

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

JULY 31, 2013
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Law Enforcement and DUI Challenges
- B. Discussion and Action Regarding Traffic Safety - Gulf Breeze Parkway
- C. Discussion and Action Regarding Natural Gas Service to Portofino Tower and Lifestyle Spa
- D. Discussion and Action Regarding Natural Gas Pipeline Base Map for Pensacola Beach
- E. Discussion and Action Regarding Appraisal Services for 801 Gulf Breeze Parkway (Future CNG Compression Station)
- F. Discussion and Action Regarding McClure Drive Sidewalk and Paving Change Order
- G. Discussion and Action Regarding Fire Hydrant Replacements
- H. Discussion and Action Regarding Thermal Imaging Camera for Fire Department
- I. Discussion and Action Regarding Self Contained Breathing Apparatus for Fire Department
- J. Discussion and Action Regarding Tiger Point Staff - City Payroll
- K. Discussion and Action Regarding Tiger Point - Golf Cart Lease
- L. Discussion and Action Regarding Tiger Point - West Course Renovation
- M. Discussion and Action Regarding Tiger Point Golf Club - New On-Course Restrooms
- N. Discussion and Action Regarding Community Center - Landscape Maintenance Contract
- O. Discussion and Action Regarding Resolution No. 12-13, Approving a Plan of Finance for Hill-Citrus Holdings - Alzheimer's/Elderly Care Facilities
- P. Discussion and Action Regarding Reapportionment Plan, Transportation Planning Organization

SPECIAL MEETING:

- A. Discussion and Action Regarding Establishment of Proposed Millage rate for Notification to the Property Appraiser
- B. Discussion and Action Regarding Draft Master Plan

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

July 25, 2013

To: Edwin Eddy, City Manager

From: *RCR* Robert Randle, Chief of Police

Re: Law enforcement and DUI Challenges

On Friday, July 19, 2013 Sgt. Kerstan Tatro and Sgt. Steff Neff attended the awards ceremony for the Florida Department of Transportation DUI and Law Enforcement Challenge, held in Orlando. Our department was awarded two first place Awards for participating in the DUI challenge and the Law Enforcement Challenge. Winning agencies must report statistics that reflect DUI enforcement and Traffic Safety throughout the entire year, and submit an application to the FDOT. This comprehensive application and programs are a year round project. With these two 1st place wins, our agency was eligible to draw for two Chevy Tahoe's outfitted with complete law enforcement equipment. Sgt. Kerstan Tatro was one of only 13 who would attempt, and ultimately, did draw the correct key that would start one of the Law Enforcement Challenge Tahoes's.

In addition to winning the Tahoe, our agency received \$30,000 worth of points to purchase video cameras, radar units, lighting, etc. FDOT reports that the value of the Tahoe plus the installed equipment is \$60,000. Our total winnings amount to \$90,000. This will enable us to remove one vehicle from the 2014 Budget.

Sgt. Tatro was assisted in his endeavor by Sgt. Neff, who was in charge of the Challenges the past several years, with winning results.

These two Sergeants are to be commended for their efforts in helping keep the City of Gulf Breeze a safer place to live and drive through.





May 23, 2013

Chief Robert Randle
Gulf Breeze Police Department
311 Fairpoint Dr
Gulf Breeze, FL 32561

Dear Chief Randle:

The 2012 Law Enforcement Challenge results are complete. As a result of your efforts in developing a comprehensive traffic safety program, your department made a significant and positive impact in your community by reducing traffic related crashes, injuries, and fatalities.

You are receiving this letter because your department has placed in the top three in your size category for the **FLE Challenge**. We are inviting you to join us for the Florida Law Enforcement Challenge Awards ceremony on Friday, July 19, 2013 at the Rosen Shingle Creek Resort in Orlando, Florida. The ceremony will begin promptly at 9:00 AM. A reception to showcase vendors with items appearing on the online catalog is scheduled for Thursday, July 18, 2013 from 6 PM to 8 PM.

If your agency is a first place winner, you will be eligible to draw for the Challenge vehicle. However, you must be present to win.

Each agency will be responsible for all costs (travel, lodging, etc.) associated with attending the awards ceremony. If representatives from your agency will be attending, please R.S.V.P. to Diane Maxfield at maxfield@tcc.fl.edu. Reservations for the Rosen Shingle Creek Resort must be made directly with the hotel at (866) 996-6338 using Group Name: [Law Enforcement Challenge Awards](#). A limited number of rooms have been set aside at the government rate of \$97 per night. The deadline for reservations at this special rate is 5:00 p.m. Monday, June 17, 2013. Complimentary self-parking will be provided for the dates of the event.

We look forward to seeing you in Orlando!

Sincerely,

A handwritten signature in blue ink that reads "Kate Nelson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kate Nelson, Coordinator
Law Enforcement Liaison Program
Florida Public Safety Institute

KN/dm

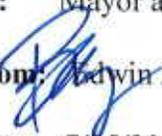




City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 7/25/2013

Subject: **Traffic Safety – Gulf Breeze Parkway**

Staff has been in contact with the Florida Department of Transportation regarding improving safety on Gulf Breeze Parkway (U.S. 98). Several issues were discussed that require more detailed evaluation. The following is a brief summary:

- 1) **East Bound Left Turn-Starbuck's** – Attached is an aerial photograph of the median opening in question. We experience frequent accidents in this location. FDOT's initial recommendation is to close this opening.
- 2) **Coordinate Signal Timing in Afternoon Peak** – Currently the traffic signals in the City Change when no traffic is recognized on U.S. 98 for several seconds and a vehicle is in position to enter 98 from a side street. There is no coordination from one signal to the next. An east bound vehicle during the afternoon peak could be stopped by a red signal at Fairpoint and be stopped again at the signal at the Elementary School. If the lights were coordinated, the green signal for the cross streets would be within certain time intervals. This would allow groups of cars that enter the City to proceed through once a green light comes up.
- 3) **School Zones** – The effectiveness and usefulness of the school zones need to be evaluated due to the addition of traffic on Daniel Drive and the wider school zone coverage area on 98.
- 4) **Rear End Accidents Gulf Breeze Hospital** – We experience the highest number of accidents in town at the Hospital intersection. Rear end accidents occur as vehicles approach this signal and encounter vehicles that are stopped.

FDOT recommends evaluation of each of these locations and issues. Our Police Chief Randle and staff agree.

FDOT will use their traffic consultant to conduct the evaluation at no cost to the City. The results of the evaluation will be presented to the City prior to action being taken.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE EVALUATION OF THE TRAFFIC SAFETY ISSUES LISTED ABOVE BY FDOT AND STAFF.



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

July 12, 2013

To: Edwin Eddy, City Manager

From:  Robert Randle, Chief of Police

Re: Median closure in front of Starbucks

I have attached an accident history of the median crossing turning into Starbucks Coffee shop from Hwy. 98. There has been a very significant rise in accidents at this cut through. All of these accidents have been T-bone accidents, the type of accident that is most likely to result in serious injuries. There have been 56 T-Bone accidents at this location since January, 2010, one including a bicyclist that was injured. It is just a matter of time before we have a fatality at this location. Closing this median cut through would cause minimal inconvenience for the motoring public headed to shop or eat in the businesses located there. Safe access to this area can be made via the traffic lights at Northcliff Dr. or Daniel Dr. The DOT is letting the contract this month for the resurfacing project of Hwy. 98. I haven spoken to Jim Devries of the DOT. He has indicated that the closing of this cut through could possibly be incorporated into this project and that it could be done with little effort. He strongly supports the closing of this cut through. He and his project manager will be surveying the area on Monday, July 15th in preparation for the resurfacing project.

Based on the crash statistics we have I highly recommend that we close this median cut through.

Recommendation: That the City Council gives approval to initiate closure of this cut through with the DOT.





To see all the details that are visible on the screen, use the "Print" link next to the map.





To see all the details that are visible on the screen, use the "Print" link next to the map.

ACCIDENT ANALYZE 300 BLOCK

JAN 2010 TO DEC 2012

Number	Date	Block	Type	Notes
1	Jan-10	300	2	
2	Feb-10	300	2	
3	May-10	300	2	
4	Jun-10	300	2	
5	Jun-10	300	2	
6	Sep-10	300	2	
7	Sep-10	300	2	
8	Oct-10	300	2	
TOTAL FOR 2010				8
9	Jan-11	300	2	
10	Feb-11	300	2	
11	Feb-11	300	2	
12	Feb-11	300	2	
13	Mar-11	300	2	
14	Apr-11	300	2	
15	Apr-11	300	2	
16	May-11	300	2	
17	May-11	300	2	
18	Jul-11	300	2	
19	Aug-11	300	2	
20	Sep-11	300	2	
21	Dec-11	300	2	
TOTAL FOR 2011				13
22	Jan-12	300	2	
23	Feb-12	300	2	
24	Feb-12	300	2	
25	Apr-12	300	2	
26	May-12	300	2	
27	Jun-12	300	2	
28	Jun-12	300	2	
29	Jun-12	300	2	
30	Jul-12	300	2	
31	Jul-12	300	2	
32	Aug-12	300	2	
33	Aug-12	300	2	
34	Sep-12	300	2	
35	Oct-12	300	2	
36	Oct-12	300	2	
37	Nov-12	300	2	
38	Nov-12	300	2	
39	Dec-12	300	2	
40	Dec-12	300	2	Truck hit Bike. In Rt. Lane
41	Dec-12	300	2	
TOTAL FOR 2012				20
Type 2 is a front to side hit T-Bone				

2E 300 BLOCK EASTBOUND LEFT TURN INTO STARBUCKS

JAN 2013 TO DEC 2013

Number	Date	Block	Type	Notes
1	Jan 2	300	2	
2	Jan 10	300	2	
3	Jan 16	300	2	
4	Jan 18	300	2	
5	Jan 31	300	2	
6	Feb 1	300	2	
7	Mar 1	300	2	
8	Mar 4	300	2	AM
9	Mar 4	300	2	PM
10	Apr 16	300	2	
11	Apr 28	300	2	
12	May 13	300	2	PM
13	May 22	300	2	AM
14	Jun 1	300	2	PM
15	Jun 11	300	2	AM
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				
36				
37				
38				
39				
40				
41				

Type 2 is a front to side t-bone.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

DATE: July 17, 2013

RE: Natural Gas Service to Portofino Tower #4 & Lifestyle Spa

The Portofino Resort complex consists of five towers, dining, and spa complex situated on 28 acres on the east end of Pensacola Beach.

In order to provide gas service to the interior portions of the resort required the routing of the gas main around the property perimeter in order to avoid the existing utility infrastructure. The Gas Utility has by practice provided the gas service line from the right of way to the gas meter's final location. Gas meters need to be close to the load center in order to effectively deliver gas.

The resort complex also contains designated wetlands which required directional drilling in conjunction with extensive hand digging for areas crowded with other utilities.

Utility Services Company installed the needed infrastructure for Tower #4 and Lifestyle Spa at a cost of \$15,905.80 which is in line with per unit costs from our existing contract with them.

Funding: This project needs to be funded from Natural Gas Reserves as this project was not anticipated in the FY2013 budget.

Recommendation: City Council authorize payment of \$15,905.80 to Utility Service Company for the installation 882' of 2" gas main to Portofino Tower #4 and Lifestyle Spa.



UTILITY SERVICE CO.

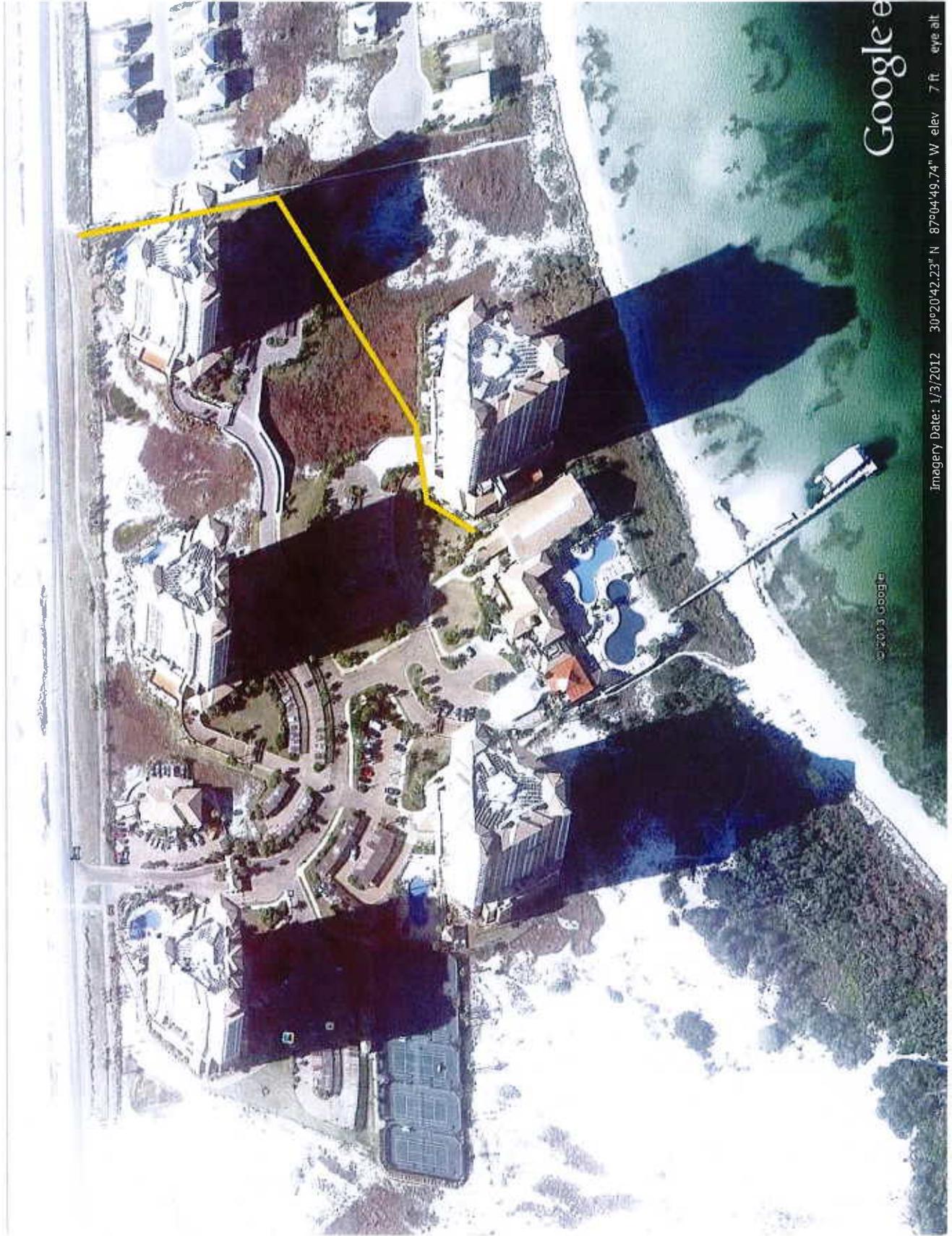
June 7, 2013

City of Gulf Breeze
1070 Shoreline Dr.
Gulf Breeze, Fla. 32561

RE: Portofino Gas Line
Portofino West Tower 4 and Spa Area

INVOICE

1. 2" Directional Bores	703 LF. @	\$ 12.30	\$ 8,646.90
2. 2" DR. 11 Open Cut	179 LF. @	\$ 17.30	\$ 3,096.70
3. 2" PE Valve	1 EA. @	\$ 251.00	\$ 251.00
4. 1" Services	3 EA. @	\$ 405.00	\$ 1,215.00
5. Restoration	1 EA. @	\$ 2,696.20	<u>\$ 2,696.20</u>
TOTAL AMOUNT DUE			\$15,905.80



Google e

© 2013 Google

Imagery Date: 1/3/2012 30°20'42.23" N 87°04'49.74" W elev 7 ft eye alt



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: July 25, 2013

RE: Natural Gas Pipeline Base Map for Pensacola Beach

The Gas Department is in need of on-going mapping services for the new gas pipeline system that was recently installed on Pensacola Beach. Since Natural Gas service is new to this area, we anticipate continued expansion.

