

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

SEPTEMBER 26, 2012
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Vehicle Purchase for Police Department
- B. Discussion and Action Regarding Walking Trail - Shoreline Park
- C. Discussion and Action Regarding Visa Park Pier - Hurricane Isaac Damage
- D. Discussion and Action Regarding Hwy 98 Street Lighting - LED Option
- E. Discussion and Action Regarding Utility Conflicts - Highway 98 Resurfacing
- F. Discussion and Action Regarding Crosswalk on Fairpoint Drive
- G. Discussion and Action Regarding Shoreline Park Service Road - Change Order 1
- H. Discussion and Action Regarding South Sunset Boulevard Change Order 3
- I. Discussion and Action Regarding Natural Gas to Pensacola Beach - Change Order 3
- J. Discussion and Action Regarding Return of Well to Gulf Breeze Zoo
- K. Discussion and Action Regarding Santa Rosa County Restore Council
- L. Discussion and Action Regarding City of Gulf Breeze Master Planning Invoice
- M. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

September 18, 2012

To: Edwin Eddy, City Manager

From: *RR* Robert Randle, Chief

Re: Vehicle Purchase

In the 2012-2013 budget the City Council funded the purchase of (3) three new Police vehicles to be utilized in the Patrol and Traffic Divisions. The vehicles are 2013 Ford Utility Police Interceptors. Hub City Ford in Crestview has the State Contract for these vehicles for the North part of Florida. Over the years we have purchased many cars through Joe Windrow, the Fleet Manager at Hub City. He has the vehicles in stock and ready to be equipped. The State Contract price for the equipped vehicles is \$33,729.70 per vehicle. We will be utilizing some extra equipment that we already have on hand to help equip the cars. I am requesting authorization to purchase the three new Police Interceptors. We intend on disposing of some current Police Vehicles and placing them on Govdeals.com.

Recommendation: That the City Council approves the purchase of the 3 new Police Interceptors for the State Contract price of \$33,729.70 each from Hub City Ford, Crestview, Florida.





City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

A handwritten signature in blue ink, appearing to read "Ron Pulley", is placed to the right of the "FROM:" line.

SUBJECT: Walking Trail - Shoreline Park

DATE: September 13, 2012

As directed by Council, Rebol-Battle and Associates, Civil Engineers, has developed plans and specifications for a proposed walking trail throughout Shoreline Park.

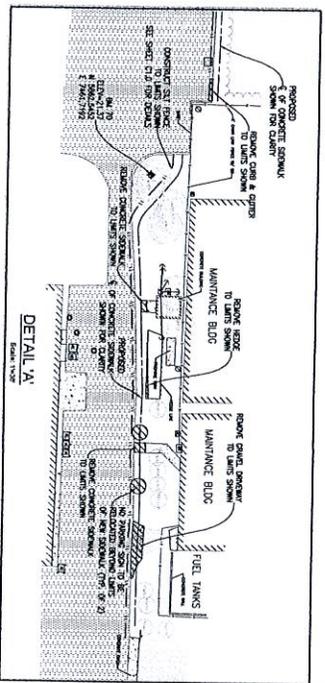
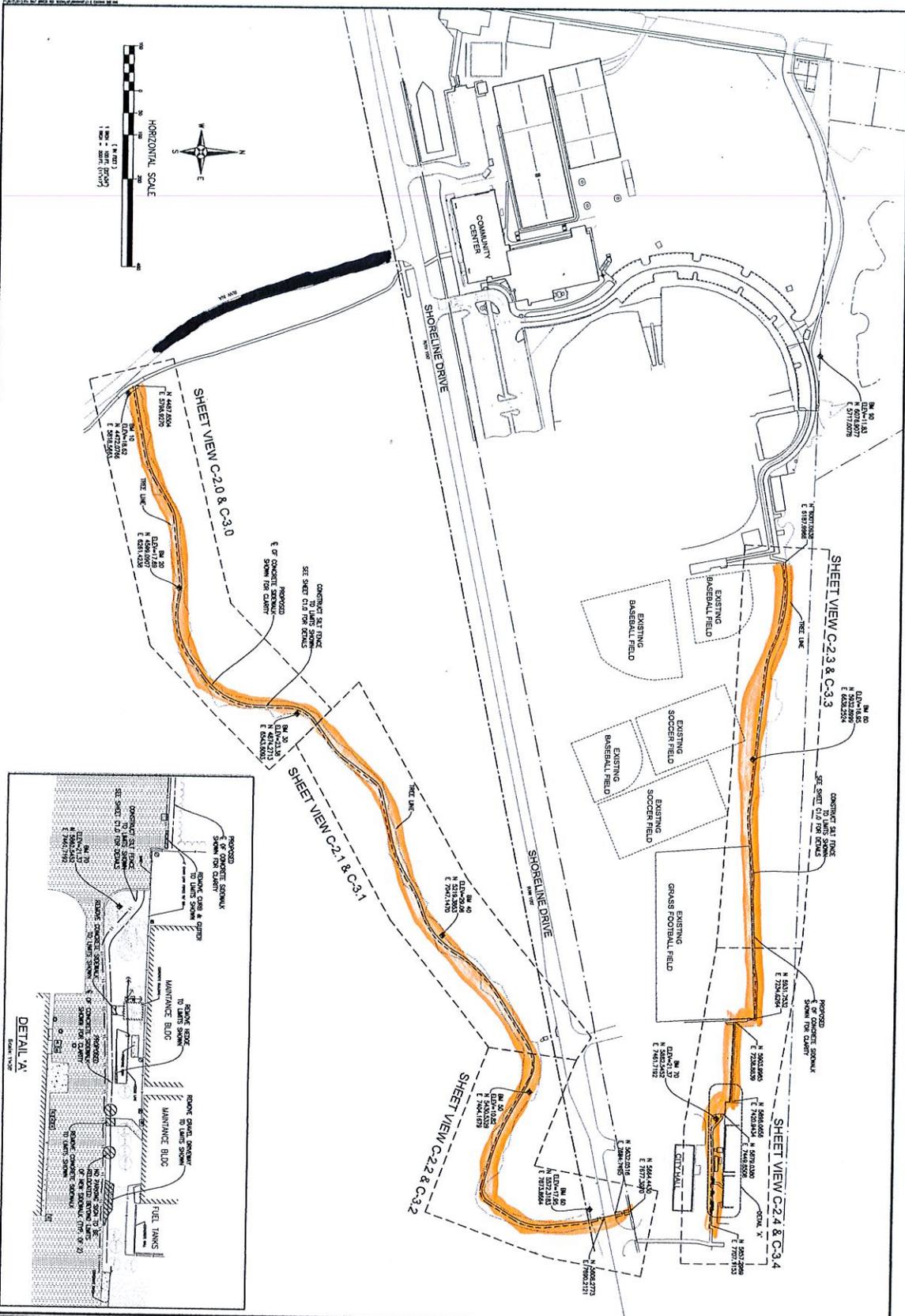
This new trail would extend from City Hall west along the northern boundary of Shoreline Park to Sunset Ave, then south to Shoreline Drive, then east to Shoreline Park South Drive, then south to the existing fire break, then meander east within Shoreline Park South, along the fire break, to a point on Shoreline Drive opposite City Hall.

This plan utilizes the walking path currently being constructed by Radford - Nix along the northern park entrance road and the existing Sunset Ave, Shoreline Drive and Shoreline Park South sidewalks. New construction would be required from the football stadium parking lot, behind the Library, to the Park Maintenance building; and the full extent of it's passage through Shoreline Park South. New construction would consist of a 6' concrete sidewalk and 120' of elevated 6' boardwalk within Shoreline Park South in order to navigate the stormwater drainage route.

Rebol-Battle estimates the cost of this project to be approximately \$140,000.00.

Recommendation

That Council direct staff to seek competitive bids for the construction of the Shoreline Park Walking Trail as designed and specified by Rebol-Battle and Associates.



No.	DATE	REVISION

NOT FOR CONSTRUCTION

SEAL

Paul A. Rebol, P.E.
No. 15178

Dr. By: GTP
Date: 2012.05.04
Date: 5-24-2012
DRAWING NO. C1.1

Gulf Breeze Recreational Center Sidewalk Improvement Project
GULF BREEZE, FLORIDA

OVERALL SITE, DEMOLITION AND EROSION CONTROL PLAN

RBA
REBOL-BATTLE & ASSOCIATES
Civil Engineers and Surveyors
2514 N. North Avenue, Suite 300
Tampa, Florida 33605
Telephone: 855-438-0105 Fax: 855-134-5148
E-mail: rebol@rba.com

This drawing is the property of Rebol-Battle & Associates, and may not be reproduced without written permission.



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager
FROM: Ron Pulley, Director of Parks and Recreation
SUBJECT: Vista Park Pier - Hurricane Isaac Damage
DATE: September 13, 2012

The Vista Park Fishing Pier, at the foot of the Bob Sikes Bridge, sustained major damage as a result of the wave action generated by Hurricane Isaac. This pier was constructed in 2004 with a grant from the Florida Recreation Development Assistance Program (FRDAP). As a result, the City is required to maintain this pier for a period of 25 years from the date of completion.

This is the second time this pier has sustained significant damage, the first being during Hurricane Ivan in 2004. Repairs following Hurricane Ivan were reimbursed with FEMA funds, however, FEMA funds will not be available for the current repairs. The City does, however, have a \$100,000 General Fund reserve established for storm damage.

We have received repair estimates from two marine contractors. Both contractors agree that the frequency and severity of damage sustained by this pier is attributable to its height above the water. Its position, at the same height as the top of the adjacent sea wall, is just above storm tide. This makes it highly susceptible to wave action. If it were lower, it would be submerged by the tide and therefore protected... if it were higher, it would sit above the storm waves. In either case, the landing of the pier, at the top of the adjacent sea wall, will continue to be subjected to damaging wave action.

Repair estimates range from \$18,500 to return the pier to its pre-storm condition, to \$79,585 to restore the pier and raise it to a height that would mitigate future damage.

Recommendation

That Council direct staff to seek competitive bids to restore the Vista Park Pier and raise it to a height that will mitigate future damage.



City of Gulf Breeze

DATE: September 18, 2012

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

RE: Hwy 98 Street Lighting: L.E.D. Option

On August 6, 2012, the City Council authorized the undergrounding of overhead wiring for street lights on Hwy 98 from the 3 Mile Bridge to the 399 Overpass encompassing 64 light poles and fixtures.

This project included 64 new high-pressure sodium (HPS) lights with 250watt Cobra Head full cut-off fixtures with an estimated cost of \$903.94 per month. Our current cost is \$842.18 for the outdated Cobra Head as listed on the attached spreadsheet.

Gulf Power staff has also provided pricing for the installation of L.E.D. lighting fixtures as the costs have become more competitive over time. They also installed, as a demonstration, three L.E.D. lights on the beach road near Soundview Trail. The L.E.D.'s produce a uniform white light with no glare and staff believes this is superior to the HPS light.

The two options for L.E.D. street lights under our current payment plan illustrate that the L.E.D.'s are \$154.00 more monthly for the 60 diode model while the 40 diode model is \$37.00 less per month than the high pressure sodium.

The advantages of L.E.D. compared to high pressure sodium are listed below.

- A) White light as opposed to amber.
- B) Increased small target visibility which increases pedestrian safety.
- C) Minimal glare due to full cut-off design and better uniformity of light on the street surface (60 light-producing points as compared to one with a reflector).
- D) Reduced maintenance and work crews impacting Hwy 98 and disrupting traffic.
- E) Cost is very comparable and the expected life is in excess of 12 years. High Pressure Sodium maintenance is typically 4 to 5 year intervals.
- F) The LED lights will reduce CO2 emissions by 52,000 lbs. annually according to Gulf Power.

The City also has the option of paying up front funds to reduce the capital cost of the new fixtures, regardless of lamp type. This methodology allows the City (if it chooses) to reduce monthly operating costs over the long term by paying up front the capital costs.

After reviewing the options available with an eye on the future as well, we believe consideration should be given to the L.E.D. options as opposed to the traditional high-pressure sodium.

We have the option of paying up front \$35,256.00 which reduces our monthly costs to \$548.67 or \$6,584.00 annually. This reduces our monthly costs by approximately \$450.00 per month, equating to payback in 5.5 years. This is quite acceptable considering the anticipated life of 12 years. Bear in mind that the pay up-front (PUF) costs are one time only. Gulf Power will provide ongoing maintenance and replacement items as needed.

The pay upfront option is approx. \$29,000 cheaper over the 12 year period as opposed to paying the higher monthly cost \$996.67 over that same time frame. $\$143,520$ ($996.67 * 144$ months). The $\$548.67 * 144$ months = $\$79,008.48 + \$35,256$ PUF = $\$114,265$. We also evaluated the time value of the \$35,256 and we would have to earn an interest rate in excess of 6% for the entire 12 year period in order for the PUF option to be more expensive.

RECOMMENDATION: City Council meet as Community Redevelopment Agency and approve the installation of new L.E.D. lighting along Hwy 98 from the 3 mile Bridge to Hwy 399 Overpass and provide upfront funding of \$35,256.00 to Gulf Power.

