

**GULF BREEZE CITY COUNCIL
REGULAR MEETING**

JUNE 18, 2012
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes of June 4, 2012 (Regular Meeting)
Approval of Minutes of June 4, 2012 (CRA Special Meeting)
4. Ordinance No. 05-12: Amending Section 19.281 of the Code of Ordinances Relative to
Utility Deposits **SECOND READING AND PUBLIC HEARING**

PRESENTATION OF QUARTERLY WINNERS, BEAUTIFICATION AWARDS

5. **CONSENT AGENDA ITEMS:***
 - A. Discussion and Action Regarding Special Event Request, Coast Community Church,
Wednesday, July 4, 2012
 - B. Discussion and Action Regarding Repair/Refinish to Outdoor Basketball Courts
 - C. Discussion and Action Regarding (1) South Sunset Repaving Project; (2) Resurfacing of
Water Plant Road and (3) Paving/Drainage Improvements - North Sunset Boulevard
 - D. Discussion and Action Regarding Request from Police Department for Replacement of
City Wide Surveillance Cameras
 - E. Discussion and Action Regarding Replacement of Public Access to Automated
External Defibrillators (AED) (City Hall and Recreation Center)
 - F. Discussion and Action Regarding (1) Payment of Dues - West Florida Regional
Planning Council - TPO and (2) Payment of Dues - Bay Area Resource Council
 - G. Discussion and Action Regarding Capital Trust Agency Board

***These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

ACTION AGENDA ITEMS:

NONE

- 6.** New Business: Discussion and Action Regarding Addition of Two New Members to the Community Action Task Force
- 7.** Open Forum
- 8.** Adjournment

**GULF BREEZE CITY COUNCIL
SPECIAL MEETING**

**THIS MEETING WILL BE HELD AT THE END OF THE
REGULAR CITY COUNCIL MEETING**

- A. FIRST PUBLIC HEARING FOR THE CITY'S APPLICATION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN AN AMOUNT NOT TO EXCEED \$650,000 (This project may include street resurfacing, storm water drainage, and/or septic tank abatement)**
- B. FAIR HOUSING WORKSHOP FOR THE PUBLIC AND ELECTED OFFICIALS**

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,201st regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, June 4, 2012, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Bob Cleveland, J. B. Schluter, David G. Landfair, Joseph Henderson and Mayor Zimmern.

APPROVAL OF MINUTES:

Councilman Schluter moved for approval of the minutes for the regular meeting held on Monday, May 21, 2012. Councilman Henderson seconded. The vote for approval was 5 - 0.

**ORDINANCE NO. 05-12: AMENDING SECTION 19-281, OF THE CODE OF
ORDINANCES, PERTAINING TO THE COLLECTION
OF DEPOSITS FOR NATURAL GAS SERVICES TO
COMMERCIAL CUSTOMERS - FIRST READING**

The Ordinance was read by title only by the City Clerk. Councilman Henderson moved for approval of the Ordinance on First Reading and to schedule the Second Reading and Public Hearing for Monday, June 18, 2012. Councilman Cleveland seconded. The vote for approval was 5 - 0.

**RESOLUTION NO. 09-12: ESTABLISHING THE NATURAL GAS SERVICE DEPOSIT
AND CONNECTION FEE POLICY**

Councilman Henderson moved for approval of the Resolution. Councilman Schluter seconded. The vote for approval was 5 - 0.

ACTION AGENDA ITEMS:

RECOMMENDATION:

**That the City Council approve the following Consent Agenda items:
A, B, C, D, E, and F:**

- A. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT
REQUEST FOR THE GULF BREEZE QUARTERBACK CLUB
ANNUAL 5K RUN - SEPTEMBER 8, 2012**

Reference: Deputy Police Chief memo dated May 18, 2012

RECOMMENDATION:

That the City Council approve the special event request from the Gulf Breeze Quarterback Club to hold their annual 5K run on Saturday, September 8, 2012.

