

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

DECEMBER 14, 2011
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding First Annual Decoration Awards
- B. Discussion and Action Regarding Update - Community Center Construction
- C. Discussion and Action Regarding Special Event Request - Pensacola Sports Association - Double Bridge Run, Saturday, February 4, 2012 - 7:00 a.m.
- D. Discussion and Action Regarding Special Event Request - Gulf Breeze United Methodist Church Annual 5K Run, Saturday, February 25, 2012, 8:00 a.m.
- E. Discussion and Action Regarding South Santa Rosa Utility System Recommendations
 - I. Bayside Dynamo Futbol Club Request
 - II. Sound Forest Lift Station Rehabilitation
 - III. WWTF Treatment Basin Rehabilitation
 - IV. Mandavilla Force Main Valves
- F. Discussion and Action Regarding Water Main Upgrades - Montrose and Navy Cove Boulevard
- G. Discussion and Action Regarding (1) Award of Design of Compressed Natural Gas Station FEMA Alternative Project #13 and (2) Lease Extension for Chamber of Commerce Building and Property
- H. Discussion and Action Regarding Installation of Sculpture, Wayside Park East
- I. Discussion Regarding Replacement of Pensacola Bay Bridge

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/8/2011

Subject: First Annual Decoration Awards

The City's Beautification Committee decided to recognize several homeowners for house and yard decorations. The Council recently endorsed this concept. The Beautification Committee will meet on Sunday, December 11th and make their selections. The Committee will present the awards at the December 19th Council meeting.

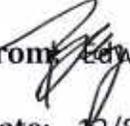


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/8/2011

Subject: Update – Community Center Construction

Work on the Community Center is proceeding along well. We are slightly behind schedule on a few elements, however, there is no threat to the overall schedule at this point. Attached is a report from Steve Jernigan of Bay Design.

The “loading” of the site with enough fill to equal the weight of the new building for compaction is complete. Final “roughing in” of piping will take place over the next several weeks so the building slab can be poured. There are 90 holes to be drilled for water exchange associated with geo thermal heating and cooling system. Footings will be constructed after the drilling.

The tennis courts have been a challenge. All courts will be playable in the next few weeks. The final playing surface coat will not be applied until March when the weather is more beneficial to the process.

Mr. Jernigan will be present on December 19th to answer questions.



December 2, 2011

Mr. Edwin A. Eddy, City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

Re: Project Progress Update
Gulf Breeze Community Center Additions and Renovations

Dear Mr. Eddy:

As of Friday (12/2/11) the new tennis courts have been paved, the four southeastern courts have been coated/striped/nets installed. The fencing for the new courts is almost complete for the southern courts, with all posts and horizontal rails installed for the northern courts. As you are aware, we have spent an extensive amount of time working with the general contractor and his tennis court subcontractors to achieve satisfactory surfaces on the existing courts. The new courts on the southwest will be completed after the northern existing courts have been completed. This work has taken longer than anticipated. We continue to closely monitor the situation in conjunction with Mr. Pulley and his staff to assure the city that the project is constructed to the level of quality specified.

At the area of the new addition, all fill and "pre-load" has been removed after the required 30 day period. The HVAC subcontractor is scheduled to commence work on the geothermal loop wells on Monday 12/5/11. This work will take around 6 weeks (allowing for time around the holidays) and will require close coordination with the other trades (plumbing, foundations, electrical) which will begin shortly after the geothermal drilling.

At this time the project is slightly behind schedule based on Phase I work, but we do not anticipate any delays or problems, with the expectation that the contractor will accelerate his work to get the project back on schedule. Please let me know if you have any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Jernigan", is written over a circular stamp or seal.

Steve Jernigan, FAIA, LEED AP BD+C
Managing Partner

Copy: Ron Pulley – Director, Parks and Recreation Department

bay design associates architects, p.l.
architecture + sustainability
720 bayfront parkway
Suite 200
pensacola, florida 32502
ring 850.432.0706
fax 850.433.0508
baydesign.com



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

To: Edwin Eddy, City Manager
From: *RCR* Robert Randle, Deputy Chief
Re: Special Event application
Date: December 7, 2011

The Pensacola Sports Association has submitted application for their yearly Double Bridge Run. The event will once again be a two-race-run with the 15K beginning in Pensacola and coming across the Bay Bridge and the 5K beginning at the High School field house area. The race will be on February 4, 2012. The 15K will begin at 7am. in Pensacola. The 5K will begin at 8am. in Gulf Breeze. Approximately 3500 runners are expected to participate

Traffic control will be done by on-duty, off-duty and auxiliary officers, as well as explorers and VIP's. The PSA pays for six officers during this event.

RECOMMENDATION: That the City Council approve the Double Bridge Run.



Pensacola Sports Association

101 W. Main St. - Pensacola, FL 32502

850-434-2800 | 850-432-4237 | www.pensacolasports.com

fax

TO:	Robert Randle	FROM:	Jason Libbert
FAX:	850-934-5127	PAGES:	5
PHONE:		DATE:	11/30/2011
RE:	Double Bridge Run Event Permit	CC:	[Names]

Urgent For Review Please Comment Please Reply Please Recycle

Comments: Hello Robert, as requested, here is the event permit application for the 2012 Double Bridge Run.

Please note, we have requested our event insurance naming the City of Gulf Breeze as an additional insured, however, they cannot process this until the first of the year since the event is in 2012. There will not be an issue getting the insurance.

Let me know if you need anything else from me.

Thanks.

Jason Libbert



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

CITY OF GULF BREEZE SPECIAL EVENT

PACKET INCLUDES

- 1) COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS
- 2) APPLICATION TO CONDUCT SPECIAL EVENT

ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO

THE GULF BREEZE POLICE DEPARTMENT

AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT

Jason Pitt 11/30/11

 Applicant's Signature Date



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

CITY OF GULF BREEZE

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

11/30/11
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Pensacola Sports Association (P.S.A.)
Address 101 W. Main St. Pensacola, FL 32504

2. PERSON REQUESTING PERMIT:

Name JASON LIBBERT
Address 101 W. Main St. Pensacola, FL 32502
Phone 434-2800

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name Jason Libbert Paul Epstein
Address same 3012 E. Cervantes St. 32503
Phone same