In an effort to maintain accurate and effective mapping for the beach, we received a proposal from Baskerville Donovan for professional services.

The scope of work includes the following tasks at a cost of \$5,600 with updates added on a time and material basis not to exceed \$3,000.

1. BDI shall take the existing project maps and add to them to create a grid mapping system of Pensacola Beach.
2. BDI shall overlay in the map system the record drawings of the natural gas pipeline that was installed under their previous contracts with the City.
3. BDI shall obtain sketches and field notes from Utility Service Company, Inc. for those areas where natural gas pipelines and service have been installed outside of the original base project and update the base map.
4. BDI shall meet with City staff and outline where future natural gas pipelines should be installed and what size. BDI will take this information and incorporate it into the base map as future pipelines.

It is the opinion of Staff that this type of engineering expense is recoverable as part of the FEMA Alternative Project #5 for the Natural Gas Pipeline Expansion. The inclusion of the Engineering Fees brings the total expenses to \$2,760,009 which is \$22,991 less than the City Council approved FEMA Alternate Project #5 of \$2,783,000.

Recommendation: City Council authorize the inclusion of mapping services in FEMA Alternative Project #5 at a cost of \$8,600 and authorize Baskerville Donovan to provide the required services.

June 26, 2013

Vernon Prather, Director of Public Services
City of Gulf Breeze
1070 Shoreline Dr.
Gulf Breeze, Florida 32561

RE: Natural Gas Pipeline Base Map for Pensacola Beach
BDI Project Number 20410.13

Dear Mr. Prather,

Since the middle of 2011 the City of Gulf Breeze, Utility Service Company, Inc., and Baskerville-Donovan, Inc. have worked together as a professional team providing natural gas service to Pensacola Beach. During the construction process, at the direction of the City of Gulf Breeze, Utility Service Company, Inc. has provided additional natural gas pipelines outside the scope of the original work effort. We have had several conversations about the need for the City to have a master base map of Pensacola Beach that reflects the record drawings of what has been installed and to show proposed pipelines in areas not yet serviced.

Baskerville-Donovan, Inc. would be pleased to provide the City with a base map that would incorporate the record drawings that were provided under our original scope of work and then input the record drawings for those areas where the gas pipeline has been extended. This would then be a tool for the City to be able to update as new natural gas pipelines are installed on the beach.

Baskerville-Donovan, Inc. (BDI) proposes to provide the following service:

1. BDI shall take the existing project maps and add to them to create a grid mapping system of Pensacola Beach.
2. BDI shall overlay in the map system the record drawings of the natural gas pipeline that was installed under our previous contracts with the City.
3. BDI shall obtain sketches and red-lines from Utility Service Company, Inc. for those areas where natural gas pipelines and service have been installed outside of the original base project and update the base map.
4. BDI shall meet with City staff and outline where future natural gas pipelines should be installed and what size. BDI will take this information and incorporate it into the base map as future pipelines.

We propose to provide the base mapping for a lump sum fee of \$5,600 and we would propose to update the record drawings submitted by Utility Service Company, Inc. on a time and material basis not to exceed \$3,000 without further authorization from the City. The total fee for this project is \$8,600 without further authorization from the City.

Please contact us if you have any questions. Otherwise, the City may accept this proposal for base map services by executing below and returning an original to Baskerville-Donovan, Inc.

As always, we appreciate this opportunity to be of service.

Sincerely,

BASKERVILLE-DONOVAN, INC.



Richard W. Delp, CSI, CDT
Project Manager

ACCETPED:

CITY OF GULF BREEZE

Date: _____



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*

DATE: July 25, 2013

RE: Appraisal Services for 801 Gulf Breeze Pkwy
(Future CNG Compression Station)

The City Council established the CNG compression station as FEMA Alternative Project #13 with a budget of \$820,000 for purchase of equipment and storage vessels. Staff has reviewed several potential sites over many months on which to locate the station.

The desired location with high visibility and applicable zoning is 801 Gulf Breeze Pkwy, which was formerly a B.P. gas station and later re-opened briefly as K.C.'s Beach Stop.

This property is currently listed for sale. In order to establish the market value, we are required to obtain two (2) appraisals since the property could exceed \$500,000 in cost. The appraisal firms were selected from an approved list and submitted the following quotes:

Fruitticher Appraisal Group	\$ 2,500.00
Real Estate Appraisal Corp	\$ 2,800.00

These appraisals establish a baseline for future negotiations and identify other considerations for the City's review.

Since the property is located in the CRA District, these costs are an eligible expense.

RECOMMENDATION: City Council meet as the Community Redevelopment Agency at the Regular City Council meeting on August 05, 2013 and approve the expenditure of \$5,300 for appraisals of 801 Gulf Breeze Pkwy.



RE: Appraisal of 801 Gulf Breeze Parkway

Tom Fruitticher <tom@flag1.net>
To: Vernon Prather <vprather@gulfbreezefl.gov>

Fri, Jul 19, 2013 at 9:53 AM

Hi Vernon,

I can provide you with a narrative, self contained appraisal report of this property for a fee of \$2,500 and can have it completed within a 2 week time frame. The appraisal would be completed in the same format as the work I do for the state of Florida and would also meet all of their standard appraisal criteria. Thank you for this opportunity and I look forward to hearing back from you soon.

Tom Fruitticher, MAI

Fruitticher - Lowery Appraisal Group

3000 Langley Ave., Suite 402

Pensacola, Florida 32504

Phone - 850-477-0419 Fax - 850-477-7931

From: Vernon Prather [mailto:vprather@gulfbreezefl.gov]
Sent: Friday, July 19, 2013 9:38 AM
To: Tom@flag1.net
Cc: Thomas Lambert
Subject: Appraisal of 801 Gulf Breeze Parkway

Mr. Fruitticher,

The City desires an appraisal of 801 Gulf Breeze Parkway. This property consists of two (2) parcels:

04-3S-29-0000-04000-0000

04-3S-29-0000-04004-0000

Please advise us of your required fee and estimated time for completion.

Best Regards,

Vernon L. Prather

Director of Public Services

Mr. Prather – As per our telephone conversation of this afternoon, we can complete an appraisal of this property as land only for a fee of \$2,800. We can complete the work within 3 weeks. Please let me know if you wish for us to proceed with this assignment. Kind regards, -Shawn

R. Shawn Brantley, MAI, CCIM

Brantley & Associates Real Estate Appraisal Corp.

Mailing: POB 12505, Pensacola, FL. 32591

Overnight: 100 N. Spring St., Pensacola, 32502

Phone: 850-433-5075

Fax: 850-438-0617

----- Forwarded message -----

From: **Vernon Prather** <vprather@gulfbreezefl.gov>
Date: Fri, Jul 19, 2013 at 9:27 AM
Subject: Appraisal of 801 Gulf Breeze Parkway
To: brantleyassociates@brantleyassociates.com
Cc: Thomas Lambert <tlambert@gulfbreezefl.gov>

Mr. Brantley,

The City desires an appraisal of 801 Gulf Breeze Parkway. This property consists of two (2) parcels:

04-3S-29-0000-04000-0000

04-3S-29-0000-04004-0000

Please advise us of your required fee and estimated time for completion.

Best Regards,

Vernon L. Prather

Director of Public Services

PLEASE NOTE: Florida has very broad public records law. All e-mail communication with the City of Gulf Breeze is archived and may be subject to public disclosure.

PLEASE NOTE: Florida has very broad public records law. All e-mail communication with the City of Gulf Breeze is archived and may be subject to public disclosure.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: July 25, 2013
RE: McClure Drive Sidewalk and Paving Change Order

A handwritten signature in black ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

The contract for the McClure Drive Sidewalk and Paving contemplated that the final price would be adjusted for actual in place quantities. The actual quantities of base and asphalt placed were more than originally estimated. The portion of McClure that was to be milled and overlaid did not have enough asphalt to only mill. The asphalt was completely removed as well as some base material, then two layers of asphalt were installed instead of just the one overlay.

Also, the design for this project was the Department of Transportation's design, and they had reduced the size of the driveway for the storage facility. Staff authorized the contractor to restore the driveway to the current state instead of reducing the size.

This will be funded from the CRA. The current contract amount is \$159,966.50, the increase of \$28,222.51 will change the price to \$188,189.01. The City is expecting a reimbursement of \$20,000 from the Department of Transportation for the sidewalk.

RECOMMENDATION: That the City Council meet on August 5, 2013 as the Board of Directors for the Community Redevelopment Agency and approve an increase of \$28,222.51 to Roads, Inc. of Northwest Florida for the added work on the McClure Drive Sidewalk and Paving Project.

CONTINUATION SHEET

Project Name: McCure Dr Sidewalk and Paving Project

Page (2) of (2)

Applic. #: 13-014-3

Applic. Date: 7/10/2013

Period to: 6/30/2013

Roads Project #: 13-014

Roads, Inc. of NWF
106 STONE BLVD.
CANTONMENT, FL 32533
PH: 850-968-0991

#	Description	Est. Qty.	Unit	Unit \$	Estimated Amount	Quantity Prev.Period	\$ Prev.Period	Quantity This Period	\$ This Period	Work Complete To Date		Balance to Complete	% Comp.	Retainage		
										Qty. Comp.	\$ Total					
1	Mobilization	1	LS	8550.00	-8550.00	1	8550	0	0.00	1.00	8550.00	0.00	100%	855.00		
2	Maintenance of Traffic	1	LS	5700.00	5700.00	1	5700	0	0.00	1.00	5700.00	0.00	100%	570.00		
3	Inlet Protection System	1	EA	187.00	187.00	1	187	0	0.00	1.00	187.00	0.00	100%	18.70		
4	Clearing & Grubbing	1	LS/AC	6739.74	6739.74	1	6739.74	0	0.00	1.00	6739.74	0.00	100%	673.97		
5	Excavation Regular	709	CY	10.00	7090.00	709	7090	0	0.00	709.00	7090.00	0.00	100%	709.00		
6	Embankment	14	CY	14.20	198.80	14	198.8	0	0.00	14.00	198.80	0.00	100%	19.88		
7	Stabilization Type B	2815	SY	2.51	7065.65	2905	7291.55	0	0.00	2905.00	7291.55	-225.90	103%	729.16		
8	Finish Soil Layer (Grassing)	1280	SY	3.40	4352.00	0	0	1280	4352.00	1280.00	4352.00	0.00	100%	435.20		
9	Base Optional	1892	SY	18.30	34623.60	1982	36270.6	0	0.00	1982.00	36270.60	-1647.00	105%	3627.06		
10	Turnout Construction	122	SY	12.30	1500.60	122	1500.6	0	0.00	122.00	1500.60	0.00	100%	150.06		
11	Milling Exist Asphalt	2140	SY	1.04	2225.60	2230	2319.2	0	0.00	2230.00	2319.20	-93.60	104%	231.92		
12	Superpave Asphaltic Conc (Traffic B)	535	TN	96.00	51408.00	809	77664	0	0.00	809.00	77664.00	-26256.00	151%	7766.40		
13	Manhole, Adjust	4	EA	345.02	1380.08	0	0	4	1380.08	4.00	1380.08	0.00	100%	138.31		
14	Valve Box, Adjust	3	EA	63.51	190.53	0	0	3	190.53	3.00	190.53	0.00	100%	19.05		
15	Sidewalk Conc (6" Thick)	546	SY	36.64	20005.44	546	20005.44	0	0.00	546.00	20005.44	0.00	100%	2000.54		
16	Performance Turf	587	SY	1.32	774.84	0	0	587	774.84	587.00	774.84	0.00	100%	77.48		
17	Performance Turf (Sod)	693	SY	2.00	1386.00	0	0	693	1386.00	693.00	1386.00	0.00	100%	138.60		
18	Single Post Sign (F&I)	2	AS	260.00	520.00	0	0	2	520.00	2.00	520.00	0.00	100%	52.00		
19	Retro-Reflective Pavement Markers	58	EA	5.17	299.86	0	0	58	299.86	58.00	299.86	0.00	100%	29.99		
20	Thermoplastic, Standard, White, solid 6"	1	NM	1653.94	1653.94	0	0	1	1653.94	1.00	1653.94	0.00	100%	165.39		
21	Thermoplastic, Standard White solid 12"	188	LF	5.32	1000.16	0	0	188	1000.16	188.00	1000.16	0.00	100%	100.02		
22	Thermoplastic, Standard, White, solid 24"	171	LF	8.77	1499.67	0	0	171	1499.67	171.00	1499.67	0.00	100%	149.97		
23	Thermoplastic, Standard, Yellow solid 6"	0.42	NM	3809.52	1600.00	0	0	0.42	1600.00	0.42	1600.00	0.00	100%	160.00		
24	Thermoplastic Remove	3	SF	5.00	15.00	0	0	3	15.00	3.00	15.00	0.00	100%	1.50		
Totals											159,966.51	173,516.93	14,672.08	188,189.01	-28222.50	188,189.90



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services 

DATE: July 25, 2013

RE: Fire Hydrant Replacements

Attached is a best quote to replace to two fire hydrants in the City. The first is a replacement of a fire hydrant in Chanteclair that began to leak. The current location does not meet fire code separation standards so the hydrant must be moved. Moving the hydrant requires a wet tap of the main, which is an additional cost.

The second is a fire hydrant we attempted to replace before at 1301 Soundview Trail. When the contractor dewatered and excavated the site, we discovered that the water main, tee and hydrant main had been encased in concrete. We paid the contractor for the work completed to date so that we could decide on another plan. The concrete cannot be removed without damaging the main. Relocating the hydrant would violate maximum separations. The revised plan is to tap the main at another location and extend the hydrant pipe back to the current location.

The quote for these two fire hydrants is \$15,000. The F/Y 2013 budget includes \$60,000 for fire hydrant upgrades, and this project brings the total spent to \$55,063.34 this fiscal year.

RECOMMENDATION: The City Council approve Warrington Utility & Excavating to replace five fire hydrants within the City at a cost of \$15,000.



State Certified# CU C1224889
Fire Main # FPC11-000045

Date: June 27, 2013

Re: Fire Hydrant Replacement

Attn: Dale Overly

Warrington Utility & Excavating Inc. will provide material, labor, and supervision to install 6" x 6" tap & fire hydrant assembly at 119 Chanteclair Cr. And 6" x 6" wet tap, 10 lf of 6" 45 it over and set new hydrant assembly, grout fill pipe at 1301 Soundview Trail.

Grand Total: \$15,000.00

Please Note the following:

- Price subject to change in case of any unforeseen circumstances or any utilities encountered
- Price does not include any removal and/or replacing unsuitable materials
- Anything not specifically stated in this proposal is excluded from price
- Price does not include any fee's (i.e. permits, tie in, impact, layout, etc.)
- We are not responsible for utilities damaged by other companies/contractors (i.e. utilities already approved/installed)
- If project start or finish is delayed due to circumstances beyond our control, we reserve the right to modify our prices for any labor, equipment or material price increase

Complete Sanitary Sewer Systems * Mains, Laterals, Lift Stations, Force Mains, etc. * Complete Water Main Systems * Fire Hydrants, Wet Taps, Services, Back Flow Preventors and Testing, Pressure Testing, Jack & Boring * Complete Storm Drain Systems * Concrete Pipe and Plastic Pipe * Curb Inlets, Catch Basins, Box Culverts, Under drain Systems, Excavating * Dewatering * Electrical and Telephone conduit
8401 Untreiner Avenue, Pensacola, FL 32534 Office: (850) 476-2280, Fax: (850)476-2283



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Fire Chief

DATE: July 25, 2013

SUBJECT: Thermal Imaging Camera

As I mentioned several weeks ago, the older of our two thermal imaging cameras (TIC) malfunctioned and is unusable. One unit is carried on Engine 33 and the other is carried on Ladder 33. We attempted to get the TIC repaired by the original equipment manufacturer (OEM); however, due to its age, they no longer service or support the unit. We inquired to see if they could recommend a third party vendor and they stated they were unable to do so because the replacement parts for our particular model had been discontinued a couple of years back and any replacement parts would be non OEM or used, thereby voiding the necessary regulatory approvals for use in a hazardous or life threatening environment. Bearing this information, the TIC is non-repairable and needs to be replaced.

