

**GULF BREEZE CITY COUNCIL  
REGULAR MEETING**

APRIL 15, 2013  
MONDAY, 6:30 P.M.  
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes of April 1, 2013 (Regular Meeting)  
Approval of Minutes of April 1, 2013 (Special CRA Meeting)
4. **CONSENT AGENDA ITEMS:\***
  - A. Discussion and Action Regarding Scheduling Town Meeting for Monday, May 6, 2013
  - B. Discussion and Action Regarding Dispatch Service Agreement with National Park Service
  - C. Discussion and Action Regarding Stormwater Phase II Projects
  - D. Discussion and Action Regarding Pensacola Beach Natural Gas Pipeline Expansion Change Order 6
  - E. Discussion and Action Regarding Replacement of 180 feet of Sidewalk along Harbourtown and Bahama Bay Club Entrance Road
  - F. Discussion and Action Regarding Roof/Soffit Repair on Public Services Maintenance Building
  - G. Discussion and Action Regarding Retaining Wall Repairs - Tiger Point East Course Holes 8 & 13
  - H. Discussion and Action Regarding Repairs to Tiger Point Buildings
  - I. Discussion and Action Regarding Rescue 33 Repair
  - J. Discussion and Action Regarding City's Phone System Replacement

- K. Discussion and Action Regarding Gulf Breeze Energy Center

**\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

**ACTION AGENDA ITEMS:**

**NONE**

5. New Business
6. Open Forum
7. Adjournment

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.**

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,221<sup>st</sup> regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, April 1, 2013 at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Cherry Fitch, David G. Landfair, Joseph Henderson and Mayor Zimmern. Mayor Pro Tem J. B. Schluter was absent.

**APPROVAL OF MINUTES:**

Councilman Fitch moved for approval of the minutes for the regular meeting held on Monday, March 18, 2012. Councilman Henderson seconded. The vote for approval was 4 - 0.

Councilman Landfair moved for approval of the minutes for the special Community Redevelopment Agency meeting held on Monday, March 18, 2012. Councilman Fitch seconded. The vote for approval was 4 - 0.

**RESOLUTION NO. 06-13: URGING SUPPORT TO PRESERVE CURRENT TAX-  
EXEMPT STATUS OF MUNICIPAL BONDS**

Councilman Fitch moved for approval of the Resolution. Councilman Henderson seconded. The vote for approval was 4 - 0.

**CONSENT AGENDA ITEMS**

**RECOMMENDATION:**

**That the City Council approve the following Consent Agenda Items: A, B, D, E, and F. Item C moved to Action Agenda per resident's request.**

- A. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT  
REQUEST - AMERICAN DIABETES ASSOCIATION ANNUAL  
42 AND 62 MILE CIRCUIT BIKE RIDE - SAT., APRIL 6, 2013**

Reference: Deputy Police Chief memo dated March 11, 2013

**RECOMMENDATION:**

**That the City Council approve the American Diabetes Association annual bike ride scheduled for Saturday, April 6, 2013.**

**B. SUBJECT: DISCUSSION AND ACTION REGARDING MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN GULF BREEZE FIRE DEPARTMENT AND GULF ISLANDS NATIONAL SEASHORE**

Reference: Fire Chief memo dated March 8, 2013

**RECOMMENDATION:**

**That the City Council authorize the Fire Chief to sign the MOU for fire suppression operations between Gulf Breeze Fire Department (GBFD) and Gulf Islands National Seashore (GINS).**

**D. SUBJECT: DISCUSSION AND ACTION REGARDING LED LIGHTING PROPOSALS**

Reference: Assistant Public Services Director memo dated March 2, 2013

**RECOMMENDATION:**

**That the City Council award the LED lighting project to Gulf Coast LED Lighting for the amount of \$21,705.32 (Option 1).**

**E. SUBJECT: DISCUSSION AND ACTION REGARDING WELLNESS PROGRAM**

Reference: City Manager memo dated March 20, 2013

**RECOMMENDATION:**

**That the City Council approve the City joining the Baptist Health Care "Healthy Lives" program subject to an agreement with Baptist Health Care.**

**F. SUBJECT: DISCUSSION AND ACTION REGARDING ADJUSTMENT TO POLICE OFFICERS RETIREMENT PLAN 2011 - 2012**

Reference: City Manager memo dated March 22, 2013

**RECOMMENDATION:**

**That the City Council approve the following: (1) an added contribution to the Police Officers Retirement Plan for the year ending October 1, 2012 in the amount of \$136,775; (2) City increase its payroll contribution to 30%; and (3) the Executive Director of Capital Trust Agency and the City's Finance Director to meet on a regular basis (quarterly, semi-annually, or annually to be determined) to review the Police Officers Retirement Plan.**

Councilman Henderson moved for approval of Consent Agenda Items: A, B, D, E and F. Councilman Fitch seconded. The vote for approval was 4 - 0.

