

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

**NOVEMBER 29, 2011
TUESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

SPECIAL MEETING: Discussion and Action Regarding Approval of Resolution No. 19 -11
Approval of Final Budget (Resolution to be distributed Monday)

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Construction of a Pedestrian Crosswalk at Daniel Drive Near St. Ann
- B. Discussion and Action Regarding Additional Paving at the Recreation Center
- C. Discussion and Action Regarding South Sunset Paving Project
- D. Discussion and Action Regarding Increase in Cost of Water
- E. Discussion and Action Regarding Red Light Camera Program - Job Enrichment
- F. Discussion and Action Regarding Fireworks
- G. Discussion and Action Regarding Replacement of Pensacola Bay Bridge
- H. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.

Memo

To: Edwin Eddy, City Manager; Mayor and City Council

From: Steve Milford, David Szymanski

Date: November 23, 2011

Re: Year End Budget Adjustment



Attached are the preliminary proposed year end budget adjustments for fiscal year 2011. O'Sullivan Creel, the City's external auditors, expect to finish their fieldwork for the audit on the date of this memo (Wednesday, November 23, 2011), and are working with staff to minimize the prospect of further adjustments after the final budget is presented to the Council. As a result, there may additional adjustments to the preliminary figures presented here at the time of the Council meeting.

Major adjustments to be incorporated into the year end budget are primarily a reflection of the capital, repair and special city anniversary projects approved by the Council throughout the year, and are dwarfed by the FEMA alternative project activity. Operating variations from budget tend to reflect unplanned repairs and maintenance costs. The City incurred significant unexpected workman's compensation cost in both fire department and utility services enterprises, reflecting the physical nature of the responsibilities and, in some cases, the increased average age of front line workers.

It is important to realize that grant revenues and expenses (especially FEMA) are not always included in the same fiscal year; in 2011 the City received reimbursements for several projects completed in earlier years. Due to the scale of the Fishing Bridge deconstruction project and the recreation center buildings a \$2.568 million reimbursement request submitted in September 2011 (received in early November 2011) was accrued into 2011 revenue. Additionally, the Deadman's Island restoration program deployed a major wave break installation at the end of September costing of \$201, 000. Reimbursement was not filed until *after* year-end (and has since been received), but as a result grant revenue related to that expenditure is reflected in FY 2012.

Construction in progress as of September 30, 2011 reflects in-progress activity on Sunset Drive repaving; sports fields concession and restroom buildings; the recreation center addition; septic tank abatement on York St; new equipment for four kids parks; and extension of natural gas services to Pensacola Beach.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM:  David J. Szymanski, Assistant City Manager
DATE: November 23, 2011
SUBJECT: Crosswalk at Daniel Drive

At the request of the City Council, staff was directed to engage Hamilton Smith and Associates to conduct a traffic survey to determine if a crosswalk was warranted on Daniel Drive in the vicinity of St. Ann's church south of Joachim.

The HAS report concludes that a pedestrian crosswalk is justified at Daniel Drive. The most logical location is south of the St. Ann's south driveway, in the area currently painted with hatched pavement markings. This location will serve the majority of typical demand. The crosswalk should consist of a marked area with Pedestrian Crosswalk signs together with Advance Crosswalk warnings signs. The area will also consist of rumble strips, painting, and striping. Total cost will be \$3,500. This will be a CRA project and funded by the CRA.

RECOMMENDATION: That the City Council meet as the Community Redevelopment Board on Monday, December 5, 2011 and approve \$3,500 for the construction of a crosswalk on Daniel Drive near the south driveway of St. Ann's church.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services

A handwritten signature in purple ink, appearing to read "T. Lambert", is written over the "FROM:" line.

DATE: November 22, 2011

RE: Recreation Center Additional Paving

Upon further review of adding the Recreation Center paving to South Sunset Repaving project, staff believes that this should be a separate project. Staff has asked the engineer for the Recreation Center site work to provide a fee for the additional paving design and permitting. Rebol-Battle have done most of the field work necessary as well as having successfully obtain a stormwater permit that can be modified to include these paving additions. The South Sunset project does not require any stormwater permitting, so adding to the South Sunset project would add delays and create two permits that must be maintained.

The engineer has provided what staff believes to be a reasonable fee for the design and permitting of the additional paving. The total proposed fee of \$4,500 excludes the permit fee and other direct expenses.

