GULF BREEZE CITY COUNCIL
REGULAR MEETING AGENDA

OCTOBER 21, 2013
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. Roll Call

2. Invocation and Pledge of Allegiance

3. Approval of Minutes of October 7, 2013 Regular Meeting

4. Approval of Minutes of October 7, 2013 CRA Meeting

5. Resolution No. 23-13: **RESOLUTION ADOPTING INCREASE OF FEES FOR BOAT RAMP, SUMMER RECREATION CAMP, SHORELINE PARK SOUTH PAVILION, AND COMMUNITY CENTER ROOM RENTALS**

   Resolution No. 25-13: **RESOLUTION ADOPTING A POST-ISSUANCE TAX COMPLIANCE AND MONITORING PROCEDURES FOR TAX-EXEMPT GOVERNMENTAL BONDS**

6. **CONSENT AGENDA ITEMS:***

   A. Discussion and Action Regarding Architectural Review Board and Development Review Board Recommendation: Panera Bread Approval

   B. Discussion and Action Regarding Replacement Mower – Tiger Point Golf Club

   C. Discussion and Action Regarding Replacement Telephone System, Long Distance (Voice Over Internet) and Data System

   D. Discussion and Action Regarding Revisions to the Volunteer Fire Department Stipend Policy

   E. Discussion and Action Regarding Upcoming City Council Meeting Schedule

***These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

ACTION AGENDA ITEMS:

A. Discussion and Action Regarding Paved Shoulder – Chesapeake Drive

B. Discussion and Action Regarding Request for Funding – Gulf Breeze High School Baseball Boosters

C. Discussion and Action Regarding Phase II Stormwater Projects (Revised Memo attached)

D. Discussion and Action Regarding Water and Gas Mater Replacement

7. New Business

8. Open Forum

9. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

The 1,233nd regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at the Gulf Breeze City Hall on Monday, October 7, 2013, at 6:30 p.m

Upon call of the roll the following Councilmembers were present: Councilwoman Cherry Fitch, Councilman Joseph Henderson, Mayor Beverly Zimmern and Councilman David G. Landfair. Mayor Pro Tem J. B. Schluter was not in attendance.

APPROVAL OF MINUTES:

Councilwoman Fitch moved for approval of the minutes for the regular meeting held on Tuesday, September 17, 2013. Councilman Landfair seconded. The vote for approval was 4-0.

RESOLUTON NO. 21-13: RESOLUTION APPROVING A PLAN FOR GULF BREEZE TOURIST DEVELOPMENT EXPENDITURES FOR FISCAL YEAR 2014.

Councilman Henderson moved for approval of the Resolution. Councilman Landfair seconded. The vote for approval was 4-0.

RESOLUTON NO. 24-13: RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING $3,800,000 REFUNDING REVENUE NOTE, SERIES 2013, FOR THE PURPOSE OF REFUNDING ALL OF THE REMAINING AMOUNT OUTSTANDING OF THE SOUTH SANTA ROSA UTILITY SYSTEM REFUNDING REVENUE NOTE, SERIES 2009B.

Councilman Landfair moved for approval of the Resolution. Councilwoman Fitch seconded. The vote for approval was 4-0.

CONSENT AGENDA ITEMS:

RECOMMENDATION:

That the City Council approve the following Consent Agenda Items: A, B, C, D, E, F, G, H, I, J AND K:

A. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT APPLICATION FROM COASTLINE CALVARY CHAPEL FOR FALL FESTIVAL.

Reference: Deputy Chief of Police memo dated September 9, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE SPECIAL EVENT APPLICATION.

B. SUBJECT: DISCUSSION AND ACTION REGARDING MEMORANDUM OF UNDERSTANDING FOR INTERNET CRIMES AGAINST CHILDREN TASK FORCE.

Reference: Chief of Police memo dated September 25, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE MEMORANDUM OF AGREEMENT (MOU) FOR THE NORTH FLORIDA INTERNET FOR CRIMES AGAINST CHILDREN TASK FORCE.

C. SUBJECT: DISCUSSION AND ACTION REGARDING DISPOSAL OF SURPLUS ITEMS ON GOVDEALS AUCTION.

Reference: Sergeant Neff's memo dated September 3, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE AUCTIONING OF SURPLUS ITEMS ON GOVDEALS.

D. SUBJECT: DISCUSSION AND ACTION REGARDING SEAWALL REPLACEMENT ON MONTROSE BOULEVARD.

Reference: Natural Gas/Streets & Drainage Supervisor memo dated September 19, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE LOFTIS MARINE DIVISION TO IMMEDIATELY PROCEED WITH REPLACEMENT OF SEAWALL FOR $7,500.00 AND THE PROJECT BE FUNDED FROM GENERAL FUND CAPITAL RESERVES.

E. SUBJECT: DISCUSSION AND ACTION REGARDING WATER MANAGEMENT DISTRICT GRANT APPLICATION.

Reference: Assistant Director Public Services memo dated September 24, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE PROPOSAL FROM BASKERVILLE-DONOVAN FOR $3,150 TO COMPLETE THE GRANT APPLICATION TO THE WATER MANAGEMENT DISTRICT FOR A RECLAIMED WATER ELEVATED TANK.

F. SUBJECT: DISCUSSION AND ACTION REGARDING CHANGE ORDER LED LIGHTING, TIGER POINT.

Reference: City Manager memo dated September 27, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE A CHANGE TO THE PURCHASE ORDER FOR GULF COAST LED LIGHTING IN THE AMOUNT OF $11,556 FOR THE ADDITIONAL CONVERSION OF LIGHTING AT THE TIGER POINT GOLF AND COUNTRY CLUB.

G. SUBJECT: DISCUSSION AND ACTION REGARDING DESIGN AND PERMITTING OF DRAINAGE MITIGATION PROJECTS.

Reference: Assistant Director of Public Services memo dated September 25, 2013.

RECOMMENDATION:

THAT CITY COUNCIL APPROVE THE DESIGN AND PERMITTING OF THE FDOT DRAINAGE MITIGATION PROJECTS BY BASKERVILLE-DONOVAN, INC. FOR A FEE OF $125,000.

H. SUBJECT: DISCUSSION AND ACTION REGARDING ENGINEERING SERVICES/STREET RESURFACING FOR CORDOBA AND CADIZ.

Reference: City Manager memo dated September 26, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE ENGINEERING, DESIGN AND CONTRACT ADMINISTRATION SERVICES FROM KENNETH HORNE AND ASSOCIATES FOR $3,980 AND GEOTECHNICAL SERVICES FROM LARRY M JACOBS AND ASSOCIATES FOR $500.00.

I. SUBJECT: DISCUSSION AND ACTION REGARDING ENGAGEMENT OF CONSULTANT FOR EVALUATION OF MULTI-PROTOCOL LABEL SWITCHING / VOICE OVER INTERNET PROTOCOL (MPLS/VOIP).

Reference: Director of Finance memo dated September 19, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE ENGAGEMENT OF WHITE FENCE CONSULTING, LLC ON AN AS NEEDED BASIS FOR UP TO 125 HOURS AT A RATE OF $50/HOUR (NOT TO EXCEED $6,250 PLUS ACTUAL TRAVEL COSTS) TO ASSIST STAFF IN SPECIFYING, PROCURING AND INSTALLING AN UPGRADED DATA NETWORK AND TELEPHONE SYSTEM FOR THE CITY FACILITIES.

J. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF METER READING HANDHELD COMPUTERS

Reference: Assistant Director Public Services memo dated September 24, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE PURCHASE OF TWO HANDHELD (AR5501 AND AR5502) METER READING DEVICES FOR $13,900.00.

K. SUBJECT: DISCUSSION AND ACTION REGARDING FLOOD PLAN MANAGEMENT STATUS REPORT.

Reference: Community Services Director memo dated September 19, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL ACCEPT THE ANNUAL STATUS REPORT ON THE CITY'S FLOOD PLAN MANAGEMENT.

Councilman Landfair moved for approval of Consent Agenda Items A, B, C, D, E, F, G, H, I, J, and K. Councilman Henderson seconded. The vote for approval was 4-0.

ACTION AGENDA ITEM: None

NEW BUSINESS: **None**

OPEN FORUM:

Mr. Orvind Johnson of 6456 Hwy 99, Barrineau Park, FL addressed the Council regarding ideas for the Pensacola Bay Bridge contruction.

Mayor Zimmern suspended the meeting at 6:35 p.m. for the Council to convene as the Community Redevelopment Agency. The Mayor reconvened the regular meeting at 6:37 p.m.

ADJOURNMENT: Mayor Zimmern adjourned the meeting at 6:47 p.m.

City Clerk

Mayor

MINUTES OF A MEETING OF THE BOARD OF DIRECTORSFOR THE COMMUNITY REDEVELOPMENT AGENCY

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, October 7, 2013, at 6:35 p.m.

The following members were present: Councilwoman Cherry Fitch, Councilman David G. Landfair, Councilman Joseph Henderson, and Mayor Zimmern. Mayor Pro Tem J. B. Schluter was not present.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following

APPROVAL OF MINUTES:

Councilwoman Fitch moved for approval of the minutes for the Community Redevelopment Board meeting held on Tuesday, September 17, 2013. Councilman Landfair seconded. The vote for approval was 4-0.

RESOLUTON NO. 22-13: RESOLUTION ADOPTING COMMUNITY REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2014.

Councilman Henderson moved for approval of the Resolution. Councilman Landfair seconded. The vote for approval was 4-0.

CONSENT AGENDA ITEMS:

RECOMMENDATION:

That the City Council approve the following Consent Agenda Items: B, C, and D:

B. SUBJECT: DISCUSSION AND ACTION REGARDING STREET SWEEPING.

Reference: Assistant Director of Public Services memo dated September 26, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE STREET SWEEPING SERVICES BY COMMON AREA SOLUTION FOR $6,156 AND THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MONDAY, OCTOBER 7, 2013 TO AWARD THE WORK TO THIS CONTRACTOR.

C. SUBJECT: DISCUSSION AND ACTION REGARDING MEMBERSHIP DUES- FLORIDA REDEVELOPMENT ASSOCIATION.

Reference: City Manager memo dated September 25, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL MEET MONDAY, OCTOBER 7, 2013 AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY AND APPROVE PAYMENT OF $745.00 FOR ANNUAL MEMBERSHIP IN THE FLORIDA REDEVELOPMENT ASSOCIATION.

D. SUBJECT: DISCUSSION AND ACTION REGARDING REGENERATIVE TISSUE TESTING LAB.

Reference: City Manager memo dated September 27, 2013.

RECOMMENDATION:

THAT THE CITY COUNCIL MEETING ON MONDAY, OCTOBER 7, 2013, AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY AND APPROVE THE CONCEPT OF A CONTRIBUTION OF $350,000 TO ANDREWS RESEARCH EDUCATIONAL INSTITUTE FOR THE DEVELOPMENT OF A LAB FOR THE STUDY OF TISSUE REGENERATION AND AUTHORIZE THE CITY ATTORNEY AND STAFF TO DEVELOP AN AGREEMENT BETWEEN AREI AND THE CITY GOVERNING THE USE AND PAYBACK OF THIS AMOUNT.

Councilman Henderson moved for approval of Consent Agenda Items B, C, and D.and that the agreement between AERI and the City be completed by October 31, 2013. Councilwoman Fitch seconded. The vote for approval was 4-0.

OPEN FORUM:

ADJOURNMENT:

The Mayor adjourned the meeting at 6:37 p.m.

CITY CLERK

MAYOR

Councilman Present: Joseph Henderson, Mayor Pro Tem J.B. Schluter, David Landfair, Cherry Fitch, and Mayor Zimmern.

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING PAVED SHOULDER – CHESAPEAKE DRIVE.

Reference: City Manager memo dated October 10, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO ADD THE INSTALLATION OF A 5' WIDE ASPHALT STRIP ALONG THE SOUTH SIDE OF CHESAPEAKE FROM THE 4-WAY STOP AT WILLIAMSBURG TO DEER POINT TO THE SCOPE OF WORK FOR UPCOMING STREET RESURFACING.

Councilman Henderson made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was 4 – 0 – 1, with Councilman Schluter abstaining due to a conflict of interest because his residence is located on Deer Point Drive.

B. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST FOR FUNDING – GULF BREEZE HIGH SCHOOL BASEBALL BOOSTERS.

Reference: City Manager memo dated October 9, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO RESPOND TO THE REQUEST BY THE GBHS BASEBALL BOOSTERS THAT NO FUNDING IS AVAILABLE AT THIS TIME.

Councilman Henderson made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was 3 – 1 – 1, Councilman Schluter dissenting, and Councilman Landfair abstaining due to a conflict of interest because he coaches at GBHS.

C. SUBJECT: DISCUSSION AND ACTION REGARDING ARCHITECTURAL REVIEW BOARD AND DEVELOPMENT REVIEW BOARD RECOMMENDATION: PANERA BREAD APPROVAL.

Reference: Director of Community Services memo dated October 11, 2013

RECOMMENDATION:

NONE, PROVIDED FOR INFORMATIONAL PURPOSES ONLY, AN ADDITIONAL MEMORANDUM WILL BE DISTRIBUTED IN THE OCTOBER 18, 2013, PACKET DETAILING THE FINAL RECOMMENDATIONS AND APPROVALS FROM THE ARB AND DRB.

Councilman Schluter made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Henderson. The vote for approval was 5 – 0.

D. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT MOWER – TIGER POINT GOLF CLUB.

Reference: Director of Parks and Recreation memo dated October 10, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF A TORO 72" ZERO TURN MOWER, FOR USE AT TIGER POINT GOLF CLUB, FROM KINGLINE EQUIPMENT AT THEIR JANUARY, 2013 BID PRICE OF $8,437.80.

Councilman Henderson made a motion to place the staff's recommendations on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Schluter. The vote for approval was 5 – 0.

E. SUBJECT: DISCUSSION AND ACTION REGARDING PHASE II STORMWATER PROJECTS.

Reference: Assistant Director Public Services memo dated October 10, 2013

RECOMMENDATION:

CITY COUNCIL APPROVE THE FEE OF $28,000 FOR BIDDING AND CONTRACT ADMINISTRATION, AND A NOT TO EXCEED AMOUNT OF $14,880 FOR AS NEEDED INSPECTION ASSISTANCE TO HATCH MOTT MCDONALD.