B. SUBJECT: DISCUSSION AND ACTION REGARDING HOLIDAY DECORATIONS

Reference: City Clerk memo dated May 23, 2012

RECOMMENDATION:

That the City Council direct staff to bid out the holiday decoration program with the scope from 2011 as a base bid. The package will include bid alternates for LED light and expansion of the program based on contributions. It was suggested that some local businesses, organizations or churches may wish to add to the base level of decorations by adding another median in return for a small 12" x 12" sign in the median to acknowledge the contribution.

C. SUBJECT: DISCUSSION AND ACTION REGARDING SIDEWALK - SHORELINE PARK LOOP

Reference: City Manager memo dated May 25, 2012

RECOMMENDATION:

That the City Council authorize Rebol-Battle of Pensacola to complete the engineering and design for the proposed Shoreline sidewalk loop for an amount not to exceed \$16,000.

D. SUBJECT: DISCUSSION AND ACTION REGARDING GILMORE BAYOU DREDGING

Reference: City Manager memo dated May 25, 2012

RECOMMENDATION:

That the City Council direct staff to pay \$4,585 toward the previous dredging of the entrance of Gilmore Bayou and \$2,051.25, an amount equal to five shares of the current project, for a total of \$6,634.25.

**E. SUBJECT: DISCUSSION AND ACTION REGARDING UPDATING/
REPLACING ACCOUNTING & UTILITY BILLING SOFTWARE**

Reference: Finance Director memo dated May 23, 2012

RECOMMENDATION:

That the City Council direct staff to issue an RFP for the City's utility billing, "back office" and accounting software for the purposes of providing a recommendation to the City Council prior to current contract expiration.

**F. SUBJECT: DISCUSSION AND ACTION REGARDING TDC CONTRIBUTION
FOR BASEBALL TOURNAMENT**

Reference: City Manager memo dated May 25, 2012

RECOMMENDATION:

That the City Council approve an expenditure of \$2,500 from Tourist Development Council funds for the Gulf Breeze Summer Classic Baseball Tournament.

Councilman Landfair moved for approval of the Consent Agenda. Councilman Cleveland seconded. The vote for approval was 5 - 0.

ACTION AGENDA ITEMS:

NONE

ADJOURNMENT:

The Mayor adjourned the meeting at 6:38 p.m.

CITY CLERK

MAYOR

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
FOR THE COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, June 4, 2012, at 6:35 p.m.

Upon call of the roll for the Community Redevelopment Agency the following members were present: Bob Cleveland, Mayor Pro Tem J. B. Schluter, David G. Landfair, Joseph Henderson and Mayor Beverly Zimmern.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following item:

A. SUBJECT: DISCUSSION AND ACTION REGARDING CITY OF GULF BREEZE MASTER PLANNING INVOICE

Reference: Assistant City Manager memo dated May 23, 2012

RECOMMENDATION:

That the City Council meet as the Board of Directors of the Community Redevelopment Agency and approve payment of Invoice No. 148004 for \$15,166.57 to VHB MillerSellen.

Councilman Schluter moved for approval. Councilman Henderson seconded. The vote for approval was 5 - 0.

ADJOURNMENT:

Mayor Zimmern adjourned the meeting at 6:36 p.m.

CITY CLERK

MAYOR

ORDINANCE 05-12

A ORDINANCE OF THE CITY OF GULF BREEZE, FLORIDA, PERTAINING TO THE COLLECTION OF DEPOSITS FOR NATURAL GAS SERVICE TO COMMERCIAL CUSTOMERS, AMENDING SECTION 19-281 OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE..

