council, on August 4, 2014, held an advertised public hearing for the proposed Ordinance, which provided for comments and public participation in the process in accordance with the requirements of state law and the procedures adopted for public participation in the planning process, and transmitted the Comprehensive Plan Amendments to the Department of Economic Opportunity (DEO), the Department of Transportation (DOT), the Department of Environmental Protection (DEP) and the Department of Education (DOE) for comment; and

WHEREAS, DEO, DOT and DEP responded that they had no comments on the Comprehensive Plan Amendments and DOE issued comments on September 18, 2014; and

WHEREAS, the City Council has reviewed the DOE comments and revised the Comprehensive Plan Amendments to address those comments; and

WHEREAS, the Comprehensive Plan Amendments as revised have been submitted for public hearing in accordance with the requirements of Florida law, and the City Council is now ready to adopt the Comp Plan Amendments.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, AS FOLLOWS:

SECTION 1. The City Council does hereby adopt the Comprehensive Plan Amendments, attached hereto as Exhibit "A" (Volume I, Goals, Objectives and Policies) and Exhibit "B" (Volume II, Map Atlas) and incorporated by reference.

SECTION 2. Conflicts. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 3. Severability. If a Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance.

SECTION 4. Effective Date. The effective date of this Plan Amendment shall be the date a final order is issued by the Department of Economic Opportunity or Administration Commission finding the amendment in compliance, in accordance with Section 163.3184 Florida Statutes, whichever occurs earlier. No development orders, development permits, development agreements or land uses dependent on a part of this Plan Amendment may be issued or commence before the Plan Amendment has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the Florida Department of Economic Opportunity. An adopted amendment whose effective date is delayed by law shall be considered part of the adopted plan until determined not to be in compliance by final order of the Administration Commission. Then, it shall no longer be part of the adopted plan unless the local government adopts a resolution affirming its effectiveness in the manner provided by law.

**PASSED ON FIRST READING AFTER PUBLIC HEARING REGARDING
ADOPTION OF THE COMPREHENSIVE PLAN AMENDMENTS ON THIS _____ DAY
OF OCTOBER, 2014.**

PUBLISHED ON THE _____ DAY OF OCTOBER, 2014.

**PASSED AND ADOPTED ON SECOND READING AND AFTER PUBLIC HEARING
ON ADOPTION OF THIS ORDINANCE ON THIS _____ DAY OF NOVEMBER, 2014.**

CITY OF GULF BREEZE, FLORIDA

By: _____
BEVERLY H. ZIMMERN, MAYOR

ATTEST:

By: _____
STEPHANIE D LUCAS, CITY CLERK



City of Gulf Breeze
Comprehensive Plan ~~2025~~2035

VOLUME I: POLICY DOCUMENT

Adopted ~~July 18, 2014~~November 17, 2014

Ordinance ~~08-14~~ 05-14

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CITY OF GULF BREEZE
COMPREHENSIVE PLAN ~~2025~~2035

VOLUME I: POLICY DOCUMENT

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INTRODUCTION

The City of Gulf Breeze Comprehensive Plan ~~2025-2035~~ is divided into three volumes: Volume I, Policy Document; Volume II, Adopted Maps Atlas; and Volume III, Technical Document. The Policy Document contains the goals, objectives and policies for each element, the Capital Improvements implementation program, and the Comprehensive Plan monitoring and evaluation procedures. The Adopted Maps Atlas includes all maps required by statute to be adopted. This volume, the Technical Document, contains the technical support data and analyses that form the basis for the various elements of the plan.

In accordance with the applicable requirements of Chapter 163, Florida Statutes (F.S.) ~~and Rule 9J-5, Florida Administrative Code (F.A.C.)~~, the Policy Document contains the following sections of the Comprehensive Plan, which are adopted by the Gulf Breeze City Council:

- The Administration and Implementation Element, including procedures for monitoring and evaluation of the plan; the Concurrence Management System, and public participation procedures, contained in Chapter 2
- The Goals, Objectives and Policies, contained in Chapters 3 through 12, which are the primary mechanism for implementation of the comprehensive plan ; and
- The Plan Adoption Ordinance, contained in Appendix A.

ADMINISTRATION

The Gulf Breeze City Council is established as the Local Planning Agency whose duties are as specified in Section 163.3174, F.S. Further duties and responsibilities may be specified in the Gulf Breeze Land Development Code, Ordinance No. 10-93, as amended. The City Council will designate such City departments, committees, consultants or persons to prepare or assist in the preparation of the comprehensive plan, amendments thereto or any other land development regulations as it may deem appropriate. The Local Planning Agency shall administer the Comprehensive Plan with the assistance of persons or departments so designated by the City Council. The Local Planning Agency shall make final recommendations to the City Council for their consideration and action.

DEFINITIONS

The definitions found in ~~Section 163.3164, Florida Statutes (F.S.) Chapter 163, Part II, Florida Statutes, and Rule 9J-5, Florida Administrative Code~~, are included in the Policy Document by reference. The Gulf Breeze Land Development Code, Ordinance 10-93, as amended, will contain any other specific definitions germane to land development regulations referred to in the various elements of the Comprehensive Plan. There may be other definitions contained in the various elements of the Comprehensive Plan. Unless the context clearly indicates otherwise, singular words include the plural, person or man includes both genders, and words not otherwise defined shall have those meanings commonly and customarily ascribed to them and as can be found in any standard dictionary reference books.

PLANNING TIMEFRAME

The timeframe for planning used in this comprehensive plan is for the years ~~2010-2014~~ through ~~2025~~2035, with a five-year time frame for the Capital Improvements Element beginning with the Fiscal Year ~~2010/2011~~2014/2015.

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ADMINISTRATION AND IMPLEMENTATION

The Local Government Comprehensive Planning and Land Development Act Section 163.3161, Florida Statutes (F.S.) was created "to utilize and strengthen the existing role, processes, and powers of local governments in the establishment and implementation of comprehensive planning programs to guide and control future development." This is to be accomplished through a comprehensive planning document that meets the requirements of ~~Senate Bill 360~~, Section 163.3177, F.S. and ~~Rule 9J-5, Florida Administrative Code (F.A.C.)~~ by incorporating elements with corresponding goals, objectives and policies. The purpose of the plan and its corresponding elements is to spread awareness and support by painting a "big picture" concept of the growth management challenges and successes facing the state on a local level. Of these elements, the following are required:

- Future Land Use
- Transportation
- Housing
- Infrastructure (Sanitary Sewer, Solid Waste, Stormwater Management, Potable Water and Natural Groundwater Aquifer Recharge)
- Coastal Management
- Conservation
- Recreation and Open Space
- ~~Public School Facilities~~
- Intergovernmental Coordination
- ~~Public School Facilities~~
- Capital Improvements

In addition to the data and analysis, consistency, ~~financial feasibility~~ and coordination within an orderly and balanced framework are other aspects that must be addressed in all elements and the overall planning process. All of these components, including the visioning process, are included to illustrate to all that the City of Gulf Breeze is truly a sustainable community focused on its hometown character, natural environment and high quality of family life.

SHORT TITLE

The City of Gulf Breeze Comprehensive Plan shall be known and may be cited as the Plan. The City of Gulf Breeze shall be known and may be cited as the City. The Evaluation and Appraisal Report shall be known and cited as the EAR. All references contained in this document or in any ordinance, resolution or other document of the City of Gulf Breeze, in relation to The City of Gulf Breeze Comprehensive Plan and Evaluation Appraisal Report, shall mean the Plan and EAR, respectively. All references contained in this document to the City of Gulf Breeze, in name only, shall mean the City.

PURPOSE

Pursuant to Section 163.3161 and Section 163.3177, Florida Statutes, ~~and Chapter 9J-5 of the Florida Administrative Code~~

Incorporated in 1961, Gulf Breeze, Florida is a waterfront community with a 2010 population of 5,763 that prides itself on its fine small town character, quality education, excellent local government and a multitude of waterfront activities. It is located on the end of the Fairpoint peninsula in Santa Rosa County separated on the north by a three-mile bridge across Pensacola Bay from the City of Pensacola and on the south by Bob Sikes Bridge over Santa Rosa Sound to Pensacola Beach. On

the east, landward up the peninsula is the 1,329 acre Naval Live Oaks of the Gulf Islands National Seashore. The geographical location of the City dictates a unique environment that fosters the small town character sought after by its current and future residents.

In keeping with its intended character, the City has always been community-oriented in its design throughout every stage of growth. This is reflected through its initial residential and recreational layout and its subsequent municipal land use planning regulations. As State regulations continue to mandate smart and sustainable growth decision-making to be administered by municipalities, Gulf Breeze has had very little or no challenges complying with these requirements as they are enacted. The Local Government Comprehensive Planning and Land Development Act Section 163.3161, F.S. reinforces the methods that the City has consistently been employing by stating "that its adoption is necessary so that local governments can preserve and enhance present advantages; encourage the most appropriate use of land, water, and resources, consistent with the public interest; overcome present handicaps; and deal effectively with future problems that may result from the use and development of land within their jurisdictions." These State-identified growth management goals are accomplished through the comprehensive planning process by:

- Mandating local governments to "preserve, promote, protect, and improve the public health, safety, comfort, good order, appearance, convenience, law enforcement and fire prevention, and general welfare;
- Preventing the overcrowding of land to avoid undue concentration of population;
- Facilitation of the adequate and efficient provision of transportation, water, sewer, schools, parks, recreational facilities, housing, and other requirements and services; and
- Conserving, utilizing, sensitively developing and protecting natural resources within their jurisdictions."

The current Plan was written in 1990 and ~~has not been revised since~~ [amended in 2011](#). The Plan addressed all required statutory regulations at that time through the elements' goals, objectives and policies. Since then, the City has grown and developed new needs and desires. The Evaluation and Appraisal Report, adopted March 19, 2010, noted this and the need for a complete revision of the comprehensive plan. It also noted the many successes that the City has garnered over the past 20 years as well as challenges it still faces. The Land Development Code was last revised in 2006 reflecting the changes in local needs and state regulations. The Plan will strive to be a strategic document that addresses the needs and aspirations of the community while addressing the requirements of Florida's growth management program. It provides the City with guidance through tailored goals, objectives and policies that implement the City's current and future planning needs.

VISIONING

Pursuant to 163.3177(13), Florida Statutes

The City of Gulf Breeze embarked upon the tremendous task of revising its 1990 Comprehensive Plan based on the recommendations from the 2010 EAR. A series of visioning workshops was held in 1998 and a set of goals and objectives were established. In 2008, another series of workshops was conducted to evaluate the progress of these goals and objectives. A span of 20 years had come and gone since the comprehensive plan had been evaluated or revised, therefore, recommendations from both the 1998 and 2008 workshops were considered in the development of the vision. Fortunately, several of the workshop participants had attended both series of workshops, in 1998 and 2008. These participants were able to assist with incorporating the current desires of the community based on past achievements and ideas from new residents. A SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis, adherence to statutory regulations and overall desires for the community shaped the vision statement. Several draft vision statements were created and ultimately

combined for a final statement to be called "Vision 2020." In addition, the City established a mission statement based on past and current visioning information.

Mission Statement

"Gulf Breeze will preserve and enhance its hometown character and natural environment to foster a high quality of family life."

Vision 2020

"Develop a Master Plan to be recognized as the most livable city in America by 2020."

This vision statement reflects core values of the City illustrating that it is a tight-knit community focused on preserving not only its natural beauty but also quality of life through the decades. Many of the same key words and concepts in the 2008 workshops were duplicates of the 1998 series. Not only past but also current residents put these suggestions forth. In fact, the newer residents mentioned that qualities such as safety, recreation, and walkability were the reasons why they chose Gulf Breeze as their home.

MOST LIVABLE CITY PLAN

Beginning in 2012, in response to changing economic conditions and uncertain future transportation conditions resulting from reconstruction of the Pensacola Bay Bridge and a desire to diversify and strengthen the local economy, the City Council appointed a Steering Committee to create a Master Plan for the next 50 years.

The Objectives of the master planning process were to:

- Create a long-term vision for economic development
- Mitigate traffic impacts
- Maintain and protect the quality of life for residents and businesses
- Create community consensus for future decisions

Public outreach was an important component in the planning process, and included stakeholder interviews, three (3) community workshops, a week-long design charrette, monthly Steering Committee meetings, and public hearings before the City Council. Community members discussed and provided feedback on three different conceptual plan alternatives before reaching consensus on a preferred plan. In June 2013, the City Council adopted the master plan called the "Most Livable City Plan", to define how the community would like to grow over the next 50 years. The Most Livable City Plan includes recommendations for land use, transportation, and economic development that will be implemented through the Comprehensive Plan, Land Development Code, Community Redevelopment Area (CRA) master plan, and through partnerships with state agencies, including the Florida Department of Transportation (FDOT), and private land owners.

~~Although the attitudes and values reflected in the 1990 comprehensive plan were reflective of the needs of that time, the plan did not directly and succinctly articulate the underlying vision of the community. Therefore, the primary focus for developing and implementing the 2025-2035 comprehensive~~ Comprehensive plan ~~Plan~~ is to ensure that the goals, objectives and policies reflect the City's Vision and Mission Statement and the 2013 Most Livable City Plan for the next 40-20 years and beyond. The 2025-2035 plan also fulfills is consistent with current State legislative requirements.

CONSISTENCY AND FEASIBILITY

Pursuant to Section 163.3177(2), Florida Statutes and Chapter 9J-5.021, Florida Administrative Code

The EAR was developed with the understanding that all comprehensive plan amendments based on its recommendations must be consistent with current State legislative requirements and complement the plans of surrounding jurisdictions and be financially feasible. Consistency between plan elements is also required in order to identify and avoid duplication of efforts caused by the overlapping nature of some elements. In addition, each element is designed to fulfill the vision of the City through the "...orderly and balanced future economic, social, physical, environmental and fiscal development of the area," pursuant to Section 163.3177(1), F.S. Therefore, implementing development and administrative regulations shall be consistent with the intent of the Local Government Comprehensive Planning and Land Development Regulation Act, Section 163.3161, F.S., in all EAR documents and EAR-based amendments. The EAR recommendations were written in a manner to ensure consistency with:

- The State Comprehensive Plan
- Section 163.3177, 163.3178 and 163.3191, F.S.
- ~~Rule 9J-5, F.A.C~~
- Northwest Florida Water Management District Water Regional Water Supply Plan
- West Florida Strategic Regional Policy Plan

~~Financial feasibility of the plan is addressed the Capital Improvements Schedule, and more specifically in the Five Year Schedule of Capital Improvements, which is required to be updated by December 1st of each year. With the structure of the schedule and the requirement for annual review, feasibility is a key factor in the development of the action sequence defined in the goals, objectives and policies. If these are unattainable, the purpose of the Plan is negated. To ensure financial feasibility, methods such as the Fiscal Impact Analysis Model (FIAM) or other commonly accepted analyses will be utilized.~~

SUSTAINABILITY

The ultimate goal of the Plan is to further the development of a sustainable and smart growth community that can ensure that adequate resources are available for present and future generations. As discussed within the 2008 visioning workshops, the City is consistently seeking tangible and intangible resources to continually improve its quality of life for all residents and visitors through its efforts to preserve the environment and provide recreation, safety, agency efficiency, smart growth and economic development programs that enhance the community and its economy.

Sustainability also recognizes the visioning process that the City employs to explore new concepts for the betterment of the City. As time passes, desires and needs change and it is important for the City to adapt to the surrounding internal and external environments. Strategies such as alternative transportation nodes to fit the daily requirements of citizens are able to be pursued in a thoughtful and coordinated manner as a result of forward thinking.

GOALS, OBJECTIVES, POLICIES

All goals, objectives and policies contained within the Plan have been prepared in accordance with the requirements of ~~Chapter 9J-5, F.A.C. and~~ Chapter 163, F.S. Consistent with the requirements of the laws, a goal or goals must be established for each plan element, followed by one or more objectives and subsequent applicable implementation policies. As applied to the comprehensive plan the following definitions apply:

- A Goal is an outcome statement that defines what a community is trying to accomplish both programmatically and organizationally. Goals should be a reflection of the community's vision.
- An Objective is a precise, time-based and measurable action that supports the completion of a goal. Objectives must:
 - Relate directly to the goal
 - Be clear, concise and understandable
 - Be stated in terms of results
 - Be measurable
 - Address major subject areas relating to the goal
- A Policy is an operational action that a community will undertake to implement the goals and objectives.

All goals, objectives and policies should be applied within the context of the overall scope of the Plan in order to realize and achieve the community's vision. Therefore, no objective or policy should be applied in isolation.

Goal 1: **The Gulf Breeze Comprehensive Plan will be used primarily:**

- As a guide for shaping the City's future;
- As a framework to link the planning and implementation of activities in the City;
- To review development proposals; and
- As a policy document to guide all of the City's activities.

Objective 1.1: The City shall continue to maintain a comprehensive planning program throughout each year.

Policy 1.1.1: The City shall continue to provide funding for the administration and enforcement of the Plan under the direction of the Community Services Director or such person appointed by the City Manager to be responsible for answering all questions of interpretation, administration and enforcement of the Plan.

Policy 1.1.2: The Plan will be administered by the Community Services Department, unless otherwise directed by the City Manager.

Policy 1.1.3: The Community Services Director shall work with the staff of other City Departments to ensure that the Plan is implemented and revised on a consistent basis.

Policy 1.1.4: The Community Services Department shall prepare and maintain a future land use map and its corresponding amendments that shall be the future land use map for the City upon its adoption by the City Council.

Policy 1.1.5: The City shall continue to encourage and provide public participation in all aspects of the comprehensive planning process that also satisfies the requirements within the Florida Statutes concerning public hearings.

Policy 1.1.6: The City Council shall adopt public participation policies and procedures for inclusion in the Land Development Code.

Objective 1.2: The City shall provide for review and amendment of the Plan in response to State, regional, county and local mandates as needed between EAR cycles and the State required annual revision of the Capital Improvement Element.

Policy 1.2.1: The City Council or such person or body appointed by the City Council, is authorized to initiate amendments to the Plan.

Policy 1.2.2: The City Manager shall provide and maintain procedures for processing amendments.

Policy 1.2.3: Revise the Capital Improvement Element annually and other requirements.

MONITORING AND EVALUATION PROCEDURES

In order to ensure the successful long-term implementation of the goals, objectives and policies of the Plan, the City will monitor this document on a continual basis. This will include the City assessing the individual and cumulative impacts of all proposed plan amendments to determine their degree of consistency with the City's vision.

Baseline Data

The City will review and revise, as needed, the base data contained within the Plan during the preparation of the EAR required every seven years by the Department of ~~Community Affairs (DCA)~~ [Economic Opportunity \(DEO\)](#). All data and analysis will be conducted in accordance with the requirements of Chapter 163, F.S. ~~and Rule 9J-5, F.A.C.~~ The focus will be on revising the data and analysis sections directly supporting the goals, objectives and policies of the Plan such as population projections, analysis of the availability of public services and facilities and vacant land analysis within the City.

Analysis of Goals, Objectives and Policies

The EAR will include recommendations for new or modified goals, objectives and policies. These recommendations will be based upon the revised baseline data and an evaluation of the successful achievement of the plan's objectives as outlined below. Unforeseen problems or obstacles relative to each objective will be identified along with remedial actions. At a minimum, the following criteria will be addressed during the evaluation process:

Data. Each existing goal, objective and policy related to the City's issues as identified in the visioning workshops will be reviewed to determine its applicability with any new information obtained from the revised baseline data and the like.

Specificity. The wording of each current objective and policy will be analyzed to determine if any execution challenges were experienced due to a lack of specific direction within a particular objective and policy. Individual objectives and/or policies will be rewritten to provide a more clear direction.

Time Frame. Several objectives and policies identify programs with specific milestones and deadlines for completion. An evaluation shall be performed as to whether these programs have been successfully completed and their implications for the City's comprehensive planning process.

Implementation Agency. An evaluation shall be performed as to whether the assignments of specific agencies are still appropriate based upon organizational, program and other factors relating to the City's comprehensive planning process.

New Mandates

Applicable new State, regional and local laws and initiatives shall be reviewed and evaluated to determine their impact upon the Plan, including the need to revise applicable goal, objectives and policies.

Evaluation Measures

Each objective contains evaluation measures within each element of the Plan. The framework for the objectives emphasizes the "achievability" component of [Rule 9J-6, F.A.C. Section 163.3164 F.S.](#) definition of objective. When an objective itself is not specifically measurable, the policies underlying the objective are utilized in the evaluation/assessment of progress. The Plan contains policies to ensure compliance with the requirements of the [FAC Florida Statutes](#).

Coordination on Monitoring and Evaluation

The Community Services Department shall be responsible for coordination of the monitoring and evaluation of each element of the Plan. It shall review the required portions of the Plan as part of the EAR every seven years to:

- Revise baseline data
- Revise goals, objectives and policies which were not achieved as a result of obstacles or challenges; and
- Include new or modify existing goals, objectives, or policies to correct discovered issues.

The annual update of the Capital Improvements Element will occur following adoption of the City's annual budget.

The Community Services Department shall work with staff of other City Departments to ensure that the adopted components of the Plan are revised as necessary and are consistent with the supporting documentation of the Plan.

PUBLIC PARTICIPATION PROCEDURES

In order to provide for and encourage public participation throughout its comprehensive planning process, the City will adhere to the public participation procedures established by Section 163.3181, F.S. Pursuant to the State of Florida's Growth Management Legislation, these procedures will ensure that the general public and private property owners will be informed and notified of all public meetings regarding amendments to the comprehensive plan and EAR.

These procedures shall ensure that the City will hold all required public hearings and provide ample opportunities for interested parties to provide written and oral comments at the public hearings and consider and respond to such comments. They will also provide real property owners with notice of all official actions that will regulate the use of their property. Prior to the date of a public hearing, the City shall publish legal notice according to the notice procedures outlined in Section 166.041(3)(c)2.b, F.S.

Procedures

A twice-yearly amendment period shall be established by the City ~~in accordance with State Statute requirements~~. In cases deemed critical by the City Manager, amendments may be presented for approval outside of the twice-yearly amendment period.

Comprehensive Plan Amendments and the EAR shall follow the public participation procedures as established herein. Amendments to the Comprehensive Plan and EAR-based Amendments shall be advertised in accordance with applicable State statutes. Public hearing agendas and minutes will be posted on the City's website.

Public Hearings

Evaluation and Appraisal Report (EAR)

The EAR shall be presented and discussed at the following public hearings:

- The City Council, acting as the Local Planning Agency (LPA), shall hold one public hearing during a regular Council meeting or special session, as required by Section 163.3184, F.S., to discuss the EAR and recommend its transmittal to the [DCADEO](#).
- The City Council shall hold one public hearing to discuss the EAR then may adopt the EAR by resolution and transmit the adopted EAR to the [DCADEO](#).

Comprehensive Plan Amendments, Including EAR-based Amendments

Large Scale Comprehensive Plan Amendments and EAR-based Amendments shall be presented and discussed at the following public hearings, following legal notice published in accordance with Section 166.041(3)(c)2.b, F.S.:

- The City Council, acting as the Local Planning Agency (LPA), shall hold one public hearing during a regular Council meeting or special session, as required by Section 163.3184, F.S., to discuss text and map amendments to the comprehensive plan, and recommend transmittal of the amendment(s) to the [DCADEO](#).
- The City Council shall hold one transmittal public hearing and first reading of an ordinance adopting the proposed amendments and shall transmit the ordinance to the [DCADEO](#);

- The City Council shall hold one adoption public hearing and second reading of the ordinance.

Small scale land use plan amendments shall follow the process outlined above, except that transmittal to the [DCA-DEQ](#) is not required. A copy of the final adopted ordinance shall be sent to the State and the West Florida Regional Planning Council for recording purposes only.

Methods of Public Input

Drafts of proposed Plan Amendments, the EAR and EAR-based plan amendments are to be made available for public inspection as required by Section 166.041, F.S. The statute does not specify locations or a period of time required for public inspection in advance of the public hearing. The City will make these documents available at City Hall and on the City's website. Adjacent municipalities may request a hard or digital copy to be mailed or emailed.

Written and verbal comments from the public shall be accepted throughout the amendment process and during the preparation of the EAR, both in the public hearings and by direct contact with the Community Services or City Manager Departments. All comments shall be reviewed. All applicable and relevant comments that are beneficial to the City shall be incorporated.

Administrative Hearing

An affected person may request an administrative hearing pursuant to Section 120.569 and Section 120.57, F.S. That person shall file the petition no later than 30 days after the public hearing or no later than 30 days after the change or new information is made available to the public, whichever is later. Affected local governments, the [DCA/DEQ](#), or other affected persons may intervene, according to the procedures provided by the Statute. Aforementioned sections govern all procedures relating to an Administrative Hearing.

Monitoring, Updating and Evaluation Procedures

The City shall adhere to the following monitoring, revising and evaluation procedures to be utilized in the preparation of the EAR:

- The City Council, acting as the LPA, shall solicit public comment in the evaluation and revision of the Plan.
- During the seven-year time frame between EAR submittals, support data shall be informally revised as deemed appropriate and necessary by the Community Services Department. Objectives and policies shall be updated to reflect substantial changes shown by the support data or to address new issues identified during the amendment process.
- At the end of the seven-year time frame, all support data information shall be evaluated and revised to complete and EAR document.

The report shall evaluate the goals, objectives and policies of the plan in terms of:

- Accomplishment and achievement and
- Obstacles or problems

Concurrency Management System

The City's Land Development Code provides the regulatory procedures and processes to ensure that development orders and permits are not issued unless the necessary public facilities and services are available at adopted levels of service, concurrent with the impacts of development or will be available within the specified time frame allowed by the regulations.

A development permit shall only be issued consistent with the Plan and the Land Development Code. The Code provides review criteria intended to implement the goals, objectives and policies of the Plan by providing a mechanism and substantive requirements for the review of development permits, so that such services, facilities and other conditions of approval required from the developer for a development permit shall be installed and completed. The Land Development Code also provides for mitigation to be addressed prior to issuance of a development permit or order.

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FUTURE LAND USE ELEMENT

Pursuant to Section 163.3177(6), Florida Statutes (F.S.), ~~and Rule 9J-5.006, Florida Administrative Code (F.A.C.)~~, the Future Land Use Element designates future land use patterns as depicted on the Future Land Use Map (FLUM) series and serves as a guide for development that benefits residents by protecting the City's natural character and promoting economic development. It establishes a land use pattern that allows for efficient growth and development, which can be served by adequate public facilities for the current and projected population. To accomplish this, the following must be met:

- Define future land uses and their locations.
- Recognize development trends.

Goal 1:

Provide an improved quality of life that balances the natural, physical and economic environment through promotion of a sustainable development pattern that meets the needs of public and private development and redevelopment consistent with adequate levels of service, efficient use of facilities and protection of natural resources.

Objective 1.1: Coordinate future land uses with the topography and soil conditions unique to Gulf Breeze and with the availability of facilities and services required to support such development.

Policy 1.1.1: Continue to implement the City's Concurrency Management System, which details procedures whereby facilities and services necessary to serve proposed developments at the adopted level of service (LOS) standards must be confirmed as available concurrent with the impacts of development prior to the issuance of development orders and permits.

Policy 1.1.2: Consideration of land use and zoning amendments shall include the relationship of the amendments to the availability of public services and facilities necessary to support proposed densities and intensities.

Policy 1.1.3: Require that the owner of any development project be responsible for the provision of sanitary sewer facilities and a stormwater management system that are consistent with soil conditions and natural drainage patterns to the maximum extent possible in compliance with City and State regulations.

Objective 1.2: Promote the redevelopment and renewal of areas that are exhibiting evidence of decline within the City by implementing programs of the Gulf Breeze Community Redevelopment Agency (CRA) and through participation in County and State community development and housing rehabilitation programs.

Policy 1.2.1: Maintain an active code enforcement program that ensures the maintenance of existing structures and identifies and requires removal of structures that are a hazard to the public health and safety.

Policy 1.2.2: Implement the redevelopment plans and programs of the Gulf Breeze CRA as detailed in the *City of Gulf Breeze Community Redevelopment Plan*, adopted in 2009, as amended. Each and every time the Community Redevelopment Plan is mentioned in the FLUE, it shall mean the Community Redevelopment Plan, adopted in 2009, as amended.

Policy 1.2.3: Require new development and redevelopment within the CRA to adhere to the *City of Gulf Breeze CRA and Central Business District Design Guidelines*, adopted June 11, 2006, as amended. Each and every time the Design Guidelines are mentioned in the FLUE it shall mean the Design Guidelines adopted June 11, 2006, as amended.

Objective 1.3: Land uses that are inconsistent with the FLUM and the character of the City shall be reduced or eliminated over time.

Policy 1.3.1: Non-conforming land uses and structures shall be prohibited within the City limits, except as may be essential and necessary to protect the public health and safety, through enforcement of the standards and procedures to ensure the limitations on expansion of non-conforming land uses and as set forth in the Land Development Code (LDC).

Policy 1.3.2: Consistency with the character of adjacent land use districts shall be reviewed during land use plan amendments or rezoning requests, considering potential maximum densities, intensities and the manner in which the land uses on the FLUM and zoning districts result in an appropriate transition of uses, densities and intensities.

Policy 1.3.3: Determination of inconsistent character shall be included in the review and approval of both new development and redevelopment; however, incompatibility alone will not prohibit the development, provided that techniques including, but not limited to, the following are defined and adopted in the LDC and applied to a proposed development to wholly or partially mitigate the inconsistencies:

- Variable buffers, combining land and landscaping to achieve adequate separation of uses, appropriate open space, reduction of potential noise, light and glare, and screening of physical features of a proposed development;
- Variable setbacks, based upon degree of difference in proposed density, intensity, scale, mass or height;
- Placement and effective screening or shielding of site features such as lights, signs, dumpsters, loading areas, parking areas, outdoor storage or other features with potential negative impacts;
- Effective transitions of on-site densities, intensities, scale, mass or height; and
- Other innovative site design features that strive to achieve compatibility and effectively mitigate potential negative impacts.

Policy 1.3.4: The City has established zoning districts and regulations in its LDC that further implement the goals, objectives and policies of the comprehensive plan and the FLUM including:

- Regulations and performance standards that address the use of land in the City's zoning district provisions;
- Subdivision and master planning of land, including transportation and utility infrastructure, and provision of open space;
- Protection of environmental resources and areas subject to seasonal or periodic flooding;
- Design of on-site traffic flow, considering adequate parking facilities;
- Landscape, buffer and screening regulations; and
- Regulations for signage.

Objective 1.4: The City shall discourage the proliferation of urban sprawl through a future land use pattern that promotes orderly, compact development and the provision of energy-efficient public facilities and services that minimize costs and environmental impacts.

Policy 1.4.1: Coordinate with Santa Rosa County to establish joint policies regarding provision, location and expansion of urban services and facilities.

Policy 1.4.2: Adhere to the Public Schools Interlocal Agreement executed in October 2008, as amended, for siting of public school facilities and coordination on population projections.

Policy 1.4.3: Prioritize the funding of capital improvement projects in a manner that generally assigns priority to the renewal, reuse and/or rehabilitation of existing facilities or the replacement of existing obsolete or worn out facilities, as a preferred alternative to new construction.

Policy 1.4.4: The City shall encourage infill development through the use of higher density and higher intensity land use designations and mixed-use designations in areas desirable for infill development, and through the use of development incentives such as density bonuses, job creation, targeted business relocation bonuses and targeted redevelopment programs.

Objective 1.5: Ensure that future development and redevelopment activities occur in an orderly manner and in a pattern that promotes energy conservation, based on the future land uses assigned to appropriate areas of the City on the adopted Future Land Use Map (FLUM).

Policy 1.5.1: The adopted FLUM (Map 3.1, Volume II, Adopted Maps Atlas) contains and identifies appropriate locations for the land use categories, hereby established at the densities and intensities shown on the following table.

Future Land Use Categories	Max. Percent Residential	Max. Percent Non-Residential	Maximum Density/Intensity ¹⁾
Conservation (CNS)	N/A		N/A
Parks/Recreation (P/R)	N/A		0.25 FAR ²⁾
Public Facilities/Institutional (PF/I)	N/A		1.0 FAR
Low-Density (LDR)	100%	5%	1-4 du per acre ³⁾
Medium-Density (MDR)	100%	5%	5-10 du per acre
High-Density (HDR)	100%	5%	11-25 du per acre
Mixed-Use District (MXD)	75%	75%	11-40 du per acre/3.0 FAR
Neighborhood Business (NB)	50%	100%	1-10 du per acre/0.5 FAR
Commercial	30%	100%	5-30 du per acre/2.0 FAR

Future Land Use Categories	Percentage Res/Com-Use	Maximum Density/Intensity ¹⁾
Conservation (CNS)	N/A	N/A

Parks/Recreation (P/R)	N/A	0.25 FAR
Public Facilities/Institutional (PFI)	N/A	1.0 FAR
Low-Density (LDR)	95% / 5%	1-4 du per acre ⁽²⁾
Medium-Density (MDR)	95% / 5%	5-10 du per acre
High-Density (HDR)	95% / 5%	11-25 du per acre
Neighborhood Business (NB)	10% / 90%	1-10 du per acre/0.5 FAR
Commercial	15% / 85%	5-30 du per acre/2.0 FAR

⁽¹⁾ Density is based on gross square feet of parcel

⁽²⁾ DU means dwelling unit and only applies to categories that permit residential uses

⁽³⁾ FAR=Floor Area Ratio (square footage of total building area/square footage of parcel. In calculating the FAR, the square footage of the total building area shall include the square footage of all private parking garages.)

⁽⁴⁾ [Percentages based on developments total floor area.](#)

Policy 1.5.2: All development and redevelopment located within the Gulf Breeze CRA other than single-family detached dwellings and duplexes will be subject to the requirements established in Policy 1.3.3 relating to mitigation of compatibility issues, and shall undergo a review process that requires compliance with the City of Gulf Breeze *CRA and Central Business District Design Guidelines*.

Policy 1.5.3: The following uses are allowed in all land use categories except for the Conservation category and unless specifically prohibited in any other individual category, subject to standards and criteria set forth in this Plan and in the LDC:

- Accessory uses customarily incidental to the primary permitted use(s);
- Churches, schools, parks and open space, municipal facilities and other civic and cultural uses that don't meet the thresholds set within specific land use categories; and
- Minor public utilities such as telephone switching stations, lift stations, drainage infrastructure, small scale electrical generating and distribution facilities, and similar facilities.

Policy 1.5.4: Conservation Land Use Category (CNS). The conservation land use category is established for the long-term protection and preservation of publicly-owned lands that contain environmentally sensitive natural resources, such as wetlands, floodplains and unique ecological communities. Passive open space and passive recreational activities shall be the only uses allowed in the conservation category, limited to resource-enhancing facilities such as multi-purpose trails, bike paths and natural area land restoration projects. Interactive areas/facilities may be allowed as long as they are provided and managed consistent with goals, objectives and policies of this element as well as the goals, objectives, policies, standards and criteria set forth in the Conservation Element.

- Lands designated as conservation on the FLUM may be counted toward meeting the adopted level of service standards for recreation and open space for the City.
- The City shall have the option of obtaining a conservation easement from private property owners to protect environmentally sensitive natural resources. Areas covered by a conservation easement shall be permitted the same land use activities as areas designated conservation land use on the FLUM. Regulations shall be included by March 2014-2015 in the LDC to establish the process for conservation easements.

Policy 1.5.5: Parks/Recreation Land Use Category (P/R). The parks and recreation land use category is established to provide sufficient space for public parks for active and passive recreation use. The P/R land use category is intended to accommodate existing public parks and recreation areas as well as committed public and semi-public open spaces. ~~The maximum height for all structures within the P/R category is 35 feet.~~

Policy 1.5.6: Public Facilities/Institutional Land Use Category (PF/I). Areas delineated on the FLUM as PF/I land use are established to accommodate public and semi-public services including government administration buildings; public schools and not-for-profit educational institutions; public hospital facilities and health care units; arts, cultural or civic facilities; essential public services and facilities; cemeteries; fire and emergency operation facilities; utilities; public and semi-public open spaces and other similar uses meeting threshold sizes established herein.

- ~~The maximum height for all structures within the PF/I category is 35 feet.~~

- Churches and religious institutions on parcels greater than two acres shall be designated as public facilities/institutional future land use category on the FLUM, otherwise these uses are allowed in any land use category.
- The City shall monitor the need for increased land area for public/institutional uses and shall ensure that this land use designation on the FLUM is expanded to accommodate the development of public and semi-public facilities such as government administration buildings; fire, police and rescue services; educational institutions and similar public uses.