Councilman Schluter made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was 5 – 0. This item will not be approved until the City Attorney has advised that all CCNA requirements have been met.

F. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT TELEPHONE SYSTEM, LONG DISTANCE (VOICE OVER INTERNET) AND DATA SYSTEM.

Reference: City Manager memo dated October 10, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE THE MAYOR AND/OR CITY MANAGER TO AUTHORIZE AND EXECUTE NECESSARY APPROVALS TO ENGAGE DMS TO PROVIDE MPLS/VOIP SERVICES FOR THE CITY FACILITIES.

Councilman Schluter made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was 5-0.

G. SUBJECT: DISCUSSION AND ACTION REGARDING PROPOSED FEE INCREASE – BOAT LAUNCH FEE, SUMMER RECREATION PROGRAM FEE AND ROOM RENTAL FEE.

Reference: City Manager memo dated October 10, 2013

RECOMMENDATION:

THAT CITY COUNCIL DIRECT STAFF TO PREPARE A RESOLUTION TO IMPLEMENT THE INCREASED CHARGES FOR USE AND RENTAL OF CITY FACILITIES AND TO PLACE THE RESOLUTION ON THE AGENDA FOR MONDAY, OCTOBER 21, 2013.

Councilman Schluter made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Henderson. The vote for approval was 5-0.

H. SUBJECT: DISCUSSION AND ACTION REGARDING REVISIONS TO THE VOLUNTEER FIRE DEPARTMENT STIPEND.

Reference: Fire Chief memo dated October 11, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE A $100 STIPEND FOR FIRE DEPARTMENT CLERICAL PERSONNEL VOLUNTEERS.

Councilman Schluter made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilwoman Fitch. The vote for approval was 5 – 0.

I. SUBJECT: DISCUSSION AND ACTION REGARDING POST ISSUANCE POLICY FOR MONITORING TAX EXEMPT BONDS.

Reference: City Manager memo dated October 9, 2013

RECOMMENDATION:

PENDING REVIEW WITH THE CITY ATTORNEY, WE RECOMMEND THE CITY COUNCIL DIRECT STAFF TO DRAFT A RESOLUTION APPROVING THE ATTACHED POST ISSUANCE COMPLIANCE AND MONITORING PROCEDURES AND THAT THE RESOLUTION BE SCHEDULED FOR ADOPTION ON MONDAY, OCTOBER 21, 2013.

Councilwoman Fitch made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was 5 – 0.

J. SUBJECT: DISCUSSION AND ACTION REGARDING UPCOMING CITY COUNCIL MEETING SCHEDULE.

Reference: City Manager memo dated October 9, 2013

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE CHANGES TO THE UPCOMING MEETING SCHEDULE AS LISTED THEREIN.

Councilman Henderson made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was 5 – 0.

K. SUBJECT: DISCUSSION AND ACTION REGARDING WATER AND GAS METER REPLACEMENT.

Reference: City Manager memo dated October 11, 2013

RECOMMENDATION:

THAT THE SSRUS BOARD RECOMMEND TO THE CITY COUNCIL FINAL APPROVAL OF THE PROJECT DESCRIBED ABOVE TO REPLACE ALL WATER METERS AND MOST GAS METERS, THE HVAC SYSTEM AT CITY HALL AND PARKING LOT LIGHTING WITH PROJECT FINANCING OF UP TO $4,590,981 TO BE PROVIDED BY SUNTRUST TO BE REPAID OVER 12 YEARS.

Councilman Henderson made a motion to place the staff's recommendation on the October 21, 2013, Regular meeting agenda. The motion was seconded by Councilman Landfair. The vote for approval was 5 – 0.

INFORMATION ITEMS:

City Manager memo dated October 10, 2013, regarding Highway 98 Resurfacing.

The City Manager advised the Mayor and City Council that the Florida Department of Transportation will begin resurfacing a portion of Highway 98 from the Pensacola Bay Bridge to the Gulf Breeze Zoo starting at the end of October.

PUBLIC FORUM:

A. Coach Randy Renfroe, on behalf of the Gulf Breeze High School Baseball Boosters, spoke regarding the request for funding for improvements to the baseball building.

B. Caryl Scobbie, with Panera Bread, spoke regarding the construction of the Panera Bread restaurant.

ADJOURNMENT: 7:13 P.M.

RESOLUTION NO. 23-13

A RESOLUTION OF THE CITY OF GULF BREEZE INCREASING FEES FOR THE USE OF THE BOAT RAMP, SUMMER RECREATION PROGRAM, AND COMMUNITY CENTER ROOM RENTAL.

WHEREAS, the City of Gulf Breeze is the owner, operator, and caretaker of the boat ramp facilities at Shoreline Park South and Wayside Park in the City of Gulf Breeze; and,

WHEREAS, the Shoreline Park South and Wayside Park boat ramp facilities have become increasingly popular in recent years placing increased demands on City maintenance resources; and,

WHEREAS, the daily costs for maintenance of the boat ramp facilities are born by users of the facilities through payment of daily launch fees as well as annual boat launch permits in addition to other taxes and fees which support the City's General Fund Budget; and,

WHEREAS, the City is also the owner, operator, and caretaker of the Gulf Breeze Community Center. The City provides summer recreation programs through the Community Center with various activities that utilize the Sunset Kids Park, the ball fields, and Shoreline Park South. The current fee has been in place since 1999; and,

WHEREAS, the Community Center has four meeting rooms available for residents and nonresidents to rent for events and functions. Following renovation of the Community Center and improvement of the meeting facilities, the City wishes to increase the room rental rates; and,

WHEREAS, the City offers to residents and nonresidents the use of the pavilion at Shoreline Park South for events and functions. The City would also like to increase the rental rate for use of the pavilion; and,

WHEREAS, the City wishes to continue a high level of repair and maintenance of these facilities in light of increasing costs. In order to do so, the City would like to implement certain fee and/or rental rate increases.

NOW, THEREFORE, BE IT RESOLVED by the City of Gulf Breeze, Florida, in regular session, as follows:

SECTION 1:

Effective November 1, 2013, the following fees and/or rental rates shall be implemented as follows:

(i) Annual boat ramp fees for nonresidents will be $75.00. All other fees associated with use of the facilities located at Shoreline Park South and Wayside Park shall remain the same;

(ii) Summer recreation program rates will be $20.00 per child per day. A family with more than one child in the program will be charged $15.00 per day for each additional child;

(iii) Room rental rates for the Community Center will be as follows:

Gymnasium	$65.00 per hour
Theater Room	$50.00 per hour
Multi-purpose room	$50.00 per hour
Conference room	$50.00 per hour

(iv) Pavilion rental rate at Shoreline Park South will be $60.00 per day for residents and $70.00 per day for nonresidents.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida, on the 21st day of October, 2013.

CITY OF GULF BREEZE

_____
BEVERLY H. ZIMMERN

ATTEST:

_____
Stephanie D. Lucas, City Clerk

RESOLUTION 25-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA FORMALLY ADOPTING THE POST-ISSUANCE TAX COMPLIANCE AND MONITORING PROCEDURES FOR TAX-EXEMPT GOVERNMENTAL BONDS.

