

**GULF BREEZE CITY COUNCIL  
EXECUTIVE SESSION**

MAY 1, 2013  
WEDNESDAY 6:30 P.M.  
COUNCIL CHAMBERS

**ACTION AGENDA ITEMS:**

- A. Discussion and Action Regarding Scheduling Town Meeting, Monday, May 6, 2013
- B. Discussion and Action Regarding Request for Tourist Development Funding
- C. Discussion and Action Regarding Ordinance 04-13, Requiring Underground Utilities in the CRA District
- D. Discussion and Action Regarding Florida Avenue Lift Station Rehabilitation
- E. Discussion and Action Regarding Fire Hydrant Replacements - Phase IV
- F. Discussion and Action Regarding Fairpoint Sidewalk
- G. Discussion and Action Regarding SSRUS Board Recommendations
  - 1. Chlorine contact Chamber Permit Modification
  - 2. Rate Study Recommendations
- H. Discussion and Action Regarding Pensacola Beach Natural Gas Pipeline Expansion Change Order #7
- I. Discussion and Action Regarding Radio Antenna Replacement
- J. Discussion and Action Regarding Computer Server - Tiger Point Golf Club
- K. Discussion and Action Regarding Equipment Needs - Tiger Point Golf Club
- L. Discussion and Action Regarding Irrigation Repair and Nursery Green - Tiger Point Golf Club

- M. Discussion and Action Regarding Purchase of F-250 Super Duty Crew Cab (4 door) Truck
- N. Discussion and Action Regarding Appointment of citizens representatives to the Police Pension Board

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.**



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

April 26, 2013

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: TOWN MEETING - MONDAY, MAY 6, 2013

At a recent meeting, the City Council decided to hold its annual Town Meeting on Monday, May 6 at 6:00 p.m. in the City Council chambers. We will have a few year end summary slides in the Council packet next week for your review.



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

April 26, 2013

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: REQUEST FOR TOURIST DEVELOPMENT FUNDING

Attached is a letter from the Gulf Breeze High School Baseball Boosters requesting funding support for the "Gulf Breeze Summer Classic" baseball tournament. As stated in the letter, the City contributed \$2,500 to the 2012 tournament. This is a very popular tournament which attracts baseball teams from all over the south to the City.

We have \$14,000 in the TDC budget that is uncommitted.

## RECOMMENDATION:

**That the City Council approve a contribution of \$2,500 to the Gulf Breeze Summer Classic baseball tournament from Tourist Development funds.**

**Gulf Breeze High School Baseball Boosters  
PO Box 903  
Gulf Breeze, FL 32562-0903**

April 10, 2013

City of Gulf Breeze  
PO Box 640  
Gulf Breeze, FL 32562-0640  
Attn: Buzz Eddy

**RE: Request for Donation from the (TDC) Tourist Development Council**

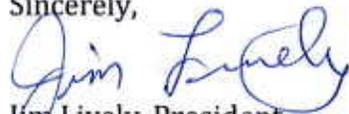
Dear Mr. Eddy:

I represent the GBHS Baseball Boosters Association. I am sure that you already know that we have the task of raising almost all of the money required to operate and maintain the baseball program at Gulf Breeze High School. This cost, including field maintenance, uniforms, baseballs and equipment runs much as \$40,000 to \$60,000 per year.

This year will be the 23<sup>rd</sup> year of the "Gulf Breeze Summer Classic" baseball tournament and has been the primary fundraising event for this program. It is getting more and more difficult and expensive to get teams in here to play in this tournament. We would like to thank the Tourist Development Council for the \$2,500 donation for 2012 and would like to ask the Tourist Development Council for a \$2500 donation for 2013 to help defray some of the cost and expenses of putting on this tournament. By the way, this tournament has brought many teams in from out of town/state with players, coaches and fans for rooms, food and fun.

Your help with this matter would be appreciated very much.

Sincerely,



Jim Lively, President  
GBHS Baseball Boosters

ph. 932-2237



# *City of Gulf Breeze*

## *MEMORANDUM*

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 24, 2013  
**RE:** Ordinance for Underground Utilities

A handwritten signature in blue ink, appearing to be "T. Lambert", is located to the right of the "FROM:" line.

The City currently has an ordinance that requires all utilities, including electrical and telephone, lines be placed underground if the development value exceeds 50% of the assessed value of the property. However, this requirement applies only to onsite services but not transmission and distribution facilities.

The City Council has funded improvements to the US Highway 98 corridor with the replacement of above ground electrical and cable lines with underground facilities. Staff believes it is necessary to draft an ordinance to ensure that new above ground facilities do not get installed in the corridor and reverse the progress made so far. The attached Ordinance covers both new and replacement facilities as well as on site and transmission/distribution facilities. The Ordinance applies only to the commercial and multifamily properties in the Community Redevelopment Agency (CRA) district, and the few single family residential properties are exempt.

The development of this ordinance was taken from several existing ordinances for communities in Florida and Alabama. It addresses new facilities, damage by storm and replacement of aged or obsolete facilities.

**RECOMMENDATION: That the City Council approve Ordinance 04-13 requiring underground utilities in the CRA district on first reading and advertise the second reading and public hearing for May 20, 2013.**

**Sec. 21-263. - Underground utility requirements.**

All new development and redevelopment with a construction permit value exceeding 50 percent of the most recently assessed value of the property, shall be required to place utilities underground, including electrical and telephone lines.

Sanitary sewer system determination of available capacity, [§ 20-197](#); stormwater management, [§ 24-71](#) et seq.; required improvements for subdivisions, [§ 25-131](#) et seq.

*Existing Code*

## ORDINANCE 04-13

### AN ORDINANCE FOR UNDERGROUND INSTALLATION OF WIRES AND FACILITIES FOR THE SUPPLYING OF ELECTRIC, COMMUNICATION OR RELATED SERVICES IN THE COMMUNITY REDEVELOPMENT AREA.

**WHEREAS**, the City Council of the City of Gulf Breeze has determined that it in the best interest of the City of Gulf Breeze to adopt an ordinance that establishes a policy to require underground installation of wires and facilities for the supplying of electric, communication or related services in the Community Redevelopment Area.

**WHEREAS**, the City Council of the City of Gulf Breeze finds the ordinance is consistent with the Comprehensive Plan.

**WHEREAS**, the placement of utilities underground is aesthetically pleasing, as it removes unsightly power poles and lines from public rights-of-way; and

**WHEREAS**, public necessity, safety and general welfare requires electrical and communication service be installed underground.

**WHEREAS**, The City Council of the City of Gulf Breeze desires to preserve the integrity and aesthetic value of the business district and gateway corridor.

**WHEREAS**, the requirement for undergrounding of electrical and communications utilities meets the conditions of both the City of Gulf Breeze Master Plan and the CRA Architectural Standards.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Gulf Breeze, Florida, as follows:

#### REGULATIONS FOR UNDERGROUND UTILITIES

#### **SECTION 1 – DEFINITIONS**

As used in this section, the words and phrases hereinafter defined shall have the following meanings:

- (a) Poles, Overhead Wires, and Associated Overhead Structures shall mean and include, but not be limited to poles, towers, supports, wires, conductors, guys, stubs, platforms, cross-arms, braces, line transformers, insulators, cut-outs, switches, communication circuits, appliances, attachments and appurtenances located above ground upon, along, across or over the streets, alleys, and easements and used in supplying electric, communication or similar or related services.

- (b) CRA or the Community Redevelopment Agency shall refer to the City Council acting as Board of Directors for the Community Development Agency as well the area defined as the district falling under the jurisdiction of the Community Development Agency. The legal description of this area is maintained with the City Clerk.