Fire department staff contacted the major TIC manufactures to evaluate which camera would best suit our needs. We evaluated units made by Scott Safety, Bullard and MSA. After hands on demonstrations with each of the manufactures units, we feel the Scott Eagle Attack TIC would best fit our needs. When reviewing the units, we looked at standard size versus compact. The Eagle Attack is one of the lightest and most portable imagers in the industry. The compact units are also less costly than the standard size units. Standard size units are priced from \$9,700 to \$11,000 + while the compact units for the most part top out at \$9,000.

In evaluating the different units, fire department staff learned that Lake County bid out the Scott imagers in April 2013. The successful bidder, MES Fire, has offered to extend the contract pricing to the City. Based on this, fire department staff is requesting waiving the formal bid process and piggybacking off the Lake County contract. Section 4, paragraph 1. of the City's Purchasing Policy states "items under State Contract or under contract with a local government body in Santa Rosa or Escambia County or in the State of Florida, may be purchased without competitive bidding." The price from the Lake County

Contract is \$7,297.00. To ground truth this price fire department staff researched the GSA price and found the same unit listed for \$7,564.90.

This purchase would be considered an emergency purchase as it was not anticipated or budgeted. Since the price of the compact unit is less than a standard size, fire department staff is requesting the purchase of a second unit. This will allow us to standardize our fleet with identical cameras. We will use the older unit that still functions as a backup in case one of the newer units needs service. The broken TIC will be traded in to MES Fire for \$750.00. This will drop the total purchase price of the imagers to \$13,844.00.

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE FIRE DEPARTMENT STAFF TO PURCHASE TWO SCOTT EAGLE ATTACK TIC'S FROM MES FIRE FOR A PURCHASE PRICE OF \$13,844.00.

MES - FLORIDA
6701-C Northpark Blvd
Charlotte, NC 28216

Telephone.....: 704-599-4601
 Fax.....: 704-599-4605



Ship To:
 CITY OF GULF BREEZE FIRE DEPT.
 1070 SHORELINE DR.
 Gulf Breeze, FL 32561

Contact: Chief Carmichael
 Phone: 850-934-5109

Bill To:
 CITY OF GULF BREEZE FIRE DEPT
 P O BOX 640
 Gulf Breeze, FL 32562

Quotation

Number.....: QT_00220156-1
 Date.....: 7/25/2013
 Page.....: 1 of 1
 Sales order.....:
 Requisition.....:
 Your ref.....:
 Our ref.....: jmontgomer
 Quotation deadline.....: 8/23/2013
 Payment.....: Net 30
 Sales Rep.....: jmontgomer
 Terms of delivery.....: Customer Pays
 Freight-NOT Taxable

Item number	Description	Size	Color	Quantity	Unit	Unit price	Amount
TIP2BBKYL213B2	Eagle Attack, Glow Bumper Fahrenheit TAC mode TVR TCS Accy			2.00	EA	7,297.00	14,594.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply.

Notes:

Trade-In Value of Current MSA non-working unit is \$ 750.00

This Quote is based off Piggy Backing off of the Current Lake County
 Contract for Scott TIC's

Sales balance	Total discount	S&H	Sales tax	Total
14,594.00	0.00	0.00	0.00	14,594.00 USD

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee. Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



[My Account](#) | [NSN Ordering](#) | [Get Quotes](#) | [Help](#) | [Register](#) | [Login](#)

A service of the U.S. General Services Administration

Shop by Category [Search](#) Products [Go](#) [Advanced](#) 0

[Home](#) > [Product Detail](#)



EAGLE ATTACK TIC YEL

Mfr Part No.: TIP2BBKYL213B2
Contractor Part No.: 19500712
Manufacturer: SCOTT HEALTH AND SAFETY
Contract No.: GS-07F-0091H (ends: Aug 31, 2018)
MAS Schedule/SIN: 084/465 17
Warranty: STANDARD WARRANTY
Made In: UNITED STATES OF AMERICA
Weight: 1.000 LB

- Desc
Camera, Thermal Imaging; Scott Safety; Eagle Attack; Fahrenheit TAC; With TVR and Charger; North American power cord; With glare shield, lanyard, and flashlight accessories; Yello bumper

[Enlarge/More Views](#) >>

\$7,564.90 EA
sold and shipped by
FISHER SCIENTIFIC COMPANY LLC

DISAST RECOV Disaster Recovery Purchasing items
COOP PURCH Cooperative Purchasing items

[visit contractor's website](#)

Compare Available Sources

Quantity:

[Add to Cart](#)

Instructions: Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.  Indicates when volume discounts are offered.

<u>Price/Unit</u> ⇅	<u>Contractor</u> ⇅	<u>Socio</u>	<u>Photo</u>	<u>Deliv Days</u> ⇅	<u>Min</u> ⇅	<u>FOB/Shipping</u> ⇅
<input checked="" type="radio"/> \$7,564.90 <u>EA</u>	<u>FISHER SCIENTIFIC COMPANY LLC</u>			60 days delivered ARO	\$100.00	<u>D-CONUS/O-AK,PR,HI</u>

EAGLE ATTACK

LIGHTWEIGHT, FAST ATTACK THERMAL IMAGER



SCOTT
SAFETY

EAGLE ATTACK THERMAL IMAGER

ALL THE PERFORMANCE, QUALITY
AND DURABILITY FIREFIGHTERS DEMAND

THE ULTIMATE TACTICAL CAMERA

Thermal imagers come in a wide range of sizes and performance quality. Smaller-sized imagers have typically sacrificed features and image quality for portability. Larger imagers are feature rich, but can be bulky and less manageable in tight situations. The Eagle Attack is the perfect combination of the best of both small and large imagers. Every element is designed with the user in mind, because we asked hundreds of firefighters for input in its development. The result is a full-featured imager in a compact form, so you don't have to sacrifice quality for speed.



● LIGHTWEIGHT STEALTH MEETS HEAVY DUTY DESIGN.

Scott Safety products are purposefully built for on-the-job reliability, durability and ease-of-use. Extremely light, at 27 ounces, the Eagle Attack is one of the lightest and most portable imagers in the industry. At first glance, the ergonomic, glove-ready handle design is something you might not expect from a lightweight imager. But despite its small size, the Eagle Attack is designed with the durability you've come to rely on from a Scott Safety product.

● HIGH-RESOLUTION IMAGING.

Lightweight doesn't have to mean poor image and fire sensitivity. With an ample display, a high degree dynamic range, and class-leading resolution and sensitivity, the Eagle Attack makes fire analysis quick and easy. The lens isn't just high-functioning, it's also protected by silicone bumpers, and if anything ever happens to the germanium lens, it's been engineered so that change-out can be done in the field.

● CUSTOMIZABLE OPTIONS AND ADD-ONS.

The Eagle Attack can be custom configured to suit your changing needs. The camera is offered with either greyscale or color imagery and offers the optional Scott thermal video recorder (TVR) digital recording capability to automatically capture every event for training and documentation purposes. TVR allows you to download over four hours of video after the fact and the camera uses standard MP4 files so no special software is needed. Video footage can be used for arson evidence, training or just documenting the event. The camera also comes in four bumper colors to suit your department's preference.

Moreover, the Eagle Attack charging system is fully loaded with simple-to-use features, like daisy chain charging from one power cable and a low profile casing that can be easily mounted on a vehicle, so it can be out of the way but easily accessed.

All together, the Eagle Attack is one of the lightest, most easy-to-use fast attack imagers available today. Most importantly, it doesn't sacrifice quality for portability, and with a competitive price point, you can afford to outfit more of your team with more imagers.



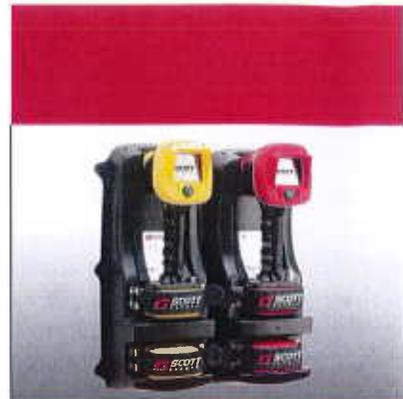
THE EAGLE ATTACK IS THE LATEST ADDITION TO THE SCOTT PORTFOLIO OF THERMAL IMAGING CAMERAS.



EAGLE IMAGER 320



EAGLE IMAGER 320 WITH PAK TRACKER



Eagle Attack Charging System

PRODUCT HIGHLIGHTS:

- At an extremely light weight, the Eagle Attack is one of the most portable imagers in the industry.
- Fire ready with high resolution and sensitivity to provide great image clarity and a high degree dynamic range.
- Large display and digital temperature readout make fire analysis quick and easy.

SIMPLE TO USE CHARGING SYSTEM:

- Tough enough to meet your cab installation requirements.
- Low profile housing that can be easily mounted on a vehicle yet easily accessed.
- Simultaneously charges both the camera and the spare battery.
- Can be daisy-chained, allowing multiple chargers to be powered from a single power cable.
- Interlocking design makes installation easier.



SPECIFICATIONS AND ORDERING INFORMATION

Configurator	Bumper Color	Camera/Temp Option	Feature	Charger	Power Connector - DC connection supplied with all AC connectors	Accessories
T I P 2 B B K		L				
	Red	1 Fahrenheit Greyscale	Standard	0 No Charger	0 No Power Cord	1 Standard Accessory Kit*
	Yellow/Glow	2 Fahrenheit TAC	W/ TVR	3 W/ Charger	B North American Power Cord	2 Premium Accessory Kit†
	Black	3 Celsius Greyscale			C UK	F Flashlight Only
		4 Celsius TAC			E Europe	G Glare Shield Only
					A Australia	L Lanyard Only
						O No Accessories

T	I	P	2	B	B	K	X	L	X	X	X	X	X
---	---	---	---	---	---	---	---	---	---	---	---	---	---

*Standard Accessory Kit: Glare Shield and Lanyard
 †Premium Accessory Kit: Glare Shield, Lanyard, and Flashlight

Ordering Information

Part Number	Description
31000366	AC Adapter
31000409	Eagle Attack Germanium Lens Replacement
31002129	Flashlight, Streamlight TLR-1 - Less Rail
31002216	Eagle Attack Spare Eagle Attack TVR Download Cable - Less Pwr Supply
31002265	Accessory Light Rail
31002284	Eagle Attack Spare Eagle Attack TVR Download Power Supply
40014635	DC Adapter
200977-01	Eagle Attack Charger - Less Cables
201021-01	Eagle Attack Lanyard
201026-01	Eagle Attack Spare Battery - Red
201026-03	Eagle Attack Spare Battery - Yellow/Glow
201026-04	Eagle Attack Spare Battery - Black
31001914-01	Eagle Attack Spare Lens Guard - Red
31001914-03	Eagle Attack Spare Lens Guard - Yellow/Glow
31001914-04	Eagle Attack Spare Lens Guard - Black
31001915-01	Eagle Attack Spare Display Guard - Red
31001915-03	Eagle Attack Spare Display Guard - Yellow/Glow
31001915-04	Eagle Attack Spare Display Guard - Black
31001915-11	Eagle Attack Glare Shield - Red
31001915-13	Eagle Attack Glare Shield - Yellow/Glow
31001915-14	Eagle Attack Glare Shield - Black
31001916-01	Eagle Attack Spare Battery Guard - Red
31001916-03	Eagle Attack Spare Battery Guard - Yellow/Glow
31001916-04	Eagle Attack Spare Battery Guard - Black
33324-014	Accessory Light Screw
200108-01	Eagle Attack Charger Strap

FOR MORE INFORMATION, CONTACT YOUR SCOTT REPRESENTATIVE OR DISTRIBUTOR TODAY, OR CALL 800.247.7257.

© 2011 Scott Safety. SCOTT, the SCOTT SAFETY Logo, Scott Health and Safety, Eagle Attack, Eagle Imager and Pak Tracker are registered and/or unregistered marks of Scott Technologies, Inc. or its affiliates.

Monroe Corporate Center • P.O. Box 569 • Monroe, NC 28111

Telephone: 800.247.7257 • Facsimile: 704.291.8330

www.scottsafety.com • sh-sale@tycoint.com

H/S 6924A 6/11 ISO 9001 Registered. All rights reserved.

GSA Contract Holder

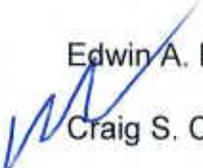
SCOTT SAFETY



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  Craig S. Carmichael, Fire Chief

DATE: July 25, 2013

SUBJECT: Self-contained Breathing Apparatus Replacement

While preparing next year's fire department budget, we discussed that all 22 of our self-contained breathing apparatus (SCBA) are approaching their end of service life. The packs were purchased in 1997.

In order to help minimize the costs to the City, we researched the possibility of having the packs overhauled and brought up to current standards. However, this option appears to be unfeasible. First, we found that the only original part that would be retained would be the metal back plate and frame. All other components would be replaced. The cost of the overhaul would be approximately \$3,850 per pack for a total project cost of \$77,000. New SCBA's can be obtained for approximately \$4,000. Secondly, regulatory standards will only allow upgrades to packs that are only two NFPA revision cycles behind. Our current packs fall under the 1995 revisions and there been revisions in 1997 and 2007. The 2013 revisions become effective in September and will push our SCBA's out of the two revision window.

While researching the possibility of rehabbing our existing packs, we found that the City could realize a significant savings if we were to purchase the last run of the packs manufactured to 2007 revision instead of waiting until their planned replacement in 2017. MES Fire has purchased a bulk shipment of 2007 revision packs and is running them on special at \$3,997.00 (\$87,934.00 for 22 packs). The new 2013 compliant packs sell for \$4,574.83 (\$100, 646.26 for 22 packs).

To make sure the information that MES Fire was providing us was accurate, we contacted another Scott SCBA vendor and asked them to provide us quotes on the packs as well as researching the GSA price. Here is what we found.

Fischer Scientific

2007 Compliant	\$4,424.94	\$97,348.68
2013 Compliant	\$4,574.83	\$100,646.26

GSA

2007 Compliant	\$4,404.33	\$96,895.26
2013 Compliant	-----Not Listed-----	

Please keep in mind that the prices are just for the SCBA pack only and do not include the air bottles or masks. Our existing bottles were replaced last year and are the same bottles used with the new packs. We will have to buy new masks; however, our proposed budget for next year includes a capital request to do a fleet wide replacement of masks because the lenses and face seals have deteriorated to a point that they are almost unusable. The masks are \$192.39 each under GSA pricing for a total \$4,232.58. MES Fire quoted \$210.00 for the mask; however, they have agreed to meet the GSA price.

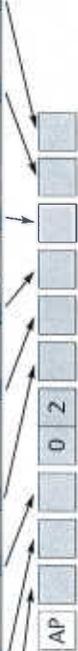
Of course as with any special, there are some strings attached. The MES Fire special is being offered on a first come first serve basis. If the City were to purchase the SCBA now with the 2007 revisions instead of waiting until their planned replacement 2017, it could save \$8,558.80. Additionally, MES Fire is willing to give us \$250.00 in trade in value for the old packs. In light of these savings, City staff is recommending that the City Council authorize staff to purchase the SCBA's ahead of schedule from the sole sourced bid from MES Fire. The project cost is of \$87,934.00 for the packs and \$4,232.58 for the masks for a total of \$92,166.58 less \$5,500 for the trade in value of the old packs.

RECOMMENDATION: THAT CITY COUNCIL AUTHORIZE STAFF TO PURCHASE THE SCBA'S AHEAD OF SCHEDULE FROM THE SOLE SOURCED BID FROM MES FIRE FOR A PROJECT COST OF \$86,666.58.