WHEREAS, the City plans to refinance a long term tax-exempt loan and,

WHEREAS, the IRS has established post-issuance tax compliance and monitoring procedures with respect to any tax-exempt governmental bonds; and,

WHEREAS, these policies establish responsibility for monitoring and disclosure on the City Manager as the City's Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA AS FOLLOWS;

That the City Council does hereby accept by adoption of this Resolution, the Post-Issurance Tax Compliance and Monitoring Procedures for Tax-Exempt Governmental Bonds.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA on this 21st day of October, 2013.

_____
Beverly H. Zimmern, Mayor

ATTEST:

_____
Leslie A. Guyer, City Clerk

POST-ISSUANCE TAX COMPLIANCE AND MONITORING PROCEDURES FOR TAX-EXEMPT GOVERNMENTAL BONDS

The City of Gulf Breeze, Florida (the "Issuer") hereby adopts the following post-issuance tax compliance and monitoring procedures with respect to any tax-exempt obligations issued.

The Issuer's [INSERT TITLE OF OFFICER/EMPLOYEE] (the "**Oversight Officer**") will be responsible for overall administration and coordination of these procedures and policies. [IF DIFFERENT EMPLOYEES/OFFICERS WILL BE RESPONSIBLE FOR DIFFERENT ASPECTS OF COMPLIANCE, INSERT THE PROPER EMPLOYEE/OFFICER TITLE IN PLACE OF "OVERSIGHT OFFICER" IN THE RELEVANT PLACES.]

PART A. **Purpose**

Issuers of tax-exempt "governmental bonds" must comply with federal tax rules relating to expenditure of proceeds for qualified costs, rate of expenditure, use of bond- financed property, investment of proceeds in compliance with arbitrage rules, and retention of records. The following procedures are intended to establish compliance by the Issuer with these rules in connection with the issuance of tax-exempt governmental bonds.

PART B. **Delegation of Responsibility**

To the extent that any of the responsibilities set forth in these Tax Compliance Procedures are delegated to the issuer, a trustee or any other party, the Issuer will keep a record of such delegations with respect to each bond issue.

PART C. **Schedule of Reviews**

The Issuer will establish routines for monitoring on-going compliance that are consistent with discovering any noncompliance in a timely manner so that it may be corrected. While specific review processes are described in detail below, timing for such reviews will be as follows:

1. Private (Non-Exempt) Use. All contracts, leases or other arrangements providing special legal entitlement to use of bond-financed facilities will be reviewed prior to execution to ensure that they will not cause private use limits to be exceeded with respect to any issue of bonds.

2. Arbitrage Compliance: With respect to each bond issue, the Issuer will ensure that it understands at the time of bond closing which funds and accounts containing bond proceeds may become subject to yield-restriction investment rules and will keep a record of the dates upon which such rules will begin to apply.

3. Rebate Compliance: While rebate calculations may be performed more often, the Issuer will ensure upon the fifth anniversary date of the issuance date of the bonds, every five years thereafter, and upon final retirement of the bonds, that either no rebate is owed or provision has been made for the payment of any rebate owed within 60 days.

4. Change in Use/Ownership: Prior to executing any contract, lease or other document which would materially change the use of the bond-financed project or selling of any bond-financed property, the Issuer will (i) confirm that such change will not require a remedial action to be taken with respect to any bond issue, (ii) take a remedial action, if necessary, or (iii) discuss with bond counsel whether a voluntary closing agreement with the Internal Revenue Service is appropriate.

5. Allocation of Bond Proceeds: The Issuer will continuously monitor the allocation of bond proceeds to property that qualify for tax-exempt financing and maintain reasonable records of any allocation of non-bond proceeds to the costs of property in private use.

PART D. **Tax Requirements Associated with Sale and Issuance of Bonds**
Review and retention of tax documents related to the sale and issuance of bonds will be supervised by the Oversight Officer.

1. The "issue price", as defined in the Internal Revenue Code of 1986, as amended (the "*Code*"), of the bonds will be documented at the time of issuance. Certifications of an underwriter, placement agent or purchaser and a final numbers package will establish "issue price" and will be reviewed and included in the bond transcript or other records maintained for the bond issue.

2. The weighted average maturity of the bonds (taking into account the various issue prices of the maturities of the bonds) will be documented at the time of issuance.

3. An estimated average economic life of the expected bond-financed projects will be documented at the time of issuance or at such time as bond proceeds are allocated to such property.

4. Form 8038 will be reviewed and filed not later than the 15th day of the 2nd calendar month following the quarter in which the bonds were issued. Filing of the Form 8038 will be confirmed with the issuer and/or bond counsel

5. If the issue price of the bonds differs more than a de minimis amount (more than a 2% discount or premium) from the issue price at closing, the new issue price will be reported to EMMA within 30 days of closing and bond counsel for the issue will be notified.

PART E. **Expenditure of Proceeds**
Expenditure of bond proceeds will be reviewed by the Oversight Officer.

1. Requisitions. The Oversight Officer will establish a form and procedures for preparation and review of requisitions of bond proceeds, maintain records of the date, amount and purpose of the disbursement. Requisitions must identify the financed property in conformity with the Tax Certificate executed by the Issuer at closing, including any certifications as to the location and character of the bond-financed property.

2. Investment Earnings. Investment earnings on sale proceeds of the bonds will be tracked independent of other investments and will be requisitioned only for appropriate expenditures.

3. Capital Expenditures. The Issuer will verify that all costs for which it submits requisitions are capital expenditures, except as otherwise permitted under the Tax Certificate.

4. Final Allocation. Requisitions will be summarized in a "final allocation" of proceeds to uses not later than 18 months after the in-service date of the financed property (and in any event not later than 5 years and 60 days after the issuance of the bonds).

5. Reimbursement. Requisitions for costs that were paid prior to the issuance of the bonds are, in general, limited to capital costs paid subsequent to, or not more than 60 days prior to, the date a "declaration of intent" to reimburse the costs was adopted by an authorized officer of the Issuer or by the issuer.

6. Debt Service Reserve Funds. Bond-funded reserve funds cannot exceed the least of (i) 10% of the par amount of the bonds (or the issue price of the bonds, if there is more than a de minimis amount of original issue discount or premium), (ii) maximum annual debt service, and (iii) 125% of average annual debt service. The initial funding of any reserve fund will be measured against this limit.

7. Timing of Expenditures. Expenditure of proceeds will be measured against the Issuer's expectations, as set forth in the Tax Certificate executed in connection with the particular bond issue, to spend or commit 5% of net sale proceeds within 6 months, to spend 85% of net sale proceeds within 3 years, and to proceed with due diligence to complete the project and fully spend the net sale proceeds. Expected expenditure schedules, project timelines, and plans and specifications will be maintained to support expectations. To the extent that the Issuer is unable to comply with the above expectations, the reason for delay should be documented and retained with records regarding the bond issue.

8. Rebate Spending Exceptions. Expenditure of proceeds will be monitored for compliance with spending exceptions to the rebate requirement, as follows:

(i) If the six-month spending exception applies, expenditure of gross proceeds will be monitored against the following schedule.

100% within 6 months

(ii) If the 18-month spending exception applies, expenditure of gross proceeds will be monitored against the following schedule.

15% within 6 months
60% within 12 months
100% within 18 months

(iii) If the two-year spending exception applies, expenditure of "available construction proceeds" will be measured against the following schedule.