Once approved the engineer will coordinate with the Director of Parks and Recreation as to the location of the service road and provide their conclusion to the City Council.

RECOMMENDATION: The City Council authorize Rebol-Battle to complete the design and permitting of additional paving on the Recreation Center Property for a fee of \$4,500 excluding direct expenses.



REBOL-BATTLE & ASSOCIATES

Civil Engineers and Surveyors

November 21, 2011

Thomas E. Lambert
Assistant Director of Public Services
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32561

RE: Professional Civil Engineering Services Proposal
Gulf Breeze Recreation Center – Parking Addition
RBA Project No. 2010.071

Dear Thomas:

Rebol-Battle & Associates (RBA) thanks you for the opportunity to submit this proposal to provide professional civil engineering and permitting services for the above referenced project. Our services will include obtaining the NWFVMD stormwater permit and preparing design drawings and specifications for the proposed parking addition. The following proposed fees are based upon our understanding of the anticipated scope of work:

Task 1 - Design Services.....	\$2,000.00
Task 2 - Permitting Services.....	<u>\$2,500.00</u>

Total Base Fee: \$4,500.00*

** Does Not Includes NWFVMD stormwater permit fees of \$310 (to be paid by the City)*

If this proposal is acceptable, please sign one copy and return it to us for our files. As we know the importance of this project, we will begin work immediately upon receiving your approval.

Sincerely,

REBOL•BATTLE & ASSOCIATES, LLC

Paul A. Battle, PE

Proposal Accepted by:

Mr. Thomas Lambert

Date



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: November 22, 2011
RE: South Sunset Paving Project

The project encountered a few delays with the concerns for the existing clay sewer laterals under the roadway, the change to FEMA funding, and the addition of Recreation Center paving. The sewer lateral replacement is being included in the construction documents, the FEMA funding approval will no longer delay the bid and the Recreation Center parking has been created as a separate project. Since these issues have been resolved or accommodated, we have prepared a final schedule for bidding the project.

December 10, 2011	Final Plans for City Approval
December 27, 2012	First Advertisement
January 3, 2012	Second Advertisement
January 17, 2012	Pre-Bid Meeting
January 26, 2012	Bid Date
February 6, 2012	City Council Approval
February 20, 2012	Notice to Proceed
March 1, 2012	Commencement
April 30, 2012	Substantial Completion

RECOMMENDATION: That the City Council accept the program schedule for repaving South Sunset Boulevard and authorize staff to proceed.

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

November 23, 2011

TO: Mayor and City Council
FROM:  Edwin A. Eddy, City Manager
SUBJ: **INCREASE IN COST OF WATER**

The City purchases water from the Fairpoint Regional Utility System for South Santa Rosa Utility customers and City customers. Since July of 2008, we have paid FRUS \$1.20 per thousand gallons. The FRUS Board voted on Tuesday, November 22, 2011 to increase the cost of a thousand gallons of water by 4% to \$1.25. The reason for this cost increase is the increased cost of operations and the desire on the part of the FRUS Board to build an emergency cash reserve.

The rate increase goes into effect in January of 2012. The impact on the City's budget for the remainder of FY 2012 will be approximately as follows:

City:	\$11,700
SSRUS:	<u>13,700</u>
	\$25,400

The City will consider an increase in water and sewer rates at a Public Hearing on January 3, 2012. It may make sense to go ahead and add this \$.05 per thousand to the volumetric charge for water at the same time rather than absorbing the added cost and reducing the cash position of both utility funds.

The change in the per thousand charge for water would be from \$2.65 to \$2.70 in the City and from \$2.70 to \$2.75 in the SSRUS area.

RECOMMENDATION:

That the City Council direct staff to amend rate increases for the January 3, 2012 Council Hearing that include a pass through of the \$.05 increase cost of water.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services

DATE: November 16, 2011

RE: Hearings for Utility Rate Increase

The City Council approved several rate increases for fiscal year 2012 during the budget process. The list below shows the increases recommended for each utility.

	Water Base Fee Increase/ New Rate	Water Volumetric Increase/ New Rate	Sewer Base Fee Increase/ New Rate	Sewer Base Fee Increase/ New Rate
401 Water & Sewer	\$0.00 \$9.41	\$0.00 \$2.65	\$1.50 \$13.09	\$0.00 \$3.68
403 SSRUS	\$1.00 \$13.90	\$0.00 \$2.70	\$1.50 \$15.61	\$0.00 \$4.02

As discussed during the budget process, the effective date of the increases would be in January 2012. Staff recommends the following schedule for the hearing.