Policy 1.5.7: Low-Density Residential (LDR). Areas delineated on the FLUM as LDR land use shall accommodate a minimum density of one (1) unit per acre and a maximum density of up to four (4) dwelling units per acre and shall be comprised of single-family detached homes on individual lots. ~~The maximum height for all structures within the LDR category is 35 feet.~~ Accessory residential uses (i.e., garage apartments) are permitted in the low-density future land use category, subject to standards and performance criteria set forth in the LDC that assures neighborhood character will not be adversely impacted and that infrastructure requirements, including adequate parking, are met.

Policy 1.5.8: Medium-Density Residential (MDR). Areas delineated on the FLUM as MDR land use shall accommodate a minimum density of five (5) dwelling units per acre and a maximum density of ten (10) units per acre. ~~Permitted housing types are single-family detached homes, including zero-lot-line and cluster developments, duplexes, townhomes, condominiums and apartments. Nursing homes, assisted living facilities and independent living facilities are also permitted.~~

~~The maximum height for Low Density Residential all structures within the MDR category is 35 feet.~~

The LDC shall include performance standards for townhomes, condominiums and apartments that control the location of proposed buildings in relation to the overall dimension of the site, and require that adequate open space is provided, as well as significant landscaping and buffers that will effectively screen these developments from low-density residential zoning districts.

Condominium or apartment developments of more than 25 units shall provide recreational facilities to meet the needs of the population of the development.

Policy 1.5.8~~9~~: High-Density Residential (HDR). Areas delineated on the FLUM as HDR land use are established to accommodate medium to high density residential development, which includes a variety of housing types such as townhomes, condominiums and apartments. ~~Nursing homes, assisted living facilities and independent living facilities are also permitted.~~

The HDR category is not intended for the development of low density, detached, single-family residences. Any existing single-family detached residences will be permitted to remain and shall not be considered a non-conforming use; however, the minimum density for any new residential development is ~~five-eleven~~ (511)(5) dwelling units per acre and the maximum density is 25 units per acre.

- ~~The maximum height of all structures in the HDR category is 35 feet.~~
- The LDC shall include performance standards for townhomes, condominiums and apartments that control the location of proposed buildings in relation to the overall

dimension of the site, and require that adequate open space is provided, as well as significant landscaping and buffers that will effectively screen these developments from low-density residential zoning districts.

- Condominium or apartment developments of more than 25 units shall provide recreational facilities to meet the needs of the population of the development.

Policy 1.5.10: Neighborhood Business (NB). This land use category is intended to provide for a mixture of low-intensity professional offices and very limited retail shops designed in a way to be compatible with and enhance the general character of the surrounding area. While areas delineated on the FLUM as NB are established primarily to ensure availability of land for small-scale offices and retail, the City also acknowledges the possibility of a certain amount of low to medium density residential development in these areas. ~~The maximum height of all structures in the NB category is 35 feet.~~

Policy 1.5.11: Mixed-Use Development (MXD). ~~The intent of the MXD land use category is to implement mixed use redevelopment as illustrated on the City's Most Livable City Plan. The MXD land use category is only allowed within the legal boundaries of the Gulf Breeze CRA and is intended to provide for a mixture of offices, retail, businesses, public educational facilities, and residential uses.~~

- ~~1. The minimum density for any new residential development shall be eleven (11) units per acre and the maximum density for new residential development shall be forty (40) units per acre.~~
- ~~2. Any new non-residential development shall have a minimum F.A.R. of 0.25 and a maximum F.A.R. of 3.0.~~
- ~~3. A mixed-use development includes shall include a mixture of land uses on the same site and/or in the same building. Uses may be mixed either horizontally or vertically.~~
- ~~4. All development within the MXD category shall be required to undergo site plan review for consistency with design guidelines adopted in the City of Gulf Breeze Community Redevelopment Agency and Central Business District Design Guidelines.~~

Policy 1.5.12: Commercial Land Use Category (C). The C land use category is only allowed within the legal boundaries of the Gulf Breeze CRA and is intended to implement the redevelopment and economic development strategies in the *City of Gulf Breeze Community Redevelopment Plan*. The C category is intended to provide for a mixture of high-quality professional offices, general retail establishments, service businesses, hotels and motels and automobile service and gasoline stations, cultural and tourist facilities, and mixed-use developments. While areas delineated on the FLUM as C are established primarily to ensure availability of land for commerce, the City also acknowledges the possibility of a certain amount of medium to high density residential development in these areas to promote the "urban center" character desired for the CRA.

1. The C category is not intended for the development of low density, detached, single-family residences. Any existing single-family detached residences will be permitted to remain and shall not be considered a non-conforming use; however, the minimum

density for any new residential development is five (5) units per acre and the maximum density is 30 units per acre.

- ~~2. Nursing homes, assisted living facilities and independent living facilities are permitted in the C category.~~
- ~~3. Although traditional heavy industrial uses are not allowed in the C category, certain industrial-type uses such as warehouses, high technology manufacturing facilities and similar light industrial uses may be considered compatible with the commercial and residential uses in the category, depending on the specific intent and design of the development project.~~
- 4.2 Criteria for the C category may include, but are not limited to, the following:
 - a. A mixed-use development may include a mixture of land uses on the same site and/or in the same building. For a mixed-use building, only offices, retail sales, services and restaurants are permitted on the ground floor.
 - b. The LDC shall include requirements for enhanced landscaping and screening between new development or redevelopment in a mixed-use category and any abutting low-density residential land use categories.
 - c. Unified architectural and streetscape themes are encouraged for all mixed-use developments, provided the themes are consistent with the *City of Gulf Breeze CRA and Central Business District Design Guidelines*.

5.3 All development within the C category, except for single-family detached residences, shall be required to comply with certain criteria, including but not limited to those listed below, [site plan review for consistency with](#), that will be more specifically described in regulations that will be adopted by December 2014 in the LDC, the *City of Gulf Breeze Community Redevelopment Plan*, and the *City of Gulf Breeze CRA and Central Business District Design Guidelines*:

- ~~a. All development shall undergo site plan review for consistency with design guidelines adopted in the *City of Gulf Breeze Community Redevelopment Plan and Central Business District Design Guidelines*;~~
- b. ~~For all buildings proposed at a height over 35 feet, this site plan review for consistency with design guidelines adopted in the *City of Gulf Breeze Community Redevelopment Plan and Central Business District Design Guidelines* shall include specific review to mitigate any adverse compatibility impacts caused by the additional building height, including:~~
 - ~~• Enhanced landscape buffering;~~
 - ~~• Location of service drives and/or parking areas to mitigate noise and vehicular lights; and~~
 - ~~• Location and type of lighting, signage, dumpsters, etc;~~
 - ~~• Variable buffers, combining land and landscaping to achieve adequate separation of uses, appropriate open space, reduction of potential noise, light and glare, and screening of physical features of a proposed development;~~
 - ~~• Variable setbacks, based upon degree of difference in proposed density, intensity, scale, mass or height;~~
 - ~~• Placement and effective screening or shielding of site features such as lights, signs, dumpsters, loading areas, parking areas, outdoor storage or other features with potential negative impacts;~~
 - ~~• Effective transitions of on-site densities, intensities, scale, mass or height; and~~

- ~~• Other innovative site design features that strive to achieve compatibility and mitigate potential negative impacts.~~

~~e.g.~~ By March ~~2014-2015~~ the City of Gulf Breeze shall approve an economic development incentive program and amend the Community Redevelopment Plan, as needed, to provide incentives that may be used to foster the relocation or expansion of targeted businesses to Gulf Breeze. This program may include, but not be limited to, development incentives such as targeted business relocation bonuses, job creation financial payments, and job training grants. It shall be the objective of this economic development incentive program to foster the cooperation of government and the private sector by providing an additional tool for the private sector to attract quality tenants with above-average wages that desire well-designed and landscaped quality development.

~~d. Based upon research and analysis and at the recommendation of the City Manager, the City Council may also impose reasonable conditions that meet or exceed the compatibility criteria described in Policy 1.3.3 that are intended to mitigate any proven adverse compatibility impacts caused by the additional building height.~~

~~g.b.e.~~ Gateway Overlay Districts. In order to protect the aesthetic character of the entrances into the City, in addition to meeting the requirements of subsections a through d above, geographic boundaries for gateway overlay districts shall be delineated in the LDC. Within these overlay districts, special regulations on development shall be applied, including prohibition of certain uses permitted in the underlying commercial zoning district(s) and the establishment of special regulations for buffer, height, and similar performance criteria. Standards shall also be established in the *City of Gulf Breeze CRA and Central Business District Design Guidelines* for these overlay districts. When establishing the west gateway overlay district the regulations shall specify that within any portion of the C category west of U.S. Highway 98 and north of the Chanteclair Subdivision, no building shall exceed 60 feet in height and any building exceeding 35 feet in height must provide a 250-foot buffer from residential areas adjacent to the C Category. This buffer area cannot be used for another habitable structure or parking garage, except that ancillary uses such as surface parking, open space, swimming pools, landscaping and landscape features, stormwater areas, and ancillary structures (e.g., gazebos, decks, cabanas, lift stations, fire pits, refuse stations, etc.) shall be allowed within the 250-foot buffer.

Objective 1.6: Protect and restore natural and historic resources through identification, classification, planning and management and limitations on use consistent with the degree of protection required. (Note: There are no existing potable water wells located within the City, nor are any proposed throughout the planning timeframe.)

Policy 1.6.1: Coordinate with the Northwest Florida Water Management District (NFWFMD) in its plans to develop and implement a comprehensive aquifer recharge area protection program and address this in the City's Water Supply Facilities Work Plan, which will be adopted by December 2011 and updated as required.

Policy 1.6.2: Require the review and approval of development proposals by the appropriate environmental agencies prior to the issuance of any development permit by the City.

Policy 1.6.3: Review the Florida Natural Areas Inventory (FNAI), during the Evaluation and Appraisal process, to update listed species and their habitats in the City.

Policy 1.6.4: Require development in identified flood prone areas to be in accordance with the City's Floodplain Management Ordinance. The LDC will continue to implement the FEMA floodplain restrictions by adhering to the Flood Insurance Rate Maps (FIRM), as updated. To prevent duplication of agency requirements for floodplain management, the LDC will be revised, and new definitions included that are consistent with the State and FEMA language.

Policy 1.6.5: Environmentally sensitive lands, as designated in the coastal management and conservation elements shall be protected through the process of development, redevelopment, land use plan amendments and changes in zoning. The protection of environmentally sensitive lands shall be accomplished by maintaining provisions in the City's LDC that require one or more best management practices techniques, based on the degree of protection required.

Policy 1.6.6: Encourage owners of historically significant housing (i.e. housing over 50 years of age) to apply for and utilize state and federal assistance programs and incentives to redevelop the structure in a manner sensitive to its original character.

Policy 1.6.7: The City shall ~~continue to enforce~~ ~~adopt~~ regulations in its LDC ~~by March 2014~~ that establish the conditions under which development shall require an archaeological survey and processes that will be used for the review of such identified developments

Policy 1.6.8: Coordinate with the South Santa Rosa/Escambia Resource Management Plan, as updated, in the implementation of its recommendations.

Objective 1.7: Development, redevelopment, land use plan amendments and changes to the zoning of a site shall be consistent with the availability of adequate services and facilities, including assurance that land is available for the needed utility facilities and services.

Policy 1.7.1: All development orders or permits, including any redevelopment activities, shall be issued only if there are public facilities and services available with sufficient capacities to maintain the level of service standards concurrent with the impacts of the proposed development. Prior to the issuance of a building permit, the City shall verify that adequate sanitary sewer, potable water, stormwater management and solid waste facilities and services will be available to serve new development no later than the anticipated date of issuance of the certificate of occupancy.

Policy 1.7.2: ~~The City of Gulf Breeze has been designated a "Dense Urban Land Area" (DULA) pursuant to Section 163.3164, F.S., and hereby eliminates state-mandated transportation concurrency.~~ The City shall monitor transportation ~~impacts and capacity~~ as a matter of local law. By ~~July-March 2014~~ ~~2015~~, the City shall adopt land use and transportation strategies to support and fund mobility within the ~~Transportation Concurrency Exception Area (TCEA).~~ ~~City.~~

Policy 1.7.3: Ensure the availability of suitable land for public services and facilities by requiring dedication of adequate rights-of-way for use as roadways, to provide for potable water, sanitary sewer and stormwater management facilities, and for new construction, service extensions or facility improvements required by utility companies.

Policy 1.7.4: Small-scale, site-specific, or off-grid electrical generation systems serving single users or small clusters of users and which use alternative energy sources shall be allowed in all

land use categories with the exception of the Conservation category. Such alternative systems shall be allowed to connect to an available electrical energy distribution system to sell excess power to an electric utility provider. All substations adjacent to residential neighborhoods or visible from a public roadway shall be required to provide landscaping and buffering to minimize visual and noise impacts.

Objective 1.8: Provide the opportunity for use of innovative land development regulations.

Policy 1.8.1: The City shall review its planned unit development provisions in the LDC and make revisions by March 2014~~2015~~, if necessary, to ensure they are consistent with the goals, objectives and policies of the comprehensive plan.

Policy 1.8.2: The City shall continue to allow home occupations as long as they do not generate excessive traffic and parking, consistent with the LDC.

Objective 1.9: Proposed new development, redevelopment and changes in future land use shall be coordinated with the local mitigation strategy and the regional hurricane evacuation study.

Policy 1.9.1: Coastal area population densities shall be coordinated with the West Florida Regional Evacuation Study 2010, as updated.

Policy 1.9.2: The City shall implement the applicable recommendations of the Santa Rosa County Local Mitigation Strategy.

Objective 1.10: New development in the City shall comply with "Smart Growth" principles that minimize the emission of greenhouse gases and reduce vehicle miles of travel as opposed to conventional development standards that encourage urban sprawl. The following policies shall be incorporated into the City's land development regulations by March 2014~~2015~~:

Policy 1.10.1: Development in the Gulf Breeze Community Redevelopment Area shall provide pedestrian-friendly street design to encourage walkability. As appropriate based upon size and scale, developments may include high-quality pedestrian networks; designs that encourage a greater use of bicycles, rollerblades, scooters and walking as daily transportation; connectivity to public transit; and a land use mix that demonstrates reduced external trips by encouraging internal trips.

Policy 1.10.2: New development and infill development may provide a mix of shops, offices, apartments and homes on site and provide mixed-use within neighborhoods, within blocks and within buildings in the Gulf Breeze Community Redevelopment Area and in planned unit developments.

Policy 1.10.3: Promote viable alternative transportation modes, including public transit facilities and connections, sidewalks and bicycle paths as well as, where safety criteria can be met, paths or routes for small electric vehicles.

Policy 1.10.4: The City may identify Subarea Districts comprised of individual adjacent parcels that function as a single mixed use development. This recognizes that small parcels can be redeveloped as the Mixed Use District (MXD) future land use classification without meeting the allowable mixture of uses table of Policy 1.5.1, provided that other uses within the

entire Subarea District meet the mixture criteria. Subareas shall be internally connected by local roadways, cross access easements or pedestrian pathways. Subarea District boundaries shall be mapped on the Official Future Land Use Map. Each Subarea District must include policies that describe the allowable uses, composition of mix, transportation requirements, community design standards, and any unique property characteristics that result in the need for a Subarea District designation.

Subarea Policy 1.10.4.1 Andrew Jackson Trail Subarea District. This district is bound by US-98 to the west, Northcliff Drive to the north, existing residential use to the east, and Andrew Jackson Trail to the south. It consists of an existing shopping center plaza, office, commercial outparcels, and planned multi-family residential uses. Development within the Andrew Jackson Trail Subarea District shall be internally connected by internal roadways and sidewalks. The Subarea District will provide opportunities for residents to live, work, and play without the need to add external trips to the transportation network.

Subarea Policy 1.10.4.2 Live Oak Village Subarea District. This district is bound by Pensacola Beach Boulevard to the west, US 98 to the north, Naval Live Oaks Nature Preserve to the east, and Santa Rosa Sound to the south. It consists of an existing shopping center plaza, office, commercial outparcels, and medium- and high-density residential uses. Development within the Live Oak Village Subarea District shall be internally connected by the extension of McAbee Court as described in Transportation Policy 1.8.4. This extension will provide connectivity throughout the Live Oak Village Subarea District and Shoreline Drive to the west. The Subarea District will provide opportunities for residents to live, work, and play without the need to add external trips to the transportation network.

Objective 1.11: Implement the City's Most Livable City Plan to maintain, protect, and enhance the quality of life for residents and businesses.

Policy 1.11.1: Diversify the business mix, and encourage create mixed-use developments by implementing the Catalyst Site projects in the City's Most Livable City Plan.

Policy 1.11.2: Expand the trail and sidewalk network, to improve pedestrian safety and comfort.

Policy 1.11.3: Create new community gathering places, including a new community/civic center at Shoreline Park, Neighborhood Centers, and a "green" park in the Town Center catalyst site.

Policy 1.11.4: Disperse traffic from US 98 by adding parallel local routes.

Policy 1.11.5: Coordinate with the Santa Rosa County School District in a collaborative decision-making process to ~~Relocate~~ the public school ball fields ~~to just south~~ of the High School to improve school bus access, vehicle circulation and increase available land along US 98 for mixed-use development.

Policy 1.11.6: Redevelop the East Gate Catalyst Site to create a medical office employment center that complements the Andrews Institute and Gulf Breeze Hospital.

Policy 1.11.7: Continue to coordinate with the Florida Department of Transportation (FDOT) to recommend the easternmost alignment of the Pensacola Bay Bridge reconstruction in order to

[maximize development potential and access for properties within the Bay Bridge Landing Catalyst Site.](#)

[Policy 1.11.8: Create a mixed use "main street" with a central green space in the Town Center Catalyst Site.](#)

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TRANSPORTATION ELEMENT

~~Pursuant to Section 163.3177(6)(j), Florida Statutes (F.S.), and Rule 9J-5.019, Florida Administrative Code (F.A.C.),~~ the Transportation Element addresses the City's existing and future transportation systems, including facilities for automobiles, public transit, bicycles and pedestrians. Transportation system facilities and services should be maintained and developed in a way that achieves the City's vision; therefore, this element provides for the assessment of current and future transportation system needs and enhancements to the community's transportation system by improving the interconnectedness of different modes of transportation, corridor management and connections between neighborhoods and neighboring jurisdictions. It also offers recommendations for public transportation and pedestrian/bicycle facilities to achieve greater multimodal connectivity.

~~Section 163.3180(5)(a), F.S. states that "...in urban centers transportation cannot be effectively managed and mobility cannot be improved solely through the expansion of roadway capacity, that the expansion of roadway capacity is not always physically or financially possible, and that a range of transportation alternatives is essential to satisfy mobility needs, reduce congestion, and achieve healthy, vibrant centers." The City of Gulf Breeze hereby qualifies as a Dense Urban Land Area (DULA) as defined in Section 163.3164(34) and is designated as a Transportation Concurrency Exception Area (TCEA) pursuant to Section 163.3180 (5)(b)1.a., F.S. Because the City has been designated a TCEA it must adopt~~ into its comprehensive plan land use and transportation strategies to support and fund mobility within the ~~exception area~~ City.

The Future Transportation Map Series, **Maps 4.1, 4.2 and 4.3, Volume II, Adopted Maps Atlas**, establish the functional classification of the City's roadway system and its relationship to public transit and pedestrian/bicycling facilities within the City limits.

Goal 1:

Promote the development of a financially feasible, safe and energy-efficient multi-modal transportation system that is integrated functionally and aesthetically into the surrounding land use framework and enhances the mobility needs of the City of Gulf Breeze.

Objective 1.1: Provide for a safe, convenient, and energy-efficient multi-modal transportation system.

Policy 1.1.1: The City shall require both new development and substantial redevelopment to provide adequate safe pedestrian facilities on-site, to adjacent sites as practical, and in adjacent right-of-way. Such facilities shall include a direct link between the public sidewalk network and building entrance, lighted sidewalks along both sides of all internal roadways and, as appropriate, on the development side of adjacent roadways. Additionally, mitigation or elimination of existing pedestrian hazards (e.g. upgrading an intersection) may be required, as needed and dependent upon the magnitude of the development or redevelopment project.

Policy 1.1.2: Require that new development and infill redevelopment in the Gulf Breeze community redevelopment area provide the minimum vehicular parking spaces adequate to meet the needs of the specific land use, keeping in mind the possibility of sharing parking with adjoining uses if appropriate, and further the pedestrian-friendly character of the redevelopment area by:

- Where appropriate, locating parking to the side or behind the development to provide pedestrian accessibility to building entrances and walkways to the street, rather than separating the building from the street with parking areas.

- Providing clearly delineated pedestrian routes through parking lots to safely accommodate pedestrian and bicycle circulation and to minimize potential bicycle/pedestrian and automobile interaction.

Policy 1.1.3: When existing City roads are resurfaced or reconstructed or during the design of new City roads, pedestrian and bicycle facilities may be incorporated by providing for wide outside lanes, bicycle lanes, sidewalks, and/or other facilities when the available right-of-way is not physically constrained and when cost and design considerations are not prohibitive. The City shall coordinate with FDOT on improvements to US 98 or SR 399 to ensure that transit, bicycle and pedestrian facilities are incorporated to the maximum extent possible.

Policy 1.1.4: Control driveway and road connections through enforcement of regulations in the Land Development Code, such as the requirement for minimum distances between connections, design standards for driveways, minimum spacing and design standards for median cuts, and provisions for joint driveways. These regulations shall be consistent with FDOT's access management policies.

Policy 1.1.5: Require the provision of pedestrian and vehicular access to all parts of new development projects, including crosswalks at intersections, pedestrian actuated features at signalized intersections and curb cut sidewalk ramps.

Objective 1.2: Coordinate the transportation system with the Future Land Use Map (FLUM) and ensure that proposed population densities, housing and employment patterns, and land uses are consistent with the transportation modes and services proposed to serve these areas.

Policy 1.2.1: Review roadway improvements and new construction for consistency with the FLUM.

Policy 1.2.2: Applications for future more intense land use amendments or rezonings to more intensive designations shall be accompanied by a transportation impact study analyzing the impacts of the development allowed by the new category on the citywide transportation system.

Objective 1.3: Protect existing rights-of-way from building encroachment and require the reservation of future rights-of-way to provide for transportation needs within the City.

Policy 1.3.1: Protect existing rights-of-way from building encroachment by continuing to enforce provisions established in the Land Development Code that require:

- Developers to provide for required rights-of-way;
- Building setbacks appropriate to the functional classification of the road; and
- Right-of-way standards appropriate to the functional classification of the road.

Policy 1.3.2: Develop and maintain a listing of roadways requiring additional right-of-way to conform to the standards for the different functionally classified roads in the City.

Objective 1.4: Coordinate the transportation system with the plans of adjacent jurisdictions and the Florida-Alabama Transportation Planning Organization (TPO), the Northwest Florida Transportation Corridor Authority (NFTCA) and the Florida Department of Transportation (FDOT).

Policy 1.4.1: Continue active membership in the Florida-Alabama TPO to participate in the development of the long-range plan and the transit improvement plan to address regional transportation issues that impact the City of Gulf Breeze.

Policy 1.4.2: Review the FDOT Five-year Work Program on an annual basis when updating the Capital Improvements Element to monitor completion of improvements to state roadways in the City or roadways that could potentially impact the City.

Policy 1.4.3: Continue to participate in the activities of the NFTCA as it implements projects identified in Phase I of the Master Plan adopted in July 2008 to ensure fair representation of the City's views on regional transportation concerns.

Policy 1.4.4: Establish strategies, agreements and other mechanisms with adjacent jurisdictions and appropriate agencies to implement transportation provisions of this element.

Objective 1.5: Develop strategies through transportation decisions and planning to address the reduction of greenhouse gas emissions, energy conservation and energy-efficient design.

Policy 1.5.1: Require new and infill development and redevelopment when feasible to provide interconnections and access to existing and planned multi-modal transportation facilities, including sidewalks, bicycling and transit facilities.

Policy 1.5.2: Coordinate with Escambia County Area Transit (ECAT), when possible, to:

- Address the provision of efficient public transit services based upon existing and proposed major trip generators and attractors;
- Consider a fixed-route service to address transit needs between south Escambia County and south Santa Rosa County;
- Upgrade existing and provide new transit facilities as warranted such as park and ride lots, bus stops, bus shelters and signage.

Policy 1.5.3: Coordinate with the West Florida Regional Planning Council, Escambia County, Santa Rosa County and the City of Pensacola to:

- Promote car-pooling opportunities for commuters with the same destination;
- Facilitate bicycle, pedestrian and other non-motorized transportation options; and
- Develop transportation demand management programs to possibly modify peak hour travel demand and reduce the number of vehicle miles traveled per capita within the region.

Policy 1.5.4: Develop transportation system management strategies as appropriate to improve system efficiency and enhance safety.

Objective 1.6: The City of Gulf Breeze shall use Quality/Level of Service (Q/LOS) for monitoring purposes in order to identify where multimodal improvements are needed, for guiding capital improvements facility/operations planning to achieve and maintain mobility, to reduce greenhouse gases, and to assist in determining a fair share that a development should contribute to the achievement of these mobility standards. Q/LOS shall not be used for development approvals based on capacity; however, Florida Statutes require the inclusion

~~of local roadway LOS standards, even within a TCEA, when roadway LOS is not the measure by which development is approved.~~

Policy 1.6.1: The City shall establish the following minimum Roadway Q/LOS standards for monitoring intersection capacity based on annual average daily trips (AADT), as follows:

- Arterials (4-lane and 6-lane) E+10%
- Arterials (2-lane) E + 30%
- Collectors D
- Local Roads D

Policy 1.6.2: The City shall annually monitor the Q/LOS status of arterials, collectors and state roadways within the City by obtaining from the State and ~~Couney County~~ their most recent traffic counts at points along all roadways that would be affected by development in the City.

Policy 1.6.3: The City shall continue to use standards and guidelines for permitting the payment of proportionate fair-share contributions to mitigate locally and regionally significant transportation impacts consistent with section 163.3180-(165), F.S.

Policy 1.6.4: If a development requires roadway improvements, emphasis shall be upon intersection improvements to improve safety and reduce conflicts between modes; signalization/Transportation Demand Management improvements (especially those providing transit and pedestrian priority signalization); bicycle facility improvements, and pedestrian crosswalk/median improvements.

~~**Policy 1.6.5:** By December 2011/2015, the City of Gulf Breeze shall adopt mobility measures and identify numerical indicators for measuring the achievement of City mobility goals, including, but not limited to: modal splits, annual transit trips per capita, and automobile occupancy rates.~~

~~**Policy 1.6.6:**~~**Policy 1.6.5:** The City shall amend ~~the Concurrency Management System and any other relevant sections of~~ the Land Development Code to reflect the adoption of the mobility standards and include any possible funding sources that will be used for alternative transportation improvements in the Five-year Schedule of Capital Improvements as updated annually.

~~**Policy 1.6.7:**~~**Policy 1.6.6:** Developments approved prior to the adoption of the mobility standards shall be required to provide any transportation improvements, modifications or mitigation required as part of the original development plan approval.

Objective 1.7: Create parallel alternatives to US 98 to implement the Preferred Transportation Alternative Condition Recommended Transportation Improvements from the City's Most Livable Plan to and enhance connectivity and safety for pedestrians, cyclists, transit users and vehicles .

Policy 1.7.1: Construct a new local street, adjacent to the public school facilities, that connects Fairpoint Drive to Shoreline Drive, as a parallel alternative to US -98. Coordinate with Santa Rosa County School District to promote pedestrian safety, continued educational use and future school expansion. At the time of final street alignment, determine if a grade separation is necessary to access the ballfields

Policy 1.7.2: Construct a new local street that connects Andrew Jackson Trail to Pensacola Beach Boulevard. This new local street shall be a pedestrian oriented "Main Street" that serves as a parallel alternative to US- 98.

Policy 1.7.3: Realign McAbee Court to connect Shoreline Drive to the Live Oak Village as a parallel alternative to US-98.

Policy 1.7.4: Prepare a Complete Street typical cross section for use when designing new local streets identified in the *Most Livable City Plan*.

Objective 1.8: Improving existing intersections to implement the Recommended Transportation Improvements from the City's *Most Livable Plan* and enhance connectivity and safety for pedestrians, cyclists, transit users and vehicles

Policy 1.8.1: Align Hoffman Drive and Andrew Jackson Trail at ~~their~~ the intersection of US 98, with a directional northbound left permitted at the future unsignalized intersection to improve connectivity and safety.

Policy 1.8.2: Modify the geometry of the Daniel Drive, Shoreline Drive, and McAbee Court intersections to improve connectivity. The intersection at the high schools and Daniel Drive shall remain signalized.

Policy 1.8.3: Realign the unsignalized Shoreline Drive intersection at US 98 to a north-south alignment rather than the existing curved alignment to improve safety.

Policy 1.8.4: Realign McAbee Court to the east, concurrent with redevelopment and connected to the Live Oak Village redevelopment site. A roundabout may be located at the Pensacola Beach Boulevard and McAbee Court intersection.

Policy 1.8.5: Coordinate with the Florida Department of Transportation (FDOT) to reconstruct the existing Pensacola Beach Boulevard interchange at US 98 as an at-grade intersection if it becomes necessary to widen US 98 to six lanes. Reconstruct the northbound left movement (off-ramp from bridge) and eastbound right (on-ramp to bridge) as ramps. Convert the existing interchange to a signalized intersection to connect the hospital and shopping campus to the east with the Gulf Breeze community to the west.

Policy 1.8.6: The City shall continue to coordinate with the Florida Department of Transportation (FDOT) to recommend the easternmost alignment of the Pensacola Bay Bridge reconstruction in order to maximize development potential and access for properties.

Policy 1.8.7: Continue to monitor the coordinated signalized intersection system to reduce travel delay time and allow through trips to progress more quickly and fluidly along US 98.

Objective 1.9: Implement the bicycle and pedestrian facilities improvements of the City's Most Livable City Plan to enhance connectivity and safety for pedestrians and cyclists.

Policy 1.9.1: Connect the residential areas in western Gulf Breeze with the park, the school campus, and the redevelopment areas adjacent to US 98 with a dedicated bike trail along Shoreline Drive and Fairpoint Drive. Connect the realigned Shoreline Drive to the Boy Scout Trail south of US 98 by a dedicated "Share the Road" facility.

Policy 1.9.2: Evaluate the feasibility of constructing a pedestrian underpass to provide a connection between the school campus and the mixed use district and new main street.

Policy 1.9.3: Construct pedestrian crossings at the following signalized intersections to enhance connectivity and safety across US 98:

- A. US 98 and Fairpoint Drive to connect residential to the new main street.
- B. US 98 and Daniel Street to connect the school campus to the new main street.
- C. US 98 and the Pensacola Beach Boulevard to connect Shoreline Drive and the mixed use development to the south with the hospital and office to the north.
- D. US 98 and the Hospital/ Live Oak shopping center to connect the hospital campus and the proposed hotel and mixed use office and retail buildings.

Policy 1.9.4: Coordinate with the Florida Department of Transportation (FDOT) to provide on-street bicycle facilities on US-98 that are aligned with the Pensacola Bay Bridge bicycle facilities.

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HOUSING ELEMENT

~~Pursuant to Section 163.3177(6)(f), Florida Statutes (F.S.), and Rule 9J-5.010, Florida Administrative Code (F.A.C.),~~ the Housing Element promotes the development of a range of housing choices that meet the needs of persons of all income levels and of all age groups and persons with special needs. This element provides for the maintenance or rehabilitation of the existing housing stock and explores the idea of seeking partnerships with housing providers and adjacent jurisdictions to accommodate and encourage the development of affordable and workforce housing units.

Goal 1:

Encourage and support the provision of safe and affordable housing for the current and future residents of the City of Gulf Breeze.

Objective 1.1: The useful life of the existing housing stock shall be conserved through code enforcement activities and effective implementation of regulatory action programs directed toward preserving neighborhood quality and maintenance of community facilities.

Policy 1.1.1: Continue to enforce building, housing, plumbing electrical and other construction codes to ensure the maintenance of standard housing and to achieve necessary corrective action through code enforcement actions where non-compliance exists.

Policy 1.1.2: Encourage eligible low-income homeowners to apply for rehabilitation assistance through county, regional or state programs.

Policy 1.1.3: Condemn and require demolition of those housing units which are determined not to be suitable for rehabilitation by public or private means.

Objective 1.2: It is not economically feasible for the City of Gulf Breeze to meet all affordable housing needs within its jurisdiction because of high property values and very little vacant residential land or vacant land located within the coastal high hazard area. However, the City will continue to participate in agreements with adjacent jurisdictions to assist in the development of affordable housing on a project-by-project basis.

Policy 1.2.1: Coordinate with affordable housing providers and adjacent jurisdictions to ensure that adequate sites and distribution of affordable housing sites, including sites for manufactured homes, are available for existing and future very-low, low- and moderate-income populations in the Gulf Breeze vicinity.

Policy 1.2.2: Mobile home subdivisions and parks of ten acres or greater shall be allowed in all residential categories. Mobile home subdivisions and parks are subject to landscape buffering requirements equivalent to commercial districts abutting residential uses. No mobile home subdivisions or parks are allowed in the Coastal High Hazard Area.

Policy 1.2.3: Consider the use of Federal, State and local subsidy programs and private for-profit and non-profit programs to provide adequate low and moderate income housing through interlocal agreements.

Policy 1.2.4: The City shall include affordable housing incentives for development in the Community Redevelopment Area in the Land Development Code by December ~~2014~~[2016](#).

Objective 1.3: Ensure that opportunities for group homes and foster care facilities as well as housing for the elderly are provided within the City.

Policy 1.3.1: Dwelling units licensed to serve clients of the Florida Department of Children and Family Services that provide a living environment for seven to 14 unrelated residents who operate as the functional equivalent of a family are defined as Community Residential Homes pursuant to Section 419.001(1)(a), F. S., and shall be allowed in any multi-family residential land use category provided it meets the requirements of Section 419.001(3).

Policy 1.3.2: Homes of six or fewer residents which otherwise meet the definition of a Community Residential Home pursuant to Section 419.001(1)(a), F. S., shall be deemed a single-family unit and shall not be excluded from establishment within residential neighborhoods, provided that the group home is not located within a radius of 1,000 feet of another group home and that the residential nature of the neighborhood is maintained or upgraded and that such inclusion would not affect the safety of the existing residents or place residents of such facilities at risk.

Policy 1.3.3: Include in the City's Land Development Code principles and criteria to guide the location of group homes and foster care facilities. These principles and criteria seek to encourage the development of community residential alternatives to institutionalization while maintaining the character and quality of established neighborhoods.

Objective 1.4: Encourage the identification and preservation of historically significant housing for residential or low-intensity business use if possible.

Policy 1.4.1: Consider the adoption of a Historic Preservation Ordinance that provides identification criteria and preservation guidelines for historic and archaeological resources in Gulf Breeze. Housing eligible for the National Register will be considered as historically significant.

Policy 1.4.2: Coordinate with the Florida Department of State, Division of Historical Resources to assist property owners in applying for and utilizing available state and federal assistance programs for the rehabilitation and adaptive reuse of historically significant housing.

Objective 1.5: Provide uniform and equitable treatment to persons displaced by public programs and projects, consistent with Section 421.55, F.S.

Policy 1.5.1: Coordinate with appropriate agencies to prepare plans of action regarding relocation of residents before programs are enacted that will create displaced households. Such plans shall include, but are not limited to, the following:

- Timing of the relocation;
- Assessment of the need for the program that will displace households; and
- Costs associated with the displacement of such households.

Objective 1.6: Coordinate with public, non-profit and private housing providers to formulate affordable housing implementation programs.

Policy 1.6.1: Review regulatory and permitting processes every three years at a minimum and make any changes necessary to improve the public and private housing delivery process. Measures such as waiving processing fees for affordable housing projects and fast-track review of proposals for affordable housing will be considered.

Policy 1.6.2: Continue to participate in West Florida Regional Planning Council initiatives directed toward educating local governments about new techniques, especially programs applicable to the region and/or Santa Rosa County, for promoting affordable housing.

Policy 1.6.3: Coordinate with Santa Rosa County in facilitating the programs of the State Housing Initiative Partnership (SHIP) program, including down payment assistance, rehabilitation programs and the multi-family construction program for affordable and workforce housing.