ORDERING INFORMATION

AIR-PAK® 75™ SCBA AND AIR-PAK® NXG7™ SCBA

SCBA Model	Hardware	Pressure Group	Regulator	ESS ¹	Console	Color	Full Facepiece
1. Interscuba SCBA	1. Standard	2. 2250	04. E-Z Flo	0. None	1. Gauge E HUD Only	0. None	0. 1-SCBA per Box
2. Air-Pak 75 SCBA	2. Spring Clips	3. 3000	04. E-Z Flo w/OC	1. Standard	2. PAKS	1. Hard Plastic	1. 4-SCBA per Box
			05. E-Z Flo	2. Dual	3. Pak-Tracker	2. Soft Canvas	
3. AIR-PAK NXG7 SCBA	1. Standard	2. 2250	07. E-Z Flo II	0. None	1. Hard Plastic	0. None	
	2. Spring Clips	4. 3500	108. E-Z Flo II w/OC	2. Dual	2. Floiter	1. Cryo	



Part Number

Select one number per box from the chart above that corresponds to your choice.

¹ Standard ESS requires a Quick Disconnect regulator for Air-Pak 75 SCBA.
² Alternate options are available on Air-Pak NXG7 SCBA for which dual ESS is available on Air-Pak 75 SCBA.

SCOTT AIR-PAK® SCBA

FIREFIGHTER RESPIRATORY PROTECTION SYSTEM



SCOTT
HEALTH & SAFETY

AIR-PAK® SCBA ACCESSORIES

UPGRADE YOUR AIR-PAK 75™ SCBA OR NXG7™ SCBA

 <p>AV-3000™ AV-2000™ Facepiece Are fully interchangeable with Scott's full-line of SCBA air-supplied respirators and air purifying respirators.</p>	 <p>Aluminum/Carbon Cylinders Scott cylinders are built around DOT specifications with working pressures of 2214, 3000, or 4500.</p>	 <p>Custom Cylinders Customized cylinders are available with department logo and/or luminescent cylinder band.</p>	 <p>Buddy-Breathing System BESS/airline affords user mobility while not exposing the recipient to ambient air. Easily connects to external air sources.</p>	 <p>Bit-Pak™ II Portable Air Supply Lightweight and portable, with fast connections for providing air to downed/trapped responders.</p>	 <p>Pak-Alert SE® Pass Device Powerful new safety tool offering redundant audible and visual alarms that assist in locating down or trapped firefighters.</p>	 <p>Pak-Tracker™ Firefighter Locator Locate a trapped or downed first responder quickly and safely. Available as a stand-alone or SCBA integrated system.</p>	 <p>Pak-Link™ Portable wireless device for retrieving events data logged on the 2007 SCBAs and serves a dual purpose of reprogramming integrated Pak-Tracker Firefighter locators.</p>	 <p>EPIC™ Voice Amplifier Streamlined and lightweight, providing robust, person-to-person communications with Scott's AV-2000 or AV-3000 facepiece.</p>
---	--	---	--	---	--	---	---	--

Scott, Health & Safety is a global business unit of Tyco International that supplies a variety of industries through manufacturing facilities located in the United States, United Kingdom, Asia, Finland, and Australia.

Monroe Corporate Center • P.O. Box 569 • Monroe, NC 28111
 Telephone: 800.247.7257 • Facsimile: 704.291.6330
 email: scott@healthandsafety.com • eh.snh@tyco.com

©2011 Tyco International. All rights reserved.
 Scott is a registered trademark of E.I. Du Pont de Nemours and Company.

Fire Division
SCOTT CHEMICALS

SCOTT
HEALTH & SAFETY

THE FUTURE HAS ARRIVED

IN THE NEXT GENERATION AIR-PAK® SCBA

The Tradition Continues

With an unmatched record of reliable performance and rugged dependability, Scott Air-Pak® SCBA's have earned the confidence and respect of a majority of SCBA users. The Scott Air-Pak Fifty™ SCBA was introduced as "the next generation SCBA" on the 50th Anniversary of the first Air-Pak SCBA. Scott, always dedicated to continuing its leadership in SCBA technology, took the next step in 2003, with the Air-Pak NxG2™ SCBA. In 2007, our 75th anniversary year, Scott unveils the future in SCBA technology with our next generation Air-Pak 75 and NxG7 SCBA's. Both of these SCBA's offer the time-tested legendary features you've come to trust from Scott, from Top-Down Convertibility™ to the advanced technology of the AV-3000™ facepiece, and the easy breathing EZ-Flo™ Regulator, through HUD integrated electronics, combined with an array of cylinder options and CBRN approval, all coming together to form the best SCBA system in the world. Scott...quality for life.

See Your Way Clear – The AV-3000 Facepiece

This sleek, low-profile facepiece provides better downward and peripheral vision to improve safety and job performance. A six-point quad-adjustment head harness and optional dual-adjustment spectacle kit, donning and doffing is quick and easy. No 21st-century facepiece is complete without state-of-art communications. The AV-3000 features large, dual voice-micros for clearer communications, and a dual mounting bracket that allows for communication interface on either side of the facepiece.

Ready When You Are

The air-saver switch, angled for easy operation with a gloved hand, stops the free flow of air during donning and doffing. The user places the SCBA in stand-by mode with an activated cylinder. That means the user can be suited up and ready for action without spending cylinder air.

HUD Integrated Electronics

A Heads-Up Display (HUD) keeps you informed about your air status. The display conveniently mounts to the EZ-Flo regulator thereby minimizing the cost associated with issuing heads-up displays with personal facepieces. Unlike many displays by other manufacturers, the Scott HUD is hard-wired and engineered to ensure accurate readings. An unobstructed view through the facepiece, provides a clear LED readout of full, three-quarter, half and one-quarter bottle. The HUD also serves as a redundant low air alarm.

Advanced Safety Features

Firefighters should never go it alone...so, Scott has also designed on-board back-up emergency systems. Scott's redundant safeguards promote an added margin of user safety. In addition to the standard safety features of the Air-Pak SCBA, Scott has developed a Rapid Intervention Crew/Universal Air Connection (RIC/UAC). Strategically located, and with relief valve and dust cover, the RIC/UAC allows air to be supplied to a down or trapped firefighter by either a Scott RTI-Pak™ II or another compressed air source. Unique to both the Air-Pak NxG7 SCBA and the Air-Pak 75 SCBA is an optional, integrated Pak-Tracker™ Firefighter Locator System for added safety. A stand-alone (non-SCBA integrated) Pak-Tracker System is also available.

End of Service Indicators

Dual low air alarm package provides the ultimate in firefighter safety. This innovative system provides exceptional security with two end-of-service-indicators. The first component of Scott's redundant low air alarm system is the Vibrater™ end-of-service-indicator. Vibrater's gentle vibration of the facepiece minimizes the chance the user's alarm will go unnoticed or be confused with another SCBA. The second component of Scott's redundant low air alarm system is the Visualer™ heads-up display.

Integrated Pass

Representing a dramatic breakthrough in personal protection, Pak-Alert™ optional integrated PASS device is a powerful safety tool offering redundant audible and visual alarms. Designed to assist in locating incapacitated or trapped SCBA users, the Pak-Alert device is the first distress alarm featuring automatic activation as soon as the cylinder valve is opened.

Cylinder Options

The Air-Pak 75 SCBA is available in 2216, 3000, and 4500 psi models while the Air-Pak NxG7 SCBA is available in 2216 or 4500 psi models. Choose from the latest in lightweight composite cylinder materials including carbon fiber, the lightest cylinder available, and aluminum. Cylinders are available in 30-, 45- or 60-minute rated durations. Customized cylinders are available with department logo and/or luminescent cylinder band.

CBRN Approved

This new generation of Scott Air-Pak SCBA's are CBRN approved. So, now, no matter what the threat...chemical, biological, radiological or nuclear...the Scott Air-Pak SCBA, with the industry leading features and operation that you've come to rely on now also offer maximum protection against weapons of mass destruction.



AN INDUSTRY FIRST YOUR CHOICE — STAND- ALONE OR INTEGRATED FIREFIGHTER LOCATOR SYSTEM

The Scott Pak-Tracker™ firefighter location system is designed to locate a trapped or downed first responder within a single or multi-story structure and has location distance of greater than 900 feet (300 meters) line of sight. The Scott Pak-Tracker locator can be ordered as a stand-alone system or SCBA integrated.

ENHANCED WITH EPIC® COMMUNICATIONS

Scott's EPIC (Enhanced Performance Integrated Communications) system provides robust person-to-person communications featuring strong, clear voice transmission over a 40 mm diameter speaker. Contained in a sleek, streamlined package, the voice amplifier projects the voice in the direction the user is facing. Additionally, an automatic shut-off deactivates the system 20 minutes after the last use to preserve battery life.



THE LEGEND CONTINUES

AIR-PAK®75™ SCBA — HIGH PERFORMANCE PROTECTION YOU CAN COUNT ON

Lightweight and Comfortable

Firefighting is intense, physically demanding work. That's why Scott offers a lightweight SCBA package promoting comfort and user-friendly convenience. It's an idea that was born, and continues to be refined, by responding to the needs of Scott users.

Freedom of Movement, Reduced Fatigue
Marked by its streamlined backbone, the Air-Pak 75 SCBA provides a comfortable fit to support users performing physically demanding work assignments. Whether the SCBA user is outfitted in turnout gear or industrial protective clothing, the backbone promotes a lower profile, greater freedom of movement and reduces fatigue.

The one-piece backbone is constructed of a lightweight, time-tested, durable aluminum alloy. It follows the back's contour and places the bulk of the SCBA's weight on the hips, where padded wrap-around pads further distribute weight along the shoulders and hips. Harness-mounted, reflective front patches enhance nighttime visibility of the user.

Faster, Easier Cylinder Changes

An enhanced latching system with durable para-aramid fabric band allow for quick and efficient cylinder changes. Simple adjustment of a cam-over center slide permits the accommodation of 30-, 45- or 60- minute duration cylinders.



Donning/doffing and carrying handles

Quick Take-up and Quick Release

Parachute-style or optional alligator clip harness fasteners permit smooth, efficient adjustment. While securely retaining the shoulder straps, the fasteners minimize harness wear and tear, even with frequent use. Quick doffing is assured because the over-sized fasteners are easily manipulated with gloved hands. A one-finger release disengages the waist belt buckle.

Scott's Unique Pressure Reducer

Unlike all other SCBA, Scott actually provides two pressure reducers in one. Situated in a compact housing, the pressure reducers are interconnected through an automatic transfer valve. A reduction in primary pressure, for whatever reason, would trigger an automatic transfer to the secondary circuit. This could occur, for example, by dirt accidentally entering the air circuit during a cylinder change. The user would be alerted to the transfer by the VibrAlert® alarm. This would enable the user to focus attention on safely exiting the hazardous area. At the same time, an uninterrupted supply of air would be provided through the secondary circuit. Back-up safety features include a dual path pressure reducer that ensures a constant flow of air and a simplified central battery management system consisting of six standard "AA" batteries located in the housing.

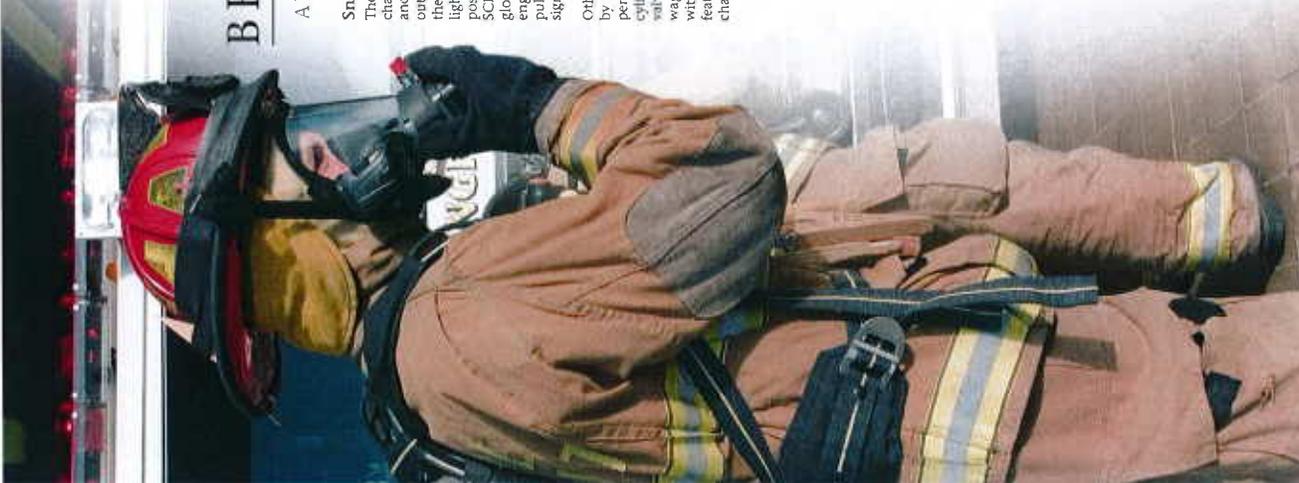
Control Console

The control console contains a constant-on edge lit light for the pressure gauge that automatically comes on when the cylinder valve is opened. It also incorporates a photo sensing diode which automatically dims and brightens the HUD (Heads-Up-Display) as environmental conditions change.



Control console





BEYOND THE STANDARDS

AIR-PAK® NXG7® SCBA — FROM THE LEADER IN RESPIRATORY PROTECTION



Snap Change™ Cylinder Connection

The patented Snap Change™ quick cylinder change out eliminates the high-pressure hose and CGA coupling. This makes cylinder change out a snap. When a cylinder is snapped into the pressure reducer, the flashing blue LED lights are activated and to alert the user of positive cylinder retention. The Air-Pak® NXG7™ SCBA hip mounted pressure reducer has two glove-friendly rings on either side of the engagement snout. When the handles are pulled simultaneously, the lights flash red signaling disengagement and cylinder pop out.

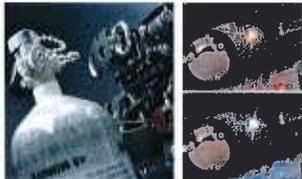
Other cylinders can be upgraded or retrofitted by simply changing out the cylinder valves. To perform mutual aid, the Air-Pak NXG7 SCBA cylinder valve comes with a CGA make checked valve that allows utilization of a mutual aid air wagon or compressor to fill the cylinder without ever opening the valve hand wheel. The Air-Pak NXG7 SCBA also features a hip mounted lapid intervention charging of a downed or trapped firefighter.

Lightweight Alloy Backframe

Firefighters have a rugged job that often involves falling against hot masonry walls, being knocked down on concrete floors, sliding through breached walls, or crawling through confined spaces. The lightweight, one-piece aluminum alloy backframe is designed to provide a compact, sturdy and durable housing system for the Air-Pak NXG7 SCBA's sealed electronics and pressure reducer, and at the same time, be comfortable and promote work efficiency and safety. The frame is contoured to fit the wearer's back, and place the bulk of the SCBA's weight on the hips. This configuration considerably reduces shoulder fatigue, and gives the wearer greater freedom of movement.

Hi-Tech Harness System

The Air-Pak NXG7 SCBA harness system is constructed of durable braided para-aramid webbing. The rugged strength of this material eliminates the need for inferior steel cables required in competing systems. This remarkably comfortable harness is woven directly through retaining slots in the backframe. Bolts and screws have been eliminated, so tools are never required. Hip and shoulder pads, as well as straps, can be replaced or cleaned by simply unsnapping the dot fasteners. The harness also features an improved hose management system and quick take-up and release. Parachute-style or optional alligator clip fasteners afford efficient adjustment. Doffing is quick and easy, because fasteners are over-sized and easily manipulated even with gloved hands. A one-finger release disengages the waist belt buckle.



