

**GULF BREEZE CITY COUNCIL  
REGULAR MEETING AGENDA  
TOWN HALL MEETING**

MAY 5, 2014  
MONDAY, 6:30 P.M.  
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes from April 21, 2014, Regular Meeting  
Approval of Minutes from April 21, 2014, CRA Meeting
4. Resolution No. 08-14                    **A RESOLUTION TEMPORARILY SUSPENDING  
ENFORCEMENT OF SECTION 18-78(B)(1)(2) OF  
ORDINANCE NO. 05-13 AND SECTION 21-266(1)(2).**
5.    **CONSENT AGENDA ITEMS:\***
  - A. Discussion and Action Regarding Sewer System Repairs on Bear Drive and Dracena Way
  - B. Discussion and Action Regarding Florida Department of Transportation – SB 1446 Landscaping Grant
  - C. Discussion and Action Regarding Traffic Signal Maintenance Agreement
  - D. Discussion and Action Regarding Change Order Request – Tiger Point Golf Club – Main Building
  - E. Discussion and Action Regarding Replacement Dish Washing Machine – Tiger Point Golf Club
  - F. Discussion and Action Regarding Parking of Commercial Vehicles

**\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

6.    **ACTION ITEMS:**
  - A. Discussion and Action Regarding Traffic Signal Warning Light
  - B. Discussion and Action Regarding Paving Repairs from April 2014 Rain Event.

7. New Items
8. Open Forum
9. Adjournment

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.**

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

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The 1,246<sup>th</sup> Regular Meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at the Gulf Breeze City Hall on Monday, April 21, 2014, at 6:30 p.m.

Upon call of the roll the following Councilmembers were present: Councilman Joe Henderson, Mayor Pro Tem Schluter, Councilwoman Cherry Fitch, Councilman David Landfair, and Mayor Beverly Zimmern.

**APPROVAL OF MINUTES:**

Councilwoman Fitch moved for approval of the minutes for the Regular Meeting held on April 7, 2014. Mayor Pro Tem Schluter seconded. The vote for approval was unanimous.

Councilman Landfair moved for approval of the minutes for the CRA Meeting held on April 7, 2014. Councilman Henderson seconded. The vote for approval was unanimous.

Councilman Henderson moved for approval of the minutes for the Special Meeting held on April 16, 2014. Councilman Landfair seconded. The vote for approval was unanimous.

PROCLAMATION: Declaring April 21, 2014 as Teacher Appreciation Day.

RESOLUTION NO 06-14: RESOLUTION IN RECOGNITION OF THOMAS C. BOSWORTH FOR HIS SERVICE TO THE CITY OF GULF BREEZE AND ITS RESIDENTS.

Mayor Zimmern presented the Resolution to Mr. Bosworth and thanked him for his service to The City.

**CONSENT AGENDA ITEMS:**

**That the City Council approve the following Consent Agenda Items: A through L:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING DEVELOPMENT REVIEW BOARD RECOMMENDATION.**

Reference: April 8, 2014 Development Review Board Minutes

Dr. Andrew Kees, 52 Highpoint Drive, Gulf Breeze, FL – Seawall Construction

**RECOMMENDATION:**

THAT THE CITY COUNCIL APPROVE THE DEVELOPMENT REVIEW BOARD RECOMMENDATION.

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

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**B. SUBJECT: DISCUSSION AND ACTION REGARDING SCHEDULE OF PUBLIC HEARING FOR MAY 19, 2014 TO REVIEW PROPOSED VARIANCES FOR MR. DAVID BRANNON.**

Reference: Director of Community Services memo dated April 11, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL AUTHORIZE STAFF TO SCHEDULE AND ADVERTISE A PUBLIC HEARING ON MAY 19, 2014 FOR THE PURPOSE OF HEARING THE VARIANCES FOR MR. DAVID BRANNON'S PROPOSED PLAT.