Policy 1.6.4: Review use of City-owned property within or outside the City limits, for use as affordable housing sites and for placement on the Florida Affordable Housing Inventory of Publicly Owned Lands.

Objective 1.7: To assist the private sector in providing an appropriate mix of housing types and to apply innovative planning and design techniques to ensure sustainability.

Policy 1.7.1: Coordinate the development of future housing with supporting infra-structure such as schools, parks, emergency service, water and sewer services through private sector funding concurrent with development. Such private sector funding shall be accomplished through provisions such as, but not limited to, impact fees and provision of off-site improvements.

Policy 1.7.2: Encourage the development of multi-family and rental housing as a primary land use in areas where employment opportunities and infrastructure are available and where higher intensity development exists or is planned on nearby property, consistent with the Future Land Use Map Series.

Policy 1.7.3: Encourage the construction of energy efficient housing by implementing the Florida Model Energy Code.

Policy 1.7.4: Promote the use of cluster housing and planned unit developments to conserve open space and environmentally sensitive lands.

Policy 1.7.5: Incorporate incentives into the Land Development Code for residential developments that incorporate LEED, Florida Green Building Coalition, or similar professionally accepted green building guidelines and that use recycled or renewable materials and renewable energy sources in construction of residential units and developments.

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INFRASTRUCTURE ELEMENT

Pursuant to Section 163.3177(6)(c), Florida Statutes (F.S.), and Rule 9J-5.011, Florida Administrative Code (F.A.C.), the Infrastructure Element, which includes sanitary sewer, solid waste, stormwater management, potable water and natural groundwater aquifer recharge, establishes guidelines for the provision of these necessary public facilities and services to meet the needs of the current and projected population in a manner that protects natural resources. Conservation was acknowledged as vital to residents in the City's 2008 visioning workshops as the conduit to a livable, environmentally friendly community recognizing that preservation and enhancement of local natural resources is invaluable to the longevity of the community. To achieve this, our modern way of life must coexist in harmony with the surrounding environment as much as possible. The City has developed a Stormwater Utility Master Plan to manage stormwater effectively in a way that protects the City's surface water and groundwater resources. These and other initiatives demonstrate the commitment to accomplish the purpose of this element by addressing the following:

- Design capacity of facilities
- Identify and implement conservation strategies for potable water
- Stormwater discharge standards
- Recycling program review for enhancement
- Further avenues for enhancing current and identifying needed partnerships
- Development of a comprehensive Infrastructure Master Plan for cost effectiveness and to prevent duplication
- Develop and maintain a Water Supply Plan for at least a 10 year period

Goal 1:

Provide sanitary sewer, solid waste, stormwater management and potable water facilities and services that meet the needs of current and future residents of the City of Gulf Breeze in a manner that is sensitive to the City's natural resources and protects the quality and quantity of the Floridan aquifer system.

Objective 1.1: Correct existing facility deficiencies and provide for future needs by meeting adopted level of service standards, implementing recommendations in infrastructure master plans and through the adoption, implementation, and annual revision of the Capital Improvements Element.

Policy 1.1.1: The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity for all new development and redevelopment activities:

Facility	Level of Service Standard
Sanitary Sewer Facilities	100 gallons per person per day
Solid Waste Facilities	3.60 pounds per person per day
Stormwater Management Facilities (pursuant to Chapter 62-346, F.A.C.)	25-year storm frequency, 24-hour duration; treatment of the first one-half inch of runoff for sites less than 100 acres, and treatment of the first inch for sites greater than 100 acres
Potable Water Facilities	130 gallons per person per day

	<p>Maintain minimum daily flow of 1.0 MGD</p> <p>Maximum water capacity is 1.523 MGD</p> <p>Daily potable water pressure shall be no less than 35 pounds per square inch (psi). 20 psi is minimum per FDEP</p> <p>Potable water storage shall be a minimum of projected average daily flow</p>
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Policy 1.1.2: Implement the City’s Stormwater Utility Master Plan, and update the plan every five years (beginning in March ~~2012~~2016) at a minimum to include a drainage facility capacity analysis, flood control performance assessment, and assessment of ground and surface water quality impacts. Develop a Master Infrastructure Plan that identifies all sewer, drainage, potable water and road construction needs in order to coordinate the construction of the facilities in a cost –effective manner and included in the Five-year Schedule of Capital Facilities as updated every year.

Policy 1.1.3: Pursue all sources of Federal, State and regional agency funds to implement the recommendations of the Master Infrastructure Plan.

Objective 1.2: Maximize the use of existing infrastructure to the maximum extent possible and coordinate with adjacent jurisdictions for the extension or increase in capacity of facilities to meet future needs of the Gulf Breeze area.

Policy 1.2.1: Correcting existing infrastructure deficiencies will take priority over construction of new facilities to meet future needs. The City establishes the following prioritization in the maintenance of existing infrastructure facilities and construction of new ones:

- Sanitary Sewer Facilities
 - Instances where the health and safety of users are compromised.
 - Reduction of effluent loss due to repetitive leakages and breaks.
- Stormwater Management
 - Reduction of pollutants in impaired water bodies.
 - Reduction of flooding in buildings and structures.
 - Reduction of flooding of highways.
 - Reduction of pollutants where studies show a statistically significant increase in pollutants.
 - Reduction of other types of flooding.
- Potable Water
 - Instances where the health and safety of water users are compromised.
 - Reduction of water loss from repetitive leakages and breaks.
 - Reduction of repetitive issues of quality including color, clarity and taste that do not pose a health risk.

Policy 1.2.2: Pursue the provision of regional stormwater management facilities, including those that could take the place of site-specific attenuation facilities. These regional facilities could either be developed by the City and, where appropriate, funded by development in lieu of construction of onsite private facilities or private landowners could enter into agreements to

provide regional stormwater management facilities. Water quality treatment facilities should be located onsite to promote source control of pollutants.

Objective 1.3: Conserve potable water resources.

Policy 1.3.1: Take the following actions to require and/or encourage conservation of potable water supplies:

- By December ~~2014~~2016, adopt a tiered conservation rate structure for users.
- Encourage Florida-friendly landscaping techniques utilizing native vegetation through a public education program in coordination with the agricultural extension service or other applicable agencies in order to reduce water usage for irrigation.
- Support public education programs encouraging water conservation, including programs sponsored by the NWFVMD,

Policy 1.3.2: Comply with procedures for emergency water conservation consistent with the plans of the Northwest Florida Water Management District (NWFVMD).

Policy 1.3.3: Adopt a Water Supply Facilities Work Plan by December ~~2014~~2016. The plan, which will be incorporated herein by reference, will address water supply facilities necessary to serve existing and future development within the City's utility service area.

Policy 1.3.4: The Water Supply Facilities Work Plan and supporting data and analysis shall be updated within one year of the update of the NWFVMD district water supply plan and will amend this element as necessary to incorporate any applicable policies.

Policy 1.3.5: When updating the Water Supply Facilities Work Plan, the City shall seek alternative sources of water in order to meet projected demand increases.

Policy 1.3.6: The Water Supply Facilities Work Plan shall be used to set priorities and coordinate the expansion and upgrade of facilities used to withdraw, transmit, treat, store and distribute potable water to meet future demands.

Objective 1.4: Minimize the degradation of water quality resulting from stormwater management.

Policy 1.4.1: No discharge from any stormwater management facility shall cause or contribute to a violation of water quality standards in waters of the State as provided for in Federal law, State statutes or City or County ordinances.

Policy 1.4.2: Encourage developers and property owners to provide a variety of stormwater management and low impact development (LID) practices, so that each practice will provide incremental benefits, and when combined all practices will:

- Preserve existing site assets.
- Minimize and control stormwater runoff at the source.
- Promote infiltration of stormwater runoff.
- Promote stormwater reuse.
- Minimize site disturbance.

Policy 1.4.3: Encourage new development and redevelopment to design stormwater management systems to incorporate BMPs including, but not limited to, filtration marshes, grassed swales planted with native vegetation, retention/detention lakes with enlarged littoral zones, upland buffers, preserved or restored wetlands, and meandering flow-ways.

Policy 1.4.4: Mitigation measures and best management practices relating to drainage shall be taken during construction activities to ensure that water quality is not degraded during the land clearing and construction or development. No cutting, clearing, grading, or filling shall be accomplished on any site under development unless appropriate devices have been installed to minimize pollution from objectionable materials, to control erosion, and to remove sediment from surface water runoff. Appropriate techniques shall also be used to stabilize and revegetate disturbed land upon completion of the project.

Objective 1.5: Protect the function of natural systems, including groundwater recharge areas, natural drainage features, wetlands and surface water through the provision of adequate open space and the regulation of land use and building practices.

Policy 1.5.1: Continue to enforce its stormwater management ordinance, which requires require new development to identify percolation areas, impervious surfaces, and potential impacts on groundwater levels and quality prior to approval of development plans.

Policy 1.5.2: Require all surface management facilities to meet or exceed, where possible, the design and performance standards specified in Chapters 62-346 and 62-4, F.A.C., and the Department of Environmental Protection and NFWFMD Resource Permit Applicant's Handbook, Volumes I and II.

Policy 1.5.3: If potable water wells are installed in the City, comply with the wellhead protection rules established in Rule 62-521, F.A.C. regarding the designation of wellhead protection areas and groundwater protection measures within the protection areas.

Policy 1.5.4: Continue the septic tank testing program in coordination with the Santa Rosa County Health Department to identify any undetected problems with surface or groundwater contamination. Where water quality problems related to septic tanks are determined, the City shall require connection to the central sewer system or, if central sewer is not available, use of on-site wastewater treatment systems shall be limited to the following conditions:

- Existing on-site wastewater treatment systems may remain in service as long as they perform satisfactorily in accordance with Florida Department of Environmental Protection (DEP) and Florida Department of Health (DOH) standards consistent with applicable Florida Statutes and the Florida Administrative Codes;
- For areas not characterized by severely rated soils, use of septic tank systems for new development shall be limited to areas where central service is not available, and shall only be permitted subsequent to the receipt of all applicable DEP and DOH permits; and
- Use of new on-site wastewater treatment systems shall be prohibited, unless there is not other alternative.

[Policy 1.5.5: Develop a strategy to transition private properties from septic tanks to central wastewater utility service over the next 20 years.](#)

COASTAL MANAGEMENT ELEMENT

Pursuant to Section 163.3177(6)(g), Florida Statutes (F.S.), and Rule 9J-5.012, Florida Administrative Code (F.A.C.), the Coastal Management Element acknowledges the importance of the City's coastal resources and identifies methods to conserve and preserve the coast and protect its inhabitants while meeting the needs of residents and tourists. Coastal areas are an important economic asset as a provider of seafood, but are also attractive as a place to live and for tourists to visit. The supervision of this vital resource involves managing human activity to protect the natural resources of the coastal zone and to protect humans from coastal hazards. To fulfill this purpose, the following will be addressed:

- Maintenance, restoration and enhancement of the overall quality of the coastal zone environment, including but not limited to its amenities and aesthetic values.
- Continued existence of viable populations of all species of wildlife and marine life
- The orderly and balanced utilization and preservation, consistent with sound conservation principles of all living and nonliving coastal zone resources.
- Avoidance of irreversible and irretrievable loss of coastal zone resources.
- Ecological planning principles and assumptions to be used in the determination of suitability and extent of permitted development.
- Proposed management and regulatory techniques.
- Limitation of public expenditures that subsidize development in high-hazard coastal areas.
- Protection of human life against the effects of natural disasters.
- Preservation, including sensitive adaptive use of historic and archaeological resources.

Goal 1:

Promote coastal development that maximizes aesthetic, environmental, recreational, economic, and safety opportunities by restricting activities that would damage or destroy natural and historic coastal resources and public and private property by limiting public and private expenditures in areas subject to destruction by natural disasters.

Objective 1.1: The environmental quality of coastal resources of the City of Gulf Breeze, including wetlands, bayous, estuaries, beaches, living marine resources, and wildlife habitat shall be protected, conserved, and/or enhanced.

Policy 1.1.1: Annually review permitting and enforcement procedures to ensure compatibility with state and federal regulatory programs and to ensure adequate protection of the City's coastal resources.

Policy 1.1.2: Protect the quality and quantity of groundwater and surface water from development and redevelopment activity by requiring all developments to comply with the regulation and permitting requirements of the Department of Environmental Regulation and the Northwest Florida Water Management District, and by continuing to enforce the provisions of the City's Stormwater Management and Septic Tank Ordinances.

Policy 1.1.3: The wildlife and wildlife habitat of the City of Gulf Breeze will continue to be protected from development and redevelopment activity by preserving at least 48.8 percent of the City's land area in conservation use and by continued implementation of minimum standards

of the City's Wildlife and Wildlife Habitat Protection resolution (~~Resolution Number 10-86, [insert date]~~), which is hereby incorporated by reference.

Policy 1.1.4: Develop a program of community awareness of the importance of coastal resources through the City's website and newsletter.

Policy 1.1.5: Protect coastal resources, including wetlands, from development and redevelopment, through enforcement of the setback requirements, access provisions, buffer provisions and other guidelines contained in the applicable ordinances and the Land Development Code (LDC).

Policy 1.1.6: Protect coastal resources from development and redevelopment through the continued implementation of the recommendations of the Santa Rosa/ Escambia County Resource Management Plan.

Policy 1.1.7: Require the use of EPA stormwater best management practices (BMP's) during construction activity to limit sedimentation of adjacent waterbodies, protect living marine resources, and to minimize localized instances of estuarine pollution problems associated with construction activity.

Policy 1.1.8: The Future Land Use Map directs the future development of high density/intensity uses away from shoreline areas, which will reduce the potential pollution problems associated with stormwater runoff, thereby protecting the habitats of living marine resources from cumulative impacts of development and redevelopment activity.

Policy 1.1.9: The City will amend its LDC as required to ensure that:

- Site plans for new development identify the location and extent of wetlands on the property;
- Lot layouts and setbacks may be varied to allow for clustering of development on upland portions of wetland areas; and
- Where alteration of wetlands is necessary to allow for reasonable use of property, site plans must provide measures to maintain the natural hydrology of wetlands, such as roadway and/or driveway culverts.

Policy 1.1.10: Upon completion of the water quality component of the Stormwater Management Plan, the City will consider implementation of all recommendations specifying regulatory and/or management techniques for the restoration of natural resources degraded by poor water quality.

Policy 1.1.11: The City has designated several publicly owned sensitive natural resource areas as conservation areas on the Future Land Use Map to preserve and protect these areas from potential future disruptions and degradation.

Policy 1.1.12: The City will maintain or improve estuarine environmental quality by adopting a water quality component to the drainage level of service standard.

Objective 1.2: Promote public access to the City's waterfronts consistent with the public need, and promote water vistas and scenic views while protecting natural resources.

Policy 1.2.1: In designating future land use categories, the City has given priority to water-dependent/related uses and low density/intensity development, such as single family residential and conservation uses, for shoreline land uses.

Policy 1.2.2: The siting and development of marinas shall be in accordance with the City's Marina Siting Ordinance and will further consider any additional marina siting recommendations contained in the Resource Management Plan for Escambia/Santa Rosa Counties, Florida (1985). Provisions contained in the ordinance include requirements for adequate water depth, the maintaining of water quality standards, and the prohibiting of adverse impacts to historical/archaeological resources.

Objective 1.3: Protect beach systems by continuing to enforce applicable provisions of the City's Shoreline Protection Ordinance and other protective regulations in the LDC.

Policy 1.3.1: Continue to enforce building code requirements to eliminate unsafe conditions in the coastal area by ensuring that development and redevelopment is consistent with the Coastal Construction Control Line (CCCL) regulations and FEMA.

Policy 1.3.2: Development within coastal floodplains shall be in accordance with Federal Emergency Management Agency requirements for participation in the Flood Insurance Program, in addition to the requirements contained in the City's Flood Hazard Reduction and Stormwater Management Ordinances which exceed federal and state requirements.

Policy 1.3.3: Beaches shall be preserved and adequate mitigation measures required according to the provisions of the City's Shoreline Protection Ordinance, which requires shoreline protection structure and setback requirements in excess of FDEP and ACOE requirements.

Objective 1.4: Through public and private recreation sites, Gulf Breeze citizens will continue to be provided access to the beach or shoreline consistent with Florida Department of Environmental Protection (FDEP) recommended standards.

Policy 1.4.1: Continue to maintain City-owned public beach access sites and provide adequate parking facilities for each site consistent with recommendations of the FDEP and provided that encroachment of additional impervious parking areas does not occur in wetland and/or sensitive wildlife habitat areas.

Policy 1.4.2: Enforce the beach access component of its Shoreline Protection Ordinance, which prevents piers from hindering lateral movement on the beach, and continue to provide and maintain adequate public access to beaches and shorelines.

Objective 1.5: Encourage protection, preservation, or sensitive reuse of historic and archaeological resources.

Policy 1.5.1: Continue to cooperate with the Florida Department of State, Division of Historical Resources, in the identification of historic and archaeological resources in the City.

Policy 1.5.2: Sensitive reuse of historic resources will be given preference in permitting decisions over activities that would damage or destroy the resource.

Objective 1.6: Level of service standards shall take into account the special needs that result from the unique circumstances and dynamics associated with the natural and manmade

dynamics of the coastal planning area (CPA), including tidal fluctuations, coastal erosion, tropical storms, high water tables and coastal flooding.

Policy 1.6.1: Regularly evaluate existing infrastructure facilities to ensure that they satisfy the unique demands associated with the natural and manmade dynamics of the CPA and revise City regulations and requirements as needed.

Policy 1.6.2: The City has established LOS standards for roads, stormwater, parks, potable water, sanitary sewer, schools, and solid waste. The LOS standards that the City has established for these infrastructure items in the CPA are described in their respective elements of the comprehensive plan.

Policy 1.6.3: Development in the coastal area will be consistent with the goals, objectives, and policies of the Future Land Use Element, the population densities proposed in the comprehensive plan, and the funding strategy contained in the Capital Improvements Element related to the infrastructure demands generated by development or redevelopment in the coastal area.

Objective 1.7: Coordinate coastal resource protection, including estuary protection, with adjacent local governments.

Policy 1.7.1: Participate in working meetings with the City of Pensacola and Escambia and Santa Rosa counties to review pertinent land development regulations and comprehensive plan goals, objectives and policies for the purpose of ensuring consistency with regard to siting water-dependent uses, preventing estuarine pollution, controlling surface water runoff, protecting living marine resources, reducing exposure to natural hazards, and ensuring public access.

Policy 1.7.2: Coordinate with and review those permits for development in adjacent jurisdictions with the potential to adversely impact interjurisdictional natural resources, including estuaries.

Goal 2:

Protect human life and limit public expenditures in areas subject to destruction by natural disasters.

Objective 2.1: Direct population concentrations away from the Coastal High Hazard Area (CHHA) through implementation of the Future Land Use Map.

Policy 2.1.1: The CHHA in the City of Gulf Breeze is hereby defined as the area below the elevation of the Category 1 storm surge line as established by the SLOSH computerized model identified in the most current regional hurricane evacuation study.

Policy 2.1.2: Prohibit high density/intensity development within the CHHA.

Policy 2.1.3: Any construction in the CHHA will be in accordance with the FEMA requirements at a minimum, and other requirements within the LDC.

Objective 2.2: Public expenditures that subsidize development permitted in the CHHA shall be limited to those developments that can provide evidence of natural disaster mitigation planning, provide for water related or water dependent uses, and/or include designs which restore or enhance natural resources.

Policy 2.2.1: Infrastructure improvements in the CHHA will be limited to those necessary to protect human health or safety or those necessary to protect environmental quality.

Policy 2.2.2: The City has adopted and will continue to enforce several regulatory programs for general hazard mitigation that address flood hazard reduction, stormwater management, shoreline protection and septic tank setbacks, and specific performance standards for shoreline development.

Objective 2.3: Coordinate with Santa Rosa and Escambia counties to maintain or reduce hurricane evacuation times as established in the Northwest Florida Hurricane Evacuation Study through appropriate land use and transportation planning and/or through development mitigation measures.

Policy 2.3.1: In the event of a hurricane emergency the City will respond to the direction of the Santa Rosa County Office of Emergency Management in the implementation of emergency plans. Coordinated emergency activities will include warnings, public information, communications, evacuation, public shelters and related services.

Policy 2.3.2: Coordinate with the Santa Rosa County Office of Emergency Management and the Florida Department of Transportation (FDOT) to develop evacuation plans that maintain a roadway clearance time for the region consistent with the Northwest Florida Hurricane Evacuation Study.

Policy 2.3.3: Coordinate with Santa Rosa County and Escambia County to ensure consistency of evacuation procedures with the regional evacuation plan.

Policy 2.3.4: Prohibit the siting of group homes, nursing homes, and mobile homes within the Coastal High Hazard Area.

Objective 2.4: Annually review the City's post-disaster redevelopment and hazard mitigation plans to reduce the exposure of human life and public and private property to natural hazards and to promote the health, safety and welfare of the community.

Policy 2.4.1: Due to the City's natural configuration of land area, in addition to the existing environmentally protective land development regulations, compliance with the current local, state and federal regulatory requirements will guide interim post-disaster redevelopment activity.

Policy 2.4.2: The City's post-disaster redevelopment plan distinguishes between immediate repair and clean-up actions needed to protect public health and safety, and long-term repair and redevelopment activities.

Policy 2.4.3: Coordinate and amend the comprehensive plan and ordinances as needed to ensure consistency with the hazard mitigation plans of Santa Rosa County and applicable adjacent jurisdictions.

Policy 2.4.4: Immediate recovery actions needed to protect the public health and safety shall take priority in permitting decisions following disaster events.

Policy 2.4.5: If rebuilt, structures that suffer damage in excess of 50% of their appraised value shall be rebuilt in accordance with all current land use and building code requirements.

Policy 2.4.6: Review and revise land development regulations and participate in the preparation and implementation of a countywide redevelopment plan that include provisions for phasing out inappropriate coastal land uses as part of economic redevelopment and post-disaster redevelopment activities in conjunction with the review and revision of the City's post-disaster redevelopment plan.

Policy 2.4.7: Maintain an inventory of areas that have experienced repetitive storm damage in coastal storms.

Policy 2.4.8: Annually review and revise policies that address the removal, relocation or structural modification of damaged infrastructure and unsafe structures and that consider alternatives to redevelopment in areas of repetitive storm damage, consistent with federal and state funding provisions and regulations.

Policy 2.4.9: Continue to prohibit public expenditures in areas that have received repetitive damage in coastal storms except for those expenditures necessary to protect human health and safety or to protect natural resources.

Policy 2.4.10: Demolish structures deemed unsafe by the City Council assessing the property owner of the full costs.

Policy 2.4.11: Implement the City's Hurricane Plan that includes guidelines concerning debris clearance, immediate repairs and replacement of infrastructure, permitting needs, safety of residents and the like.

Policy 2.4.12: Coordinate with Santa Rosa County regarding hurricane evacuation and make recommendations as necessary to the Gulf Breeze City Council to ensure consistency with the Comprehensive Emergency Plan.

Objective 2.5: Minimize risks to hospital patients and special needs population during an emergency situation.

Policy 2.5.1: Health care facilities outside the storm surge area should establish aid agreements with similar facilities within the storm surge areas.

Policy 2.5.2: Health care facilities are to be responsible for evacuating their own patients or to provide onsite shelters for them.

Policy 2.5.3: Prepare an inventory of the special needs population within the City and identify the special needs shelters of the County to assist the County with their evacuation and sheltering.

CONSERVATION ELEMENT

Pursuant to Section 163.3177(6)(d), Florida Statutes (F.S.), and Rule 9J-5.013, Florida Administrative Code (F.A.C.), the Conservation Element was created to promote the conservation, use and protection of natural resources of the City. The natural landscape within the City is a vital component to the residents of Gulf Breeze. During the 2008 visioning workshops, the conservation of the City's natural resources was one of the most discussed topics. This element will address the following items to accomplish the vision:

- Natural environmental resources, including energy conservation;
- Current and projected water needs and sources
- Depict natural resources on the future land use map series;
- Current and projected needs to maintain and enhance conservation practices;
- Capitalize on tourism and natural resource-based opportunities while preserving and improving existing residential quality of life; and
- Recognition, protection, protection and utilization of natural and geographic assets.

Goal 1:

Protect, manage, and conserve the natural resources of the City of Gulf Breeze to ensure their continued best use for the current and future residents and visitors of the City.

Objective 1.1: Maintain or enhance air quality within the City in accordance with State and Federal standards.

Policy 1.1.1: Any developments with the potential to emit pollutants into the air will be required to obtain the necessary permits from the Florida Department of Environmental Protection (FDEP) prior to issuance of a development permit by the City.

Policy 1.1.2: Encourage alternatives to single-occupancy vehicles, such as use of transit and provision of bicycle paths/lanes and sidewalks as long-term strategies to protect air quality.

Objective 1.2: Conserve, appropriately use, and protect the quality and quantity of groundwater resources.

Policy 1.2.1: Encourage local water conservation practices by establishing a tiered rate system.

Policy 1.2.2: Promote the use of water conservation practices by requiring the installation of water conserving devices in all new construction, such as water conserving toilets, showerheads and faucets, and promote and encourage the use of low-impact, water-efficient development.

Policy 1.2.3: Cooperate with the Northwest Florida Water Management District (NFWFMD) in the implementation of the District's Water Shortage Plan.

Policy 1.2.4: Implement applicable recommendations of the Escambia/Santa Rosa Counties Resource Management Plan.

Policy 1.2.5: Protect the Sand and Gravel Aquifer by ensuring that all abandoned wells are either capped or physically secured.

Policy 1.2.6: Distribute information pertaining to water conservation through print and electronic methods such as the City newsletter, emails and the City website.

Policy 1.2.7: Participate in the strategies set forth in the Regional Water Supply Plan that promote and facilitate water conservation efforts throughout Region II to reduce demand.

Policy 1.2.8: Maintain water infrastructure to prevent water loss by conducting annual checks.

Policy 1.2.9: Continue to participate as a member of the Fairpoint Regional Water Utility Authority to implement strategies for reducing per capita demand.

Objective 1.3: Conserve, appropriately use, and protect the quality and quantity of surface water resources.

Policy 1.3.1: Implement applicable and beneficial recommendations from the Pensacola Bay Surface Water Improvement and Management (SWIM) Program.

Policy 1.3.2: Pursue funding sources for implementation of water quality management programs through resources such as the Florida Water Protection and Sustainability Program.

Policy 1.3.3: Coordinate with environmental agencies having jurisdiction over waterbodies within the City to formally sample and analyze surface waters as needed.

Policy 1.3.4: Implement the recommendations related to water quality in the City's Stormwater Management Plan to prevent and reduce polluted stormwater for the conservation and protection of surface water resources.

Objective 1.4: Conserve, appropriately use and protect natural and geographic resources, including fisheries, wildlife habitat, marine habitat, minerals, soils, and native vegetative.

Policy 1.4.1: Coordinate with the Florida Fish and Wildlife Conservation Commission (FFWCC) to increase the public's knowledge of habitat protection and best management practices to protect endangered and threatened species, as well as species of special concern.

Policy 1.4.2: Recognize and appropriately utilize natural resources for tourism and other such economic development opportunities to preserve and improve the quality of the natural environment and residential quality of life by developing, implementing and enforcing applicable regulations within the Land Development Code.

Policy 1.4.3: The City shall encourage new developments to protect existing native vegetation in common areas and buffer zones and shall encourage additional planting of native plant species to enhance sparse vegetation in common areas and buffer zones.

Policy 1.4.4: Provide protection to identified endangered or protected species by maintaining over 48 percent of City land area in conservation as designated on the Future Land Use Map. Currently, the only known protected species is the Osprey, located in the Naval Live Oaks Reservation. When listed species are identified on a site, a habitat management plan shall be developed in coordination with the FFWCC.

Policy 1.4.5: Continue to comply with all state and federal regulations that pertain to protection of endangered, rare, and threatened species. If listed species are identified on a site, a habitat management plan shall be developed in coordination with the FFWCC.

Policy 1.4.6: The cumulative effect of development in the City of Gulf Breeze will not be permitted to significantly alter the natural functions of the City's natural resources, inhibit energy conservation or affect residential quality of life.

Policy 1.4.7: Coordinate with federal and state agencies to ensure the protection of City, State and Federally-owned natural reservation/conservation areas set aside for the protection of natural resources and public recreation by designating such areas as conservation uses on the Future Land Use Map and requiring assessment of the impacts of proposed adjacent development prior to approving development permits. If listed species are identified on a site, a habitat management plan shall be developed in coordination with the FFWCC.

Policy 1.4.8: Coordinate with Escambia and Santa Rosa counties to protect seagrass beds located within more than one jurisdiction by reviewing adjacent shoreline development proposals and recommending mitigative measures for proposed development likely to adversely affect seagrass beds.

Policy 1.4.9: Maintain an Environmentally Sensitive Lands Inventory which shall include wetlands under the jurisdiction of the FDEP and/or the U.S. Army Corps of Engineers, and all flood prone land areas classified by the Federal Emergency Management Agency as "A" Zones and "V" Zones on the Flood Insurance Rate Maps, and require that the location of these wetlands be identified on proposed site plans along with measures that will be taken to protect these wetlands.

Policy 1.4.10: The City's Land Development Code will require wetlands jurisdictional determinations by the FDEP and/or the U.S. Army Corps of Engineers within areas indicated as wetlands on the City's Natural Resource map, prior to development approval.

Objective 1.5: Protect against soil erosion associated with development activities.

Policy 1.5.1: Require that an erosion and sediment control plan be submitted prior to commencement of any development activities where necessary; that erosion and sedimentation control devices shall be properly installed and maintained throughout all development activities; and that all disturbed soil areas shall be permanently stabilized upon completion of development activities to reduce soil erosion.

Policy 1.5.2: Whenever possible, native trees, shrubs and ground cover will be maintained on development sites to prevent soil erosion.

Policy 1.5.3: The City shall prohibit mining operations.

Objective 1.6: Conserve and protect natural wetlands in accordance with local, regional and state regulations.

Policy 1.6.1: Require that proposed development plans identify the unique nature of any wetlands located on the site through consideration of type, value, function, size, and condition and include measures that will be taken to protect these wetlands and their natural functions.

Policy 1.6.2: Land uses that are incompatible with the protection and conservation of wetlands or their corresponding functions shall be distributed on proposed site plans in such a manner that minimizes the effect and impact on wetlands. Mitigation measures will be required of the property owner to compensate for loss of the natural wetland functions.

Objective 1.7: Coordinate with the appropriate agencies to ensure that sources of hazardous wastes are identified and monitored.

Policy 1.7.1: Continue the education of residents through a public awareness program to inform citizens of the recycling alternatives and disposal methods for hazardous waste utilizing the City website, newsletter and other communication means available to the City.

Policy 1.7.2: Continue to implement the Interlocal Agreement with Santa Rosa County concerning hazardous waste disposal and other corresponding requirements stipulated by the Solid Waste Management Act.

Objective 1.8: Increase efforts toward sustainable development by developing strategies to reduce greenhouse gas emissions and to implement energy-efficiency measures in public and commercial buildings, where feasible.

Policy 1.8.1: Promote awareness of environmental issues related to the built environment by developing environmental education content for the City's website, including making available environmental data such as water quality testing results from natural water bodies. The website shall also include "Green Building" benefits and highlight sustainable initiatives of the private or public sector.

Policy 1.8.2: Encourage the development community to obtain green certifications under the United States Green Building Council, Florida Green Building Coalition, Florida Yards and Neighborhoods Program, Energy Star and Florida Water Star™ programs by providing incentives that make these certifications advantageous.

Policy 1.8.3: To the extent feasible, all new facilities constructed by the City shall be designed and built according to the principles promoted by the Leadership in Energy and Environmental Design (LEED), Energy Star and Florida Water Star™ programs, as appropriate.

Policy 1.8.4: Conduct audits of every City facility at least once every five years to determine electric power usage and the potential for energy and cost savings in lighting, heating and cooling of air and water, equipment power usage, and potential alternative/renewable electric power generation sources.

RECREATION AND OPEN SPACE ELEMENT

Pursuant to Section 163.3177(6), Florida Statutes (F.S.), the Recreation and Open Space Element establishes a comprehensive system of public and private sites for recreational uses including natural reservations, parks and playgrounds, parkways, beaches, open spaces, waterways and other recreational facilities. During the visioning processes over the last two decades, recreation was identified as one of the main assets of the City and is illustrated by the commitment from both public and private recreation providers. A Recreation Master Plan was developed in 2004 to strategically enhance both the recreation and open space aspects of the City and established the framework for the following to be accomplished:

- Identification and installation of desired community facilities, services and amenities (City of Gulf Breeze Redevelopment Plan, Community Redevelopment Objectives, 2009);
- Enhancement and encouragement for public usage of existing facilities by recognizing and promoting the health, safety and welfare of the community;
- Assess current and projected needs for expanding opportunities;
- Encourage citizen participation by aiding service organizations in social and recreational activities; and
- Monitor and maintain areas that directly and indirectly affect recreational activities and designated open spaces.

Goal 1:

Provide and maintain a comprehensive economical and aesthetically attractive diverse park and recreation system with suitable and high quality activities for residents and visitors to promote the health, safety and welfare of the community.

Objective 1.1: Ensure that all park and recreation facilities are accessible to all residents and visitors.

Policy 1.1.1: Ensure safe and adequate parking for recreational facilities

Policy 1.1.2: Identify modes of interconnectivity between present and future facilities and sites with existing and planned transportation systems.

Policy 1.1.3: Ensure access for the physically handicapped to all City-owned parks through retrofitting existing facilities and including these facilities in new parks.

Policy 1.1.4: Maintain safe and sufficient public shoreline access to recreational surface waters.

Policy 1.1.5: Provide for safe, convenient and accessible pedestrian and bicycle shared-use paths to recreational and open space areas.

Policy 1.1.6: Identify possible environmentally friendly alternative nodes for inter-city transit to recreational facilities and open space areas such as golf cart paths to promote energy conservation and ease of access.

Policy 1.1.7: Recognize and implement means to identify pedestrians as first priority in access of all recreational and open space areas to promote the safety and welfare of residents and visitors.

Policy 1.1.8: Sufficiently fund adequate supervision and maintenance of open spaces and recreational facilities for safety of the users and protection of a public investment.

Objective 1.2: Develop and implement a program to coordinate public and private resources to meet recreation demands.

Policy 1.2.1: The City Council appointed "Parks Advisory Board" will coordinate the use of public recreational resources with private recreational resources.

Policy 1.2.2: Continue and expand the use of interlocal agreements with the School Board and any other agency, organization or private interest to ensure sufficient facilities for active recreational opportunities all year to prevent duplication of services and to encourage cost.

Policy 1.2.3: Expand Shared Use Path system in a fiscally sound manner while meeting the needs of the residents to provide a "walkable and bikeable community" through a Shared Use Master Plan.

Objective 1.3: Ensure that parks and recreation facilities are adequately and efficiently provided.

Policy 1.3.1: Provide recreational facilities at a level of service standard of a minimum of five acres per 1,000 residents of the City.

Policy 1.3.2: Maintain a prioritized list of projects to overcome deficiencies in parks and recreational facilities, identify alternatives to meet these needs, and implement these alternatives as resources permit.

Policy 1.3.3: Maintain a computerized inventory and map of all public and private parks, recreational facilities and open space lands and facilities.

Policy 1.3.4: Require preservation of open space by enforcing setback, landscaping, buffer zone, and park dedication requirements in the LDC setting forth specific definitions and standards.

Policy 1.3.5: Update the Recreation Master Plan every five years at a minimum and include community workshops to identify parks and recreation needs.

Policy 1.3.6: Maintain and review annually a prioritized project list based upon the Master Plan to ensure its fulfillment based on the needs of the residents to properly plan for prevention of deficiencies in recreational and open space accommodations and facilities.

Policy 1.3.7: No designated recreational or open space land will be diverted to other uses except in specific cases of overriding public interest and when they can be replaced with the same amount of recreational or open space in a location consistent with the Master Plan and Vision 2020.

Policy 1.3.8: Solicit input from residents on planning and design of facilities and activities while maintaining a balance of recreational interests for current and future residents.

Policy 1.3.9: Evaluate programs through attendance, surveys and the like to determine its effectiveness and satisfaction to assist in planning current and future activities and corresponding facilities.

Objective 1.4: Recognize and exploit the significant contribution recreation and open space has as a quality of life factor in the economic prosperity of the community.