4. DATE, HOURS AND LOCATION OF EVENT:

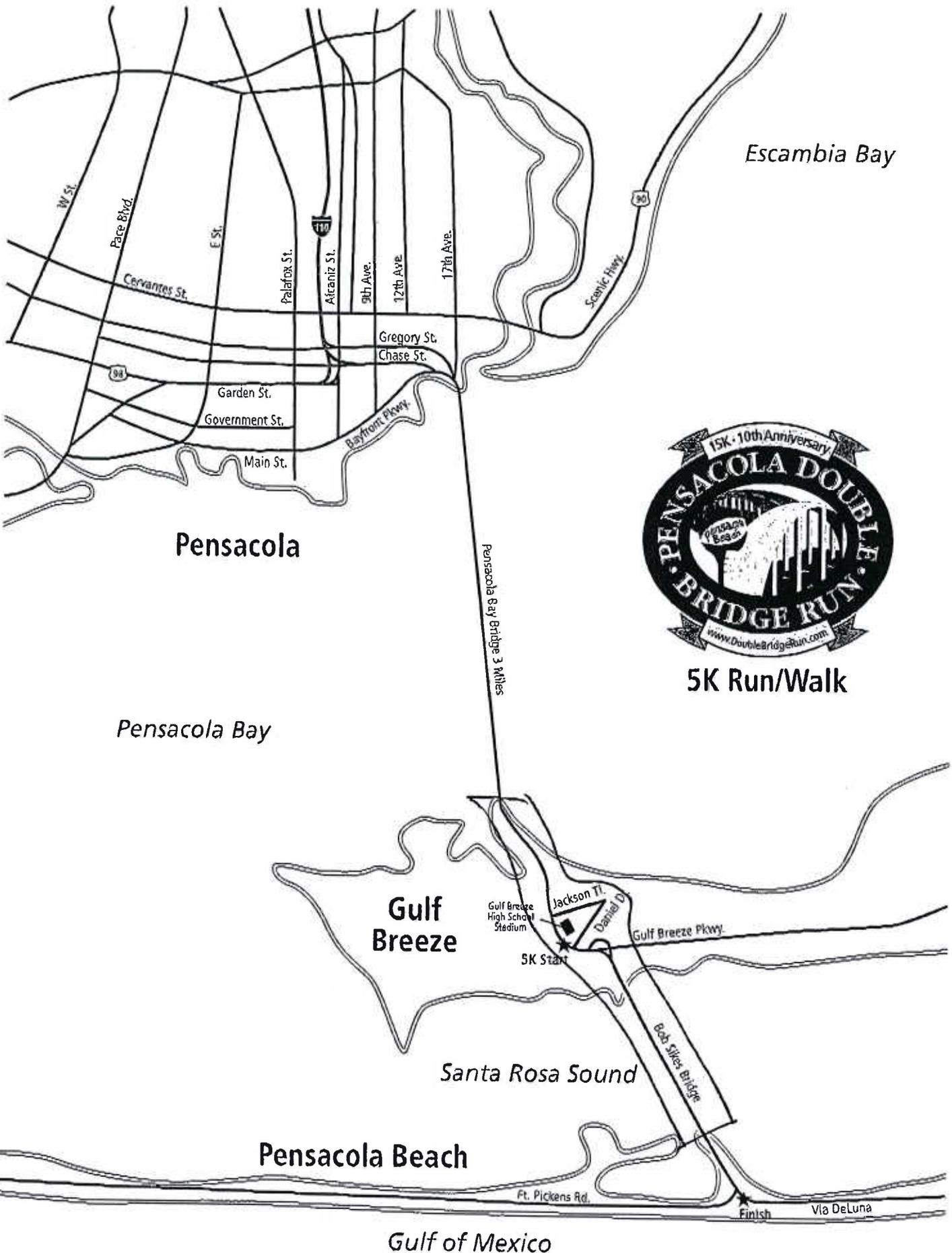
Sat. Feb. 4, 2012 7 a.m. - 10 a.m. Pensacola Bay Bridge, through Gulf Breeze on Hwy 98 onto the 399 overpass to Sikes Bridge to Pcola Beach. 5k begins at B.B.H.S. - starts on Daniel + loops around GPHS stadium to Andrew Jackson + onto Hwy 98 to join 15k route.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS: 5k + 15k road race. Expected runners of 3,500. Proceeds support P.S.A. programs including free youth clinics, Senior High School Awards Banquet + H.S. All-star series

Jason Libbert
Applicant's Signature/Date

Robert ... 12/2/11
Police Department's Approval/Date

City Manager's Approval/Date



5K Run/Walk



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

To: Edwin Eddy, City Manager
From:  Robert Randle, Deputy Chief
Re: Special Event Application
Date: December 7, 2011

The Methodist Church has submitted a special event application for their annual 5K run. The run will be on Saturday, February 25, 2012 and begin at 8:00am. The route, as in the past, will go down Fairpoint and Highpoint and return to the church. Because of the number of side streets involved, this event requires a large amount of manpower. We will utilize on duty, off duty, and auxiliary officers for traffic control.

RECOMMENDATION: That the City Council approve the Methodist Church 5K run.



11-29-'11 00:02 FROM

T-537 P003/005 F-442



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

CITY OF GULF BREEZE

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

Special Event Application

Page 2

311 FAIRPOINT DRIVE • GULF BREEZE, FLORIDA 32561 • Phone (850) 934-5121 • FAX (850) 934-5127



Accredited by Commission for Florida Law Enforcement Accreditation

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.

W. Morris 11/29/11
Applicant's Signature Date

Robert Rander 12/7/11
Police Department's Approval Date

**APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY**

11/29/11
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Gulf Breeze United Methodist Church
Address 75 Fairpoint Dr. 32561

2. PERSON REQUESTING PERMIT:

Name Lyn Morris
Address 75 Fairpoint Dr (work) 217 Pinetree Dr. (home)
Phone 932-3594 ext 121

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name John Carruth
Address 3559 Morningtide Dr. GB, FL 32563
Phone 932-6939

4. DATE, HOURS AND LOCATION OF EVENT:

February 25th, 2012. Set up will begin @ 6:30am
Run/walk will be completed by 9:30am. Run/walk will
start in front of GBUMC @ 75 Fairpoint Dr.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

This is the 22nd annual "Run for the World" 5K Run/walk
Estimated 500 people at the race. We will have 2 trucks
to run the course & water point on Fairpointe Dr.
The finish line will be on Nightingale street.

This is a fundraiser to support the Missions that the Gulf Breeze United Methodist Church does.

Lyn Morris 11/29/11
Applicant's Signature/Date

Robert Rander 12/5/11
Police Department's Approval/Date

City Manager's Approval/Date



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services

DATE: December 6, 2011

RE: SSRUS Board Recommendations

The following recommendations will be presented to the SSRUS Board at their December 12, 2011 meeting. The City Council will be notified at its Executive Session if any of the recommendations are revised or rejected.

Bayside Dynamo Futbol Club Request

The Club has asked for the opportunity to use a reclaimed sprayfield site for a soccer field tournament site.

RECOMMENDATION: SSRUS Board Recommend to City Council that an agreement be pursued with Bayside Dynamo Futbol Club to allow the use of ERS 2 as a tournament facility, pending negotiation of terms and conditions and legal review.

Sound Forest Lift Station Rehabilitation

This lift station has been in operation for 15 years without any major repairs other than pump replacement. This will be funded from the F/Y 2012 capital budget line item for lift station rehabilitation (\$70,000).

RECOMMENDATION: The SSRUS Board recommends that the City Council approve Warrington Utility & Excavating to rebuild Sound Forest Lift Station for \$42,000.

WWTF Treatment Basin Rehabilitation

The treatment basins and clarifiers at the Tiger Wastewater Treatment Facility has been in operation since 2000 without any service to the tanks or diffuser. Additionally, no coatings have been reapplied other than minimal spot touch up.

Staff prepared and advertised a bid to complete the rehabilitation of one of the two basins. This is a capital item budgeted at \$363,000. Staff recommends the remainder be funded from the impact fee reserve.

RECOMMENDATION: SSRUS Board Recommend to City Council award the South Basin Rehabilitation project to CAPE Construction for \$391,000, with \$28,000 being released from the impact reserve fund to supplement the \$363,000 allocated in the F/Y 2012 budget.

