

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

JULY 10, 2013
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Development Review Board Recommendation:

Randy and Heather Reese
90 Fairpoint Drive, Gulf Breeze
Request to construct an addition to their existing pier
- B. Discussion and Action Regarding Draft Ordinance Front Yard Parking
- C. Discussion and Action Regarding Additional Ice Maker for Tiger Point Golf Club
- D. Discussion and Action Regarding Replacement Carpet for Tiger Point Golf Club
- E. Discussion and Action Regarding Change Order for Tiger Point Golf Club Maintenance Building
- F. Discussion and Action Regarding Change Orders for Installation of LED Lighting
- G. Discussion and Action Regarding FEMA 2013 Pilot Program
- H. Discussion and Action Regarding Budget Workshop and Setting of a Special Meeting

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.

**MINUTES
DEVELOPMENT REVIEW BOARD
JULY 2, 2013
TUESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT

George Williams
JB Schluter
Samantha Rine
Bill Clark
Ramsey Landry

ABSENT

Lee Brown
Laverne Baker

STAFF

Shane Carmichael
Leslie Guyer

The meeting was called to order at 6:30 p.m. by George Williams, Co-Chairman.

After Roll Call, a motion was made by JB Schluter to approve the minutes as written. The motion was seconded by Bill Clark. The minutes from the meeting of June 4, 2013 were approved unanimously.

Mr. Williams asked if any members had any exparte communication regarding the pending case. Mr. Schluter and Mr. Clark reported they visited the sites, but did not speak to anyone.

PROJECT NO. 13-3000003 – RANDY AND HEATHER REESE, 90 FAIRPOINT DRIVE, GULF BREEZE, FL REQUESTING TO CONSTRUCT AN ADDITION TO THE EXISTING PIER BEHIND THEIR RESIDENCE.

Heather Reed with Ecological Consulting Services appeared before the Board on behalf of Mr. & Mrs. Reese. Ms. Reed presented the case to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

After a discussion, a motion was made by Bill Clark to approve the project as submitted. JB Schluter seconded the motion. The vote for approval was unanimous.

Mr. Carmichael stated the project is classified as Level III Dock/Pier and must go to the City Council for final approval on July 15, 2013.

PROJECT NO. 13-2000004 – HAROLD CLINTON DAWS, II, 118 HIGHPOINT DRIVE, GULF BREEZE, FL REQUESTING TO INSTALL AN APPROXIMATELY 60'L X 8'W X 3'H DOCK BEHIND THEIR RESIDENCE THAT IS UNDER CONSTRUCTION AT 118 HIGHPOINT DRIVE.

Jason Taylor with Wetland Science appeared before the Board on behalf of Mr. Daws. Mr. Taylor presented the case to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

After a discussion, a motion was made by JB Schluter to approve the project as submitted. Bill Clark seconded the motion. The vote for approval was unanimous.

Mr. Carmichael reminded the Board to complete and return the Financial Disclosure Forms required by the State of Florida by the July 2013 deadline.

As there was no other business to come before the Board, the meeting was adjourned at 6:50 p.m.

ATTESTED TO:



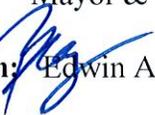
Leslie Guyer, Deputy City Clerk



City of Gulf Breeze

Memorandum

To: Mayor & City Council

From:  Edwin A. Eddy, City Manager

Date: 7/3/2013

Subject: Draft Ordinance – Front Yard Parking

As directed by the City Council, staff has completed a good deal of research on parking in front yards. The draft Ordinance attached hereto addresses the issue with an approach that is common throughout the State of Florida.

In essence, staff is proposing:

1. No parking of boats, recreational vehicles and the like forward of the “front plane” of a residence unless the vehicle is parked on a delineated drive area.
2. The delineated drive area should be constructed of material and properly maintained to fit the type of vehicle or trailer.
3. The RV or boat parked on a delineated area must be owned by the owner or occupant of the property on which it is parked.
4. In addition to cars or trucks, there can be no more than two (2) boat or RV’s parked forward of the front plane of the residence.
5. The area of delineated drive areas used for parking cannot exceed 40% of the area from the front plane of the house to the right-of-way.
6. Special exceptions to the provisions of the foregoing may be considered and approved/denied by staff. The decision of staff would be appealed to the City Council.

The foundation for this type of regulation is the same as other code provisions which limit usage of private property. These factors included but are not limited to appearance, property conditions, safety, and stormwater drainage.