## **SECTION 2 - UNDERGROUND INSTALLATION REQUIRED**

- A) From and after the effective date of this ordinance, it shall be unlawful, except as specifically provided herein, for any person or utility to erect or construct, poles, overhead wires and associated overhead structures to supply electric, communication or other similar or associated service to any new commercial or subdivision development within the CRA district of the City of Gulf Breeze.
- B) Should any utility be required to relocate existing above ground utilities because of highway or street widening, aging infrastructure, or any other redevelopment activity, the utility will be required to replace/relocate the new facilities underground at no cost to the City in accordance with this ordinance.
- C) This requirement is not applicable to remodeling or reconstruction of single family residential homes existing as of the effective date of this ordinance.
- D) All electric installations shall be in accordance with rules and regulations of the Florida Public Service Commission and the National Electric Safety Code.
- E) The subdivider, developer, or owner of any such area or a portion thereof shall make the necessary arrangements and payment for the installation of underground facilities, including circuits for street lights. Such arrangements shall be made with each of the companies or persons supplying the electrical and communications service therein, in accordance with the established rules, policies and charges of such company or persons.
- F) All applications for development through the Department of Community Services will be required to acknowledge that underground utilities are required for the development or construction, where required by this ordinance. The acknowledgement will include that all costs of the underground installation will be the responsibility of the applicant, developer or builder, as applicable.

## **SECTION 3 -EXCEPTIONS**

The following exceptions will be allowed from the requirements to construct all electric and communication utilities underground with the CRA district.

- A) Temporary Exceptions.

The City Manager, or his designee, may grant special permission in cases where temporary electrical power or communication service is reasonably required for emergencies or for building construction purposes, or for other temporary purposes, to erect, construct, install or maintain poles, wires and other overhead structures. All application for temporary exceptions shall include an expiration period.

B) Permanent Exceptions.

The provisions of this ordinance shall not apply to any of the following uses.

1. All electric power lines rated at or above "feeder" line class of more than 23k V (23,000 volts).
- ~~2. All telecommunications cable and cable television trunk lines.~~
3. Poles, overhead wires, and associated overhead structures, when part of a continuous line, or services to individual properties from such existing overhead lines when such services and lines are within a subdivision approved and recorded prior to the adoption of this ordinance.
4. Radio and television antennae.
5. Structures on corner lots, in streets and alleys, and on easements adjacent thereto, in cases where electrical and communication wires cross a street or other district boundary from an area where overhead wires are not prohibited, may be connected to said overhead wires, and hereby are excepted from the provisions of this ordinance.
6. Existing overhead lines attached to the exterior surface of a building by means of a bracket or other fixture and extending from one location on the building to another location on the same building, or to an adjacent building without crossing a property line.
7. Poles used for street or area lighting, for traffic control facilities, or for water and sewer utility structures.
8. Service terminals, risers, transformers, regulators, meters, or other on and above ground facilities normally used with and as a part of underground distribution system provided such facilities are not located in the required front or side yards.
9. Electric substations, transmission poles, towers and lines, and the accompanying equipment and apparatus necessary to provide reliable electric service.
10. The underground installation of electric facilities of public utilities regulated by the Florida Public Service Commission are governed by and subject to the rules and regulations of the Commission and, to the extent any exclusions, conditions or requirements of the Commission rules apply, they will govern, notwithstanding any provisions of this ordinance. No installation is required to be made by any public utility until payment arrangements have been made in accordance with Commission rules.

C) Special Exception.

Notwithstanding any other provisions of this ordinance, the City Council may grant special exceptions on a permanent or temporary basis to the provisions hereof on such terms as the Council may deem appropriate in cases of emergency or unusual circumstances to any party

to erect, construct, install, maintain use or operate poles and overhead wires and associated overhead structures.

D) Application Required

All exceptions require that application be made to the City Manager or City Council prior to installation. Application should be made through the Department of Community Services.

**SECTION 4 - HOLD HARMLESS**

The public utility, cable television, telecommunications company or other entity installing underground facilities pursuant to this ordinance, its successors and assigns, shall save and hold harmless the City of Gulf Breeze, Florida, from all liability, costs, damages, and expenses of every kind, for the payment of which said City may become liable to any person, firm or corporation to the extent any such liability, costs damages or expenses are caused by the negligence by such entity in the construction, maintenance, and operation of this its underground facilities within said City of Gulf Breeze, Florida.

**SECTION 5 - UNDERGROUND WIRING PROHIBITED**

The installation, placement or maintenance of any and all underground electrical or communication wiring or associated structures or facilities, whether they be above or underground, shall be prohibited in all floodplains, flood prone areas, drainage easements, major drainage ways, or any other area where the possibility of standing water exists. Where electrical or communication service wiring must cross such areas, easements or ways, they must be elevated and so installed as to be reasonably free from flood or storm water runoff damage.

The provisions of this ordinance are severable. If any section, subsection or provision thereof be for any reason declared void or invalid, such invalidity shall not affect any other section, subsection or provision of this ordinance. This ordinance shall become effective upon its adoption and publication as required by law.

**SECTION 6 – SEVERABILITY**

If any section, paragraph, sentence, clause, phrase or word of this ordinance is for any reason held by any court to be unconstitutional, inoperative, invalid or void, such holding shall not in any manner affect the validity of the remaining portions of this ordinance.

**SECTION 7 – CODIFICATION**

The provisions of this ordinance shall become and be made a part of the Code of Laws and ordinances of the City of Gulf Breeze. The sections of this ordinance may be renumbered or re-lettered to accomplish such, and the word “Ordinances” may be changed to “Section”, “Article”, or any other appropriate word.

**SECTION 8 – CONFLICT**

The provisions of this ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms hereof.

**SECTION 9 - EFFECTIVE DATE:**

This ordinance shall become effective upon its adoption by the City Council.

PASSED ON THE FIRST READING ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2013.

ADVERTISED ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2013.

PASSED ON THE SECOND READING ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2013.

BY: \_\_\_\_\_

BEVERLY H. ZIMMERN, MAYOR

ATTEST:

\_\_\_\_\_  
MARITA RHODES, CITY CLERK



# *City of Gulf Breeze*

## *MEMORANDUM*

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 24, 2013  
**RE:** Florida Avenue Lift Station

*TEL*

The City Council approved the allocation of \$70,000 to lift station rehabilitation in fiscal year 2013. The staff developed a scope and solicited proposals for the repair work. The low proposal was from Warrington Utility & Excavating, a local firm that has done work for the City over the past 10 years, for the amount of \$40,000.

The remaining budget of \$30,000 will be used for other lift station upgrades staff will bring to the City Council for approval once the Florida Avenue lift station is complete.

**RECOMMENDATION: The City Council approve Warrington Utility & Excavating to Florida Avenue lift station rehabilitation within the City at a cost of \$40,000.00.**



# *City of Gulf Breeze*

## **MEMORANDUM**

**TO:** Vernon Prather, Director of Public Services

**FROM:** Dennis Durnil, Supervisor of Water and Sewer

**DATE:** April 8, 2013

**RE:** Florida Avenue wastewater pumping station

Attached are three (3) quotes and recommendation from staff for the repair of Florida Ave. lift-station

Warrington Utility & Excavating	\$ 40,000.00
Brown Construction of Northwest Fl.	\$ 54,042.65
Utility Service Co.	\$ 59,919.00

I agree with staffs findings and this station is in need of repair. The Material and scope of work meets the utilities specifications

I also recommend Warrington Utility & Excavating be awarded the repair and replacement of material for Florida Avenue lift-station for \$ 40,000.00

# FLORIDA AVE WETWELL REHAB



# *City of Gulf Breeze*

## MEMORANDUM

To: Dennis Durnil, System Supervisor  
From: Therran Gentry, Construction Foreman  
Date: 4/3/13  
Re: Florida Ave wetwell rehab

Dennis,

The base ells have broken loose requiring immediate attention. The hardware is original equipment and deteriorated to a point that failure is imminent. Infiltration through the wetwell walls is evident and will need to be coated. All this combined with the fact that it receives approx.. 40% of the city's flow makes it necessary to replace all components in the wetwell. The gate valves and check valves were replaced in 2011 and we are confident the electrical panel will survive several more years.

We have obtained three quotes with Warrington Utility & Excavating being the low bidder.

### **RECOMMENDATION:**

Award this work to WU&E for the amount of \$40,000

Attached:

- Quotes
- Pictures
- Scope of Work



State Certified# CU C1224889  
Fire Main # FPC11-000045

Date: March 28, 2013

Re: Florida Avenue Lift Station

Attn: Therran Gentry

Warrington Utility & Excavating Inc. will provide material, labor, and supervision to re-plumb lift station, "Raven" coat, and bypass. As described in scope of work.