10% within 6 months
45% within 12 months
75% within 18 months
100% within 24 months

PART F. **Use of Bond-Financed Property**
Use of bond-financed property when completed and placed in service will be reviewed by the Oversight Officer. Use of bond-financed property must be measured separately for each bond issue.

1. Limit on Private (Non-Exempt) Use. Average annual private (non-exempt) use of bond-financed property over the life of the issue cannot exceed 10% of the proceeds (or 5% if the use is unrelated to the governmental use or disproportionate to the governmental use). Private use will be determined annually as a percentage of total use of the proceeds of the bond issue.

2. Review of Contracts and Agreements. Agreements with private business users for lease, management, sponsored research, or any other potential private/non-exempt use of bond-financed property will be reviewed prior to execution for compliance with the private use limits. This review will include a determination of whether any arrangement meets the safe harbors of Internal Revenue Service Rev. Proc. 97-13, as modified by Rev. Proc. 2001-39, or, with respect to research arrangements, Rev. Proc. 2007-47. It will also include a determination of whether any arrangement meets the exception for incidental use under Treas. Reg. § 1.141-3(d)(5), the exception for general public use under Treas. Reg. § 1.141-3(c), or the exception for certain short-term arrangements under Treas. Reg. § 1.141-3(d)(3). In addition to these exceptions, it may be possible for the the private business use to be allocated to non-bond proceeds. If there is such a situation, Bond Counsel will be consulted to assist in documenting the permitted allocation of private business use to property financed from sources other than bond proceeds.

3. Tracking Private (Non-Exempt) Use. Agreements with private business users or non-profit organizations for lease or management or services contracts or other private business use involving bond-financed property will be tracked and aggregated with other private business uses for compliance with the 10% (or 5%) limit, as set for in the Tax Certificate for the applicable bonds.

4. Change in Use. No item of bond-financed property will be sold or transferred prior to the end of its reasonably expected useful life to a non-exempt party without advance arrangement of a "remedial action" under the applicable Treasury regulations (see Treas. Reg. §§ 1.141-12 and 1.145-2).

PART G. **Investments**
Investment of bond proceeds in compliance with the arbitrage bond rules and rebate of arbitrage will be supervised by the Oversight Officer.

1. Guaranteed Investment Contracts. Guaranteed investment contracts ("*GIC*") will be purchased only using the three-bid "safe harbor" of applicable Treasury regulations (*see* Treas. Reg. § 1.148-5(d)(6)(iii)), in compliance with fee limitations on GIC brokers (see Treas. Reg. § 1.148-5(e)(2)(iii)); provided, however, that to the extent that the safe harbor provisions cannot be met, the Issuer will consult with bond counsel.

2. Fair Market Value of Investments. Other investments will be purchased only in market transactions.

3. Yield-Restriction. Calculations of rebate liability will be performed by outside consultants at the end of construction and at least every fifth bond year.

4. Rebate Payments. Rebate payments will be made with Form 8038-T no later than 60 days after (a) each fifth anniversary of the date of issuance and (b) the final retirement of the issue. Compliance with rebate requirements will be reported to the bond trustee, if applicable.

5. First Rebate Due Date. The date for the first rebate payment will be identified and entered in the records for the issue at time of issuance of the bonds.

PART H. **Refunding Issues**

When tax-exempt bonds are used to refund other bonds ("*Refunded Bonds*"), the new bonds ("*Refunding Bonds*") will be treated as having financed the property originally financed with the Refunded Bonds (or any bonds refunded by the Refunded Bonds), such that financed property must be tracked until the last bonds (whether Refunded Bonds or Refunding Bonds) attributable to that property are retired. The Oversight Officer will continue reviewing the use of the any bond-financed property until the last bonds attributable to that property are retired; except to the extent that tracking is no longer required due to the economic life of the property coming to an end.

Refunding Bonds the proceeds of which are used to retire Refunded Bonds more than 90 days after the issue date of the Refunding Bonds are "Advance Refunding Bonds". Advance Refunding Bonds have additional federal tax requirements in order to be tax-exempt bonds. In order to comply with these additional requirements, the Oversight Officer will:

1. Limit on Advance Refundings. Confirm directly, or in conjunction with a financial advisor and/or bond counsel, that the Issuer does not issue Advance Refunding Bonds that would violate the limit on the number of advance refundings for any of its tax-exempt governmental bonds;

2. Proper Call Date. Confirm directly, or in conjunction with a financial advisor and/or bond counsel, that the Refunded Bonds are being redeemed on their earliest call date (in the case of change in use of the facilities) or other allowable date;

3. Mixed Escrows. Confirm directly, or in conjunction with a financial advisor and/or bond counsel, that all non-bond proceeds amounts going into any Refunded Bond escrow comply with the rules relating to mixed escrows (meaning escrows which are funded with bond proceeds and non-proceeds)(see Treas. Reg. § 1.148-9(c)(2));

4. Non-SLGS Investments. To the extent that investments other than United States Treasury Securities – State and Local Government Series ("*SLGS*") will be placed in an escrow, confirm directly, or in conjunction with a financial advisor and/or bond counsel, that SLGS were not a more efficient investment on the date of the bidding of any other type of investment; or, to the extent that SLGS sales have been suspended on such date, confirm that the safe harbors for determining the fair market value of yield-restricted defeasance escrows have been met (*see* Treas. Reg. 1.148-5(d)(6)(iii)). To the extent that SLGS are unavailable and the Issuer cannot obtain at least three bids to provide other investments, the Issuer will consult with bond counsel and a financial advisor on how to proceed;

5. Monitoring 0% SLGS. To the extent that an escrow funded with Advance Refunding Bond proceeds requires future purchases of 0% SLGS in order to comply with the applicable yield restrictions, the Issuer will purchase the 0% SLGS directly or, by written agreement, cause an escrow agent to purchase such SLGS. If the SLGS are to be purchased by an escrow agent, the Issuer will confirm that such SLGS have actually been purchased, or, to the extent SLGS sales are suspended, comply with alternate procedures (which currently are provided in Rev. Proc. 95-47); and

6. Private Use Measurement Period. Determine whether it will measure private business use using a combined measurement period (meaning starting with the issue date of the Refunded Bonds and ending with the final retirement of the Refunding Bonds) or separate measurement periods for the Refunded Bonds and the Refunding Bonds; provided, that the Issuer may not use separate periods if the Refunded Bonds were not in compliance with the private business use limits measured from their date of issuance to the date of issuance of the Refunding Bonds.

PART I. **Short-Term Working Capital Financings**

To the extent that the Issuer is issuing short-term obligations to finance restricted working capital expenditures (meaning non-capital expenditures of the Issuer for which no exception to Treasury Regulations Sect. 1.148-6(d)(3)(i) applies) ("Working Capital Financing"), the Issuer will follow the following rules:

1. Proceeds Spent Last. The Issuer will not allocate proceeds of its Working Capital Financing to expenditures to the extent that it has other "available amounts" to pay such expenditures.

(a) For this purpose, "available amounts" include any amounts that are available to the Issuer for working capital expenditures of the type being financed; however, "available amounts" does not include amounts that may not be used by the issuer for working capital purposes without legislative or judicial action, or amounts that have a legislative, judicial, or contractual requirement that those amounts be reimbursed. (See Treasury Regulation Sect. 1.148-6(d)(3)(iii)(A).