**C. SUBJECT: DISCUSSION AND ACTION REGARDING LANDSCAPE IMPROVEMENTS ON ROUTE 399 INTERSECTION WITH HIGHWAY 98 TO THE BOB SIKES BRIDGE.**

Reference: Director of Parks and Recreation Memo dated April 10, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY AND AUTHORIZE AN EXPENDITURE, NOT TO EXCEED \$23,000, FOR THE PURPOSE OF MEDIAN LANDSCAPE IMPROVEMENTS ON ROUTE 399 FROM ITS INTERSECTION WITH HIGHWAY 98 TO THE BOB SIKES BRIDGE.

**D. SUBJECT: DISCUSSION AND ACTION REGARDING CONTRIBUTION – TAKE STOCK IN CHILDREN.**

Reference: Director of Parks and Recreation memo dated April 10, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL APPROVE THE EXPENDITURE BY CAPITAL TRUST AGENCY (CTA) OF \$17,000 IN EXCESS FEES TO THE TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM.

**E. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF 17' EQUIPMENT TILT TRAILER.**

Reference: Director of Public Services memo dated April 11, 2014

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

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**RECOMMENDATION:**

THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF ONE (1) 17' EQUIPMENT TILT TRAILER FROM BOBCAT OF PENSACOLA FOR \$5,900.00.

**F. SUBJECT: DISCUSSION AND ACTION REGARDING APPROVAL OF PAVING PHASE 2 & 3**

Reference: Assistant Director of Public Services memo dated March 25, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE MEMORANDUM OF UNDERSTANDING, PENDING CITY ATTORNEY AND STAFF COMMENTS.

Mayor Pro Tem Schluter moved for approval of Consent Agenda Items A through F. Councilwoman Fitch seconded. The vote for approval was unanimous.

**ACTION AGENDA ITEM:** None

The Mayor Suspended the Regular Council Meeting at 6:42 for the City Council to meet as the CRA Board. The Regular meeting began again at 6:43 p.m.

**OPEN FORUM:** None

Mayor Pro Tem Schluter inquired on the Easter egg hunt event held by Momentum Church.

Councilman Landfair addressed the SGA students in attendance at the meeting. Thanked the City for the Teacher Appreciation Day Proclamation and delivery to each school.

The City Manager stated the Quinton Cooper Live Life 5k run went well on April 19<sup>th</sup> at had a turnout of about 400 people. The charity raised about \$18,000.

**ADJOURNMENT:** Mayor Zimmern adjourned the meeting at 6:48 p.m.

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Leslie A. Guyer City Clerk

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Beverly H. Zimmern, Mayor

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE  
COMMUNITY REDEVELOPMENT AGENCY**

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A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, April 21, 2014, at 6:42 p.m.

The following members were present: Councilman Joseph Henderson, Mayor Pro Tem Schluter, Councilwoman Fitch, Councilman Landfair and Mayor Zimmern.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following:

**ACTION AGENDA ITEMS:**

- A. SUBJECT: DISCUSSION AND ACTION REGARDING PAYMENT OF INVOICE NO. 178967 IN THE AMOUNT OF \$4,069.05 TO VHB MILLER SELLEN.**

Reference: Assistant City Manager memo dated April 11, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MONDAY, APRIL 21, 2014 AND APPROVE PAYMENT OF INVOICE NO. 178967 FOR \$4,069.05 TO VHB MILLER SELLEN.

- B. SUBJECT: DISCUSSION AND ACTION REGARDING AGREEMENT WITH ANDREWS RESEARCH AND EDUCATION FOUNDATION – REGENERATIVE TISSUE LAB.**

Reference: City Manager memo dated April 11, 2014

**RECOMMENDATION:**

THAT CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MONDAY, APRIL 21, 2014 AND APPROVE THE DEVELOPMENT ASSISTANCE AGREEMENT WITH ANDREWS RESEARCH EDUCATION FOUNDATION (AREF) AND AUTHORIZE MAYOR ZIMMERN TO EXECUTE THE AGREEMENT.

Councilman Henderson moved for approval of consent agenda items A & B. Councilman Landfair seconded. The vote for approval was unanimous.