Policy 1.4.1: Pursue funding mechanisms to enhance facilities and programs to include private donations when appropriate to fulfill the goals and objectives of the Master Plan.

Policy 1.4.2: Promote recreational and open space opportunities with electronic and print media to residents, visitors and commercial interests through the City website, the Chamber of Commerce and local businesses.

Policy 1.4.3: Utilize recreational and open space areas as incentives for redevelopment in the Community Redevelopment Area.

Objective 1.5: Continue to maintain and improve aesthetic appeal of all existing and future recreational facilities, areas and open spaces.

Policy 1.5.1: Develop a beautification plan for the City in concert with the CRA Design Guidelines to ensure visual continuity throughout the City.

Policy 1.5.2: Ensure that no foreign species of plants will encroach upon and inhibit the natural growth and sustainability of native species by identifying native and approved foreign species for plantings within the Land Development Code.

Policy 1.5.3: Follow standard design guidelines for all recreational and open space areas consulting policies of current Natural Resource Protection Areas and Crime Prevention through Environmental Design (CPTED) criteria.

Policy 1.5.4: Continue to upgrade and modernize parks according to the Parks and Recreation Master Plan and the Capital Improvements Schedule.

Objective 1.6: Ensure adequate planning for activities and access corridors to prevent congestion and overcapacity issues that will diminish the quality of the recreational facilities and open spaces even though the level of service standard may be adequate.

Policy 1.6.1: Continue to partner with the Gulf Breeze Sports Association for proper planning and use of facilities to research and initiate new programs, open space and facilities for residents and non residents.

Policy 1.6.2: Continue to implement and expand efforts to ensure public awareness and utilization of programs and facilities to properly meet the needs of the community.

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PUBLIC SCHOOL FACILITIES ELEMENT

Pursuant to Section 163.3177(12), Florida Statutes (F.S.), the Public School Facilities Element establishes the basis for coordination between the county school board and local governments for public school planning, and the review and approval of residential development to ensure that school capacity does not exceed at the adopted level of service (LOS) standard ~~is available prior to or concurrent with the student impact associated with residential development.~~

Goal 1:

Collaborate and coordinate with the School Board of Santa Rosa County (School Board) to ensure the availability of high quality public school facilities which meet the needs of the City of Gulf Breeze's existing and future population.

Objective 1.1: Coordinate existing and planned public school facilities with the plans for supporting infrastructure.

Policy 1.1.1: Coordinate the timing of new development with adequate school capacity, according to the adopted LOS. ~~Where capacity will not be available to serve students from the proposed development and concurrency provisions pursuant to Section 163.3180, Florida Statutes (F.S.) are not met, the City will use the lack of school capacity as a basis for denial of petitions for final subdivisions or site plans for residential development.~~

Policy 1.1.2: The City of Gulf Breeze is a party to the Interlocal Agreement for Public School Facilities Planning in Santa Rosa County (Interlocal Agreement), along with the School Board, Santa Rosa County and the municipalities of Jay and Milton, as required by Section 1013.33, F.S. The interlocal agreement includes procedures for:

- Joint meetings;
- Student enrollment and population projections;
- Coordinating and sharing of information;
- School site analysis;
- Supporting infrastructure;
- Comprehensive plan amendments, rezonings and development approvals;
- Education Plant Survey and Five-Year District Facilities Work program;
- Co-location and shared use;
- Implementation of school concurrency, including levels of service standards, concurrency service areas, and proportionate-share mitigation;
- Oversight process; and
- Resolution of disputes.

If a change or revision to the items addressed by the Interlocal Agreement is proposed by the School Board, Santa Rosa County, the cities of Gulf Breeze and Milton and/or the Town of Jay, it shall be accomplished by the execution of an amendment to the Interlocal Agreement by all parties and the adoption of amendments to the comprehensive plans of all the jurisdictions. The revisions shall not be effective until all plan amendments are effective and the amended Interlocal Agreement is fully executed.

Policy 1.1.3: A representative of the school district, appointed by the School Board, shall be included as a nonvoting member of the City's Local Planning Agency, as required by Section 163.3174, F.S.

Policy 1.1.4: By February 1 each year, all jurisdictions in Santa Rosa County will provide the School Board with a report on growth and development trends within their jurisdiction. This report will include information such as: future land use map amendments and rezonings that increase residential densities; residential building permits issued during the preceding year and their location; and development orders containing a requirement for the provision of a school site as a condition of approval.

Policy 1.1.5: Each year, prior to the adoption of the School Board's Five-Year Facilities Work Program, the School Board shall provide the proposed work program to the City, along with a general education facilities report. The educational facilities report shall contain information detailing existing facilities and their locations and projected needs. After review and consideration, the School Board shall adopt a financially feasible Five-Year Facilities Work Program by October 1 of each year and shall provide the final adopted plan to the County and its municipalities within 15 days after adoption.

Policy 1.1.6: The City shall coordinate with Santa Rosa County, the City of Milton, the Town of Jay and the School Board regarding an annual review of school enrollment projections, and procedures for annual update and review of school board and local government plans, including the review of this element.

Objective 1.2: Enhance community/neighborhood design through effective school facility design and siting standards. Encourage the siting of school facilities so they serve as community focal points and coordinate the location of public schools with the Future Land Use Map (FLUM).

Policy 1.2.1: To ensure compatibility between public school facilities and surrounding land uses, the School Board shall provide notice to a local government prior to acquiring or leasing property in its jurisdiction that may be used for a new public education facility. The local government shall in turn advise the School board of the site's consistency or inconsistency with the land use categories and policies of the local government's comprehensive plan, including any design guidelines, pursuant to the Interlocal Agreement for Public School Facility Planning.

Policy 1.2.2: Consistent with policies in the Future Land Use Element, public schools are an allowable use in all future land use categories except Conservation and Parks/Recreation. The Land Development Code may also include siting standards for schools, consistent with the local government comprehensive plan.

Policy 1.2.3: To reduce hazardous walking conditions consistent with Florida's Safe Ways to School program, the City, in coordination with the School Board, shall implement the following strategies:

- New developments adjacent to school properties shall be required to provide a right-of-way and a direct access path for pedestrian travel to existing and planned school sites, and shall connect to the neighborhood's existing pedestrian and bicycle network;
- For new development and redevelopment within two miles of an existing or planned school, the City shall promote sidewalks (complete, unobstructed, and continuous with

a minimum width of five feet) along the corridor that directly serves the school, or qualifies as an acceptably designed walk or bicycle route to the school.

- In order to ensure continuous pedestrian access to public schools, priority will be given to cases of hazardous walking conditions pursuant to Section 1006.23, F.S., and specific provisions for constructing such facilities will be included in the City's schedule of capital improvements adopted each fiscal year; and
- Evaluate school zones to consider safe crossing of children along major roadways, including prioritized areas for sidewalk improvements including: schools with a high number of pedestrian and bicycle injuries or fatalities, schools requiring courtesy busing for hazardous walking conditions, schools with significant walking populations, but poor pedestrian and bicycle access, and needed safety improvements.

Objective 1.3: Coordinate the location of public schools relative to the location of other public facilities to the maximum extent possible.

Policy 1.3.1: Coordinate the location of public schools relative to the location of other public facilities such as parks, libraries and community centers to the maximum extent possible.

Policy 1.3.2: Coordinate with the School Board to permit the shared-use and co-location of school sites and City facilities with similar facility needs, pursuant to the Interlocal Agreement, as it may be amended. Participate in the coordination of the location, phasing, and design of future school sites to enhance the potential of schools as recreation areas.

Policy 1.3.3: Coordinate efforts to rehabilitate existing or build new school facilities and expansions that may serve as and provide emergency shelters as required by Section 163.3177, F.S., and coordinate with the School Board regarding emergency preparedness issues and plans.

[Policy 1.3.3: Encourage the joint use of school facilities and reciprocal use of municipal recreational facilities.](#)

[Policy 1.3.4: Coordinate with Santa Rosa County School District to collaboratively develop a long-term strategy to relocate the ball fields immediately adjacent to the high school site.](#)

Objective 1.5: Objective 1.4: Projects necessary to address existing deficiencies and to meet future needs based upon the adopted levels of service will be included in the School Board's financially feasible Five-year District Facilities Work Program.

Policy 1.5.1: Policy 1.4.1: The Five-Year District Facilities Work Program shall be coordinated with the District Educational Facilities Work Plan, the plans of other local governments, and the concurrency service area map.

Policy 1.5.2: Policy 1.4.2: The Five-Year District Facilities Work Program shall be updated annually to add a new "fifth year" and will include school capacity sufficient to meet anticipated student demand as projected by Santa Rosa County and its municipalities, based on adopted level of service standards in this element. The City shall update its Capital Improvements schedule on an annual basis by December 1 and will incorporate the upcoming five years of the School Board's District Facilities Work Program. The City and the School Board shall coordinate

during updates or amendments to the City's comprehensive plan and updates or amendments to long-range plans for School Board facilities.

Objective 1.6: Objective 1.5: Coordinate petitions for future land use amendments, rezoning, and approval of subdivision and site plans for residential development with adequate school capacity.

Policy 1.6.1: Policy 1.5.1: The City shall coordinate anticipated student growth based on future land use map projections of housing units with the School Board's long range facilities needs over 5-year, 10-year and 20 year periods.

Policy 1.6.2: Policy 1.5.2: All school related amendments of the comprehensive plan shall be provided to the School Board at least 45 days prior to transmittal. The School Board may provide comments to the relevant local government either in writing at least 15 days prior to the public meeting or by attending and providing comments at the local planning agency meeting. The City shall take into consideration the School Board comments and findings on the availability of adequate school capacity when considering the decision to approve comprehensive plan

Policy 1.6.3: Policy 1.5.3: The City shall give priority consideration to petitions for land uses, zoning and final subdivision and site plans for residential development in areas with adequate school capacity or where school sites adequate to serve potential growth have been donated to or set aside as reflected in a written agreement approved by the Santa Rosa County School Board.

Policy 1.6.4: Policy 1.5.4: In reviewing petitions for future land use amendments, zoning amendments, or subdivision and site plans for residential development that may affect student enrollment or school facilities, the City shall consider:

- The compatibility of land uses adjacent to existing schools and reserved school sites;
- The co-location of parks, recreation and community facilities with school sites;
- The linkage of schools, parks, libraries and other public facilities with bikeways, trails, and sidewalks;
- Ensuring the development of traffic circulation plans to serve schools and the surrounding neighborhood and to include interconnectivity of neighborhoods when feasible;
- Providing off-site signalization, signage, access improvements and sidewalks to serve all schools;
- School Board staff comments and findings of available school capacity for comprehensive plan amendments and other land-use decisions; and
- Available school capacity or planned improvements to increase school capacity

Objective 1.7: Objective 1.6: Manage the timing of residential subdivision approvals, site plans or their functional equivalent to ensure adequate school capacity is available consistent with adopted level of service standards for public school concurrency.

Policy 1.7.1: Policy 1.6.1: Consistent with the Interlocal Agreement, the City and School Board agree to the following standards for school concurrency in Santa Rosa County;

- Consistent with the Interlocal Agreement, the uniform, district-wide level of service standards are initially set as follows:

Type of School	Level Of Service Standards
Elementary	105% of permanent FISH capacity
Middle	105% of permanent FISH capacity
Combined Jr/Sr High	90% of permanent FISH capacity
High	105% of permanent FISH capacity

Potential amendments to the level of service standards shall be considered at least annually at the staff working group meeting to take place no later than April 15th of each year. No level of service standard shall be amended without a finding that the amended level of service standard is ~~financially feasible~~, supported by adequate data and analysis and can be achieved and maintained within the period covered by the first five years of the Capital Facilities Plan.

- School Education Service Areas: The School Education Service Areas (ESAs) shall coincide with the adopted transportation impact fees areas within Santa Rosa County, as established in the Interlocal Agreement.
- ~~• Concurrency Service Areas: The concurrency service areas shall be as shown in Map 10.1, Volume II, Adopted Maps Atlas. The amended concurrency service area shall not be effective until all plan amendments and the amended Interlocal Agreement are fully executed. No concurrency service area shall be amended without a finding that the amended concurrency service area boundaries are financially feasible.~~
- ~~• Maximizing Concurrency Service Areas: Concurrency service areas shall maximize capacity utilization, taking into account transportation costs, limiting maximum capacity student travel times, achieving socio-economic, racial and cultural diversity objectives, and other relevant factors as determined by the School Board's policy on maximization of capacity. Other considerations for amending concurrency service area may include safe access (including factors such as the presence of sidewalks, bicycle paths, turn lanes and signalization, and general walkability), diversity and geographic or man-made constraints to travel~~
- Student Generation Rates: Consistent with the Interlocal Agreement, the School Board staff, working with the county and municipal staffs, will develop and apply student generation multipliers for residential units by type and projected price for schools of each type, considering past trends in student enrollment, in order to project school enrollment. The student generation rates shall be determined by the School Board in accordance with professionally accepted methodologies, shall be updated as necessary and shall be adopted into the City comprehensive plan.
- School Capacity and Enrollment: The Department of Education permanent Florida Inventory of School Houses (FISH) capacity is adopted as the uniform methodology to determine the capacity of each school. Relocatable buildings are not considered in the calculation of permanent capacity. School enrollment shall be based on the annual enrollment of each school based on actual counts reported to the Department of Education in October of each year.
- ~~• Concurrency Availability Standard: The City shall amend the Concurrency Monitoring System in its land development regulations to be consistent with amended Section 163.3180, F.S., as amended.~~

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- Subdivision and Site Plan: In the event that the School Board finds that there is not sufficient capacity ~~in the affected concurrency service area~~ to address the impacts of a proposed development without exceeding the adopted LOS, the following shall apply. Either (i) the site plan or final subdivision plat must provide capacity enhancement sufficient to meet its impacts through proportionate share mitigation; or (ii) approval of the site plan or final subdivision plat must be conditioned upon the ability of the capacity enhancement and level of service to be sufficient to meet the impacts. The amount of mitigation required shall be determined by the Department of Education's most current cost per student station applicable to Santa Rosa County.
- Options for providing proportionate share mitigation for any approval of additional residential dwelling units that triggers a failure of level of service for public school capacity shall include the following:
 1. Contribution of, or payment for, acquisition of new or expanded school sites; or
 2. Construction or expansion of permanent school facilities within the same concurrency service area or an adjacent concurrency service area; and,
 3. Educational Facility Benefit Districts.
- Mitigation shall be directed to projects on the School Board's Five-Year Capital Facilities Plan that the School Board agrees will satisfy the demand created by that development approval, and shall be assured by a legally binding development agreement between the School Board, the City, and the applicant, executed prior to the issuance of the final subdivision plat, site plan or functional equivalent. If the school agrees to the mitigation, the School Board must commit in the agreement to placing the improvement required for mitigation in its Five-Year Capital Facilities Plan. This development agreement shall include the landowner's commitment to continuing renewal of the development agreement upon its expiration.

Policy 1.7.2:Policy 1.6.2: Proportionate share mitigation will be calculated by multiplying the number of additional student stations projected to be generated by the proposed development by the average cost per student station.

Objective 1.8:Objective 1.7: Monitor the Public Schools Facilities Element in order to assure the best practices of the joint planning processes and procedures for coordination of planning and decision-making.

Policy 1.8.1:Policy 1.7.1: The City of Gulf Breeze and the Santa Rosa County School Board will coordinate during updates or amendments for long-range plans for School Board Facilities.

Policy 1.8.2:Policy 1.7.2: ~~Consistent with Section 163.3177(12)(g), Florida Statutes, the~~ The Public School Facilities Element shall include future conditions maps showing existing and anticipated schools over the five-year and long term planning periods. The maps of necessity may be general over the long term planning period and do not prescribe land use on a particular parcel of land. Map 10-1, Volume III, Adopted Maps Atlas, is included in this element.

INTERGOVERNMENTAL COORDINATION ELEMENT

~~Pursuant to Section 163.3177(5)(b) and 163.3177(6)(h), Florida Statutes (F.S.), and Rule 9J-5.015, Florida Administrative Code (F.A.C.),~~ the Intergovernmental Coordination Element was created to facilitate communication between adjacent jurisdictions and districts in order to coordinate planning goals, to reduce or eliminate duplication of efforts and to promote partnering within the growth management framework. Therefore, in order to accomplish this purpose, the following will be addressed in this element:

- Identify and resolve incompatible goals, objectives and policies;
- Determine existing coordination mechanisms needs and quality; and
- Evaluate Santa Rosa County, Escambia County, the City of Pensacola and other units of government providing service to or receiving service from the City, independent special districts, regional and State agencies.

Goal 1:

Provide for coordinated and consistent planning processes necessary and proper for growth and development in the City of Gulf Breeze to ensure the delivery of quality municipal services and facilitate sustainable development practices by maintaining positive and interactive intergovernmental relationships.

Objective 1.1: Coordinate the preparation and implementation of the City of Gulf Breeze Comprehensive Plan with the plans of adjacent local governments, Santa Rosa County School Board, and other units of local government providing services but not having regulatory authority over the use of land.

Policy 1.1.1: Continue to further the appropriate goals and policies of the State Comprehensive Plan and the West Florida Regional Planning Council (WFRPC) Strategic Regional Policy Plan (SRPP) as updated.

Policy 1.1.2: Coordinate with existing resource protection plans of other government agencies and entities including the Florida Department of Environmental Protection (FDEP), Northwest Florida Water Management District (NFWFMD) and Santa Rosa County, as well as with nonprofit environmental organizations to appropriately conserve and manage natural areas and open space.

Policy 1.1.3: Participate in the development of updates to the NFWFMD's Water Supply Assessment and District Water Supply Plan and in other water supply development-related initiatives facilitated by NFWFMD that affect the City.

Policy 1.1.4: To the maximum extent feasible, implement recommendations set forth in the Final Report of the Committee for a Sustainable Emerald Coast (CSEC) issued in December 2007 that address:

- Sustainable growth and development;
- Environmental stewardship;
- Economic diversity and prosperity; and
- Supporting educated and healthy citizens.

INTERGOVERNMENTAL COORDINATION ELEMENT CITY OF GULF BREEZE COMPREHENSIVE PLAN

Policy 1.1.5: Coordinate land use planning with the Santa Rosa County School Board's site selection and planning process to ensure future school facilities are consistent and compatible with land use categories and the adjacent land uses of the City.

Objective 1.2: Coordinate and if needed execute interlocal agreements with adjacent local governments to improve land use compatibility between the respective governments.

Policy 1.2.1: Coordinate with Santa Rosa County, Escambia County and the City of Pensacola, through interlocal agreements if necessary, to improve the notification process regarding new development proposals that may impact the other jurisdiction in the provision of public facilities.

Policy 1.2.2: The WFRPC's conflict resolution process will be used for any disputes that cannot be otherwise resolved.

Objective 1.3: Maintain existing mechanisms, and establish new mechanisms where necessary to coordinate with adjacent jurisdictions to address level of service standards and other issues regarding infrastructure and transportation impacts of new development that affect more than one jurisdiction.

Policy 1.3.1: Coordinate with Santa Rosa County, the Florida-Alabama Transportation Planning Organization (TPO) and the Florida Department of Transportation (FDOT) to monitor operating conditions of major roadways in and around the City.

Policy 1.3.2: Coordinate with the NFWFMD, FDEP, Federal Emergency Management Agency (FEMA) and other appropriate state and federal agencies that have jurisdictional authority or responsibility in the City to ensure that water quality, stormwater drainage and flood control measures are addressed consistent with impacts of development.

Policy 1.3.3: Continue to cooperate with other local governments, primarily through participation with the Florida-Alabama TPO, the Northwest Florida Transportation Corridor Authority (NFTCA), Santa Rosa County and Escambia County Areawide Transit to secure additional sources of funding and coordinate facilities' improvements for all transportation needs throughout the Pensacola MSA.

Policy 1.3.4: Coordinate with Santa Rosa County and the Florida Department of Transportation concerning stormwater management facilities associated with roads under their jurisdiction that are located within the City limits.

Policy 1.3.5: Best management practices in the City shall be coordinated with those of solid waste management plans of adjacent jurisdictions to attain regional goals that increase the diversion and recycling of solid wastes to reduce the amount of waste to be deposited in landfills.

Policy 1.3.6: Maintain a partnership with local governments by:

- Actively participating in the monthly meetings conducted by the Santa Rosa County Fire Association for all fire and emergency services within the county.
- Actively communicate on a regular basis with the Midway Fire District to prevent duplication of efforts whenever possible for efficiency and cost savings.

CITY OF GULF BREEZE COMPREHENSIVE PLAN INTERGOVERNMENTAL COORDINATION ELEMENT

Objective 1.4: Continue to improve the City's level of coordination with the Santa Rosa County School Board to ensure that sufficient school capacity is available to support proposed development and that necessary infrastructure is available to accommodate new schools.

Policy 1.4.1: Coordinate development plans for expansion of existing schools or development of new school facilities within the City to address issues such as the impact of facilities on adopted level of service (LOS) standards for public school facilities, potable water, sanitary sewer, stormwater management and solid waste services consistent with the interlocal agreement between Santa Rosa County School Board, Santa Rosa County and the county's municipalities.

Policy 1.4.2: Review Santa Rosa County School Board model projections for consistency with the City's projections and, if necessary, recommend additions or modifications to the model results consistent with the interlocal agreement.

Policy 1.4.3: Provide projected development data to Santa Rosa County School Board on a regular basis to assist in development of a long-range planning model to project student enrollment consistent with the interlocal agreement.

Policy 1.4.4: Include a member of Santa Rosa County School Board as an ex-officio member on the Local Planning Agency to comment on proposals that have the potential to increase residential density.

Objective 1.5: Provide appropriate mechanisms to coordinate information and programs for the provision of housing and recreational facilities.

Policy 1.5.1: Solicit recommendations and assistance from various public agencies and quasi-public organizations such as the Florida Department of State, Division of Historic Resources, the Florida Department of ~~Community Affairs (DCA)~~[Economic Opportunity \(DEO\)](#), Farmers Home Administration, HUD, Florida Department of Children & Families and the Santa Rosa County Housing Authority and South Lake Chamber of Commerce to assist in identification of potential areas to be recommended for future community revitalization type actions.

Policy 1.5.2: Continue both formal and informal communication with appropriate state and regional agencies, such as the ~~DCA-DEO~~ and the WFRPC, to sustain availability of information on specific programs, projects, and legislation pertinent to local governments and to provide technical assistance for potential grants.

Policy 1.5.3: Continue to cooperate with state agencies as well as with nonprofit environmental organizations in identifying programs and funding sources to promote further development of community parks, open space and recreation facilities and to coordinate with them in effectively managing existing natural areas and open space.

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CAPITAL IMPROVEMENTS ELEMENT

Pursuant to Section 163.3177(3)(A), Florida Statutes (F.S.), ~~and Rule 9J-5.016, Florida Administrative Code (F.A.C.)~~, the Capital Improvements Element (CIE) guides the efficient use of public and private funds invested in roads and other public facilities. This investment contributes to the quality of life in the City of Gulf Breeze and it also affects the timing and location of growth and redevelopment within the City.

The State mandates that local governments establish and maintain capacity standards for seven types of public facilities: potable water, sanitary sewer, roads (unless the jurisdiction was designated a Dense Land Use Area pursuant to 2009 SB 360 statute changes), drainage, solid waste, public schools and parks and recreation facilities. These capacity standards, called level of service (LOS) standards, are set by the City Council for six of these facility types and for school concurrency is set by an interlocal agreement with the Santa Rosa County School Board. The process of achieving and maintaining LOS for public facilities is known as Concurrency Management, which is implemented through the CIE and the City's Land Development Code.

A key product of the CIE is a capital improvements schedule, which is a balanced, five-year spending plan setting the priority and timing of construction of projects required to maintain concurrency and is updated annually. The first year of the CIE Schedule becomes part of the City's annual operating budget through its Capital Improvements Program.

Goal 1:

Manage growth and redevelopment to ensure that public facilities that meet established level of service (LOS) standards are in place when needed, consistent with a financially feasible capital facilities improvement program.

Objective 1.1: Capital improvements will be implemented as necessary to correct deficiencies in public facilities and to serve projected future growth, in accordance with the adopted Five-year Schedule of Capital Improvements.

Policy 1.1.1: The City hereby adopts the following minimum LOS standards, which must be retained in reviewing the impacts of new development and development on public facilities:

- The following minimum Roadway Q/LOS standards for monitoring intersection capacity are established based on annual average daily trips (AADT), as follows:

Arterials (4-lane and 6-lane)	E+10%
Arterials (2-lane)	E + 30%
Collectors	D
Local Roads	D
- The LOS standard for *Sanitary Sewer* is 100 gallons per person per day pursuant to Policy 1.1.1, Infrastructure Element.
- The LOS standard for *Solid Waste* is 3.60 pounds per person per day pursuant to Policy 1.1.1, Infrastructure Element.
- The LOS standards for *Potable Water* are as follows: 130 gallons per person per day; maintain minimum daily flow of 1.0 MGD; maximum water capacity is 1.523 MGD; daily potable water pressure shall be no less than 35 pounds per square inch (psi); water

storage shall be a minimum of projected average daily flow pursuant to Policy 1.1.1, Infrastructure Element.

- The LOS standards for *Stormwater Management* facilities are as follows: 25-year storm frequency, 24-hour duration; treatment of the first one-half inch of runoff for sites less than 100 acres and treatment of the first inch of runoff for sites greater than 100 acres pursuant to Policy 1.1.1, Infrastructure Element.
- The LOS standard for *Recreation and Open Space* is five acres per 1,000 residents pursuant to Policy 1.3.1, Recreation and Open Space Element.
- The LOS standards for *Public School Facilities*, pursuant to Policy 1.6.1, Public School Facilities Element, is:

Type of School	Level Of Service Standards
Elementary	105% of permanent FISH capacity
Middle	105% of permanent FISH capacity
Combined Jr/Sr High	90% of permanent FISH capacity
High	105% of permanent FISH capacity

Policy 1.1.2: The City will include projects identified in the relevant Comprehensive Plan elements in a Five-Year Schedule of Capital Improvements which will be updated annually during the City's annual budgeting process.

Policy 1.1.3: The Capital Improvements Element will be reviewed on an annual basis and will be utilized in preparing the City's annual budget.

Policy 1.1.4: The Capital Improvements Element shall include those public facility improvements that are greater than or equal to \$25,000.

Objective 1.2: All development orders and development permits will be issued contingent upon the availability of adequate public facilities, based on adopted LOS standards

Policy 1.2.1: Through adoption and implementation of land development regulations, comprehensive plan goals, objectives and policies, impact fees, other impact exactions, implementation of the annual budget and five-year capital improvements schedule, the City shall ensure the availability of public facilities and services concurrent with the impacts of development.

Policy 1.2.2: The City shall implement the Concurrency Management System adopted in the City's Land Development Code, which is consistent with sections 163.3177 and 163.3180, F.S. ~~and the minimum requirements for concurrency established in Rule 9J-5.0055 (2) and (3), F.A.C.,~~ to manage the land development process so that public facility needs created by previously issued development orders or future development do not exceed the City's ability to fund and provide needed capital improvements.

Policy 1.2.3: The concurrency evaluation system shall measure the potential impact of any development proposal on the established minimum acceptable LOS standards for sanitary

sewer, solid waste, stormwater, and potable water ~~and parks and recreation~~, unless the development is exempt from the review requirements of the Concurrency Management System.

Policy 1.2.4: No development permit or order shall be issued unless adequate public facilities are available to serve the proposed development as determined by the City's concurrency evaluation in the Concurrency Management System adopted in the Land Development Code, ~~which is consistent with Rule 9J-5.0055 (2) and (3), F.A.C. and sections 163.3177 and 163.3180, F.S.~~

Objective 1.3: Ensure that future development will bear a proportionate cost of facility improvements necessary to maintain adopted LOS standards through the assessment of impact fees or developer contributions, dedications and/or construction of capital facilities necessary to serve new development.

Policy 1.3.1: New development shall be responsible for installing all internal water and sewer systems, traffic circulation systems and internal recreation/open space facilities within the development. In addition, connections of internal systems to the City's designated water and sewer systems and traffic circulation network shall be the financial responsibility of the developer. The Developer's fair share of costs will be based on the benefits derived by users of the related facilities.

Policy 1.3.2: All development order applications shall be evaluated as to the impact of the development on capital facilities and the operation and maintenance of those facilities. The evaluation shall include, but not be limited to, the following:

- Expected capital costs, including the installation of required new facilities that are related to the development.
- Expected operation and maintenance costs associated with the new facilities required by the development.
- Anticipated revenues from the development, including impact fees, user fees and future taxes.

Policy 1.3.3: The Land Development Code shall continue to require land dedication, payment in lieu of dedication or other forms of impact exaction to secure easements for utility and traffic circulation systems.

Objective 1.4: Manage fiscal resources in order to ensure that capital improvements needed due to previously issued development orders and improvements required by future development orders are provided for in accordance with the Five-Year Schedule of Capital Improvements.

Policy 1.4.1: Adopt a Capital Budget at the same time that the City adopts its Annual Operating Budget. The Capital Budget shall annually program those projects necessary to maintain the adopted LOS standards.

Policy 1.4.2: Proposed capital improvement projects shall be evaluated and ranked by the City in order of priority according to the following guidelines listed in order of importance:

- Whether the project is needed to protect public health and safety, to fulfill the City's legal commitment to provide facilities and services, or to preserve or achieve full use of existing facilities;

- Whether the project increases efficiency of use of existing facilities, prevents or reduces future improvement cost, provides service to developed areas lacking full service, or promotes in-fill development; and
- Whether the project represents a logical extension of facilities and services within a designated urban service area.

In evaluation of projects, consideration will be given to:

- The elimination of public hazards;
- The elimination of existing capacity deficiencies;
- The impact on the annual operating and capital budgets;
- Location in relation to the Future Land Use Map;
- The accommodation of new development and redevelopment facility demands;
- The financial feasibility of the proposed project;
- The relationship of the improvements to the plans of State agencies and the Northwest Florida Water Management District; and
- The relationship of the improvement to the plans of the Florida-Alabama TPO.

Objective 1.5: Adopt policies and procedures that address the management and utilization of debt for capital project financing.

Policy 1.5.1: The use of revenue bonds as a debt instrument shall be evaluated based on the following criteria:

- Debt will not be issued to finance normal repairs and maintenance.
- Debt can be issued to make renovations, updates, modernizations and rehabilitations provided that the expenditures extend the useful life of the capital asset.
- The maximum ratio of total debt service (principal and interest) to total revenue shall be that percentage deemed most beneficial to the City as determined by the City's financial advisors and its bond counsel based upon criteria set by the rating agencies and credit enhancement organizations.
- The impact of principal and interest revenue bond payments on the operation and maintenance of the affected utility and/or department should not require deferring the current maintenance of existing infrastructure.
- The impact of bond covenants and restrictions on the City's method of accounting for depreciation shall be evaluated, as well as the impact of any reserve account restrictions on the operation and maintenance of the affected utility and/or department.
- Cash restricted due to bond and grant covenants will be budgeted in accordance with the terms of the covenants.
- Capitalized repairs of existing infrastructure will be paid from funds restricted by debt covenants and current revenues. Debt will not be issued to finance capitalized repairs.

Policy 1.5.2: The use of tax revenues as a pledge for the repayment of debt shall be evaluated based on the following criteria:

- A five-year projection of revenues from all taxes shall be prepared and updated annually as a part of the City's budget process. An analysis of historic and future trends in the tax revenue stream will be a part of the projection process.
- At the time of issuance of new debt, a review shall be conducted to ensure that the maximum amount of general government debt shall not exceed the City's annually budgeted revenues.

Objective 1.6: In order to maintain adopted LOS standards, the City shall coordinate land use decisions and available or projected fiscal resources to correct existing deficiencies identified in the comprehensive plan, accommodate desired future growth and replace worn out or obsolete facilities through the annual adoption of a Five-Year Schedule of Capital Improvements.

Policy 1.6.1: The City hereby adopts the Five Year Schedule of Capital Improvements included as **Appendix A** of this element, and will update this schedule on an annual basis.

Policy 1.6.2: Capital projects included in the Five-Year Schedule of Capital Improvements shall be defined as those projects identified within the comprehensive plan that are necessary to maintain adopted LOS standards including increasing the capacity or efficiency of existing facilities and/or replacing failing facilities.

~~**Policy 1.6.3:** The City of Gulf Breeze adopts by reference the Five-Year Facilities Master Plan FY 2010–2014 as formally adopted by the Santa Rosa County School Board on September 9, 2010, as amended, into the City's Five-Year Schedule of Capital Improvements.~~

~~**Policy 1.6.4:**~~**Policy 1.6.3:** The City of Gulf Breeze adopts by reference the Five-Year Transportation Improvement Program FY 2010-2014 as formally adopted by the Florida-Alabama TPO on June 9, 2010, as amended, into the City's Five-Year Schedule of Capital Improvements.

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Appendix A
City of Gulf Breeze Five-Year Schedule of Capital Improvements, FY 2010/11 to 2014/15

Comprehensive Plan Element/Project	Source of Funding	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
STORMWATER MANAGEMENT						
Wetlands Acquisition – 12.5 Acres on Soundview Drive	FEMA	20,000	-	-	-	-
Maintenance of Stormwater Management Facilities	Stormwater Utility Fee	100,000	100,000	100,000	100,000	100,000
POTABLE WATER						
Infrastructure Replacement	Water & Sewer or SSRUS Enterprise Fund	100,000	100,000	100,000	100,000	100,000
Water Plant Improvements	Water & Sewer or SSRUS Enterprise Fund	25,000	25,000	25,000	25,000	25,000
SANITARY SEWER						
Infiltration/Inflow Improvements	Water & Sewer or SSRUS Enterprise Fund	100,000	100,000	100,000	100,000	100,000
Infrastructure Replacement	Water & Sewer or SSRUS Enterprise Fund	100,000	100,000	100,000	100,000	100,000
Lift Station Rehabilitation	Water & Sewer or SSRUS Enterprise Fund	100,000	100,000	100,000	100,000	100,000
PARKS & RECREATION						
Hodges Park Improvements	½ Private Donation ½ General Fund	45,000	-	-	-	-
McClure Park Improvements	FEMA	-	75,000	-	-	-
Williamsburg Park Improvements	FEMA	-	75,000	-	-	-

CITY OF GULF BREEZE COMPREHENSIVE PLAN

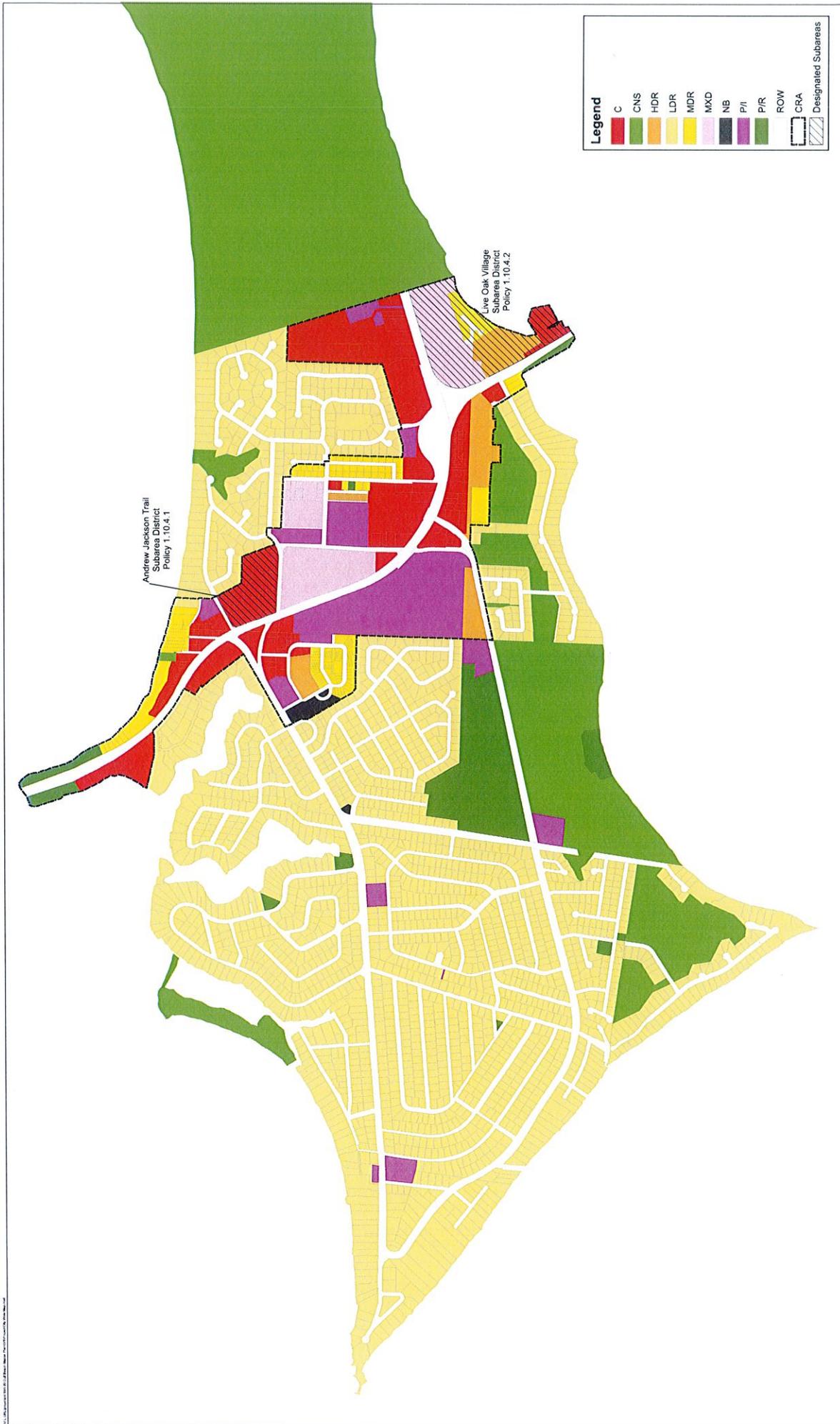
CAPITAL IMPROVEMENTS ELEMENT

Comprehensive Plan Element/Project	Source of Funding	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
Rest Rooms at Various Parks	FEIMA	100,000	-	-	-	-
Gulf Breeze Recreation Center						
Miscellaneous Repairs	General Fund	22,000	-	-	-	-
R-O-W Improvements	General Fund	65,000	-	-	-	-
Gym Floor Rehabilitation	General Fund	10,000	-	10,000	-	-
Tennis Court Resurfacing	General Fund	40,000	-	-	-	-
TRANSPORTATION (Also see Note 1)						
Street Resurfacing	Local Option Gas Tax	345,146	230,000	230,000	230,000	230,000
Restriping	General Fund	30,000	-	-	-	-
COMMUNITY REDEVELOPMENT AREA						
Business Development	CRA - TIF	75,000	75,000	75,000	75,000	75,000
Resurfacing McClure Drive	CDBG	100,000	-	-	-	-
Resurfacing St. Francis Drive	CRA - TIF	150,000	-	-	-	-
Install Phase II US 98 Streetscape	CRA - TIF	200,000	-	-	-	-
Conceptual Plans for Underground Utilities	CRA - TIF	-	200,000	-	-	-
Construction Documents US 98 Streetscapes	CRA - TIF	-	100,000	-	-	-
Installation of Streetscape Along US 98	CRA - TIF	-	-	200,000	200,000	200,000
PUBLIC SCHOOL FACILITIES (See Note 2)						
PROJECT TOTALS		\$1,727,146	300,002	200,002	200,002	200,002

Note 1: The City of Gulf Breeze adopts by reference the Transportation Improvement Program (TIP) for Fiscal Years 2010/2011-2014/15 as formally adopted by the Florida-Alabama Transportation Planning Organization on June 9, 2010, as amended, into the City's Five-Year Schedule of Capital Improvements.