Authorization to Advertise	November 21, 2011
Advertise Cycle 4	November 27, 2011
Advertise Cycle 1	December 1, 2011
Advertise Cycle 2	December 10, 2011
Advertise Cycle 3	December 17, 2011
Hearing Date	January 3, 2012
Effective Date	January 4, 2012

RECOMMENDATION: City Council authorize a public hearing on January 3, 2012 for SSRUS and City Water & Sewer rate increases with the advertising schedule above.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Devin A. Eddy, City Manager

Date: 11/17/2011

Subject: Job Enrichment, Red Light Camera Program

When the City decided staff could handle "back office" duties associated with issuance of tickets for running our camera enforced traffic signal at Daniel Drive, we added duties to the job descriptions of several of our employees. We did not adjust pay or benefits to reflect this increase in duties.

The staff members involved have learned how to provide this added service through processes and techniques developed on the job as we are the first City, we know of, to provide back office support of a red light camera project.

In recognition of the job enrichment that has occurred, we propose a token amount be paid to the individuals involved as listed below. The amounts vary based on current salary and involvement in the program.

The suggested nominal payment shown will cover calendar year 2011 from training prior to going "live" with the program in March, 2011 through December. We will address adjustments to these individuals pay in the upcoming pay and benefits study or make periodic adjustments such as this to the people that are periodically assigned or "volunteer" for this project.

Kerstan Tatro	\$ 985.00
Tai Nguyen	\$ 307.00
Jackie Foster	\$ 672.00
Diedra Thomas	\$ 405.00
Kim Giangola	\$ 589.00
Bryan Cason	\$ 301.00
Ric Ruminski	\$ 861.00
Total	\$4,120.00

RECOMMENDATION:

THAT A PAYMENT OF THE AMOUNTS SHOWN ABOVE BE AUTHORIZED FROM RED LIGHT CAMERA PROCEEDS REFLECTING ADDED WORK ACCOMPLISHED BY THE INDIVIDUALS ABOVE WITHOUT COMPENSATION.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

November 23, 2011

TO: Mayor and City Council
FROM:  Edwin A. Eddy, City Manager
SUBJ: **FIREWORKS**

Several citizens and members of the Council commented about the fireworks at the City's 50th Anniversary celebration. The general consensus is that the fireworks were great. We asked the firm we used to provide us a cost to repeat this performance next year and in the future. Attached is their proposal. We could expect costs of \$25,000 to \$27,000 per year which would cover both the fireworks and the barge from which they were launched.

The Council may wish to have a fireworks celebration such as this to mark the City's five year anniversaries, every other year or every year at the "end of hurricane season" during the favorable fall weather.

RECOMMENDATION:

That the City hold an anniversary celebration with fireworks every five years.

Zambelli

FIREWORKS

November 9th, 2011

Craig S. Carmichael
Fire Chief
City of Gulf Breeze
Post Office Box 640
Gulf Breeze, Florida 32562-0640

Chief Carmichael,

I am glad that the fireworks display was so well received by the community of Gulf Breeze. We always strive to create great fireworks displays but it is even more rewarding to be able to do so for an event such as a 50 year anniversary of a city.

I've attached a proposal for a similar display based on a 3 to 5 year contract with the city. As I stated before, the display we gave you for the 50th Anniversary event was at a bargain price as we are trying to grow in Western Florida. We do value you as a long term client though so while the price has gone up it is still a significant discount. You will also notice that the proposal has a built in escalation of \$500 a year. This is necessary to combat the rising prices of pyrotechnics, insurance, transportation, and other like factors. The escalation is much less for those who sign multi-year contracts.

If you or anyone on the council has any questions please don't hesitate to ask.

Regards,

Matt Schlager
Zambelli Fireworks
1-800-860-0955 (Office)
mattschlager@zambellifireworks.com

Zambelli

FIREWORKS

Gulf Breeze Anniversary Gulf Breeze, FL

Display Overview:

Show Date: October 22nd

All inclusive Budget:

Without yearly contract:	\$25,000
With 3 or 5 year contract:	\$20,000 (Raising \$500 per year of contract, to cover constantly rising costs of pyrotechnics, workers compensation, transportation, and other costs).