Disengaged

Engaged

Space-Age Advancements

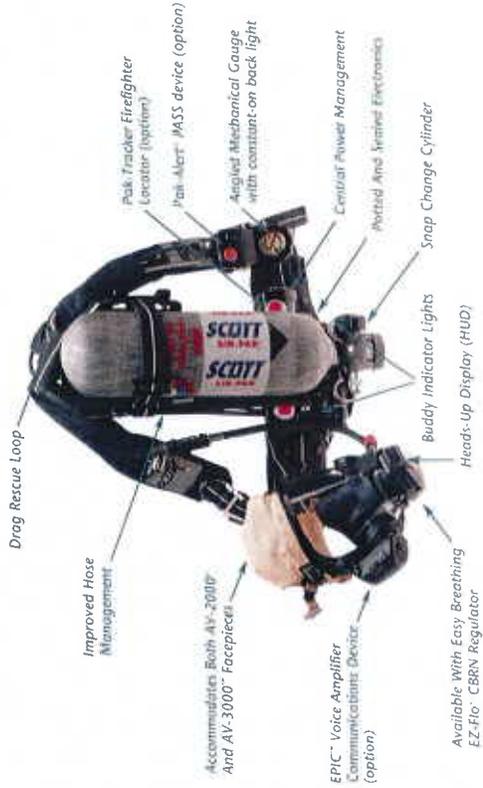
- **Battery Power Management** – One central battery module powers electronics system and eliminates time consuming battery checks and changes. Battery replacement is achieved by unsnapping the battery cover and simply slipping out the sleeve and replacing the 6 standard "AA" batteries. Based on a 25% usage rate, batteries in the Air-Pak NXG7 SCBA will provide extended run time.
- **Snap Change™ Cylinder** – Scott's patented Snap Change quick cylinder change out eliminates the high-pressure hose and CGA coupling to make change out quick, simple and easy.
- **Hip-Mounted Reducer** – On the job-friendly, hip-mounted redundant pressure reducer makes working in the Air-Pak NXG7 SCBA easier.
- **Buddy System Indicators** – Buddy system indicator lights (LEDS) and sounders are protected and mounted on the backframe and indicate to fellow firefighters both your PASS status and the status of your available air and cylinder engagement. The indicators are green and quiet when the PASS is monitoring normal movement, but alert when the wearer is motionless for more than 20 seconds.
- **Superior Comfort** – By building on the Air-Pak SCBA's concept of resting the weight of the SCBA on the hips, the Air-Pak NXG7 SCBA provides superior working comfort to firefighters.
- **Pad and Strap Replacement** – By providing for separate pad and strap replacement, maintenance and cleaning of these elements can be achieved with tool-free snap out ease.
- **Buddy-Breathing System** – Air-Pak NXG7 SCBA features a combined dual EBS/Airline hose connection option. This unique buddy breathing system allows users to maneuver up to five feet apart while not exposing the recipient or donor to ambient air during connection. Additionally, users can connect to an external air source allowing for extended durations in a bucket truck or HAZMAT situation.
- **Control Console** – The control console contains a constant-on edge lit light for the pressure gauge that automatically comes on when the cylinder valve is opened. It also incorporates a photo sensing diode which automatically dims and brightens the HUD (Heads-Up-Display) as environmental conditions change.



Dual EBS/Airline



Heads-Up Display



Drag Rescue Loop

Improved Hose Management

Pak Tracker Firefighter Locator (optional)

Pak-Mer™ PASS device (optional)

Angled Mechanical Gauge with constant-on back light

Central Power Management

Ported And Inhaled Electronics

Snap Change Cylinder

Buddy Indicator Lights

Heads-Up Display (HUD)

Accommodates Both AV-2000r And AV-3000 Facemasks

EPIC™ Voice Amplifier Communicator Device (optional)

Available With Easy Breathing EZ-Flow™ CBRN Regulator



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager
FROM: Ron Pulley, Director of Parks and Recreation
SUBJECT: Tiger Point Staff - City Payroll
DATE: July 25, 2013

On December 18, 2012, as the City assumed control of Tiger Point Golf Course, Tiger Point employees were promised that their current level of pay and benefits would continue, uninterrupted. In order to make this transition promptly and effectively, we utilized Landrum Staffing as the employment agent. We also provided funding for the COBRA payments necessary for the covered employees to maintain their health insurance. At this time, I am asking the City to consider moving these employees to the City's payroll.

There are twenty-one full time employees at Tiger Point that I am proposing. Of these twenty-one, thirteen are course maintenance employees and one is vacant (Head Golf Professional). All part-time employees, including wait staff, kitchen, pro shop, concierge and grounds will continue as Landrum employees.

For these twenty-one employees, the hourly premium that the City is paying Landrum, over and above the employee's hourly pay rate, totals \$15,936.00 per month or \$191,238.00 annually.

In regards to health insurance, there are twelve of the twenty-one eligible employees who desire coverage. At our current rates, coverage on the City's health plan for these twelve will be \$6,670.00 per month or \$80,040.00 per year. We are currently paying \$4,170.00 per month or \$50,040.00 per year in COBRA coverage for six* Tiger Point employees. This represents an additional cost to the City of \$30,000.00 per year.

In summary, by converting these twenty-one Tiger Point employees to the our payroll, the City will save \$13,436.50 per month or \$161,238.00 annually

* Note... Meadowbrook failed to offer coverage to all employees that were eligible. Therefore only those who were on Meadowbrooks benefits plan were eligible for COBRA when we bought the golf course. The employees who represent the \$80,040.00 include all eligible, full time employees who have elected coverage.

Recommendation

That Council authorize the conversion of twenty-one full time Tiger Point employees to the City's payroll.



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Tiger Point - Golf Cart Lease

DATE: July 25, 2013

Attached, please find a very thorough and detailed review of our current lease for the fleet of 80 golf carts currently in use at Tiger Point Golf Club.

In summary, the lease originated on April 20, 2012 at \$401,784.00 over 48 months, with a \$75,150.00 ownership residual due at the end of the term. Therefore, the total cost of fleet ownership at origination was \$476,934.00.

Currently, the lease payoff amount is \$397,226.92. In order for us to own the carts, the additional \$75,150.00 residual would be due, thereby making the total payout \$472,376.92.

Mr. Joe Petrash of Borders Golf Group, has been our golf operations consultant since the purchase in December, 2012. He has negotiated a payoff amount with the leaseholder in the amount of \$349,882.82. This amount, accompanied by the \$75,150.00 residual, enabling us to retain possession of the fleet, represents a total buyout of \$425,032.82. A negotiated saving of \$47,344.10.

Please note that this offer is only available until July 31, 2013.

Recommendation

That Council authorize a lease buyout in the amount of \$425,032.82, payable prior to July 31, 2013.

BORDERS GOLF GROUP

To: Edwin Eddy and Ron Pulley
CC: Ken Morgan and Bill Timken
Date: July 17, 2013
RE: Golf Car and Utility Vehicle lease

Please find below the answers to your questions regarding the leases on the current golf car and utility fleet vehicles.

- **Original date, value and term of the lease**

○ Golf Cars	April 20, 2102	48 Months	\$345,101+ residual
○ Utility Vehicles	May 10, 2012	48 Months	\$ 26,028 + residual
○ Utility Vehicles	Undated	48 Months	\$ 30,655 + residual
	Total Payoff		\$401,784.00

This value is based upon the original payment schedule of 48 months only and does not include the residual or FMV pricing at the end of the lease. They will not set the amount that early in the lease. This is basically a 4 year rental agreement where you own nothing at the end. The current residual value based upon the buyout offer was \$75,150. So if you add that to the lease amount above the total cost without taxes is \$476,934.00

- **Actual cart costs at inception**

- We do not have this information as it is not broken out. Based on a typical purchase they would have paid approximately \$4,314 per car based upon the payments. But again it does not take into the residual value which was set later.

- **Additional roll over debt financed by the lease**

- It looks as if there was approximately \$75,000 of old lease, damaged vehicles and such that was rolled into the lease.

- **Current fleet value**

- Because there is not a large market for 1 year old cars, in my discussions EZ GO corporate the value would be between \$2,600 and \$3,200 per car. That is because a dealer would have to buy them and the mark them up to sell them. Golf cars are just like vehicles, they lose a lot of value year 1 and it tapers off each additional year. Dealers make more money off the second and third sales of fleets than they do on the original sale.

- **Current outstanding balance and remaining term**

○ Golf Cars	Lease 008-0185076-100	\$340,828.12
○ Utility Vehicles	Lease 008-0185076-101	\$ 24,143.25
○ Utility Vehicles	Lease 008-0185076-102	\$ 32,255.05
	Total Payoff	\$397,226.42

- This is as of May 24, 2013 which is the last date I have a notification from TCF. The remaining terms per the assignment documents would be 37 months. These are operating leases as well so even at the end of the lease you do not own them. There is a residual value estimated at approximately \$75,000.

MANAGEMENT	CONSULTING	RESTRUCTURING	DEVELOPMENT
DENVER	SAN FRANCISCO	LAKE TAHOE	CANCUN CABO PHOENIX

561 KEYSTONE AVENUE, #679 RENO, NV 89503 WWW.BORDERSGOLFGROUP.COM

(970) 390-2377 (925) 872-4783

- **Current buyout offer and deadline**

○ Golf Cars	Lease 008-0185076-100	\$296,537.85
○ Utility Vehicles	Lease 008-0185076-101	\$ 23,559.05
○ Utility Vehicles	Lease 008-0185076-102	\$ 29,785.92
	Total Payoff	\$349,882.82

This payoff is only offered until July 31, 2013. It also assumes no payments have been made after July 8, 2013

- **Optimal fleet replacement date**

- With a good fleet manager who rotates cars as they should be , these cars should last a minimum of 5 years. Towards year 4 you may have to start replacing the batteries as they only have a 3 year warranty. However, because the course is so flat you should not be hard on batteries and they could last a full 5 years. A full set of replacement batteries for the entire fleet will run you between \$24,000 and \$33,000.
- We would recommend buying cars or doing capital \$1.00 buyout leases versus operating leases with a FMV.
- 4 years is the optimal timeline for replacement

After dealing with this issue over the past 7 months it is time to bring it to closure. While the original agreement was not a good one, it was assumed in the sale and thus the City is responsible for the payments. After long negotiations and grinding away at TCF, they have finally made a very good faith effort and have reduced the amount of money that is owed on the vehicles (Cars and utility). In addition with this buyout payment you would own the cars outright and be free to sell, keep or trade in these on a new fleet.

It would be our recommendation to proceed with the buyout of the vehicles now and once the West course is completed use these as trade in value for the new fleet.

Please let me know if you have any questions

MANAGEMENT CONSULTING RESTRUCTURING DEVELOPMENT

DENVER SAN FRANCISCO LAKE TAHOE CANCUN CABO PHOENIX

561 KEYSTONE AVENUE, #679 RENO, NV 89503 WWW.BORDERSGOLFGROUP.COM

(970) 390-2377 (925) 872-4783



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager
FROM: Ron Pulley, Director of Parks and Recreation
SUBJECT: Tiger Point - West Course Renovation
DATE: July 25, 2013

Attached, you will find an extensive description and cost estimate for the renovation of the 18 hole West Course at Tiger Point. This estimate has been thoroughly researched and prepared by Mr. Ken Morgan, our Golf Course Maintenance and Design Consultant since we purchased the course in December of 2012.

At the City's direction, Mr. Morgan has attempted to provide a true estimate of a complete "turn key" project. In addition to the basic earth moving, irrigation, seeding, sodding, etc. Mr. Morgan has also included the costs necessary to have the course fully operational. This includes additional golf carts, maintenance equipment and golf course amenities such as flags, tee markers, etc.

In order to have the renovations complete and the West Course playable by August 15, 2014, it will be necessary to begin the renovations during the fall of this year. Therefore, we need to move forward immediately with a request for proposals for the selection of a golf course architect to design and develop specifications for the renovation, facilitate the bid process and supervise the actual renovations.

Recommendation

That Council direct staff to develop and publish a Request For Proposals for the selection of a golf course architect for the renovation of the West Course at Tiger Point Golf Club.

MEMO

To: City of Gulf Breeze
 From: Ken Morgan
 Date: July 22, 2013

RE: West Course Design/Build

Mr. Ron Pulley;

As per the request of the City, I have put together a detailed estimate for the Design and Construction of the renovation of the West Course at Tiger Point. The following information is all inclusive of a turn key product for the City, to include the necessary maintenance equipment, golf carts, golf course grow-in, and miscellaneous product to get to opening day.

The following is a breakdown of the cost associated with the scope of work for the design and construction work required:

Design	
Engineering	
Golf Course Design	
Golf Course Design Expense	
Centerline Survey	
Soil Testing	
Construction Observation	
TOTAL DESIGN	\$ 208,800.00
Construction	
Clearing	\$ 10,500.00
Site Preparation and Mobilization	\$ 50,000.00
Erosion Control	\$ 20,000.00
Earthwork	\$ 343,500.00
Storm Drainage	\$ 59,400.00
Irrigation	\$ 835,000.00
Feature Construction	\$ 533,070.00

Finishing	\$	140,000.00
Soil Amendments	\$	45,000.00
Grassing	\$	446,352.00
Cart Paths	\$	134,400.00
Bridges	\$	0.00
Abutements	\$	82,800.00
Landscaping	\$	0.00
Grow In of West Course	\$	550,000.00
 TOTAL	\$	 3,458,822.00
Contingency	\$	290,882.00
Grand TOTAL	\$	3,749,704.00

To keep everyone informed to the timelines that were previously submitted, in order to meet a start of Construction by the end of October, we will need to have the plans completed by the middle of September at the latest, in order to give 30 days for pricing from Contractors for the work to be completed. Currently that gives us 56 days to complete all of the design work necessary, which we can do, but long term delays will hamper our ability to hit next years grassing window.

In addition to the above Design and Construction estimate, the following is a list of Maintenance Equipment, compiled in conjunction with Scott Crum, Golf Course Superintendent, which will be needed to replace the existing equipment that is failing, as well as provide enough equipment to maintain both courses. Some of these items are what is known as Tier 4 equipment (Please see attached information regarding this Equipment). We can still purchase existing equipment that was manufactured prior to these standards being implemented January 2013, however, once those items are gone from inventory, all new equipment will meet Tier 4 Requirements, which will increase their pricing greatly. We have prioritized this equipment into two Phases. First phase would include all equipment that will become Tier 4, as well as those pieces needed currently. Second Phase includes equipment that we can wait until later in the fiscal year.

Maintenance Equipment

Jacobsen Eclipse 322 Greens Mower	4	\$33,517.00	\$134,068.00	1st
Jacobsen 570 Fairway Mower	4	\$35,675.00	\$142,700.00	1st
Toro 4500D Rough Mower	3	\$56,014.21	\$168,042.63	1st
Toro Reelmaster 3100D with Sidewinder	4	\$30,638.20	\$122,552.80	1st
Club Car Utility Cart	4	\$9,072.00	\$36,288.00	1st
Dakota 440 Turf Tender	1	\$35,495.00	\$35,495.00	1st
Vicon Fertilizer Spreader	1	\$3,165.00	\$3,165.00	1st
1200 Hydro Bunker Rake	2	\$14,329.38	\$28,658.76	1st
300 Gallon Gas Spray Rig	1	\$31,889.52	\$31,889.52	1st
4-Wheel Drive Truck F250	1	\$42,797.00	\$42,797.00	1st
Kubota M6040 Tractor	1	\$37,237.00	\$37,237.00	1st
 TOTAL PHASE I			 \$ 782,893.71	

Club Car Utility Cart	2	\$9,072.00	\$18,144.00	2nd
1200 Hydro Bunker Rake	2	\$14,329.38	\$28,658.76	2nd
300 Gallon Gas Spray Rig	1	\$31,889.52	\$31,889.52	2nd
72" Deck Mower 1435	2	\$15,467.04	\$30,934.08	2nd
Dakota Topdresser 410 Pull Type	1	\$14,650.00	\$14,650.00	2nd
Foley United Accu-Pro Model 632	1	\$43,945.00	\$43,945.00	2nd
Caterpillar 420 Backhoe	1	\$80,040.00	\$80,040.00	2nd
Adams 2 Ton Turf Spreader	1	\$14,700.00	\$14,700.00	2nd
Ryan Renovaire Aerator - Pull Type	1	\$7,200.00	\$7,200.00	2nd
Pronovost Hydraulic Dump Trailer P-524	1	\$8,995.00	\$8,995.00	2nd
Additional Golf Carts	40	\$4,200.00	\$168,000.00	2nd
TOTAL PHASE II			\$ 447,156.36	
GRAND TOTAL			\$1,230,050.07	

The pricing listed above are State Contract Pricing, National Intergovernmental Purchasing Alliance Company (NIPA) pricing (Competitive Bid), or National Account pricing, which is below State Contract Pricing. In order to expedite any purchases, I have had vendors provide me with State Contract Pricing if applicable, so that we can show that the pricing from NIPA or National Account pricing is below the State Contract. This should provide the necessary justification that we have been able to beat State Contract Pricing in order to save the City as much money as possible on these purchases. (This pricing is attached).