**Grand Total 40,000.00**

Please Note the following:

- Price subject to change in case of any unforeseen circumstances
- Price does not include any de-watering
- Anything not specifically stated in this proposal is excluded from price
- Price does not include any fee's (i.e. permits, tie in, impact, layout, etc.)
- If project start or finish is delayed due to circumstances beyond our control, we reserve the right to modify our prices for any labor, equipment or material price increase

Complete Sanitary Sewer Systems \* Mains, Laterals, Lift Stations, Force Mains, etc. \* Complete Water Main Systems \* Fire Hydrants, Wet Taps, Services, Back Flow Preventors and Testing, Pressure Testing, Jack & Boring \* Complete Storm Drain Systems \* Concrete Pipe and Plastic Pipe \* Curb Inlets, Catch Basins, Box Culverts, Under drain Systems, Excavating \* Dewatering \* Electrical and Telephone conduit  
**8401 Untreiner Avenue, Pensacola, FL 32534 Office: (850) 476-2280, Fax: (850)476-2283**



Since 1995  
 Certified General &  
 Underground Utility Contractors  
 CGC045510 CUC056748



Therran Gentry  
 City of Gulf Breeze

Re: Florida Ave Lift Station

1	Bypass Pumping	1	LS
2	Remove Existing Wet Well Components	1	LS
3	Raven Coat Wet Well	1	LS
4	Install Anchoring System for EMU Bases	1	LS
5	Pour 6" Concrete Bottom	1	LS
6	Install EMU Bases	1	LS
7	Install SST Hardware, Risers, T-Rails, Braces, Etc.	1	LS
8	Core Drill Below Grade for 4" Draw Tube	1	LS
9	Install 4" Sch 80 Drawtube and Camlock in Box	1	LS

TOTAL \$ 54,042.65

Notes:

- 1 Items not specifically noted are excluded.
- 2 City of GB will pump down and vacuum out wet well after bypass set up.
- 3 City of GB will remove and reinstall pumps.
- 4 Electrical work is excluded.
- 5 Minor surface repair is included in Raven Coating price as needed. Structural repairs are excluded from this proposal.
- 6 Scope and price based on information provided by City of Gulf Breeze and site visit.
- 7 Dewatering is excluded. Infiltration repair to wet well is excluded.
- 8 New SST piping will connect to existing spool pieces. 90's and ARV's are included.

Thank you for the opportunity to quote this work. Should you have any questions or need further information, please call.

Sincerely,

A handwritten signature in black ink, appearing to read "Gabe Jackson".

Gabe Jackson



UTILITY SERVICE CO.

April 1, 2013

South Santa Rosa Utility System  
1070 Shoreline Dr.  
Gulf Breeze, FL 32562

ATTN: Therran Gentry

RE: Florida Ave Wetwell Rehab

Therran,

We are pleased to quote the following items of work on the above referenced project.

1. Set up, maintain and monitor bypass system 24/7 for duration of project.
2. Remove all components inside wet well.
3. "Raven" Coat wetwell.
4. Install SS anchoring system for EMU base ells.
5. Pour 6" Concrete bottom.
6. Install EMU Base Ells.
7. Install 4" 304 SS flanged discharge pipe from base ells to and including top 90, including tee rails with brackets, aluminum cross brace for discharge pipes, and float hangers.
8. Core drill for 4" draw tube.
9. Install 4" PVC Schedule 80 Draw Tube with camlock fitting turned up in meter box.

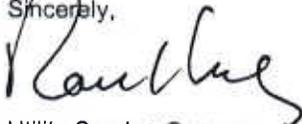
Our lump sum price for the above work is **\$59,919.00**.

The City will pump down and vacuum wetwell after by-pass is made.

The City will remove pumps and floats and reinstall after completion of wetwell work.

We thank you for the opportunity to quote you on this work.

Sincerely,



Utility Service Company, Inc.  
Ron King  
Project Manager



# *City of Gulf Breeze*

3/22/13

## **FLORIDA AVE WETWELL REHAB SCOPE OF WORK**

1. Setup, maintain and monitor bypass system 24/7 for duration of project.
2. Remove all components inside wetwell.
3. "Raven" coat wetwell.
4. Install anchoring system fitted for EMU base ells.\*
5. Pour 6" concrete bottom.
6. Install EMU base ells.
7. Install SS hardware, riser pipes, tee rails, braces and float hangers.
8. Core drill below grade for new 4" drawtube.
9. Install 4" sch 80 drawtube with camlock fitting turned up in meter box.

- The City will pump down and vacuum wetwell after by-pass is made.
- The City will remove pumps and floats.
- The City will re-install pumps and floats.

\* The City does not specify a base ell anchoring system at this time but believes that any such system submerged in concrete is far superior to any other method. Therefore we will accept any reasonable design.





# City of Gulf Breeze

## MEMORANDUM

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 24, 2013  
**RE:** Fire Hydrant Replacements- Phase IV

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

In 2011, staff conducted a fire hydrant survey to determine the needs for replacement and repair. In 2012 the City spent \$35,594 of the \$60,000 budget to replace 8 fire hydrants. In January of this year, the City Council approved the replacement of five fire hydrants for \$23,100, which was completed in March.

Staff has developed and solicited quotes on the next phase, which will include 4 hydrant replacements. The scope of work and pictures are attached. The low bidder is Utility Service Company, a local firm that has done several projects for us in the past. The bid is \$15,332.34.

The fifth hydrant included in this package happened to be one that the homeowner requested to be relocated. The City is purchasing a new hydrant, and the homeowner is paying us for the installation in a new location.

The F/Y 2013 budget includes \$60,000 for fire hydrant upgrades, and this project brings the total spent to \$40,063.34 this fiscal year.

**RECOMMENDATION: The City Council approve Utility Service Company to replace five fire hydrants within the City at a cost of \$15,332.34.**



UTILITY SERVICE CO

March 25, 2013

Mr. Dale Overly  
South Santa Rosa Utility System  
1070 Shoreline Drive  
Gulf Breeze, Florida 32561

Re: Replacement/Installation of Fire Hydrants

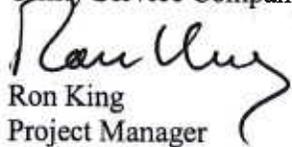
Dale,

Our Lump Sump price to cut in a 6" in-line valve, a 6" tee and install a owner furnished fire hydrant and valve at 118 Highpoint Dr. as per you scope of work dated 03-15-13 is \$5,549.74. This price would include a 12' x 4' asphalt roadway patch.

Our Lump Sump price to install new fire hydrants at 134 High Point Drive, 104 High Point Drive, 205 Sunset Blvd., and at the corner of Oveido and Cordoba as per your scope of work is \$15,332.34.

We appreciate the opportunity to quote this work.

Utility Service Company, Inc.



Ron King  
Project Manager



# *City of Gulf Breeze*

## *MEMORANDUM*

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 24, 2013  
**RE:** Fairpoint Sidewalk 2013

A handwritten signature in blue ink, appearing to read "T. Lambert", is located to the right of the "FROM:" line.

In January, the City Council authorized staff to complete the design and solicit quotes for the installation of crosswalk and sidewalk along the south side of Fairpoint Drive from Hoffman Drive to Gulf Breeze Parkway. This prompted City Council to also ask about completing the sidewalk between Julia Way and Pinetree Drive on Fairpoint.

Roads, Inc. has provided a change order price of \$28,009.60 for this addition. Staff has discussed this project with the residents who expressed concerns and addressed their concerns.

Funding for this project will be from general fund capital reserves.

**RECOMMENDATION:** The City Council award the the change order for the Fairpoint Sidewalk 2013 to Roads Inc. of NWF for the amount of \$ 28,119.60 for the addition of sidewalk from Julia Way to Pinetree Drive.