Insurance Liability Coverage: \$10 Million dollars (per show coverage) for each Fireworks Display. Zambelli uses the highest insurance premium in the industry, only offered to "AAA" rated companies.

Permit/Fire Dept: Zambelli Fireworks will secure all needed permits (unless otherwise specified by the City) and organize plans directly with Fire and Safety Authorities.

Transportation Liability Coverage: \$5 Million dollars as required by United States Department of Transportation. (DOT)

Workers Compensation: Pyrotechnicians will meet all of the requirements of the Workers Compensation Laws of Florida.

Transportation: Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

Personnel: Zambelli Certified Pyrotechnicians and Trained Assistants; no subcontractors used.

Safety Procedures: Zambelli Fireworks adheres to all safety regulations. NFPA 1123 code will be strictly enforced.

Zambelli

FIREWORKS

LOCAL REFERENCES

Ms. Susan Lewis

River District Alliance
City of Fort Myers, FL
P.O. Box 1686
Ft. Myers, FL 33902
(239) 826-0356

Ms. Ann Butler

Palm Beach County/Sunset Cove Amphitheater
12551 Glades Road
Boca Raton, FL 33498
(561) 488-7414
(561) 242-6979 Fax

Mr. Kevin Cooper

Siesta Key Chamber of Commerce
5118 Ocean Boulevard
Siesta Key, FL 34242
(941) 349-3800
(941) 349-9699 Fax

Ms. Emily Lilly

City of Boca Raton
201 West Palmetto Park Road
Boca Raton, FL 33432
(561) 393-7827
(561) 367-7079 Fax

Ms. April Reynolds

City of Orlando
400 South Orange Avenue
Orlando, FL 32802
(407) 246-3720
(407) 246-2584 Fax

Zambelli

FIREWORKS

Experience and Qualifications

Proudly known as the "First Family of Fireworks," Zambelli Fireworks is one of the oldest and largest American fireworks companies.

The corporate headquarters and main plant operations are based in New Castle, PA. The southeast regional office is located in Boca Raton, FL and the western office is located in Bakersfield, CA. Zambelli Fireworks currently employs over 40 full-time individuals and thousands of trained, qualified pyrotechnicians. All full-time staff and technicians working with your display will be fully trained, federally approved, Zambelli employees.

The Zambelli family has manufactured the highest quality fireworks and has presented artistic excellence in fireworks displays for over 100 years.

The Zambelli name is recognized and respected, worldwide. Competitors strive to achieve the name recognition that Zambelli Fireworks commands today.

Zambelli Fireworks is known worldwide for setting the industry standard in show design and technology.

George Zambelli, Sr. was the pioneer of Zambelli Fireworks for over 65 years. His father, Antonio Zambelli, brought the artistry to New Castle, PA from Italy.

George Zambelli Jr., current Chairman of the Board, is carrying on the Family Tradition of "Lighting Up the Skies!" The Zambelli family and year-round professional staff of technicians, designers, office staff and administrators are here to assist and guide you in the development and implementation that is specific for your fireworks event. We have a team of individuals ready to make your event an extreme success.

Zambelli

FIREWORKS

Many of the most sought-after master pyrotechnicians in the industry are longtime employees of Zambelli Fireworks.

Experience means quality. Zambelli Fireworks is proud to have a number of individuals who have made long careers within the pyrotechnics industry. The Senior Plant Manager has over 35 years experience in fireworks, the Senior Choreographer/Show Designer has over 25 years experience in fireworks, and the Senior Product Manager has over 25 years experience choosing the highest quality shells and equipment. These individuals' dedication to the artistry of pyrotechnics creates a scenario for quality fireworks shows for every client, large and small.

There's a tremendous dedication to technician training to ensure the most safe display with the highest quality production.

All of our display technicians have attended Zambelli Fireworks' extensive training program and have met all of the rigid safety procedures, which exceed state and federal requirements. We offer a number of different training courses with extensive classroom and hands-on training, per year, around the country. New technicians must also work alongside experienced technicians to gain competence and meet the highest safety, regulatory, and overall performance standards.

Zambelli Fireworks exists as the largest fireworks company in the United States for one reason...customer service and satisfaction EVERY SHOW!