WHEREAS, the City of Gulf Breeze offers natural gas service to commercial customers both within and outside of its incorporated limits; and,

WHEREAS, the City of Gulf Breeze requires that all service be secured by a form of deposit or security; and,

WHEREAS, the City Council desires to modify the deposit and security requirements to reflect current conditions in the natural gas market and facilitate the addition of large natural gas commercial customers;

NOW, THEREFORE, BE IT ORDAINED By the City Council of the City of Gulf Breeze, Florida, as follows;

SECTION 1 - Section 19-281 is hereby amended to read as follows:

- (c) Gas utility deposits.
- (1) No connection shall be made to the City's natural gas system until a deposit therefore has been paid to the City by the prospective gas service user in the amount as set forth in the utility deposit schedule in the city clerk's office and in accordance with the rules and regulations approved by the City Council applicable thereto. The rules and regulations adopted pursuant to this subsection shall provide a charge for making any such connections to the natural gas system in such a reasonable amounts as the City Council may determine. No connection shall be made to the city natural gas system until a deposit has been made to the city by the prospective gas service user in the minimum which is on file in the city clerk's office nor more than an amount not to exceed two months' estimated usage in accordance with rules and regulations which shall be adopted from time to time by the city council. The rules and regulations adopted pursuant to this subsection shall provide a charge for making any such connections in such a reasonable amount as the city council may determine.
 - (2) The city council may provide that there be no connection charge or tap fee for connections to the gas system.
 - (3) The city shall be entitled to recover the cost of making any connection, together with reasonable penalties, interest and attorney's fees, by suit in any court of competent jurisdiction. In addition and as an alternative means of collecting such cost of making connections, the city shall have a lien on such lot or parcel of land for such cost, which lien shall be of equal dignity with the lien of state, county and municipal taxes. Such lien may be foreclosed by the city in the same manner provided by state laws for the foreclosure of mortgages upon real estate.
 - (4) Each dwelling unit in an apartment house shall be considered as a separate consumer under this division and shall be separately metered and billed.

ORDINANCE 05-12

PAGE TWO

- (d) Utility deposit increases. If any customer account is on the cutoff list more than twice in any 12-month period, the city manager is authorized to increase the amount of deposit to cover an average usage of total city utilities services, including water, sewer, gas and refuse collection, for a period of two months.
- (e) Bond as utility deposit. In the event that the calculation of water, sewer and/or gas utility deposits referenced in the preceding section results in a utility deposit in excess of \$5,000.00 for a single commercial or residential utility account, the owner or individual is whose name the utility account is registered may place a bond, letter of credit, certificate of deposit, or other guarantee, in a form acceptable to the city in lieu of the cash deposit required herein.

SECTION 2 – SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this Ordinance.

SECTION 3 – CONFLICT

The provisions of the Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

SECTION 4 – EFFECTIVE DATE

This Ordinance shall become upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE ____ DAY OF _____, 2012.

ADVERTISED ON ____ DAY OF _____, 2012.

PASSED ON THE SECOND READING ON THE ____ DAY OF _____, 2012.

BY: _____
Beverly Zimmern, Mayor

ATTESTED TO BY:

Marita Rhodes, City Clerk

Councilmen Present: Bob Cleveland, Mayor Pro Tem J. B. Schluter, David G. Landfair, Joseph Henderson, and Mayor Beverly Zimmern

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING QUARTERLY WINNERS, BEAUTIFICATION AWARDS

Reference: City Manager memo dated June 8, 2012

RECOMMENDATION:

That the City Council authorize the Beautification awards to be presented on Monday, June 18, 2012, to the following individuals: District 1 - James and Marie Boykin; District 2 - William and Ann Hunt, 110 Highpoint Drive; District 3 - Bonnie Hammer; District 4 - Pam Halstead and District 5 - Matthew and Sheryl Dunne.

B. SUBJECT: DISCUSSION AND ACTION REGARDING ORDINANCE 05-12, AMENDING SECTION 19-281 OF THE CODE OF ORDINANCES RELATIVE TO UTILITY DEPOSITS

Reference: City Manager memo dated June 7, 2012

RECOMMENDATION:

That the City Council hold a Public Hearing on Ordinance 05-12 on June 18th and approve the Ordinance on second and final reading.

C. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT REQUEST, COAST COMMUNITY CHURCH, WEDNESDAY, JULY 4, 2012

Reference: Deputy Police Chief memo dated June 5, 2012

RECOMMENDATION

That the City Council approve the special event request from Coast Community Church for Wednesday, July 4, 2012.

D. SUBJECT: DISCUSSION AND ACTION REGARDING REPAIR/REFINISH TO OUTDOOR BASKETBALL COURTS

Reference: City Manager memo dated June 7, 2012

RECOMMENDATION:

That the City Council approve the resurfacing of the outdoor basketball courts at Shoreline Park to be completed by American Tennis of Mobile, Alabama for \$3,817.

E. SUBJECT: DISCUSSION AND ACTION REGARDING (1) SOUTH SUNSET REPAVING PROJECT; (2) RESURFACING OF WATER PLANT ROAD AND (3) PAVING/DRAINAGE IMPROVEMENTS - NORTH SUNSET BOULEVARD

Reference: City Manager memo dated June 6, 2012

RECOMMENDATION:

That the City Council approve change orders to the South Sunset Project for widening the northern park entrance (\$2,832); adding an asphalt overlay on Poinciana up to Loruna (\$21,683); and paving/drainage improvements at north Sunset and Fairpoint (\$28,912) for a total cost of \$53,427 to be funded as part of the FEMA project ; the resurfacing of the water plant road for a total cost of \$67,490 to be funded from the Community Redevelopment Agency. In addition, the fee to Ken Horne and Associates should be increased by \$5,200 (pro rata share to be funded by FEMA and CRA).

F. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST FROM POLICE DEPARTMENT FOR REPLACEMENT OF CITY WIDE SURVEILLANCE CAMERAS

Reference: Police Chief memo dated May 14, 2012

RECOMMENDATION:

That the City Council approve the funding for the camera system from “donated funds” and Red Light Camera proceed and use ACC as the sole source provides.

G. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF PUBLIC ACCESS TO AUTOMATED EXTERNAL DEFIBRILLATORS (AED) (CITY HALL AND REC CENTER)

Reference: Community Services Director memo dated June 7, 2012

RECOMMENDATION:

That the City Council approve the replacement of the two public access AED’s from Cardiac Science for \$2,000.

H. SUBJECT: DISCUSSION AND ACTION REGARDING (1) PAYMENT OF DUES - WEST FLORIDA REGIONAL PLANNING COUNCIL - TPO AND (2) PAYMENT OF DUES - BAY AREA RESOURCE COUNCIL

Reference: City Manager memo dated June 7, 2012

RECOMMENDATION:

That the City Council approve payments of \$191.00 to the NWFRPC for staff support of the TPO and \$1,500 to the BARC for annual membership.

I. SUBJECT: DISCUSSION AND ACTION REGARDING CAPITAL TRUST AGENCY BOARD

Reference: City Manager memo dated June 7, 2012

RECOMMENDATION:

That the City Council appoint Bob Cleveland to the CTA Board after a change to the CTA Articles of Incorporation allowing membership on the CTA Board by a City Councilman.

J. SUBJECT: DISCUSSION AND ACTION REGARDING OFFER TO PURCHASE, 401 GULF BREEZE PARKWAY

Reference: City Manager memo dated June 8, 2012

RECOMMENDATION:

That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, June 18, 2012 and consider making an offer to purchase 401 Gulf Breeze Parkway.

K. INFORMATION ITEMS

NEW BUSINESS: DISCUSSION AND ACTION REGARDING ADDITION OF TWO NEW MEMBERS TO THE COMMUNITY ACTION TASK FORCE TO CONSIDER A COMMUNITY DEVELOPMENT BLOCK GRANT

Reference: City Manager Verbal Report

RECOMMENDATION:

That the City Council authorize the appointment of Mr. Alan Little, 304 Washington Avenue and Ms. Barbara Murphy, 506 York Street to the Community Action Task Force to consider a Community Development Block Grant.