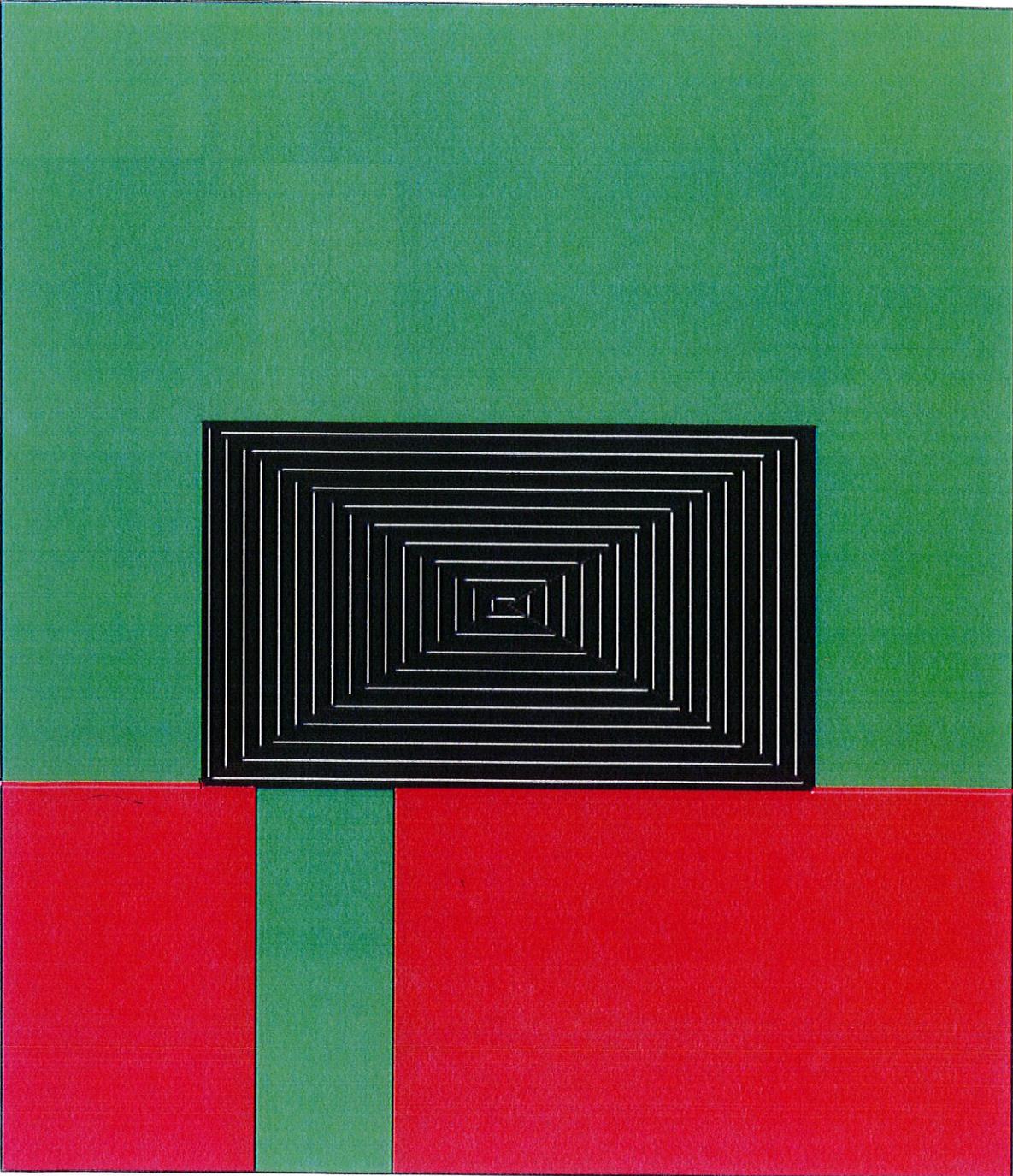
For example, if an RV or a boat is stored in the front yard of a house, sight distance is impacted more than if the RV or boat is stored in the driveway.

Our research indicates that Ordinances with the same type of restrictions on RV/boat parking are common across the State of Florida. Cities such as St. Augustine, Neptune Beach, Daytona Beach Shores, Clearwater and Melbourne have almost the same restrictions as proposed.

Please review the provisions of the draft Ordinance. Any changes should be made and a final Ordinance prepared for First Reading at an upcoming meeting.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO MAKE CHANGES AS NEEDED TO THE DRAFT ORDINANCE ON FRONT YARD PARKING AND THAT FIRST READING BE SCHEDULED FOR AN UPCOMING MEETING.



FRONT
PLANE

ORDINANCE NO. ___-13

AN ORDINANCE OF THE CITY OF GULF BREEZE FLORIDA, PERTAINING TO PARKING RECREATIONAL VEHICLES AND EQUIPMENT IN RESIDENTIAL DISTRICTS; CREATING SECTION 18-78 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Gulf Breeze had adopted certain rules and regulations relative to recreational vehicles and equipment; and,

WHEREAS, the City Council has recently undertaken steps to help revitalize and enhance the appearance of residential neighborhoods; and,

WHEREAS, the City Council found through a series of workshops that the citizens desire to enhance the current rules and regulations that pertain to recreational vehicles and equipment.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gulf Breeze, Florida, as follows:

SECTION 1 - Section 18-78. is hereby created:

Section 18-78. Parking of specified vehicles in residential districts.

- (a) Recreational vehicles stored or parked on any residential lot shall be subject to the following provisions:
- 1) For the purpose of this section, recreational vehicles and equipment are defined as including boats, boat trailers, travel trailers, camping trailers, truck campers, motorhomes, private motor coaches, utility trailers, flatbed trailers, all-terrain vehicles and other similar type vehicles.
 - 2) For the purpose of this section, "front plane of a dwelling unit" means the plane of the longest front facade parallel or nearly parallel to the front lot line.
 - 3) *Driveway to be delineated.* Owners of real property containing single-family homes, duplexes or triplexes shall clearly delineate the boundaries of the driveway on the lot by using pavement or shell, or by marking off and delineating the driveway area by means including, but not necessarily limited to, landscape features, rocks, or railroad ties. However, no more than forty percent of the area between the street and the front plane of a dwelling unit shall be so delineated.
 - 4) No recreational vehicle or equipment shall be used for living, sleeping or housekeeping purposes when parked or stored on a residential lot or in any location not approved for such use. The City Council may authorize recreational

vehicles to be used for housekeeping purposes after a federally declared natural disaster. The authorization must be done by resolution and shall contain a designated end date.