(b) For this purposes, reasonable working capital reserves are treated as unavailable. A working capital reserve is reasonable if it does not exceed 5% of the actual working capital expenditure of the Issuer in the prior fiscal year. (See Treasury Regulation Section 1.148-6(d)(3)(iii)(B).

(c) If the Issuer has not historically maintained a working capital reserve, then the Issuer will consult with bond counsel regarding whether it can treat a reasonable working capital reserve as unavailable. An example of how to determine whether the Issuer historically maintained a working capital reserve would be to average the beginning or ending monthly balances available for working capital expenditures (not including the proceeds of any bond issues) during the one year period preceding the Working Capital Financing. (See Treasury Regulation Section 1.148-1(c)(4)(ii).)

2. Restricted Funds. To the extent that the Issuer has funds which are available, but restricted (as discussed in 1.b. above), the Issuer will document why it treated such funds as unavailable by keeping a list of such funds and the restrictions that issuance of a Working Capital Financing and prior to a final allocation of proceeds of a Working Capital Financing to ensure that such funds should still be treated as unavailable.

3. Investment of Proceeds. If any proceeds of a Working Capital Financing remain unexpended 13 months after the issuance of the Working Capital Financing, such proceeds will be invested at yield not exceeding the yield on the Working Capital Financing; unless the Tax Certificate provides otherwise, or upon the advice of bond counsel.

4. Rebate. The Issuer will calculate and pay any rebate owed (as provided in Section G above) to the extent that the issuer has not spent 100% of the proceeds of the Working Capital Financing within six months of the issuance of the Working Capital Financing; provided, however, for this purpose, the proceeds of the Working Capital Financing will be considered spent if the Issuer achieves a cumulative cash flow deficit greater than 90% of the proceeds of the Working Capital Financing within the period beginning on the issue date of the Working Capital Financing and ending on the earlier of the date the deficit is achieved and six months after the issue date of the Working Capital Financing. "Cumulative cash flow deficit" means the excess of (i) expenses paid during the period which would ordinarily be paid out of or financed by anticipated tax or other revenues, over (ii) the aggregate amount available (other than from proceeds of the Working Capital Financing) during such period for the payment of such expenses. (See Section 148(4)(b)(iii).) For purposes of achieving the 90% cumulative cash flow deficit test, working capital reserves are treated as available.

5. Records. The Issuer will maintain a final allocation of proceeds showing that it spent the proceeds of the Working Capital Bonds using the proceeds spent last method (described in paragraph 1 above). If the Issuer did not spend 100% of the proceeds of the Working Capital Financing within six months of issuance, the Issuer should also maintain records showing either (i) that it met the 90% cumulative cash flow deficit test within the applicable period, or (ii) maintain records showing the calculation and payment (if any) of rebate.

PART J. **Correction of Violations**

The Issuer expects that its compliance with the procedures outlined above will prevent any violations of federal tax rules pertaining to its outstanding tax-exempt governmental bonds (including any Refunded Bonds). However, if the Issuer discovers a potential violation through its ongoing monitoring or otherwise, it will promptly determine in conjunction with its bond counsel whether a violation actually exists. If it is found that a violation actually exists, the Issuer will determine whether (i) any remedial actions are available, or (ii) a voluntary closing agreement with the Internal Revenue Service is appropriate. Common examples of violations are as follows:

(i) Failure to purchase 0% SLGs at the appropriate time for yield-restricted escrows.

(ii) Subsequent sale or other change in use of bond-finance property.

(iii) Private (non-exempt) use of bond-financed property resulting in overall non-exempt use in excess of the 10% (or 5%) de minimis limit for a particular bond issue.

(iv) Post-issuance change in the terms of the bonds without proper reissuance analysis and actions, if necessary.

(v) Post-issuance purchase of the bonds by the Issuer, a borrower of bond proceeds or a related party to either, resulting in an extinguishment of the bonds without proper analysis and actions, if necessary.

(vi) Failure to pay rebate in a timely manner.

(vii) Improper reimbursement of expenditures (too old or not capital).

(v) Failure to allocate the expenditure of bond proceeds to project costs.

The Issuer acknowledges that it has been advised that VCAP resolution of any violation will be most favorable if the VCAP procedure is commenced within 6 months of the violation.

PART K. **Records**

Management and retention of records related to tax-exempt bond issues will be supervised by Oversight Officer.

1. Records will be retained for the life of the bonds plus any Refunding Bonds plus three years. This means that the Issuer will maintain records regarding Refunded Bonds until three years after the final Refunding Bond (including through a series of refundings) is retired. Records may be in the form of documents or electronic copies of documents, appropriately indexed to specific bond issues and compliance functions.

2. Retainable records pertaining to bond issuance include transcript of documents executed in connection with the issuance of the bonds and any amendments, and copies of rebate estimates and rebate calculations and records of payments including Forms 8038-G.

3. Retainable records pertaining to expenditures of bond proceeds include requisitions, account statements and final allocation of proceeds.

4. Retainable records pertaining to use of property include all agreements reviewed for non-exempt use and any reviewed documents relating to unrelated business activity.

5. Retainable records pertaining to investments include GIC documents under the Treasury regulations, records of purchase and sale of other investments, and records of investment activity sufficient to permit calculation of arbitrage rebate or demonstration that no rebate is due.

PART L. **Training**

The Issuer will use its best efforts to ensure that any officers and employees responsible for carrying out these procedures are properly trained for that responsibility. Such training will include:

1. Ensuring access to the necessary records.

2. Ensuring that such persons have reviewed a copy of these Tax Compliance Procedures, the tax certificates and Forms 8038-G related to the relevant bond issues.

3. Permitting attendance on free educational conference calls or webinars sponsored by the Internal Revenue Service, bond-related professional associations or law firms.

4. Permitting access to free educational websites, such as:

http://www.irs.gov/taxexemptbond/index.html

Cost permitting, such training may also include attendance at educational conferences and maintaining tax-exempt bond-related reference materials.

IN WITNESS WHEREOF, the Issuer hereby adopts this Post-Issuance Compliance Monitoring Procedure on this _____ day of _____, 2013.

CITY OF GULF BREEZE, FLORIDA

By:_____
Name:_____
Title:_____

City of Gulf Breeze

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 10/10/2013

Subject: Paved Shoulder – Chesapeake Drive

The Deer Point Homeowners Association has requested that the City provide a five foot (5') wide paved strip down the south side of Chesapeake from the 4-way stop at Williamsburg to Deer Point Drive. Attached is an aerial view of the area with the strip added. We were also provided a "petition" signed by approximately 100 citizens who live on Deer Point or throughout the Williamsburg area. According to the residents, residents of the entire area use Chesapeake as a walking path. The layout of the street is such that there is a "blind corner" of sorts about mid block on Chesapeake between Deer Point and the 4-way stop.

We try to make areas where citizens have chosen to walk safer and more pedestrian friendly. We can add installation of this 5 foot wide asphalt strip to the scope of work for the contractor we select to resurface some local streets which is upcoming. We estimate the price for this strip to be approximately $10,000. (The alternative is concrete for about $20,000 or mulch) We believe a 5' wide asphalt path makes the most sense.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO ADD THE INSTALLATION OF A 5' WIDE ASPHALT STRIP ALONG THE SOUTH SIDE OF CHESAPEAKE FROM THE 4-WAY STOP AT WILLIAMSBURG TO DEER POINT TO THE SCOPE OF WORK FOR UPCOMING STREET RESURFACING.