Note 2: The City of Gulf Breeze adopts by reference the District Capital Outlay Plan (DCOP) for FY 2010/2011-2014/15 as formally adopted by the Santa Rosa County School Board on 9-20-10, as amended, into the City's Five-Year Schedule of Capital Improvements.

Source: City of Gulf Breeze, 2010



Legend

C	CNS	HDR	LDR	MDR	MXD	NB	P/I	PR	ROW	CRA	Designated Subareas
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Proposed Future Land Use Map
 City of Gulf Breeze
 October 9, 2014





City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 10/7/2014

Subject: Maintenance of Vacant Commercial Property

Enclosed is a revised copy of the ordinance providing for the maintenance of vacant commercial lots. The revision can be found in section 1 (b) (7) of the draft and provides that the ordinance supersedes Sections 21-31 and 21-32 of the City Code of Ordinances (enclosed for reference). Please note that this has been reviewed by the City Attorney. This addresses the issue raised at the City Council meeting on October 6th.

Should you have any questions regarding this draft, please do not hesitate to contact me.

Recommendation: That the City Council approve the enclosed ordinance adopting a new Section 21-268 of the City Code and hold a public hearing on October 20, 2014 and approve said ordinance on a Second Reading at that time.

Enclosures

M	Medical District
P	Public Lands District (Parks, Play-grounds, Schools)
CNS	Conservation District

Sec. 21-27. Rules for determining boundaries.

Where uncertainty exists with respect to the boundaries of any of the districts as shown on the zoning map, the following rules shall apply:

- (1) Unless otherwise indicated, the district boundary lines shall be construed to be the corporate limit line, block lines, subdivision lines for lot lines, or the centerlines of streets or highways, rights-of-way or stream beds.
- (2) Where a district boundary line as appearing on the zoning map divides a lot in single ownership at the time of the enactment of this land development code, the requirements for the district in which the greater portion of the lot lies may be extended to the balance of the lot, provided that such extension shall not include any part of such lot more than 50 feet beyond the district boundary line.

Sec. 21-28. Official zoning map.

The future land use map bearing the date September 4, 1990, with any subsequent revisions being marked, is hereby adopted as the official zoning map of the city together with the designated districts shown thereon, and is made a part of this land development code.

Sec. 21-29. Use requirements by district.

The allowable uses of land and requirements for structures within each of the land use districts are contained within divisions 2—12 of this article and include:

- (1) Residential: R-ES, R-1-AA, R-1-A, R-1, R-C, TH.
- (2) Commercial: C-1, C-2.
- (3) Medical: M.
- (4) Public lands: P.

- (5) Conservation: CNS.

Sec. 21-30. Scope.

Except as hereinafter provided, no building, structure or land shall hereafter be used or occupied and no building, structure or parts thereof shall be erected, reconstructed, moved or altered unless in conformity with the regulations herein specified for the district in which it is located.

Sec. 21-31. Continuance of nonconforming uses.

(a) *Nonconforming uses allowed to continue.* Subject to the limitations and provisions set forth in this section, a nonconforming use existing at the time of enactment or subsequent amendment to this land development code may be continued.

(b) *Limitations upon continuance of nonconforming uses.* No nonconforming uses may be:

- (1) Changed to another nonconforming use;
- (2) Extended, expanded, enlarged or increased, except in conformity with this land development code;
- (3) Except as provided in subsection (c), below, reestablished or recommenced following its cessation or discontinuance for a period of six months or more; and
- (4) Except as provided in subsection (d), below, rebuilt, restored, repaired, replaced, or altered, following destruction or demolition of, or damage by fire, explosion, other casualty, and/or act of God to, or deterioration of more than 80 percent of the structural value of the building, structure or site improvement.

The preceding sentence notwithstanding, owners as of July 3, 1995, of piers, docks and boathouses shall be exempted from the limitations upon the continuation of nonconforming uses set forth in this subsection (4) to the extent such limitations pertain to piers, docks and boathouses and shall be entitled to rebuild, alter and repair their piers, docks and/or boathouses in the same location with the same dimensions and up to the same length as

existed as of July 3, 1995, despite damages thereto exceeding 80 percent of its structural value; provided, however, this exemption shall (i) apply only to and for the benefit of the owners of the pier, dock and/or boathouse as of July 3, 1995, (ii) apply only with respect to piers, docks and boathouses, (iii) continue only so long as the said owners remain the sole owners of the property upon or to which the piers, docks and/or boathouses appertain, and (iv) cease with respect to such property and such piers, docks and boathouses upon any alienation or conveyance of title to the property or any hypothecation of ownership thereof which is tantamount to alienation or conveyance of ownership.

(c) *Extension of time period before cessation or discontinuance of nonconforming use occurs.* Upon written request of an owner of property upon which a nonconforming use exists, the city council may extend the six month time period set forth in subsection (b)(3), above, if the written request demonstrates and upon public hearing the city council finds one or more of the following:

- (1) The cessation or discontinuance of use was involuntary, resulted from an act or acts of God or other circumstances beyond the owner's control, and the owner has exerted continuous good faith efforts to put the building, structure or site improvement to use during the prescribed period;
- (2) The cessation or discontinuance of use was the direct result of legal proceedings relating to change of ownership (e.g., foreclosures, bankruptcies, etc.); or
- (3) The owner has undertaken continuous good faith efforts to actively market the property for sale or lease during the prescribed period, the cessation or discontinuance of the nonconforming use is/was the direct result of the owner's inability to lease or sell the property, utility connections to the property have been continuously maintained, and with respect to those nonconforming uses for which an occupational license is necessary, a valid,

unexpired occupational license has been continuously maintained for the premises.

(d) *Relief from or waiver of certain limitations upon continuance of nonconforming uses.* Upon written request from an owner of property upon which a nonconforming use exists, the city council may grant relief from and/or waive the limitations upon the continuance of nonconforming uses set forth in subsection (b)(4), above, if the written request demonstrates and the city council upon public hearing finds the following:

- (1) The relief or waiver can be granted without any significant adverse impact on surrounding properties and is not detrimental to the public health, safety and welfare;
- (2) The continuation of the nonconforming use will be consistent with the public interest and in harmony with the general intent of the land development code;
- (3) The relief or waiver granted is the minimum necessary to accommodate the proposed use;
- (4) Granting the relief or waiver would cause substantial adverse impact upon surrounding properties, but such adverse impact may be mitigated and granting the relief or waiver is conditioned upon performance of such mitigation measures; and
- (5) Development of the property for permitted uses is not reasonably possible without the relief or waiver, understanding that economic hardship may be considered as a factor supporting granting the relief or waiver.

In granting relief from and/or a waiver of said limitations upon the continuance of nonconforming uses, the city council may impose such conditions and requirements thereupon that are in the public interest, consistent with the intent of the land development code, assure that the relief and/or waiver is the minimum necessary to accommodate the proposed use, and will aid in mitigating the adverse impact

upon surrounding property that would otherwise be caused by the continuance of the nonconforming use.

(e) *Exceptions.* Notwithstanding any other provision of this section, if a nonconforming use or a portion of a building, structure or site improvement containing a nonconforming use becomes physically unsafe or unlawful due to lack of repairs and/or maintenance, and is declared by any authorized official to be unsafe or unlawful by reason of physical condition, it shall not thereafter be restored, repaired or built except in conformity with the provisions of the land development code. The preceding sentence shall not be deemed to prevent the strengthening or restoring to a safe condition of any building, structure or site improvement, or part thereof, declared to be unsafe by any official charged with protecting the public safety, upon order of such official.
(Ord. No. 4-95, § 1, 7-5-95; Ord. No. 06-00, § 2, 8-21-00)

Sec. 21-32. Discontinuance of nonconforming uses.

Nonconforming uses of land which are unimproved by buildings, or which are improved with buildings, structures or permanently located trailers valued at under \$2,500.00 shall be discontinued within 18 months from the date of adoption of this land development code.

Secs. 21-33—21-45. Reserved.

DIVISION 2. R-ES ENVIRONMENTALLY SENSITIVE RESIDENTIAL DISTRICT

Sec. 21-46. Permitted uses.

In the R-ES district, all lots shall be known, described and used as single-family residential lots only.

Sec. 21-47. Height, area of buildings.

(a) In the R-ES district, single-family residences shall not exceed 35 feet in height above the minimum base floor elevation as defined by the National Flood Insurance Program.

(b) The minimum ground floor area of a one-story dwelling constructed in R-ES district shall be at least 1,400 square feet, exclusive of garages, carports and open porches. Two-story dwellings built in an R-ES district must have a ground floor area of at least 900 square feet, exclusive of carports, garages and open porches, and must have a total area of at least 1,500 square feet, including the lower and upper floors.
(Ord. No. 02-02, § 1, 2-4-02; Ord. No. 05-05, § 1, 10-3-05)

Sec. 21-48. Lot requirements.

In the R-ES district no residential structure shall be erected or placed on any building lot which has a width of less than 80 feet at the setback line. The maximum density shall not exceed 1.75 units per acre.

Sec. 21-49. Setbacks, yard requirements.

The minimum setback from the front lot line shall be 30 feet; minimum side yard setbacks shall be eight feet from the side lot line; minimum rear yard depth shall be 30 feet from any portion of the main house or porches, attached garages or carports to the rear lot line except in the case of corner lots for which the rear yard restrictions shall be 15 feet. On corner lots the side of the lot having the least street frontage shall be considered the front lot line for setback purposes, regardless of how the house actually faces; if the house actually faces the side street, the minimum setback from the side street shall be 20 feet, otherwise the minimum setback from the side street shall be 15 feet.

Sec. 21-50. Detached structures.

Detached structures shall be located 30 feet or more from the front lot line, and in no event shall a detached structure be nearer than five feet to any side lot line or rear lot line, and no nearer to any side street property line than the side street setback line for that particular lot, except that a fence may be located on the side lot line and rear lot line. However, even a fence may be no nearer to any side street property line than the side street setback line for that particular lot.

ORDINANCE NO. 06-14

AN ORDINANCE OF THE CITY OF GULF BREEZE FLORIDA, PERTAINING TO VACANT LOTS AND CONSTRUCTION SITE MAINTENANCE WITHIN THE C1, C2, M, AND P ZONING DISTRICTS; CREATING SECTION 21-268 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Gulf Breeze desires to minimize the detrimental health, safety, general welfare and impacts of vacant lots and construction activities associated with commercial construction on the residents of the City of Gulf Breeze; and,

WHEREAS, the City Council of the City of Gulf Breeze desires to ensure that commercial construction activities and vacant lots are maintained and all construction activity is conducted in such a manner so as to avoid unnecessary inconvenience and annoyance to the general public and the occupants of the neighboring properties.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1 - Section 21-268 is hereby created to read:

Sec. 21-268. Vacant lot and construction site maintenance.

- (a) *Intent.* The intent of this section is to minimize the detrimental health, safety, general welfare and impacts of vacant lots and construction activities on the residents of the City of Gulf Breeze; to ensure that each vacant lot and construction site is maintained, and each construction activity is conducted in such a manner so as to avoid unnecessary inconvenience and annoyance to the general public and the occupants of the neighboring properties; and to require maintenance practices that will reduce the amount of sediment and other pollutants leaving construction sites during land development or land disturbing construction activities.
- (b) *Applicability.*
- (1) The regulations contained in this section apply to all vacant lots and land disturbing construction and land development activities on properties within the C1, C2, M, and P zoning districts in the City of Gulf Breeze.
 - (2) This section applies to all properties with an active or expired building permit or an active or expired demolition permit for any land disturbing construction and/or land development activities as defined in this section.
 - (3) All landowners of vacant lots that are not in compliance with the provisions of this section shall be required to bring such property into conformance within one hundred eighty (180) days of the effective date of the ordinance.
 - (4) All Florida Department of Transportation (FDOT) funded construction is exempt from this section. All FDOT funded or conducted construction

activities shall meet the requirements as required by Florida Department of Environmental Protection regulation.

- (5) All other land disturbing construction and land development activities exempt from local permitting authority are exempt from this section. Land disturbing construction and land development activities performed by the city within city right-of-way or on city property are exempt from this section.
 - (6) Should this section and another ordinance conflict or overlap, whichever imposes the more stringent restrictions shall prevail.
 - (7) This Ordinance supersedes the provisions of Sections 21-31 and 21-32 of this Code and the provisions thereof shall not apply to the circumstances contemplated hereby.
- (c) *Definitions.* The following words, terms and phrases when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Irrigation. The methods of supply and application of water other than natural rainfall to foster plant growth. Methods shall include an automated irrigation system or hand watering.

Land development activities. The construction of buildings, roads, parking lots, paved storage areas, demolition of structures, installation of utilities, or other similar facilities.

Land disturbing construction activities. Any man-made change of the land surface, including removing vegetative cover, excavating, filling and grading landscaping modifications, and demolition.

Landowner. Any person, firm, corporation or other legal entity who, individually or jointly or severally with others, holds the legal or beneficial title to any building, facilities, equipment or premises subject to the provisions of this section. The term shall include the landowner's duly authorized agent, a purchaser, devisee, fiduciary, property holder as any other person, firm, corporation or legal entity having a vested or contingent interest or, in the case of a leased premises, the legal holder of the lease or his legal representative. It is intended that this term shall be construed as applicable to the person, firm, corporation or legal entity responsible for the construction, maintenance and operation of the building, facilities or premises involved.

Seeding. The planting of vegetative cover, such as grasses or legumes, over disturbed areas.

Site. The entire area included in the legal description of the land on which the land disturbing construction or land development activities are proposed in the permit application.

Sodding. The placement of permanent vegetative cover over disturbed areas as a method of permanent stabilization.

Vacant lot. Any parcel of land not containing a primary structure excluding a fence.

(d) *Maintenance.*

Contractors, subcontractors and persons holding permits to perform land disturbing construction or land development activities, and the landowners of construction sites shall cause the site to be maintained in a neat and orderly condition that is free from any debris, garbage, junk, used or discarded construction materials, trash or any other foreign substance produced as a result of the land disturbing construction or land development activities, other than debris, garbage, junk, trash or other foreign substance deposited into and contained within a trash receptacle or trash dumpster.

- (1) In all instances where a building permit has not been issued within ninety (90) days of the completion or abandonment of land disturbing construction activities, the site shall, within thirty (30) days after the expiration of such ninety (90) day period, be brought to grade, tilled, planted and maintained with ground cover to include sodding or seeding which shall have irrigation. A landscape buffer shall be planted around the periphery of the site. Said landscaping shall include a landscaped yard at least five (5) feet in width containing an opaque screen of landscaping at least three (3) feet in height. Such screen shall not constitute any obstruction to visibility between two and half (2½) feet and ten (10) feet in height if such obstruction constitutes a hazard to the vehicular and pedestrian traffic. One (1) tree shall be planted for each fifty (50) linear feet, or fraction thereof. Any temporary construction fence shall also be removed. The City Manager or designee, may grant, in writing, an extension to the time frame for the issuance of a building permit, under this paragraph, when the landowner has demonstrated a good faith effort in pursuing the building permit but that circumstances beyond the control of the contractor and/or permittee have occurred.
- (2) All construction waste and debris from new construction or major alteration or repair shall be kept in an enclosed container on site to minimize debris from littering adjacent properties and public rights-of-way. The permittee, contractor or landowner shall cause such waste or debris to be removed at least weekly.
- (3) All mud or debris shall be continually removed from the public sidewalks and streets.
- (4) All weeds and grass on the site and adjoining right-of-way shall be maintained in accordance with Section 8-36 of this Code.

- (5) Contractors, subcontractors and persons holding permits to perform land disturbing construction and land development activities and the landowners of construction sites shall, at the direction of the City Manager or designee, either repair, or reimburse the city for its costs incurred to repair any damage to any public right-of-way that is caused by or during the land disturbing construction or land development activities.
- (6) In the event that the demolition permit or building permit expires, all materials and equipment related to the land disturbing construction or land development activities shall be removed from the job site within ten (10) days of the permit expiration date. The job site shall, within thirty (30) days thereafter, be brought to grade, tilled and planted with ground cover to include sodding or seeding which shall have irrigation.

SECTION 2 - SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 3 - CONFLICT

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 4 - EFFECTIVE DATE

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 15th DAY OF SEPTEMBER, 2014.

ADVERTISED ON THE 25TH DAY OF SEPTEMBER, 2014, AND THE 9th DAY OF OCTOBER, 2014.

PASSED ON THE SECOND READING ON THE 20TH DAY OF OCTOBER, 2014.

By: _____
Beverly H. Zimmern, Mayor

ATTESTED TO BY:

Leslie A. Guyer, City Clerk



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 10/7/2014

Subject: Investment Policy

Enclosed is the proposed ordinance approving a revised investment policy for the City. This is the same ordinance approved by the City Council at their meeting on October 6th. It includes the "High Grade Equity Funds" approval (see page #7 and Attachment A) and the reference to the 1985 Loan Program.

As was previously discussed, High Grade Equity Funds are described as mutual funds or exchange traded funds that are comprised primarily of U.S. based, large market capitalized companies that are dividend achievers or dividend aristocrats. These later terms refer to companies that have improved their annual dividends for at least 10 consecutive years and S&P 500 companies that have consistently increased their dividend rates for at least 25 years respectively.

As you know, this draft has been reviewed by Mr. Gray and he has indicated that it satisfies the intent of his recommendation to the City Council. Should you have any questions, please do not hesitate to contact me.

Recommendation: That the City Council approve the enclosed ordinance adopting a revised investment policy for the City and hold a public hearing on October 20, 2014 and approve it on a Second Reading on that date.

Enclosure

ORDINANCE NO. 07-14

**AN ORDINANCE RELATING TO INVESTMENT POLICIES; ADOPTING
A REVISED INVESTMENT POLICY FOR CITY OF GULF BREEZE;
MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Section 218.415, Florida Statutes, authorizes any unit of local government to conduct investment and reinvestment activity outside the statutory framework, provided such activity is consistent with a written investment plan adopted by the governing body; and

WHEREAS, the City of Gulf Breeze approved an investment plan on April 4, 2011; and

WHEREAS, it is the desire of the City Council and in the best interest of the citizens of the City of Gulf Breeze that said investment plan be revised.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

SECTION 1. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION 2. The City of Gulf Breeze Investment Policy, attached hereto as Exhibit "A," and effective upon approval on Second Reading, is hereby found to be consistent and in conformance with the requirements of Section 218.415, Florida Statutes, and is hereby adopted as a written investment plan for the conduct of investment activity of surplus public funds.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. If any word, sentence, clause, phrase, or provision of this ordinance, for any reason, is held to be unconstitutional, void, or invalid, the validity of the remainder of this ordinance shall not be affected thereby.

SECTION 5. This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE 6th DAY OF OCTOBER, 2014.

ADVERTISED ON THE ____ DAY OF OCTOBER, 2014.

PASSED ON THE SECOND READING ON THE ____ DAY OF OCTOBER, 2014.

By: _____
Beverly Zimmern, MAYOR

ATTEST TO BY:

Leslie Guyer, CITY CLERK

Exhibit A
City of Gulf Breeze
Investment Policy

Approved April 4, 2011

Revised October 6, 2014

I. SCOPE

This policy applies to the investment of all monies of the City of Gulf Breeze (the "City"), its Enterprise Funds, and including those held within Gulf Breeze Financial Services, to include the 1985 Loan Program, both short and long-term, with the exception of City pension funds, if any, or any other monies invested under separate ordinance, resolution, policy, or agreement.

1. **Pooling of Funds.** Except for cash in certain restricted and special funds, the City may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation in each investment pool and in accordance with generally accepted accounting principles. Such pooling of funds shall be done when advantageous, but not an administrative requirement.

II. GENERAL OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. **Safety.** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
 - a. **Credit Risk.** The City will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:
 - Limiting investments to the safest types of securities;
 - Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business; and
 - Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk. The City will minimize the risk that change in the market value of securities in the portfolio caused by changes in general interest rates will result in any losses, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. **Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. A portion of the portfolio, sufficient to meet regular operating needs, should be placed in money market mutual funds or local government investment pools which offer same-day liquidity at par for short-term funds. The remainder of the portfolio should be structured so that securities mature concurrent with known, longer-term, cash needs (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portion of the portfolio not invested in cash-equivalent investments and not otherwise matched to specific cash flow requirements should be laddered appropriately consistent with the maturity limitations provided for in section IV and Attachment 1. The portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

2. **Yield.** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments should be limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity, with the following exceptions:

- Liquidity needs of the portfolio require that the security be sold.
- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.

III. STANDARDS OF CARE

1. **Prudence.** The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall

portfolio. The Investments Administrator, or other employee of the City, acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

If and to the extent any derivative products authorized under section are used, the Investments Administrator shall have developed sufficient understanding and expertise in managing the instruments in question and have researched available investment options and determined that the derivative products to be used are appropriate and cost effective for the strategic portfolio management goals to be addressed. The Investments Administrator will comply with the policies, procedures and other requirements provided for in the City's Derivatives Policy, including but not limited to:

- Obtaining authorization from the Gulf Breeze City Council prior to entering into each derivative transaction;
- Quantifying all risks associated with any proposed transactions;
- Limiting participation in any swap transaction to counter-parties with credit ratings of AA- or better; and
- Reporting annually on the financial performance of existing derivative transactions.

2. **Ethics and Conflicts of Interest.** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.
3. **Delegation of Authority.** Authority to manage the investment program is granted to the Finance Director, City Manager, or the Executive Director of Gulf Breeze Financial Services [hereinafter referred to as the Investments Administrator] as may be

appointed. Responsibility for the operation of the investment program is hereby delegated to the Investments Administrator, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. To manage the investments program, the Investments Administrator may enter into agreements with financial dealers and institutions, and is authorized to appoint personnel to invest City funds in accordance with this policy and to initiate or validate wire transfers as required. In no event will anyone other than the Investments Administrator enter into written or verbal agreements or contracts, relating to investments or banking services with financial institutions or dealers, without the express written consent of the Investments Administrator.

4. **Continuing Education.** City investment personnel shall annually complete at least 4 hours of continuing education in subjects or courses of study related to investment practices and products.

5. **Business Procedures**

a. **Authorized Financial Dealers and Institutions.** A list will be maintained of financial institutions authorized to provide investment services. Each broker/dealer must comply with the Securities and Exchange Commission's Rule 15c3-1 regarding net capital requirements for brokers or dealers. The City will utilize only those financial institutions who meet the following criteria:

- (1) Broker/dealer institutions designated as "Primary Dealers" by the Federal Reserve Bank of New York.
- (2) Banking institutions that maintain a local office in the State of Florida and are broker/dealers in U.S. Government securities.
- (3) Other broker/dealers in U.S. Government securities, approved by the Investments Administrator, who meet the other requirements of this section.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following, as applicable:

- Audited financial statements
- Proof of National Association of Securities Dealers (NASD) certification
- Completed broker/dealer questionnaire, included as Attachment 2
- Certification of having read and understood and agreeing to comply with the City's investment policy, using firm's letterhead, signed by an authorized representative of the firm.

- Proof of Qualified Public Depository (if applicable)

These standards are understood to be a continuing requirement for all dealers and institutions. Dealers and institutions conducting business with the City are hereby required under this policy to immediately notify the City upon failure to retain the above listed standards. An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the Investments Administrator or his designee.

From time to time, the Investments Administrator may choose to invest in instruments offered by community financial institutions or other banking institutions within the State of Florida. In such situations, a waiver to the criteria under Paragraph 1 may be granted. All terms and relationships will be consistent with state or local law including designation of the institution as a Qualified Public Depository under Florida Statutes, Chapter 280.

- b. Internal Controls.** The Investments Administrator is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Investments Administrator shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank

- c. **Delivery vs. Payment.** All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Safekeeping receipts or other evidence of ownership will be audited on a semi-annual basis with a variance report issued to the Investments Administrator.

IV. **SUITABLE AND AUTHORIZED INVESTMENTS**

1. **Investment Types.** Consistent with the Governmental Finance Officers' Association (GFOA) Policy Statement on State and Local Laws Concerning Investment Practices, and/or Chapter 218.415 of the Florida Statutes, the following investments will be permitted by this policy:
- U.S. government obligations, U.S. government agency or instrumentality obligations, and the obligations of federal government sponsored enterprises (GSEs), which have a liquid market with a readily determinable market value;
 - Securities whose timely payment of principal and interest are fully guaranteed by any of the above;
 - Certificates of deposit and other evidences of deposit at financial institutions, provided that any such investments shall be in a qualified public depository (as defined in Chapter 280 of the Florida Statutes) and/or be covered by FDIC insurance;
 - Investment-grade obligations of state and local governments and public authorities;
 - Repurchase agreements whose underlying purchased securities consist of the foregoing;
 - Guaranteed Investment Contracts (GIC's) which are collateralized by the foregoing;
 - Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
 - Local government investment pools (LGIPs) either state administered or through joint powers statutes and other intergovernmental agreement legislation;

- Mutual Funds or Exchange Traded Funds (“High Grade Equity Funds”) that are comprised primarily of U.S. based, Large Cap companies that are dividend achievers or dividend aristocrats.
 - High grade corporate debt consisting of U.S. dollar denominated debt obligations of domestic or foreign corporations, or foreign sovereignties issued in the U.S. or in foreign markets. This shall include, but not be limited to corporate notes and bonds, medium term notes, Eurodollar notes and bonds, asset backed securities, and commercial paper, rated in a high tier (e.g., A-1, P-1, or F-1 or higher) by a nationally recognized rating agency. Any such longer-term investments in this category shall be rated investment grade or better by at least two nationally recognized rating agencies, one of which shall be Moody's or Standard & Poor's; and
 - Any other qualified investment permitted under Florida Statutes then in effect.
2. **Competitive Bid.** When appropriate, the City will attempt to obtain three (3) competitive bids from qualified Dealers and Institutions prior to awarding an investment. The competitive bids may be verbal or written quotes. The investment will be awarded to the bidder who provides the greatest effective yield (best bid) on the investment. Where multiple maturities are bid, the City reserves the right to either award the investment to the bidder which provides the best bid in aggregate for all maturities, or the City may award bids by individual maturity. Any tie bid will be awarded to the financial institution which submits the earlier bid. When purchases are made in the open market by an investment manager contracted by the City, bids are not required.
 3. **Repurchase Agreements.** Repurchase agreements shall be consistent with GFOA Recommended Practices on Repurchase Agreements. The City will utilize the basic form of the Master Repurchase Agreement, recommended by The Bond Market Association, when investing funds in repurchase agreements with financial institutions. However, the Investments Administrator is authorized to amend the form of the Master Repurchase Agreement as required to achieve specific investment goals and objectives.
 4. **Use of Mutual Funds and Managed Investments.** The Investments Administrator may purchase mutual funds and other managed investments either directly or through an investment manager or advisor, provided that the investments in any such mutual fund shall be materially consistent with the allowable investments provided for in this investment policy. The Investments Administrator shall monitor the composition and value of the investments in any such fund to ensure that, in combination with other investments, the other limitations of this investment policy are complied with.

5. **Securities Lending.** The Investment Administrator is authorized to participate in one or more securities lending programs. Securities from the City's portfolio may be made available to any such program, provided that participation therein will not restrict the City's ability to sell such securities as the Investment Administrator deems appropriate. Any such securities lending program will require that lent securities be collateralized at 102%, and that collateral be valued daily. The City may participate in a securities lending program through an agent or manager, acting on behalf of the City. The agents or managers of such lending programs will maintain current credit analyses of the borrowers to whom they lend, and a list of the participating borrowers will be submitted for approval by the City. The agent or manager of any lending program shall indemnify the City for any losses arising from a borrower's failure to perform.

6. **Derivatives.** The City is authorized to utilize derivative instruments, including interest rate swaps, for the limited purpose of meeting strategic investment portfolio goals such as hedging the portfolio's exposure to interest rate risk. In order to insure that these derivative instruments are utilized only for these purposes, such derivative instruments shall be appropriately matched against existing or maturing assets. The notional amount and remaining term to maturity of all derivative transactions related to the investment portfolio shall at all times be less than or equal to a like par value and remaining term to maturity of otherwise permitted investment instruments either existing or contemplated at the maturity of existing investments. Any such derivative instruments and the related investment assets shall be maintained in complementary interest rate modes (fixed or variable).

7. **Investment Parameters**
 - a. **Diversification.** The investments shall be diversified by:
 - Limiting investments to avoid over-concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and U.S. agency obligations),
 - Limiting the portion of total investments in any single security,
 - Limiting the portion of any single security purchased to maximize the liquidity of the City's investments,
 - Limiting investment in securities that have higher credit risks, investing in securities with varying maturities, and
 - Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIP's), money market funds or

overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Investments are subject to the numerical limitations included in Attachment 1.

- b. Maximum Maturities.** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten (10) years from the date of purchase or in accordance with state and local statutes and ordinances. The City shall adopt weighted average maturity limitations consistent with the investment objectives.

Reserve funds and non-operating funds (example: Bond Sinking Funds, Electric & Water Meter Deposits) with longer-term investment horizons may be invested in securities exceeding ten years if, in the judgment of Investments Administrator, any such investments are sufficiently liquid to provide for the unexpected use of such funds. Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LGIPs, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations. For purposes of meeting this requirement, the City may invest in securities with ostensible maturities in excess of ten years if said securities have, in the judgment of the Investments Administrator, adequate liquidity features (e.g., VRDNs with bank supported puts) or other market liquidity sufficient to ensure the high likelihood of the City being able to access funds at par on short notice. Additionally, notwithstanding the limits provided for in Attachment 1, the City may increase the limit on State and Local Government obligations to 30% of the portfolio, for purposes of investing in liquid obligations as provided for in the previous paragraph, if, in the judgment of the Investments Administrator, said obligations provide sufficient additional return.

V. REPORTING

- 1. Methods.** The Investments Administrator shall prepare an investment report at least annually, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last year. This management summary will be prepared in a manner, which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be available to the City Manager and City Council upon request. The report will include the following:

- Listing of individual securities held at the end of the reporting period

- Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity
 - Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks
 - Listing of investment by maturity date
 - Percentage of the total portfolio -by type of investment
2. **Performance Standards.** The investment portfolio will be managed in accordance with the parameters specified within this policy.
 3. **Marking to Market.** The market value of the portfolio shall be calculated at least annually and a statement of the market value of the portfolio shall be issued at least annually.

VI. POLICY CONSIDERATIONS

1. **Exemption.** Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.
3. **Amendments.** This policy may be reviewed on an annual basis. Any changes must be approved by the City Council.

VII. LIST OF ATTACHMENTS

The following documents are attached to this policy:

Attachment 1 - Schedule of Investment Type Limitations (based on market value)

Attachment 2 - Broker Questionnaire

ATTACHMENT 1

**SCHEDULE OF INVESTMENT TYPE LIMITATIONS
(Market Value)**

Type of Security	% of Total Maximum
US Government Obligations	100%
Local Government Investment Pools	100%
Certificates of Deposit	25%
Federal Agency & Instrumentality Obligations	100%
Collateralized Repurchase Agreements	15%
Other Investment Pools (rated "A" or better)	10%
State and Local Government Obligations	30%
High Grade Corporate Debt & CP	15%
High Grade Equity Fund	25%

Maturity Limitations	% of Total Maximum
≤ 1 Year	100%
> 1 - 3 Years	75%
> 3 - 5 Years	50%
> 5 - 10 Years	25%
> 10 Years	0%
*Except as provided for in section IV.7.b	

Other Limitations	% of Total Maximum
Portion of Individual Issue Purchase	50%
Portion of Fixed-Income Portfolio in a Single Security (except for investments with daily liquidity at par)	15%

"Maximums" are not to exceed percentages within the investment category

ATTACHMENT 2

BROKER/DEALER QUESTIONNAIRE

Name of Firm: _____
(Parent company also, if applicable)

Address: _____

_____ Phone: () _____

Account Representative: _____ Title: _____

Email Address _____

Backup Representative: _____ Title: _____

Email Address _____

Please answer each question below on your firm's letterhead and attach to this form.

Is the address shown above the location of the primary and backup account representatives? If not please provide other applicable addresses and contact information.

Has the representative been given clearance by the firm to be the sole representative for this account? If so, by whom?

How long has the representative been an institutional governmental securities broker at the firm?

How long has the representative been an institutional fixed-income broker at this and other firms?

Signature of Authorized Officer

**MINUTES
DEVELOPMENT REVIEW BOARD
OCTOBER 7, 2014
TUESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT

J.B. Schluter
George Williams
Michael Segars
Laverne Baker (arrived at 6:33 p.m.)
Ramsey Landry
Bill Clark

ABSENT

Maggie Tamburro

STAFF

Shane Carmichael
Leslie Guyer

The meeting was called to order at 6:30 p.m. by Chairman George Williams.

After Roll Call, a motion was made by Mr. Landry to approve the minutes as written. The motion was seconded by Mr. Clark. The minutes from the meeting of September 8, 2014, were approved unanimously.

Mr. Williams asked if any members had any exparte communications regarding the pending case. There were no exparte communications by the Board members.

PROJECT NO. JMCL3-14-0008: S. BROOKS AND JESSICA A. MOORE, 11 NORTH SUNSET BLVD, GULF BREEZE; CONSTRUCTION OF NEW VINYL SEAWALL.