**PUBLIC FORUM:** None

**ADJOURNMENT:** Mayor Zimmern adjourned the meeting at 6:42 p.m.

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Leslie A. Guyer, City Clerk

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Beverly H. Zimmern, Mayor

**RESOLUTION NO 08-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, TEMPORARILY SUSPENDING ENFORCEMENT OF SECTION 18-78(B)(1) AND (2) OF ORDINANCE NO. 05-13 AND SECTION 21-266(1) AND (2) OF THE CODE OF ORDINANCES AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on April 29 and 30, 2014, the City of Gulf Breeze experienced an usual weather event that produced 18 inches of rain in less than a twenty-four hour period ("2014 Rain Event"); and,

**WHEREAS**, due to the tremendous amounts of rainfall, an estimated one-third of the City's residences experienced flooding that inundated their homes; and

**WHEREAS**, in light of the water intrusion, most of these residences will require significant repairs that may require them to temporarily move out of their residences. For this reason, the City hereby adopts this Resolution temporarily suspending Section 18-78(b)(1) and (2) of Ordinance No. 05-13 and Section 21-266(1) and (2) of the Code of Ordinances.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The following sections are hereby temporarily suspended for a period of six (6) months for only those residences that have been affected by the April 2014 Rain Event:

*Ordinance No. 05-13; Section 18-78(b)*

*(1) No vehicle shall be parked in the front yard unless the vehicle is parked on a driveway. For corner lots, no vehicle shall be parked in the front yard or side yard unless the vehicle is parked within a driveway.*

*(2) No vehicle shall be used for living, sleeping, or housekeeping purposes when parked on a residential lot or at any location not approved for such use. The foregoing notwithstanding, the City Council may authorize recreational vehicles to be used for living, sleeping, or housekeeping purposes after a declared natural disaster, and such authorization must be enacted by resolution of the City Council and must contain a date by which the authorization shall expire unless specifically extended by subsequent resolution. In addition, bona fide house guests of a person residing at a residential dwelling unit may temporarily reside in a recreational vehicle on the lot no more than twice in a six month period with each instance being of a duration of no more than 14 days.*

AND

*Code of Ordinance; Section 21-266:*

*(1) It shall be unlawful for any person to place, or permit the placement of a portable storage unit on property which he or she owns, rents, occupies or controls without first having obtained a permit. Application for a permit shall be made to the city manager or designee on a form provided by the city manager or designee. The applicant shall submit a rough sketch showing the proposed placement of the portable storage unit. The fee for the permit shall be \$25.00 and time extensions shall be \$10.00.*

*(2) Portable storage units may be located in R-ES, R-1-AA, R-1-A and R-1 zoning districts. They shall preferably be placed in the driveway and be set back a minimum of ten feet from the front lot line, five feet from the rear lot line, five feet from the side lot line and in the case of a corner lot, no closer than the side street line. Final placement shall be to the satisfaction of the city manager or designee.*

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA, on this 5<sup>th</sup> day of May 2014.**

CITY OF GULF BREEZE, FLORIDA

ATTEST:

By: \_\_\_\_\_  
Beverly H. Zimmern, Mayor

\_\_\_\_\_  
Stephanie D Lucas, City Clerk

Councilmembers Present: Joseph Henderson, Cherry Fitch, Mayor Pro-Tem J.B. Schluter, David Landfair and Mayor Beverly Zimmern.

Mayor Zimmern opened the meeting by extending a "thank you" to the City Manager and staff for their hard work, dedication, and commitment to the City and its residents during this time.

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING SEWER SYSTEM REPAIRS ON BEAR DRIVE AND DRACENA WAY.**

Reference: Director of Public Services memo dated April 25, 2014

**RECOMMENDATION:**

CITY COUNCIL AUTHORIZE GULF COAST UNDERGROUND TO RELINE MANHOLES AT A COST OF \$36,750.