City of Gulf Breeze
Lighting Proposal
Highway 98 - URD Conversion

							Roadway Statistics				
							Monthly Fxt., Energy, & Maint.	Avg. FC	Max FC	Min FC	Avg/Min
Current Lighting:	8800 Cobrahead	100	8800	2000K	1		\$ 8.13	0.55	2.4	0.1	5.5
	20000 Cobrahead	200	20000	2000K	38		\$ 482.95				
	25000 Cobrahead	250	25000	2000K	25		\$ 351.10				
						Total	\$ 842.18				

											Roadway Statistics				
											Avg. FC	Max FC	Min FC	Avg/Min	
HPS vs LED Fixture Comparison	Description	Wattage	Lumens	ColorTemp.	Quantity	PUF**	Monthly Energy & Maint. **	Monthly Fxt., Energy, & Maint.							
	250W Full Cut-Off Cobrahead	250	25000	2000K	64	\$ 19,121.92	\$ 350.27	\$ 903.94	1.6	5.8	0.1	15.7			
	LEOTEC GCL-60E-MV-NW-2-GV-700	135	9681	4300K	64	\$ 35,256.32	\$ 548.67	\$ 996.67	1.0	3.7	0.1	10.1			
	LEOTEC GCL-40E-MV-NW-2-GV-700	92	6649	4300K	64	\$ 32,062.08	\$ 463.47	\$ 870.51	0.7	2.6	0.1	7.0			

* Paid up front installed cost
** Monthly recurring energy and maintenance charge. Includes fuel, ECR, ECCR and PCC; excludes franchise fees and applicable taxes



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: September 21, 2012
RE: Utility Conflicts - Highway 98 Resurfacing

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

The Department of Transportation intends to resurface US Highway 98 from the bridge landfall in Gulf Breeze eastward to the Gulf Breeze Zoo. As part of that design, the utilities in this area have spent time with the designers to minimize the utility conflicts.

The final design does include \$93,143.50 worth of relocations and adjustments that the City will be required to do. Under the attached agreement, the City would pay the Department to include this work in their contract. This offers the City advantages in not having to coordinate with our people or contractor with the work of the Department's contractor. It also avoids the delegation of responsibility in case of damage or accidents, as only one contractor will be responsible for the work. We have attached the agreement for review.

The funding would come from reserves, with \$4,870 being from the City Water & Sewer fund and \$88,273.50 from the SSRUS fund.

RECOMMENDATION: The City Council approve and authorize the Mayor to sign the Utility Work by Highway Contractor Agreement as attached.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY WORK BY HIGHWAY CONTRACTOR AGREEMENT
(LUMP SUM)

Form No. 710-010-57
UTILITIES
10/04

Financial Project ID: 421644-1-52-04	Federal Project ID: Funded
County: Santa Rosa	State Road No.: 30
District Document No:	
Utility Agency/Owner (UAO): CITY OF GULF BREEZE-WATER AND SEWER	

THIS AGREEMENT, entered into this _____ day of _____, year of _____, by and between the **STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as the "FDOT", and **CITY OF GULF BREEZE-WATER AND SEWER**, hereinafter referred to as the "UAO";

WITNESSETH:

WHEREAS, the **UAO** owns certain utility facilities which are located on the public road or publicly owned rail corridor identified below, hereinafter referred to as the "Facilities" (said term shall be deemed to include utility facilities as the same may be relocated, adjusted, or placed out of service); and

WHEREAS, the **FDOT**, is currently engaging in a project which involves constructing, reconstructing, or otherwise changing a public road and other improvements located on a public road or publicly owned rail corridor identified as SR 30 (US 98) from the Pensacola Bay Bridge to the Gulf Breeze Zoo Entrance, State Road No. 30, hereinafter referred to as the "Project"; and

WHEREAS, the Project requires minor modifications to the Facilities or the **FDOT's** design more particularly described in Exhibit A attached hereto and by this reference made a part hereof, hereinafter referred to as "Utility Work, and full plans and technical specifications for the Utility Work are not required; and

WHEREAS, the **FDOT** will perform the Utility Work as part of the Project; and

WHEREAS, the **UAO**, pursuant to the terms and conditions hereof, will bear certain costs associated with the Utility Work; and

WHEREAS, the **FDOT** and the **UAO** desire to enter into an agreement which establishes the terms and conditions applicable to the Utility Work;

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein, the **FDOT** and the **UAO** hereby agree as follows:

1. Performance of Utility Work

- a. The **FDOT** will include the Utility Work in its plans and specifications for the Project and will include the Utility Work as part of the **FDOT's** construction of the Project. The preparation of the plans and specifications and the construction of the Project will be performed in such manner as the **FDOT**, in its discretion, deemed appropriate.
- b. All location, protection, relocation, adjustment, or removal of the **UAO's** Facilities which is not listed in Exhibit A shall be performed pursuant to a separate agreement.

2. Cost of Utility Work

- a. The **UAO** will, at least fourteen (14) calendar days prior to the date on which the **FDOT** advertises the Project for bids, pay the **FDOT** the amount of \$ 93,143.50 for the cost of the Utility Work. Said amount will be deposited into the State Transportation Trust Fund.
- b. The **FDOT** and the **UAO** acknowledge and agree that the amount stated above includes an additional ten percent (10%) to cover the **UAO's** obligation for the cost of the Utility Work as set forth in Section 337.403(1)(b), Florida Statutes.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY WORK BY HIGHWAY CONTRACTOR AGREEMENT
(LUMP SUM)

Form No. 710-010-57
UTILITIES
10/04

- c. Except for costs associated with any changes or additions to the Utility Work, the **FDOT** and the **UAO** agree that the deposit shall be an asset of the **FDOT** and that it constitutes a full and final lump sum payment for the cost of the Utility Work, without any requirement for a subsequent accounting for the use of the deposit.
-
- d. Pursuant to Section 337.403(1)(b), Florida Statutes, no changes or additions to the Utility Work will be made during the construction of the Project unless the **UAO** has made an additional deposit to cover the cost of the changes or additions. To the extent that the amount stated in Subparagraph 2.a. above exceeds the amount of the **FDOT contractor's** bid that applies to the Utility Work, such excess may be applied to cover the cost of the changes or additions. All changes or additions shall be subject to the limitations on supplemental agreements and change orders contained in Section 337.11(8), Florida Statutes.

3. Default

- a. In the event that the **UAO** breaches any provision of this Agreement, then in addition to any other remedies which are otherwise provided for in this Agreement, the **FDOT** may exercise one or more of the following options, provided that at no time shall the **FDOT** be entitled to receive double recovery of damages:
- (1) Terminate this Agreement if the breach is material and has not been cured within 60 days from written notice thereof from the **FDOT**.
 - (2) Pursue a claim for damages suffered by the **FDOT**.
 - (3) Suspend the issuance of further permits to the **UAO** for the placement of Facilities on **FDOT** property if the breach is material and has not been cured within 60 days from written notice thereof from **FDOT** until such time as the breach is cured.
 - (4) Pursue any other remedies legally available.
 - (5) Perform any work with its own forces or through contractors and seek repayment for the cost thereof under Section 337.403(3), Florida Statutes.
- b. In the event that the **FDOT** breaches any provision of this Agreement, then in addition to any other remedies which are otherwise provided for in the Agreement, the **UAO** may exercise one or more of the following options:
- (1) Terminate this Agreement if the breach is material and has not been cured within 60 days from written notice thereof from the **UAO**.
 - (2) Pursue any other remedies legally available.
- c. Termination of this Agreement shall not relieve either party from any obligations it has pursuant to other agreements between the parties and from any statutory obligations that either party may have with regard to the subject matter hereof.

4. Indemnification

FOR GOVERNMENT-OWNED UTILITIES:

To the extent provided by law, the **UAO** shall indemnify, defend, and hold harmless the **FDOT** and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any acts, action, error, neglect, or omission by the **UAO**, its agents, employees, or contractors during the performance of the Agreement, whether direct or indirect, and whether to any person or property to which **FDOT** or said parties

may be subject, except that neither the **UAO**, its agents, employees, or contractors will be liable under this section for damages arising out of the injury or damage to persons or property directly caused by or resulting from the negligence of the **FDOT** or any of its officers, agents, or employees during the performance of this Agreement.

When the **FDOT** receives a notice of claim for damages that may have been caused by the **UAO** in the performance of services required under this Agreement, the **FDOT** will immediately forward the claim to the **UAO**. The **UAO** and the **FDOT** will evaluate the claim and report their findings to each other within fourteen (14) working days and will jointly discuss options in defending the claim. After reviewing the claim, the **FDOT** will determine whether to require the participation of the **UAO** in the defense of the claim or to require the **UAO** to defend the **FDOT** in such claim as described in this section. The **FDOT's** failure to notify the **UAO** of a claim shall not release the **UAO** from any of the requirements of this section. The **FDOT** and the **UAO** will pay their own costs for the evaluation, settlement negotiations, and trial, if any. However, if only one party participates in the defense of the claim at trial, that party is responsible for all costs.

FOR NON-GOVERNMENT-OWNED UTILITIES:

The **UAO** shall indemnify, defend, and hold harmless the **FDOT** and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any acts, action, error, neglect, or omission by the **UAO**, its agents, employees, or contractors during the performance of the Agreement, whether direct or indirect, and whether to any person or property to which **FDOT** or said parties may be subject, except that neither the **UAO**, its agents, employees, or contractors will be liable under this section for damages arising out of the injury or damage to persons or property directly caused by or resulting from the negligence of the **FDOT** or any of its officers, agents, or employees during the performance of this Agreement.

The **UAO's** obligation to indemnify, defend, and pay for the defense or at the **FDOT's** option, to participate and associate with the **FDOT** in the defense and trial of any damage claim or suit and any related settlement negotiations, shall arise within fourteen (14) days of receipt by the **UAO** of the **FDOT's** notice of claim for indemnification to the **UAO**. The notice of claim for indemnification shall be served by certified mail. The **UAO's** obligation to defend and indemnify within fourteen (14) days of such notice shall not be excused because of the **UAO's** inability to evaluate liability or because the **UAO** evaluates liability and determines the **UAO** is not liable or determines the **FDOT** is solely negligent. Only a final adjudication or judgment finding the **FDOT** solely negligent shall excuse performance of this provision by the **UAO**. The **UAO** shall pay all costs and fees related to this obligation and its enforcement by the **FDOT**. The **FDOT's** delay in notifying the **UAO** of a claim shall not release **UAO** of the above duty to defend.

5. Force Majeure

Neither the **UAO** nor the **FDOT** shall be liable to the other for any failure to perform under this Agreement to the extent such performance is prevented by an act of God, war, riots, natural catastrophe, or other event beyond the control of the non-performing party and which could not have been avoided or overcome by the exercise of due diligence; provided that the party claiming the excuse from performance has (a) promptly notified the other party of the occurrence and its estimate duration, (b) promptly remedied or mitigated the effect of the occurrence to the extent possible, and (c) resumed performance as soon as possible.

6. Miscellaneous

- a. To the Facilities shall at all times remain the property of and be properly protected and maintained by the **UAO** in accordance with the then current Utility Accommodation Manual and the current utility permit for the Facilities.
- b. Pursuant to Section 287.058, Florida Statutes, the **FDOT** may unilaterally cancel this Agreement for refusal by the **UAO** to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the **UAO** in conjunction with this Agreement.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY WORK BY HIGHWAY CONTRACTOR AGREEMENT
(LUMP SUM)

Form No. 710-010-57
UTILITIES
10/04

- c. This Agreement constitutes the complete and final expression of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, or negotiations with respect thereto, except that the parties understand and agree that the **FDOT** has manuals and written policies and procedures which shall be applicable at the time of the Project and the relocation of the Facilities and except that the **UAO** and the **FDOT** may have entered into other agreements for work not included in Exhibit A for Facilities located within the limits of the Project. Copies of **FDOT** manuals, policies, and procedures will be provided to the **UAO** upon request.
- d. This Agreement shall be governed by the laws of the State of Florida. Any provision hereof found to be unlawful or unenforceable shall be severable and shall not affect the validity of the remaining portions hereof.
- e. Time is of essence in the performance of all obligations under this Agreement.
- f. All notices required pursuant to the terms hereof may be sent by first class United States Mail, facsimile transmission, hand delivery, or express mail and shall be deemed to have been received by the end of five business days from the proper sending thereof unless proof of prior actual receipt is provided. The **UAO** shall have a continuing obligation to notify each District of the **FDOT** of the appropriate persons for notices to be sent pursuant to this Agreement. Unless otherwise notified in writing, notices shall be sent to the following addresses:

If to the **UAO**:

Thomas E. Lambert, Public Services Assistant Director
CITY OF GULF BREEZE-WATER AND SEWER
P.O. Box 640
Gulf Breeze, FL 32562

If to the **FDOT**:

Mr. Clay Hunter, P.E., District Utility Engineer
FLORIDA DEPARTMENT OF TRANSPORTATION
P.O. Box 607
Chipley, FL 32428

7. Certification

This document is a printout of an **FDOT** form maintained in an electronic format and all revisions thereto by the **UAO** in the form of additions, deletions, or substitutions are reflected only in an Appendix entitled Changes to Form Document and no change is made in the text of the document itself. Hand notations on affected portions of this document may refer to changes reflected in the above-named Appendix but are for reference purposes only and do not change the terms of the document. By signing this document, the **UAO** hereby represents that no change has been made to the text of this document except through the terms of the appendix entitled Changes to Form Document."

You **MUST** signify by selecting or checking which of the following applies:

- No changes have been made to this Form Document and no Appendix entitled "Changes to Form Document" is attached.
- No changes have been made to this Form Document, but changes are included on the attached Appendix entitled "Changes to Form Document."