Williamsburg
CHESAPEAKE DR
DEER POINT DR.

City of Gulf Breeze

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 10/9/2013

Subject: Request for Funding – Gulf Breeze High School Baseball Boosters

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Attached is a letter from the GBHS baseball boosters requesting funds from the City for the upgrade of the new building currently under construction just south of the intersection of Andrew Jackson and U.S. 98. The letter requests $55,000 to upgrade the building to include brick facades on the east and south sides to match the brick on the north and west sides or $12,500 to paint the building with a color that matches the brick.

Adding a brick façade on the east and south sides to give the building a unified look rather than having two sides brick and two metal is a good project. It will improve the look of the building, but not meet the architectural standards in the City's codes, however, it would be better than under the current plan. The same is true but to a lessor extent with painting.

We are unable to recommend approval of this request, however, for the following reasons:

1. The building does not meet the code standards. A contribution to a building that fails to meet the code requirements would be inconsistent.
2. The precedent set by such a contribution would be hard to overcome when other similar requests are made.
3. There are many other competing needs such as highway beautification maintenance that are more pressing

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO RESPOND TO THE REQUEST BY THE GBHS BASEBALL BOOSTERS THAT NO FUNDING IS AVAILABLE AT THIS TIME.

Gulf Breeze High School Baseball Boosters
PO Box 903
Gulf Breeze, FL 32562-0903

October 7, 2013

City of Gulf Breeze
PO Box 640
Gulf Breeze, FL 32562-0640
Attn: Buzz Eddy

RE: Request for funding from the city of Gulf Breeze for the beautification of baseball buildings

Dear Mr. Eddy:

As you know, after 10-12 years of planning, the school board will be completing the new Club House at the High School baseball field in November or December of this year. We know that the city has greatly improved the beautification of the 98 corridor going through Gulf Breeze. We are proud of our city and need help improving the metal building, concession stand, and visitor's dugout to support this look. We were working towards bricking the metal building and painting the concession stand to match. After receiving the estimate to brick ($55,000) I asked for an estimate to re-paint all to match the brick work instead, totaling ($12,500). Please take note of the attachments we provided for the cost details. We would like to ask the city to donate the $12,500 to help with this beautification project, which would be completed by the beginning of the 2014 year.

Thank-you for your consideration and support to GBHS.

Sincerely,

Jim Lively

Jim Lively, President
GBHS Baseball Boosters

A.E. NEW, JR. INC.
BUILDERS & CONTRACTORS

460 Van Pelt Lane

Pensacola, FL 32505

(850) 472-1001

(888) 319-9256 Wats

(850) 472-1004 Fax

Construction Management

Construction Scheduling

Project Management

Licensed Statewide in

Florida and Alabama

Florida CGCO14662

Alabama 20733

October 3, 2013

Mr. Jim Lively
Gulf Breeze High School – Baseball Boosters
913 Gulf Breeze Parkway – Suite 3
Gulf Breeze, Florida 32561

Re: GBHS Baseball – Metal Building Façade (Brick)

Mr. Lively,

The following is our proposal to provide material, labor, & equipment, necessary to install concrete brick ledge, wall ties, and brick on East & South sides of existing metal building as per the attached details provided by Pinder-Martin Architects. Price also includes painting the remainder of the building with color to be determined by owner.

Labor, Materials, & Equipment $ 55,000

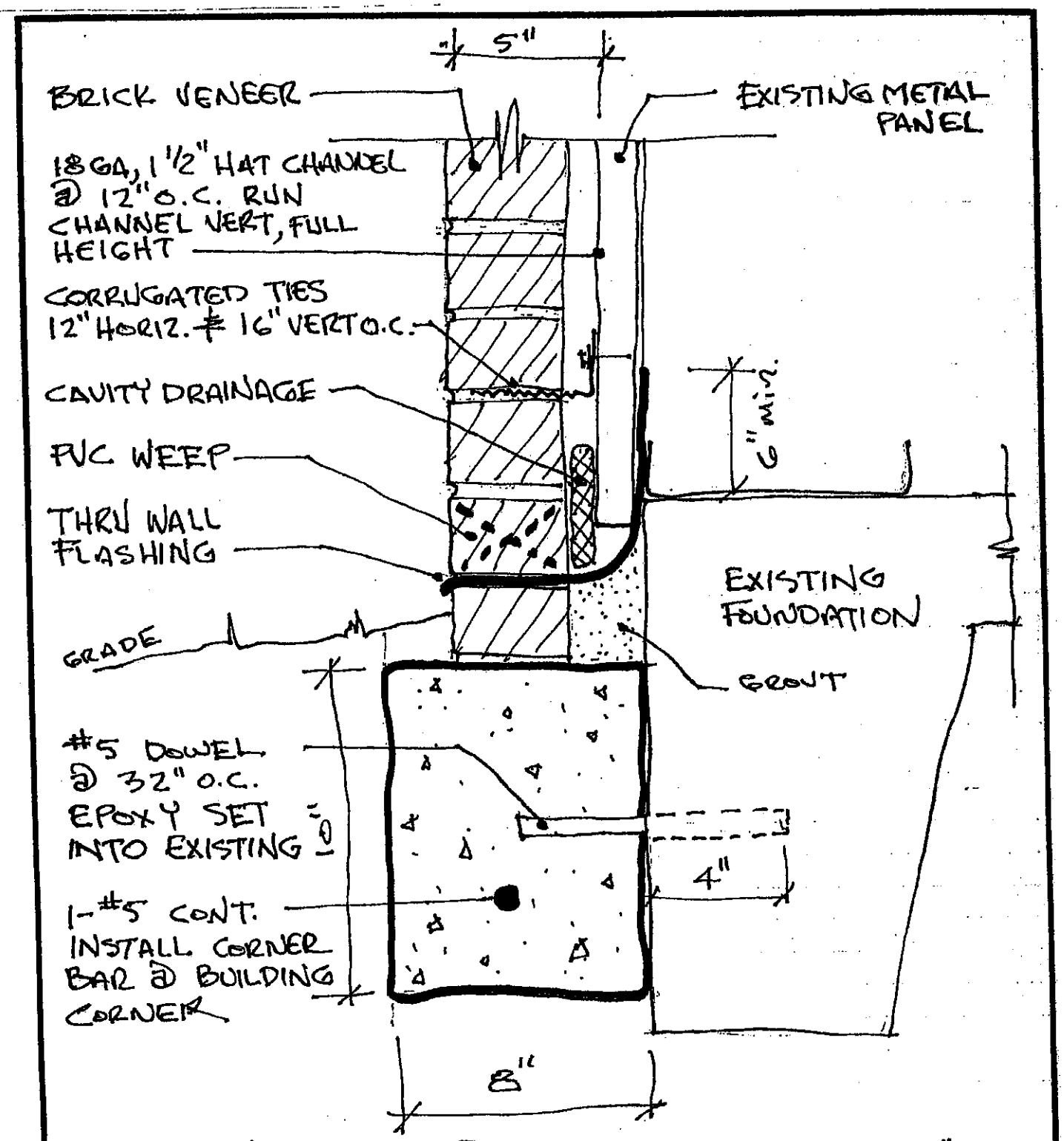
I have attached the architect's details for your reference and review. Please review and respond ASAP, any delay in proceeding could result in additional costs. This proposal is good for thirty days. I appreciate your time and consideration and look forward to hearing from you.