Chief Randle,

6/11/12

We are very grateful for the excellent service the Gulf Breeze Police Dept. provided us when our vehicle got stuck in the rain this past Saturday. Officer Troy quickly took control of the situation and helped my girls and I get out of the rain and to safety. He was very kind, courteous, and helpful during a stressful situation. Thank you to you and the entire force for all the work you do!

Ashley Caputa

Officer Troy,

Thank you again for your assistance when our van became stranded in the rain on Saturday. Your presence made a stressful situation much easier to endure. My girls also loved riding in the back of your vehicle! :)

Thank you again!

Ashley Caputa



FLORIDA DEPARTMENT of STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

June 4, 2012



Mr. Edwin Eddy
City of Gulf Breeze
1070 Shoreline Park
Gulf Breeze, Florida 32506

RE: Grant No.: S1306, *The Deadman's Island Underwater Educational Kiosks Project*

Dear Mr. Eddy:

I am honored to inform you that the 2012 Florida Legislature appropriated \$5,000 in Small Matching Historic Preservation grant-in-aid funds to assist your organization with the *The Deadman's Island Underwater Educational Kiosks Project*. Your grant will begin July 1, 2012 and expires June 30, 2013.

Your organization will receive a formal grant award agreement in June 2012, with the specific provisions relating to your project and payment of the grant funds. All Grant Award Agreements must be executed and returned to the Bureau of Historic Preservation no later than October 1, 2012.

Congratulations on receiving this grant. Your continued support of historic preservation in Florida is appreciated.

Sincerely,

A handwritten signature in black ink that reads "Ken Detzner".

Ken Detzner
Secretary of State

KD/cmh

pc: Heather Reed



Division of Historical Resources • 850.245.6300 • www.flheritage.com
R. A. Gray Building • 500 South Bronough Street • Tallahassee, Florida 32399-0250
Telephone: (850) 245-6500 • Facsimile: (850) 245-6125 www.dos.state.fl.us
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**COMMUNITY REDEVELOPMENT AGENCY
BOARD OF DIRECTORS**

JUNE 18, 2012
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

**THIS MEETING WILL BE HELD AT THE END OF THE
REGULAR CITY COUNCIL MEETING**

- A. Discussion and Action Regarding Offer to Purchase, 401 Gulf Breeze Parkway

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 6/8/2012

Subject: Offer to Purchase, Circle K Property, 401 Gulf Breeze Parkway

The City Council recently directed staff to investigate the purchase of the subject property. The Council authorized preparation of an appraisal of the value of the property by Brantley and Associates.

There are several reasons why the City Council is considering purchase of this parcel. Among them are:

1. Use of the parcel for a compressed natural gas filling station;
2. Future combination of this parcel with others to create redevelopment opportunities;
3. Elimination of a hazardous traffic situation created by multiple conflicting turning movements;
4. Provision of green space along the Gulf Breeze Parkway for beautification.

The parcel is 18,896 square feet or just less than one half acre. The appraisal is available to you for review.