Additional construction estimates include the work that is necessary to complete the East Course Irrigation system replacement. This work includes changing over the additional 12 Holes of Irrigation Heads to electric heads and installing decoders. Additionally, the heads that have been currently switched over to Electric will need to have decoders installed along with the necessary controllers to run the system off the same Central Controller as the Irrigation on the West Golf Course once completed. This work is not immediate, and can be completed once the West Course construction is complete, but once completed will provide the Golf Course Superintendent with the proper controls over the irrigation system to manage the water usage efficiently.

East Course Irrigation Switchover (Remaining Heads to switch to Electric)	500	\$5000.00	\$ 250,000.00
East Course Irrigation Decoders (Heads Already Switched to Electric)	175	\$350.00	\$ 61,250.00
TOTAL			\$ 311,250.00
Contingency			\$ 31,125.00
GRAND TOTAL			\$ 342,375.00

The next scope of work is the replacement of the pump station on the West Course, as requested by the SSRUS, as it is outdated. The current station is a 1,500 GPM station with a clay valve system, which will need to be upgraded to a 1,800 GPM pump station Variable

Frequency Drive (VFD) system. By upgrading this to a 1,800 GPM station, we can design the West Course irrigation system so that it can run off of the effluent water from this station, as needed, and off fresh water with the station included in the Design-Build numbers.

Additional Pump Station Installed	1	\$105,000.00	\$ 105,000.00
Wet Well Installed	1	\$25,000.00	\$ 25,000.00
Pump Building Installed	1	\$50,000.00	\$ 50,000.00
GRAND TOTAL			\$ 342,375.00

180,000

In order to complete a Turn-Key renovation of the West Course additional miscellaneous items that need to be purchased to have the course ready for play on opening day, are as follows. These items are supplies necessary for the public to play golf, including flagsticks, flags, cups, etc.... The following is an estimate of these supplies and the pricing:

Tee Signage	18	\$600.00	\$10,800.00
Tee Markers	210	\$25.00	\$5,250.00
Family Tee Markers	36	\$25.00	\$900.00
Hole Signage	72	\$15.80	\$1,137.60
Water Cooler	8	\$595.00	\$4,760.00
Yardage Markers			
100 Yards	14	\$50.00	\$700.00
150 Yards	14	\$50.00	\$700.00
200 Yards	14	\$50.00	\$700.00
250 Yards	4	\$50.00	\$200.00
Cart Path Yardage	46	\$69.20	\$3,183.20
Ball Washer	12	\$360.00	\$4,320.00
Trash Can	12	\$184.00	\$2,208.00
Sand Repair Bucket	12	\$96.00	\$1,152.00
Cups	21	\$15.90	\$333.90
Flagstick	21	\$15.70	\$329.70
Flags	21	\$75.00	\$1,575.00
Hazard Markers	96	\$6.95	\$667.20
Bunker Rakes	144	\$8.55	\$1,231.20
Clock	1	\$3,990.00	\$3,990.00
Scorecards (Boxes)	5	\$500.00	\$2,500.00
Yardage Books (Boxes)	3	\$500.00	\$1,500.00

GRAND TOTAL \$48,137.80

\$5,550,266.87

The information provided will give the City an up to date picture of the requirements for the renovation of the West Course and the remaining needs of the East Course. I have tried to break these items down into manageable pieces so that the City can make a

determination to the next steps. Please note that I have added Contingency numbers to the items that involve construction, as all As-Built information that we have is questionable at best and thus allows for too much potential for unforeseen circumstances. The Contingency numbers are merely to cover any possible change orders that may come from this construction work, anything not spent for valid expenses will be credited back to the City of Gulf Breeze. Please let me know how the City wishes to proceed. If you have any questions, or I can be of any assistance, please do not hesitate to let me know.

Sincerely,

Ken Morgan

Morgan Golf Design

Attachments;

ATTACHMENT 'A'

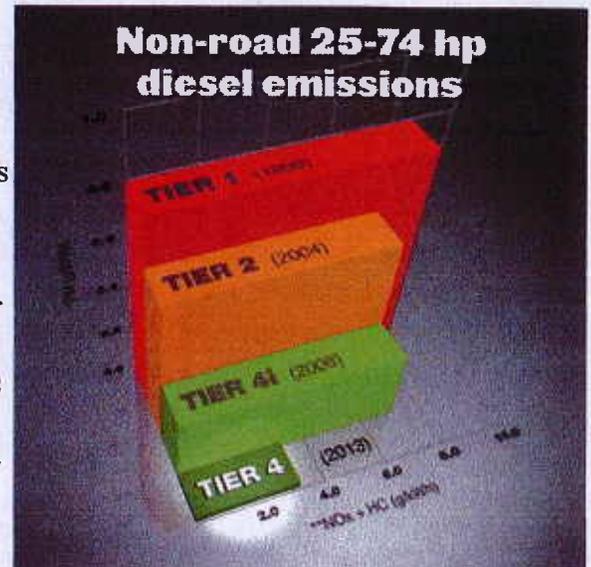


What is EPA Tier 4?

The EPA Tier 4 Standard is about cleaner air

All US regulated emission standards, including Tier 4, are extensions of the "Clean Air Act" (1963) which was enacted to reduce air pollution. The Environmental Protection Agency (EPA), which is the Federal organization responsible for managing and regulating the Clean Air Act, put forth a multi-year plan in the mid 1990's with "tiered" mandates to reduce the level of harmful emissions such as particulate matter (PM) and Nitrogen Oxides (NO_x) that enter the air via diesel engine exhaust. The "final" and most technologically challenging implementation stage, whereby engine and turf equipment manufacturers are required to produce products that comply with these most stringent emission reductions, is called "Tier 4". The Tier 4 emission standard will reduce already reduced emissions of PM by 90%. To give you a sense for how stringent the Tier 4 standard is, consider the fact that in many parts of the United States, the air leaving Tier 4 compliant machines will actually be cleaner than the incoming air!

The EPA Tier 4 specification was first applied to industries with large on-road vehicles (such as Semi Trailers and other diesel powered Trucks) and followed shortly thereafter by large off-road equipment categories (such as Agricultural and Construction Equipment). In each case, vehicles or equipment with diesel engines greater than 75 horsepower (hp) were required to comply by specified dates. In the Turf Industry, most of the commercially available diesel powered products are in the 25 to 74 hp range and the Tier 4 mandate requires compliance for any products produced in this horsepower/performance category by January 1st, 2013.





City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager
FROM: Ron Pulley, Director of Parks and Recreation
SUBJECT: New On-Course Restrooms - Tiger Point Golf Club
DATE: July 25, 2013

When the City arrived at Tiger Point on December 17, 2012, one of the very first requests we received was to improve and add restrooms on the golf course. In response, we immediately began improvements on the existing facility between holes 7 and 8 on the East Course. We also began planning how to eliminate the portable toilets being used at two locations, one on the East Course and one on the West, and add a new facility beside East Course green #10. At 1.77 miles, this location is the point of greatest distance from the clubhouse.

With the help of Mr. Ken Morgan, Mr. Therran Gentry and Mr. Mark Gipson we have been able to pull together the elements that, we believe, will provide facilities that will be attractive, efficient, low maintenance and long lasting. Two of these facilities will use a septic system and one will be connected to sewer service. All three facilities will rely on skylights for interior lighting, eliminating reliance on electricity.

Mr. Morgan located a firm, Hunter Knepshield of LaGrange, Kentucky, who had recently been awarded a competitive bid contract by Miami - Dade County, for the provision of pre-fabricated restroom buildings. Mr. Morgan and Tiger Point staff reviewed the design and specifications of these buildings and found them to be well suited to our needs.

In order to confirm to value of the Hunter Knepshield buildings, we asked Mr. Ed Heyes of Hewes Construction to review the dimensions and specifications and offer a competitive evaluation. His response is attached.

In summary, Mr. Hewe's proposal provides a savings of \$20,536.86 when compared to the competitively bid Miami - Dade contract awarded to Hunter Knepshield. Hewes and Co.'s proposal is to provide design-build services to construct three restroom buildings, on our sites, for a total cost of \$150,000.00. This proposal, unlike Hunter Knepshield, includes all demolition of existing slabs, new concrete foundations and slabs, and all necessary permitting. Water, sewer and septic services will be provided as described in Mr. Morgan's attached memo. These costs would be present regardless of which contractor was utilized.

We sought additional advice regarding this proposal from our architect of record for the Community Center project. Mr. Steve Jernigan's response is attached. Of particular note is his recognition of the additional expense and time necessary to complete a competitive bid process, when Hewes is offering a product superior to the pre-fab units available on a competitively bid municipal contract. Our experience with the quality of work provided by Hewes and Co. as well as the fact that they are local, provides added measures of confidence.

Recommendation

That Council authorize Hewes and Co. to proceed with the construction of three on-course restroom facilities at their quoted price of \$150,000. Further, that Council direct staff to complete the restroom installations by providing and connecting the necessary utilities for a sum not to exceed \$36,252, representing a total project cost of \$186,252.



July 8, 2013

Mr. Ron Pulley – Director of Parks and Recreation
City of Gulf Breeze, Florida
Gulf Breeze Community Center
800 Shoreline Drive
Gulf Breeze, FL 32561

Re: Tiger Point Golf Club – Remote Restroom Facilities

Dear Mr. Pulley:

Per your request, we have reviewed the information as provided for pre-fabricated restroom facilities and site-built facilities for the Tiger Point Golf course. We have done a cursory comparison of the two methods of project delivery and the benefits to the city.

The Hunter-Knepshield pre-fabricated option is based on a government-pricing discount negotiated by Miami-Dade County. This unit would be fabricated offsite and transported to Tiger Point, then installed on a slab provided by the City constructed to the manufacturer's requirements. The cost of the foundation system and utility hook-ups are outside of the cost of the units. Hewes & Company, LLC reviewed the plans and specifications provided by Hunter-Knepshield for a pre-fabricated restroom facility. They then provided a design/build proposal for a site-built facility meeting the same criteria as the pre-fab option, and meeting applicable Florida Building Code and hurricane-resistance requirements. In fact, they are proposing using a split-faced concrete block wall system, more wind and termite resistant than the pre-fab option.

Based on the pricing provided, the overall cost savings to the City is in excess of \$20,000, and would take advantage of local labor and materials rather than all profits going to an out-of-town entity. Since the pre-fab unit pricing was derived via a government-contract pricing scenario, the additional cost savings realized by the site-built option represents a valid means of best-value pricing. We feel comfortable that in an apples-to-apples comparison, the site-built option as proposed by Hewes & Company represents the best value to the City of Gulf Breeze. In addition, Hewes is a known entity to the City based on their performance on previous projects – if this project were to be put out for competitive bids, a set of drawings and specifications would need to be provided (at an additional cost to the city) to potential bidders – and at this level of project cost, the risk to the City is that contractors not experienced in design/build project delivery could potentially be bidders. Hewes has offered at their expense this option of saving the City money and at the same time providing a superior product to the pre-fab building. This would seem to be justification for the City to award the project to Hewes on a negotiated design/build basis.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Jernigan", written over a horizontal line.

Steve Jernigan, FAIA, LEED AP
Managing Partner

bay design associates architects, p.l.
architecture + sustainability
720 bayfront parkway
Suite 200
pensacola, florida 32502
ring 850.432.0706
fax 850.433.0508
baydesign.com

MEMO

To: City of Gulf Breeze
From: Ken Morgan
Date: June 27, 2013

RE: Modular Bathrooms

Mr. Ron Pulley;

Please find the attached pictures of the locations of the bathroom facilities at Tiger Point Golf Course. There are two existing bathroom structures that have been demolished and one shelter location that has been removed. It would be our recommendation to create functional restroom facilities at these locations, rather than utilizing the existing port-o-potties.



I have attached quotes for the modular building from Hunter Knepshield, which has an open P.O. with Miami-Dade County, Florida for modular restroom buildings. With the help of Theron Gentry, from the City of Gulf Breeze, we have provided quotes, as attached, for some of the material necessary to hook up the restroom facility between Holes #3 - #4 of the East, Hole #9-#10 of the East and #14 - #15 of the West. We have also received not to exceed numbers for the Septic Tank installation quotes. These quotes are the basis for the estimated pricing breakdowns that follow. The following estimated breakdown of pricing, is based on the Hunter Knepshield cost for each facility:

Hole #5 West:

Hunter Knepshield Building:	\$ 48,978.12
Slab, Set and Site Prep:	\$ 7,867.50
Water Hook Up:	\$ 2,600.00
Grinder Pump:	\$ 3,252.25
Power Hook Up:	\$ 2,600.00
Sewer Hook Up:	\$ 5,200.00

Hole #10 East:

Hunter Knepshield Building:	\$ 48,978.12
Slab, Set and Site Prep:	\$ 7,867.50
Water Hook Up:	\$ 2,600.00
Grinder Pump:	\$ 0.00
Power Hook Up:	\$ 0.00
Septic Hook Up:	\$ 5,200.00

Hole #3 East:

Hunter Knepshield Building:	\$ 48,978.12
Slab, Set and Site Prep:	\$ 7,867.50
Water Hook Up:	\$ 2,600.00
Grinder Pump:	\$ 0.00
Power Hook Up:	\$ 0.00
Septic Hook Up:	\$ 5,200.00
Permitting	\$ 1,500.00
Contingency	\$ 5,500.00
Total Cost (Hunter Knepshield)	\$206,798.11

We have taken these numbers and discussed the scope of work necessary to complete the bathroom structures with Hewes Construction, based on their previous experience with the City of Gulf Breeze, and they have indicated, as attached, that they would be willing to guarantee that they can complete the design, foundation construction, and building construction for the three buildings for \$150,000.00, plus the utility connections. Based on this information, we have compiled the following estimate for the completion of this work:

Hole #5 West:

Hewes Construction Building:	\$ 50,000.00
Slab, Set and Site Prep:	\$ 0.00
Water Hook Up:	\$ 2,600.00
Grinder Pump:	\$ 3,252.25

Power Hook Up:	\$ 2,600.00
Sewer Hook Up:	\$ 5,200.00

Hole #10 East:

Hewes Construction Building:	\$ 50,000.00
Slab, Set and Site Prep:	\$ 0.00
Water Hook Up:	\$ 2,600.00
Grinder Pump:	\$ 0.00
Power Hook Up:	\$ 0.00
Septic Hook Up:	\$ 5,200.00

Hole #3 East:

Hewes Construction Building:	\$ 50,000.00
Slab, Set and Site Prep:	\$ 0.00
Water Hook Up:	\$ 2,600.00
Grinder Pump:	\$ 0.00
Power Hook Up:	\$ 0.00
Septic Hook Up:	\$ 5,200.00
Permitting	\$ 1,500.00
Contingency	<u>\$ 5,500.00</u>
Total Cost (Hewes Construction)	\$186,252.25

Based on an estimated cost savings of \$20,545.86, between these two estimates, we would recommend that the bathroom facilities be completed by Hewes Construction. If you have any questions, or I can be of any assistance, please do not hesitate to call.

Sincerely,
Ken Morgan



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Community Center - Landscape Maintenance Contract

DATE: July 25, 2013

The City has invested over \$130,000.00 in irrigation and landscaping around the new Community Center and along the newly paved, north access road. Ken Griffin Landscape Contractors has been the contractor responsible for the provision and installation.

The City's contract with Ken Griffin Landscape Contractors requires that the contractor warranty all plants and labor for a period of one year from the date of completion. Routine care and maintenance provided by someone other than the original contractor, will make this warranty very difficult to enforce.

Secondly, the routine care and maintenance of the new landscaping will require additional manpower beyond that currently available in the Parks & Recreation Department.

Therefore, Ken Griffin Landscape Contractors was asked to propose an annual routine maintenance contract for the new irrigation and landscaping. They responded with a proposal of \$16,748.12 annually. This proposal is significantly less than the employee related expenses necessary to accomplish the same work.