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY WORK BY HIGHWAY CONTRACTOR AGREEMENT
(LUMP SUM)

Form No. 710-010-57
UTILITIES
10/04

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective the day and year first written.

UTILITY: CITY OF GULF BREEZE-WATER AND SEWER

BY: (Signature) _____

DATE: _____

(Typed Name: _____)

(Typed Title: _____)

Recommend Approval by the District Utility Office

BY: (Signature) _____

DATE: _____

FDOT Legal review

BY: (Signature) _____

DATE: _____

District Counsel

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

BY: (Signature) _____

DATE: _____

(Typed Name: Jason Peters, P.E.)

(Typed Title: Director of Transportation Development)

FEDERAL HIGHWAY ADMINISTRATION (if applicable)

BY: _____

DATE: _____

(Typed Name: _____)

(Typed Title: _____)

Exhibit A

5 manholes x \$935.00 per manhole = \$4,675.00

13 water valve boxes x \$500.00 per valve box = \$6,500.00

7 sanitary force main valve boxes x \$500.00 per valve box = \$3,500.00

515 LF of 6" water main x \$110.00 + 10% = \$ 62,315.00

515 LF of 6" water main removal x \$15.00 + 10% = \$ 8,497.50

80 LF of 4" force main x \$80.00 + 10% = \$7,040.00

80 LF of 4" force main removal x \$7.00 + 10% = \$ 616.00

Grand total = \$93,143.50

For the City of Gulf Breeze-Water and Sewer's Design Standards, please go to the below link to download at <http://www.cityofgulfbreeze.com/ssrus/2007%20SSRUS%20Standards.pdf>

Please see Part III for Water and Part IV for Sewer.



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 9/21/2012

Subject: Crosswalk on Fairpoint

In response to citizen requests, the City Council directed staff to have a pedestrian crosswalk installed on Fairpoint just west of Julia Way. The location of the crosswalk meets applicable standards. However, it is viewed as impractical by the citizens who requested it. The location requires a pedestrian to go west, in the opposite direction of his likely destination, in order to use the crosswalk.

Staff developed another location, which also is acceptable per standards, as an alternative. While there will be a cost for removing the recently installed thermoplastic striping, and then installing new striping, we will save some money because less sidewalk is required with the new location.

We will have a price for the project in time for the September 26th Executive Session.

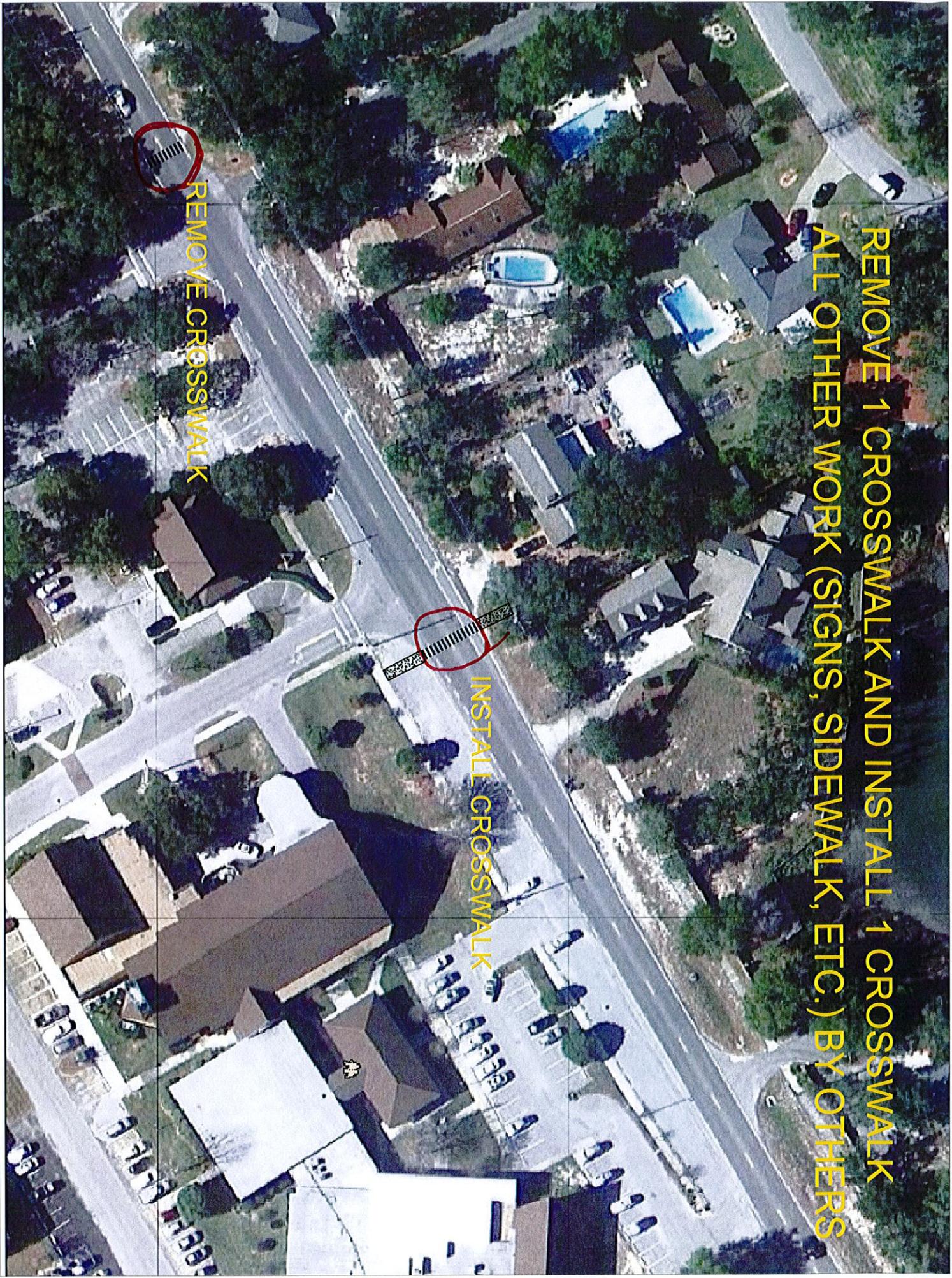
RECOMMENDATION:

THAT THE CITY COUNCIL CONSIDER THE RELOCATION OF THE FAIRPOINT CROSSWALK AT THE SEPTEMBER 26TH EXECUTIVE SESSION.

REMOVE 1 CROSSWALK AND INSTALL 1 CROSSWALK
ALL OTHER WORK (SIGNS, SIDEWALK, ETC.) BY OTHERS

INSTALL CROSSWALK

REMOVE CROSSWALK





City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: September 21, 2012
RE: Shoreline Park Service Road– Change Order 1

After we received the pricing for this project, the engineer of record informed us that there were additional trees to be removed to accommodate the walking path sidewalk that was added to this project. The City staff also asked for additional sidewalk near the park maintenance building.

The total of these additions is \$3,736.48, which will be funded from the General Fund capital reserve. While this project is technically a change order to the South Sunset Boulevard Paving, it is being treated as a separate payment schedule to avoid confusion with FEMA payments.

RECOMMENDATION: The City Council approve the change order to Radford and Nix Construction, LLC for \$3,736.48.

Original Contract	\$150,701.25
Change Order #1	\$3,736.48
Revised Contract	\$154,437.73

CHANGE ORDER REQUEST #1

DATE: 9/4/2012

PROJECT: GULF BREEZE REC CENTER ACCESS ROAD

CONTRACTOR: RADFORD AND NIX CONSTRUCTION, LLC
ADDRESS: 7014 PINE FOREST ROAD
PENSACOLA, FLORIDA 32526

ITEM NO.	ITEM DESCRIPTION	QUAN	UNIT	UNIT PRICE	TOTAL
1	Additional Tree Removal (Incl. Bond)	1	LS	\$ 3,198.00	\$ 3,198.00
2	4" Concrete Sidewalk	156	SF	\$ 3.40	\$ 530.40
3	Bond on Addtl Sidewalk	1	LS	\$ 8.08	\$ 8.08
TOTAL THIS CHANGE					<u>\$ 3,736.48</u>

ORIGINAL CONTRACT AMOUNT	\$ 150,701.25
PREVIOUS CHANGE ORDERS TO DATE	<u>\$ -</u>
REVISED CONTRACT AMOUNT	\$ 154,437.73



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: September 21, 2012
RE: South Sunset Boulevard Change Order 3

Attached is a request for change order 3 to the South Sunset Boulevard Paving project. This request will complete the original project. The change order covers actual in place quantities installed, as well as minor adjustments made in the field. The minor adjustments included changes to striping, changes in Sod type to accommodate resident requests, and some additional

RECOMMENDATION: The City Council approve the change order of \$10,710.36 to Radford and Nix Construction, LLC for the South Sunset Boulevard Paving project.

CO#	Description	Price
	Original Contract	\$446,515.00
1	Sewer Cleanouts	\$4,447.29
2	Park Driveway Widening	\$2,831.98
2	Poinciana Resurfacing	\$21,638.00
2	North Sunset Curb	\$28,912.00
2	Water Plant Road (Paid from CRA)	\$67,490.00
3	<i>Misc. Adjustments</i>	<i>\$10,710.36</i>
	REVISED TOTAL	\$582,589.63

*NOTE: Park Service Road treated as separate accounting



Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

August 13, 2012

Mr. Thomas Lambert
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

Re: South Sunset Blvd. Improvements
Change Order No. 3

Dear Mr. Lambert:

Enclosed are three copies of proposed Change Order No. 3 for the referenced project. The changes are associated with a) field directives provided to the Contractor for additional adjustments of the park driveway – these are items 1-7, b) changing the centerline striping from skip yellow to solid double yellow – items 8-9, c) changing sod type at selected properties to St. Augustine in lieu of argentine bahia – item 10, and other miscellaneous striping/markings adjustments – items 11 – 15. I have no objection to the Change Order as proposed.

We recommend approval of the Change Order in the amount of \$10,710.36.

Very truly yours,

KENNETH HORNE & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "K. Horne", written over a light blue horizontal line.

Kenneth C. Horne, P.E.
President

EXHIBIT "G"

CHANGE ORDER

CHANGE ORDER NO.: 3

CONTRACT NO.: _____

TO: City of Gulf Breeze
1070 Shoreline Dr.
Gulf Breeze, FL 32562

DATE: 08/08/2012

PROJECT NAME: South Sunset Blvd. Improvements

PROJECT NO.: PS1102

Under our AGREEMENT dated Feb. 17, 2012.

You hereby are authorized and directed to make the following change(s) in accordance with terms and conditions of the Agreement:

FOR THE (Additive) (Deductive) Sum of: Ten Thousand Seven Hundred Ten and Thirty Six
(\$ 10,710.36)

Original Agreement Amount	\$ <u>446,515.00</u>
Sum of Previous Changes	\$ 125,364.29 ²⁷
This Change Order (Add) (Deduct)	\$ <u>10,710.36</u>
Present Agreement Amount	\$ <u>582,589.65</u>

*kept
8/13/12*

The time for completion shall be (increased/decreased) by ____ (9) calendar days due to this Change Order. Accordingly, the Contract Time is now ____ (171) calendar days and the final completion date is August 20, 2012. Your acceptance of this Change Order shall constitute a modification to our Agreement and will be performed subject to all the same terms and conditions in our Agreement indicated above, as fully as if the same were repeated in this acceptance.

The adjustment, if any, to this Agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted: _____,

By: _____

By: S. C. Nix
RADFORD AND NIX CONST. LLC.
MEMBER

CHANGE ORDER REQUEST #3

DATE: 8/8/2012

PROJECT: SOUTH SUNSET BLVD. IMPROVEMENTS

CONTRACTOR: RADFORD AND NIX CONSTRUCTION, LLC
 ADDRESS: 7014 PINE FOREST ROAD
 PENSACOLA, FLORIDA 32526

ITEM NO.	ITEM DESCRIPTION	QUAN	UNIT	UNIT PRICE	TOTAL
1	SAWCUT EXIST. SIDEWALK	10	LF	\$ 2.00	\$ 20.00
2	REMOVE EXIST. CONCRETE SIDEWALK	12	SY	\$ 3.00	\$ 36.00
3	SUBGRADE PREP	22	SY	\$ 1.25	\$ 27.50
4	6" AGGREGATE BASE	22	SY	\$ 11.90	\$ 261.80
5	1-1/2" TYPE SP-12.5 ASPHALT	22	SY	\$ 6.70	\$ 147.40
6	RIBBON CURB	20	LF	\$ 14.00	\$ 280.00
7	DRIVEWAY CROSSWALK MARKINGS	1	LS	\$ 138.00	\$ 138.00
8	DELETE SKIP YELLOW & ADD DBL SOLID THERMO	1	LS	\$ 3,727.00	\$ 3,727.00
9	DELETE SKIP YELLOW & ADD DBL SOLID TEMP. PAINT	1	LS	\$ 1,815.00	\$ 1,815.00
10	SUBSTITUTE ST. AUGUSTINE SOD	1200	SY	\$ 1.60	\$ 1,920.00
11	REMOVE EXISTING CROSSWALK, ADD THERMO STOP BAR	1	LS	\$ 260.00	\$ 260.00
12	THERMO SPEED TABLE ADVANCE WARNING MARKINGS	1	LS	\$ 937.00	\$ 937.00
13	W17-1 SIGN w/ W13-1 SPEED ADVISORY (15 MPH)	2	EA	\$ 218.00	\$ 436.00
14	W11-2 PEDESTRIAN CROSSING SIGN	2	EA	\$ 207.00	\$ 414.00
15	REPLACE THERMO STOP BAR AT POINCIANA & LORUNA ST. (SOUTH SIDE)	1	EA	\$ 130.00	\$ 130.00
16	BOND	1	LS	\$ 160.66	\$ 160.66
TOTAL THIS CHANGE					\$ 10,710.36

ORIGINAL CONTRACT AMOUNT	\$446,515.00
PREVIOUS CHANGE ORDERS TO DATE	\$125,364.29 ²⁷
REVISED CONTRACT AMOUNT	<u>\$582,589.65</u>

\$582,589.65

* We request nine (9) additional calendar days to perform the additional work associated with this Change Order Request.