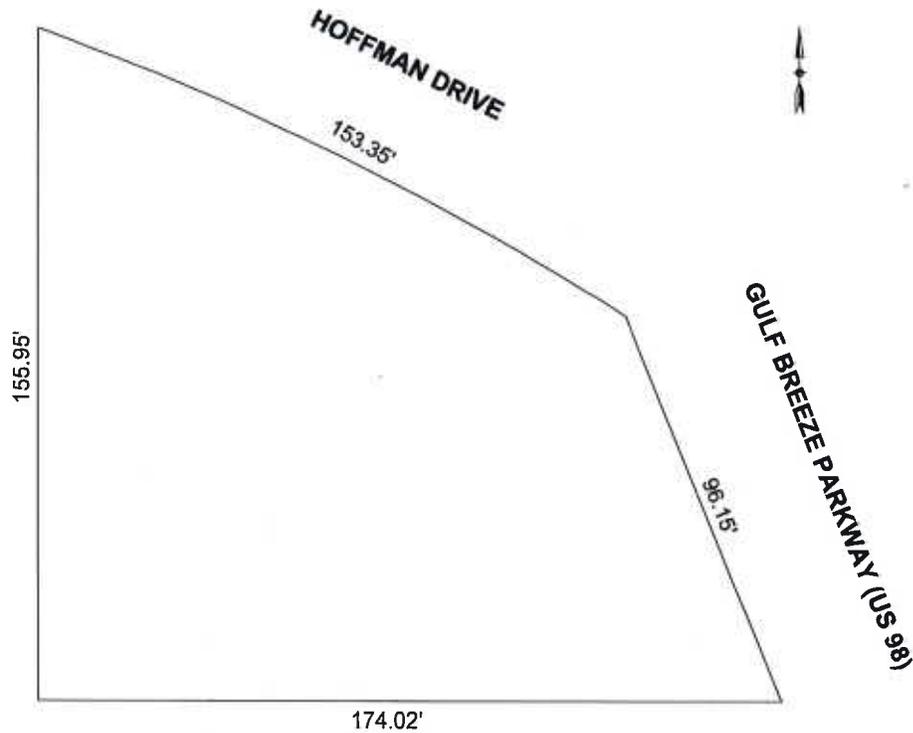
RECOMMENDATION:

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ON MONDAY, JUNE 18TH AND CONSIDER MAKING AN OFFER TO PURCHASE 401 GULF BREEZE PARKWAY.

PROPERTY SKETCH

Site Area = 18,896 SF (0.434 Acre) +/-

Site dimensions and area are per the legal description recorded in the last deed of conveyance in OR Book 1929, Page 414.



LEGAL DESCRIPTION FOR SUBJECT PROPERTY

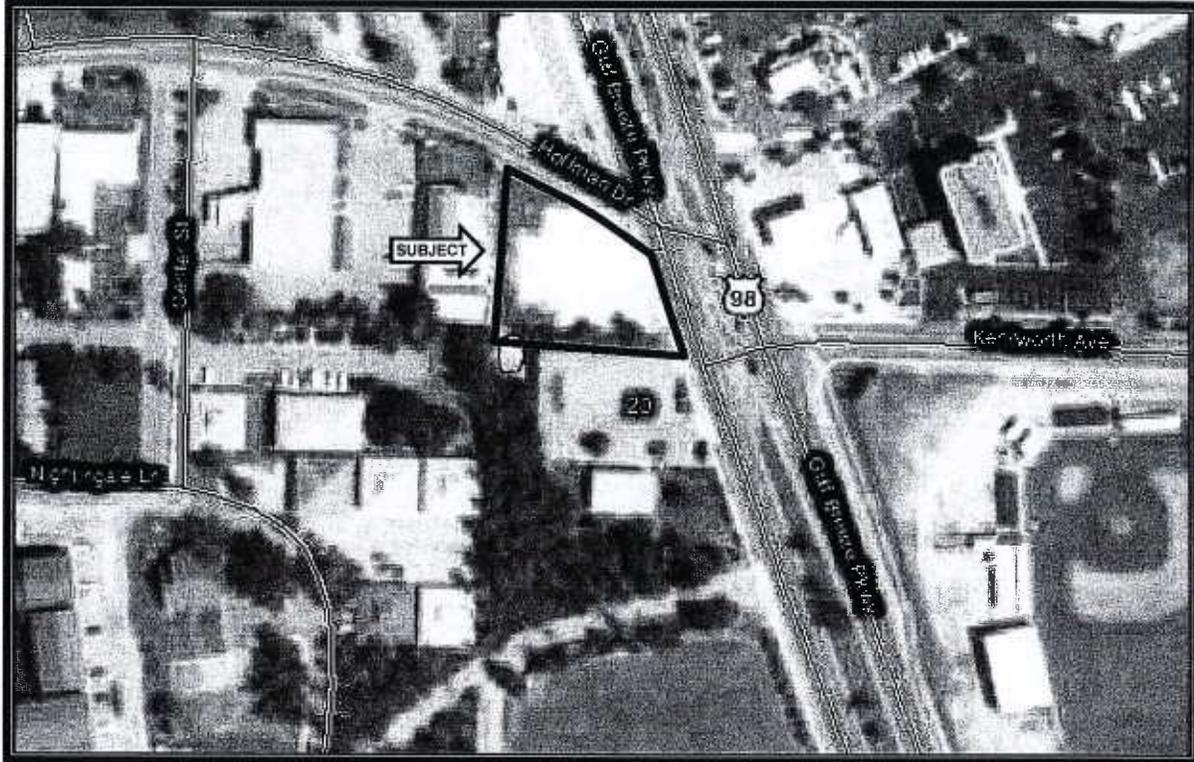
As found in its last deed of conveyance recorded in OR Book 1929, Page 414.
A full copy of the deed is included in the addenda of this report.