Recommendation

That Council award Ken Griffin Landscape Contractors, a contract for the routine care and maintenance of the Community Center's new landscape and irrigation system, in the annual amount of \$16,478.12.



MAINTENANCE PROPOSAL

Landscape Contractors
3004 Westfield Road *Gulf Breeze, FL 32563
(850)932-9304 * Fax: (850)932-8694

Page No. 1 of 1 pages
To: Ron Pulley
Director- Parks Department
City of Gulf Breeze

Date: 6-26-2013 Phone _____

Job Location Gulf Breeze Community Center: We hereby submit specifications and estimates for maintenance as follows:

BASE BID

Lawn Maintenance (42 Visits Annually)

Weekly- March-October

Bi-Weekly November-February (supplemental bed work will be assessed in the winter as necessary)

Turf Services-

Includes mowing, hard edging, soft edging, string trimming, litter control, and blowing of hard surfaces each visit.

Detail/Bed Services-

Includes litter control, lawn debris, and post emergent weed control (mechanical/chemical). Includes routine shaping of shrubs as needed. Insect control in beds is included in this contract.

Tree Maintenance-

We will trim limbs which hang in walkways and thoroughfares up to 8' during maintenance.

Shrub Maintenance-

We will perform routine shaping of shrubs during visits as needed during the scheduled visits to reflect a well-manicured area. We will perform 2x's pruning above general shaping of shrubs on property in the Spring and Autumn as needed to maintain healthy growth.

Irrigation Evaluations- Monthly March-November/As Requested December-February

We will perform monthly Irrigation evaluations of the irrigation system each month. We will aim heads, check for proper coverage, and check for proper operations of the timer and electric valves. Ken Griffin Landscape Contractor is responsible and will Warranty any irrigation infrastructure damaged by activities or equipment while undertaking landscape maintenance. All items under warranty from installation procedures will be addressed and covered by KGLC for a period of 12 months. We will assess entire system monthly, confirm repairs caused by others, if needed, and repair deficiencies at \$75.00 a man hour plus charge for materials and equipment.

Mulch- This estimate includes one annual mulching with Brown Cypress Mulch in bedding areas with new landscaping.

BASE BID COST- \$19,868.68 Annually, Split into 12 monthly invoices of \$1,655.72 a month
Without Contractual Mulch Additions, the cost of the yearly maintenance would change from the above number to \$16,748.12 annually split into 12 monthly invoices of 1,395.72.

Optional

Turf Horticulture Program- \$1,117.20 Annually or \$93.10 a month

This scope includes:

6x's annual post emergent weed control, liquid fertilizer, iron, and micronutrients as necessary;

2x's pre-emergent herbicide applications (Spring/Autumn).

Ant Control as necessary;

Spot Fungus Control as necessary (Root Rots may incur extra scope)

2x's Granular Fertilization in Spring and Late Summer

Bed Horticulture Program- \$927.11 Annually or \$77.25 a month

This scope includes:

2x's Annually bedding area fertilization;

2x's Annually Pre-emergent weed applications;

Insect Control on ornamental plants as needed;

Fungus Control As necessary (may include extra scope as fungus control is broad spectrum)

Rye Seed Application (if requested) \$598.81 for Installation- We will install Winter Rye on sodden areas of the property in October of each year. If requested, we may need to upgrade our Winter Service to weekly visits.

Annual Installation- There may be options to add annuals in beds by front door and in flagpole island beds. If requested, we can install 4" Annuals for \$2.50 each and 1 gallon Annuals for \$6.00 each installed

Monthly Reporting-

We will perform walk-throughs with client while on property at the client's request and availability.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.

Any alteration or deviation from the above specifications involving extra costs will be done upon a change order. The costs will become an extra charge over and above the estimate. This estimate does not include additional labor and materials which may be required should unforeseen problems arise after the work has started.

Contractor is not responsible for drought, vandalism, or freeze. All elements of this agreement are contingent upon accidents, weather, or delays beyond our control.

Contractor will not warranty sod or plant material without an automatic irrigation system. Contractor will not warranty palm trees without bubblers being installed.

There is a one year limited warranty from the date of installation on irrigation parts and labor. Warranty does not cover damage to heads and rotors due to being hit or run over. Warranty does not cover damage due to freezing or lightning strikes.

Contractor maintains \$1,000,000 in General Liability Insurance and all employees are covered with state mandated workers compensation.

Contractor reserves the right to remove all materials if payment is not received within the specified time. If a dispute arises, we agree that the prevailing party will be entitled to reasonable attorney fees and costs. Interest will be charged at 1.5% per month on unpaid amounts.

Member of Better Business Bureau – Small Business Enterprise Certified

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

TOTAL MATERIALS & LABOR: _____

Note: This proposal may be withdrawn by us if not accepted within _____ days

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

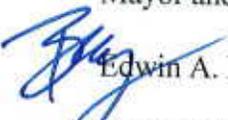
Customer Signature _____ Date _____ Estimator: Shawn Brown



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council
From:  Edwin A. Eddy, City Manager
Date: 7/26/2013

SUBJECT: Resolution No. 12-13 Approving a Plan of Finance for Hills-Citrus Holdings - - Alzheimer's/Elderly Care Facilities

Capital Trust Agency has approved a plan of finance involving the issuance of not to exceed \$34,500,000 in CTA bonds to acquire, develop, and furnish three assisted living facilities for the elderly to be located in Brandon, Lecanto, and Zephyrhills, Florida.

Attached is a letter from City Attorney Matt Dannheisser to the Town Council of Century explaining the project in more detail.

The attached Resolution approves the plan of finance and Amendment No. 38 to the Interlocal Agreement between Gulf Breeze and the Town of Century.

RECOMMENDATION:

THAT THE CITY COUNCIL ADOPT RESOLUTION NO. 12-13 APPROVING A PLAN OF FINANCE FOR HILLS-CITRUS HOLDINGS, LLC.

July 11, 2013

VIA REGULAR U.S. MAIL



Mayor Freddie W. McCall
Town of Century
P.O. Drawer 790
Century, Florida 32535

Ann C. Brooks, President
9302 North Century Boulevard
Century, Florida 32535

Sandra M. Jackson
124 Maple Street
Century, Florida 32535

Jacke Johnston
711 Mayo Lane
Century, Florida 32535

Annie Savage
170 Henry Street
Century, Florida 32535

Gary Riley
7100 Roberts Road
Century, Florida 32535

RE: Town of Century - Approval of Capital Trust Agency Bond Issuance for Hills-Citrus Holdings, LLC, for Acquisition and Rehabilitation of Elderly Housing Facilities
Our File No.: C1116-091

Dear Mayor McCall and Members of the Town Council:

The Capital Trust Agency, Inc., ("CTA") is requesting your approval for a bond issuance to facilitate the acquisition and rehabilitation by Hills-Citrus Holdings, LLC, ("Hills-Citrus") of three assisted living facilities with Alzheimer's components for the elderly in Brandon, Lecanto, and Zephyrhills, Florida. The proposed financing contemplates issuance of CTA bonds and loaning the proceeds thereof to Hills-Citrus, or one or more of its affiliates, to finance the acquisition, development, furnishing, and equipping of the three assisted living facilities for the elderly. Please recall that pursuant to the Interlocal Agreement between the Town of Century and the City of Gulf Breeze, no bonds can be issued by CTA unless it first obtains approval from both the Century Town Council and the Gulf Breeze City Council.

It is contemplated that CTA will issue taxable bonds in an approximate amount of \$34,500,000.00. The proceeds of those bonds will be loaned to Hills-Citrus, or one or more of its

Mayor Freddie W. McCall
Ann Brooks, President
Sandra M. Jackson
Jacke Johnston
Annie Savage
Gary Riley
July 11, 2013
Page 2

subsidiaries, to acquire the properties, construct, furnish, and equip the facilities, and pay the cost of issuance of the bonds.

The borrower, Hills-Citrus Holdings, LLC, intends to purchase the three assisted living facilities, to wit: (i) Delaney Creek Lodge, a 61 unit, 78 bed assisted living facility located at 320 South Lakewood Drive, Brandon, Florida; (ii) Nature Coast Lodge, a 60 unit, 73 bed assisted living facility located at 275 North Lecanto Highway, Lecanto, Florida; and (iii) West Wind, a 69 unit, 81 bed assisted living facility, to be located at 37 Eiland Boulevard, Zephyrhills, Florida. Attached hereto are summaries of the proposed financing prepared by (i) CTA Executive Director Ed Gray, or (ii) the financial advisor for Hills-Citrus.

CTA's financial advisor and bond counsel have represented that the proceeds of the bond issuance, if approved by both Century and Gulf Breeze, will be loaned to Hills-Citrus for the purpose, among other things, of financing the acquisition, construction, development, furnishing and equipping of the assisted living facility for elderly persons. CTA's bond counsel has represented that the issuance of the bonds and loaning the proceeds thereof as contemplated above constitutes a valid public purpose. Additionally attached is a "Description of Public Purpose" prepared by Hills-Citrus' financial advisor.

As with all bonds issuances by CTA, neither the Town of Century nor the City of Gulf Breeze will be responsible for repaying the bonds. The bonds will expressly state that neither the Town nor the City will be liable to pay principal or interest on the bonds, rather CTA's obligation to repay the bonds will be limited to the assets in the trust estate. The security for the bonds will be a pledge of revenues realized by the borrower(s) as well as a security interest in the property and the improvements for which the proceeds will be used.

If you are inclined to approve CTA's request to issue the bonds for Hills-Citrus, it will be necessary that you adopt Resolution No. 09-13, to which a proposed "Amendment No. 38 to Interlocal Agreement" is attached as an exhibit. If approved, your Resolution authorizes Mayor McCall to enter into the Amendment on behalf of the Town of Century.

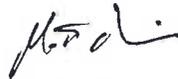
Because of the Town's participation in the creation of Capital Trust Agency, it was contemplated that the Town of Century would receive a fee upon closing of the above described bonds. As noted in the schedule attached to the Amendment, CTA has proposed to utilize the same fee schedule that has been approved by the Town of Century in previous financings. Specifically, it is proposed that the Town of Century be paid a fee equal to \$350.00 per \$1,000,000.00 of principal amount of the bond issuance, subject to a minimum fee of \$2,500.00. If all of the \$34,500,000.00

Mayor Freddie W. McCall
Ann Brooks, President
Sandra M. Jackson
Jacke Johnston
Annie Savage
Gary Riley
July 11, 2013
Page 3

authorized bonds are issued, the fee schedule would suggest that the Town of Century would be paid a fee of \$12,075.00.

Capital Trust Agency would appreciate this matter being placed on your agenda for consideration at your meeting next Monday. I will be present at your meeting to discuss this matter and answer any questions you may have. In the meantime, please feel free to contact me should you have any questions or desire additional information.

Sincerely,



Matt E. Dannheisser
For the Firm

MED:sdl

Enclosures

cc: Ed M. Gray, Capital Trust Agency, Executive Director
Edwin A. Eddy, Gulf Breeze City Manager
Richard I. Lott

RESOLUTION 12-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, APPROVING A PLAN OF FINANCE FOR THE COSTS OF THE ACQUISITION, REHABILITATION AND REFURBISHING OF ASSISTED LIVING FACILITIES TO BE LOCATED IN THE STATE OF FLORIDA; APPROVING THE ISSUANCE OF APPROXIMATELY \$34,500,000 CAPITAL TRUST AGENCY REVENUE BONDS FOR THE PURPOSE OF FINANCING A LOAN PROGRAM TO ASSIST IN FINANCING SUCH FACILITIES; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council (the "City Council") of Gulf Breeze, Florida (the "City"), a municipal corporation of the State of Florida, has heretofore adopted Resolution No. 14-99 dated as of July 19, 1999 (the "Original Resolution"), and entered into an Interlocal Agreement between the City and the Town of Century, Florida, dated as of August 2, 1999, as amended by Amendment No. 1 through No. 37 (including Amendments No. 14-A, 23-A, 24-A and 37-A) (collectively, the "Enabling Agreement"), approving the creation of the Capital Trust Agency (the "Agency"), a separate legal and administrative agency of the State of Florida, organized and existing under the provisions of Chapter 163, Part I, and Chapter 159, Part II, Florida Statutes, Ordinance No. 05-97 of the City, as amended, and its Articles of Incorporation, as amended and other applicable provisions of law (collectively the "Act"), to enable public, private and not-for-profit organizations to obtain public assistance in financing or refinancing certain beneficial projects or programs that benefit, enhance and/or serve a public purpose; and

WHEREAS, pursuant to the Act and in accordance with the provisions of the Original Resolution, the Agency did on June 27, 2013, take official action by adopting its preliminary resolution (the "Agency Resolution") indicating its intent to authorize the financing or refinancing of the hereinafter described project, and the issuance from time to time of revenue bonds in one or more series (collectively, the "Bonds") by the Agency to finance a loan program for the purpose, among other things, of acquiring, rehabilitating and refurbishing of assisted living facilities for the elderly described on the attached Schedule "I", each facility to be located in the counties of the State of Florida also described on Schedule "I" (collectively, the "Series 2013 Project"); and

WHEREAS, the City has been advised that the Agency desires to issue an approximately \$34,500,000 aggregate principal amount of Bonds (the exact amount to be determined by the appropriate official of the Agency, as being the amount required to fund the financing program herein authorized), to finance the Series 2013 Project on behalf of Hills-Citrus Holdings LLC, a limited liability company of the State of Delaware authorized to transact business in the State of Florida, or one or more its affiliates (as applicable, the "Borrower") and to fund the loan program herein described (collectively, the "Plan of Finance"); and

WHEREAS, the City Council desires to approve the Bonds and the issuance and sale thereof pursuant to the Plan of Finance, to express its approval of the action taken by the Agency and its officials pursuant to the Agency Resolution, and to grant all other approvals required by the Enabling Agreement, as amended and the Original Resolution in connection with the issuance and sale of the Bonds;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

SECTION 1. BONDS AND PLAN OF FINANCE APPROVED.

For purposes of the Act, the City hereby approves the Plan of Finance described herein, and the issuance of the Bonds. The Agency and its officers, employees, agents and attorneys are hereby authorized from time to time to take all action, to execute and deliver such authorizations, approvals, certificates and documents, and to enter into, on behalf of the Agency, such interlocal agreements, interest rate swap or hedge transactions, investment agreements, repurchase agreements, bond credit or insurance agreements, reimbursement agreements, and other agreements, approvals or instruments deemed necessary or convenient to effect, implement, maintain and continue the Plan of Finance, the financing or refinancing of the Series 2013 Project through the issuance from time to time of the Bonds and the purposes for which the Bonds are to be issued. No obligation of the Agency under any such agreement shall constitute an obligation of the City except to the extent the same may be expressly approved by the City. The Bonds shall be limited and special obligations of the Agency, and shall not constitute a pledge of the faith and credit or taxing power of or constitute an obligation of the City.

SECTION 2. AMENDMENT NO. 38 TO THE ENABLING AGREEMENT RATIFIED.

Pursuant to the Enabling Agreement, there is hereby approved the execution and delivery of an amendment to the Enabling Agreement (the "Amendment") to effect the approvals set forth in Section 1 hereof. Such Amendment shall be in substantially the form attached hereto as Exhibit "A," and the Mayor is authorized to execute and deliver the same on behalf of the City Council, with such changes not inconsistent herewith as the Mayor shall approve, her execution thereof to conclusively establish such approval.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

SECTION 3. REPEALING CLAUSE.

All resolutions or parts thereof of the City in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

[Remainder of This Page Intentionally Left Blank]

SECTION 4. EFFECTIVE DATE.

This resolution shall take effect immediately upon its adoption this 5th day of August, 2013.

**GULF BREEZE, FLORIDA
CITY COUNCIL**

(SEAL)

By: _____
Beverly H. Zimmern, Mayor

ATTEST:

By: _____
Leslie Guyer, City Clerk

EXHIBIT "A"

**AMENDMENT NO. 38
OF THE ENABLING AGREEMENT**

[Follows]

SCHEDULE "I"

The projects herein described consist of the acquiring, rehabilitation and refurbishing of the following assisted living facilities for the elderly:

- (1) 61 unit facility to be known as Delaney Creek Lodge ALF, located at 320 South Lakewood Drive, Brandon, Florida 33511 in Hillsborough County, Florida;
- (2) 60 unit facility to be known as Nature Coast Lodge ALF, located at 279 North Lecanto Highway, Lecanto, Florida 34461; and
- (3) 69 unit facility to be known as West Winds ALF, 37411 Eiland Boulevard, Zephyrhills, Florida 33542.