- 5) The recreational vehicle must be owned, rented or leased by the person residing on the same improved lot on which the recreational vehicle is located. Bona fide house guests of the occupant may temporally reside in a recreational vehicle on property designated for residential use for a maximum of fourteen days. Guests temporarily residing in a recreational vehicle shall be permitted no more than twice in a six month period.
- 7) No recreational vehicle or other equipment shall be parked or stored on a vacant lot or sites under construction.
- 8) Except in the case of emergencies as defined in the Florida Statutes, the parking of recreational vehicles and equipment in the paved rights-of-way is prohibited.
- 9) The parking of recreational vehicles and equipment in the unpaved portion of rights-of-way is permissible for active loading and unloading only and shall be limited in duration to twelve hours or less in a twenty-four hour period.
- 10) No recreational vehicle shall be hooked up to water or sewer. An electrical power supply may be provided for operation dehumidification and/or battery maintenance purposes.
- 11) The operation of compressors, generators or other noise-generating equipment associated with a recreational vehicle when parked on residential premises is prohibited except for maintenance purposes.
- 12) No more than two recreational vehicles shall be permitted to be parked forward of the front plane of a dwelling unit of a single-family, duplex, or triplex use property. Additional recreation vehicles shall be allowed only if they are parked in a enclosed garage or in the rear yard.
- 13) No recreational vehicle shall be parked in the area between the street and the front plane of a dwelling unit of a single-family, duplex, or triplex use property unless the recreational vehicle is parked within a delineated driveway. On corner lots, only one of the two front yards may contain a delineated driveway area to be used for parking of recreational vehicles. The delineated driveway area cannot exceed forty percent of the area of the front yard. The delineated driveway area must be designed and constructed of suitable materials that can support the weight of the recreational vehicle.

- 14) All recreational vehicles shall be parked or stored with wheels and tires mounted, and shall be maintained in a movable condition.
- 15) All recreational vehicles shall be maintained in a neat, clean and presentable manner and the area beneath the equipment shall be kept in a neat condition, and no accumulation of undergrowth, weeds or trash will be allowed.
- 16) Recreational vehicles may not be used for the storage of goods, materials, or equipment other than those items considered to be part of the vehicle or equipment essential for its immediate use.
- 17) Recreational vehicles and equipment shall not display advertisements.

(b) Special exceptions.

The City Manager or designee may grant a special exception from the provisions of this section upon written application and after a finding that:

- 1) The applicant is suffering a hardship due to the strict application of this Code.
- 2) The granting of the variance will not cause a condition which creates a nuisance for neighbors of the applicant or the general public.
- 3) The City Manager or designee will make a reasonable effort to contact the adjacent property owners who adjoin the applicant's lot.
- 4) The decision by the city manager or designee may be appealed to the City Council. The procedures for appeal shall follow that of a level one development variance request.

SECTION 7 - SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 8 - CONFLICT

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 9 - EFFECTIVE DATE

This Ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE _____ DAY OF _____, 2013.

ADVERTISED ON THE ON THE _____ DAY OF _____, 2013.

PASSED ON THE SECOND READING ON THE _____ DAY OF _____, 2013.

By: _____
Beverly Zimmern, Mayor

ATTESTED TO BY:

Marita Rhodes, City Clerk



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

A handwritten signature in blue ink, appearing to read "Ron Pulley", is written over the name in the "FROM:" line.

SUBJECT: Additional Ice Maker - Tiger Point Golf Club

DATE: June 26, 2013

The current ice maker in the Food & Beverage Department is not large enough to satisfy the growing needs of our customers. In addition to the restaurant and bar operations, this ice machine serves the beverage cart, the on course water coolers and the individual coolers on each golf cart. Currently, we have been purchasing an additional 100 pounds, three to four days per week. As the summer progresses, the demand will increase.

Gulf Ice Systems, Inc. of Pensacola has a Florida Government Contract for ice maker equipment and has quoted a price of \$6,669.91 for the maker and storage bin. (see attached)

Staff have received quotes from two other vendors and have confirmed Gulf Ice System,s quote to the lowest available price.

Recommendation

That Council authorize the purchase of a new ice maker and storage bin from Gulf Ice Systems, Inc. at their Florida Government Contract price of \$6,669.91.

Gulf ICE Systems, Inc.

7790 SEARS BLVD P.O. BOX 15151
 PENSACOLA, FL 32514-4542
 Phone: (850) 474-1784 Fax: (850) 477-2458

QUOTE

Customer Copy

Number	015833
Date	06/07/2013
Page	1

<i>Ship To:</i> SAME	TIGER POINT COUNTRY CLUB 1255 COUNTRY CLUB RD GULF BREEZE, FL 32561	<i>Bill To:</i> TIGERPOINT	TIGER POINT COUNTRY CLUB 1255 COUNTRY CLUB RD GULF BREEZE, FL 32561
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<i>Reference #</i>	<i>Expires</i>	<i>Slsp</i>	<i>Terms</i>	<i>Wh</i>	<i>Freight</i>	<i>Ship Via</i>
1406FA/B120P	12/31/13	DH	NET 30 DAYS	01	PRE/ADD	BEST WAY

<i>Quoted By:</i> DH	<i>Quoted To:</i> JESSE SPROLES
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<i>Item</i>	<i>Description</i>	<i>Ordered</i>	<i>UM</i>	<i>Price</i>	<i>UM</i>	<i>Extension</i>
ICE1406FA	ICE-O-MATIC S/S 1466# AIR COOLED FULL CUBE ICEM	1.000	EA	3688.760	EA	3688.76
B-120-P	1193# STORAGE BIN	1.000	EA	2100.740	EA	2100.74
9324-02	INSURICE 2000 TWIN SYSTEM	1.000	EA	260.410	EA	260.41
INSTALLATIONGUL	INSTALLATION-GULF ICE SYS	1.000	EA	620.000	EA	620.00
	FL GOV PRICING					

	<i>Merchandise</i>	<i>Misc</i>	<i>Tax</i>	<i>Freight</i>	<i>Total</i>
	6669.91	.00	.00	.00	6669.91

THANK YOU FOR ALLOWING US TO SERVE YOU!