*KCN
8/13/12*



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services

DATE: September 21, 2012

RE: Natural Gas to Pensacola Beach – Change Order 3

Attached is the third change order for the Natural Gas to Pensacola Beach project. This change order finalizes all the work in the original project, which included the core business district of Santa Rosa Island. The changes are for in place quantities that increased or decreased because of field adjustments made for unforeseen conditions and City requested additions (extra valves and service lines).

RECOMMENDATION: The City Council approve change order 3 of \$75,641.98 to Utility Service Company for the Natural Gas to Pensacola Beach project.

CO#	Description	Price
	Original Contract	\$1,422,744.50
3	Final Quantities for base contract	\$75,641.94
	REVISED TOTAL	\$1,498,386.44
	Less Owner Furnished	-\$141,041.58
	TO BE PAID CONTRACTOR	\$1,357,344.86

ASSOCIATED EXTENSIONS		
CO#	Description	Price
1	West Extension	\$133,544.50
2	East Extension	\$555,317.33
	TO BE PAID CONTRACTOR	

EXHIBIT "G"

CHANGE ORDER

CHANGE ORDER NO.: 3

CONTRACT NO.: 20442.10

TO: Utility Service Company, Inc.
4326 Gulf Breeze Pkwy.
Gulf Breeze, Florida 32563

DATE: August 21, 2012

PROJECT NAME: Natural Gas Service Expansion for the City of Gulf Breeze

PROJECT NO.: 20442.10

Under our AGREEMENT dated August 5, 2011.

You hereby are authorized and directed to make the following change(s) in accordance with terms and conditions of the Agreement: **Contract adjustment for in-place quantity measurements on base contract per the attached spreadsheet.**

FOR THE (Additive) (~~Deductive~~) Sum of: Seventy-five thousand, six hundred ninety-four dollars and 94/100 (\$ 75,641.94)

Original Agreement Amount	\$ <u>1,422,744.50</u>
Sum of Previous Changes	\$ <u>688,861.83</u>
This Change Order (Add) (Deduct)	\$ <u>75,641.94</u>
Present Agreement Amount	\$ <u>2,187,248.30</u>

This time for completion shall be (~~increased/decreased~~) by Zero (0) calendar days due to this Change Order. Accordingly, the Contract Time is now Five Hundred and Fifty (550) calendar days and the final completion date is March 22, 2013.

Your acceptance of this Change Order shall constitute a modification to our Agreement and will be performed subject to all the same terms and conditions in our Agreement

R Delp PM
BDD/PNS

indicated above, as fully as if the same were repeated in this acceptance.

The adjustment, if any, to this Agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted: SEPTEMBER 13, 2012

By: William V. C
Utility Service Company, Inc.

By: _____
City of Gulf Breeze



CITY OF GULF BREEZE
 Natural Gas Service Expansion
 PROJECT NO. 20442.10

Utility Service Company
 426 Gulf Breeze Parkway
 Gulf Breeze, FL 32563
 Telephone: 850-932-5342
 Fax: 850-932-0258

Change Order 3
 Project
 Quantity Adjustment
 Base In-Place

ITEM	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT	UNITS	AMOUNT
1	Materialization Demobilization	1	LS	\$ 42,017.00	\$ 42,017.00	0.00	\$ -
2	Maintenance of Traffic	1	LS	\$ 30,137.00	\$ 30,137.00	0.00	\$ -
3	Insurance and Bonds	1	LS	\$ 22,742.00	\$ 22,742.00	0.00	\$ -
4	1 1/2" Tap Isolation Valve Cap	1	EA	\$ 467.00	\$ 467.00	0.00	\$ -
5	12" DR 9 (HDPE) casing with 6" DR (1) HDPE carrier Directional Drilling Installation	395.00	LF	\$ 177.20	\$ 69,904.00	4.5	\$ 7,992.49
6	2" DR 11 HDPE Directional Drill Installation	120	LF	\$ 12.50	\$ 1,500.00	2.158	\$ 27,002.40
7	2" DR 11 HDPE Open Cut Installation	15	LF	\$ 17.80	\$ 267.00	1.294	\$ 22,886.20
8	2 1/2" Tap Isolation Valve Cap	13	EA	\$ 405.00	\$ 5,265.00	0	\$ 2,430.00
9	4" 1/2" Cap	1	EA	\$ 13,000	\$ 13,000	1	\$ 13,000
10	4" DR 11 HDPE Directional Drill Installation	1040	LF	\$ 29.25	\$ 30,420.00	480	\$ 14,214.80
11	4" DR 11 HDPE Open Cut Installation	271.5	LF	\$ 13.95	\$ 3,784.25	1480.5	\$ 60,759.74
12	4 1/2" Isolation Valve	2	EA	\$ 538.00	\$ 1,076.00	2	\$ 676.00
13	6" 15" 1/2" Band	2	EA	\$ 258.00	\$ 512.00	1.5	\$ 258.00
14	6" 90" 1/2" Band	4	EA	\$ 258.00	\$ 1,032.00	1.1	\$ 258.00
15	6" 90" 1/2" Band	2	EA	\$ 258.00	\$ 512.00	1.1	\$ 258.00
16	6" 90" 1/2" Band	2	EA	\$ 258.00	\$ 512.00	1.1	\$ 258.00
17	6" DR 11 HDPE Directional Drill Installation	817.5	LF	\$ 32.95	\$ 269,366.25	1,115	\$ 36,392.25
18	6" DR 11 HDPE Open Cut Installation	170.5	LF	\$ 32.90	\$ 5,609.45	1,240.1	\$ 47,896.84
19	6" DR 9 HDPE Directional Drill Installation	785	LF	\$ 29.20	\$ 22,922.00	1,785.1	\$ 62,922.00
20	6" 1/2" Isolation Valve	3	EA	\$ 1,001.00	\$ 3,003.00	0	\$ 0.00
21	6" Lapping Sleeve & Valve	1	EA	\$ 7,420.00	\$ 7,420.00	0	\$ 0.00
22	6" 1/2" Tee	2	EA	\$ 304.00	\$ 608.00	1	\$ 304.00
23	6" 4 1/2" Reducer	1	EA	\$ 142.00	\$ 142.00	2	\$ 284.00
24	Asphalt Restoration	250	SS	\$ 77.50	\$ 19,375.00	219	\$ 16,928.70
25	Asphalt Block for 6" HDPE	80	EA	\$ 283.00	\$ 22,640.00	1	\$ 283.00
26	Asphalt Block for 6" HDPE	80	EA	\$ 283.00	\$ 22,640.00	1	\$ 283.00
27	Clay Kerolan	100	CY	\$ 17.00	\$ 1,700.00	203	\$ 3,451.00
28	Clean White Sand	100	CY	\$ 17.00	\$ 1,700.00	203	\$ 3,451.00
29	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
30	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
31	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
32	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
33	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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36	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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38	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
39	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
40	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
41	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
42	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
43	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
44	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
45	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
46	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
47	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
48	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
49	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
50	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
51	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
52	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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58	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
59	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
60	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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65	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
66	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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71	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
72	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
73	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
74	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
75	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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81	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
82	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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90	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
91	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
92	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
93	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
94	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
95	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
96	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
97	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
98	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
99	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
100	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
101	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
102	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
103	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
104	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
105	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
106	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
107	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
108	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
109	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
110	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
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114	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
115	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
116	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
117	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
118	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
119	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
120	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
121	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
122	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
123	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
124	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
125	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
126	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
127	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
128	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
129	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
130	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
131	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
132	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
133	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
134	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
135	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
136	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.00
137	Concrete Restoration	50	SS	\$ 32.00	\$ 1,600.00	8	\$ 256.0



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: September 21, 2012
RE: Return of Well to Gulf Breeze Zoo

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

The City entered into an agreement with the Gulf Breeze Zoo to provide reclaimed water for irrigation and other uses. In that agreement, the City would own and maintain the Zoo's well as backup and alternate source water. The City would turn the well on to supply the Zoo if demand for reclaimed water was high with its other customers.

Unfortunately, the USDA has told the Zoo that they cannot use reclaimed water for animal consumption. The Zoo's water system is such that the irrigation and animal watering system are integral. Therefore the City is maintaining a well that no longer benefits the reclaimed water system.

We have approached the Zoo, and they agree it is best to terminate our agreement and return the well to them. The transfer of the well will require a new consumptive use permit for the Zoo and a modification to the City's permit. Additionally, staff would like Layne Central to do a preventive maintenance and inspection prior to turning the well over to the Zoo.

This project would be funded from the operational budget.

RECOMMENDATION: The City Council authorize Baskerville-Donovan, Inc. to modify and apply for the permits need to revert the well to Zoo ownership for a total of \$9,000. City Council also authorize Layne Central to complete a well maintenance and inspection for \$2,728.00.

27 August 2012

Mr. Thomas Lambert
Asst. Director of Public Services
City of Gulf Breeze
PO Box 640
Gulf Breeze FL 32562-0640

RECEIVED
SEP 11 2012
RECORD COPY

RE: Reclaimed water and well at Zoo site

Dear Mr. Lambert:

In response to your letter of 1 May 2012, I understand your point of view. Being relatively new to the area, and unaware of past agreements and promises, I can only state that the zoo's ability to utilize the reclaimed water has presented us with problems as it pertains to federal and state mandates for animal health.

It has been my understanding that tests we have conducted on the reclaimed water make it unsafe for the health of the animals. Even though, in theory, the water is to be used solely for the watering of grounds, in the past when the well has been broken the zoo has had to revert to the use of the reclaimed water for the actual watering of animals. Based upon the test results, that is something we cannot allow any further. Even using the same waterlines has presented us with problems.

According to your letter, as of 1 June 2012 the zoo became solely responsible for maintaining the current well system. Please assist us in changing the legal ownership and permit back into the zoo's name, thus relieving the city of any further obligations. I look forward to working with you on this matter.

Sincerely,



Eric Mogensen
CEO/Corporate Director

September 18, 2012

Thomas Lambert, P.E.
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

RE: Consumptive Use Permit Application and Modification
BDI Project Number 20410.10

Dear Mr. Lambert:

Baskerville-Donovan, Inc. (BDI) is pleased to present this proposal for professional services for preparing and submitting an application for a Northwest Florida Water Management District Consumptive Use Permit to transfer the well at The Zoo from the City of Gulf Breeze to The Zoo and to modify the existing Consumptive Use Permit for the City of Gulf Breeze to remove the well at The Zoo from their permit. Our scope of services shall include preparation of a consumptive use permit application and a consumptive use permit modification including associated exhibits. The required exhibits per the form instructions are as follows:

Task 1 – Prepare and submit a Consumptive Use Permit Application for The Zoo

1. BDI shall fill out and submit the Consumptive Use Permit Application for Landscape Uses.
2. The City shall provide copies of their pumping data for the period of January 2009 through December 2011.
3. BDI shall evaluate the pumping provided by the City and make a recommendation for the amount of groundwater that needs to be requested for the permit period.
4. BDI shall provide the City with the most recent well data on file for the well at The Zoo for the City to review and update for incorporation into the permit application.
5. BDI shall provide a USGS 7 ½ minute topographic map indicating the reuse system and supplemental wells.
6. BDI shall meet with the City to discuss any potential permit modifications, the City's compliance with the current permit conditions, and conservation measures being taken by the City.

We propose to perform these professional services on a lump sum basis for a fee not to exceed \$5,000 without further authorization.

Task 2 – Prepare and submit a Consumptive Use Permit Modification Application for the City of Gulf Breeze

1. BDI shall fill out and submit the Consumptive Use Permit Application for Landscape Uses.
2. ~~The City shall provide copies of their pumping data and pumping data from the golf courses for the period of January 2009 through December 2011.~~
3. BDI shall evaluate the pumping provided by the City and make a recommendation for the amount of groundwater that needs to be requested for the modified permit.
4. BDI shall provide the City with the most recent well data for their review and update for incorporation into the permit application.
5. BDI shall provide a USGS 7 ½ minute topographic map indicating the reuse system and supplemental wells.
6. BDI shall meet with the City to discuss any potential permit modifications, the City's compliance with the current permit conditions, and conservation measures being taken by the City.

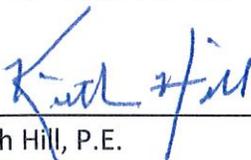
We propose to perform these professional services on a lump sum basis for a fee not to exceed \$4,000 without further authorization.

The total fee for this scope of work is a lump sum amount of \$9,000. This fee excludes direct expenses and any meetings necessary with the Northwest Florida Water Management District. Services requested outside of the scope work will be billed at BDI's standard hourly billing rates. A copy of the 2012 Billing Rates is attached. Application fees will be the responsibility of the City and are based on the annual average withdrawal rates requested. Any items requested by the District after the initial submittals will be completed on a time and materials basis as an additional task.