Mandavilla Force Main Valves

In order to increase the reliability of service and prevent a large sewer spills, staff has asked for this small project to provide additional tools to manage crises. The check valve to be installed on US Highway 98 will prevent sewer from half of the peninsula spilling out of this force main. The gate valve near the Mandavilla entrance will allow other customers to maintain sewer service if a break occurs in the Mandavilla subdivision, instead of shutting down all customers.

Staff solicited three quotes as shown in the attached memos, with the lowest bidder Warrington Utility and Excavating at \$5,300. This will be funded from the repair and maintenance expense in the operating budget.

RECOMMENDATION: SSRUS Board Recommend to City Council award the Mandavilla force main check valve and gate valve installation to Warrington Utility & Excavating for \$5,300.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services 

DATE: December 8, 2011

RE: Water Main Upgrades – Montrose and Navy Cove Blvd

During the recent ISO fire protection inspection and a fire hydrant inspection conducted internally, staff determined that there are two areas lacking adequate 6" mains available for suitable fire protection.

One of these areas includes Montrose and Navy Cove Boulevards and Berry Avenue. Staff asked that Hatch Mott McDonald develop a scope of work and proposal to replace the 4" concrete mains with 6" plastic mains and add adequate fire hydrants.

Because the pipe in this area is concrete and below the average water table, a significant amount of corrosion occurs, which leads to large than usual number of repairs in the area.

Attached is the proposal from Hatch Mott McDonald as well as an opinion of probable cost. The estimate is \$193,680 for construction and \$26,426 for engineering, surveying and construction administration services, for a total project of \$220,106.

This is not a budgeted line item, although \$60,000 is available for fire hydrant upgrades that can be utilized. Staff recommendation is to proceed with design funded from that line item, and once the project is bid, to determine the appropriate mechanism for funding the remainder of construction. Options that exist for funding include a loan or using reserve funds (currently over \$1,000,000), with the option of recovering the cost through special assessment with either option.

RECOMMENDATION: The City Council authorize Hatch Mott McDonald to proceed with the design of the Water Main Improvements for Montrose and Navy Cove Boulevards for a total fee of \$26,426.

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640



Berry Ave

Berry St

Navy Core Blvd

Montrose Blvd

AREA 1

Driftwood Ave

Fairpoint Dr

Navarre St

York St

Cumberland Ave

York St

Warwick St

AREA 2

Computers of Gulf Breeze

Surrey Dr

York St

San Carlos Ave

Hampton St

Gilmore Dr

Shoreline Dr

First Baptist Church

McLane Rd

Gilmore Dr

San Carlos Ave

Gulf Breeze United Methodist Church

Gilmore Dr

Gulf Breeze Police Dept

Camellia

Norwich Dr

Bear Dr

Camellia St

Azalea St

Valencia St

Highpoint Dr

Oviedo St

Flower Ave

Norwich Dr

St

Dr

St

St

St

St

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St



Hatch Mott
MacDonald

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

Project Name: City of Gulf Breeze Navy Cove Water System Upgrade

CGB Project No. XXXX

HMM Project No. 301816

Item	Description	Quantity	Unit	Unit Price	Amount
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	6" PVC Water Main	1850	LF	\$12.00	\$22,200.00
3	Renew Water Service (Short)	25	EA	\$300.00	\$7,500.00
4	Renew Water Service (Long)	25	EA	\$500.00	\$12,500.00
5	6" Gate Valves & Boxes	6	EA	\$650.00	\$3,900.00
6	6" Water Main Connections	2	EA	\$1,500.00	\$3,000.00
7	Driveway Restoration	500	SY	\$18.00	\$9,000.00
8	Trench Repair (8' wide max. pay limit)	1,800	SY	\$42.00	\$75,600.00
9	Sodding	500	SY	\$4.00	\$2,000.00
10	Remove and Replace Pipe Bedding	100	CY	\$25.00	\$2,500.00
11	Remove and Replace Pipe Backfill	100	CY	\$25.00	\$2,500.00
12	Remove and Replace Unsuitable Material (limerock)	100	TON	\$45.00	\$4,500.00
13	SE & SC	1	LS	\$3,700.00	\$3,700.00
14	Traffic Maintenance	1	LS	\$2,500.00	\$2,500.00
Sub-Total:					\$161,400.00
20% Contingency :					\$32,280.00
Total:					\$193,680.00

November 30, 2011

City of Gulf Breeze
Engineering Department
P.O. Box 15311
Pensacola, FL 32514-0311

Attn: Mr. Thomas Lambert, PE
Assistant Director of Public Services

RE: Professional Services Proposal
Navy Cove Water Main Upgrades
HMM Project No. 301610

Dear Mr. Lambert:

Hatch Mott MacDonald (HMM) thanks you for the opportunity to submit this proposal to provide professional engineering services for the above referenced project. Based on the City of Gulf Breeze pre-proposal meeting and project area visit, we understand the project will consist primarily of the abandonment in place of existing water mains and construction of 6" diameter PVC water mains, house service transfers, roadway and grass restoration and related work in Navy Cove Boulevard, Montrose Boulevard, Berry Avenue, Fairpoint Drive and Driftwood Lane. The following tasks are to be performed based upon our understanding of the anticipated scope of work:

Task 1 – Surveying. HMM will perform a boundary and visible physical feature survey of the existing right of ways. Existing underground utilities will be horizontally located in the field, provided they are spotted by the various utility companies after our notification to Sunshine State One Call of Florida. Existing underground utilities not located in the field will be shown in accordance with information available and provided by the utility companies. Storm sewers will be located both vertically and horizontally. All trees, shrubs and major physical features within the existing right of ways will be located and identified. Tree identifications shall consist of diameter at breast height (4.5 feet) and type of tree.

Task 2 - Design Services. Complete construction plans for the above referenced project in accordance with current City of Gulf Breeze design standards for construction of 6" water main and house service transfers, roadway and grass restoration and related work in Navy Cove Boulevard, Montrose Boulevard, Berry Avenue, Fairpoint Drive and Driftwood Lane.

Design Services will not include hydraulic analyses of the capacities and operating characteristics of the supplying water distribution system. Design services will include preparation and submittal of the required City of Gulf Breeze application for a FDEP General Potable Water Permit.

Meetings will include a Design Kick-Off Meeting, 60% Design Review, 90% Design Review and Final Design Review at 100% Project Completion. A maximum of four (4) sets of plans and Project Manuals will be submitted at each design review.

Mr. Thomas Lambert, PE
Professional Services Proposal
Navy Cove Water Main Upgrades

Task 3 - Bidding Services. Coordinate and prepare the Invitation to Bid for the project, to be published by the City of Gulf Breeze and attend the prebid conference. Respond to bidders' inquiries during the advertisement period and issue any design related Addenda, which may be required. Attend the bid opening and assist the City of Gulf Breeze in opening the bids. Review all bid proposals for the project and make recommendations to the City of Gulf Breeze for award of the construction contract. Return contract document purchase fees to bidders in accordance with the Invitation to Bid.

Task 4 - Construction Administration. Attend the pre-construction conference as scheduled by the City of Gulf Breeze. Review and process properly prepared material submittals for the project. Review Contractor's monthly pay request for the project and make recommendations to the City of Gulf Breeze for payment. Make periodic site visits to the construction site to review progress of the project. Address questions arising during construction concerning the design received from the Contractor or the City of Gulf Breeze staff.