Parcel 1:

Commence at the SW corner of Lot 1, Section 4, Township 3 South, Range 29 West, Santa Rosa County, Florida, and run thence N along the W line of said Lot 1, a distance of 155.95' to the point on the S right-of-way line of SR #399. Thence SE along the curved right-of-way line of said SR #399 at an interior angle of 64 degrees 1 minute for a chord distance of 153.35' to the W right-of-way line of U.S. Highway #98. Thence continue SE at an interior angle of 138 degrees 9 minutes and on the W right-of-way line of said U.S. Highway #98 a distance of 96.15'; thence westerly at an interior angle of 67 degrees 46 minutes and along the S line of said Lot 1 a distance of 174.02' to the Point of Beginning.

Property Appraiser's Parcel LD. No.: 04-3S-29-0000-00101-0000

SOIL SURVEY MAP



No.	Soil	Slope %	Drainage	Soil Material & Characteristics
20	Kureb Sand	0-8	Excessively Drained	Nearly level to sloping soil found on broad uplands on the coastal plain. Soil is mostly gently sloping and nearly level. Water table is at a depth of more than 72 inches. Permeability is very rapid. Very high potential for septic tank absorption fields, dwellings without basements, and local roads and streets. High potential for low commercial buildings. Medium potential for trench sanitary landfills, shallow excavations, and playgrounds.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

April 25, 2012

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: APPRAISAL OF PARCELS, COMMUNITY REDEVELOPMENT AGENCY

At a recent Council meeting, staff was directed to pursue the purchase of two distinct parcels in the CRA: (1) the former Circle K property at the corner of Hoffman Drive and Gulf Breeze Parkway; and, (2) the parcel known as the Chamber property which is owned by the School Board of Santa Rosa County.

The future use of these parcels may be commercial development which can be better directed by the City as owner, highway beautification, and for a natural gas filling station along Gulf Breeze Parkway.

The first step in the effort to purchase the parcels is to obtain an appraisal of the two separate parcels. We asked Shawn Brantley, of Brantley and Associates, for a price for an appraisal report on both parcels. His response is attached. We have worked with Mr. Brantley in the past. We have always been satisfied with his work.

RECOMMENDATION:

That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, May 7, 2012 and authorize Brantley and Associates of Pensacola to complete an appraisal of the two subject parcels.



Edwin Eddy <eaeddy@gulfbreezefl.gov>

Appraisal Proposal

1 message

Shawn Brantley <shawnbrantley@brantleyassociates.com>
To: eaeddy@gulfbreezefl.gov

Thu, Apr 19, 2012 at 5:54 PM

Mr. Edwin A. Eddy
City Manager
City of Gulf Breeze Florida
eaeddy@gulfbreezefl.gov

Dear Mr. Eddy:

It was a pleasure speaking with you on the phone concerning appraisals that the City needs. Thank you for contacting us for real estate appraisal services. The parcels are identified as follows: (1) +-0.47 acres at corner of Hoffman Dr. & Gulf Breeze Parkway owned by Vicki Jenkins, Trustee 04-3S-29-0000-00101-0000 AND (2) +-1.03 acres at 409 Gulf Breeze Parkway with building owned by Santa Rosa County School Board 04-3S-29-0000-00501-0000

We can complete both of these reports for total fee of \$5,800 and deliver to you within 30 days or less. The appraisals will be in a detailed narrative format, fully compliant with the Uniform Standards of Professional Appraisal Practice, and MAI certified.