Councilman Henderson made a motion to place staff's recommendation on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

**B. SUBJECT: DISCUSSION AND ACTION REGARDING FLORIDA DEPARTMENT OF TRANSPORTATION – SB 1446 LANDSCAPING GRANT.**

Reference: Assistant City Manager memo dated April 24, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL DIRECT STAFF TO DEVELOP A LANDSCAPING SCOPE OF SERVICES FOR US 98, FROM DANIEL DRIVE TO THE BEGINNING OF THE NAVAL LIVE OAK RESERVATION AND REQUEST FUNDS FROM FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT 3, THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION – SB 1446 LANDSCAPING GRANT PROGRAM.

Mayor Pro Tem Schluter made a motion to place staff's recommendation on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilman Henderson. The vote for approval was unanimous.

**C. SUBJECT: DISCUSSION AND ACTION REGARDING TRAFFIC SIGNAL MAINTENANCE AGREEMENT.**

Reference: Assistant Director of Public Services memo dated April 24, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL APPROVE THE FORM OF THE REVISED TRAFFIC SIGNAL MAINTENANCE AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT WHEN REIMBURSEMENT INFORMATION IS PROVIDED BY THE DEPARTMENT.

Mayor Pro Tem Schluter made a motion to place staff's recommendation on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilman Henderson. The vote for approval was unanimous.

**D. SUBJECT: DISCUSSION AND ACTION REGARDING TRAFFIC SIGNAL WARNING LIGHT.**

Reference: Assistant Director of Public Services memo dated April 24, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL APPROVE THE CONCEPT OF A FLASHING TRAFFIC SIGNAL WARNING LIGHT AFFIXED TO THE OVERPASS FOR THE EASTBOUND TRAFFIC.

Mayor Pro Tem Schluter made a motion to place staff's recommendation on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

**E. SUBJECT: DISCUSSION AND ACTION REGARDING CHANGE ORDER REQUEST – TIGER POINT GOLF CLUB – MAIN BUILDING.**

Reference: Director of Parks and Recreation memo dated April 24, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL AUTHORIZE CHANGE ORDER #3 IN THE TOTAL AMOUNT OF \$20,331.13, THEREBY INCREASING THE TOTAL PROJECT COST TO \$139,284.33.

Councilman Henderson made a motion to place staff's recommendation on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

**F. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT DISH WASHING MACHINE – TIGER POINT GOLF CLUB.**

Reference: Director of Parks and Recreation memo dated April 24, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL AUTHORIZE THE REPLACEMENT OF THIS DISH WASHING MACHINE FROM PR CHEMICAL AND PAPER SUPPLY AT THEIR STATE CONTRACT PRICE OF \$8,450.00.

Councilman Henderson made a motion to place staff's recommendations on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

**G. SUBJECT: DISCUSSION AND ACTION REGARDING PARKING OF COMMERCIAL VEHICLES.**

Reference: City Manager memo dated April 25, 2014

**RECOMMENDATION:**

THAT THE CITY COUNCIL DIRECT STAFF TO DEVELOP AN ORDINANCE FOR CONSIDERATION BY THE CITY COUNCIL WHICH ADDRESSES THE ISSUE OF PARKING COMMERCIAL VEHICLES IN CLOSE PROXIMITY TO GULF BREEZE PARKWAY, SHORELINE, OR FAIRPOINT.

Councilman Henderson made a motion that staff pursue further efforts to develop an ordinance with regards to commercial parking in the CRA district. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

**H. SUBJECT: DISCUSSION AND ACTION REGARDING APPRAISAL OF 1198 GULF BREEZE PARKWAY.**

Reference: City Manager memo dated April 24, 2014.

**RECOMMENDATION:**

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MAY 5, 2014, AND AUTHORIZE EXPENDITURE FOR AN APPRAISAL OF 1189 GULF BREEZE PARKWAY BY FRUITTICHER-LOWERY AT A COST OF \$3,400.

Councilman Landfair made a motion to place staff's recommendation on the May 5, 2014, Community Redevelopment Development agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was unanimous.