Respectfully,

Damian A. Tracy
Project Manager

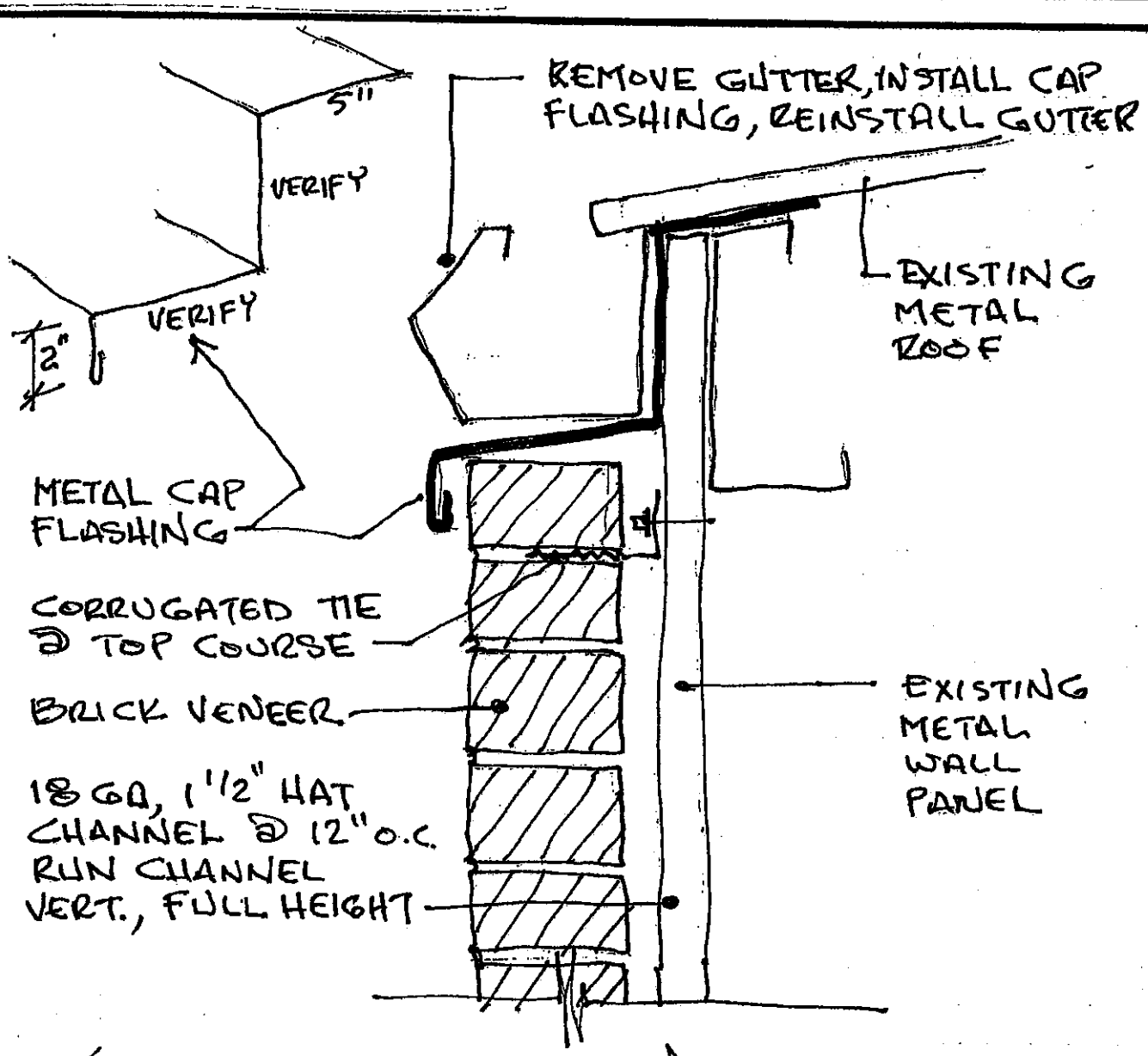
CC: Project File

JOB BRICK VENEER
LOCATION GULF BREEZE H.S.
ARCHITECT/[redacted] PINDER-MARTIN ASSOC, INC.
DRAWN BY DSP DATE 09·13·13
SHEET NO. 1 OF 2



FOOTING DETAIL 3" = 1'-0"

JOB BRICK VENEER
LOCATION GULF BREEZE H.S.
ARCHITECT/[redacted] ANDER-MARTIN ASSOC., INC.
DRAWN BY DJP DATE 9.13.13
SHEET NO. 2 OF 2



(FLASHING SIMILAR @ NON-GUTTER LOCATIONS)

VENEER CAP DETAIL

3" = 1'-0"

A.E. NEW, JR. INC.
BUILDERS & CONTRACTORS

460 Van Pelt Lane

Pensacola, FL 32505

(850) 472-1001

(888) 319-9256 Wats

(850) 472-1004 Fax

Construction Management

Construction Scheduling

Project Management

Licensed Statewide in

Florida and Alabama

Florida CGCO14682

Alabama 20733

October 3, 2013

Mr. Jim Lively
Gulf Breeze High School – Baseball Boosters
913 Gulf Breeze Parkway – Suite 3
Gulf Breeze, Florida 32561

Re: GBHS Baseball – Metal Building Façade (Paint)

Mr. Lively,

The following is our proposal to provide material, labor, & equipment, necessary to pressure wash, caulk, prime and repair stucco as needed and apply finish coat (2 colors - field & trim as selected by owner) on the Metal Building, Baseball Concession, & Visitor's Dugout:

Labor, Materials, & Equipment $ 12,500

Please review and respond ASAP, any delay in proceeding could result in additional costs. This proposal is good for thirty days. I appreciate your time and consideration and look forward to hearing from you.

Respectfully,

Damian A. Tracy
Project Manager

CC: Project File

City of Gulf Breeze

TO: **Edwin A. Eddy, City Manager**

FROM: **Thomas E. Lambert, Assistant Director of Public Services**

DATE: **October 17, 2013**

RE: **REVISED -Phase II Stormwater Projects**

As the City starts the bidding process for construction of the Phase II Stormwater, the design engineer has prepared a proposal for final plans update, contract administration and additional construction observation. The design for this project was funded through the HMGP process. The majority of the construction cost will be funded by the National Resource Damage Assessment (NRDA) fund from the BP oil spill. The City will be responsible for funding contract administration and inspection services.

The lump sum compensation proposed by Hatch Mott McDonald includes bidding assistance, progress meetings, pay application verification, construction meetings, and final project closeout. The City staff will provide the extensive construction inspections requirements. If required, any assistance for inspection by the engineer will be done as out of scope additional services billed hourly.

The lumps sum fee for the project is $28,000, The construction cost funded through NRDA is estimated at $2 million, with the City responsible for the actual cost over $1,570,000.

RECOMMENDATION: City Council approve the fee of $28,000 for bidding and contract administration to Hatch Mott McDonald.

(850) 934-5100 • (850) 934-5114
P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640