Review properly prepared and documents change order requests by the Owner or Contractor, up to two (2) change order submissions. Repeated or new change order submissions beyond two (2) will be reviewed and processed at our current hourly rates with the City of Gulf Breeze.

The estimate of effort for this task is based upon construction administration services during normal business hours of the work week and the Contractor's progress of work with known site and weather conditions and the assumption that he is knowledgeable of the work required as presented in the contract documents.

Construction administration services required beyond 120 anticipated calendar days for final completion of project will be provided as additional services at our hourly rates with the the City of Gulf Breeze upon its authorization.

Task 5 - As-Built Drawings. Review the utility as-built location information provided by the Contractor's Florida Professional Land Surveyor with the City of Gulf Breeze staff for specification compliance and accuracy prior to furnishing the City of Gulf Breeze with one electronic (CD) as-built file for the project.

Mr. Thomas Lambert, PE
Professional Services Proposal
Navy Cove Water Line Upgrades

Compensation for these services shall be as follows:

Task 1 – Survey:.....	\$ 4,856.00
Task 2 - Design Services:.....	\$ 9,382.00
Task 3 - Bidding Services & Printing:.....	\$ 4,627.00
Task 4 - Construction Administration:.....	\$ 7,028.00
Task 5 - As-Built Drawings:.....	<u>\$ 533.00</u>
Lump Sum Total:.....	\$26,426.00

If this proposal is acceptable, please sign one copy and return it to us for our files. As we know the importance of this project, we will begin work immediately upon receiving City of Gulf Breeze approval and coordinating the Project Schedule, with City staff.

Sincerely,
Hatch Mott MacDonald

Bruce A. Neu, P.E.
Principal Project Manager

Proposal Accepted by:

Edwin Eddy-City of Gulf Breeze City Manager

Date

cc: Vernon Prather-City of Gulf Breeze Director of Public Services
Charles G. Baxley, PE-HMM
Robert E. Cannon, EI-HMM

PIMS/301816/Proposal/Proposal 1



City of Gulf Breeze

DATE: December 07, 2011

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

RE: AWARD OF DESIGN OF COMPRESSED NATURAL GAS STATION
FEMA Alternative Project #13,

LEASE EXTENSION FOR CHAMBER OF COMMERCE BUILDING
AND PROPERTY, PARCEL # 04-3S-29-0000-00501-0000

The City Council has approved the construction of a Compressed Natural Gas Station designated as FEMA Alt. Project #13 with an increased budget of \$820,000 from an original amount of \$220,000. The City has requested approval from FEMA for the budget modification.

We received design-build bids for the Compressed Natural Gas (CNG) Station on November 17, 2011. We received four submittals of qualifications along with cost which is provided below:

Hunt-Guillot & Assoc.	\$	698,144.00
Zeit Energy		734,972.00
Mansfield		796,363.00
Phoenix Energy		861,740.18

The CNG station contemplated/specified in the bids is designed to be a turn key project and provide at a minimum a dispensing billing unit, dual 50 standard cubic feet minute compressors (scfm), storage spheres and other ancillary equipment to accommodate fast fill operation.

The bids were evaluated using a weighted criteria method as listed in the bid documents to determine which firm offers the best combination of experience, qualifications and cost.

The result of the bid evaluation indicates that Zeit Energy's bid submittal best meets the objectives of the City's bid request. Their cost is slightly more than the low bid of \$698,144; however, the low bidder has very limited project experience.

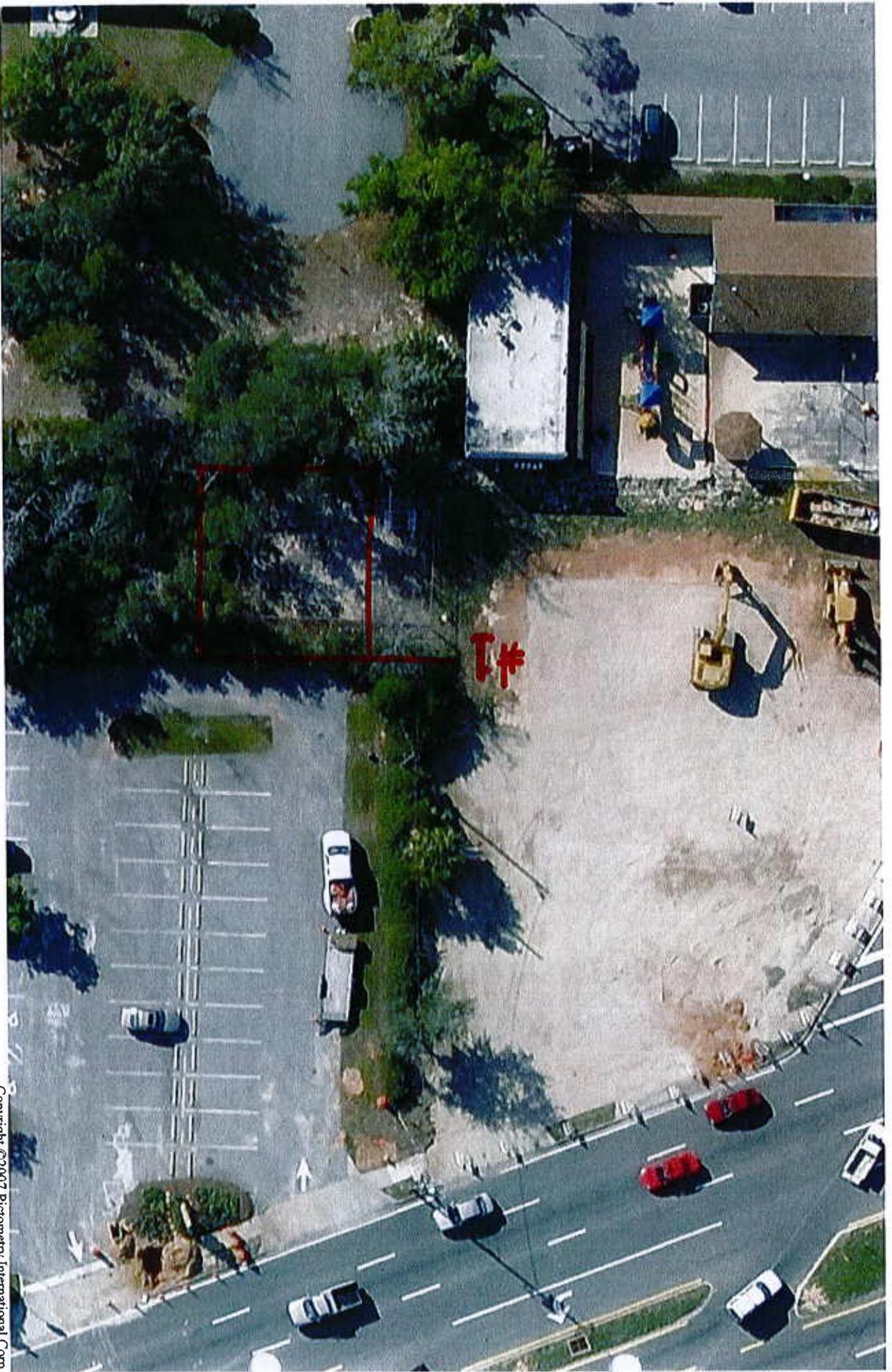
We evaluated potential sites located in the City (attached), for a public facility and believe the Chamber of Commerce Building (site #1) is superior in all aspects, so that the CNG station can serve the most customers. The mechanical components of the station will be placed in the area where the City's Natural Gas Regulation Facility is currently located and the dispensing equipment would be located at the west end of the Chamber of Commerce parking lot.