If there are any questions regarding this proposal, please feel free to call. Should the City accept this proposal, please sign below and return one original to Richard Delp at Baskerville-Donovan, Inc.

Very truly yours,
Baskerville-Donovan, Inc.

ACCEPTED FOR THE CITY OF GULF BREEZE



T. Keith Hill, P.E.
Executive Vice President/COO

Signature

Printed Name

2012 BILLING RATES

CATEGORY	RATE
Intern/Co-op Employee	\$ 50.00
Office Administrator	\$ 60.00
Executive Assistant	\$ 70.00
Human Resources Coordinator	\$ 125.00
Accounting Assistant	\$ 60.00
Controller	\$ 150.00
Systems Administrator	\$ 70.00
Information Technology Director	\$ 150.00
Rodman/Chainman	\$ 40.00
Instrument Man	\$ 50.00
Party Chief	\$ 65.00
Survey Manager	\$ 130.00
Project Representative	\$ 85.00
Draftsman/Technician I	\$ 55.00
Draftsman/Technician II	\$ 75.00
Draftsman/Technician III	\$ 85.00
Graphic Designer	\$ 70.00
Landscape Architect	\$ 140.00
Engineer Intern I	\$ 80.00
Engineer Intern II	\$ 90.00
Engineer I	\$ 125.00
Engineer II	\$ 140.00
Engineer III	\$ 150.00
Senior Engineer/Project Manager	\$ 175.00
Customer Development Manager	\$ 180.00
VP/Department Manager	\$ 200.00
Senior Executive	\$ 250.00

September 18, 2012

Mr. Thomas Lambert
Assistant Director of Public Services
City of Gulf Breeze
1070 Shoreline Drive
PO Box 640
Gulf Breeze, FL 32561

RE: Zoo Well Maintenance

Dear Mr. Lambert:

Layne Christensen Company is pleased to provide the following proposal for \$2,728.00 to perform a flow test, inspect electrical components and paint the discharge head, piping and tank as part of a maintenance effort so the City of Gulf Breeze may transfer the well to the Gulf Breeze Zoo for further use and responsibility.

We will provide a two man crew for two days to complete the work. We will prepare a report on the pumps efficiency and submit it to you for the Zoo to maintain in its records. Should any parts or further repairs be necessary, Layne will notify you with the associated cost of these parts or repairs to determine whether or not you would like to go to such an expense.

We appreciate the opportunity to be of service to the City of Gulf Breeze. Upon issue of a purchase order, we should be able to respond immediately to perform this work.

Thank you,

Bob Baker

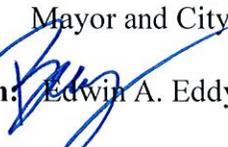
Bob Baker
Account Manager



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 9/20/2012

Subject: Santa Rosa County Restore Council

Attached is a letter from Santa Rosa County Administrator Hunter Walker regarding the above subject. The City Council should make a nomination to the County Commission of an individual to serve on the Restore Council.

In discussions with Mr. Walker prior to receipt of this letter, we talked about the wide breadth of issues this Council may take up. These may range from environmental to economic development.

For these reasons, I suggest the following:

RECOMMENDATION:

THAT THE CITY COUNCIL NOMINATE EDWIN EDDY, CITY MANAGER, TO SERVE ON THE SANTA ROSA COUNTY RESTORE COUNCIL.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE N. BELL, OMB Director

September 14, 2012



Edwin A Eddy, City Manager
City of Gulf Breeze
P.O. Box 640
Gulf Breeze, Florida 32561

Dear Buz:

At the September 13, 2012 meeting, the Board of Commissioners adopted the attached resolution establishing the Santa Rosa County Restore Council, which includes one (1) member nominated by the City of Gulf Breeze. The goal of the Board of Commissioners is to have the eleven (11) members in place for an organizational meeting in October.

The various Federal agencies involved in this process have yet to formulate the specifics of how this legislation will be implemented and the requirements on the local level. As those develop/evolve this office will keep you informed.

Please contact this office with questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Hunter Walker".

Hunter Walker
County Administrator

WHW

RESOLUTION NO. 2012- 32 .

A RESOLUTION OF BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA RELATING TO THE RESOURCES AND ECOSYSTEMS SUSTAINABILITY, TOURIST OPPORTUNITIES, AND REVIVED ECONOMICS OF THE GULF COAST STATES ACT OF 2012 (THE "RESTORE ACT"); ESTABLISHING SANTA ROSA COUNTY'S LOCAL RESTORE COUNCIL; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Santa Rosa County was substantially impacted by the Deepwater Horizon Oil Spill which occurred in the Gulf of Mexico on or about April 20, 2010; and

WHEREAS, Santa Rosa County experienced severe damage from said oil spill resulting in property loss, economic hardship, and threats to public health and safety, natural resources and the local economy; and

WHEREAS, the United States Congress approved, and the President signed into law, the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economics of the Gulf Coast States Act of 2012 (the "RESTORE Act") which established potential funding sources for various purposes which will enhance and benefit Santa Rosa County and the Gulf Coast area; and

WHEREAS, Santa Rosa County has determined that it is in its best interest to establish the Santa Rosa County Restore Council ("the Council"), the purpose of which shall be to, among other objectives as set forth by the Board of County Commissioners:

1. Review potential projects and expenditures under the RESTORE Act, and solicit public input regarding such projects and expenditures;
2. Develop a multi-year implementation plan (the "Plan") to implement and carry out the purposes and intent of the RESTORE Act, and solicit public input to assist in the development of the Plan;
3. Submit the Plan to the Santa Rosa County Board of County Commissioners for approval, and update the Plan no less than annually;
4. Work or consult with with any firm, coalition, or consultant as directed by the Santa Rosa County Board of County Commissioners to carry out the purposes of the Council.

NOW, THEREFORE, BE IT RESOLVED that the Santa Rosa Board of County Commissioners hereby establishes the Santa Rosa County Restore Council ("the Council") to be comprised of eleven (11) members as follows:

1. Each County Commissioner shall nominate one member who shall reside in the nominating Commissioner's district. Each nominated member must be approved by the Board of County Commissioners;
2. The City Council of the City of Milton shall nominate one member. The nomination must be approved by the Board of County Commissioners;
3. The Town Council of the Town of Jay shall nominate one member. The nomination must be approved by the Board of County Commissioners;
4. The City Council of Gulf Breeze shall nominate one member. The nomination must be approved by the Board of County Commissioners;
5. The Navarre Beach Area Chamber of Commerce shall nominate one member. The nomination must be approved by the Board of County Commissioners;

6. The Chairman and the Restore Representative of the Board of County Commissioners.
7. Any member of the Council may be removed upon the motion of a County Commissioner, upon majority vote of the Board of County Commissioners;
8. All members, with the exception of the BOCC members, must be shown by the nominating commissioner or body, to have experience or expertise in one or more of the following areas: the environment, coastal resources, business development, tourism, or economic development;
9. One of the County Commissioner members of the Council, selected at the discretion of the Chairman of the Board of County Commissioners, shall serve as chairman of the Council; and,
10. All appointments to the Council shall be for a term of two years, with the exception of the County Commissioner members, who shall serve one year terms.

The Council shall meet within one month after the Board of County Commissioners approves the members outlined in Paragraph 1, above. The Council shall establish its own meeting schedule.

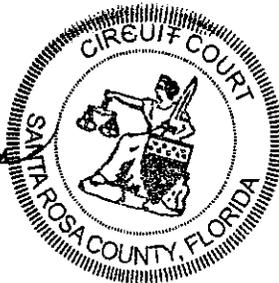
PASSED AND ADOPTED this 13th ^{September} day of ~~August~~, 2012, by a vote of 5 yeas, 0 nays, and 0 absent, of the Board of County Commissioner of Santa Rosa County, Florida.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

BY *Jim Williamson*
Chairman

ATTEST:

Mary M. Johnson
Mary M. Johnson, Clerk of Courts





City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  David J. Szymanski, Assistant City Manager

DATE: September 21, 2012

SUBJECT: City of Gulf Breeze Master Planning Invoice

On May 9, 2011, the City Council directed staff to draft a Request for Proposal for a Master Planning consultant for the City and Hwy 98. On November 7, 2011 the City Council selected VHB Miller Sellen for the Master Plan Project and directed staff to negotiate scope of work and a contract. An agreed upon contract was signed by the Mayor in February 2012.

We have received Invoice No: 152941 for professional services from August 5, 2012 to September 1, 2012. in the amount of \$47,705.42. This is the seventh payment against this \$329,500 contract. YTD we have spent \$194,537.78. The following actions have been taken against contract tasks:

Task 3 – Revitalization Alternatives

Continued preparation and refinement of three revitalization alternatives.
Revised development program (residential units, non-residential use and square feet) for each catalyst site with input from Market Analyst.
Draft transportation infrastructure costs and impacts.
Submit draft alternatives to Steering Committee, prepare for upcoming Committee meeting.

Task -4 – Market Analysis

WTL +a economic analysis and review of proposed catalyst sites.

It is recommended that Council approve payment. This project is funded by the Community Redevelopment Agency.

Reminder that on October 4th at 5:30 pm the Master Plan Steering Committee meets at City Hall. At that meeting, they will discuss the direction for the final Preferred Alternative, which will become the basis for the draft Master Plan. They will also discuss outreach for the Third Public Workshop, as well as Committee roles at that workshop.

RECOMMENDATION: That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, October 1, 2012 and approve payment of Invoice No. 152941 for \$47,705.42 to VHB Miller Sellen.



VHB MillerSellen

101 Walnut Street, PO Box 9151, Watertown, MA 02471
617.924.1770 • FAX 617.924.2286

Invoice

Invoice No: 0152941
September 06, 2012

Mr. Edwin Eddy
City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

VHB Project # 61691.00

Gulf Breeze Master Plan
Professional Services from August 05, 2012 to September 01, 2012

Task	00000	Reimbursables				
Fee						
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Context Report	25,000.00	94.00	23,500.00	23,500.00	0.00	
Public Participation Process	105,000.00	77.00	80,850.00	80,850.00	0.00	
Revitalization Alternatives	75,000.00	80.00	60,000.00	27,000.00	33,000.00	
Market Analysis	54,500.00	77.50	42,237.50	27,658.75	14,578.75	
Master Plan Preparation	55,000.00	0.00	0.00	0.00	0.00	
Total Fee	314,500.00		206,587.50	159,008.75	47,578.75	
	Total Fee			47,578.75		

Reimbursable Expenses

Postage & Delivery	1.05	
Mileage	33.30	
Printing	92.32	
Total Reimbursables	126.67	126.67

Total this Task \$47,705.42

Total this Invoice \$47,705.42

Billings to Date

	Current	Prior	Total
Fee	47,578.75	159,008.75	206,587.50
Labor	0.00	7,362.50	7,362.50
Consultant	0.00	4,677.36	4,677.36
Expense	126.67	23,489.17	23,615.84
Totals	47,705.42	194,537.78	242,243.20

Outstanding Invoices

Number	Date	Balance
0151704	8/8/2012	34,093.47
Total		34,093.47

Payment Due Upon Receipt.

Remittance copy



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: September 21, 2012
RE: Shoreline Cleanup – October 21, 2012

A handwritten signature in blue ink, appearing to be "T. Lambert", is written to the right of the "FROM:" line.

The City is required to do an annual Shoreline Cleanup as part of its National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit. Attached is the informational sheet that will be included with the bills to customers within the City Limit.

The event allows Scouts, civic groups and those wishing to volunteer their time cleaning the shoreline, specifically along the City parks. The City will provide certificates for those who participate.

The NPDES MS4 permit also requires other community education and involvement projects. We are working on a stenciling competition, and we are required to make presentations to civic groups.

**City of Gulf Breeze - Shoreline Cleanup
Saturday October 20, 2012 -- 7:00AM - 1:00PM**



Come and go at your convenience during the 6 hour cleanup at your time choice between 7 am-1 pm.

Give Back--Come join with others on this day of service to cleanup our shoreline.

Check in and debris collection will be at Shoreline Park South. We will provide you with a map of the location, bags, and gloves. Any syringes or needles are to be reported to site leader for disposal.

Waivers will be required for all participants, and available at Shoreline Park South. If you are bringing children under 18, please have their parents sign the waiver form prior to the day of the clean-up. The forms are available at City Hall. Civic groups welcome, community service hours and certificates of volunteer service available.

Please wear sunscreen and sturdy shoes

Further information available at: www.cityofgulfbreeze.com
or by email at: mlanzetta@gulfbreezefl.gov

You're the solution to "Pointless Pollution"

- Don't pour anything down a gutter that you wouldn't drink or swim in.
- Don't blow or rake leaves into the gutter or storm drain.
- Use pesticides and fertilizers sparingly and not near the curb or waterfront.
- Pick up pet wastes – fecal bacteria from animals ends up in our waterways.
- Fix your car's oil leaks and dispose of used oil at a recycling location.

We're trying to make a difference in protecting our local environment. Storm drains are located throughout your neighborhood. These storm drains carry unfiltered rainwater to the nearest waterway to reduce street flooding.

Remember, whatever goes in the gutter, down a storm drain and into the storm sewer goes into the ultimate sink – our City's waterways.