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING NATURAL GAS FRANCHISE - GENERAL RELEASE**

Reference: City Manager memo dated March 21, 2013

**RECOMMENDATION:**

**That the City Council approve the General Release document relative to the Natural Gas franchise issue on Pensacola Beach and authorize the Mayor to execute the document.**

Councilman Fitch moved for approval. Councilman Landfair seconded. The vote for approval was 4 - 0.

**C. SUBJECT: DISCUSSION AND ACTION REGARDING CONCEPTUAL APPROVAL - INSTALLATION OF SIDEWALK ON FAIRPOINT DRIVE**

Reference: City Manager memo dated March 21, 2013

**RECOMMENDATION:**

Mr. Gary Weekley, 120 Fairpoint Drive asked questions regarding the installation of the sidewalk along the north side of Fairpoint Drive. After general discussion the following recommendation was made:

**That the City Council approve the concept of the installation of a five foot (5') wide sidewalk along the north side of Fairpoint Drive from Julia Way to Pine Tree Drive and authorize staff to develop a price proposal.**

Councilman Henderson moved for approval. Councilman Landfair seconded. The vote for approval was 4 - 0.

**ADJOURNMENT:**

The Mayor adjourned the meeting at 6:45 p.m.

---

CITY CLERK

---

MAYOR

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
FOR THE COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, April 1, 2013, at 6:39p.m.

Upon call of the roll for the Community Redevelopment Agency the following members were present: Councilmen Cherry Fitch, David G. Landfair, Joseph Henderson, and Mayor Beverly Zimmern. Mayor Pro Tem J. B. Schluter was absent.

The purpose of the meeting was for the Board of Directors of the Community Redevelopment Agency to consider the following

**A. SUBJECT: DISCUSSION AND ACTION REGARDING COMMUNITY REDEVELOPMENT AGENCY 2012 REPORT**

Reference: Assistant City Manager memo dated March 22, 2013

**RECOMMENDATION:**

**That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, April 1, 2013 and approve the CRA FY 2012 Report.**

Councilman Henderson moved for approval. Councilman Landfair seconded. The vote for approval was 4 - 0.

**ADJOURNMENT:**

The Mayor adjourned the meeting at 6:42 p.m.

---

CITY CLERK

---

MAYOR

Councilmen Present: Joseph Henderson, David G. Landfair, Mayor Pro Tem J. B. Schluter  
and Mayor Beverly Zimmern  
Councilman Absent: Cherry Fitch (out of town)

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING SCHEDULING TOWN MEETING FOR MONDAY, MAY 6, 2013**

Reference: Assistant City Manager memo dated April 4, 2013

**RECOMMENDATION:**

**That the City Council hold a town meeting at City Hall on Monday, May 6, 2013, 6:00 p.m.**

---

**B. SUBJECT: DISCUSSION AND ACTION REGARDING DISPATCH SERVICE AGREEMENT WITH NATIONAL PARK SERVICE**

Reference: Assistant City Manager memo dated April 2, 2013

**RECOMMENDATION:**

**That the City Council approve the agreement for the Police Department to provide dispatch services to the National Park Service from 10-01-2012 through 09-30-2013 and receive compensation in the amount of \$65,063 for equipment and personnel costs.**

---

**C. SUBJECT: DISCUSSION AND ACTION REGARDING STORM WATER INLET, INTERSECTION OF SOUNDVIEW TRAIL AND HARBOUR TOWN ENTRANCE**

Reference: Public Services Director memo dated April 3, 2013

**RECOMMENDATION**

**That the City Council meet as the Community Redevelopment Agency on April 15, 2013 and authorize Utility Service Company to repair the storm water inlet structure at a not to exceed cost of \$4,800.**