Zambelli Fireworks is proud to be the largest fireworks company in the United States. However, we cannot rest on our laurels by simply being the largest. We must prove our quality and customer satisfaction to every client, on every show, every time. Clients trust us to successfully produce thousands of displays every year. Our goal is to outperform with every show, large or small.

Zambelli

FIREWORKS

COMPANY EXPERIENCE:



Internationally Known Programs

The Statue of Liberty, Super Bowls, Presidential Inaugurations, Visits of Kings and Queens, Times Square New Years Eve, Mount Rushmore, Washington D.C. and New York City Fireworks displays, Kuwait Display for the Troops in the First Gulf War and many more historical events.



Top U.S. Festivals and Civic Celebrations

Thunder Over Louisville/Kentucky Derby Festival, Minneapolis Aquatennial, Pittsburgh 250th Anniversary, Boise Riverfest, Macon Cherry Blossom Festival, the North Carolina State Fair, Canton Football Hall of Fame, Tampa Gasparilla Celebration, the Florida State Fair and many more.



Sports Franchises and Venues

Detroit Tigers, Pittsburgh Pirates, Baltimore Orioles, Colorado Rockies, Washington Redskins, Pittsburgh Steelers, Ft. Myers Miracle, Carolina Mudcats, Buffalo Bison, Charleston Riverdogs, Winston-Salem War Hogs, Louisville Bats, Clemson University, University of Miami, ACC Championship Game (Tampa), St. Petersburg Bowl (Tropicana Field) and a number of other College and HS Football venues.



Florida and Caribbean Displays

Tampa Gasparilla Pirate Festival, Annual FFEA conference, Edison Ft. Myers Festival of Light, Orlando July 4th, Boca Raton July 4th, Sanibel Island July 4th, Naples July 4th and New Year's Eve, Sarasota July 4th, the Florida State Fair, Coconut Creek Festival, City of Lighthouse Point, Nevis West Indies, St. Thomas NYE, Puerto Rico NYE, and many more!



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

November 23, 2011

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: **REPLACEMENT OF PENSACOLA BAY BRIDGE**

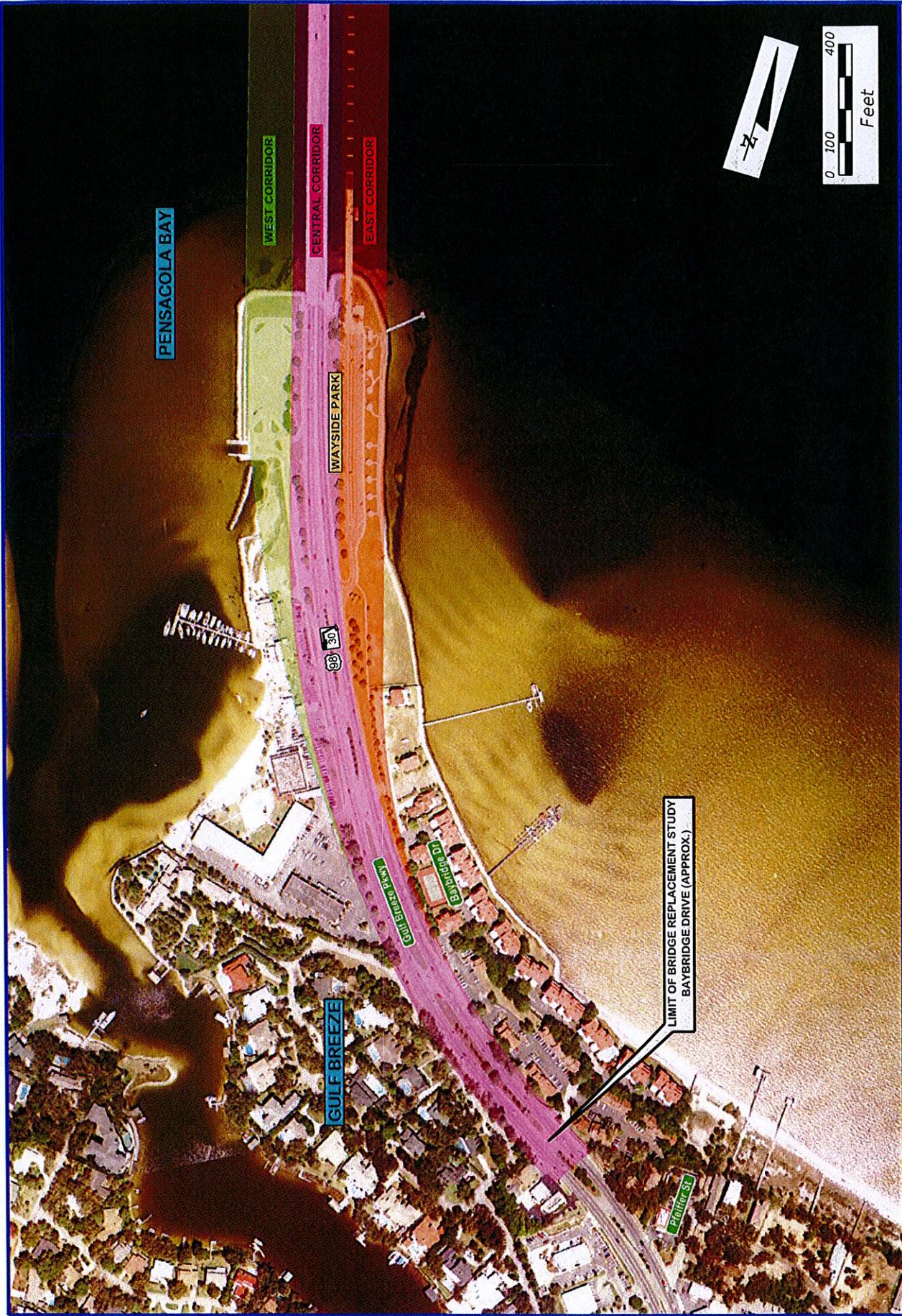
There will be a Project Advisory Group Meeting on the replacement of the Bay Bridge on Tuesday, December 6. Previous presentations to the PAG included the attached illustration of alternate corridors. The FDOT consultant proposes east, central and west alternatives. It is appropriate for the City to begin to consider which of the corridors is preferable.