Memo

To: Edwin Eddy, City Manager
From: Steve Milford
Date: September 19, 2012
Re: Software RFP update



On August 31, 2012 the City Clerk opened 10 responses to our RFP for municipal financial and utility software. After reviewing the submissions and visiting the websites of the respondents the eight person evaluation committee unanimously selected the following respondents (alphabetically) for further evaluation and will request detailed presentations:

- B S & A
- Edmunds
- Sungard
- Tyler

I will coordinate with our fiscal year end activities to arrange for on-site or webinar presentation by each company on the short list. The evaluation committee has been asked to identify specific tasks, processes, and/or reports that they would like each of the short list companies to demonstrate.

I will be communicating with all of the respondents to inform them of this decision.



City of Gulf Breeze

DATE: September 20, 2012

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

RE: Annual Gas Pipeline Safety Evaluation

The Public Service Commission performed a safety inspection of the City gas system during the week of August 6-10, 2012.

The evaluation reviews a number of activities including Operator Qualification, Corrosion Control, Pressure Control, Odorant Level, Line Markers, etc.

I am pleased to report that we are in compliance with Federal and State rules for operation, maintenance, and safety of the City gas system. The entire gas department staff is dedicated to the safe and efficient operation of the gas system as reflected in the report.

COMMISSIONERS:
RONALD A. BRISÉ, CHAIRMAN
LISA POLAK EDGAR
ART GRAHAM
EDUARDO E. BALBIS
JULIE I. BROWN

STATE OF FLORIDA



DIVISION OF ENGINEERING
ROBERT TRAPP
DIRECTOR
(850) 413-6910

RECEIVED

SEP 07 2012

Public Service Commission

September 5, 2012

Mr. Edwin A. Eddy
City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

RE: Annual Gas Pipeline Safety Evaluation - 2012- City of Gulf Breeze - GLFBR

Dear Mr. Eddy:

Mr. Robert Trotter, Gas Utility Systems Engineer, has completed the pipeline safety evaluation of the physical facilities and records of the City of Gulf Breeze, natural gas system. The evaluation consisted of review and verification of related documents, field tests and interviews with employees. The natural gas system was found in satisfactory compliance with state and federal natural gas pipeline safety rules in the areas evaluated.

Operational personnel have been advised of the safety evaluation. Please review the attached report for possible improvements. Enclosed is the evaluation report with additional information and attachments. If there are questions regarding this report, call Mr. Trotter at 352. 322.3960 or me at 850.413.6582.

Sincerely,

Handwritten signature of Rick Moses in cursive.

Rick Moses
Chief, Bureau of Safety

RM:bz

Enclosures

cc: Bob Trapp, Director, Engineering, w/o enclosures Robert Trotter, Gas Utility Engineer, Engineering Gas Utility Engineers, Division of Engineering, Vernon L. Prather, Director-Public Services

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PSC Website: <http://www.floridapsc.com>

Internet E-mail: contact@psc.state.fl.us

Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD
TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE: September 5, 2012
TO: Rick Moses, Chief of Safety, Bureau of Safety, Division of Engineering
FROM: Robert O. Trotter, Utility Systems/Comm Engineer, Bureau of Safety, Division of Engineering
RE: Annual Pipeline Safety Evaluation / City of Gulf Breeze

ISSUE

Whether the City of Gulf Breeze Natural Gas Department, the operator, is operating and maintaining the natural gas system within the compliance requirements of *Code of Federal Regulations (CFR) Part 192* and *Rules of the Florida Public Service Commission (FPSC) Chapter 25-12, Florida Administrative Code (FAC)* or is there a need for agency action?

RECOMMENDATION

Yes, in Staff's opinion the City of Gulf Breeze Natural Gas Department, at the time of this safety evaluation, is found to be operating at an adequate level of compliance. Having found no deficiencies regarding the applicable rules and regulations it is recommended that agency action is not necessary at this time. It is further recommended that the operator be forwarded a copy of this memorandum and a copy of the attachments for their informational purposes.

DISCUSSION

During the weeks of August 6-10, 2012, a gas safety evaluation consisting of facility spot-checks, as well as an in-depth record check, pertaining to the operation and maintenance of the City of Gulf Breeze Natural Gas Department was conducted. Examples of the field checks are included for your review. The results of this evaluation were discussed with Mrs. Mina Lanzetta, Natural Gas Supervisor.

Based on data compiled during this evaluation, it appears as though the operator is in compliance with the minimum requirements of the *CFR Part 192* and *FPSC Rules Chapter 25-12, FAC*. In the upcoming year the facilities and records of the City of Gulf Breeze Natural Gas Department will be reevaluated for compliance regarding the applicable rules and regulations.

RE: ANNUAL PIPELINE SAFETY EVALUATION /

OPERATOR QUALIFICATION

The operator appears to have all of the records in order that are being used to verify that persons working in the City of Gulf Breeze Natural Gas Department are qualified per the requirements of *Code of Federal Regulations, Subpart N - Qualification of Pipeline Personnel*. City of Gulf Breeze Natural Gas Department operator personnel were qualified by computer bases courses designed to cover all aspects of pipeline qualification and by on the job performance evaluations. These records will be reevaluated during the next gas safety evaluation.

CORROSION CONTROL

Cathodic Protection Survey

The following cathodic protection survey was conducted during the gas safety evaluation. The pipe-to-soil potential reads were taken by Mr. Luis Gomez, Corrosion Technician for the City of Gulf Breeze Natural Gas Department, under Staff's direct observation. All of the potential reads taken during this survey were noted above -850 mV, the operator's required criteria for corrosion control.

- 604 Fairpoint Dr. - 1135 mV
- 99 Highpoint Dr. - 1050 mV
- 141 Highpoint Dr. - 1060 mV
- 93 Shoreline Dr. - 1030 mV
- 22 Shoreline Place - 910 mV
- South side of the bridge - 1420 mV
- North side of the bridge - 1180 mV
- 106 Fairpoint Dr. - 1140 mV
- 638 Bay Cliffs - 1275 mV
- Camp – Pole #18/#19 - 1400 mV
- Hwy 98 @ Villa Venyce - 1440 mV
- Oriole Beach Rd. - 1575 mV
- College Parkway - 1450 mV
- West Ave. & Circle Dr. - 1500 mV
- 3259 Maplewood Dr. - 1340 mV
- Royal Palace - 1495 mV

Rectifier Inspections

- Montrose Volts: 10.3 Amps: 3.4
- Bay Street Volts: 5.0 Amps: 1.2

RE: ANNUAL PIPELINE SAFETY EVALUATION /

Corrosion control: cont.

Corrosion Leaks

The operator recorded eleven (11) corrosion leaks for the year of 2011. All eleven (11) of these leaks were found above ground, caused by atmospheric corrosion. All of these leaks were repaired by replacement of the corroded facilities.

FLORIDA PUBLIC SERVICE COMMISSION

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

CODE OF FEDERAL REGULATIONS, PART 192
COMMISSION RULES CHAPTER 25-12

GAS SYSTEM: City of Gulf Breeze	EVALUATED BY: Robert O. Trotter
ADDRESS: 1070 Shoreline Drive	DATE: August 09, 2012
CITY: Gulf Breeze, FL 32561	LIAISON: Vernon Prather

This is a guide only any question should be checked against the rule or regulation cited.

√ - Satisfactory X - Requirement Unsatisfactory Compliance NA - Requirement does not apply NC - Not checked at this time

PRESSURE CONTROL LOCATION OR IDENTIFICATION: Main Gate

192.199: REQUIREMENTS FOR DESIGN OF PRESSURE CONTROL

Pressure controlling devices are designed and installed to:

1. Not be impaired by corrosion.	✓
2. Not to make the device inoperative because of valves and valve seats design.	NA
3. Be tested for leakage in the closed position.	✓
4. Be tested for the pressure at which it will operate.	✓
5. Be operated to determine if the valve is free.	✓
6. Not have combustible supports.	✓
7. Have discharge stacks, vents or outlet ports designed to prevent accumulation of water.	✓
8. Discharge gas into the atmosphere without hazard.	✓
9. Be adequate to prevent hammering of the valve or to impair relief capacity.	NC
10. Prevent any single incident from affecting the operation of both the overpressure protective device and a district regulator when installed at a district regulator station to protect a pipeline system from over-pressuring.	✓
11. Prevent unauthorized operation of any stop valve that will make the pressure relief valve or limiting device inoperative. (Except for a valve that will isolate the system under protection from its source of pressure.)	✓

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

192.201: REQUIRED CAPACITY OF PRESSURE RELIEVING AND LIMITING STATIONS		
Pressure relief and limiting stations have the capacity at required set pressure to prevent:		
1.	Low-pressure distribution systems prevented from receiving gas pressure that could cause the unsafe operation of any connected and adjusted utilization equipment.	NA
2.	Pressure limiting devices must be installed near each regulator station in a low-pressure distribution system.	NA
3.	Must have the capacity to limit the maximum pressure in the main so that it will not exceed the safe operating pressure for any utilization equipment.	✓
4.	Systems operating at 60 psig or greater from exceeding the lower of either: the maximum pressure plus 10% or a pressure that produces a hoop stress of 75% SMYS.	NA
5.	Systems operating at 12 psig or greater and less than 60 psig from exceeding MAOP + 6 psig.	✓
6.	Systems operating at less than 12 psig from exceeding MAOP plus 50%.	NA

192.203 REQUIREMENTS: INSTRUMENT CONTROL, SAMPLING PIPE AND COMPONENTS		
The design and installation of instruments, controls, sampling pipes and components comply with the following:		
1.	Takeoff connections and fittings, or adapters are made of suitable materials, able to withstand the maximum service pressure and temperature of the pipe or equipment to which it is attached, to withstand all stress without failure by fatigue.	✓
2.	Shutoff valves installed in each takeoff line as near as practicable to the point of takeoff. (Control lines.) Except lines that can be isolated by other valving.	NA
3.	Blow-down valves installed where necessary.	NA
4.	Drains and drips in which liquids can accumulate are protected from damage by freezing.	NA
5.	Connections for cleaning if subject to clogging.	NA
6.	Pipes, components, and supports arranged to provide safety for anticipated operating stresses.	✓
7.	Joining method used must be suitable for anticipated pressures and temperatures with sufficient flexibility provided within the system for expansion. Slip type expansion joints are not used.	✓
8.	Control lines to regulator and over-pressure protective device installed to prevent damage to any one line from making both inoperative and must be protected from anticipated causes of damage.	✓

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

192.741: TELEMETERING AND RECORDING GAUGES	
1. Each system supplied by more than one pressure control station is equipped with telemetering or recording pressure gages to indicate the gas pressure in the district.	✓
2. Determine the necessity of installing telemetering or recording gauges on distribution systems supplied by a single district pressure regulating station.	✓
3. When there are indications of abnormal pressure conditions the equipment is inspected and any unsatisfactory conditions are corrected promptly.	NA

192.53/192.103: MATERIALS FOR PIPE AND COMPONENTS	
1. All pipe, valves, fittings, flanges and other components are of the appropriate pressure rating and standard.	✓
2. When the manufacturer or appropriate standard requires special gaskets and alloy bolts or studs and nuts used.	✓

192.241/ 192.273: INSPECTION OF JOINTS	
All joints pass a visual inspection for compliance.	✓

192.605: OPERATION AND MAINTENANCE PLAN	
1. Operation and maintenance plan comprehensively covers pressure control and over-pressure protection.	✓
2. Operation and maintenance plan available to personnel responsible for pressure control and over-pressure protection.	✓

192.707(c): LINE MARKERS	
Line markers must be placed and maintained along each section of a main and transmission line that is located above ground in an area accessible to the public.	✓

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

25-12.050(2): FACILITY IDENTIFICATION

Gas regulating station permanently marked by metal signs, line markers, plastic decals, or other appropriate means to identify the operator's name and phone number.	✓
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192.481: ATMOSPHERIC CORROSION CONTROL: MONITORING

Pipeline exposed to the atmosphere is free from evidence of atmospheric corrosion. Particular attention is placed on pipe at soil-to-air interfaces, under thermal insulation, under disbonded coatings, at pipe supports, in splash zones, at deck penetrations and in spans over water.	✓
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---

25-12.022(1): REQUIREMENT FOR DISTRIBUTION SYSTEM VALVES

Valve is installed upstream of each regulator station for use in an emergency to stop the flow of gas. These valves are to be installed at a safe distance from the station, but no more than 500 feet from the regulator station. On FGT station.	✓
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192.183: VAULTS – STRUCTURAL DESIGN

1. Vaults housing pipeline facilities must be designed to withstand loads that can be imposed, and to protect installed equipment.	NA
2. Sufficient space must be provided around facilities to allow necessary operation and maintenance of equipment.	NA
3. Pipelines entering or in vault must be steel for sizes 10 inches or less, except for any copper control and gauge piping.	NA
4. Piping extending through the vault must be arranged to prevent gases or liquids from passing through the vault opening around the pipe, and to avert strains in the pipe.	NA

192.749: VAULTS

1. Vaults greater than 200 cu. ft. and housing pressure regulating and/or limiting devices are inspected to assure good physical condition and adequate ventilation every fifteen (15) months or at least once every calendar year. Where gas is found, the source is determined and repaired; ventilation equipment is inspected to assure proper function.	NA
2. Vault structure is examined to assure that it is sound and does not bear on the pipeline facilities and cover is in place and is not a public hazard	NA
3. Pipeline facilities in the vault are adequately protected from external corrosion.	NA

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

192.185: Vaults - Accessibility	
Vault locations, in as far as practical, will be away from street intersections, points of heavy traffic, surface water courses, points of minimum elevation, underground utilities and other facilities.	NA

192.187: Vaults - Sealing, Venting and Ventilation	
Vaults and pits with an internal volume exceeding 200 sq. ft. and containing pressure limiting, regulating or relieving equipment must have:	
1. Ventilation with two ducts, each with the ventilating effect of 4-inch diameter pipe.	NA
2. Enough ventilation capacity to minimize formation of combustible atmosphere.	NA
3. Ducts of sufficient height to disperse gases safely. (Above pedestrian height if practicable - 7 feet.)	NA
Vaults and pits with internal volume greater than 75 cu. ft. but less than 200 cu. feet must have:	
1. If sealed, tight fitting covers without opening and provision for testing atmosphere in vault or pit without removing cover.	NA
2. If vented, means to prevent sources of external ignition from reaching vault atmosphere, or	NA
<ul style="list-style-type: none"> • If ventilated, design according to requirements for vaults of 200 cu. ft. or more internal volume or ratio of internal volume to effective ventilating area provided in cover of at least 20 to 1. 	NA

192.189: Vaults - Drainage and Waterproofing	
1. Vaults must be designed so to minimize entrance of water.	NA
2. Vaults with gas carrying facilities designed to ensure that they are not interconnected to other underground structures by drains.	NA
3. All electrical equipment in gas vaults must conform to the applicable National Electrical Code with Class I, Group D requirements of ANSI/NFPA 70. (Must have standard available if referenced.)	NA

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

GENERAL PRESSURE CONTROL STATION DATA						
Maximum Possible Pressure of Inlet Gas.						66 psig
RUN	SIZE	MAKE & MODEL	SIZE ORIFICE	OUTLET PRESSURE	INLET PRESSURE	OUTLET CAPACITY
1.	2"	American Axial Flow	3/32	32 psig	48 psig	7.3 MCFH
2.	2"	American Axial Flow	3/32	30 psig	48 psig	7.3 MCFH
3.						
4.						
5.						