**106 stone blvd. cantonment, fl 32533**  
**Phone: (850) 968-0991**  
**Fax: (850) 968-0996**

<b>To:</b> CITY OF GULF BREEZE	<b>Contact:</b> Thomas Lambert
<b>Address:</b> 1070 SHORELINE DRIVE GULF BREEZE, FL 32562-0640	<b>Phone:</b> (850) 934-5108 <b>Fax:</b> (850) 934-5114
<b>Project Name:</b> Fairpoint Sidewalk 2013	<b>Bid Number:</b>
<b>Project Location:</b> Gulf Breeze, Gulf Breeze, FL	<b>Bid Date:</b> 3/8/2013

Roads, Inc. Respectfully Submits

Item Description	Estimated Quantity	Unit
Removal & Replacement Striping, Markings Thermo & Signage	1.00	LS
4" Thick Concrete Sidewalk	556.00	SY
Subgrade Preparation	556.00	SY
Traffic Control	1.00	LS
Seeding & Mulch	500.00	SY
<b>Total Bid Price:</b>		<b><u>\$28,009.60</u></b>

**Notes:**

- The above prices do not include Performance and Payment Bond. Add 1.1% if bond is required.
- The above prices do not include Permits.
- The above prices do NOT include any cost for Landscaping/ Sod/ Irrigation.
- The above prices do NOT include any cost for Utility relocation or conflicts.
- The above prices do NOT include any cost for Tree removal.
- Priced as clearing and shrubs removed.
- Priced per quick email from **Thomas Lambert** , final layout is unknown.
- This price is based on doing the work while we are mobilized. if you have to return add \$2000.00 for mobilization.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Roads Inc. Of NWF</b></p> <hr/> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Matt Waite (850)968-0991 matt@roadsinc.com</p>
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# City of Gulf Breeze

## MEMORANDUM

**TO:** Edwin A. Eddy, City Manager

**FROM:** Thomas E. Lambert, Assistant Director of Public Services 

**DATE:** April 24, 2013

**RE:** SSRUS Board Recommendations

The following recommendations were recommended by the SSRUS Board at their April 8, 2013 meeting.

### Chlorine Contact Chamber Permit Modification

At the February meeting, the Board approved the fee for Baskerville-Donovan, Inc. to complete the design and minor permit modification for the rehabilitation of the chlorine contact chamber. The extent of the structural design work was more extensive than either Baskerville-Donovan or staff realized. The attached email shows the request for an additional \$2,350.

**RECOMMENDATION: SSRUS Board Recommend to City Council approval of the Baskerville-Donovan, Inc. request for additional fees of \$2,350 for costs incurred completing the design and minor permit modification for the chlorine contact chamber rehabilitation.**

### Rate Study Recommendations

The rate study for water and sewer in SSRUS and the City was completed in August. Several of the miscellaneous rate recommendations have been researched and discussed with SSRUS Board over several meetings. The following are the approved recommendations.

1. New connection fees should be increased per the table below

METER SIZE	MAXIMUM CAPACITY (GPM)	DESIGN CAPACITY (GPM)	TAP EQUIVALENT	METER FEE
¾	30	24	1	\$360
1"	50	40	2	\$720

All meters 1½" or larger be installed by contractor/owner.

2. Backflow testing fees be increased to \$45.00 for all devices the utility will test. All devices larger than 1" must be tested by certified independent tester.
3. Increase the current \$35 deposit for each service.
4. Increase the returned check fee from \$15 to \$35 (industry standard).
5. Add a duplicate bill fee of \$4.
6. Add an account transfer fee of \$25.
7. Add a disconnect fee of \$25 in addition to our current \$25 reconnect fee.
8. Staff also recommends that any penalty items may be waived at the discretion of the Utility Billing Supervisor or designee.

**RECOMMENDATION: SSRUS Board Recommend to City Council that we adopt the fee increases as listed in 1 through 8.**



# *City of Gulf Breeze*

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 4, 2013  
**RE:** Chlorine Contact Chamber Rehabilitation

At the February meeting, the Board approved the fee for Baskerville-Donovan, Inc. to complete the design and minor permit modification for the rehabilitation of the chlorine contact chamber. The extent of the structural design work was more extensive than either Baskerville-Donovan or staff realized. The attached email shows the request for an additional \$2,350.

Baskerville-Donovan has completed the work and presented the City with the final product for submittal.

**RECOMMENDATION: SSRUS Board Recommend to City Council approval of the Baskerville-Donovan, Inc. request for additional fees of \$2,350 for costs incurred completing the design and minor permit modification for the chlorine contact chamber rehabilitation.**

# City of Gulf Breeze

## CCC Modifications

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Ric W. Delp <rdelp@baskervilledonovan.com>

To: Thomas Lambert <tlambert@gulfbreezefl.gov>

Mon, Mar 18, 2013 at 8:55 AM

Thomas,

When we provided the project estimate for the CCC Modifications we based our fee on the ability to provide a gate and modify the baffle walls that were shown in the record drawings. All of this was to be accomplished on one drawing. After the contract was issued and our structural engineer met with the Lead Operator, the modifications became more complicated. There were details that were necessary to accomplish the desired work including the need to design a complete bulkhead for the weir gate. The largest work effort was for our structural CAD Tech with a little extra time for the Structural Engineer.

The additional work effort resulted in \$700.00 of additional work effort for the Structural Engineer and \$1,650.00 of additional work effort for the CAD Tech. A draft of the drawings were previously sent you for review. We would like to respectfully request a change to the contract in the amount of \$2,350.00 bringing the total cost of the task order to \$5,640.00.

If the City is receptive to this change we will submit a formal task order revision.

Richard W. Delp, CSI, CDT

Project Manager

**Baskerville-Donovan, Inc.**

449 West Main Street



# City of Gulf Breeze

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 5, 2012  
**RE:** Rate Study Fee Increases

The Rate Study conducted by Florida Rural Water Association included the following recommendations for increasing or creating fees and miscellaneous charges. The Board asked for additional information on fees

1. New connection fees should be increased per the table below

METER SIZE	MAXIMUM CAPACITY (GPM)	DESIGN CAPACITY (GPM)	TAP EQUIVALENT	METER FEE
¾"	30	24	1	\$360
1"	50	40	2	\$720
1½"	100	80	4	\$1,440
2"	160	128	8	\$2,880
3"	320	250	18	\$6,480
4"	600	400	38	\$13,680
6"	1000	800	72	\$25,920

The City's current policy requires that any meter 2" and larger will require that a contractor purchase and install the meter and the owner pay for this directly. We would like to amend that to any meter 1½" or larger be installed by contractor. The reasoning is that these are special order meters or the size requires special construction methods. Currently, the utility has less than 18 meters in this size range, and none of them are residential.

2. Backflow testing fees be increased to \$45.00 for all devices the utility will test. The data currently shows that we collect an average of \$37 per backflow. Our charges are as follows

Size (diameter)	FEE
¾"	\$25.00
1"	\$27.50
1 1/2"	\$35.00
2" & Greater	Owner's Responsibility

3. Change the deposit to reflect the amount of the average bill, which is \$22 for water and \$35 for sewer. Staff recommends increasing the current \$35 deposit for each service.
4. Increase the returned check fee from \$15 to \$35 (industry standard). Currently the utility collects an average of
5. Add a duplicate bill fee of \$4. There is not data to analyze for this item other than anecdotal as we do not have a method for logging this activity. If there is a fee developed, even a small fee, we could begin to log this.
6. Add an account transfer fee of \$25. We currently have a fee for this but is lumped under new service fee, staff wishes to establish the nomenclature for an account transfer fee.
7. Add a disconnect fee of \$25 in addition to our current \$25 reconnect fee. According to data provided we collect \$33,000 annually on average in reconnect fees. These funds could double with the additional fee, but the true hope is to reduce disconnects. The additional fee also provides a method for staff to eliminate arguing with customers about whether the reconnect fee applies.
8. Staff also recommends that any penalty items may be waived at the discretion of the Utility Billing Supervisor or designee. The reasons for the reversal would be hardship, previously good customer history, or potential miscommunication by the City staff. All reversals will be documented in the system and reviewed periodically by the utility management. This recommendation is not part of the rate study, but was requested by the Director of Finance in an effort to provide quick customer service.

Staff has reviewed these suggested changes and recommends that the all of these be considered.