KESCO Kitchen Equipment & Supply Company

Date
5/24/2013

Item	Qty	Description	Sell	Sell Total
4	1 ea	ICE CUBER	\$4,476.30	<Alternate>
		Manitowoc Model No. ID-1402A Packed: ea Indigo™ Series Ice Maker, cube-style, air-cooled, self-contained condenser, up to 1500-lb approximately/24 hours, DuraTech™ exterior (stainless finish with innovative clear-coat resists fingerprints & dirt), dice size cubes, ENERGY STAR®		
	1 ea	3 year parts & labor Commercial warranty		<Alternate>
	1 ea	5 year parts & labor Commercial warranty on evaporator		<Alternate>
	1 ea	5- year parts & 3- year labor Commercial warranty on compressor		<Alternate>
	1 ea	(-261) 208-230v/60/1ph, 18.3 amps, std.		<Alternate>
	1 ea	(-261X) LuminIce Inhibitor model add suffix "X" to model when ordered with ice maker	\$212.11	<Alternate>
	1 ea	IAUCS AuCS Automatic cleaning system accessory for Indigo Series ice machine 300 through 1800. Option is installed on the outside of the machine & works in conjunction with cleaner and sanitizer bottle 000005163/000005162 or 000005165/000005164 (NOT for use with IB models)	\$299.28	<Alternate>
	1 ea	(-161) 115V/60/1-ph		<Alternate>
	1 ea	AR-PRE Arctic Pure® Pre-Filter Assembly, 5 micron filtration includes head, shroud, hardware, mounting assembly, and one filter cartridge, (NOT stand-alone; should be used in conjunction with primary water filter assembly)	\$121.94	<Alternate>
	1 ea	AR-40000 Arctic Pure® Primary Water Filter Assembly, includes head, shroud, hardware, mounting assembly, and two filter cartridges, 40,000 gallon capacity, 1,001-2,500 lbs./ice per day	\$492.07	<Alternate>
	1 ea	F-1300 Ice Bin, with top-hinged front-opening door, approximately 1320 lb ice storage capacity, sliding window & sliding ice gate, welded stainless steel construction, (4) 6" legs, ice scoop, stainless steel adapters for 30" or 48" ice machines	\$2,387.36	<Alternate>
	1 ea	K-00349 Ice Deflector for 48" S-ice machine on non-Manitowoc or F -Style bins	\$79.86	<Alternate>
	1 ea	3 year parts & labor Commercial warranty		<Alternate>
ITEM TOTAL: <Alternate>				\$8,068.92

Item Qty Description Sell Sell Total

1 ea 6" adjustable stainless steel legs, std.

12 1 ea ICE CUBER \$6,768.16 \$6,768.16



Scotsman
Prodigy™ Ice Maker, Cube Style, air-cooled, self-contained condenser,
up to 1553-lb production/24 hours, stainless steel finish, medium cube
size, 208-230v/60/1-ph, 17.7 amps, ENERGY STAR®

- 1 ea 3 year parts & labor warranties
- 1 ea 5 year parts & labor warranties on Evaporator
- 1 ea 5 year parts on compressor and condenser
- 1 ea Upright Ice Storage Bin, with top-hinged front opening door, up to 1100lb ice capacity, for top mounted ice makers, stainless steel with galvanized back & bottom, 6" legs, (Special bintop required for CME686, CME810, MAR1400, MAR2000, 2x30 cubers side-by-side, & 48" cubers stacked) (Contact your Scotsman rep. to order the correct bintop for these configurations)
- 1 ea AquaPatrol™ Water Filtration System, triple system, designed for ice makers & beverage equipment, cubers over 1,300 lbs.



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager
FROM: Ron Pulley, Director of Parks and Recreation
SUBJECT: Replacement Carpet - Tiger Point Golf Club
DATE: June 26, 2013

The repairs to the Main Building at Tiger Point Golf Club are progressing, with the majority of the interior wall paper removal and painting almost complete.

Anticipating the completion of this portion of the repair project, we are recommending replacement of the carpeting on the first floor. The carpet is old, extremely faded and is worn through to the floor in several locations.

Staff recommend installation of carpet tiles similar to that recently installed in the Community Center.

We distributed requests for quotes to eleven vendors in the Gulf Breeze/Pensacola area. We received quotes from three vendors:

Blue Water Flooring	\$15,012.50
Suncoast Carpet Tile & Wood	\$16,557.00
Smith Family Carpets	\$21,000.00

Recommendation

That Council authorize the purchase and installation of carpet tiles in the first floor of the Tiger Point Clubhouse from Blue Water Flooring at their quoted price of \$15,012.50.

BlueWater Flooring

Ceramics • Wood • Carpet

4110 Gulf Breeze Parkway • Gulf Breeze, FL 32563
 Phone: 934-9652 • Fax: 934-1717



DATE INSTALLED

INSTALLED BY

SOLD TO: <u>Tiger Point Country Club</u>		HOME PHONE	INV. NO. <u>10846</u>					
ADDRESS:		BUS. PHONE	DATE <u>6-6-13</u>					
CITY <u>Gulf Breeze</u>	STATE <u>Fl.</u>	ZIP	BY <u>Bob</u>					
ADDRESS IF OTHER THAN ABOVE: <u>AMY</u>			TENTATIVE INSTALLATION:					
#	DIST	MILL	SIZE	DESCRIPTION	PAD	SQ. YDS.	UNIT PRICE	TOTAL PRICE

Replace glue down CARPET
 Remove old glue down Carpet \$ 1100.⁰⁰
 Around bar area
 Hallway
 up Dining area
 down Dining area
 Pro shop + Office
 Steps - ^{Solid} Broadloom Carpet \$ 300.⁰⁰

① Ad-lib/unscripted
 ② Chatter box
 Carpet Tile
 24" x 24" 550 yds
 103 @ \$13.20 = \$ 13,200.⁰⁰
 2 extra cartons

LABOR CHARGES	
Take-up	<u>old Carpet</u>
Take-up	
Steps	
Doors	
Moving Furniture	
Moving Appliances	
Floor Preparation	
Trip Fee	
Other:	

FLOOR CONDITION	
<input type="checkbox"/> Wood	<input type="checkbox"/> Take up - Jute
<input checked="" type="checkbox"/> Concrete	<input type="checkbox"/> Take up - Rubber

Customer Initials: _____

THE CUTTING OF DOORS IS THE RESPONSIBILITY OF THE BUYER

We are not responsible for any present or future foundation defects

The Buyer is Responsible for Vacuuming.