RELIEF/MONITOR						
1.	2"	American Axial Flow				10.5 MCFH
2.						MCFH
3.						
4.						

192.201: REQUIRED CAPACITY	
Distribution systems supplied from more than one gas source (compressor station, gate station, etc.) must have pressure relief or limiting devices installed at each station with sufficient capacity to insure that failure of the largest capacity regulator, compressor or any single run of lesser capacity units will not impose pressures more than those for which it was designed or protected against.	
1.	MAOP of system downstream will/can not be exceeded.
2.	Device set to operate at:
3.	Device operates at:
4.	Provides protection for largest possible failure at:

GAS PRESSURE CONTROL AND OVER-PRESSURE PROTECTION EVALUATION

192.739/192.743: PRESSURE CONTROL INSPECTION AND TESTING		
1.	Pressure limiting or control station inspected and tested at intervals not exceeding 15 months, and not over one calendar year.	Dates of last two tests. 6-8-11, 4-26-12
2.	If relief test is not feasible required capacity review is done, at intervals not exceeding 15 months, and not over one calendar year. Calculated to be 10.5 MCFH at 36 psig.	
3.	Set to function at the correct pressure so as not to exceed the MAOP, plus allowances.	✓
4.	Properly installed and protected from dirt, liquids or other conditions that might prevent proper operation.	✓

25-12.060: REQUIRED RECORDS		
Records of the pressure regulating station equipment and test performed are adequately maintained and cover as a minimum:		
1.	Identification of each device.	✓
2.	The device location.	✓
3.	Work performed and date.	✓
4.	Mechanical condition.	✓
5.	Adequate capacity.	✓

SCHEMATIC OF STATION IF NEEDED

File: GS-05-PressureRegulation-10_07.doc

FLORIDA PUBLIC SERVICE COMMISSION

ODORIZATION EVALUATION

GAS SYSTEM: City of Gulf Breeze	EVALUATED BY: Robert O. Trotter
ADDRESS: 1070 Shoreline Drive	DATE: 8-7-2012
CITY: Gulf Breeze, FL 32561	LIAISON: Vernon Prather

This is a guide only any question should be checked against the rule or regulation cited.

192.625/25-12.055: ODORIZATION OF GAS	
1. Any operator receiving gas directly from a transmission supplier and distributes in any system that serves 25 or more customers must odorize all gas transported.	✓
2. As a minimum, odorant when tested must be at a concentration readily detectable at a gas and air mixture of one-fifth the lower explosive limit.	✓
3. At least twelve times per calendar year, at intervals not to exceed 45 days, each operator shall sample gas distributed at sufficient number of places on each system to assure the presence of odorant in a concentration detectable at one-fifth of the lower explosive limit.	✓
4. The sample testing must be conducted using equipment manufactured specifically for odorant testing.	✓
5. The odorant injected into the gas supply may not be: (1) deleterious to persons, material or pipe, (2) The products of combustion from the odorant must not be toxic or corrosive, and (3) The odorant may not be soluble in water greater than 2.5 parts per 100.	✓
6. Natural gas in a transmission line in Class 3 or Class 4 location must be odorized to be detectable at one-fifth of the lower explosive limit. Unless:	NA
• At least 50 percent of the length of line downstream from that location is in a Class 1 or Class 2 location.	NA
• The line transports gas to underground storage, gas processing plant, or an industrial plant using gas in a process where the odorant would be harmful to the end product.	NA
• In the case of a lateral line which transports gas to a distribution center, at least 50 percent of the length is in a Class 1 or Class 2 location.	NA
7. The odorant must be introduced without wide variation in the level of odorant.	✓
8. Operators of a master meter system may comply with odorization requirements by:	
• Receiving a written statement from their supplier stating proper concentrations of odorant are present, and	NA
• Conducting periodic "sniff" tests at the extremities of the system to confirm the odorant is present.	NA

ODORIZATION EVALUATION

TYPE OF SYSTEM			
MASTER METER:	DISTRIBUTION: <input checked="" type="checkbox"/>	TRANSMISSION:	OTHER:

ODORIZER LOCATED AT:		METHOD OF ODORIZATION	
GATE STATION: Okaloosa Gas Station		ORIFICE:	MECHANICAL: <input checked="" type="checkbox"/>
FARM TAPS:		OTHER:	
ODORIZER MAKE: King Tool	ODORANT TYPE: Spotleak 1009		
ODORIZER MODEL: 2-B	ODORIZATION RATE: NC		

ODORANT CONCENTRATIONS			
NUMBER OF TEST LOCATIONS: 3	RECORDS SHOW CONCENTRATIONS: YES		
TEST ON EACH SYSTEM: YES	ODORIZATION SATISFACTORY: YES		

LOCATIONS OF FIELD EVALUATION:	20% of LEL (4% - 5%)	READILY DETECTABLE LEVEL
4759 Chinquapin Drive	0.8% – 1.0% gas	.80 %
Madura Five	0.8% – 1.0% gas	.80 %
Winding Shore Drive	0.8% – 1.0% gas	.80 %
	0.8% – 1.0% gas	.80 %
	0.8% – 1.0% gas	.80 %

TESTING EQUIPMENT	
MANUFACTURED BY: Bacharach	MODEL/TYPE: JW Odorometer
ODORIZING EQUIPMENT INSPECTED: YES	DATE LAST CALIBRATED: 4-10-12
FUNCTIONING PROPERLY? YES	

File: GS-06-Odorization-10_07.doc

FLORIDA PUBLIC SERVICE COMMISSION

ODORIZATION EVALUATION

GAS SYSTEM: City of Gulf Breeze	EVALUATED BY: Robert O. Trotter
ADDRESS: 1070 Shoreline Drive	DATE: 8-7-2012
CITY: Gulf Breeze, FL 32561	LIAISON: Vernon Prather

This is a guide only any question should be checked against the rule or regulation cited.

192.625/25-12.055: ODORIZATION OF GAS	
1. Any operator receiving gas directly from a transmission supplier and distributes in any system that serves 25 or more customers must odorize all gas transported.	✓
2. As a minimum, odorant when tested must be at a concentration readily detectable at a gas and air mixture of one-fifth the lower explosive limit.	✓
3. At least twelve times per calendar year, at intervals not to exceed 45 days, each operator shall sample gas distributed at sufficient number of places on each system to assure the presence of odorant in a concentration detectable at one-fifth of the lower explosive limit.	✓
4. The sample testing must be conducted using equipment manufactured specifically for odorant testing.	✓
5. The odorant injected into the gas supply may not be: (1) deleterious to persons, material or pipe, (2) The products of combustion from the odorant must not be toxic or corrosive, and (3) The odorant may not be soluble in water greater than 2.5 parts per 100.	✓
6. Natural gas in a transmission line in Class 3 or Class 4 location must be odorized to be detectable at one-fifth of the lower explosive limit. Unless:	NA
<ul style="list-style-type: none"> • At least 50 percent of the length of line downstream from that location is in a Class 1 or Class 2 location. 	NA
<ul style="list-style-type: none"> • The line transports gas to underground storage, gas processing plant, or an industrial plant using gas in a process where the odorant would be harmful to the end product. 	NA
<ul style="list-style-type: none"> • In the case of a lateral line which transports gas to a distribution center, at least 50 percent of the length is in a Class 1 or Class 2 location. 	NA
7. The odorant must be introduced without wide variation in the level of odorant.	✓
8. Operators of a master meter system may comply with odorization requirements by:	
<ul style="list-style-type: none"> • Receiving a written statement from their supplier stating proper concentrations of odorant are present, and 	NA
<ul style="list-style-type: none"> • Conducting periodic "sniff" tests at the extremities of the system to confirm the odorant is present. 	NA

ODORIZATION EVALUATION

TYPE OF SYSTEM			
MASTER METER:	DISTRIBUTION: <input checked="" type="checkbox"/>	TRANSMISSION:	OTHER:

ODORIZER LOCATED AT:		METHOD OF ODORIZATION	
GATE STATION: Main Gate		ORIFICE:	MECHANICAL: <input checked="" type="checkbox"/>
FARM TAPS:		OTHER:	
ODORIZER MAKE: King Tool	ODORANT TYPE: Spotleak 1009		
ODORIZER MODEL: 2-B	ODORIZATION RATE: NC		

ODORANT CONCENTRATIONS			
NUMBER OF TEST LOCATIONS: 5	RECORDS SHOW CONCENTRATIONS: YES		
TEST ON EACH SYSTEM: YES	ODORIZATION SATISFACTORY: YES		

LOCATIONS OF FIELD EVALUATION:	20% of LEL (4% - 5%)	READILY DETECTABLE LEVEL
5943 East Bay Blvd.	0.8% – 1.0% gas	.80 %
Midway Fire Station	0.8% – 1.0% gas	.80 %
2359 W. Bayshore Rd.	0.8% – 1.0% gas	.80 %
Police Department	0.8% – 1.0% gas	.80 %
City Hall	0.8% – 1.0% gas	.80 %

TESTING EQUIPMENT	
MANUFACTURED BY: Bacharach	MODEL/TYPE: JW Odorometer
ODORIZING EQUIPMENT INSPECTED: YES	DATE LAST CALIBRATED: 4-10-12
FUNCTIONING PROPERLY? YES	

File: GS-06-Odorization-10_07.doc

**OPERATOR QUALIFICATION
FIELD INSPECTION PROTOCOL FORM**

Inspection Date(s):	August 6-10, 2012
Name of Operator and OPID:	City of Gulf Breeze, 06850
Inspection Location(s):	Gulf Breeze
Supervisor(s) Contacted:	Mina Lanzetta
# Qualified Employees Observed:	1
# Qualified Contractors Observed:	0

Individual Observed	Title/Organization	Phone Number	Email Address
Luis Gomez	City of Gulf Breeze	850-934-5128	

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address
Robert O. Trotter	Southern / Florida	rtrotter@psc.state.fl.us

To add rows, press TAB with cursor in last cell.

Remarks:

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator's procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Guidance: The employee or contractor individual(s) should be observed performing two separate covered tasks, with only one of the covered tasks being performed as a shop simulation. Obtain a copy of the procedure(s) used to perform the task(s). The individuals should be able to describe key items to be considered for correct performance of the task, and demonstrate strict compliance with procedure requirements. If a crew performing a job is observed (such as installing a service line, tapping a main and supplying gas to a meter set), the individual covered tasks should be identified and documented and the crew member performing the task(s) should be questioned as above.

Additional considerations for covered task observations:

1. Determine if procedures prepared by the operator to conduct the task(s) are present in the field and are being used as necessary to perform the task(s).
2. Confirm that the procedures being used in the field are the same (content, revision number, and/or date issued) as the latest approved procedures in the operator's O&M manual.
3. Confirm that the procedures employed by contractor individuals performing covered tasks are those approved by the operator for the tasks being performed.
4. Ensure that procedure adherence is accomplished and that "work-arounds"¹ are not employed that would invalidate the evaluation and qualification that was performed for the individual in performance of the task.
5. Determine if all of the tools and special equipment identified in procedures are present at the job site and are properly employed in the performance of the task, and if techniques and special processes specified are used as described. In certain circumstances, a contractor may operate the pipeline for an owner/operator. In that case, review which procedures have been used to qualify the individuals performing covered tasks and review records accordingly. Also ensure the "operating contractor" performs correct supervisory tasks such as reasonable cause determination.

¹ A "work-around" is a situation where the individual is using a procedure that wouldn't work the way it was written (due to an inadequate procedure or an equipment change that made the procedure steps invalid), or the individual has found a "better" way to get the job done faster instead of using the tool the way it was designed (e.g., not making depth measurements on a tapping tool because you had never drilled through the bottom of the pipe), or not taking the time to follow the manufacturer's instructions (not marking the stab depth when using a Continental coupling to join two sections of plastic pipe) because he never experienced a problem.