Jason Tayler with Wetland Sciences appeared before the Board on behalf of the applicants. Mr. Taylor presented the case to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

A motion was made by Mr. Clark to approve the project as submitted. Mr. Segars seconded the motion. The vote for approval was unanimous.

Mr. Carmichael stated that the project is classified as a Level III Development and the case would go before the City Council for final approval on October 20, 2014.

PROJECT NO. JDPL2-14-0007: JAMES AND KIMBERLY FOSTER, 703 STONEWALL DRIVE, GULF BREEZE; REQUEST TO CONSTRUCT A PIER ON VACANT PARCEL LOCATED AT 1207 SOUNDVIEW TRAIL, GULF BREEZE, FL.

Jason Tayler with Wetland Sciences appeared before the Board on behalf of the applicants. Mr. Taylor presented the case to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

A motion was made by Mr. Schluter to approve the project as submitted. Mr. Clark seconded the motion. The vote for approval was unanimous.

OPEN FORUM: None

ADJOURNMENT: The meeting was adjourned at 6:45 p.m.

ATTESTED TO:


Leslie A. Guyer, City Clerk



City of Gulf Breeze

DEVELOPMENT REVIEW BOARD

STAFF REPORT

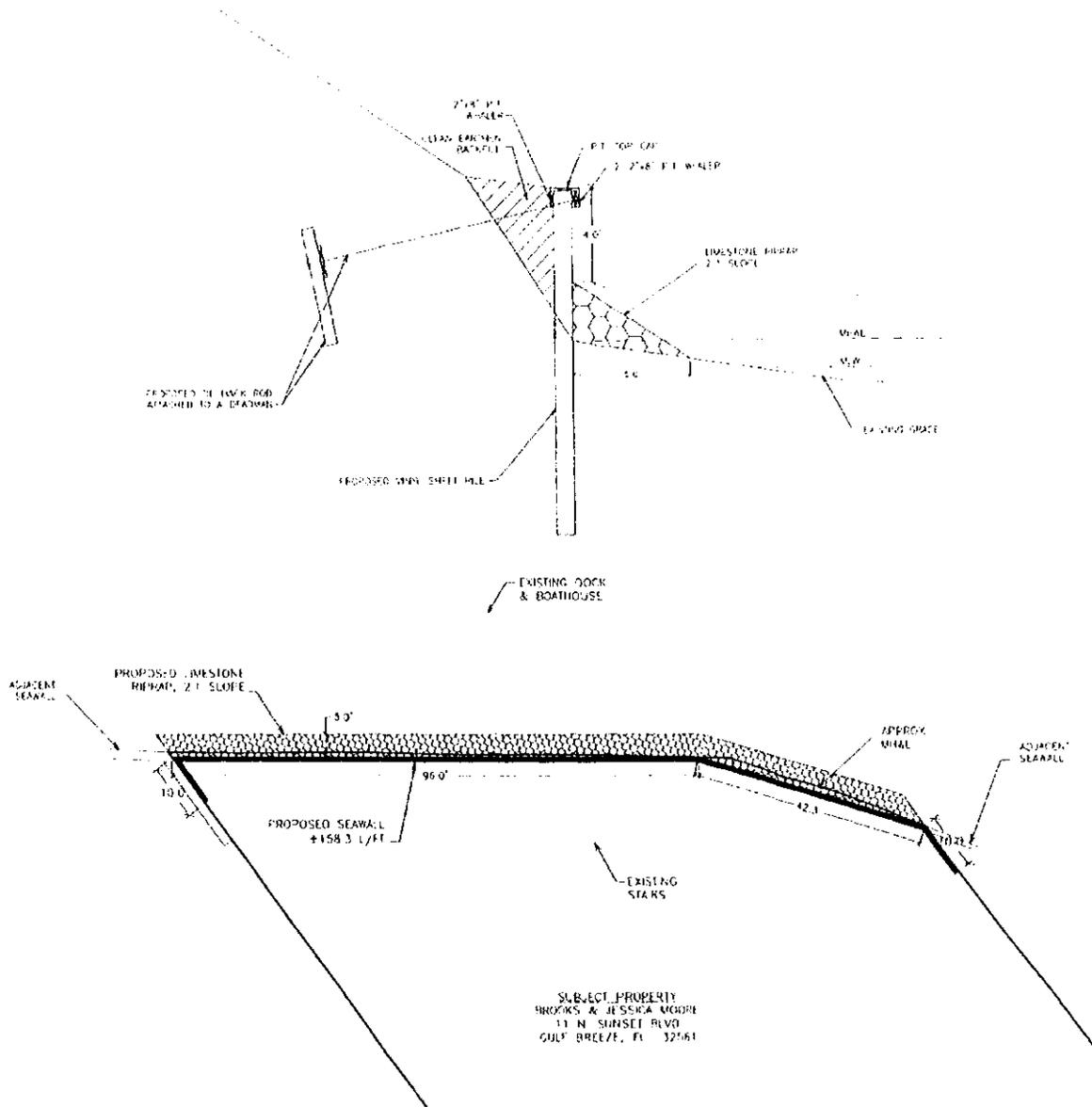
PROJECT NO: **JMCL3-14-0008**
APPLICATION DATE: **09/04/2014**
PROJECT DESCRIPTION: **SEAWALL – LEVEL III DEVELOPMENT**
PROJECT LOCATION: **11 N SUNSET BLVD**



PARCEL INFORMATION: SRC PARCEL ID: **06-3S-29-0540-01000-0090**
SUBDIVISION: **CASABLANCA PARCEL #3**
LOT/BLOCK: **LOT 9 / BLOCK 10**
SIZE: **.535 ACRES**
ZONING: **R1AA**
FLU: **LDR**

PROPERTY OWNER: **S BROOKS & JESSICA A MOORE**
11 N SUNSET BLVD
GULF BREEZE, FL 32561

PROJECT DIMENSIONS: ≈ 158.3 L/FT LONG
4 FT HIGH (EXPOSED)



STAFF COMMENTS:

The applicant is requesting to construct a new vinyl seawall behind their residence at 11 N Sunset Blvd. According to drawings submitted by the applicant's agent, Wetland Sciences, Inc., the seawall measures 158.3 l/ft long x 4 ft high. Per FDEP regulations, the seawall will also be fronted with limestone riprap. The seawall will tie into existing seawalls on both sides of the property.

Staff has reviewed the project and finds that it meets the intent of the City's Land Development Code and recommends that the Development Review Board approve the project as submitted. This project is classified as Level III Development and must also be reviewed by the City Council.



August 22, 2014

Craig S. Carmichael
City of Gulf Breeze
Community Services Director
1070 Shoreline Drive
Gulf Breeze, Florida 32561

Re: *Development Review Board Application*
Project: 11 N. Sunset Blvd
Applicant: Brooks & Jessica Moore
WSI Project #2014-068

Dear Mr. Carmichael,

Please find enclosed a Level III Development Order Application to go before the October 7, 2014 DRB meeting. Mr. Brooks is requesting authorization to construct a vinyl seawall in between two existing walls on adjacent properties. The proposed wall will have an exposed height of 4 feet. Per FDEP requirements limestone riprap will be placed along the toe of the wall in a 5-foot wide swath on a 2:1 slope.

Supporting civil site plan drawings are attached. If any questions arise, please feel free to contact me by email at jtaylor@wetlandsciences.com or by telephone at 850-453-4700.

Sincerely,

WETLAND SCIENCES, INC.

Jason Taylor
Environmental Scientist

Copy furnished: Brooks Moore
Seahorse General Contractors
File

PROPERTY OWNER INFORMATION			PROJECT LOCATION INFORMATION:							
NAME: Brooks & Jessica Moore			PHYSICAL ADDRESS: 11 N. Sunset Blvd							
ADDRESS: 11 N. Sunset Blvd			SUBDIVISION NAME: Casablanca							
ADDRESS 2:			PARCEL ID #:		6	3S	29	540	1000	90
CITY: Gulf Breeze			ZONING DESIGNATION: RAA		<small>SEC</small>	<small>TWN</small>	<small>RNG</small>	<small>SLB</small>	<small>BLK</small>	<small>LOT</small>
STATE: Florida			IS THE PROPERTY A CORNER LOT? <input type="checkbox"/> YES <input type="checkbox"/> NO							
PHONE #:		ZIP: 32561		DRIVING DIRECTIONS:						
FAX:		CELL #:		See attached site location map						
E-MAIL:										
DESCRIPTION OF PROJECT:										
TYPE OF PROJECT: <input type="checkbox"/> RENOVATION <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> POOL <input checked="" type="checkbox"/> MARINE <input type="checkbox"/> DEMO										
<input type="checkbox"/> OTHER:										
SCOPE OF WORK: Construct vinyl seawall and install limestone riprap along base of wall at 2:1 slope.										
The proposed wall will tie into existing walls on adjacent properties.										
OCCUPANCY CLASSIFICATION: <input checked="" type="checkbox"/> RESIDENTIAL <input type="checkbox"/> ASSEMBLY <input type="checkbox"/> BUSINESS <input type="checkbox"/> MERCANTILE										
<input type="checkbox"/> STORAGE <input type="checkbox"/> OTHER:										
INTENDED USE: Single-family residential										
DIMENSION:		158.30		1.00						158.30
		<small>LENGTH</small>		<small>WIDTH</small>		<small>HEIGHT</small>		<small>STORES</small>		<small>SQUARE FEET</small>
ESTIMATED COST OF CONSTRUCTION:						ESTIMATED COMPLETION DATE: 10/31/2014				
UTILITY INFORMATION:										
UTILITIES: <input type="checkbox"/> WATER <input type="checkbox"/> SEWER <input type="checkbox"/> SEPTIC TANK <input type="checkbox"/> GAS <input type="checkbox"/> ELECTRIC										
WATER TAP SIZE: <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 1 1/2" <input type="checkbox"/> 2" <input type="checkbox"/> 4" <input type="checkbox"/> 6"										
LIST GAS APPLIANCES:										
WILL THE STRUCTURE HAVE FIRE SPRINKLERS: <input type="checkbox"/> YES <input type="checkbox"/> NO										
SECTION 21-263 OF THE CITY'S CODE OF ORDINANCES REQUIRES THAT ALL NEW DEVELOPMENT AND REDEVELOPMENT WITH A										
CONSTRUCTION PERMIT EVALUATION EXCEEDING 50 PERCENT OF THE MOST RECENTLY ASSESSED VALUE OF THE PROPERTY, SHALL BE										
REQUIRED TO PLACE ALL UTILITIES UNDERGROUND, INCLUDING ELECTRICAL AND TELEPHONE LINES.										

MARINE CONSTRUCTION:	
TYPE OF PROJECT:	<input checked="" type="checkbox"/> RETAINING/SEA WALL <input type="checkbox"/> DOCK/PIER <input type="checkbox"/> BOATHOUSE <input type="checkbox"/> UNCOVERED LIFT
BODY OF WATER:	<input type="checkbox"/> PENSACOLA BAY <input type="checkbox"/> SANTA ROSA SOUND <input type="checkbox"/> HOFFMAN BAYOU <input checked="" type="checkbox"/> WOODLAND BAYOU <input type="checkbox"/> GILMORE BAYOU
IF A DOCK/PIER, BOATHOUSE OR UNCOVERED LIFT, WHAT IS THE LENGTH MEASURED FROM THE MHWL?	
IF A DOCK/PIER, BOATHOUSE OR UNCOVERED LIFT, WHAT IS THE TOTAL SQUARE FOOTAGE?	
IF A BOATHOUSE OR UNCOVERED LIFT, WHAT IS THE SQUARE FOOTAGE?	
WHAT IS THE DISTANCE FROM THE FURTHERMOST EXTENT OF THE DOCK/PIER, BOATHOUSE OR UNCOVERED BOAT LIFT FROM THE PROPERTY LINE?	
LEFT:	RIGHT:
SECTION 24-172 OF THE LAND DEVELOPMENT CODE REQUIRES THAT ALL DOCKS, PIERS, BOATHOUSES, UNCOVERED SLIPS OR SIMILAR STRUCTURES PROVIDE CONTINUING PUBLIC ACCESS TO ALL SOVEREIGN LANDS, HOW WILL THIS BE ACCOMPLISHED FOR THIS PARTICULAR PROJECT?	
N/A	
IF A DOCK/PIER BOATHOUSE OR UNCOVERED SLIP, ALONG WHAT SECTION OF SHORELINE WILL THE PROJECT BE LOCATED:	
<input type="checkbox"/> NAVAL LIVE OAKS - BOB SIKES BRIDGE (200' MAX)	<input type="checkbox"/> BOB SIKES - SHORELINE PARK (200' MAX)
<input type="checkbox"/> SHORELINE PARK - DEER POINT (200' MAX)	<input type="checkbox"/> DEER POINT - ZAMARA CANAL (300' MAX)
<input type="checkbox"/> ZAMARA CANAL - FAIRPOINT (475' MAX)	<input type="checkbox"/> FAIRPOINT - PENSACOLA BAY BRIDGE (225' MAX)
<input type="checkbox"/> PENSACOLA BAY BRIDGE - NAVAL LIVE OAKS (200' MAX)	<input checked="" type="checkbox"/> INLAND BAYOU (25' MAX)
IF A RETAINING/SEA WALL, WHAT IS IT'S DISTANCE FROM THE MHWL? 0'	
WHAT IS THE VERTICAL HEIGHT OF THE RETAINING/SEA WALL?	4.00 SEAWARD 0.00 LANDWARD
ARE COPIES OF FEDERAL AND STATE PERMITS ATTACHED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

POOL INFORMATION:

POOL TYPE: BELOW GROUND ABOVE GROUND SPA/HOT TUB

DIMENSION:				
	LENGTH	WIDTH	DEPTH	SQUARE FEET

IS THE YARD FENCED OR WILL IT BE FENCED? YES NO

IS SO, WHAT IS THE HEIGHT?

WILL THE POOL HAVE SCREENED ENCLOSURE?

IS SO, WHAT ARE THE DIMENSIONS:				
	LENGTH	WIDTH	HEIGHT	SQUARE FEET

I, _____, NOW ENGAGING OR ABOUT TO ENGAGE IN THE CONSTRUCTION OF A SWIMMING POOL UPON MY OWN PREMISES AS DESCRIBED ON THE REQUIRED BUILDING PERMIT APPLICATION AND LOCATED IN SANTA ROSA COUNTY, FLORIDA, DO HEREBY ACKNOWLEDGE THE REQUIREMENT OF AN APPROVED BARRIER AT LEAST 48 INCHES (4 FEET) ABOVE GRADE, MEASURED ON THE SIDE OF THE BARRIER WHICH FACES AWAY FROM THE SW-MMING POOL, IS TO BE ERECTED PRIOR TO FILLING THE POOL WITH WATER. FURTHERMORE, I ACKNOWLEDGE THE REQUIREMENT OF AN ALARM ON ALL DOORS AND WINDOWS WITHIN A DWELLING UNIT HAVING DIRECT ACCESS TO THE POOL THROUGH A WALL (OR WALLS) THAT SERVES AS PART OF THE BARRIER.

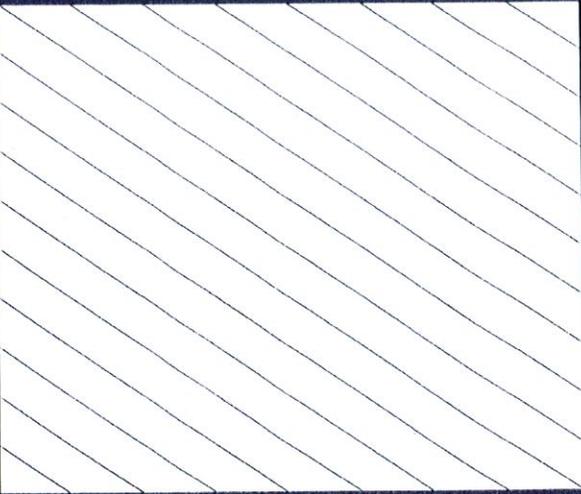
I FURTHER ACKNOWLEDGE THAT THE FOREGOING IS REQUIRED BY SECTION 315 OF THE STANDARD SWIMMING POOL CODE AND CITY ORDINANCE.

_____	_____	_____	_____
CONTRACTOR'S SIGNATURE	DATE	OWNER'S SIGNATURE	DATE
_____	_____	_____	_____
PRINTED NAME		PRINTED NAME	

COMMERCIAL DEVELOPMENT:

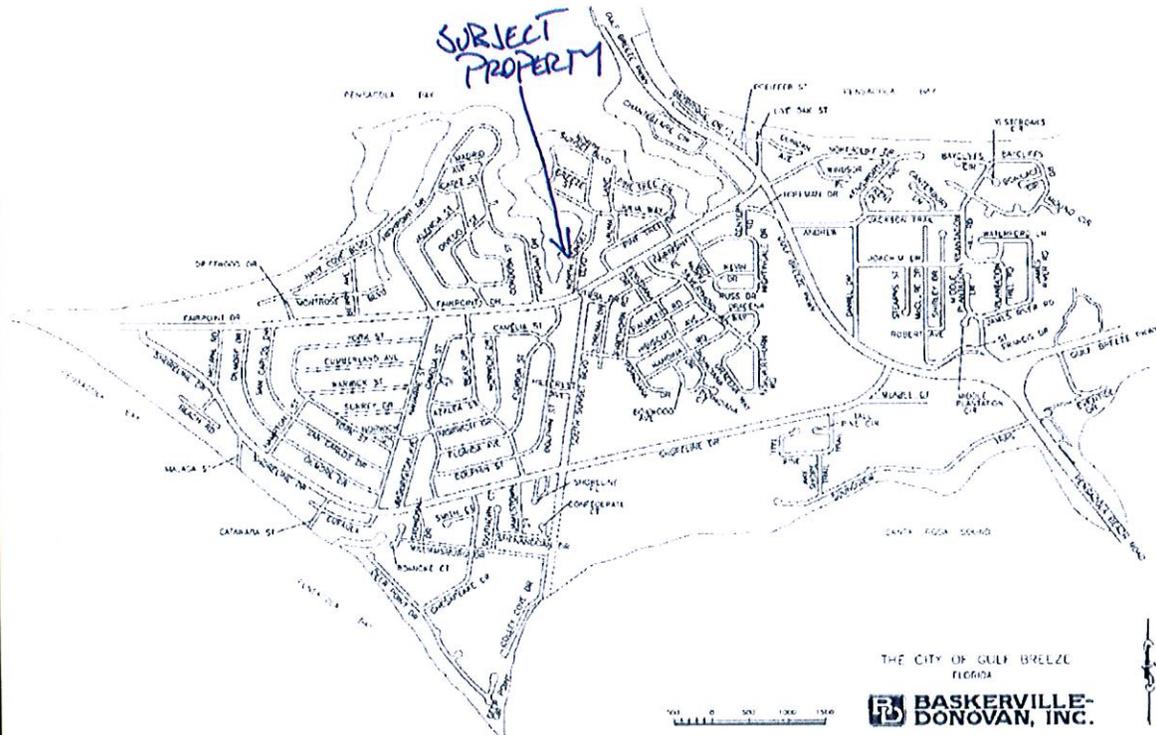
ENGINEER'S NAME:		ARCHITECT'S NAME:	
ADDRESS:		ADDRESS:	
ADDRESS 2:		ADDRESS 2:	
CITY:		CITY:	
STATE:		STATE:	
PHONE #:	ZIP:	PHONE #:	ZIP:
FAX:	CELL #:	FAX:	CELL #:
E-MAIL:		E-MAIL:	
STATE LICENSE #:		STATE LICENSE #:	

AGENT INFORMATION:

NAME: Jason Taylor Welland Sciences, Inc.		
ADDRESS: 1829 Bainbridge Ave		
ADDRESS 2:		
CITY: Pensacola		
STATE: Florida		
PHONE #: 850-453-4700	ZIP: 32507	
FAX:	CELL #:	
E-MAIL: jtaylor@wellandsciences.com		
STATE LICENSE #:		

LOCATION MAP:

PLEASE MARK THE PROJECT LOCATION ON THE MAP.



DEMOLITION INFORMATION:

PLEASE ATTACH A SURVEY DEPICTING THE STRUCTURES TO BE REMOVED.

IF UTILITIES ARE TO REMAIN ONSITE, WHAT MEASURES WILL BE TAKEN TO PROTECT THEM FROM DAMAGE?

DISPOSAL OF MATERIAL:

SANTA ROSA COUNTY LANDFILL

ESCAMBIA COUNTY LANDFILL

OTHER: _____

ASBESTOS NOTIFICATION STATEMENT

PER FLORIDA BUILDING CODE 105.9 ASBESTOS. THE ENFORCING AGENCY SHALL REQUIRE EACH BUILDING PERMIT FOR THE DEMOLITION OR RENOVATION OF AN EXISTING STRUCTURE TO CONTAIN AN ASBESTOS NOTIFICATION STATEMENT WHICH INDICATES THE OWNER'S OR OPERATOR'S RESPONSIBILITY TO COMPLY WITH THE PROVISIONS OF SECTION 469.003, FLORIDA STATUTES, AND TO NOTIFY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION OF HIS OR HER INTENTIONS TO REMOVE ASBESTOS, WHEN APPLICABLE, IN ACCORDANCE WITH STATE AND FEDERAL LAW.

469.003 LICENSE REQUIRED

1. NO PERSON MAY CONDUCT AN ASBESTOS SURVEY, DEVELOP AN OPERATION AND MAINTENANCE PLAN, OR MONITOR AND EVALUATE ASBESTOS ABATEMENT UNLESS TRAINED AND LICENSED AS AN ASBESTOS CONSULTANT AS REQUIRED BY THIS CHAPTER.
2. (A) NO PERSON MAY PREPARE ASBESTOS ABATEMENT SPECIFICATIONS UNLESS TRAINED AND LICENSED AS AN ASBESTOS CONSULTANT AS REQUIRED BY THIS CHAPTER.
 (B) ANY PERSON ENGAGED IN THE BUSINESS OF ASBESTOS SURVEYS PRIOR TO OCTOBER 1, 1987, WHO HAS BEEN CERTIFIED BY THE DEPARTMENT OF LABOR AND EMPLOYMENT SECURITY AS A CERTIFIED ASBESTOS SURVEYOR AND WHO HAS COMPLIED WITH THE TRAINING REQUIREMENTS OF S. 469.013(1)(B), MAY PROVIDE SURVEY SERVICES AS DESCRIBED IN S. 255.553(1), (2) AND (3). THE DEPARTMENT OF LABOR AND EMPLOYMENT SECURITY MAY, BY RULE, ESTABLISH VIOLATIONS, DISCIPLINARY PROCEDURES, AND PENALTIES FOR CERTIFIED ASBESTOS SURVEYORS.
3. NO PERSON MAY CONDUCT ASBESTOS ABATEMENT WORK UNLESS LICENSED BY THE DEPARTMENT UNDER THIS CHAPTER AS AN ASBESTOS CONTRACTOR, EXCEPT AS OTHERWISE PROVIDED IN THIS CHAPTER.

I CERTIFY THAT I HAVE READ AND UNDERSTAND AND WILL COMPLY WITH THE PROVISIONS OF THIS ASBESTOS NOTIFICATION STATEMENT AND THAT I WILL COMPLY WITH ALL STATE AND FEDERAL REGULATIONS PERTAINING TO ASBESTOS.

LICENSE HOLDER/CONTRACTOR SIGNATURE

DATE

LICENSE HOLDER/CONTRACTOR PRINTED NAME LICENSE NUMBER

AUTHORIZATION:

APPLICATION IS HEREBY MADE TO OBTAIN A DEVELOPMENT ORDER TO THE WORK AS INDICATED IN THE ATTACHED PLANS AND SPECIFICATIONS. I (WE)

CERTIFY THAT NO WORK HAS COMMENCED PRIOR TO THE ISSUANCE OF THE DEVELOPMENT ORDER AND THAT ALL WORK WILL BE PERFORMED IN

ACCORDANCE WITH ALL LAWS REGULATING CONSTRUCTION AND ZONING IN THIS JURISDICTION.



CONTRACTOR'S SIGNATURE

8/22/2014

DATE

OWNER'S SIGNATURE

DATE

JASON TAYLOR

PRINTED NAME

PRINTED NAME

APPLICANT: MOORE

WOODLAND BAYOU

ADJACENT PROPERTY
JR. BROXTON
13 N. SUNSET BLVD
GULF BREEZE, FL 32561

ADJACENT SEAWALL

EXISTING DOCK
& BOATHOUSE

APPROX. MHWL

SUBJECT PROPERTY
BROOKS & JESSICA MOORE
11 N. SUNSET BLVD
GULF BREEZE, FL 32561

N. SUNSET BLVD

ADJACENT SEAWALL

ADJACENT PROPERTY
ALAN & VICTORIA BROCK
9 N. SUNSET BLVD
GULF BREEZE, FL 32561

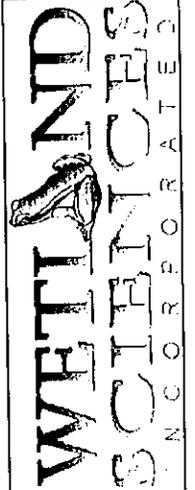


PROJECT NAME: 11 N. SUNSET BLVD SEAWALL
EXISTING SITE CONDITIONS
PROJECT NO.: 2014-068
BY: JAT DATE: 7/29/2014
SHEET: 2 OF 5

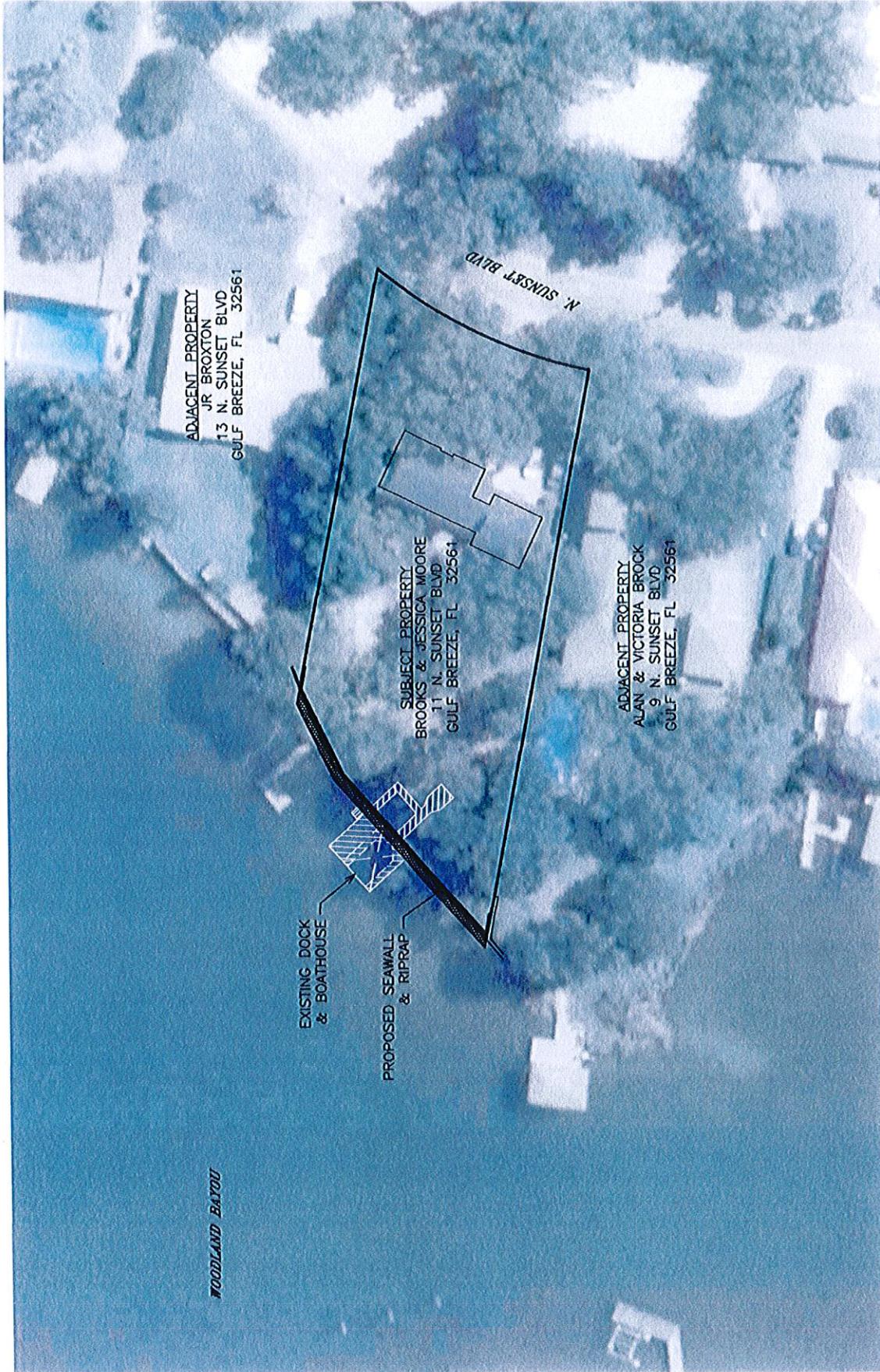
ENVIRONMENTAL CONSULTANTS

1829 BAINBRIDGE AVENUE
PENSACOLA, FLORIDA 32507
TEL: 850.453.4700

JTAYLOR@WETLANDSCIENCES.COM



APPLICANT: MOORE



WETLAND SCIENCES INCORPORATED	ENVIRONMENTAL CONSULTANTS 1828 BAINBRIDGE AVENUE PENSACOLA, FLORIDA 32507 TEL: 850.453.4700 JTAYLOR@WETLANDSCIENCES.COM	PROJECT NAME: 11 N. SUNSET BLVD SEAWALL
		PLAN VIEW DEPICTED ONTO AERIAL
		PROJECT NO.: 2014-068
		BY: JAT DATE: 7/29/2014
		SHEET: 3 OF 5

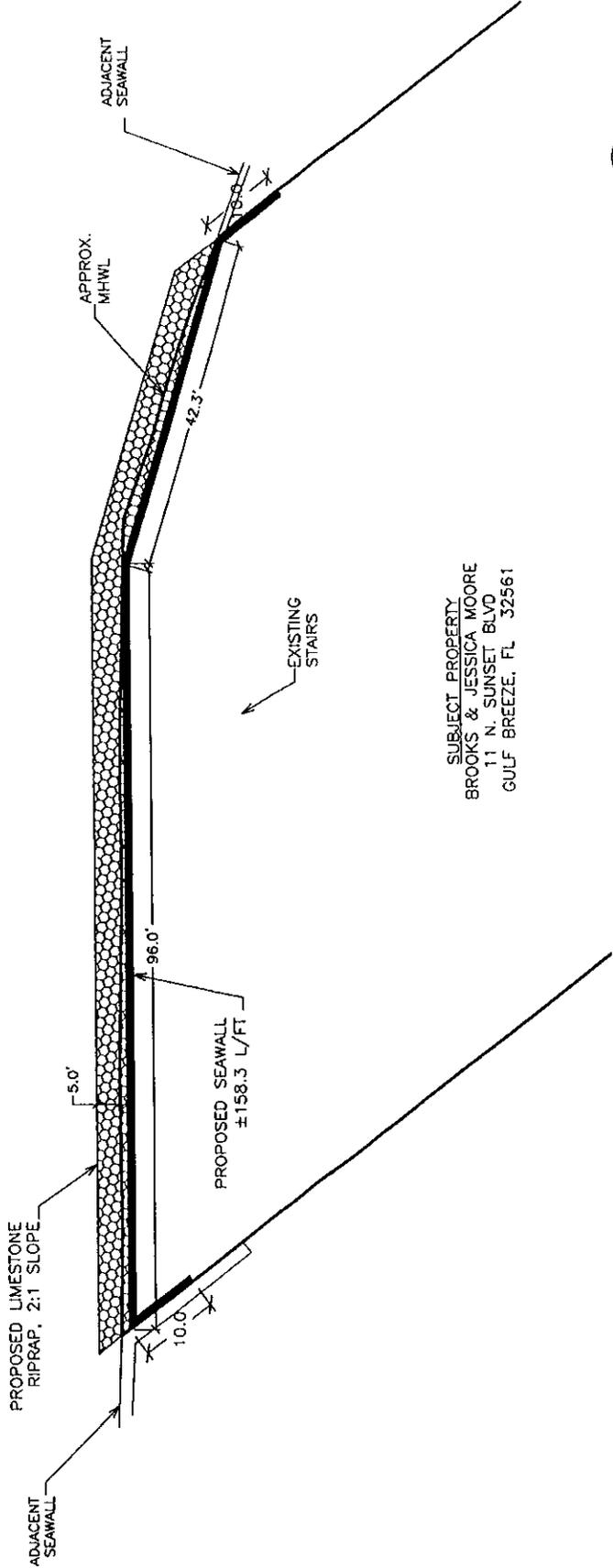
APPLICANT: MOORE

LIMESTONE RIPRAP, 2:1 SLOPE
± 815 SQ.FT.
± 47 CU.YDS.



WOODLAND BAYOU

EXISTING DOCK
& BOATHOUSE

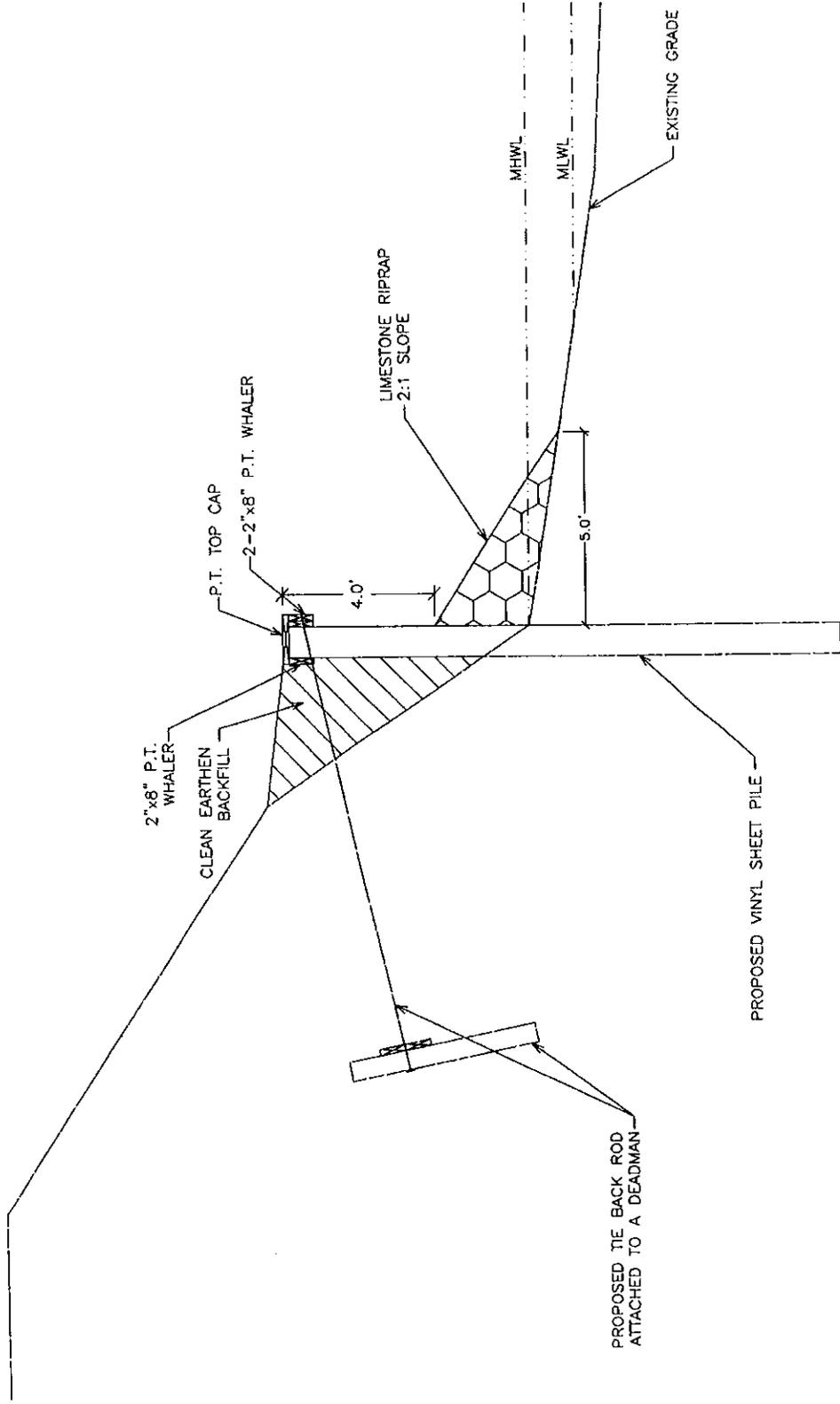


SUBJECT PROPERTY
BROOKS & JESSICA MOORE
11 N. SUNSET BLVD
GULF BREEZE, FL 32561



 WETLAND SCIENCES INCORPORATED	ENVIRONMENTAL CONSULTANTS 1829 BAINBRIDGE AVENUE PENSACOLA, FLORIDA 32507 TEL: 850.453.4700 JTAYLOR@WETLANDSCIENCES.COM	PROJECT NAME: 11 N. SUNSET BLVD DOCK PLAN VIEW OF PROPOSED SEAWALL PROJECT NO.: 2014-088 BY: JAT DATE: 7/29/2014 SHEET: 4 OF 5
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APPLICANT: MOORE



PROJECT NAME: 11 N. SUNSET BLVD SEAWALL
PROPOSED SEAWALL PROFILE VIEW
PROJECT NO.: 2014-068
BY: JAT DATE: 7/29/2014
SHEET: 5 OF 5

ENVIRONMENTAL CONSULTANTS
1829 BAINBRIDGE AVENUE
PENSACOLA, FLORIDA 32507
TEL: 850.453.4700
JTAYLOR@WETLANDSCIENCES.COM

WETLAND
SCIENCES
INCORPORATED



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM:  Craig S. Carmichael, Fire Chief
DATE: October 8, 2014
RE: COE HOUSE – 417 FAIRPOINT DRIVE

Pursuant to the City Council's direction, staff obtained written quotes to demolish the Coe House at 417 Fairpoint Drive. Initially, staff started putting together formal bid documents but discovered that the cost of the project would not exceed the \$5,000 bid threshold established in the City's purchasing policy; therefore, staff only obtained written estimates because of the expense associated with the formal bidding process. Staff contacted three demolition contractors and had them provide written quotes for the following scope of work:

1. Obtain appropriate permits.
2. Call FL-One-Call and obtain utility locates.
3. Demolish and remove structure from site.
4. Remove all above and below ground concrete footings and slabs.
5. Remove sidewalk and patio.
6. Remove all overgrown vegetation. Large trees are to remain.
7. Abate and remove septic tank.
8. Remove all debris from site.
9. Level demolition area to match surrounding grade.