AMENDMENT NO. 38 TO INTERLOCAL AGREEMENT

This **AMENDMENT NO. 38 TO INTERLOCAL AGREEMENT** (this “Amendment No. 38”) is made and entered into as of the 1st day of August, 2013, by and among the **CITY OF GULF BREEZE, FLORIDA**, a municipal corporation of the State of Florida (“Gulf Breeze”) and the **TOWN OF CENTURY, FLORIDA**, a municipal corporation of the State of Florida (“Century”). Gulf Breeze and Century may collectively be referred to herein as the “Parties.”

WITNESSETH:

WHEREAS, the Parties hereto have by Interlocal Agreement, dated as of August 2, 1999, as amended by Amendments No. 1 through No. 37 (including Amendments No. 14-A, 23-A, 24-A and 37-A) (collectively, the “Enabling Agreement”), heretofore provided for the creation of the Capital Trust Agency (the “Agency”), to enable public, private and not-for-profit organizations to obtain public assistance in financing certain projects or programs that benefit, enhance and/or serve a public purpose; and

WHEREAS, Hills-Citrus Holdings LLC, a limited liability company of the State of Delaware authorized to transact business in the State of Florida, or one or more its affiliates (as applicable, the “Borrower”), is engaged in, among other things, acquiring, constructing, developing, furnishing, equipping, owning, and operating assisted living facilities for the elderly; and

WHEREAS, on June 27, 2013, the Agency approved a request by the Borrower that the Agency issue its revenue bonds in a principal amount of approximately \$34,500,000 (the exact amount to be determined by the appropriate official of the Agency, as being the amount required to fund the financing herein authorized), in one or more series from time to time (collectively, the “Bonds”) and loan the net proceeds thereof to the Borrower, for the purpose, among other things, of financing and refinancing the acquisition, rehabilitation and refurbishing of the assisted living facilities described on the attached Schedule “I”, each to be located in the State of Florida (collectively, the “Series 2013 Project”); and

WHEREAS, the Agency will issue its Bonds on a case-by-case basis after review by the Agency, to provide financing and refinancing from time to time for individual projects or groups of projects, or eligible financing programs, based upon the credit pledged therefor from one or more of the projects, the Borrower, the Sponsor, a credit enhancement facility, if any, or from the revenues of any such programs; and

WHEREAS, Section 7 of the Enabling Agreement requires that as a condition precedent to the Agency issuing the Bonds, the Agency must obtain the prior written approval, evidenced by resolution, from the governing bodies of Century and Gulf Breeze approving such issuance and approving an amendment to the Enabling Agreement specifically authorizing such issuance. Such approval evidenced by appropriate resolutions has been obtained, authorizing the execution and delivery of this Amendment No. 38 to the Enabling Agreement with respect to the financing herein described; and

WHEREAS, the Parties desire to amend the Enabling Agreement to permit and authorize the Agency to issue the Bonds herein described and loan the proceeds to the Borrower in order to provide financing and refinancing for the Series 2013 Project;

NOW, THEREFORE, the Parties hereby agree as follows:

SECTION 1. ENABLING AGREEMENT AMENDED FOR SERIES 2013 PROJECT.

This Amendment No. 38 is entered into pursuant to Section 7 of the Enabling Agreement for the purpose of authorizing the Agency to issue the Bonds and to finance projects of the type and character of the Series 2013 Project.

SECTION 2. BONDS, PROGRAM, PLAN OF FINANCE APPROVED.

The Parties do hereby approve and authorize the Bonds, and the issuance of Bonds from time to time, in one or more series, in an aggregate principal amount determined by an appropriate official of the Agency to be sufficient to enable the financing of the Series 2013 Project. Each installment or issue of such Bonds shall be designated by series, in such manner as the Agency shall determine, so as to separately identify each such installment or issue. The Agency and its officers, employees, agents and attorneys are hereby authorized to enter into, on behalf of the Agency, from time to time, interlocal agreements, cash management agreements, interest rate swap or hedge transactions, investment agreements, repurchase agreements, bond credit or insurance agreements, escrow agreements, reimbursement agreements, security documents and other agreements, approvals or instruments deemed necessary or convenient to effect or implement the financing and refinancing of the Series 2013 Project through the issuance of the Bonds, and the purposes and programs for which the Bonds are to be issued and to conform the purposes stated in the Articles of Incorporation of the Agency to authorizations herein contained. No obligation of the Agency under any such agreement or instrument shall constitute an obligation of Century or of Gulf Breeze. The Bonds shall be limited and special obligations of the Agency, payable from the revenues or receipts of the programs or projects, payments by the Borrower, the Sponsor, or other sources relating to the purpose for which they are issued, all in the indentures for the Bonds. The Bonds shall not constitute a pledge of the faith and credit or taxing power of or constitute an obligation of Century or of Gulf Breeze.

SECTION 3. ADMINISTRATIVE FEES AND EXPENSES FOR THE TOWN OF CENTURY.

Upon the issuance of each series or installment of Bonds, Century shall be paid by either the Agency or Gulf Breeze, solely from amounts received from the Borrower, the sum specified on Schedule "II" attached hereto.

SECTION 4. ENABLING AGREEMENT CONTINUED.

The Enabling Agreement, as amended hereby, is hereby ratified, confirmed and approved and shall otherwise continue in full force and effect. Nothing in this Amendment No. 38 shall be deemed to adversely affect the authorizations in the Enabling Agreement as it existed prior to the effective

date of this Amendment No. 38, or to adversely affect the interests of the holders of any Bonds issued or to be issued pursuant to such authorizations. Except as and only to the extent specifically amended hereby, such Enabling Agreement is hereby incorporated by reference.

SECTION 5. INDEMNITY.

To the extent permitted by law, the Agency and Gulf Breeze shall indemnify and defend Century and hold Century harmless against any and all claims, losses, liabilities or damages to property or any injury or death of any person or persons occurring in connection with the issuance of the Bonds pursuant hereto, or in connection with the acquisition or operation of any project, or for any liability any way growing out of or resulting from the Enabling Agreement, as amended, this Amendment No. 38, the financing agreements and/or bond indentures executed in connection with the Bonds, including, without limitation, all costs and expenses of Century, including reasonable attorney's fees, incurred in the performance of any activities of Century in connection with the foregoing or the enforcement of any agreement of the Agency herein contained. Any such obligation of Gulf Breeze or the Agency shall be payable solely from the amounts available to them for such purposes under the Bond financing or any other plan of finance heretofore or hereafter undertaken by the Agency, and shall not constitute a general obligation or a pledge of the faith and credit of Gulf Breeze or the Agency, or an obligation to pay the same from any sources other than such amounts available to them for such purposes under the Bond financing.

SECTION 6. SEVERABILITY OF INVALID PROVISIONS.

If any one or more of the covenants, agreements or provisions herein contained shall be held contrary to any express provisions of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed severable from the remaining covenants, agreements or provisions and shall in no way affect the validity of any of the other provisions hereto.

SECTION 7. COUNTERPARTS.

This Amendment may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 8. EFFECTIVE DATE; AMENDMENTS.

This Amendment shall take effect when duly executed by the Parties and filed in accordance with law. This Amendment may be amended only by written instrument signed by authorized representatives of Century and of Gulf Breeze; provided, however, that no such amendment which would adversely affect the rights of the holders or owners of any then outstanding Bonds of the Agency or of any other member shall take effect until such time as all necessary consents or approvals with respect to such Bonds shall have been obtained, in the case of the rights of bondholders, or the consents and approvals of the affected members, in the case of the rights of members.

IN WITNESS WHEREOF, the Parties have caused this Amendment No. 38 to Enabling Agreement to be executed by their duly authorized officers as of the date first above written.

CITY OF GULF BREEZE, FLORIDA

[SEAL]

By: _____
Beverly H. Zimmern, Mayor

ATTEST:

By: _____
Leslie Guyer
City Clerk

TOWN OF CENTURY, FLORIDA

[SEAL]

By: _____
Freddie W. McCall, Sr., Mayor

ATTEST:

By: _____
Leslie Gonzalez, Town Clerk

SCHEDULE 1

SCHEDULE "I"

The projects herein described consist of the acquiring, rehabilitation and refurbishing of the following assisted living facilities for the elderly:

- (1) 61 unit facility to be known as Delaney Creek Lodge ALF, located at 320 South Lakewood Drive, Brandon, Florida 33511 in Hillsborough County, Florida;
- (2) 60 unit facility to be known as Nature Coast Lodge ALF, located at 279 North Lecanto Highway, Lecanto, Florida 34461; and
- (3) 69 unit facility to be known as West Winds ALF, 37411 Eiland Boulevard, Zephyrhills, Florida 33542.

SCHEDULE "II"
PAYMENT TO TOWN OF CENTURY

\$350.00 per million principal amount of each issue, upon issuance thereof, but not less than \$2,500.00.



City of Gulf Breeze

Memorandum

To: Mayor & City Council

From:  Elwin A. Eddy, City Manager

Date: 7/25/2013

Subject: Reapportionment Plan, Transportation Planning Organization

Attached is a letter describing the reapportionment of the Florida – Alabama TPO. The change in memberships involves the addition of a member from the Orange Beach, Alabama, City Council.

The reapportionment plan should be supported by a City Council Resolution.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO PREPARE A RESOLUTION FOR ADOPTION ON AUGUST 5, 2013 APPROVING THE REAPPORTIONMENT PLAN FOR THE FLORIDA – ALABAMA TPO.

Florida-Alabama



Transportation Planning Organization

Gene Valentino
Chairman

Beverly Zimmern
Vice Chairman

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 4081 E. Olive Road-Suite A • 32514
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • www.wfrpc.org

July 12, 2013

Mayor Beverly Zimmern
City of Gulf Breeze
623 Bay Cliffs Road
Gulf Breeze, FL 32561

Re: Florida-Alabama Transportation Planning Organization (TPO) Membership Reapportionment Plan

Dear Mayor Zimmern:

At the regular meeting on June 12, 2013, the TPO approved the enclosed TPO Membership Reapportionment Plan by adoption of Resolution 13-18. The Reapportionment Plan includes the revised Metropolitan Area (MPA) Boundary and following membership provisions:

Voting Members - Nineteen (19) members apportioned as follows:

- 5 Members Escambia County Commission,
- 5 members Santa Rosa County Commission,
- 5 members City of Pensacola City Council,
- 1 member City of Gulf Breeze City Council,
- 1 member City of Milton City Council,
- 1 member Baldwin County Alabama County Commissioner whose Commission District, or portion thereof, is within the Pensacola MPA Boundary, and
- 1 member City of Orange Beach City Council.

The TPO Reapportionment Plan is consistent with federal and state statutes, which in Florida require the plan and supporting resolutions from local governments representing 75% of the affected planning area population be submitted to the Governor's Office for final approval.

The TPO requests your board adopt a supporting resolution and submit it to the TPO prior to **September 30, 2013**. Once resolutions are received from each member local government, the TPO's Reapportionment Plan and resolutions will be submitted to the Governor of Florida for final approval and to the State of Alabama for acceptance.

Enclosed is a suggested sample resolution for your use. Please return the approved resolution to my attention. If there are any questions or if additional information is needed, please contact me at (850) 332-7976, Ext. 229.

Sincerely yours,

Mary Bo Robinson, Director
Transportation Planning

Copy: Edwin Eddy, City Manager, City of Gulf Breeze



Staff to TPO

“...planning for the future transportation needs of the Pensacola FL-AL Urbanized Area...”

SAMPLE LOCAL GOVERNMENT RESOLUTION

RESOLUTION _____

**A _____ RESOLUTION
OF _____ APPROVING
THE FLORIDA-ALABAMA TRANSPORTATION
PLANNING ORGANIZATION MEMBERSHIP
REAPPORTIONMENT PLAN FOR THE PENSACOLA
FLORIDA ALABAMA URBANIZED AREA**

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the Governors of Florida and Alabama as being responsible, together with the States of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the Florida-Alabama TPO has adopted a TPO Membership Reapportionment Plan for the Pensacola Florida Alabama Urbanized Area with the following provisions:

1. Approval of the revised TPO Metropolitan Planning Area (MPA) Boundary for inclusion in the TPO Membership Reapportionment Plan.
2. Approval of a Membership Reapportionment Plan including the following membership provisions:
 - Voting Members** - Nineteen (19) members apportioned as follows:
 - 5 members Escambia County Commission,
 - 5 members Santa Rosa County Commission,
 - 1 member Baldwin County Commission,
 - 5 members City of Pensacola City Council,
 - 1 member City of Gulf Breeze City Council,
 - 1 member City of Milton City Council, and
 - 1 member City of Orange Beach City Council

NOW, THEREFORE, BE IT RESOLVED BY _____ THAT:

The Florida-Alabama TPO Membership Reapportionment Plan for the Pensacola Florida Alabama Urbanized Area is hereby accepted and approved and said reapportionment plan shall be submitted to the Governor of Florida for approval and to the State of Alabama for acceptance.

Passed and duly adopted by the _____ on this ___ day of _____, 2013.

(Seal)

ATTEST:

BY: _____



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 7/26/2013

Subject: Draft Master Plan

As directed by the City Council, a workshop regarding the draft Master Plan was held on Tuesday, July 23rd at the Community Center. The Chair of the Steering Committee presented the draft plan to the public. Comments were solicited. The comments received were transcribed and are attached.

The Steering Committee previously approved the plan unanimously following a series of public meetings and presentations.

It is important to note that the plan is a vision of what the City might do and it is not a set of design drawings that will be placed out for bidding. For example, if redevelopment occurs in the area east of the overpass, we know U.S. 98 in this area will be widened. Development of individual parcels can happen, however redevelopment with a road to the north of Compass Bank to allow local trips to stay off of U.S. 98 will allow traffic to function better at an improved level of service.

This type of planning is critical. It is not prescriptive or dictatorial. It is a picture of what can be done.

At this point, the Council can approve the plan, make certain changes or refer the plan back to the Committee. It will be important in the implementation phases to recall the comments made.

It is also important that action be taken on the plan as soon as you are comfortable doing so. As we have previously advised the Council, we have a meeting with FDOT on August 1st relative to the plan. Therefore, we have placed this matter on a "Special Meeting Agenda" for July 31, 2013.

RECOMMENDATION:

THAT THE DRAFT MASTER PLAN BE APPROVED AND THAT COMMENTS MADE AT THE JULY 23RD WORKSHOP BE APPENDED TO THE PLAN.



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager
From:  David J. Szymanski, Assistant City Manager
Subject: Special Meeting: Establishment of Proposed Millage Rate for Notification To The Property Appraiser
Date: July 23, 2014

"TRIM" (Truth in Millage) requirements specify that the City must notify the Property Appraiser of the City's proposed millage rate by Friday, August 2, 2013. In addition, The City must also advise the Appraiser of the "rolled-back rate", "maximum millage" rate and the date and time of the Tentative Budget Hearing.

For Property Appraiser notification purposes, staff recommends using 2.10 as the proposed millage rate to be used, this enables the City the option to either adopt that rate, or some lower rate at the Budget Hearing. The current millage rate is 1.9. The "roll-back rate" is 1.852. If the Council elects to adopt a millage rate of 2.10 or less, then no special notification of property owners is necessary. However, if the millage rate specified in the mailed notice is lower than what is finally adopted, then the City is required to provide mailed notice to each property owner.

The City Council has set Wednesday, September 4, 2013, 6:30 pm at Gulf Breeze City Hall for the Tentative Budget Hearing date for adopting the Resolution for Tentative Ad Valorem and Budget and Tuesday, September 17, 2013, 6:30 pm at Gulf Breeze City Hall as the date for the final millage, budget public hearing.

RECOMMENDATION: That the City Council establish 2.10 mills, as the millage rate to be provided to the Property Appraiser for notification to property owners to accomplish "TRIM" requirements.