**RECOMMENDATION: SSRUS Board Recommend to City Council that we adopt the fee increases as listed in 1 through 8.**

CLASS      RS

Row Labels	2012 Average	
WA	\$25.36	City
WT	\$21.80	SSRUS
<b>Grand Total</b>	<b>\$23.07</b>	

CLASS      RS

Row Labels	2012 Average	
SW	\$35.64	City
S1	\$36.34	SSRUS
MS	\$34.22	SSRUS (Midway)
<b>Grand Total</b>	<b>\$35.62</b>	

## SSRUS MISCELLANEOUS CHARGES - MARCH 2013

## DOLLARS

	Column Labels					
	<u>10</u>		<u>11</u>		<u>12</u>	
Row Labels	Deb	Crd	Deb	Crd	Deb	Crd
JT GAS PENALTY-OUT	11,518	-1,487	8,878	-318	8,865	-331
JT SWR LATE PENALTY	12,592	-772	10,787	-375	10,551	-494
JT WTR LATE PENALTY	8,751	-631	6,908	-312	6,977	-529
RECLAIMED WATER			0	-6	0	-12
SR AFTER HOURS	50	0	100	0	625	-50
SR NEW/ADD SERV FEE	3,425	-75	2,250	-75	2,325	-75
SR NSF CHECK CHARGE	2,655	-15	2,310	-49	1,845	-30
SR RESIDENTIAL GB					0	-18
SR SERVICE CHARGE					0	-25
SR SWR LATE PENALTY	44,588	-1,958	41,052	-1,181	40,575	-1,195
SR SWR RECONNECT FE	0	-75				
SR SWR RECONNECT FEE	12,800	-100	12,600	-75	12,150	-125
SR WTR LATE PENALTY	26,082	-1,118	24,150	-843	23,554	-925
SR WTR MISC CHARGE	344	0	372	0	637	-100
SR WTR RECONNECT FE	0	-175				
SR WTR RECONNECT FEE	21,575	0	21,000	-75	20,250	-200
SSRU BACKFLOW CHECK	1,478	-55	1,515	0	1,680	-43
SSRU METERED SEWER	0	-218	0	-226		
SSRU WATER	0	-64	0	-52	106	0
SSRU/MIDWAY SEWER	57	0				
<b>Grand Total</b>	<b>145,914</b>	<b>-6,743</b>	<b>131,922</b>	<b>-3,587</b>	<b>130,141</b>	<b>-4,152</b>

## TRANSACTION COUNT

	Column Labels					
	<u>10</u>		<u>11</u>		<u>12</u>	
Row Labels	Deb	Crd	Deb	Crd	Deb	Crd
JT GAS PENALTY-OUT	2,771	115	2,245	56	2,214	74
JT SWR LATE PENALTY	2,911	120	2,393	66	2,342	84
JT WTR LATE PENALTY	2,640	107	2,188	65	2,181	86
RECLAIMED WATER			0	1	0	2
SR AFTER HOURS	1	0	2	0	13	1
SR NEW/ADD SERV FEE	137	3	90	3	93	3
SR NSF CHECK CHARGE	177	1	154	2	123	2
SR RESIDENTIAL GB					0	1
SR SERVICE CHARGE					0	1
SR SWR LATE PENALTY	12,112	352	10,683	174	10,693	195
SR SWR RECONNECT FE	0	2				
SR SWR RECONNECT FEE	454	3	455	3	444	4
SR WTR LATE PENALTY	9,706	285	8,804	164	8,755	190
SR WTR MISC CHARGE	3	0	2	0	5	1
SR WTR RECONNECT FE	0	5				
SR WTR RECONNECT FEE	780	0	772	3	743	7
SSRU BACKFLOW CHECK	40	2	36	0	40	1
SSRU METERED SEWER	0	2	0	2		
SSRU WATER	0	2	0	1	1	0
SSRU/MIDWAY SEWER	2	0				
<b>Grand Total</b>	<b>31,734</b>	<b>999</b>	<b>27,824</b>	<b>540</b>	<b>27,647</b>	<b>652</b>



# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager

**From:** Vernon L. Prather, Director of Public Services *V.P.*

**Date:** 4/25/2013

**Subject:** Pensacola Beach Natural Gas Pipeline Expansion Change Order #7

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The City Council established the Pensacola Beach Natural Gas System as FEMA Alternate Project #5 with an allocated budget of \$2,783,000. Utility Services Company was selected as the contractor based on the advertised bid process.

To date the City has awarded the initial contract plus Six (6) change orders totaling \$2,398,729 excluding engineering costs.

We have selected the following area based on cost of construction and potential for additional gas customers. Siguenza Drive located in Villa Sabine was selected for expansion as the install cost is much lower due to very few conflicts in the route. The Siguenza gas main also provides a loop in the gas system. The attached drawing reflects the planned route for the gas main extension.

The cost of Change Order #7 is \$22,918.00 for construction. These costs were derived using unit pricing from the original contract, where applicable.

The inclusion of change order #7 of \$22,918.00 brings the total awarded construction contracts to \$2,421,647 and engineering costs of \$271,308 bringing the total to \$2,692,955 which is \$90,045 less than the City Council approved FEMA Alternate Project #5 of \$2,783,000.

### **RECOMMENDATION:**

**CITY COUNCIL AWARD CHANGE ORDER #7 TO INSTALL 2500' FEET OF 2" GAS MAIN FOR THE ENTIRE LENGTH OF SIGUENZA DRIVE, FOR FEMA ALTERNATE PROJECT #5 IN THE AMOUNT OF \$22,918 TO UTILITY SERVICES COMPANY.**

City of Gulf Breeze  
1070 Shoreline Dr.  
Gulf Breeze, Fla. 32561

Date: 17-Apr-13  
From: Utility Service Company, Inc.  
4326 Gulf Breeze Parkway  
Gulf Breeze, FL 32561

RE: Siguenzia Gas Extension

Description	Contract Items			
	Units	U/M	Price	Amount

1. Tie Ins	2.00	EA	\$ 400.00	\$ 800.00
2. 2" Gas Line	2,500.00	LF	\$ 8.45	\$ 21,125.00
3. 2" Valve and Box	3.00	EA	\$ 241.00	\$ 723.00
4. Line Markers	6.00	EA	\$ 45.00	\$ 270.00

Totals \$ 22,918.00





# City of Gulf Breeze

## MEMORANDUM

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** April 25, 2013  
**RE:** Radio Antenna Replacement

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memorandum.

The current radio system that serves the utilities and the golf course has an antenna and coax cable system that has been in service over 20 years. The utilities have experienced several problems with communications, especially at the far reaches of our service areas. We called our local communications consultant to investigate the problem, and they determined it could be the antenna or the coax cable. We would have to hire the tower crew to test the antenna to determine if it needs to be replaced or the cable.

After consideration of the cost to bring in the tower crew twice, once to test and once to replace, and the age of both components, staff decide to request a cost to replace both at the same time. This will also allow us the opportunity to install the coax cable properly with stand offs from the tower leg raceway.

The cost will be split between the repairs and maintenance budget of the following funds based on customer counts for the utilities:

City Water & Sewer	19%
SSRUS	45%
Natural Gas	26%
Tiger Point	10%

**RECOMMENDATION:** The City Council authorize CES Team One Communications, Inc. to complete the radio antenna and coax cable replacement for \$13,842.25.