This site is currently under lease from the Santa Rosa County School Board until 2020 and staff is evaluating options for a lease extension.

Since this is a design-build project, Staff recommends that the City Council authorize Staff to proceed with negotiating with Zeit Energy to provide the final design and cost of the facility for approval by the City Council for Award of Construction.

RECOMMENDATION: That City Council authorize Staff to proceed with negotiating with Zeit Energy to design/procure final cost of the Compressed Natural Gas Facility, FEMA Alternative Project #13, for subsequent approval by the City Council for Award of Construction.

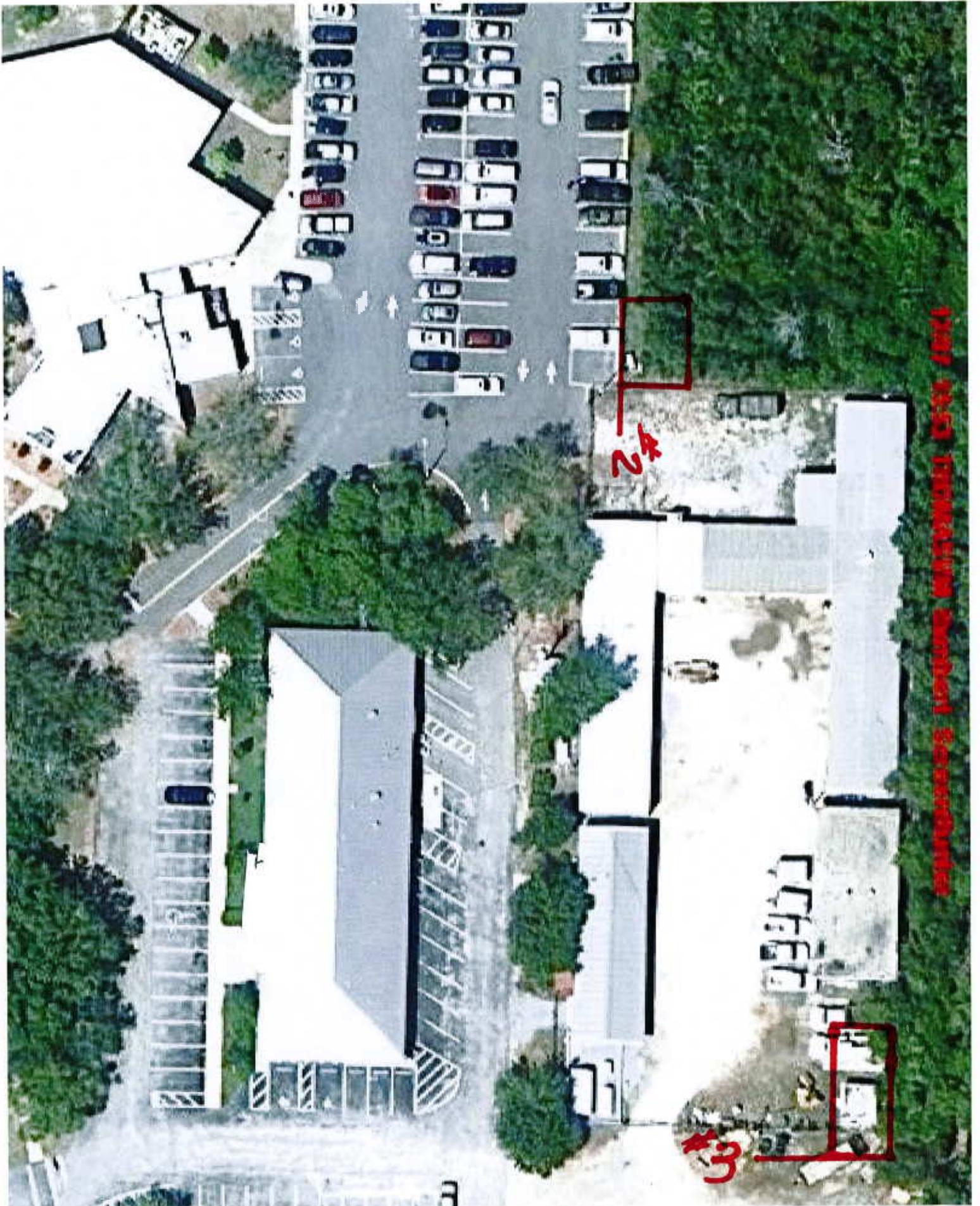
RECOMMENDATION: That City Council authorize Staff to investigate the potential for a lease extension with the School Board beyond 2020 for the Chamber of Commerce Property, Parcel # 04-3S-29-0000-00501-0000



CHAMBER PROPERTY

Scale: 1 inch = 33.3 feet

Copyright ©2007 Pictometry International Corp.



CITY HALL PROPERTY

1997 1951 PROXIMA Street, Sacramento

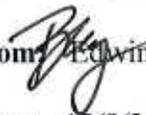


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/8/2011

Subject: Installation of Sculpture, Wayside Park East

The City sought donations for creation and installation of five pieces of outdoor, permanent sculpture. Thanks to donations by Michael and Joann Price, AppRiver and others, we are ready to proceed with the first two.