INSTALLATION INCLUDED YES NO

NO REFUNDS OR RETURNS

ALL SALES CASH
ALL SALES FINAL

ALL LABOR IS UNCONDITIONALLY GUARANTEED FOR A PERIOD OF 1 YEAR FROM DATE OF INSTALLATION.

RECEIPT OF COPY OF THIS CONTRACT IS HEREBY ACKNOWLEDGED NOTICE TO BUYER 1. DO NOT SIGN THIS before you READ IT or if it contains any Blank Spaces. 2. You are entitled to an Exact Copy of the paper you sign. DATE _____ 20____ _____ Customer's Signature _____ Received _____ Representative	FREIGHT	<u>412.50</u>
	SUB TOTAL	<u>15012.50</u>
	SALES TAX %	
	TOTAL	<u>15012.50</u>
	CASH PAID OR DEPOSIT	<u>7500.00</u>
	BALANCE DUE	<u>7512.50</u>

I, the Undersigned hereby agree that in the event of a default in the payment of any amount due and if this account is placed in the hands of an agency or attorney for collection or legal action to pay an additional charge equal to the cost of collection including agency and attorney fees and court costs incurred and permitted by laws governing these transactions.

CHARGE _____ DATE _____

Proposal

Smith Family Carpets, Inc

7865 Pine Forest Road, Pensacola, Florida 32526 (850) 944-5888 Fax: (850) 941-0668

5713 Hwy 90 W, Milton, Florida 32583 (850) 623-2191 Fax: (850) 623-3920

Visit us @ www.smithfamilycarpets.com

Proposal Submitted to:		Job Description	
Name	Tiger Point Golf Club	Name	Same
Address	1225 Country Club Road	Address	
City, St, Zip	Gulf Breeze, FL	City, St, Zip	
Phone	850-932-1333	Phone	
Point of Contact	Amy Luna	Point of Contact	

We Hereby submit specifications and estimates for the purchase as outlined below:

Materials

- Shaw Capital III (color: _____) Carpet Tiles
- Shaw Multiplicity (color: _____) Carpet Tiles
- Shaw Intermix (color: _____) Carpet Tiles

Areas to be covered:

Pro Shop w/Office, Dining Room, Bar, Banquet Room & Steps w/Bullnose
 * All Areas Presently Carpeted

Special Details

Customer to have all areas cleared out. Add \$855.00 for SFC to move furniture.
 SFC to remove and dispose of existing flooring and install new flooring.

CUSTOMER IS RESPONSIBLE FOR SHOE MOLDING (1/4 ROUND) FOR VINYL AND TILE INSTALLATIONS. SMITH FAMILY CARPETS INC. IS IN NO WAY RESPONSIBLE FOR ANY PROBLEMS OCCURRING DUE TO EXISTING UNDERLAYMENTS (EX. SLAB CRACKING, JOINT MOVEMENT, MOISTURE SWELLING, ANY NEEDED LEVELING TO SUBFLOOR, ETC.) CUSTOMER IS RESPONSIBLE FOR ALL BREAKABLES AND PERSONAL ITEMS (REMOVE FROM ALL INSTALLATION AREAS) SMITH FAMILY CARPETS/INSTALLERS ARE NOT RESPONSIBLE FOR ANY BREAKABLES NOT REMOVED FROM ALL WORKING AREAS (FLOORS OR WALLS).

We hereby propose to furnish labor and materials complete in accordance with the above specifications, for the sum of \$21,000.00

Payment to be made as follows: 1/3 Due At Acceptance, 1/3 Due At Commencement, & Balance Due Upon Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra costs will be executed only written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Note: This proposal may be withdrawn by us if not accepted within 10 days.

Signature: [Signature] Date: 6/6/2013

Smith Family Carpets, Inc may charge and collect a reasonable attorney's fee as well all costs incurred by it if for any reason the Customer shall breach the terms and conditions of the agreement and services of an attorney or collection are engaged by Smith Family Carpets, Inc. for the purpose of making claim, or initiating legal action, or enforcing collection of damages as a result of breach of the terms and conditions of the agreement.

This sale is subject to the terms and conditions appearing herein which buyer acknowledges reading and agrees to be bound by all terms and Conditions. Deposits are not refundable on special orders or cut goods, or goods held over one week. Prices subject to change if customer supplied specifications.

A FINANCE CHARGE OF 1.5% MONTHLY (18%) ANNUALLY) IF OVER 30 DAYS.

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Installation Labor Warranty shall not exceed one year.

Date Accepted _____ Signature _____



City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

A handwritten signature in blue ink, appearing to read "Ron Pulley", is written over the "FROM:" line.

SUBJECT: Change Order Request - Tiger Point Golf Club - Main Building

DATE: June 27, 2013

Mattair Construction is progressing with the repairs that Council authorized for the buildings at Tiger Point. Roofing and structural repairs have been completed, remediating leaks and penetrating moisture in numerous areas. The contractor has encountered three issues that were not anticipated nor included in the initial project scope.

The contractor, in consultation with George Williams of Bay Design Architects, Inc. has determined that the windows on the second floor were not manufactured nor installed according to code. As a result, these windows represent a primary source of penetrating moisture, which greatly facilitates our wood rot and termite issues.