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Guidance: The name of each individual observed should be noted and a subsequent review of their qualification records performed to ensure that: 1) the individual was qualified to perform the task observed; and 2) the individual's qualifications are current. A review of the evaluation requirements contained in the operator's or contractor's OQ written program should be performed to ensure that all requirements were met for the current qualification. In addition, a review of the evaluation instruments (written tests, performance evaluation checklists, etc.) may be performed to determine if any of these contain deficiencies (e.g., too few questions to ensure task knowledge, failure to address critical task requirements). Reviews of qualification records and/or evaluation instruments should ensure that AOC evaluation has been performed.

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Guidance: This inspection should focus on an individual's knowledge of the AOCs applicable to the covered task being performed and the ability to recognize and react to those AOCs. The information gained during the inspection should be compared to the requirements for qualification applied by the operator or contractor during the evaluation process for the subject covered task (e.g., knowledge of task-specific AOCs in addition to generic AOCs). If contractor individuals are observed, confirm whether the AOCs identified in the operator's written program are the ones used for qualification of the contractor individual.

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Guidance: Supervisors, crew foremen or other persons in charge of field work must be able to verify that the qualifications of individuals performing covered tasks. This typically applies to individuals employed by the operator that are from another district or field office, where the qualification status may be unknown or uncertain, or to contractor individuals. Employee records should be made available through company databases or other means of verification, while contractors should be required to provide documentation of qualification prior to beginning work, and also provide a form of identification that is satisfactory to correlate the qualification documentation with the individual performing the task.

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	No issues noted at this time.
	Potential Issue Identified (explain)	
X	N/A (explain)	
	Not Inspected	

Guidance: If the field inspection is performed subsequent to the headquarters inspection (six months or more), the OQ database or inspection records should be checked to determine if any potential issues that were identified as having implications for incorrect task performance (e.g., no skills evaluation for tasks requiring knowledge and skills; hands-on evaluations were performed as a group as opposed to individually; span of control was not specified on a task-specific basis; evaluation and qualification on changed tasks or changed procedures not performed; inadequate provisions for, or inadequate implementation of requirements for, suspension of qualification following involvement in an incident or for reasonable cause) have been corrected.

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Luis Gomez			
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Cathodic protection	Y			O&M records were checked
2	Regulator Station Inspection	Y			O&M records were checked
3	Odor Sampling	Y			O&M records were checked
4					
5					
6					
7					
8					

Core Evaluation Items for 2012 Gas Safety Evaluations

OQ Implementation Checklist	NA
GS-OQ-Field-Evaluation *	✓
GS-05 Pressure Regulation	✓
GS-06 Odorization Evaluation	✓
Public Awareness Assessment	Using Quest Fore
Remedial Blurb in Memorandum	✓
Violation Notice	NA
Current GS-13 (01/10)	✓

Updated Liaisons & Emergency Contacts

Official Liaisons Information Current	✓
Emergency Numbers for PSC Engineers Use	✓

GAS SYSTEM: **City of Gulf Breeze**

FLORIDA PUBLIC SERVICE COMMISSION



ANNUAL NATURAL GAS PIPELINE SAFETY SUMMARY

GAS SYSTEM: City of Gulf Breeze	EVALUATION COMPLETED DATE: 8-10-2012
ADDRESS: 1070 Shoreline Drive	EVALUATED BY: Robert O. Trotter
CITY: Gulf Breeze, FL 32561	LIAISON CONTACTED: Vernon Prather

FORMS	FUNCTION	ADEQUACY	DATE
GS-Special	OQ IMPLEMENTATION & FIELD CHECKLISTS	✓	VARIOUS
GS-05	PRESSURE REGULATION	✓	8-9-12
GS-06	ODORIZATION EVALUATION	✓	8-7-12

EVALUATION GUIDE ITEMS	CHECK	DATES	Miles of main	128	Steel	34	Plastic	94	Other
ATMOSPHERIC CORROSION	✓	8-6	# Of services	3577	Steel	604	Plastic	2893	Other
CORROSION SURVEYS	✓	8-6	# Inactive service lines	NC		# Over 5 1/2 years	0		
DAMAGE PREVENTION	✓	8-8	Miles of steel main without cathodic protection (CP)	0					
EMERGENCY EQUIPMENT UP TO DATE	✓	8-6	Total corrosion leaks on steel mains without CP	0					
EMERGENCY PLAN UP TO DATE	✓	8-6	Number of metallic services without CP	0					
EMERGENCY CONTACTS CURRENT	✓	8-8	Total corrosion leaks on metallic services without CP	0					
EMPLOYEE TRAINING	✓	8-9	Number of corrosion leaks on mains & services with CP	11 (All are atmospheric corrosion)					
ISOLATION VALVES	✓	8-6	# Leaks without CP that have not had remedial corrosion control	0					
LEAK REPAIR	✓	8-9	# Leaks with CP that have not had remedial corrosion control	0					
MEMBER ONE-CALL	✓	8-6	Miles plastic pipeline without means of location	0	Correction plan		Finish date		
ODORIZATION	✓	8-7	Total of leaks on plastic pipeline from brittle-like cracking	0					
OPERATOR QUALIFICATION PLAN	NC		Miles bare steel pipe	0	Replacement plan		Finish date		
OPERATOR QUALIFICATION RECORDS	✓	8-9	Miles cast iron pipe	0	Replacement plan		Finish date		
PATROLLING OF PIPELINES	✓	8-6	# Cast iron leaks	Pipe	0	Joints		Graphitization	
PLASTIC PROCEDURES	✓	8-9	Unaccounted-for-gas current year	1%	Calculation checked		NO		
PLASTIC JOINER QUALIFICATIONS	✓	8-9	Current annual PHMSA F 7100 reviewed for accuracy	YES					
PRESSURE TESTING OF FACILITIES	✓	8-9	Leak instrument surveys: business districts	100%	Master meters		%		
PUBLIC AWARENESS	✓	8-6	Public congregation	100%	Bare metallic	%	Residential	20%	
REGULATOR CAPACITY CHECKED	✓	8-8	Survey areas reviewed and survey classifications updated	✓	Instruments Calibrated		✓		
REGULATOR PRESSURE CONTROL	✓	8-8	Drug test # employees	36	# of tests	13	# of failures	0	
STANDARDS, RULES, REGULATIONS	✓	8-6	Alcohol test # employees	36	# of tests	3	# of failures	0	
SYSTEM MAPS	✓	8-10	Drug and alcohol testing labs on the DHHS approved list	✓	Supervisors Trained		✓		
VAULT INSPECTIONS	NA		SIGNATURE OF EVALUATING ENGINEER						
WELDER QUALIFICATIONS	✓	8-9							
WELDING PROCEDURES	NC								

SAFETY AWARENESS STUDY REPORT - 2012

Safety Sponsor: Gulf Breeze Natural Gas

Conducted: March 12-13, 2012

1. 7,000 homes were called for this survey.
2. 430 live respondents completed the entire survey. This is 6.14% of all households and 19.07% of all live respondents.
3. 50.07% of all respondents have natural gas service at their home.
4. 53.48% of all respondents' gas provider's name is Gulf Breeze Natural Gas.
5. 29.76% of all respondents have heard or received information on natural gas safety from Gulf Breeze Natural Gas in the past 12-months.
6. 32.80% of all respondents have received written natural gas safety information with a gas bill in the past 12-months.
7. 34.21% of all respondents have heard natural gas safety information on television or radio.
8. 24.42% of all respondents have read about natural gas safety information in local newspapers.
9. 79.58% of all respondents think they would recognize a natural gas leak by being able to smell it.
10. 66.51% of all respondents think they would recognize a natural gas leak by the hissing sound.
11. 2.21% of all respondents would light a match if they smelled gas inside their house.
12. 85.74% of all respondents have heard that they or an excavator company should call a central number prior to digging, to avoid accidentally hitting a natural gas pipeline.
13. 95.73% of all respondents would call 911 from outside or from a neighbor's house if they smelled gas inside their house.
14. 67.19% of all respondents have the number to call Gulf Breeze Natural Gas if there was an incident or if they needed more information.
15. 38.29% of all respondents would like to hear the number to call Gulf Breeze Natural Gas if there was an incident or if they needed more information.
16. 13.50% of respondents who would like to hear the number to call Gulf Breeze Natural Gas if there was an incident or if they needed more information would like to hear the number again.
17. 94.41% of all respondents believe that they have adequate information about natural gas safety like how to recognize a leak, what they should do if they smell gas in the home, etc.
18. 82.54% of all respondents feel that the natural gas industry has an adequate public awareness program, overall.

Below is a copy of the final Client Segment Status report for your review.

All Respondents - FL – Gulf Breeze Natural Gas - APGA Survey - 2012						
Segment	Total Plays	Yes	No	No Response	Responding Percent "Yes"	Responding Percent "No"
Natural Gas Service At Home?	1,549	762	760	27	50.07%	49.93%
Is Gulf Breeze Your Company?	1,506	676	588	242	53.48%	46.52%
Received Information on Natural Gas Safety 12-Mos?	1,200	341	805	54	29.76%	70.24%
Received Information with Bill?	1,120	330	676	114	32.80%	67.20%
Heard About Gas Safety on Radio or TV?	1,016	324	623	69	34.21%	65.79%
Read Newspaper Articles on Gas Safety?	977	210	650	117	24.42%	75.58%
Smell Natural Gas Leak?	742	565	145	32	79.58%	20.42%
Hissing Sound of Gas Leak?	694	433	218	43	66.51%	33.49%
Light a Match if Smelled Gas?	641	12	532	97	2.21%	97.79%
Heard You Must Call Before You Dig?	549	445	74	30	85.74%	14.26%
Leave Home and Call Company from Neighbor's Home?	509	471	21	17	95.73%	4.27%
Know Gulf Breeze Number?	491	301	147	43	67.19%	32.81%
Want Gulf Breeze Number?	473	175	282	16	38.29%	61.71%
Hear Gulf Breeze Number Again?	172	22	141	9	13.50%	86.50%
Have Adequate Information About Gas Safety?	442	405	24	13	94.41%	5.59%
Natural Gas Industry - Adequate Public Awareness?	430	345	73	12	82.54%	17.46%

Below is a copy of the final Client Segment Status report (Customers) for your review.

Customers - FL – Gulf Breeze Natural Gas - APGA Survey - 2012						
Segment	Total Plays				Responding Percent	Responding Percent
		Yes	No	No Response	"Yes"	"No"
Natural Gas Service At Home?	676	548	116	12	82.53%	17.47%
Is Gulf Breeze Your Company?	676	676	0	0	100.00%	0.00%
Received Information on Natural Gas Safety 12-Mos?	612	288	303	21	48.73%	51.27%
Received Information with Bill?	580	277	261	42	51.49%	48.51%
Heard About Gas Safety on Radio or TV?	541	215	307	19	41.19%	58.81%
Read Newspaper Articles on Gas Safety?	532	156	325	51	32.43%	67.57%
Smell Natural Gas Leak?	449	364	72	13	83.49%	16.51%
Hissing Sound of Gas Leak?	429	290	121	18	70.56%	29.44%
Light a Match if Smelled Gas?	404	4	353	47	1.12%	98.88%
Heard You Must Call Before You Dig?	360	315	33	12	90.52%	9.48%
Leave Home and Call Company from Neighbor's Home?	338	323	5	10	98.48%	1.52%
Know Gulf Breeze Number?	328	242	62	24	79.61%	20.39%
Want Gulf Breeze Number?	317	124	183	10	40.39%	59.61%
Hear Gulf Breeze Number Again?	121	13	102	6	11.30%	88.70%
Have Adequate Information About Gas Safety?	297	280	8	9	97.22%	2.78%
Natural Gas Industry - Adequate Public Awareness?	288	251	31	6	89.01%	10.99%

Below is a copy of the final Client Segment Status report (Non-Customers) for your review.

Non-Customers - FL – Gulf Breeze Natural Gas - APGA Survey - 2012						
Segment	Total Plays	Yes	No	No Response	Responding Percent "Yes"	Responding Percent "No"
Natural Gas Service At Home?	588	111	468	9	19.17%	80.83%
Is Gulf Breeze Your Company?	588	0	588	0	0.00%	100.00%
Received Information on Natural Gas Safety 12-Mos?	494	32	453	9	6.60%	93.40%
Received Information with Bill?	471	37	378	56	8.92%	91.08%
Heard About Gas Safety on Radio or TV?	414	90	281	43	24.26%	75.74%
Read Newspaper Articles on Gas Safety?	386	43	289	54	12.95%	87.05%
Smell Natural Gas Leak?	244	168	63	13	72.73%	27.27%
Hissing Sound of Gas Leak?	222	115	87	20	56.93%	43.07%
Light a Match if Smelled Gas?	198	6	148	44	3.90%	96.10%
Heard You Must Call Before You Dig?	154	106	33	15	76.26%	23.74%
Leave Home and Call Company from Neighbor's Home?	140	122	14	4	89.71%	10.29%
Know Gulf Breeze Number?	135	47	76	12	38.21%	61.79%
Want Gulf Breeze Number?	129	41	85	3	32.54%	67.46%
Hear Gulf Breeze Number Again?	41	8	31	2	20.51%	79.49%
Have Adequate Information About Gas Safety?	121	102	15	4	87.18%	12.82%
Natural Gas Industry - Adequate Public Awareness?	118	78	35	5	69.03%	30.97%