The west and east corridors have some impact on abutting properties. The central corridor would have minimal impact on these same properties. FDOT may prefer an eastern or western alternate because of cost. Use of the central corridor for the replacement bridge would require more complicated plans for maintenance of traffic and deconstruction of the existing bridge.

The preliminary depiction of the corridors prior to any semblance of actual drawings indicates that the west corridor would have a significant impact on Wayside Park West and the commercial properties to the south of the bridge landing. The east corridor also impacts Wayside Park, however, it impacts a smaller portion of taxable property.

The Wayside Park property on the west of U.S. 98 is more critical to the City than the eastern section of Wayside Park. The facilities lost if the eastern corridor were selected would be easier to replace than the facilities in the western half. For example, if the west corridor was used, it would be difficult if not impossible to rebuild a boat ramp in the eastern portion of Wayside Park that would be as useful to the City as the existing boat ramp. If the eastern corridor were used, the west half of Wayside Park would increase in size and could be significantly upgraded. Preliminary review by our master planners (VHB Miller Sellen) indicates that the eastern corridor would be preferable.

FDOT has not asked the City to take a position and indicate a preferred corridor.



Pensacola Bay Bridge PD&E Study - Gulf Breeze Approach





Pensacola Bay Bridge PD&E Study - Pensacola Approach





City of Gulf Breeze

OFFICE OF THE CITY MANAGER

November 23, 2011

TO: Mayor and City Council
FROM:  Erwin A. Eddy, City Manager
SUBJ: ATTACHED THANK YOU NOTE

The City made a contribution to the Pearl Harbor Initiative in lieu of payment for the performance by the Pensacola Civic Band at the 50th Anniversary celebration.

Dear Mayor Zimmern, City
Council Members and all
Citizens,

We are overwhelmed with gratitude
to all of you and your wonderful
Schools.

The citizens of Gulf Breeze have
shown unfailing enthusiastic
support for our mission. We will
always be grateful!

Sincerely, Holly Shelton Nov 21, 11
To the City of Gulf Breeze
Dear Pearl Harbor Initiative Supporter,

On behalf of the Pearl Harbor Survivors
Association, 138 of Pensacola, Florida, we thank
you for your generosity and help in completing our
mission for these deserved veterans. Your gift is a
tax deductible 501 (c) 3 donation. \$1,000 donation

Sincerely,

Holly Shelton Veterans & Crew

Holly Shelton - Founder

William Phillips, USAF Ret. Co-organizer

May God bless you as you have
blessed us.  