In order to proceed with the decontamination and repair of the structural support within the walls, it is recommended that these windows be replaced, in compliance with current building codes. This represents an additional cost of \$33,168.00.

Once the vinyl wallpaper was removed, we discovered that the mold and moisture damage in the banquet room was far more extensive than anticipated. The additional cost of these repairs was \$4,917.60. One insulated glass window required replacing, as well, at an additional cost of \$802.00.

Recommendation

That Council authorize this change order in the total amount of \$38,887.60, increasing the total project cost to \$102,887.50.

Tiger Point 2nd floor windows

1 message

Bill Middlebrooks <Bill@mattairconstruction.com>

Tue, Jun 11, 2013 at 8:34 AM

To: "Ron Pulley (rpulley@gulfbreezefl.gov)" <rpulley@gulfbreezefl.gov>, Ron Pulley <rp-rec@mchsi.com>, "aluna@tigerpointgolf.com" <aluna@tigerpointgolf.com>

Cc: George Williams <George@baydesign.com>, Lloyd Mattair <Lloyd@mattairconstruction.com>

Ron,

Here are the pictures that we took of the existing windows. They don't have the head and sill flashing that is required. They don't have nailing fins, on the sides, as required by code. They are barely nailed into the dead wood that has been installed between them. We have had George Williams inspect these windows and I'm asking him for his recommendation. I believe his response will be to install windows that meet code but I will ask him again to make a recommendation.

Thanks, Bill

4 attachments



100_2344.jpg
2457K



100_2347.jpg
1594K



100_2346.jpg
1837K



100_2352.jpg
2017K

From: George Williams [mailto:George@baydesign.com]
Sent: Wednesday, June 12, 2013 9:51 AM
To: Bill Middlebrooks; Lloyd Mattair
Subject: RE: TIGER POINT CLUBHOUSE
Importance: High

Gents,

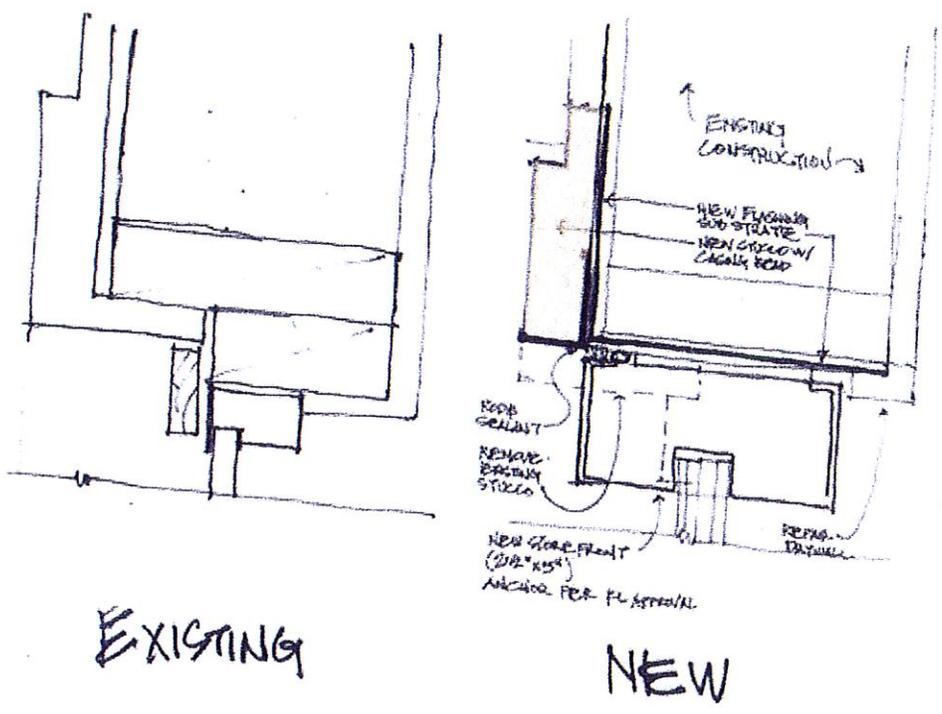
This is a continuing 'dilemma' for renovations. For new stucco construction we would indeed 'wrap' the stucco substrate membrane as indicated in the Sto Details. For this specific installation this will require removal of some stucco (the raised band and some area below the sill- see dashed line in photo). Additionally this removal will allow a visual inspection of the framing substrate for any 'damage'.

Following removal of the stucco a substrate flashing (compatible with the stucco system) will be applied to the existing 'sheathing-framing'. Subsequently the stucco will be re-applied per manufacturers recommendation. We typically would utilize a PVC-plastic bead system at interface with new storefront.

The new storefront is 5" deep and will thus eliminate the stucco jamb-head returns and minimize the sill exposure.

We would further suggest you include this work in your scope of the forthcoming Change Proposal.

We assume from the photos and our limited visual observations this IS stucco not an EIFS system.



Call if you wish to review, discuss.

geo

CHANGE ORDER

MATTAIR CONSTRUCTION CO., INC.
57 S. Coyle Street
Pensacola, FL 32502
(850) 433-7538

Number 1

TO: CITY OF GULF BREEZE
ATTN: RON PULLEY

Phone	Date	6/4/2013
Job Name/Location		
TIGER POINT CLUBHOUSE		
Job Number	Job Phone	572-0317