**I. INFORMATION ITEMS:**

1. City Manager presented a memo from Assistant Director of Public Services regarding Paving Repairs from April 2014 Rain Event requesting the City Council to

approve emergency repairs to Montrose Boulevard and Roanoke Court. He requested that the memo be added to the May 5, 2014, Regular meeting agenda. Mayor Pro Tem Schluter made a motion to place staff's recommendations on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilman Henderson. The vote for approval was unanimous.

2. City Manager stated that as a result of the storm event and subsequent flooding, the Governor has declared a state of emergency for the County of Santa Rosa. As a result, the City has placed into effect their emergency purchasing policy.

3. City Manager advised that staff recommends suspension of Section 18-78(b)(1) and (2) of Ordinance No. 05-13 for a period of six months allowing use of travel trailers, campers, etc., in residential front yards for living/housekeeping purposes. The suspension must take place by resolution adopted by the City Council. Councilwoman Fitch made a motion to place staff's recommendations on the May 5, 2014, Regular Council meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was unanimous.

4. The Mayor recognized Evan Overly from Boy Scout Troop 102, who is a First Class Boy Scout who is present at the meeting to work on a merit badge.

**J. PUBLIC FORUM:**

Kevin McAulittle, 4 Futura Drive, advised that he still has water standing in his yard and house and wanted to make sure that we knew about his house.

**ADJOURNMENT:** Mayor Zimmern adjourned the meeting at 7:06 P.M.



# *City of Gulf Breeze*

## *MEMORANDUM*

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 24, 2014  
**RE:** Traffic Signal Warning Light

The City Council has asked staff to look into another method for warning drivers of the impending traffic signal at the Hospital on Highway 98. The previous suggestion of signs with flashing lights was considered aesthetically unacceptable.

After discussions with the Police Department about the occurrence of accidents, it was determined that the majority of accidents are in the eastbound direction, which can be attributed to the obstruction of the overpass from Pensacola Beach. Therefore staff is recommending that no warning be constructed for the westbound traffic, and that signs and flashing signals be attached to the overpass for the eastbound traffic.

We have attached a graphic demonstrating what this might look like. Before approaching the Department of transportation for permission and seeking quotes, we wish to have City Council's approval of the concept.

**RECOMMENDATION: The City Council approve the concept of a flashing traffic signal warning light affixed to the overpass for the eastbound traffic.**





# City of Gulf Breeze

## MEMORANDUM

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** May 1, 2014  
**RE:** Paving Repairs from April 2014 Rain Event

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

The City experienced a major rain event starting on April 29<sup>th</sup> and lasting through the morning of the 30<sup>th</sup>. The City received more than 20 inches of rainfall, which is approximately one third of the average annual rainfall. During this event, the high velocity of the runoff has caused two major pavement issues.

The first is a small collapse of the edge of the pavement on Montrose Boulevard at the east end of the road. The area does not threaten any other property and will be a minor repair. Radford and Nix, LLC, of Pensacola, has been authorized to make this emergency repair for \$3,892.00.

The second is a major repair on Roanoke Court at Williamsburg Drive. An older drainage pipe that receives flow from several places was overwhelmed with the velocity from the storm. The break caused part of the edge of road way and part of a driveway to collapse. The cost to repair the damage is estimated at \$28,000 - \$38,000 and will be performed by Utility Service Company of Gulf Breeze. The broad estimate is given because the extent of undermining can't be determined until the contractor does further exploration. Staff also wishes to replace the entire section of pipe under the road for an additional \$12,000.00. This pipe is a metal arch pipe that has deteriorated over time. The upstream pipe was replaced in 2007, and the downstream pipe will be replaced in an upcoming project. Staff intended that this section be replaced when the road was scheduled for repaving. Since the repair will require an extensive patch, replacing the pipe at this time is advisable.

We have attached pictures of both sites. The repair costs will be covered by the Capital Reserve funds for paving, unless insurance or federal assistance can be used for reimbursement.

**RECOMMENDATION: The City Council approve the emergency repairs authorized by the City Manager on Montrose Boulevard to Radford and Nix, LLC, for \$3,892.00 and on Roanoke Court to Utility Service Company for an amount not to exceed \$50,000.00.**