# CES Team One Communications, Inc.

2112 W. Yonge Street \* Pensacola \* FL \* 32505 \* (850) 432-7787

[www.TeamOneCommunications.com](http://www.TeamOneCommunications.com)

Communications Engineering Services Inc  
dba CES/Team One Communications

Page 1

Quote Date: 04/11/2013

## QUOTATION

**122002085**

**Bill To:**

City Of Gulf Breeze  
P.O. Box 640  
Gulf Breeze, FL 32562-0640

**Ship To:**

City Of Gulf Breeze  
P.O. Box 640  
Gulf Breeze, FL 32562-0640

**Contact:** Shane Carmichael

**Contact #:** 850-934-5109

**Email:** [ccarmichael@gulfbreezefl.gov](mailto:ccarmichael@gulfbreezefl.gov)

DB420 & 7/8" Coax

Qty	Item	Description	Unit Price	Extended
1	73361	450-470 Broadband N/Male	1,590.00	1,590.00
275	471168	7/8" Foam Heliax Cable	6.55	1,801.25
1	462765	L5TNF-PS N Fem LDF5-50A	33.00	33.00
1	457744	L5TNM-PS N Male LDF5-50A	33.00	33.00
1	INSTALLATION	CESs part of the installation	470.00	470.00
1	FREIGHT		250.00	250.00
1	INSTALLATION	TSG - Installation of tower work	9,665.00	9,665.00

Subtotal : \$13,842.25  
Tax: \$0.00  
Total Quote : \$13,842.25

As an authorized representative of the aforementioned organization, the undersigned agrees to pay service charges at the rate of 1.5% per month (18%) per year on all accounts past due. The undersigned also agrees that in the event that any delinquent account is turned over to a collection agency and/or attorney for collection, that he/she is liable for and will pay, all reasonable costs incurred by CES/Team One Communications, and/or their authorized agents, in the collection of any such delinquent account, including but not limited to payment of reasonable attorney fees and court costs. The undersigned certifies that to the best of his/her knowledge, the above information is true and correct. It is understood and agreed that any checks returned to us for non-payment shall be charged a non-sufficient funds (NSF) check fee, and the maximum allowable interest by law charged from the date of the check. Customer checks returned as NSF will result in the associated account being placed on COD Cash Only basis. There is a 20% restocking fee on all returned items.

Customer: \_\_\_\_\_

Date: \_\_\_\_\_

***This Quote is Valid for 30 Days***



# City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager  
FROM: Ron Pulley, Director of Parks and Recreation  
SUBJECT: Computer Server – Tiger Point Golf Club  
DATE: April 24, 2013

Following the City's purchase of Tiger Point Golf Club, Council authorized the purchase of a license agreement for IBS Membership Management and Point of Sale software. The purchase of this license included an upgrade to the latest version of the software.

During preparation for the installation of this upgrade, Mr. James Pelt found that the local server currently being used for membership services, tee times, and daily sales was inadequate. Investigating further, he found that, prior to the City's purchase, the smaller server had been linked to a larger, remote server, located in Orlando and belonging to the previous owner. This linkage continues to exist, and without it, we would not be able to utilize our membership and point of sale software.

For this reason, we asked Mr. Pelt to proceed immediately with the purchase of a new server to independently support our new IBS Membership Management and Point of Sale software. The quote for this server is attached.

## **Recommendation**

**That Council approve the purchase of a new Dell brand computer server, for the purpose of membership and point of sale management at Tiger Point Golf Club, for the sum of \$6,210.59.**



### QUOTATION

Quote #: 650059279  
 Customer #: 004408105  
 Contract #: 70137  
 Customer Agreement #: Dell Std Terms  
 Quote Date: 04/11/2013  
 Customer Name: CITY OF GULF BREEZE

Date: 4/11/2013

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

#### Sales Professional Information

SALES REP: GARIK J LUALLIN PHONE: 1800 - 4563355  
 Email Address: [Garik\\_Luallin@DELL.com](mailto:Garik_Luallin@DELL.com) Phone Ext: 4167518

**GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$6,210.59 GROUP TOTAL: \$6,210.59**

Description	Quantity
PowerEdge T320 (225-3201)	1
Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-800-945-3355 (989-3439)	1
Dell Hardware Limited Warranty Plus On Site Service Initial Year (996-6564)	1
Dell Hardware Limited Warranty Plus On Site Service Extended Year (996-6574)	1
ProSupport: Next Business Day Onsite Service After Problem Diagnosis, Initial Year (996-7124)	1
ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 2 Year Extended (996-7144)	1
ProSupport: 7x24 HW / SW Tech Support and Assistance, 3 Year (996-7264)	1
On-Site Installation Declined (900-9997)	1
Proactive Maintenance Service Declined (926-2979)	1
PowerEdge T320 Shipping (331-7510)	1
On-Board Broadcom 5720 Dual Port 1GBE (430-4715)	1
Basic Management (331-3482)	1
SATA Cable for 3.5in 8HD Hot Plug Chassis (331-7558)	1
LCD display for T320 (331-7919)	1
Chassis with up to 8, 3.5 inch Hard Drives (342-4612)	1
Security Bezel (318-1544)	1
Power Saving Dell Active Power Controller (330-5116)	1
SW RAID 1 for S110 (2 SATA/SATA SSD HDDs) (331-7517)	1
S110, Software RAID (for Microsoft OS Only) (331-4368)	1
Intel Xeon E5-2430 2.20GHz, 15M Cache, 7.2GT/s QPI, Turbo, 6C, 95W (319-0186)	1
Heat Sink, Dell PowerEdge T320/T420 (319-0193)	1
8GB RDIMM, 1333 MT/s, Low Volt, Dual Rank, x4 Data Width (317-9644)	3
1333 MHz RDIMMs (331-4422)	1
Performance Optimized (331-4428)	1
1TB 7.2K RPM SATA 3Gbps 3.5in Hot-plug Hard Drive (341-8730)	2



# City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Equipment Needs – Tiger Point Golf Club

DATE: April 24, 2013

Attached, please find a recommendation from Mr. Ken Morgan regarding maintenance equipment for the golf course. As noted, the ProForce Blower and ProCore 648 are on state contract. The blower is used to clear debris and leaves from greens, fairways, sidewalks, etc. and the ProCare 648 is an aerator whose regular use is critical to the health of the greens.

The Chariot Spreader is self propelled and supports a rider and the Salsco Greens Roller provides a uniformly smooth putting surface. Both are specialty items made by single manufacturers. Quotes have been received from multiple distributors.

### **Recommendation**

**That Council authorize the purchase of the equipment, as recommended by Mr. Morgan, at a total price of \$45,883.14.**

# MEMO

To: City of Gulf Breeze  
From: Ken Morgan  
Date: April 16, 2013

---

**RE: Equipment Purchases for Golf Course.**

Mr. Ron Pulley;

Please find the attached quotes for various pieces of equipment that golf course maintenance needs to properly maintain the golf course. I have gotten competitive bids for this equipment, and where there is only one manufacturer, I have had them quote it from various distributorships. The equipment that we need is as follows:

6HP Chariot Spreader.....	\$ 3,437.01
Salsco Roller Gas Powered Model 09067.....	\$ 14,115.00
27 HP Toro ProForce Blower (State Contract Price).....	\$ 6,496.17
Toro ProCore 648 w/ core collector (State Contract Price).....	\$ 21,834.96

The Toro products have been quoted per the Toro guidelines for State Contract Pricing, which is to get the quotes from the local distributor, which is Jerry Pate Turf. All invoicing and payables will however be to Wesco Turf out of Tampa, Florida.

The Chariot Spreader and Salsco Roller have both been quoted by multiple John Deere Distributors, as they are the distributors for these lines of equipment but they are not on State Contract Pricing.

It would be our recommendation to assist in the overall improvement of the agronomic conditions at Tiger Point for the golf course to purchase this equipment. We have selected only that equipment that is necessary. We have included pricing for this equipment based on new equipment pricing, as these are pieces of equipment that do not often show up in the used equipment market, and are seldom in good working condition when they do.



# City of Gulf Breeze

DEPARTMENT OF PARKS AND RECREATION

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Irrigation Repair and Nursery Green – Tiger Point Golf Club

DATE: April 25, 2013

### Irrigation Repairs

Mr. Ken Morgan, our course maintenance consultant, together with Mr. Scott Crum, our Golf Course Superintendent, are recommending immediate repairs to the irrigation system on six holes on the East Course. (see April 16, 2013 memo, attached) These six holes are plagued by frequent and often extended failures, as evidenced by the poor quality of the playing surfaces from tee to green.

Our overall plan for continuing improvement at Tiger Point includes the complete renovation of the irrigation system on the East Course. Although we had hoped to accomplish these irrigation improvements after the West Course reconstruction was complete, the failures within these six holes require immediate attention. Therefore, our revised plan is to complete the East Course irrigation renovation in three phases of six holes each. Phase 1 immediately, Phase 2 in 2014 and Phase 3 in 2015.

Mr. Morgan conducted two competitive bid processes, one for materials and one for labor. He received bids from three providers for materials:

Stovall and Company, Inc -----	\$29,603.99
Ewing Irrigation -----	\$27,172.29
Jerry Pate Turf and Irrigation -----	\$25,518.07

Regrettably, the bid submitted by Jerry Pate Turf and Irrigation was disqualified because the heads they quoted did not meet minimum specifications for throw radius and gallons per minute.