The results were as follows:

Maverick Demolition	\$4,240.00
D K E Marine Services	\$4,825.00
Ferguson Enterprises	No Response

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE STAFF TO CONTRACT WITH MAVERICK DEMOLITION TO RAZE THE COE HOUSE FOR AN AMOUNT NOT TO EXCEED \$4,240.00.

CSC
Attachments

MAVERICK

DEMOLITION, INC.

2355 SUMMIT BLVD
PENSACOLA, FL. 32503
Maverickdemolitioninc@yahoo.com

850-478-5887 o
850-478-5861 f
850-393-2067 c

Shane Carmichael
City of Gulf Breeze
Gulf Breeze, FL.
934-5192
ccarmichael@gulfbreezefl.gov

9/15/14

REF: Demolition services at 417 Fairpoint Dr., Gulf Breeze, FL.

Maverick Demolition, Inc. is pleased to offer you the following quote for our services. We will furnish all Equipment, Labor, Insurance, Licensing, and other incidentals, necessary to complete this project on time and to your satisfaction.

SCOPE OF WORK

- 1. Obtain Demolition Permit.*
- 2. Call FL-One-Call for locates.*
- 3. Demolish and remove structure from site.*
- 4. Remove all above and below ground concrete footings and slabs.*
- 5. Remove sidewalk and Patio.*
- 6. Remove all overgrown Vegetation. Large trees are to remain.*
- 7. Abate and remove Septic tank..*
- 8. Remove all debris from site.*
- 9. Level demolition area to match surrounding grade.*

Job Time: 2-3 Days. Terms: Total due upon completion.

Job Total: \$4,240.00

Accepted by: _____ Date: _____

Proposal

850-455-4200 Ph.
850-453-4377 Fax
dkemarine@cox.net

PO Box 2395
Pensacola, FL 32513

D K E Marine Services, Inc.

Docks - Piers - Seawalls - Dredging
Land Clearing - Fill Dirt - Demolition

Proposal Submitted To Shane Carmichael	Phone 850-572-6436 9360	Date 9/9/14
Street 417 Fairpoint Dr	Job Name City of Gulf Breeze	
City, State, and Zip Code Gulf Breeze, FL	Job Location 417 Fairpoint Dr	
Architect N/A	Date of Plans N/A	Job Phone N/A

We hereby submit specifications and estimates for:

- Removal of house and slab
- Contractor to have salvage
- No dirt work

\$4,825.00

*Includes Permit

Payment due:
Upon completion

We Propose hereby to furnish material and labor --- Complete in accordance with above specifications, for the sum of:

AS Stated Above **Four thousand eight hundred twenty five dollars (\$4,825.00)**

Payment to be made as follows:

DKE Marine Services, Inc.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon approval of owner or owner's representative, and will become an extra charge over and above the estimate. **All salvage rights belong to DKE Marine Services, Inc.** All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized *Donald G. Phillips*
Signature _____

Note: This proposal may be withdrawn by us if not accepted within

30 days

Acceptance of Proposal --- the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: October 8, 2014

RE: **TRAFFIC STUDY**

In early September, the City Council authorized HSA Consulting Group (HSA) to conduct a traffic analysis related to the closure of the US 98 median opening / left turn lane in front of the Starbucks Coffee shop. The project scope included collection of traffic data on US 98 and at the Walmart shopping center driveways, a redistribution of Starbucks trips based on assumed alternative access points, and analysis of the median closure's impact on the US 98 / Fairpoint Drive intersection, the US 98 median opening at Gulf Breeze Elementary School (where U-turns would likely increase) and the Northcliffe Drive / shopping center driveway intersection.

After the study was underway with data collection completed, HSA became aware that the Florida Department of Transportation District (FDOT) installed a temporary closure of the median opening and that FDOT Traffic Operations has plans to conduct a study in the near future of the traffic operational impacts on US 98 given the actual traffic redistribution associated with the median closure.

In order to avoid undue duplication of efforts, HSA contacted the City and requested that we modify the scope of the traffic analysis (see attached) and eliminate the operational analysis on US 98 portion because it will be addressed by the FDOT analysis. The modified scope will focus on the Northcliffe and Andrew Jackson Trail intersections and the shopping center access points.

In summary, the modified scope includes post-median closure data collection and analysis at the Northcliffe Drive and Andrew Jackson Trail driveways to the shopping center and also will take into consideration potential traffic issues related to the proposed Benson Complex redevelopment. The modified scope will reduce the cost of the analysis. The original scope was for \$9,960 and the modified scope is \$7,850.

RECOMMENDATION: **THAT THE COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE CRA AND APPROVE THE MODIFIED SCOPE OF THE ANALYSIS AS DESCRIBED ABOVE AND FOR A COST NOT TO EXCEED \$7,850.**

CSC
ATTACHMENT

REVISED SCOPE OF SERVICES

Traffic Data Collection Prior to Temporary Closure of US 98 Left Turn Lane/Median Opening at Starbuck's in Gulf Breeze, FL

AND

Traffic Operational Analysis and Improvement Recommendations for Northcliff Drive and Andrew Jackson Trail Intersections at Walmart Shopping Center Driveways (Post Median Closure)

Data Collection

Traffic data will be collected during the hours from 7:00 to 9:00am and 2:00 to 6:00pm on a typical weekday. Data to be collected will include:

Peak Hour Turning Movement Counts (7-9 am and 2-6 pm)

- Left turn lane/median opening into Starbuck's - (Complete)
- US 98 / Fairpoint Drive – Northcliff Drive - (Complete)
- Northcliff Drive / Driveway to Walmart shopping center – (Additional Count Post closure)
- Andrew Jackson Trail - Driveway to Walmart shopping center (Addition to scope)

U-turn Counts – (Complete)

US 98 / Median opening at Gulf Breeze Elementary School

Driveway Delay Study and Analysis – (Complete)

Northcliff Drive / Driveway to shopping center

Driveway Queue - (Complete)

Driveway at Starbuck's – queue of entering and exiting vehicles will be monitored

Crash Data – (Complete)

Crash reports and data will be obtained from Gulf Breeze Police Department

Crash Summary (Complete)

Crashes at the Starbuck's driveway and left turn/median opening for the most recent five years will be summarized in tabular form.

Re-Distribution of Trips (Complete)

In the event the eastbound left turn lane/median opening on US98 at Starbucks is closed, trips currently entering the Starbucks site at this location will utilize other access points. A re-distribution of these trips will be conducted based on knowledge of current traffic patterns and associated assumptions regarding use of alternative access points. The re-distribution will be presented graphically for the AM and PM peak hours.

Synchro Traffic Operational Analysis – (To be Completed as Revised)

Traffic conditions (following the temporary closure of the Starbuck's left turn lane ~~assumed~~) will be analyzed for the AM and PM peak hours using the Synchro traffic operational analysis program. The analysis evaluate existing impacted intersections at Walmart shopping center driveways on Northcliff Drive and Andrew Jackson Trail. Locations at which operational analyses will be conducted are:

- Northcliff Drive / shopping center driveway (Post Closure)
- Andrew Jackson Trail / Walmart shopping center driveway - (Post Closure)



Consideration of Benson Complex Redevelopment

Recognizing proposed redevelopment of the Benson Complex includes a driveway connection to Northcliff Drive in close proximity to the Walmart shopping center driveway on Northcliff, recommendations for improvements to the Northcliff Drive /shopping center intersection will take this into consideration and identify potential issues of concern.

Report - To be Completed

A draft report will be produced summarizing the data collection and analysis, and providing recommendations regarding operational improvements that may be needed to reduce congestion and improve traffic operations at the Northcliff Drive /Walmart shopping center intersection and the Andrew Jackson Trail /Walmart shopping center intersection. The draft report will be submitted for City staff review and comments.

Once comments are received and addressed, a final report will be submitted.

Meetings / Presentations

One technical meeting will be held with City staff to review the results of the study and address any questions on the draft report.

Following completion of the Final Report, a presentation of the study findings and recommendations will be made to City Council.

Timeframe – (Revised)

The detailed traffic operational analysis of the two driveways/intersections will be completed in 8-10 working days of approval of the revised scope, and findings and recommendations will be developed in a draft report within 15 working days from acceptance of this change of scope and fee.

Fee Estimate – Revised per Scope Revisions

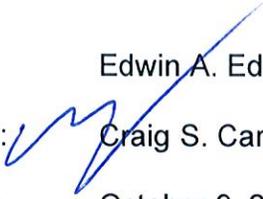
The lump sum fee estimate for this scope of services is \$ 7850.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Director of Community Services

DATE: October 9, 2014

RE: **VEHICLE PURCHASE FOR CODE ENFORCEMENT**

This year's budget includes \$36,000 in funds to purchase a Ford F-150 CNG pickup truck for the Community Services Department. As I highlighted in my presentation before City Council in the budget workshops, the vehicle will be used in direct support of the recently created Code Enforcement Officer's position. We are currently using a 1998 Ford F-150 that has 286,724 miles on it that was acquired through a drug seizure.

We contacted the State Term Contract vendor for CNG vehicles, Hub City Ford to get information on what vehicle models would be available for the upcoming fiscal year. During that process, we found that Ford is not going to offer the F-150 with a CNG option next year; instead, they are going to offer it in the F-250 series. The F-250 would be overkill for our particular use.

During the conversations with Hub City, we found that we were only one or two days past the September 30 cutoff date and that it would still be possible to order a F-150 off of the 2014 State Term Contract.

Based on this information and the narrow time frame, city staff verbally committed to order the vehicle. The vehicle is identical in price and specifications as the F-150's that we ordered early this year (see attached). City staff is requesting that City Council ratify the verbal agreement and official authorize the purchase.

Since this vehicle is CNG, it will be eligible for the Natural Gas Fuel Fleet Vehicle Rebate Program administered by the Florida Department of Agriculture. Based on the vehicle price of \$36,220.20, the amount of the rebate will be \$7,000. The City cannot apply for the rebate until the vehicle is delivered. This will bring the overall price down to \$29,220.20

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A 2014 F-150 CNG PICKUP TRUCK OFF OF THE STATE TERM CONTRACT FOR AN AMOUNT NOT TO EXCEED \$36,220.20

CSC
ATTACHMENT

Fleet Department
windrow1@windrowfleetsales.com



Phone: (800) 972-3673
Office: (850) 398-6810
Cell: (850) 393-4723
Fax: (850) 398-6827

Date:
10/25/2013
VERNON L. PRATHER
HARROLD G. HATCHER, CPH, CGP
CITY OF GULF BREEZE
850-934-5136
850-924-5114 CELL 850-232-9701
HPATCHER@GULFBREEZEFL.GOV

STATE TERM
CONTRACT # 071-000-13-1

Exterior Vehicle Color		Emergency Lighting:		Driver side	Passenger side
Interior Vehicle Color		Color		Lights	
Seat Type		Color		Lenses	

071-511-LINE #29		MSRP	12%discount	Total
COMMODITY CODE				
Base Price	2014 FORD F-150 2WD SUPERCAB 145" XL (X1C)			\$17,049.00
68G	3.7L CNG-LPG GASEOUS ENG PREP PKG	\$ 315.00		\$277.20
XB6	3.73 LIMITED SLIP	\$ 400.00		\$352.00
T7E	LT255/75R17E BSW A/T	\$ 300.00		\$264.00
85A	POWER WINDOW & DOOR LOCKS	\$ 1,150.00		\$1,012.00
61X	XL PLUS PKG	\$ 450.00		\$396.00
535	TRAILER TOW PKG	\$ 375.00		\$330.00
63S	BOX SIDE STEPS	\$ 325.00		\$286.00
76C	REAR VIEW CAMERA (NEW)	\$ 450.00		\$396.00
76R	REVERSE SENSING SYSTEM (NEW)	\$ 275.00		\$242.00
63T	TAILGATE STEP	\$ 375.00		\$330.00
67T	TRAILER BRAKE CONTROLLER	\$ 230.00		\$202.40
18E	RUNNING BOARDS	\$ 300.00		\$264.00
96W	SPRAY IN BED LINER	\$ 475.00		\$418.00
66C	SYNC (BLUETOOTH)	\$ 420.00		\$369.60
85H	BACK-UP ALARM (NEW)	\$ 100.00		\$88.00
50S	CRUISE CONTROL	INC		INC
	Base vehicle to include at No Charge			
99M	3.7 V-6 ENG			I/C
446	6-SPEED AUTO			I/C
	Aftermarket Options			
	RAINSHIELDS			\$144.00
	NON CONTRACT OPTION			
	BI-FUEL CNG 18 GGE			\$13,800.00
				\$36,220.20

Joe Windrow
Fleet Sales Manager
850-398-6810 Office
850-393-4723 Cell
850-398-6827 FAX

All vehicles will be ordered WHITE unless agency chooses a different color.
Please return quote along with purchase order.

We Appreciate your interest in the 2012/2013 State of Florida Motor Vehicle Contract

4060 South Feron Blvd., Crestview, FL 32536



City of Gulf Breeze

DATE: October 9, 2014
TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Director of Public Services *V.P.*
RE: **PURCHASE OF 2013 CHEVROLET TAHOE POLICE VEHICLE**

The FY 2015 Natural Gas Budget provides funding to purchase two (2) CNG vehicles for \$88,000 or \$44,000 each.

One of the desired vehicles is an SUV type that is convertible to CNG so that the unit is bi-fuel. This search has been unsuccessful as the vehicles have cost around \$50,000 which far exceeds our budgeted amount.

We continued our search and finally located a "never titled" 2013 Chevrolet Tahoe police vehicle with 650 miles for \$27,900 at Jim Ellis Chevrolet in Atlanta.

The CNG conversion (to be installed at a later time) is approximately \$10,000 with 50% (\$5,000) eligible for rebate from the state of Florida. This equates to a final vehicle cost of \$32,900 (after rebates) which is \$11,100 under our budget. This vehicle is designated to replace a 2006 Durango with 94,000 miles.

The Tahoe is a police duty vehicle which will be useful to demonstrate/test this unit for suitability as a CNG police duty vehicle, and general transportation.

RECOMMENDATION: CITY COUNCIL AUTHORIZE STAFF TO PURCHASE ONE (1) 2013 CHEVROLET TAHOE VEHICLE, VIN# 1GNLC2E02DR338128, FROM JIM ELLIS CHEVROLET FOR \$27,900.



CHEVROLET
 5900 Peachtree Industrial Blvd.
 Atlanta, GA 30341
 (770) 457-8211



909770

DATE 10/02/2014

PURCHASER'S NAME _____ -BUS. PH. # _____
 ADDRESS _____ COUNTY _____ STATE & ZIP CODE _____
 DRIVER'S LICENSE NO. _____ EXP. DATE _____ DATE OF BIRTH _____

PURCHASER HEREBY PURCHASES AND DEALER SELLS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN IN THE FOLLOWING:

NEW DEMO USED

SERIAL NO. 1GNLC2E02DR338128
 MILEAGE 630 TAG NO. _____

MAKE CHEVROLET YEAR 2013 STOCK NO. TA3181
 MODEL TAHOE COLOR BLACK
 E-MAIL _____

Purchaser hereby sells and transfers unto Dealer the used car described herein and warrants that he has absolute title thereto and that same is free from any liens, or encumbrances, except as disclosed herein, provided however, if there is any difference between the actual pay-off on the vehicle traded in and the balance as stated herein, then and in that event if Purchaser fails to pay said difference within 24 hours after demand, Dealer may, at its election, declare this agreement null and void with no title passing to Purchaser and Purchaser agrees to return to Dealer immediately the vehicle sold to Purchaser. Purchaser certifies that Purchaser is 18 years of age or older. Purchaser accepts delivery of the vehicle sold by the Dealer as described herein and acknowledges that this vehicle has FEDERAL PRICE LABEL on the vehicle. Pursuant to Public Law 85-506

DISCLAIMER OF WARRANTY

THE ONLY WARRANTIES APPLYING TO THIS VEHICLE ARE THOSE OFFERED BY THE MANUFACTURER. THE SELLING DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS VEHICLE. PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM THE SELLING DEALER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

USED CAR TRADE-IN

MAKE _____ YR _____ MI _____
 MODEL _____ BODY _____
 TAG # _____ DECAL # _____ CITY _____
 VIN # _____

BALANCE ON TRADE-IN

OWED TO _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE NO. _____
 GOOD TIL _____ BY WHOM _____
 VERIFIED BY _____ DATE _____
 LOAN ACCOUNT NO. _____
 AMOUNT DUE N/A N/A

THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

LIABILITY INSURANCE COVERAGE FOR BODILY INJURY AND PROPERTY DAMAGE CAUSED TO OTHERS IS NOT INCLUDED.

Arbitration Agreement. Purchaser hereby agrees that all claims, disputes or controversies arising from or relating to the sale or servicing of the motor vehicle purchased hereunder, and any related goods or services, will be resolved by binding arbitration. Purchaser understands that by entering into this arbitration agreement, purchaser gives up his or her right to have claims, disputes or controversies decided in court. Further, purchaser shall be barred from pursuing class action claims or class-wide arbitration claims. A neutral arbitrator, not by a judge or a jury, will decide the rights of the parties. The parties hereto have chosen binding arbitration in order to expedite resolution of any claims and to minimize the expense to the parties. Dealer will provide purchaser with a supplemental statement regarding arbitration procedures upon request.

NOTICE TO THE PURCHASER. Do not sign this order before you read it or if it contains any blank spaces. You are entitled to an exact copy of the order you sign. PURCHASER ACKNOWLEDGES he has read and received a completed copy of this order comprising the entire agreement affecting this purchase, and that this order is subject to Purchaser's satisfactory credit rating.

This instrument constitutes an offer by the Purchaser to purchase the above described automobile from JIM ELLIS and this agreement shall not become binding until signed and accepted by JIM ELLIS, the General Manager or Sales Manager.

PURCHASER'S SIGNATURE _____ DATE 10/02/2014

LIST PRICE	27900 00
	N/A
INS. CO./AGENT	
AGENCY PHONE #	
POLICY #	
TOTAL INCLUDING ACCESSORIES	27900 00
TRADE ALLOWANCE	N/A
CASH DIFFERENCE	27900 00
DEALER SERVICE CHARGE	N/A
AMOUNT TAXABLE	27900 00
SALES TAX (AT <u>N/A</u> %)	N/A
TITLE FEE, LICENSE, TAG FEE (TRANSFER)	N/A
REGISTRATION FEE, EMISSION INSPECTION,	
GA. M.V. WARRANTY RIGHTS FEE	N/A
SUB TOTAL	27900 00
PAY-OFF ON TRADE-IN, (UPON VERIFICATION, BUYER AGREES TO PAY AMT. EXCEEDING THIS FIGURE)	N/A
ADDITIONAL CHARGES	N/A
CASH BALANCE OWED ▶	27900 00
PARTIAL PAYMENT	N/A
CASH ON DELIVERY ▶	N/A
UNPAID BALANCE	27900 00
MECHANICAL BREAKDOWN INS.	N/A
BAL. OF CASH PRICE ▶	27900 00

DELIVERY NOW OF STOCK # TA3181
 WHEN THE FIGURES ARE AGREEABLE.

LIENHOLDER INFORMATION
CASH

SALESMAN PORTER, DARRAL T BUS. MGR. KEUBLER, MICHAEL A

ACCEPTED BY _____
 MANAGER, SALES MANAGER, OR BUSINESS MANAGER

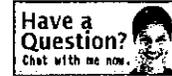
Jim Ellis Chevrolet Atlanta

5900 Peachtree Ind Blvd. Atlanta, GA 30341

Sales: (877) 913-9800

Service: 868-928-2679

Parts: 888-721-2883

**2013 Chevrolet Tahoe Police Vehicle****Details**

Engine: 5.3L V-8 cyl

Transmission: 6-Speed

Automatic

Exterior Color: Black

Interior Color: Ebony

VIN: 1GNLC2E02DR338128

Model Code: CC10706

Stock #: TA3181

Drive Line: RWD

Fuel Efficiency Rating

City MPG:

15



Hwy MPG:

21

Actual rating will vary with options, driving conditions, habits and vehicle condition.

Included Packages**Front High-Back Reclining Bucket Seats (\$0)**

6-Way Power Front Passenger Seat Adjuster

Included Packages**Front High-Back Reclining Bucket Seats (\$0)**

6-Way Power Front Passenger Seat Adjuster

Additional Options

17" x 7.5" Steel Police Wheels
 4-Wheel Disc Brakes
 ABS brakes
 AM/FM radio
 Auxiliary Ground Studs
 Bumpers: body-color
 Delay-off headlights
 Driver vanity mirror
 Dual front side impact airbags
 Front Bucket Seats
 Front anti-roll bar
 Front reading lights
 Fully automatic headlights
 Heated door mirrors

Heavy-Duty Air-to-Oil External Engine Oil Cooler
 Low tire pressure warning
 Occupant sensing airbag
 Overhead console
 Passenger vanity mirror
 Power driver seat
 Power steering
 Premium Cloth Seat Trim
 Radio data system
 Rear anti-roll bar
 Rear reading lights
 Rear window defroster
 Remote keyless entry
 Skid Plate Package
 Split folding rear seat
 Tachometer
 Traction control
 Variably intermittent wipers

3.08 Rear Axle Ratio
 8 Speakers
 AM/FM Stereo w/MP3 Compatible CD Player
 Air Conditioning
 Black Rubberized Vinyl Floor Covering
 CD player
 Driver door bin
 Dual front impact airbags
 Electronic Stability Control
 Front Frame-Mounted Recovery Hooks
 Front dual zone A/C
 Front wheel independent suspension
 HD Police-Rated Suspension
 Heavy-Duty Air-to-Oil Auxiliary Transmission Oil Cooler
 Illuminated entry
 MP3 decoder
 Overhead airbag
 Passenger door bin
 Power door mirrors
 Power passenger seat
 Power windows
 Radio Suppression
 Rear air conditioning
 Rear beverage holders
 Rear seat center armrest
 Rear window wiper
 SiriusXM Satellite Radio Delete
 Speed control
 Spoiler
 Tilt steering wheel
 Trip computer
 Voltmeter

* While every reasonable effort is made to ensure the accuracy of this information, we are not responsible for any errors or omissions contained on these pages. Please verify any information in question with Jim Ellis Chevrolet Atlanta.

\$35,814 MSRP**Location****Jim Ellis Chevrolet Atlanta**

5900 Peachtree Ind Blvd. Atlanta, GA 30341

Sales: (770) 913-9800
[Contact Us](#) [YouTube Videos](#) [Facebook](#) [Twitter](#) [Chat Live >](#)



City of Gulf Breeze

DATE: October 8, 2014

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

RE: Sidewalk Grinding Proposal

The City Council inquired about sidewalk grinding during a F/Y 2015 budget workshop. This particular maintenance activity is used to reduce trip hazards by eliminating (reducing) the offsets between sidewalk panels.

Staff researched this work task and observed that a portion of our sidewalks was maintained by grinding in 2010 by Precision Sidewalk Safety Corp.. We also replaced a number of damaged sections that were not a candidate for grinding.

We contacted Precision Sidewalk Safety Corp. (PSSC) to inspect the entire sidewalk system, approximately nine miles, and documented the needed repairs. The estimated cost of repairs is calculated on an inch/foot basis with a sample calculation illustrated on page 6 of their proposal. PSSC was the firm we used in 2010 to perform the sidewalk grinding and we were very satisfied with their performance.

Their inspection revealed approximately 1,350 trip hazards in the sidewalks which are further refined as follows:

<u>Hazard Type</u>	<u>1/4" high</u>	<u>3/8" - 7/8" high</u>	<u>1" - 2" high</u>	<u>Total</u>
Sidewalk Trip Hazards	590	620	140	1,350

The estimated fee to perform all of the identified offsets at a 1:8 slope is \$73,254 - \$80,579 as indicated on page 5 of their proposal.

PSSC was awarded the attached bid by the City of Oviedo to perform sidewalk maintenance to remove trip hazards in 2012, which is valid for a three-year period. Staff desires to utilize (piggy-back) the Oviedo bid since PSSC is providing the same services at the awarded bid price for Gulf Breeze.

RECOMMENDATION: City Council authorize Precision Sidewalk Safety Corp. to perform sidewalk maintenance (grinding) at a cost not to exceed \$80,579 via City of Oviedo bid dated February 17, 2012. Funding is from General Fund Reserves.



Survey Estimate and Proposal
City of Gulf Breeze
Estimate: FLPP2020

Precision Sidewalk Safety
Simon Jones
877-799-6783

This estimate has been prepared for:

City of Gulf Breeze
Mr. Vernon Prather

Many Florida cities, like Gulf Breeze, are faced with aging sidewalk infrastructure and therefore trip and fall liabilities. Demolition and replacement does eliminate the hazards, but this method is increasingly costly and time consuming.

PSSC's horizontal saw cut equipment and technique allow us to reach both ends of the sidewalk without damaging the adjacent slabs, retaining walls, sprinkler heads, landscaping, or anything else surrounding the walkway, resulting in a very high quality repair. This unique approach has afforded Florida municipalities the ability to comply with ADA requirements, minimize liability, and improve safety and aesthetics in their neighborhoods at more reasonable rates than conventional alternatives. The City of Gulf Breeze has selected this cost effective and higher quality repair service in the past and we look forward to the opportunity to support the City's efforts once again.

Survey Summary:

On September 22, 2014, PSSC visited Gulf Breeze to perform an inspection of Gulf Breeze sidewalks identified by Mr. Prather. The purpose of the survey was to identify hazards that create trip and fall liabilities. Normally, for an inspection of this size, where repairs are not being made simultaneously, PSSC charges for this professional survey and consultation and provides extensive detail, including a map with hazard locations, a detailed report identifying the hazard locations by address and by latitude and longitude, and individual size measurements for every hazard.

As a courtesy to the City of Gulf Breeze, which has been a loyal, long time customer, PSSC agreed to survey the sidewalks, despite the large size of the project, and to provide an estimate of both the number of hazards and the pricing for removal of those hazards for our usual fee of \$32 per inch-foot of concrete to be removed. If the City is interested in purchasing the more detailed report, a price is provided in the Pricing Summary of this proposal.

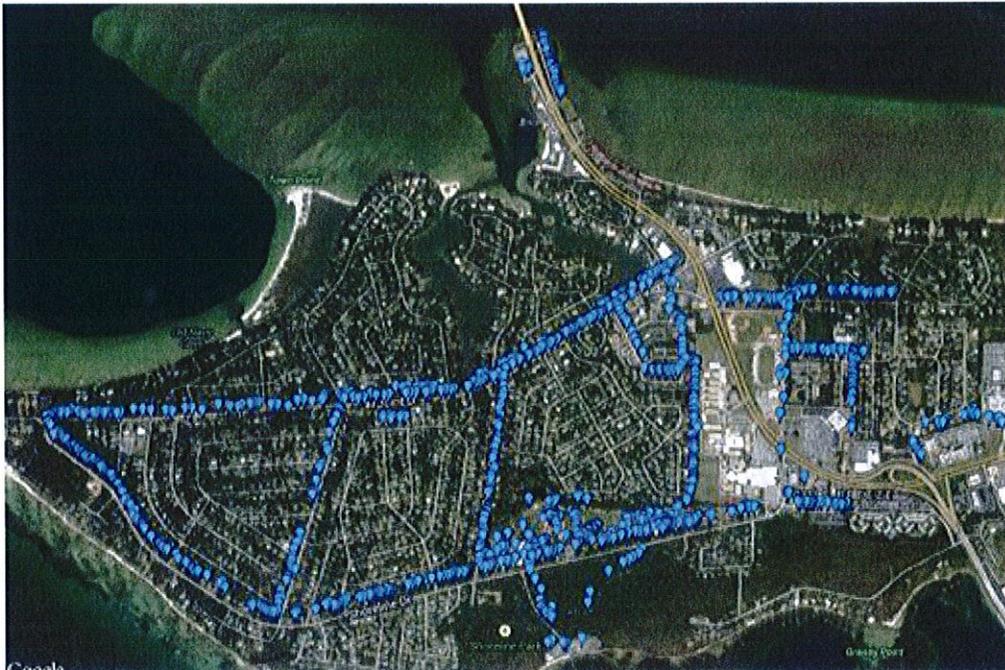
The survey conducted covered over 9 miles of sidewalks, including the following areas: Shoreline Drive, Fairpoint Drive, Sunset Drive, Navarre Drive, Nightingale Drive, Russ Drive, Andrew Jackson Trail, Daniel Street, Joachim Drive, McClure Drive, St. Francis Drive, McAbee Ct., Ladner Lane, Shoreline Park and nature trail, and the Gulf Breeze Recreation Center and Sport Complex. Every hazard measuring ¼ to 2 inches in height was included in the survey, based upon the specifications and definitions provided under the Americans with Disabilities Act (ADA) (see Exhibit A). Table 1 below summarizes the estimated quantities of hazards found, breaking the sizes down into three categories.



Table 1: City of Gulf Breeze Trip Hazard Quantity by Height Categories

Hazard Type	¼" High	¾" to 7/8" High	1" to 2" High	Total
Sidewalk Trip Hazards	590	620	140	1,350

Surveyed Area –Gulf Breeze, FL



The map in this proposal shows the approximate locations of trip hazards on the surveyed property. The accuracy of this map is dependent on the technology available on smart phones and should be relied upon as approximations only.

Hazards above 2 inches in height are not included in this estimate. Since most sidewalks are a total of 3.5 to 4 inches deep, municipal engineers recommend repairs up to 2 inches in height because removing more than that could reduce the structural integrity of the sidewalks if a vehicle or other heavy equipment drives over it. Sidewalks with hazards greater than 2 inches in height need to be alternatively remedied by the City of Gulf Breeze. **Approximately seven hazards above 2" in height were observed in the surveyed area of Gulf Breeze. Since PSSC does not provide demolition and replacement services, these hazards were not included in this priced proposal.**

The information in this proposal is confidential, and is to be used only by the intended recipient and Precision Sidewalk Safety Corp in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.

Photo Examples: Sidewalk Hazard Examples in the City of Gulf Breeze

Figure 1



1/4" hazard on Shoreline Drive in front of City Hall. These small hazards are those that people often catch their toe on, as they are difficult to notice.

Figure 2

3/4" sidewalk trip hazard on McClure Drive



Figure 3



1" Trip Hazard in Sports Park

Figure 4

Trip hazard 1 ³/₈" on Sunset Blvd.



Pricing Summary:

Table 2 below provides pricing for both a detailed report on all hazards identified on the sidewalks surveyed as well as a "not to exceed" price range for completion of the repairs of these hazards. The City of Gulf Breeze may choose to purchase only the detailed report with specific addresses and measurements of all hazards on its sidewalks and establish a longer-term plan for a sidewalk repair program. This fee is based on a price of \$90 per 1,000 linear feet of sidewalk inspected.

Alternatively, if the City of Gulf Breeze decides to move forward with repairs and once again selects PSSC as its provider for this service, a detailed report will be provided free of charge, which itemizes every hazard, its size and its location. In addition, a report of issues requiring demolition and replacement will be provided, so the City can ensure complete ADA compliance on its sidewalks. Pricing is provided below in Table 1.

Two repair options are provided, depending upon the repair slope desired. The 1:12 slope is more gradual (a flatter slope), requires treatment of 50% more surface area than the 1:8 slope, and takes approximately 35% longer per repair. In the past, the City of Gulf Breeze has selected the 1:8 sloped repairs.

Table 2: The City of Gulf Breeze Pricing for 1,350 Hazards in the Surveyed Area		
	1:8 Sloped Repairs	1:12 Sloped Repairs
Hazard Repairs (Inspection Documentation Included)	\$73,254 - \$80,579	\$86,988 – \$95,687
Professional Inspection and Documentation Only	\$4,277	

For the sidewalks surveyed, Precision Sidewalk Safety estimates that the repair work can be completed in 14 days with the note that wet weather will delay our operations.

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Figure 5: Precision Sidewalk Safety Work Example



Precision Sidewalk Safety Pricing Methodology

PSSC prices its service based on the amount of concrete that is removed in order to achieve a given slope or ramp at the location where the trip hazard is removed. The company uses a measure called "inch feet" which is described below.

Method of Repair Calculation:

Cost per repair is derived by multiplying the average height of the hazard (in 8ths of an inch), by the actual repair width (in inches), by the unit cost per inch foot for repair slope chosen.

Sample Cost Calculation:

If a trip hazard is raised 1/2 inch and tapers to 0 midway across a 4 foot wide panel (a 2 foot wide repair), that repair cost is calculated as follows:

$$\frac{1/2 + 0}{2} \text{ (avg. height)} \times 2 \text{ feet (width of repair)} = 1/4 \times 2 = 1/2 \text{ inch foot removed}$$

Removing 1/2 inch foot @ \$30.00/inch foot = \$16.00 for that repair w/ 1:8 slope.

Removing 1/2 inch foot @ \$36.00 / inch foot = \$19.00 for that repair w/ 1:12 slope.

PSSC charges \$32.00 per inch foot for a 1:8 slope and \$38.00 per inch foot for a 1:12 slope if an estimate is required prior to commencement of work. Pricing fees for specialty work and/or non-standard repairs can be provided upon request.

Inspection and Survey Details

For all sidewalk repair projects, PSSC will complete and record a thorough inspection of the sidewalks and pavement within each project area. At project initiation by The City of Gulf Breeze, PSSC will review with a designated manager at the City, the specifications required for the project. (See Exhibit B – Removal Specification)

The information in this proposal is confidential, and is to be used only by the intended recipient and Precision Sidewalk Safety Corp in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



Survey Estimate and Proposal
City of Gulf Breeze
Estimate: FLPP2020

Precision Sidewalk Safety
Simon Jones
877-799-6783

As the work is completed, PSSC electronically records a fully auditable register, which includes data on every hazard. This register is detailed and put in the form of an invoice for the City, giving the City a complete record of its program to maintain safe walkways throughout different sections and neighborhoods. The data provided by PSSC includes a summary of the project specifications and the detail below for each individual repair.