We hereby agree to make the change (s) specified below:			
1	REMOVE AND REPLACE 62" X 71" INSULATED GLASS UNIT IN THE BANQUET ROOM, SOUTH WINDOW WALL.	ADD	\$ 802.00
2	MOLD REMEDIATION IN BANQUET ROOM	ADD	\$ 4,917.60
3	REMOVE AND REPLACE APPROX. 364 SF OF 2ND FLOOR WINDOWS AND ASSOCIATED WORK, AS PER ATTACHED ESTIMATE	ADD	\$ 33,168.00
WE AGREE Hereby to make the change (s) specified above at this price			\$ 38,887.60
Date	PREVIOUS CONTRACT AMOUNT		\$ 64,000.00
Authorized Signature (Contractor)	REVISED CONTRACT TOTAL		\$ 102,887.60
ACCEPTED - The above prices and specifications of this Change Order are satisfactory and are hereby accepted.			
		Date of acceptance _____	
		Signature _____	
		(Owner's Representative)	



PO Box 777
Gulf Breeze FL 32562-0777

Invoice

Date	Invoice #
5/30/2013	I3INV1017

Phone # 850-932-8818 john@expertdryfl.com

Bill To Mattair Construction Attn: Debra 57 S Coyle St Pensacola FL 32501
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Terms
Due on receipt

Quantity	Description	Rate	Units	Amount
Job: Tiger Point Country Club Gulf Breeze Florida				
Scope: Remove contaminated material on walls in banquet room and air scrub until walls are finished.				
4	Quick Wall Containment System	20.00	each unit	80.00
5	AIR SCRUBBER (large air scrubber 1500) One unit X 5 days	150.00	unit each	750.00
5	Air Scrubber 300 CFM Small (One unit x 5 days)	65.00	unit eac...	325.00
2	Pump up Sprayer (Compressor charged) 1 unit x 2 days	15.00	each day	30.00
2	Scaffold Small (1 unit x 2 days)	20.00	per day ...	40.00
2	COMPRESSOR DAY EACH (1 unit x 2 days)	35.00	unit per...	70.00
25	Hepa Sandwich (hepa vac, wipe down, hepa vac) and floor w/additional decontamination in areas	85.00	hour each	2,125.00
1	Personal protective equipment	75.00	each	75.00
1	Miscellaneous Supplies (tape, visqueen and rags)	105.00	each	105.00
1	Shock Wave Antimicrobial spray	48.00	gallon e...	48.00
2	Box Truck (hauling equipment and supplies) 1 unit x 2 days	225.00	Each Day	450.00

MATTAIR - 20% OVERHEAD & FEE

Total	\$4,098.00
Balance Due	\$4,098.00

Pay online at: <https://ipn.intuit.com/8cbrgbxg>

819.60
\$4,917.60



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 7/3/2013

Subject: **Change Orders, Installation of LED Lighting**

The City Council approved an award of bid to Gulf Coast LED Lighting on April 1, 2013 for a total cost of \$21,705.32 to change lighting in City Hall from flouresent to LED. During the process, minor changes as outlined below were necessary and preferable:

1. Change Order #1.	Add more tubes to the conference room.	\$ 127.02
2. Change Order #2.	Add cost of LED change out in Public Works area.	\$1,977.98
3. Change Order #4	Change out lights in attic of City Hall that were not previously noted.	\$ 739.00
		<hr/>
		\$2,844.00

In addition Gulf Coast evaluated the lighting and fixtures in the Tiger Point Club House. For a total price of \$18,749.12, Gulf Coast can change out the lighting in the main facility at the same prices as the orginal bid for City Hall.

The payback is better for the TPGCC facility. We will recover the cost in .84 of a year or ten months.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE CHANGE ORDERS 1,2 AND 4 FOR WORK DONE AT CITY HALL AND CHANGE ORDER 3 FOR LIGHTING AT TIGER POINT GOLF AND COUNTRY CLUB.

MES GULF COAST LEDS

GBCH CHANGE ORDER #3

Mike Andel
 3040 Coral Strip Parkway
 Gulf Breeze, FL 32563
 Ph: (850) 512-0272

DATE: **6/28/2013**
 P.O. #

Interior Lighting
 Tiger Point Golf Club

BILL TO:
 Tiger Point Golf Club
 Ron Pulley
 100 Country Club Road
 Gulf Breeze, FL, 32563

SHIP TO:
 Tiger Point Golf Club
 Ron Pulley
 100 Country Club Road
 Gulf Breeze, FL, 32563

Sales Tax Rate: **0.00%**

PRODUCT NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL
ESL-T8-18W-4-NFNE-S	2 LED 18W TUBES for 4 32W Fluo	16	\$70.19	\$ 1,123.04
ESL-T8-15W-4-NFNE-S	1 LED 15W TUBE for 1 - 32W Fluo	2	\$66.85	\$ 133.70
GL-T88F-LED-W-MLEAWT (4500K)	1 LED 40W, 8' TUBE for 2 60W T12 Fluo	5	\$194.29	\$ 971.45
ESL-A19-5W-D31	1 LED - A19 5W LAMPS for 1 40W Flood	12	\$28.42	\$ 341.04
ESL-CNDL-5W-D31	1 LED Cand for 1 - 40W Candelabra LAMPS	8	\$29.33	\$ 234.64
ESL-A19-9W-D40	1 LED A19 9W for 1 INT 65W Flood	275	\$35.51	\$ 9,765.25
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-

Sub Total	\$	12,569.12
Estimated Installation Cost	\$	6,180.00
Tax	\$	-
Shipping	\$	-
Total	\$	18,749.12
Pay This Amount	\$	18,749.12

SPECIAL INSTRUCTIONS
Shipping is Included
GPC Utility Rebate is Estimated
Recycling of old tubes @ \$.75/per tube or bulb
 50% due at signing and Balance due per Contract

 Gulf Coast LED Lighting Authorized Signature Date

 Company Authorized Signature Date

**** All checks should be made out to Gulf Coast LED Lighting.**

Gulf Coast LED Lighting - ROI Summary - Change Order #3

Client Information

Tiger Point Golf Club
 Ron Pulley
 100 Country Club Road
 Gulf Breeze FL 32563

**All interior lighting tubes and bulbs for TPGC:
 \$18,750 investment yields over
 \$159,000+ in savings over 10 years!
 Your payback is 10 MONTHS!!!!!!**