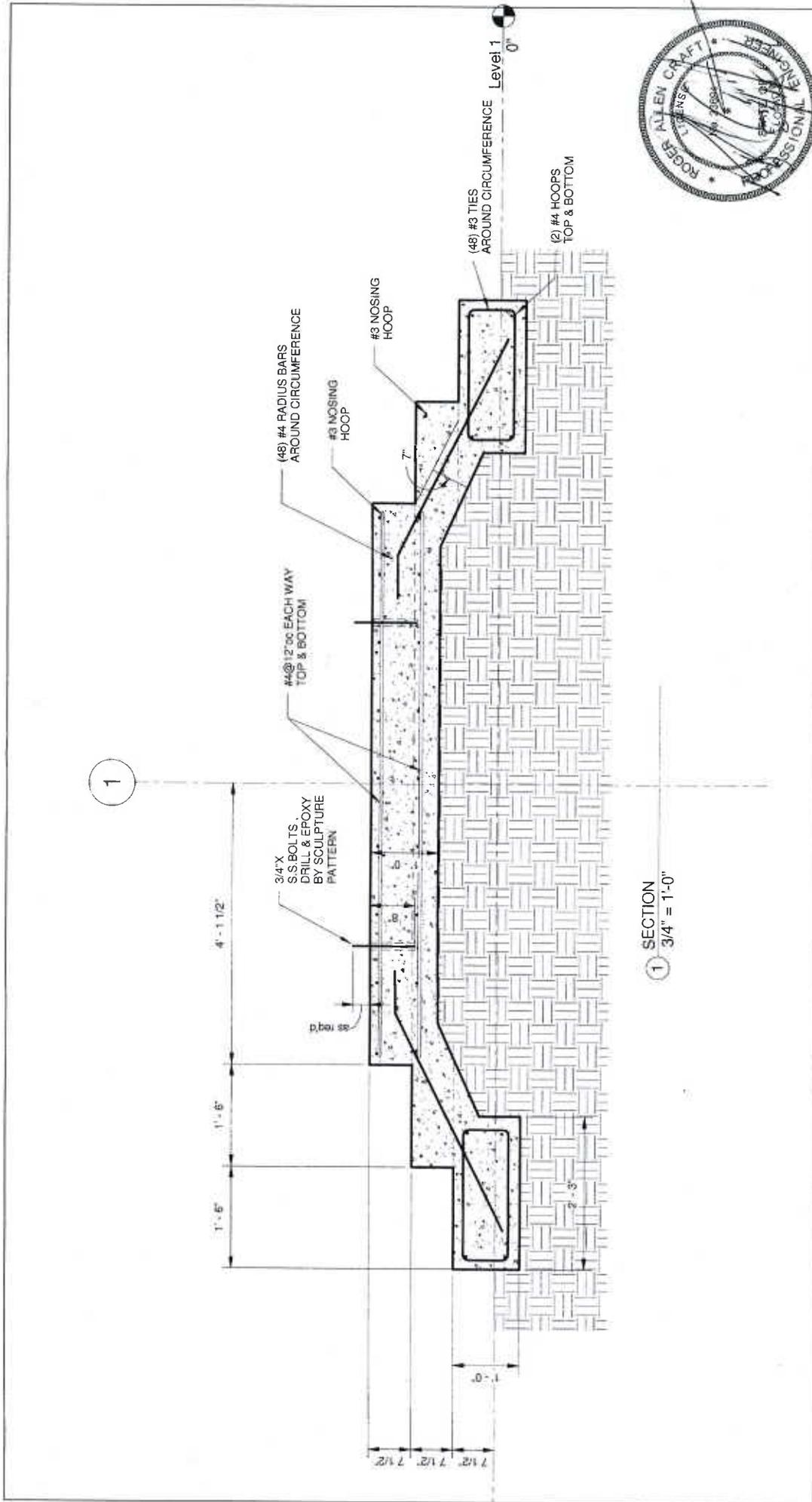
A location in Wayside Park East for the first piece has been determined. Plans, which are attached, have been prepared for the installation. We need a foundation to be built and wiring to be installed for the lighting.

David Alsop of Sam Marshall Architects prepared the design. He worked with Hewes Construction on a price for the foundation. Staff will complete the electrical installation.

Hewes Construction price (\$7,500) has been evaluated by SMA. The price is fair. We believe selection of Hewes to complete the work makes sense for the following reasons:

1. Hewes is ready to start the job sooner than later because they are already working on a large project for the City.
2. Hewes performance on the restroom facilities and Community Center has been fine.
3. The time and effort necessary to place this project out for bid are not likely to result in savings.
4. The cost will be paid from donations.

RECOMMENDATION: THAT THE COUNCIL AUTHORIZE STAFF TO ENGAGE HEWES CONSTRUCTION TO BUILD THE FOUNDATION AS SHOWN ON THE ATTACHED PLANS FOR A PERMANENT OUTDOOR SCULPTURE IN WAYSIDE PARK AND DIRECT STAFF TO COMPLETE THE ELECTRICAL WORK IN HOUSE.



CRAFT & WEBSTER STRUCTURAL ENGINEERS, INC 129 HIGHPOINT DR, GULF BREEZE, FL 32561 850-712-8290 251-402-4207		CITY OF GULF BREEZE GULF BREEZE, FLORIDA SCULPTURE FOUNDATION		SECTION	
				Project number	Project Number
		Drawn by	Author	Checked by	Checker
					Scale 3/4" = 1'-0"

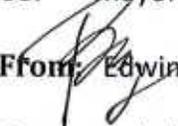


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/7/2011

Subject: Update on Replacement of Pensacola Bay Bridge

As a follow up to the Council's discussion of this subject at the November 29th Executive Session, we have the following updates:

1. **Toll Feasibility Study** - The Florida Department of Transportation has authorized a study to determine if the replacement bridge should be a toll facility all or in part. Attached is a summary of the scope of work for the study. The report should be completed in February.
2. **Access Management Study** – FDOT has authorized this study to determine the features of U.S. 98 in Gulf Breeze which when modified would help facilitate traffic flow in the City.
3. **Corridor Selection** – Up to date evaluation of the prospective corridors has all but eliminated the most eastern and most western options. When the consultant recommends to FDOT which corridors to subject to further study, it is not likely that the eastern or western corridors will be carried forward by the consultant for final evaluation.

This likely deletion of these prospective corridors will likely mean that the current facility will be removed.

4. **Workshop** - The Regional Transportation Planning Organization (TPO) will have a workshop on the project in February.

FINAL

Pensacola Bay Bridge Toll Feasibility Analysis Scope of Work

Summary of Services

This scope of work is a toll feasibility analysis for the Pensacola Bay Bridge replacement bridge. It will include a review of the existing travel demand model and will be used to apply a toll for two horizon years. Horizon years for this feasibility analysis include:

- 2020 (Opening)
- 2040 (Design)

Two general tolling scenarios will be investigated for each of the horizon years. One possible toll scenario includes tolling all lanes of the replacement bridge. The second toll scenario involves tolling only the new capacity of the replacement bridge. For the new capacity scenario, a reasonable geometric configuration will be identified and analyzed for each bridge approach through a geometric layout and micro-simulation analysis. The construction cost estimates for the project will include the additional infrastructure that would be required for the collection of the tolls. These estimates will be compared to the potential revenue that may be generated.

A sensitivity test will be completed. The sensitivity test balances the amount of the toll against the number of motorists willing to pay that amount to maximize the total amount of revenue collected. This test will verify the potential revenue that could be collected for each scenario. Finally, the analysis will be documented and presented to the Department. This Supplemental Amendment will include the following tasks:

- Task 1: Model Review and Refinement
- Task 2: Model Application and Sensitivity Tests
- Task 3: Preliminary Geometry and Layout
- Task 4: Micro-Simulation and Operational Analysis
- Task 5: Construction Cost and R/W impacts
- Task 6: Revenue Comparison vs. Construction costs
- Task 7: Documentation, Presentations and Meetings

A description of work elements included in each of these tasks is provided below:

Task 1: Model Review and Refinement

An assessment of the recently released Northwest Florida Regional Planning Model (NWFRPM) Version 1.1 will be conducted to ascertain its effectiveness and reasonableness as a traffic forecasting tool for a toll feasibility analysis of the Pensacola Bay Bridge. The NWFRPM is a regional travel demand model developed and maintained by the Florida Department of Transportation, District 3 primarily as a travel demand forecasting tool to support the Long Range Transportation Plan updates of the Transportation Planning Organizations (TPO)s within the District. The NWFRPM includes a 2006 Base Year and a 2035 Forecast Year.

The NWFRPM Toll Facility Model will be reviewed and analyzed for its reasonableness and effectiveness in forecasting tolled highway trips. Sensitivity tests will be conducted to evaluate varying toll structures and the impacts on highway distribution and assignment. Refinements will be made to the NWFRPM

FINAL

Toll Facility Model based on the findings of the review. The NWFRPM Toll Facility Model will have two horizon years; 2020 and 2040.