Mr. Morgan received three bids regarding the installation labor:

American Sportscape -----	\$21,016.00
O & J Golf Construction -----	\$28,671.00
Foxworth & Moore Irrigation -----	\$26,700.00

The bid submitted by American Sportscape was disqualified because their bid did not include the provision of trenching and digging equipment.

### Nursery Green

Nursery greens are used to provide replacement sod for playing greens that are damaged by disease or misuse. The previous owner abandoned the existing nursery green, and instead, cut repair sod from the practice greens adjacent to the clubhouse. This has resulted in unsightly practice greens and contributes significantly to customer dissatisfaction. During the bid process, Mr. Morgan requested bids for the recovery of the original nursery green. Of the three bids received, the lowest bid was provided by O & J Golf Construction at \$28,671.

After reviewing these bids, we asked Mr. Morgan to present an alternate plan for recovering this nursery green. In his memo of April 23, 2013 (attached) he outlines an alternate proposal, to be provided by Morgan Golf Design, at a cost of \$16,400.

### **Recommendation**

**That Council direct staff to proceed with the Phase 1 irrigation repairs as described, using Ewing Irrigation for materials at \$27,172.29 and Foxworth & Moore Irrigation for installation at \$26,700. Further, that Council authorize Morgan Golf Design to proceed with the nursery green renovation at their quoted fee of \$16,400.00**

# MEMO

To: City of Gulf Breeze  
From: Ken Morgan  
Date: April 16, 2013

---

**RE: Irrigation Equipment Bid Recommendations for Golf Course.**

Mr. Ron Pulley;

Per the request of the City of Gulf Breeze, please find the attached bids for the Irrigation Materials Request for Proposals for the replacement of irrigation heads on the six worst holes on the East Golf Course.

Once we made the necessary repairs to get the Hydraulic Irrigation system up and running, we encountered multiple issues with irrigation heads that do not function properly, and multiple heads that are tied together. These conditions do not allow Scot Crum, Golf Course Superintendent, to adequately control the amount of water that he puts on the course, and is creating multiple agronomic conditions that have to be dealt with on a daily basis. In order to adequately give Scott control of the water on the worst six holes, we are recommending that these irrigation heads be switched over to electric heads and tied into the existing Toro electric controllers on site which we believe have adequate stations to accommodate these heads.

In order to limit the cost of this work, as much as possible, we have been in contact with another golf course that is interested in buying the irrigation material, ie., hydraulic converters, and hydraulic irrigation heads, that we remove from these holes, once we utilize what we need on the existing West Nine Holes. This will help the City of Gulf Breeze recoup some of the expenditures to get this system working properly.

The Request for Proposals were sent out with the following language for the irrigation heads:

- TORO 690 or equal VIH Electric Sprinklers (Full Circle) - 100 (Replace existing TORO 690 Hydraulic Sprinklers)
- TORO 670 or equal VIH Electric Sprinklers (Full Circle) - 33 (Replace existing TORO 670 Hydraulic Sprinklers)
- TORO 650 or equal VIH Electric Sprinklers (Full Circle) - 9 (Replace existing TORO 650 Hydraulic Sprinklers)

Under these guidelines the majority of heads should match up, as closely as possible, to the Toro 690 Manufactures Specifications. The following is a Performance Chart produced by the Manufacturer for this head:

690 Series Performance Chart

Base Pressure	Nozzle Set 90		Nozzle Set 91		Nozzle Set 92	
	Radius	GPM	Radius	GPM	Radius	GPM
80	87	51.0	96	61.2	100	74.0
100	90	57.1	100	73.5	108	82.2

*Radius shown in feet.  
Sprinkler radius of throw per ASAE standard S398.1.*

We estimate that we are currently operating heads at 80 PSI at the head, which would give us a maximum radius of 100' producing 74.0 Gallons Per Minute (GPM).

The following are the performance specifications for the equipment that was submitted by the three major irrigation distributors in our area. Those Distributors are Ewing Irrigation, Jerry Pate Turf and Stovall Irrigation.

Ewing Irrigation: Hunter G990 and G995

G990 Nozzle Performance Data\*

(For Simplification I have only included the largest nozzle settings for this head)

Nozzle	Pressure (PSI)	Radius ** (ft.)	Flow (GPM)	Precip in/hr	
				■	▲
	80	96	72.1	0.75	0.87
	90	98	75.0	0.75	0.87
73	100	99	77.8	0.76	0.88
Orange	110	102	80.5	0.74	0.86
	120	103	83.3	0.76	0.87

# Jerry Pate Turf: Toro DT54

DT54 Series Performance Chart—25°

Front Nozzle Positions	Nozzle Set 51 (Yellow)		Nozzle Set 52 (Blue)		Nozzle Set 53 (Brown)		Nozzle Set 54 (Orange)		Nozzle Set 55 (Green)		Nozzle Set 56 (Gray)		Nozzle Set 57 (Black)		Nozzle Set 58 (Red)		Nozzle Set 59 (Beige)	
	102-4025	102-7001	102-0727		102-7002		102-6908		102-0730		102-4261		102-4260		102-4259			
Back Nozzle Positions	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Red Plug	Brown	Red Plug	Brown	Red Plug	Red Plug	
	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	102-4335	
PSI	Radius	GPM	Radius	GPM	Radius	GPM	Radius	GPM	Radius	GPM	Radius	GPM	Radius	GPM	Radius	GPM	Radius	GPM
50	58	13.2	59	15.7	64	22.0	70	26.2	—	—	—	—	—	—	—	—	—	—
65	60	14.8	61	17.5	68	24.8	74	29.3	79	34.2	—	—	—	—	—	—	—	—
80	61	16.4	64	20.0	72	27.6	78	32.6	83	38.0	85	40.7	87	44.9	91	50.2	96	55.6
100	63	18.1	67	23.6	75	30.4	81	36.7	87	42.5	90	45.8	93	50.2	95	55.4	99	61.8

Stovall Irrigation: Eagle 900:

## EAGLE 900 SERIES PERFORMANCE DATA — U.S.

### HIGH PERFORMANCE NOZZLES

Base Pressure (psi)	#44 BLUE		#48 YELLOW		#52 ORANGE		#56 GREEN		#60 BLACK		#64 RED	
	Radius (ft)	Flow (gpm)										
60	63	21.4	73	28.9	75	31.9	—	—	—	—	—	—
70	67	23.5	73	31.9	79	34.6	83	40.7	87	43.2	91	47.2
80	71	24.7	75	34.1	81	37.1	85	43.5	91	49.5	93	51.0
90	71	26.5	77	35.0	81	39.5	87	46.4	91	49.5	95	54.0
100	73	27.9	77	36.2	83	41.8	89	49.1	91	52.2	97	57.1

Based on the Performance Charts as provided by the manufacturers, and on the estimated 80 psi at the head, the Hunter 990 head performs the closest to the Toro 690 Head with a 96' radius and 72.1 GPM. The other two manufacturers supplied heads that produce 96' radius at 55.6 GPM and 93' radius at 51.0 GPM respectively.

The importance of the higher GPM is the length of the water window necessary to complete a watering cycle on the golf course. With a lower GPM head, we would have to increase the water window. This in turn requires us to run our Irrigation Pump System longer, utilizing more electricity and decreasing the time for the irrigation to perk through the soil before golfers get back on the course.

As we only have one head that is close to the performance specifications of the Toro 690, it is our recommendation that we accept the material pricing from Ewing Irrigation. If we had multiple heads that were close or equal to the performance specifications of the Toro 690, we would then have compared pricing of the heads to make our recommendation. For reference, the Hunter G990 head was the middle priced head of the responses to the request for proposal. If you have any questions, or I can be of any assistance, please do not hesitate to call.