Financial Benefits

Final Cost Results	LED
Total LED Bulb Cost:	\$ 12,569.12
Total Estimated Installation Cost:*	\$ 6,180.00
<i>Sub Total:</i>	\$ 18,749.12
Total Rebate Incentive:	\$ 5,350.80
Total Out of Pocket Cost:	\$ 13,398.32
Total HVAC Savings Annually:	\$ 3,772.26
Total LED Maintenance Savings Annually:	\$ 1,664.00
Total LED Maintenance Savings over 10 Years:	\$ 54,362.55
Total Current Electrical Cost Annually:	\$ 12,357.92
Total LED Electrical Cost Annually:	\$ 1,840.39
Total LED Electrical Savings Annually:	\$ 14,289.79
Payback Period in Months:	10.08
Payback in Years:	0.84

LED RETURN ON INVESTMENT (ROI) & SAVINGS	LED
Total LED Savings Monthly:	\$ 1,329.48
Total LED Savings Annually:	\$ 15,953.79
Total LED Savings Over 10 Years:	\$ 159,537.88
kWh Saved per Day:	214.032
kWh Saved per Year:	77907.648
Average Lamp Years Gained Using LED:	2.59

Environmental Benefits

	Current	LED
Annual System Electricity Usage (kWh):	91540.18	13632.53
kWh Cost:	\$ 0.135	\$ 0.135
Annual System Cost:	\$ 14,021.92	\$ 1,840.39
Total Annual CO2 Emissions (Metric Tons):	103617.17	
Total CO2 Emissions Reduction (%):	15%	
Emissions Reduction (Metric Tons):	51.809	
Energy Savings from kWh Reduction:	\$ 15,953.79	
Tree Planting Equivalent (Acres of Trees):	19.926	
Total LED Savings Percentage:	85%	

* Installation costs are estimated; final pricing subject to change.

Memo

To: Edwin Eddy, City Manager
From: Steve Milford
Date: July 2, 2013
Re: FEMA 2013 Pilot program(s)



The "Sandy Recovery Improvement Act of 2013" empowered FEMA to create and fund procedures that differ from existing FEMA protocols for reconstruction and debris removal cost approval and funding. At the end of May 2013, FEMA issued new Pilot Program procedures and guides that may be selected by subgrantees (such as the City) in the event of a new declared disaster.

Key provisions of the Pilot Program that may be worth pursuing:

1. An additional 10% (from 75% to 85%) reimbursement of debris removal if all three passes are completed within 30 days of the event. (5% if completed within 90 days.)
2. Fixed price based on certified estimates may result in fast (but final, no adjustment up to actual) funding of both debris and reconstruction projects. Incentives to beat estimates via allowing subgrantee to apply excess funds to mitigation and other approved purposes.
3. Employees involved in debris management can now be eligible for straight time reimbursement (not just overtime).
4. An additional 2% reimbursement incentive on debris costs if an approved debris plan is accepted by FEMA / Grantee (State).
5. Recycling revenues may be kept by subgrantee / contractor as an incentive to recycle.
6. Under the Pilot Program approved fixed price Alternative Projects will no longer be subject to a 25% discount.

As a new program, there are a wide variety of issues and questions that are not addressed in available publications and no State personnel have experience with this program.

The most beneficial element is the 30 day completion of the debris collections, which would entail a strong communications campaign to residents before and during collection to ensure residents complied with the 30 day time frame (collections outside that time frame would be entirely at the City's cost).

RECOMMENDATION:

The City Council empower the Mayor and/or City Manager, in the event of a declared disaster, to authorize election of any or all of the 2013 FEMA Pilot Programs that they deem in the best interest of the City at that time.



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: David J. Szymanski, Assistant City Manager

Subject: Budget Workshop and Setting of a Special Meeting

Date: July 3, 2013

Staff is currently preparing the Fiscal Year 2014 Budget. The City Council has indicated a preference for longer workshops on Saturdays as opposed to the practice in years past with 1-2 hour workshops before Exec Sessions or Regular Meeting nights. The Council has established Saturday, July 13th for the first workshop(9:00 to noon).

“TRIM” (Truth in Millage) requirements specify that the City must notify the Property Appraiser of the City’s proposed millage rate by Friday, August 2, 2013. In addition, The City must also advise the Appraiser of the “rolled-back rate”, “maximum millage” rate and the date and time of the Tentative Budget Hearing.

To accomplish this “TRIM” requirement, staff recommends that the Executive meeting scheduled for July 31, 2013 be changed to a special Council meeting. (During the July 13, 2013 workshop, Council will discuss a proposed millage rate.) At this July 31, 2013 special meeting the council will vote on the proposed millage rate to be used.

The City must also provide the Property Appraiser with a date, time and place for the Tentative Budget Hearing. Trying to balance meeting schedules with this years “TRIM” requirements has proven to be a challenge. The City of Gulf Breeze cannot hold our required Public Meeting on the same days as Santa Rosa County or the School Board.

Santa Rosa County – Tuesday, September 3th and Monday, September 16th

Santa Rosa School Board – Thursday, September 12th

City of Gulf Breeze Recommended – Wednesday, September 4th and Tuesday, September 17th

RECOMMENDATION: That the Executive Meeting scheduled for July 31, 2013 be set as a Special Meeting to accomplish "TRIM" requirements. That the Tentative Budget Hearing date for adopting the Resolution for Tentative Ad Valorem and Budget and regular Council meeting be set for Wednesday, September 4, 2013, 6:30 pm at Gulf Breeze City Hall. And that the Council set Tuesday, September 17, 2013, 6:30 pm at Gulf Breeze City Hall as the date for the final millage, budget public hearing