Task 2: Model Application and Sensitivity Tests

Future year traffic forecasts will be produced for two specific toll alternatives for opening year and design year horizons. The two scenarios will be modeled as follows:

Scenario A: Toll all lanes of the replacement bridge

The model will be utilized to test the sensitivity of the toll charged for trips across Pensacola Bay, based on the daily model output.

Scenario B: Toll only the new capacity of the replacement bridge

The model will be utilized to test the sensitivity of the toll price based on the daily model output.

The results of the sensitivity tests will impact the findings of this study and will be summarized in the final documentation.

Task 3: Preliminary Geometry and Layout

Approach geometry including merge and diverge influence areas will be developed for each toll alternative. Two tolling scenarios will be analyzed.

- A. Tolling all lanes of the replacement bridge
- B. Tolling the new capacity of the replacement bridge

One conceptual geometric configuration will be laid out for each toll scenario.

Task 4: Micro-Simulation and Operational Analysis

This task will include a complete profile of existing operating conditions throughout the Study Area. Highway Capacity Manual (HCM) methodologies and micro-simulation (Synchro or similar) will be used to analyze the delay, level of service (LOS), and queuing effects at the intersections. Several signal timing coordination analyses with existing and proposed signals will be modeled.

Scenario B will include an assumption that all vehicles will use the general purpose lanes when the bridge is operating at LOS D or better. A demand/capacity table will be used to estimate the potential toll utilization throughout the day as the level of service on the general purpose lanes deteriorates as the peak traffic increases.

Task 5: Construction Cost and R/W impacts

Construction costs and right-of-way impacts will be estimated using FDOT's Long Range Estimation (LRE) software for the additional infrastructure needed for the toll scenarios. This cost will be compared to the non-tolled alternatives.

Right-of-way costs will be estimated based on recent real estate sales and current listings. These estimates will be for comparative purposes only.

FINAL

Task 6: Revenue comparison vs. Construction costs

Revenue estimates will be projected for the Opening (2020) and Design (2040) years. The forecasted revenue will be based on the cost per vehicle and estimated number of vehicles that will use the tolled facility. Future revenue will be compared to the construction cost at the present day value.

Task 7: Documentation, Presentations and Meetings

A final report documenting assumptions for the toll alternatives will be provided to the Department. A presentation with an operational animation will be created for delivery to Elected Officials, Stakeholders and other interested parties.

Possible meetings include:

- FDOT District Three (2)
- FDOT Central Office (1)
- NFTCA (1)
- Turnpike (1)
- WFRPC (1)

Schedule

A draft report will be submitted to the Department within 90 days from our receipt of the Notice to Proceed. The final report will be submitted within fourteen days from receipt of comments.

Compensation

Payment for the work completed in this Supplemental Amendment will be compensated a Lump Sum Amount of \$127,943.25, invoiced monthly on a percent completed basis.

FINAL

Classification	Rate	Task 1 Model Review	Task 2 Application	Task 3 Preliminary Geometric and Layout	Task 4 Micro-Simulation and Operational Analysis	Task 5 Construction Cost and R/W Impacts	Task 6 Revenue Comparison vs. Construction Cost	Task 7 Documentation, Presentation, and Meetings	Totals
Project Manager	\$ 63.92	8	4	8	10	10	10	36	66
Chief Engineer	\$ 77.47	10	20	10	10	10	10	24	74
Senior Engineer	\$ 60.23								0
Project Engineer	\$ 44.45	40	60	40	60	60	60	60	240
Engineer	\$ 39.54	40	30	40	40	40			130
Visual Specialist	\$ 44.35			40				24	64
Engineer Intern	\$ 27.66								0
Designer	\$ 36.42			30					30
Senior Planner	\$ 56.73	20	96						116
Planner	\$ 26.97	48	48						96
Chief Scientist	\$ 52.43								0
Senior Scientist	\$ 42.90								0
Scientist	\$ 24.12								0
Landscape Architect	\$ 61.82								0
Public Info. Officer	\$ 30.33								0
Secretarial/Clerical	\$ 19.78	12						20	32
		68	156	168	134	118	40	154	

Task Totals: \$ 2,429.16 \$ 6,978.00 \$ 7,512.26 \$ 5,658.28 \$ 5,534.66 \$ 2,302.90 \$ 8,287.40

Raw Labor Grand Total: \$ 38,702.66

Overhead 183.94% \$ 71,189.67
 Operating margin 36.00% \$ 13,932.96
 FCOM 0.53% \$ 205.12
 Expenses 10.11% \$ 3,912.84

Total Salary related Cost \$ 127,943.25

**RS&H Project Number: 108-1141-000
RS&H Phase: 2008**

**Pensacola Bay Bridge PD&E
Supplemental Task Agreement:
U.S. 98 Access Management Study through Gulf Breeze**

**CONTRACT NUMBER: C-9041
SUPPLEMENTAL AGREEMENT NO.: 01
DEPARTMENT PROJECT MANAGER: J. Brandon Brunner, PE**

PURPOSE

This supplemental agreement provides for the technical analysis and administrative services associated with the Pensacola Bay Bridge PD&E, Supplemental Agreement (SA) 1. The Consultant will perform link and intersection capacity analysis and an access management analysis on U.S. 98 from Baybridge Drive to the City of Gulf Breeze eastern city limits. This task will evaluate the existing and future traffic conditions and propose access management solutions to improve the mobility of users of US 98 through the City.

The study will offer access management techniques that FDOT District Three and the City of Gulf Breeze can use to improve mobility along US 98. It should be noted that it is unclear at this point whether access management alone will provide adequate improvements to mitigate future traffic volumes. The results of this plan will serve as input into future scheduling of any operational improvements, Project Development and Environment (PD&E) studies, congestion management plans, and other studies.

WORK TASKS TO BE PERFORMED

The general services under this agreement include administrative and technical support services. Technical support is associated with the development of U.S. 98 traffic through Gulf Breeze and an Access Management Study. Specific services include:

A. Traffic Analysis

The Consultant will rely on traffic data obtained through the study area including 72-hour machine counts and turning movement counts (TMCs) in order to develop existing and future traffic volumes for the corridor. Traffic operations will include the following:

- Intersection level of service analysis (LOS) for existing and future year 2040 AM and PM Peak Hour turning movements at the three (3) signalized intersections of Fairpoint Drive, Shoreline Drive, and the Gulf Breeze Hospital access.
- Link capacity analysis and LOS for existing PM Peak Hour along US 98 and Pensacola Beach Boulevard through Gulf Breeze.
- Link capacity analysis and LOS for year 2040 using Directional Design Hour Volumes (DDHVs) along US 98 and Pensacola Beach Boulevard through Gulf Breeze.
- Annual Average Daily Traffic (AADT) for existing and year 2040 along US 98 and Pensacola Beach Boulevard through Gulf Breeze.

Traffic results will be evaluated using the 2009 FDOT Quality/Level of Service (QLOS) Handbook, FDOT Project Traffic Forecasting Handbook, and Highway Capacity Manual 2000 standards and methodologies. The consultant will review the No-Build traffic data and evaluate the existing, and 2040 forecast years. The analysis will present current and future-year travel demand volumes by segment and identify any capacity shortfalls not meeting level of service standards outlined within the QLOS Handbook.