1. Measured height on high side recorded in 8ths of an inch.
2. Measured height on low side recorded in 8ths of an inch.
3. Measured width of each trip hazard recorded in inches.
4. Approximate square feet of panel repaired
5. Physical location (usually street address) of each repaired trip hazard.
6. Repair measurements converted to inch feet removed.
7. Cost for repairing each removed trip hazard.
8. Savings per repair vs. documented cost of demolition and replacement.

The City of Gulf Breeze Savings Summary

Cost Savings:

The conventional approach to fully eliminating trip hazard liability is to demolish and replace hazardous panels. Done correctly, this method meets ADA specifications, and is the most comparable alternative to the PSSC method when it comes to quality and consistency. However, the number of hazards that can be repaired on a fixed budget is very limited.

Demolition and replacement can also be very obtrusive to the neighborhood, since sidewalks are often closed for days, cars sometimes need to be moved, and incidental damages to landscaping can occur.

For this project, based on multiple panel sizes averaging 32 square feet and an estimated replacement cost of roughly \$6.50 per square foot, we estimate the cost to demolish and replace panels (approx. 43,200 square feet) is \$280,800. This takes into account:

- Cost of concrete
- Labor to break up and remove existing concrete
- Labor to pour, form, level, finish, float & cut control joints
- Fuel for multiple site visits to repair or break-up, remove, pour, remove forms, and restore adjacent items
- Equipment such as a backhoe, vehicle to transport backhoe, utility vehicle, and dump truck to remove debris
- Miscellaneous materials to prepare concrete

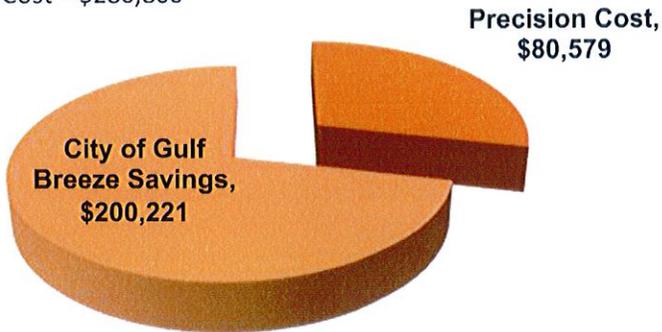
Based upon the pricing to repair all hazards at a 1:8 slope starting at a specification of 1/4", the price using Precision Sidewalk Safety Corp is \$80,579, which is an **estimated savings of \$200,221 or 71%**, shown in Figure 6.



Figure 6: Cost Savings for Sidewalk Repairs in the City of Gulf Breeze



Demolition and Replacement Cost = \$280,800



Environment Savings:

As a member of several “green” building associations, Precision Sidewalk Safety tracks savings from the use of our service, which is a green building practice.



The U.S. Green Building Council (USGBC) is a 501(c)(3) nonprofit membership organization with a vision of a sustainable built environment within a generation. Its membership includes corporations, builders, universities, government agencies, and other nonprofit organizations. USGBC is dedicated to expanding green building practices and education, and its LEED® (Leadership in Energy and Environmental Design) Green Building Rating System™



We utilize a dust containment system to minimize dust and portable equipment that consumes minimal energy. The small sections of concrete we remove are recycled. By using Precision Sidewalk Safety instead of demolition and replacement the City of Gulf Breeze will achieve the following environmental savings:

Natural Resources Saved:

- approximately **973 tons** of waste concrete from removal and placement in landfills (est. 14,311 cubic feet of concrete at an average weight of 132 lbs per cubic foot)
- approximately same amount of materials and resources to replace the concrete that was removed

Fossil fuels saved: estimated 1,545 gallons

- hauling equipment to and from the site to demolish sidewalks
- operating backhoe equipment to break up and remove concrete
- round trip transportation of estimated 973 tons of debris to the landfill
- round trip transportation of new materials to replace the demolished sidewalks

Prevented release of Carbon Dioxide gas: estimated 13.7 Metric Tons

The information in this proposal is confidential, and is to be used only by the intended recipient and Precision Sidewalk Safety Corp in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



Survey Estimate and Proposal
City of Gulf Breeze
Estimate: FLPP2020

Precision Sidewalk Safety
Simon Jones
877-799-6783

Awarded Patents:



Due to the nature of our business and in lieu of the ability to receive competitive bids for like services, our company provides documentation and reference to the patents that have been issued to our corporate office, Precision Concrete Cutting, Inc., by the US Patent and Trademark Office. Precision Sidewalk Safety Corp of Florida maintains exclusive rights to trip hazard removal equipment and processes and provides this service under the protection of the following:

U.S. Pat. No. 6,827,074

U.S. Pat. No. 6,896,604

U.S. Pat. No. 7,000,606

U.S. Pat. No. 7,143,760

U.S. Pat. No. 7,201,644

U.S. Pat. No. 7,402,095

It is the use of these patents that enables us to provide the best available trip hazard removal service to our clients.

Safety:

Precision Sidewalk Safety Corp has a perfect safety record; we use OSHA approved equipment, certify all employees who work directly in trip hazard repair, and have outstanding safety practices for both employees and the public who may be using the walkways we are repairing. We have worked in dense urban, high pedestrian traffic areas, as well as residential neighborhoods and historic districts to complete projects without incident. Our clients often receive unsolicited compliments for the work we have performed.

Insurance and Incorporation:

Precision Sidewalk Safety Corp is a corporation registered in the state of Florida. Proof of liability, workers compensation, and auto insurance will be provided as requested.

About Precision Sidewalk Safety Corporation:

Wendy and Alan MacMurray, the founders of Precision Sidewalk Safety Corp, have over 50 years combined experience in customer management, service delivery and project implementation and have been respected executives for global Fortune 500 companies as well as start-up companies. They introduced the Precision technology to Florida in late 2006 and they now support hundreds of customers. The company has used its unique, patented technique to make over 180,000 repairs on sidewalks in Florida, saving Florida communities an estimated \$17 million on sidewalk repairs.

The information in this proposal is confidential, and is to be used only by the intended recipient and Precision Sidewalk Safety Corp in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



EXHIBIT A

Federal Register / Vol. 56, No. 144 / Friday, July 26, 1991 / Rules and Regulations

Federal Regulations on Trip Hazard Removal

Part III

Department of Justice

Office of the Attorney General

28 CFR Part 36
Nondiscrimination on the Basis of
Disability Public Accommodations and in
Commercial Facilities; Final rule

4.5 Ground and Floor Surfaces Excerpts from Federal Register

4.5.2 Changes in Level. Changes in level up to 1/4 in (6 mm) may be vertical and without edge treatment. Changes in level between 1/4 in and 1/2 in (6mm and 13mm) shall be beveled with a slope no greater than 1:2. Changes in level greater than 1/2 in (13 mm) shall be accomplished by means of a ramp that complies with 4.7 or 4.8.

4.7.2 Slope. Slopes of curb ramps shall comply with 4.8.2. Transitions from ramps to walks, gutters, or streets shall be flush and free of abrupt changes. Maximum slopes of adjoining gutters, road surface immediately adjacent to the curb ramp, or accessible route shall not exceed 1:20.

4.8.2 Slope and Rise. The least possible slope shall be used for any ramp. The maximum slope of a ramp in new construction shall be 1:12. The maximum rise for any run shall be 30 in (760 mm). Curb ramps and ramps to be constructed on existing sites or in existing building or facilities may have slopes and rises as allowed in 4.1.6(3)(a) if space limitations prohibit the use of a 1:12 slope or less.

3 - a - 1. A slope between 1:10 and 1:12 is allowed for a maximum rise of 6 inches.

3 - a - 1. A slope between 1:8 and 1:10 is allowed for a maximum rise of 3 inches. A slope steeper than 1:8 is not allowed.

The information in this proposal is confidential, and is to be used only by the intended recipient and Precision Sidewalk Safety Corp in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



City of Gulf Breeze

Memorandum

To : Edwin A. Eddy, City Manager

From : Vernon L. Prather, Director of Public Services 

Date : October 9, 2014

Subject : **Engineering Analysis of Country Club Road Stormwater Pond**

The stormwater retention pond located on Country Club Road has become a major concern for the businesses located adjacent to the pond due to flooding and lack of a positive outfall.

These problems have been directed to City staff as a number of the business owners believe the pond is the responsibility of the City since we own the golf course and a portion of the pond resides within the golf course boundary.

In addition, the club house parking lot drains in this direction via a swale system which is also used by business owners in the office park.

There have been a number of theories, opinions, etc., expressed as to the operational characteristics of the pond. In order to address these opinions with facts, an engineering study is warranted to fully document the various stormwater contributors to the pond.

Staff has solicited a task order from Baskerville-Donovan to evaluate the pond and surrounding property to accurately quantify the stormwater amounts. Their fee for this work is \$4,900.

The study will be instrumental in future discussions to allocate rehabilitation or modification costs of the pond. It is anticipated (but not guaranteed) that the cost of the study should be reimbursable to the City once a plan of action is determined.

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE BASKERVILLE-DONOVAN TO PROVIDE PROFESSIONAL SERVICES FOR \$4,900 TO EVALUATE STORMWATER CONTRIBUTORS TO THE STORMWATER POND LOCATED ON COUNTRY CLUB ROAD.

August 18, 2014

Vernon Prather
Director of Public Services
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

Re: South Santa Rosa Utilities System
Professional Services for Evaluation of Contributors to Stormwater Pond
Country Club Road
BDI No. 20410.23

Mr. Prather:

Please accept this letter as our proposal for professional services related to the evaluation of the stormwater flows to the dry retention pond on Country Club Road. Based on our discussions, the dry retention pond adjacent to the driving range on Tiger Point Golf Course has experienced flooding over the past couple of years, and the City desires to identify the property owners that contribute runoff to the pond. To accomplish this task, Baskerville-Donovan, Inc. will perform the following services.

1. Delineate the overall contributing area to the retention pond;
2. Identify all property owners that contribute runoff to the pond;
3. Estimate the total area, impervious area, and runoff contributed by each property owner to the pond; and
4. Provide a letter with backup figures and calculations summarizing the results of the analysis.

To determine the overall drainage basin, contours derived from LIDAR flown by NOAA in 2006 by Santa Rosa County (sometimes referred to as the county GIS contours) will be used. The impervious area contributed by all land use type beside residential will be estimated from aerials flown over Santa Rosa County in 2013 by FDOT. The impervious area of residential property will be based upon the size of the lot and the average impervious area as described in TR-55.

Baskerville-Donovan, Inc. proposes to perform the tasks described above for a lump sum fee of \$4,900. This fee estimate is based upon the assumption the FDOT right-of-way does not contribute runoff to the pond. Should field investigations reveal that FDOT right-of-way does contribute runoff to the pond; additional fees will be necessary to obtain as-built drawings and perform runoff calculations for U.S. 98.

BDI No. 27949.01



BASKERVILLE-DONOVAN, INC.
Innovative Infrastructure Solutions

449 West Main St.
Pensacola, Florida 32502
Phone: 850.438.9661
Fax: 850.433.6761

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. This proposal may be accepted by executing below and returning an original to BDI. If you have any questions please do not hesitate to call.

Sincerely,

BASKERVILLE-DONOVAN, INC.

Richard W. Delp, CSI, CDT
Project Manager

Accepted by: _____

Date: _____

BDI No. 27949.01



Driving Range

Pond



City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Edwin A. Eddy, City Manager
From: Leslie Guyer, City Clerk 
Date: October 9, 2014
Subject: City of Gulf Breeze Master Planning Invoice

The City Council met as the Board of Directors of the Community Redevelopment Agency and approved a budget for continued support by Vanasse Hangen Brustlin, Inc. (VHB) associated with implementation of the "Most Livable Cities" Master Plan. The approved budget was \$195,000 and funded by the Community Redevelopment Agency. This contract was for services in conjunction with the implementation of the City's Master Plan and incorporating it into the City's Comprehensive Plan and Land Development Code.

We have received Invoice No. 188900 in the amount of \$1,689.49 for professional services from August 31st through September 30, 2014. We have spent \$89,095.94 YTD against this contract. The following actions have been taken against contract tasks:

Task 1 – Comprehensive Plan Amendments

- Review of agency letter and preparation of response
- Prepare for FDOT meeting, review Long Range Transportation Plan

Task 2 – LDC Amendments

- Prepare for Steering Committee Meeting

RECOMMENDATION:

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MONDAY, OCTOBER 20, 2014 AND APPROVE PAYMENT OF INVOICE NO. 188900 IN THE AMOUNT OF \$1,689.49 TO VHB.



Vanasse Hangen Brustlin, Inc.

101 Walnut Street, P.O. Box 9151, Watertown, MA 02471
617.924.1770 ■ FAX 617.924.2286

Invoice

Invoice No: 0188900
October 07, 2014

Mr. Edwin Eddy
City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561



VHB Project # 61691.01

Gulf Breeze Master Plan
Professional Services from August 31, 2014 to September 30, 2014

Task 00000 Reimbursables
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Comp. Plan Amendments	53,000.00	88.00	46,640.00	46,035.80	604.20
LDC Amendments	58,000.00	55.00	31,900.00	30,815.40	1,084.60
CRA Plan/Master Plan	84,000.00	0.00	0.00	0.00	0.00
Total Fee	195,000.00		78,540.00	76,851.20	1,688.80
Total Fee				1,688.80	

Reimbursable Expenses

Postage & Delivery			.69		
Total Reimbursables			.69		.69

Total this Task \$1,689.49

Total this Invoice \$1,689.49

Billings to Date

	Current	Prior	Total
Fee	1,688.80	76,851.20	78,540.00
Expense	.69	12,244.74	12,245.43
Totals	1,689.49	89,095.94	90,785.43

Outstanding Invoices

Number	Date	Balance
0187115	9/4/2014	10,032.75
0188297	9/30/2014	2,453.20
Total		12,485.95

Payment Due Upon Receipt.

Original Copy



101 Walnut Street
P. O. Box 9151
Watertown, MA 02471
617-924-1770
FAX 617-924-2286

Invoice

Billing Period thru 09/30/2014
Project No.: 61691.01
Project Title: City of Gulf Breeze/Plan Amendments

Task 1 – Comp Plan Amendments

Review of agency letter and preparation of response.

Prepare for FDOT meeting, review Long Range Transportation Plan.

Task 2 – LDC Amendments

Prepare for Steering Committee Meeting.

Postage - VHB Billing Backup Report

Project Number: 61691.01

Period: 201410

Shipment Date	Quantity	Total Cost
9/5/2014 4:11 PM	1	\$0.69
	Total:	\$0.69



Vanasse Hangen Brustlin, Inc.

101 Walnut Street, P.O. Box 9151, Watertown, MA 02471
617.924.1770 ■ FAX 617.924.2286

Invoice

Invoice No: 0188900
October 07, 2014

Mr. Edwin Eddy
City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

VHB Project # 61691.01

Gulf Breeze Master Plan

Professional Services from August 31, 2014 to September 30, 2014

Task 00000 Reimbursables
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Comp. Plan Amendments	53,000.00	88.00	46,640.00	46,035.80	604.20
LDC Amendments	58,000.00	55.00	31,900.00	30,815.40	1,084.60
CRA Plan/Master Plan	84,000.00	0.00	0.00	0.00	0.00
Total Fee	195,000.00		78,540.00	76,851.20	1,688.80
Total Fee				1,688.80	

Reimbursable Expenses

Postage & Delivery	.69
Total Reimbursables	.69

Total this Task \$1,689.49

Total this Invoice \$1,689.49

Billings to Date

	Current	Prior	Total
Fee	1,688.80	76,851.20	78,540.00
Expense	.69	12,244.74	12,245.43
Totals	1,689.49	89,095.94	90,785.43

Outstanding Invoices

Number	Date	Balance
0187115	9/4/2014	10,032.75
0188297	9/30/2014	2,453.20
Total		12,485.95

Payment Due Upon Receipt.

Remittance Copy



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Curt Carver, Deputy City Manager

Date: 10/9/2014

Subject: Peyton Office Building

Since the last City Council meeting I have contacted David Pinder of Pinder-Martin Associates for a proposal to evaluate and prepare a list of needed repairs to bring the Peyton Office Building into rent-ready condition. I have asked him to provide this analysis along two alternatives. The first alternative will limit the building budget to \$66,000 and focus on how the City can get the best rental use of the building or a portion thereof for that budget amount. This will avoid triggering the downtown Redevelopment Guidelines. Costs associated with this alternative will be developed along with necessary site improvements.

The other alternative is what improvements would be required to bring the entire building and site up to a rent ready condition. As we have discussed, this has been roughly estimated to exceed \$200,000. However, it will provide you with a comparison and at least two options to move forward.

I expect to have their proposal by the Executive Session and would request that consideration of this proposal be placed on the agenda for consideration. Should you have any questions in the interim, please do not hesitate to contact me.



City of Gulf Breeze

DATE: October 9, 2014

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

RE: Declaration of Surplus Equipment: V4150 Vermeer Trencher

The V4150 Vermeer Trencher was purchased by the City in 1988. With 3202 hours, and 26 years of age, this unit is in semi-operable condition. It is no longer used by the gas department. A picture of the trencher is attached.

RECOMMENDATION: City Council declare the V4150 Vermeer Trencher surplus and authorize staff to place unit on EGov-Deals with a minimum price of \$2500.



Memo

To: Edwin Eddy, Curt Carver, City Council and Mayor
From: Steve Milford
Date: October 10, 2014
Re: Re Authorization of projects for 2015

Throughout fiscal year 2014, which ended September 30, 2014, the City Council had authorized a number of capital expenditures/projects, some of which were unable to be executed before the fiscal year end. For the purposes of minimizing encumbrances and matching actual expenditure with the fiscal year it takes place within, the associated department directors have requested that the capital projects below be reauthorized by the City Council for completion in fiscal year 2015.

(Prior memos to the council detailing the projects are attached.)

<u>Department</u>	<u>Director</u>	<u>Project</u>	<u>Original</u>	<u>Remaining</u>	<u>Vendor(s)</u>
City Clerk	Guyer	City Hall Renovations	\$50,000.00	\$36,466.57	Act 1/McDavid Southern Touch
Fire	Carmichael	Ethanol Fuel Pump	\$ 5,123.30	\$ 5,123.30	Spanco
Streets	Prather	Paving Engineeing	\$15,665.00	\$ 8,893.00	Horne/Jehle
Streets	Prather	Energy Ctr Engineerg	\$ 7,800.00	\$ 5,350.00	Jehle-Halstead
Streets	Prather	Stormpipe Camera	\$100,000.00	\$100,000.00	Vacvision
[Summary of Enterprise funds per attached list]					
Enterprises	Prather	See attached list	\$2,294,010.00	\$858,297.75	Various

Recommendation:

That the City Council re-authorize the remaining amounts in the above and attached listed projects for expenditure of the remaining amounts in fiscal year 2015.

PO/REQ NUMBER	DESCRIPTION	AMOUNT	AMOUNT RELIEVED	AMOUNT REMAINING	Contractor
DEPT 0300					
STREETS					
14-141705	PAVING PHASE 2 BEAR AND OVIEDO	7,200.00	0	7,200.00	Horne
14-141706	PAVING PHASE 2 DRACENA, BEACH, MCLANE	8,465.00	6,772.00	1,693.00	Jehle
14-141801	STORM PIPE CLEAN AND CAMERA	100,000.00	0	100,000.00	Vacvision
14-141902	ENERGY CENTER SITE ENGINEERING SERVICES	7,800.00	2,450.00	5,350.00	Jehle-Halstead
TOTAL DEPT 0300		123,465.00	9,222.00	114,243.00	
DEPT 0700					
CITY WATER					
14-140999	FIRE HYDRANT UPGRADES	26,375.00	0.00	26,375.00	B & W
TOTAL DEPT 1600		26,375.00	0.00	26,375.00	
DEPT 1600					
SSRUS WATER					
14-140999	ENERGY SAVINGS CONTRACT	1,992,538.00	1,210,157.22	782,380.78	ESG
	GROUND STORAGE TANK VALVE REPLACEMENT	29,000.00	0.00	29,000.00	Brown
TOTAL DEPT 1600		1,992,538.00	1,210,157.22	782,380.78	
DEPT 1700					
SSRUS SEWER					
14-141197	REIMBURSEMENT TO DEVELOPER'S CONTRACTOR	112,140.00	109,001.03	3,138.97	Warrington
14-141333	VENETIAN CT ROAD REPAIR	4,980.00	0	4,980.00	Brown
TOTAL DEPT 1700		112,140.00	109,001.03	3,138.97	
DEPT 2300					
WASTEWATER TREATMENT PLANT					
14-141298	SEWER PLANT ROADWAY REPAIRS ENG. SERV.	5,857.00	4,904.00	953.00	Horne
14-141932	ERS 4 REPAIR	4,100.00	0	4,100.00	Warrington
TOTAL DEPT 2300		9,957.00	4,904.00	5,053.00	
DEPT 3300					
STORMWATER					
13-140548	DRAINAGE MITIGATION PROJECT DESIGN	125,000.00	96,650.00	28,350.00	Baskerville
14-141042	PHASE II STORMWATER - BIDDING AND CA	28,000.00	15,000.00	13,000.00	Hatch Mott
	GULF BREEZE DRAINAGE 2014	1,853,000.00	0.00	1,853,000.00	Utility Services
	GULF BREEZE DRAINAGE CHANGE DESIGN	40,500.00	40,500.00	0.00	Jehle
	GB HOSPITAL ALTERNATE OUTFALL STUDY	15,400.00	15,400.00	0.00	Baskerville
TOTAL DEPT 3300		153,000.00	111,650.00	41,350.00	
TOTAL CARRYOVER APPROVAL					
	Streets Department (Govt Fund)	2,417,475.00	1,444,934.25	972,540.75	
	Total - Enterprises only	(123,465.00)	(9,222.00)	(114,243.00)	
		2,294,010.00	1,435,712.25	858,297.75	



City of Gulf Breeze

OFFICE OF THE CITY CLERK

MEMORANDUM

To: Steve Milford, Finance Director

From: Leslie A. Guyer, City Clerk

Date: 10/06/2014

Subject: City Hall Renovation Project 2014

On August 4, 2014 the City Council authorized a budget up to \$50,000 for renovations to City Hall. Due to the installation of the new HVAC system in City Hall, the major part of the renovations (painting and flooring) have not been completed. We request that the City Hall Renovation project be reauthorized and moved to the Fiscal Year 2015 budget.

Project Information:

Department	Project	Total Amount	Invoiced to 9/30/14	Bid Complete
General Fund	City Hall Renovations	\$50,000	\$13,533.43	Yes



City of Gulf Breeze

OFFICE OF THE CITY CLERK

TO : Mayor and City Council
Edwin A. Eddy, City Manager

FROM : Leslie Guyer and Stephanie D. Lucas, City Clerks

DATE : July 24, 2014

RE : City Hall Renovation Budget

As directed by the City Council, we have met with various contractors and in April obtained quotes for renovating City Hall. In addition, we also consulted with a local interior designer regarding the below listed renovations.

- Replacement of Flooring in City Hall
- Interior Painting in City Hall
- Updating lobby sitting area, Administrative Lobby and Conference room furnishings.

The carpet in City Hall was last replaced in 2006. The flooring is worn, stained and at the point where it can no longer be restored by cleaning. In April we obtained four quotes to replace the flooring in the Council Chambers, hallways, lobby, all offices, conference room and the administration lobby. The carpet and wood vinyl tile we chose is high quality commercial grade. The following are the quotes we received from each of the companies:

Carpet/Flooring

Act 1 Flooring & Supply <i>Dennis Highway</i>	\$21,834.43
Gene's Floor Covering <i>GFP</i>	\$21,993.23
American Catalog Carpets	\$23,947.31
Bluewater Flooring	\$24,646.00

The quotes include removal of old flooring and cover base, installation of new carpet tiles and cover base and labor for moving existing office furniture for removal/installation. Because of the quoted prices, we recommend using the services of Act 1 Flooring & Supply.

Due to the poor condition of the flooring we would propose to move forward with replacement once Council has approved and the installation of the new HVAC system is complete.

over →

The interior of City Hall is in need of repainting. We obtained quotes to paint the interior of City Hall:

Painting

Southern Touch Painting	\$7,835.00
Peterson Precision Painting	\$8,239.20

We recommend retaining Southern Touch Painting. Southern Touch Painting is based within the City of Gulf Breeze. We propose painting City Hall in conjunction with the replacement of the flooring.

Interior Furniture and Fixtures

We met with Dee McDavid, a local interior designer to help pull together the elements we needed to accomplish our renovation goals. One of our goals is to modernize and update the front lobby sitting area and the back administrative lobby with new chairs and tables with storage. At this time, there is no place to store brochures, packages, magazines and other items in either lobby. In addition, we propose the purchase a storage cabinet and upgrade the chairs in the conference room. The chairs in the conference room are very old and no longer provide seating support. The estimated cost for the interior furniture and fixtures is \$16,097.00.

The following is a total of quotes utilizing the companies we recommend:

Act 1 Flooring & Supply	\$21,834.43
Southern Touch Painting	\$ 7,835.00
McDavid Interiors	<u>\$16,097.00</u>
Total:	\$45,766.43

We request a total budget of up to \$50,000 to renovate City Hall. The additional money will be for contingencies that may arise during the renovation process.

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE A BUDGET OF UP TO \$50,000 FOR RENOVATING CITY HALL AS LISTED AND THAT THE CITY COUNCIL APPROVE SELECTION OF CONTRACTORS FOR REPLACEMENT OF CARPET/FLOORING AND PAINTING AS LISTED.

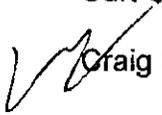
*Approved by The City Council
on 8-4-14
EAE*



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
Curt Carver, Deputy City Manager

FROM:  Craig S. Carmichael, Fire Chief

DATE: August 25, 2014

RE: **FOLLOW-UP TO NON- ETHANOL FUEL PUMP**

As per your request, I am following up on the price increase of the non-ethanol fuel pump project. As stated, the main focus of upgrading the pump is safety. As it is currently configured, we have to run an extension cord to the pump every time we need fuel. This is hazardous for several reasons:

1. The current method of using an extension cord poses a spark risk that could lead to a fire.
2. To use the pump, it requires personnel step over a two to three foot high concrete block wall into a containment area. The way the containment area is designed, the outside grade is higher than the bottom grade of the containment area. As a result, personnel step down into the containment area. Crossing the wall and stepping down increases the likelihood of a trip and fall incident.
3. The containment area is designed to retain fuel in the event that one of the above ground storage tanks leak. By design, it also retains water during rain events and has to be periodically drained. As a result, it sometimes requires that personnel step into water to use the pump. This increases the likelihood of an electrocution type incident.

The main difference between the old quote and the new quote deals with the source of the pump. In the old quote, the contractor happened to have a surplus pump in his stock that came from a previous job. At current, that is not an option and the contractor must obtain a used pump from a supplier. While it is a used pump so to speak, the supplier remanufactures them for liability and warranty purposes.

While the project exceeds the budgeted amount, the difference will be made up from savings in other line items in the fire control budget.

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE THE
INSTALLATION OF A NON-ETHANOL FUEL
PUMP BY SPANCO, INC. FOR AN AMOUNT
NOT TO EXCEED \$5,123.30.

*Approved by
City Council
on 9-3-14
SAE*

Spanco, Inc
 1922 Hwy 97 South
 Cantonment, FL 32533

Estimate

Date	Estimate #
1/22/2014	246

Name / Address
City of Gulf Breeze PO Box 640 Gulf Breeze, FL 32562

			Project
Description	Qty	Rate	Total
Install used Gasboy 9153 suction pump. Complete piping from new non ethanol tank to pump. Install electrical to pump and fuel master. Install hose controller in Fuel Master. Program new pump and tank into Fuel Master System. Pump is on a first come first serve basis with distributor, therefore pump might not be available at time of purchase.	1	5,123.30	5,123.30
Price good for 30 Days		Subtotal	\$5,123.30
		Sales Tax (6.5%)	\$0.00
		Total	\$5,123.30

Signature _____



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: October 10, 2014
RE: Gulf Power Access – SSRUS Recommendation

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

Gulf Power has approached the utility about an access agreement to install monitoring wells to comply with a consent order with the Department of Environmental Protection. The Gulf Power substation is adjacent to the utility's sprayfield site ERS2, and is in the potential zone of influence for any groundwater contamination. A drawing of the area is attached showing the location of the two properties. Gulf Power will install monitoring wells as shown in the attached drawing and periodically sample them. This will not at all affect the function of the sprayfield.

The agreement offers the utility several protections and indemnifications. The utility can terminate the agreement with a 30 day notice if the City should decide to sell the property. The city attorney has reviewed the document and Gulf Power has incorporated all of his suggestions.

The South Santa Rosa Utility Board will review this at their October 13th meeting.

RECOMMENDATION: City Council approve the SSRUS recommendation for the Access Agreement with Gulf Power and authorize the Mayor to sign the agreement.



FAWN RIDGE DR

MAVERICK LN

HONDO TR

EL PASO TR

PECOS PASS

Midway

ERS 2 SPRAYFIELD

MW ZONE

GULF POWER
SUBSTATION

COWEN RD

NATURES WAY

GULF BREEZE PKWY

GULF BREEZE PKWY



Legend

- ⊕ Proposed Monitoring Well
- Santa Rosa Spray Field Well
- Navarre Substation Property Boundary

T:\ESEE MAJOR PROJECTS\PROJECTS\GULF SUBSTATIONS\Gulf Priority 1\IBaker\ES2186_Priority A Site Assessments\GIS LP 07/07/14

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Southern Company Generation
Earth Science and Environmental Engineering
 FOR

Figure 1
 NAVARRE SUBSTATION
 PROPOSED MONITORING WELL LOCATIONS

Gulf Power Company
 Drawing Number ES1950S10

DRAFT 8-27-14

ACCESS AGREEMENT

This Access Agreement (together with all exhibits, hereto, collectively, "**the Agreement**") effective on the date when signed by the last party ("**Effective Date**") is between the City of Gulf Breeze, Florida ("**the City**") and Gulf Power Company ("**Gulf**").

WHEREAS, City owns the property described on attached **Exhibit A** (the "**City Site**"); and

WHEREAS, Gulf is the operator of the Gulf Power [Insert] Substation (the "**Gulf Site**"), which is located adjacent to City Site; and

WHEREAS, the Florida Department of Environmental Protection ("**FDEP**") requires Gulf, pursuant to Consent Order Number OGC #88-1471A to conduct soil and groundwater assessments (collectively, the "**Work**") at the Gulf Site in accordance with the work plan attached hereto as **Exhibit B** (the "**Work Plan**"); and

WHEREAS, Gulf desires to enter upon City Site to complete the Work and City has agreed to allow Gulf to enter upon the City Site for such purpose in accordance with the terms and conditions of this Agreement.

AGREEMENT:

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Gulf hereby agree as follows:

1. **Consent to Access.** City hereby grants Gulf authorization to enter those portions of the City Site necessary for, and solely for the purposes of, conducting the Work described in the Work Plan. All costs associated with the Work shall be borne solely by Gulf. This Agreement does not convey an interest in real property to Gulf. The right of access granted to Gulf hereunder is granted without representation or warranty by City regarding the condition of the City Site, or the title or rights of occupancy to the City Site, all of which representations and warranties are expressly disclaimed. Entry upon the City Site by Gulf or any Gulf Representative (as hereinafter defined) shall be at Gulf's sole risk.

2. **Procedures.** Gulf shall conduct all Work strictly in accordance with the following procedures:

(a) City shall permit access to the City Site by Gulf and Gulf's representatives, including Gulf's engineers, contractors and environmental consultants ("**Gulf Representatives**"), solely for the purpose of conducting the Work.

(b) Gulf and Gulf Representatives shall notify City of its intent to enter the City Site at least forty-eight (48) hours prior to the intended date of entry. Neither Gulf nor any Gulf Representative shall enter the City Site until City has approved the entry request. All notifications of planned entry upon the City Site shall be directed to [insert], at the following telephone number: [insert].

(c) The Work shall be performed at reasonable times during normal business hours and after notification to City as called for by Paragraph 2(b) hereof.

(d) A representative of City shall have the right, but not the obligation, to be present during any Work on the City Site.

(e) Neither Gulf nor any Gulf Representative shall interfere unreasonably with the use, occupancy or enjoyment rights of any occupants of the City Site. Neither Gulf nor any Gulf Representative shall injure or otherwise cause bodily harm to City or its guests, agents, invitees, contractors or employees. No work shall be undertaken by Gulf or Gulf Representatives that could reasonably be expected to damage buildings, improvements, equipment or personal property on the City Site.

(f) Gulf shall comply with all federal, state and local laws, rules and regulations which might in any way relate to the Work.

(g) At all times, Gulf shall be responsible for returning the City Site to substantially the condition existing prior to any entry by Gulf or any Gulf Representative except for any permanent monitoring wells that Gulf installs in accordance with the Work Plan. Gulf or Gulf Representatives shall be responsible for the disposal of any wastes generated in connection with the Work under Gulf's or Gulf Representatives' hazardous waste generator or other identification number that Gulf obtains or possesses with respect to such wastes, if so required by applicable law.

(h) Gulf shall reimburse the City for any expenses the City may incur, in any manner, relating to or arising in connection with the Agreement or any breach thereof.

3. **Indemnification.** Gulf shall release, indemnify, defend and hold City harmless from any and all losses, costs, liens, claims, causes of action, liability, damages, and expenses (including, without limitation, court costs and reasonable attorneys' fees) (collectively, "**Losses**") incurred in connection with or arising in any way from (a) Gulf's or any Gulf Representatives'

performance of the Work conducted by Gulf and/or any Gulf Representative, (b) the presence of Gulf or any Gulf Representative on the City Site, or the exercise of Gulf's access rights under this Agreement, (c) any breach by Gulf and/or any Gulf Representative of the terms hereof, and (d) any other manner relating to or arising in connection with Gulf's use of the City Site, in all of the above instances. This indemnity provision shall survive termination or expiration of this Agreement. If any proceeding is filed for which indemnity is required hereunder, Gulf agrees, upon request therefor, to defend the indemnified party in such proceeding at its sole cost utilizing counsel reasonably satisfactory to the indemnified party.

1. **Investigation Documents.** At City's request, Gulf agrees to promptly deliver to City copies of any and all reports, studies, environmental audits, environmental assessments, or other documents or information prepared by the Gulf Representative engaged to perform the Work, at no cost or expense to City.

2. **Notices.** For purposes of notice, the addresses of the parties shall be as follows:

If to City: [Insert]

If to Gulf: _____

3. **Confidentiality.** Unless otherwise required by applicable law, Gulf shall treat as confidential all matters concerning the City Site that are revealed in connection with the Work, including but not limited to any analyses, compilations, studies, documents, reports or data prepared or generated in connection with the Work. With the exception of communications to the FDEP as set forth in the Work Plan, or as otherwise required by applicable law, Gulf shall not disclose any City information to any third party without the prior written consent of City.

4. **Entire Agreement.** This Agreement is the entire agreement between City and Gulf concerning the Work, and no modification hereof or subsequent agreement relative to the subject matter hereof shall be binding on either party unless reduced to writing and signed by the party to be bound.

5. **Multiple Counterparts.** To facilitate execution, this Agreement may be executed in as many counterparts as may be convenient or required. It shall not be necessary that the signature of, or on behalf of, each party, or that the signature of all persons required to bind any party, appear on each counterpart. All counterparts shall collectively constitute a single instrument. It shall not be necessary in making proof of this instrument to produce or account for more than a single counterpart containing the respective signatures of, or on behalf of,

each of the parties hereto. A signature page to any counterpart may be detached from such counterpart without impairing the legal effect of the signatures thereon and thereafter attached to another counterpart identical thereto except having attached to it additional signature pages.

6. **Invalid Provisions.** If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of this Agreement; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from this Agreement.

10. **Not to Be Recorded.** This Agreement shall not be recorded in the Public Records, nor shall any notice of its existence be recorded.

11. **Termination.** The City may terminate this Agreement at any time with or without cause upon providing written notice to Gulf; whereupon Gulf must, within thirty (30) days of such notice, remove all monitoring wells, equipment, etc. and restore the City Site to the condition that existed before the commencement of Work.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Florida.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the Effective Date.

CITY:

CITY OF GULF BREEZE, FLORIDA

By:

Name:

Title:

Date: _____

GULE:

GULF POWER COMPANY

By:

Name:

Title:

Date: _____

EXHIBIT A
City Site

[Insert property description]

EXHIBIT B
Work Plan

[See attached]