If you wish to engage us to proceed with this work, the following information would be helpful to us: (1) Your reply in the affirmative to this email authorizing us to proceed, (2) The names and phone numbers of anyone we should notify prior to going onto the property to make our inspection or whom we should interview about the property, (3) copies of any site plans or surveys of the property.

Please let me know if you have any questions or if we may assist you with this project.
Kind regards, -Shawn

Brantley & Associates Real Estate Appraisal Corp.
R. Shawn Brantley, MAI, CCIM, M.S., SRA
FL: State Certified General Real Estate Appraiser RZ289
AL: Certified General Real Property Appraiser G00419
Regular Mail: POB 12505, Pensacola, FL 32591-2505
Overnight: 100 North Spring Street, Pensacola, FL 32502
Email: shawnbrantley@brantleyassociates.com
Phone: 850-433-5075
Fax: 850-438-0617
Web: www.brantleyassociates.com

Reference: City Manager memo dated December 7, 2011

RECOMMENDATION:

Provided for information only. No Council action required.

Councilman Schluter moved for approval of the Consent Agenda Items.
Councilman Morris seconded. The vote for approval was 5 - 0.

ACTION AGENDA ITEMS:

- A. **SUBJECT: DISCUSSION AND ACTION REGARDING (1) AWARD OF DESIGN OF COMPRESSED NATURAL GAS STATION, FEMA ALTERNATIVE PROJECT #13 AND (2) LEASE EXTENSION FOR CHAMBER OF COMMERCE BUILDING AND PROPERTY**

Reference: Public Services Director memo dated December 7, 2011

FIRST RECOMMENDATION:

That the City Council authorize staff to proceed with negotiating with Zeit Energy to design/procure final cost of the Compressed Natural Gas Facility, FEMA Alternative Project #13, for subsequent approval by the City Council for Award of Construction.

SECOND RECOMMENDATION:

That the City Council authorize staff to investigate the potential for a lease extension with the School Board beyond 2020 for the Chamber of Commerce property, parcel #04-3S-29-0000-00501-0000.

Councilman Henderson moved for approval of both recommendations.
Councilman Landfair seconded. The vote for approval for both recommendations was 5 - 0.

NEW BUSINESS:

- A. **SUBJECT: DISCUSSION AND ACTION REGARDING GIFT CARDS FOR CITY EMPLOYEES**

Reference: Verbal discussion

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
FOR THE COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, May 7, 2012, at 6:49 p.m.

Upon call of the roll for the Community Redevelopment Agency the following members were present: Mayor Pro Tem J. B. Schluter, David G. Landfair, Joseph Henderson and Mayor Beverly Zimmern.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following items:

A. SUBJECT: DISCUSSION AND ACTION REGARDING APPRAISAL OF PARCELS, THE FORMER CIRCLE K PROPERTY AND THE CHAMBER PROPERTY

Reference: City Manager memo dated April 25, 2012

RECOMMENDATION:

That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, May 7, 2012 and authorize Brantley and Associates of Pensacola to complete an appraisal, not to exceed \$5,800 of the formal Circle K property at the corner of Hoffman Drive and Gulf Breeze Parkway and Chamber property which is owned by the School Board of Santa Rosa County. (The City Attorney recommended the appraisal price of the property not be released until 30 days after the appraisal has been provided to the City.)

B. SUBJECT: DISCUSSION AND ACTION REGARDING CITY OF GULF BREEZE MASTER PLANNING INVOICE FROM VHB MILLER SELLEN

Reference: Assistant City Manager memo dated April 27, 2012

RECOMMENDATION:

That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, May 7, 2012 and approve payment of Invoice No. 146539 for \$21,447 to VHB Miller Sellen.