The forecasting procedure will be consistent with methodologies outlined within the FDOT project forecasting handbook and will be developed in coordination with results outlined in the Design Traffic Technical Memorandum completed for the Pensacola Bay Bridge PD&E study.

B. Access Management Analysis

The Consultant will catalogue existing access management conditions along the corridor as part of the existing traffic analysis. The access management analysis will provide techniques to improve the flow of traffic. The Consultant will rely on available data and will offer generalized techniques to improve mobility based on the future demand for the corridor.

C. Report Contents (Deliverable)

The Consultant will prepare a draft and a final report for review and approval by FDOT. The report will include the following:

- a. **Executive Summary.** Identify, in summary, the evaluation process and describe the traffic operational results and access management solutions.
- b. **Purpose and Objectives.** State the purpose and objectives of the Gulf Breeze traffic and access management study and describe how the content fits into the existing planning process.
- c. **Existing Traffic Conditions.** Describe and catalogue the existing traffic conditions along the corridor including any capacity shortfalls.
- d. **Future Traffic Conditions.** Describe and catalogue future trends and conditions determined by the study criteria outlined.
- e. **Analysis of Access Management.** Describe the current access management conditions along the corridor. Include access management strategies to maximize throughput and enhance roadway capacity.

D. Project Administrative Activities

Project management activities include quality assurance, preparation of progress reports and invoices, and project communications.

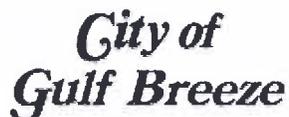
SCHEDULING/DELIVERABLES

The delivery of the draft and final reports or products to the Department's Project Manager will follow the attached schedule (Exhibit 1).

Exhibit 1: Gulf Breeze SA Schedule

Task	August	September	October	November	December
Traffic Data Collection					
Crash Data Collection					
Growth Rate Methodology					
Model Creation					
Crash Data Analysis					
Existing Conditions Traffic Analysis					
Future No-Build					
Identify Deficiencies					
ID Access Management Solutions					
Future Build Scenario					
Report Findings					
QA/QC					

★ Draft Deliverable
 ★ Final Deliverable



Edwin Eddy <eaeddy@gulfbreezefl.gov>

FW: FL-AL TCC Bridge Meeting

1 message

Washnock, Mary Beth <marybeth.washnock@wfrpc.org>
To: "Buzz Eddy (eaddy@gulfbreezefl.gov)" <eaeddy@gulfbreezefl.gov>

Wed, Dec 7, 2011 at 5:11 AM

Buzz:

It looks like I had missed a letter in your e-mail address. My apologies.

Mary Beth Washnock
Senior Planner / TPO Coordinator
West Florida Regional Planning Council
Florida-Alabama TPO * Okaloosa-Walton TPO * Bay County TPO
Northwest Florida Regional TPO
850-332-7976 x 228
marybeth.washnock@wfrpc.org
www.wfrpc.org

From: Washnock, Mary Beth
Sent: Thursday, December 01, 2011 4:27 PM
To: Buzz Eddy (eaddy@gulfbreezefl.gov)
Cc: Beverly Zimmern (mayer@ci.gulf-breeze.fl.us); Robinson, Mary; Joseph, Terry; Kramer, Gary; Jim DeVries (jim.devries@dot.state.fl.us)
Subject: FW: FL-AL TCC Bridge Meeting

Mr. Eddy:

Per our conversation yesterday, I am writing to explain the TPO's current perspective regarding the status of the Pensacola Bay (Three Mile) Bridge.

At our October meeting, the TPO directed staff to hold a Technical Coordinating Committee workshop/meeting in November to allow the local government staff to review all available information. It was thought that the TCC would be able to provide a unified recommendation to the TPO at the January TPO meeting; however, at the October 18th public meeting held at the Pensacola Civic Center where RS&H gave an update on the PD&E, we met with Brandon Bruner and he suggested we wait until February to hold this meeting/workshop. I requested he put this information in writing and his e-mail is below.

It is my understanding that one of the concerns for the City of Gulf Breeze at this time is possibility of making this a toll facility. As you can see in Brandon's e-mail, more information on that aspect should be available around February. We have notified our board members, committees and interested parties that we intend to have the meeting/workshop in February. We will most likely have an information item on our January agenda announcing the time, date, and location.

I hope this will be helpful to you in communicating to your council. Please feel free to contact me if you have questions or if we can be of any assistance.

Sincerely,

Mary Beth Washnock

FL-AL TPO Coordinator

From: Bruner, Joseph [mailto:Joseph.Bruner@dot.state.fl.us]
Sent: Friday, October 21, 2011 8:21 AM
To: Washnock, Mary Beth
Cc: De Vries, Jim; Hodge, Howard
Subject: RE: FL-AL TCC Bridge Meeting

Mary Beth,

We are in the process of developing a Toll Revenue Study and an Access Management Study (for Gulf Breeze only) as Supplemental Agreements to the original scope for the bridge replacement. These activities will be complete around February and it may prove more beneficial to participate in a TCC/TPO workshop at that time when we can share that pertinent information. I have attached the scopes for the two studies so you can see exactly what we are doing.

J. Brandon Bruner, P.E.

District Project Development Engineer

FDOT District Three

Environmental Management Office

Ph: [850.415.9625](tel:850.415.9625)

Fax: [850.415.9486](tel:850.415.9486)



City of Gulf Breeze

TO:  Edwin A. Eddy, City Manager
FROM:  David J. Szymanski, Assistant City Manager
DATE: December 7, 2011
SUBJECT: Florida Municipal Insurance Trust

Showing strength and stability in a time of increased financial uncertainty, the Florida Municipal Insurance Trust (FMIT) recently announced that it will provide a refund of \$8 million to members that held their property coverage with the FMIT in policy year 2009-2010 and renew their coverage for the 2011-2012 policy year. The City of Gulf Breeze was presented with a return of premium check for \$14,182 today.

This marks the fourth consecutive year and a total of \$36 million that the FMIT has refunded to its members. The FMIT is the oldest and largest municipal insurance pool in Florida and is the protection of choice for 2 out of 3 municipalities. This refund is an example of owners assessing the strength of their program and making decisions to benefit all members.

FL Municipal Insurance Trust

To: City of Gulf Breeze 224

Check Number: 011371

Date: 11/16/2011

Invoice Number	Date	Description	Amount	Discount	Paid Amount
0910 ROP	11/15/2011	09-10 Return of Premium	\$14,182.00	\$0.00	\$14,182.00

TOTALS: \$14,182.00 \$0.00 \$14,182.00

FL Municipal Insurance Trust

301 S. Bronough St., Suite 300
P.O. Box 1757
Tallahassee, FL 32303

Capital City Bank
P.O. Box 900
1801 Apalachee Parkway
Tallahassee, FL 32302-0900

011371

63-68/631

Pay Fourteen Thousand One Hundred Eighty Two Dollars and 00 Cents

DATE
Nov 16, 2011

AMOUNT
\$14,182.00

To the Order of:

City of Gulf Breeze
Attn: Mr. Dave Szymanski
P.O. Box 640
Gulf Breeze, FL 32562-0640

Mike Sittig
Linda J. Budz

⑈011371⑈ ⑆063100688⑆00326207⑈01