Sincerely,  
Ken Morgan  
Morgan Golf Design

Attachments:

# MEMO

To: City of Gulf Breeze  
From: Ken Morgan  
Date: April 23, 2013

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**RE: Irrigation Installation and Nursery Green Recommendations for Golf Course.**

Mr. Ron Pulley;

Per the request of the City of Gulf Breeze, please find the results of the bids for the Installation of Irrigation Materials Request for Proposals for the replacement of irrigation on the worst six holes, as well as the renovation of the existing Nursery Green. The Nursery Green needs to be renovated, as the previous Owners did not maintain the green and it has reverted back to weeds. This green is necessary to pull plugs for the greens on the course, so that we do not disturb the putting greens, as this was the location that the previous Owner used.

We received a total of three bids, although we put the request for proposals out to five installation firms. We received two no bids from Fusion Golf, and ProRain Irrigation, we believe due to conflicts in the amount of work they already have in place. The other bidders were American Sportscapes, O & J Golf Construction, and Foxworth and Moore Irrigation.

The bids have been evaluated based on the response to the request for proposal, which includes the completeness of the quotes submitted. The low responsive bidder for the Irrigation Installation was Foxworth and Moore, however, they did not bid the renovation work for the Nursery Green. The responsive Nursery Green bids were over the anticipated budget, however, we believe that the scope of work for the renovation of this green can be amended and the work completed within a realistic budget amount. As requested, I have run

the numbers for the construction of this green by fumigating the existing green, the addition of a soil amendment, leveling and grassing with TifEagle sprigs, we should be able to complete this green for \$16,400.00.

It is therefore our recommendation to accept the bid of Foxworth and Moore for the Irrigation installation for this project and either Morgan Golf Design can complete the work necessary for the City of Gulf Breeze, at the estimated number provided above, or we can rebid this scope of work to qualified golf contractors. The current Golf Course Maintenance staff does not have the manpower to complete this additional work along with their daily maintenance schedule. Please let me know how the City wishes to proceed. If you have any questions, or I can be of any assistance, please do not hesitate to call.

Sincerely,  
Ken Morgan  
Morgan Golf Design

Attachments;



# City of Gulf Breeze

DATE: April 10, 2013  
TO: Edwin A. Eddy, City Manager  
FROM: Vernon L. Prather, Director of Public Services *V.P.*  
RE: Purchase of F-250 Super Duty Crew Cab (4 door) Truck

In order to provide transportation for the new inmate crew assigned to the golf course, Staff needed to reallocate vehicles to accomplish our transportation requirements.

Previously, our 11 man inmate crew utilized the same van for both transportation and work van while at the City. Due to the age of the van and the cost of fuel, City Council authorized the purchase of a new CNG 13-passenger van, with the older van being transferred to Parks & Recreation Department to replace one of their older vehicles.

Soon after we bought the golf course in November 2012, City Council authorized Staff to request a new inmate work crew to help clean and maintain the golf course property plus provide manpower on occasion to the Utility Division. In order to provide transportation for 17-22 inmates plus two guards, we decided to activate our existing school bus for the Gulf Breeze to Century transportation and assign each van to the inmate crews as their work vehicle.

Since we have made these changes, the work van that was to be transferred to Parks & Recreation Department is no longer available, since it is used daily with the inmate crew assigned to the golf course.

In order to provide Parks & Recreation Department with the needed vehicle, Staff has reviewed the needs and work function of the department and believes a crew cab truck with a service body is the best vehicle platform.

We reviewed Florida State Term Contract for Vehicles which provides bid pricing for other governmental agencies and selected an F-250 super duty crew cab. The state contract price with needed options is \$23,213.20. We intend to purchase the service body from Truck and Equipment Company for \$5,731 as the Dealers price is \$2,258 more.

Funding: We are recommending that the Golf Course (fund 404) purchase the F-250 crew cab as the golf course received the inmate van which was previously a general fund expense.

**Recommendation: City Council authorize the purchase of One (1) F-250 Super Duty Crew Cab and Chassis from Hub City Ford for \$23,213.20 State Contract # 071-000-13-1 and authorize Truck Equipment Co. to paint and install the service body for \$5,731. Total cost for the truck is \$28,944.20.**

Fleet Department  
windrow1@windrowfleetsales.com



Phone: (800) 972-3673  
Office: (850) 398-6810  
Cell: (850) 393-4723  
Fax: (850) 398-6827

Date:  
2/20/2013

HARROLD G. HATCHER,CPH,CGP  
CITY OF GULF BREEZE  
850-934-5136  
850-924-5114 CELL 850-232-9701  
HHATCHER@GULFBREEZEFL.GOV

STATE TERM  
CONTRACT # 071-000-13-1

Exterior Vehicle Color		Emergency Lighting:	Driver side	Passenger side
Interior Vehicle Color		Color	Lights	
Seat Type		Color	Lenses	

071-511-LINE #92					
COMMODITY CODE		MSRP	% discount	Total	
<b>Base Price</b>	2013 FORD SUPER DUTY F-250 DRW 2WD CREWCAB 172" XL (W2A )			<b>\$20,599.00</b>	
X3E	3.73 LIMITED SLIP	\$ 390.00		\$343.20	
TBM	LT245/75R17E BSW A/T	\$ 125.00		\$110.00	
471	REAR STABILIZER BARS	\$ 160.00		\$140.80	
98F	CNG/LPG FUEL CAPABLE ENG	\$ 315.00		\$277.20	
67D	EXTRA H/DUTY 200-AMP ALTERNATOR	\$ 75.00		\$66.00	
52B	TRAILER BRAKE CONTROLLER	\$ 230.00		\$202.40	
66S	UPFITTER SWITCHES	\$ 125.00		\$110.00	
942	DAYTIME LIGHTS	\$ 45.00		\$39.60	
	<b>Base vehicle to include at No Charge</b>				
996	6.2L V-8 ENG			I/C	
44P	6-SPEED AUTO			I/C	
	<b>Aftermarket Options</b>				
	RAINSHIELDS			\$144.00	
	<b>NON CONTRACT OPTION</b>				
	BUG SHIELD			\$190.00	
	2" BALL PIN & CLIP			\$175.00	
	KNAPHEIDE 696-FJ			<del>\$7,000.00</del> X	
	SPRAY IN BED LINER			<del>\$690.00</del> X	
	BACK-UP ALARM			\$120.00	
	FULL UTILITY RACK			<del>\$1,790.00</del> X	
	(4) CORNER STROBES (LED)			\$696.00	
	6YR 100,000 WARRANTY (0) DEDUCTIBLES (EXTRA CARE)			<del>\$2,875.00</del> X	
	DEDICATED CNG 18 GGE (MOUNTED TO THE FRAME MOUNTED UNDER BED IN SPARE TIRE			<del>\$15,300.00</del> X	
				<del>\$52,069.20</del>	

**\$23,213.20**

Joe Windrow  
Fleet Sales Manager  
850-398-6810 Office  
850-393-4723 Cell  
850-398-6827 FAX

All vehicles will be ordered **WHITE** unless agency chooses a different color.  
Please return quote along with purchase order.

We Appreciate your interest in the 2012/2013 State of Florida Motor Vehicle Contract

4060 South Ferdon Blvd., Crestview, FL 32536

# TRUCK EQUIPMENT

SALES, INC.

MOBILE - PENSACOLA

2625 HWY 29 SOUTH CANTONMENT, FL. 32533  
PHONE: 850-438-7596 FAX: 850-438-7599

## Quote

City of Gulf Breeze  
Attn: Harrold Hatcher

3/6/2013

RE: Service Body  
Knapheide Model 696-FJ  
78" Treadplate Rear Bumper  
LED Body Lights  
Body Painted White

Cost \$ 5,731.00

Option  
Kargo Master Pro II  
1700 Lb. Capacity

Cost \$ 1,150.00

Thank You  
Mickey James



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

April 26, 2013

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: **APPOINTMENT OF CITIZEN REPRESENTATIVES TO THE  
POLICE PENSION BOARD**

With Chief Peter Paulding's retirement, we need to consider the membership of the Police Pension Board. Chief Paulding served as one of the citizen representatives, I served as the other. Police Officer Greg Baker is one of the Police Officer members. Sergeant Mark Lyster is the other. Once the resident members are appointed by the City Council, the four will select a fifth member (currently Diedre Thomas.).

## **RECOMMENDATION:**

**That the City Council adopt a Resolution on May 6 appointing Dan Kopack and Edwin Eddy as the "resident" members of the Police Pension Board.**