---

**D. SUBJECT: DISCUSSION AND ACTION REGARDING STORMWATER PHASE II PROJECTS**

Reference: Assistant Public Services Director memo dated March 22, 2013

**RECOMMENDATION:**

**That the City Council authorize the Mayor to sign the Memorandum of Agreement and a letter to the Department of Environmental Protection pledging the City for an amount not to exceed \$500,000 in cost for the construction of Phase II Stormwater Projects.**

---

**E. SUBJECT: DISCUSSION AND ACTION REGARDING PENSACOLA BEACH NATURAL GAS PIPELINE EXPANSION - CHANGE ORDER 6**

Reference: Public Services Director memo dated April 4, 2013

**RECOMMENDATION:**

**That the City Council award change order #6 to install 5,100 feet of 2" gas main from 117 Sabine Drive to 258 Sabine Drive for FEMA Alternate project #5 in the amount of \$79,504 to Utility Service Company.**

---

**F. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF 180 FEET OF SIDEWALK ALONG HARBOUR TOWN AND BAHAMA BAY CLUB ENTRANCE ROAD**

Reference: Public Services Director memo dated April 3, 2013

**RECOMMENDATION:**

**That the City Council meet as Community Redevelopment Agency on April 15, 2013 and authorize the repair of sidewalk in the amount of \$2,166.65 to Utility Service Company.**

---

**G. SUBJECT: DISCUSSION AND ACTION REGARDING ROOF/SOFFIT REPAIR ON PUBLIC SERVICES MAINTENANCE BUILDING**

Reference: Public Services Director/NG/SD Supervisor memo dated Feb. 28, 2013

**RECOMMENDATION:**

**That the City Council award contract to Edwards Roofing Co., Inc., for \$16,225 for repairs to maintenance building.**

---

**H. SUBJECT: DISCUSSION AND ACTION REGARDING RETAINING WALL REPAIRS - TIGER POINT EAST COURSE 0 HOLES 8 & 13**

Reference: Parks and Recreation Director memo dated April 3, 2013

**RECOMMENDATION:**

**That the City Council authorize Mr. Charles Foster to proceed with the repairs to the retaining walls on Tiger Point East Course Holes 8 & 13, at his quoted price of \$46,500.**

---

**I. SUBJECT: DISCUSSION AND ACTION REGARDING REPAIRS TO TIGER POINT BUILDINGS**

Reference: Parks and Recreation Director memo dated April 3, 2013

**RECOMMENDATION:**

**That the City Council authorize Mattair Construction Co. to proceed with the repairs to the Tiger Point main clubhouse, satellite pro shop and outlying restroom and pumphouse, with the understanding that the total repair costs will not exceed \$64,000 without Council review and approval. We further recommend that Council approve Bug Out Pest Control to provide the Sentricon termite prevention system for the main clubhouse for the initial sum of \$7,985 with annual renewals of \$1,345 each.**

---

**J. SUBJECT: DISCUSSION AND ACTION REGARDING RESCUE 33 REPAIR**

Reference: Fire Chief memo dated April 4, 2013

**RECOMMENDATION:**

**That the City Council authorize the repair of the rescue truck by Ward International.**

---

**K. SUBJECT: DISCUSSION AND ACTION REGARDING CITY'S PHONE SYSTEM REPLACEMENT**

Reference: IT coordinator James Pelt

**RECOMMENDATION:**

**That the City Council accept the EarthLink proposal, based in part on EarthLink's substantially similar existing contract with the City of Belle Glade and contract with the State of Florida, and proceed with implementation as soon as possible.**

---

**L. SUBJECT: DISCUSSION AND ACTION REGARDING MUNICIPAL INVESTMENT PROGRAMS**

Reference: City Manager memo dated April 4, 2013

**RECOMMENDATION:**

**That the City Council meet as the Board of Directors of Gulf Breeze Financial Services on Monday, April 15, 2013 and approve a new consulting service.**

---

**M. SUBJECT: DISCUSSION AND ACTION REGARDING GULF BREEZE ENERGY CENTER**

Reference: city Manager memo dated April 4, 2013

**RECOMMENDATION:**

**That the City Council approve the commitment of the area west of the Public Services building for use as an Energy Conservation Center for inclusion in a USDA grant application.**

**OPEN FORUM:**

Mr. Scott Stikeleather, representative for Bayside Dynamo Futbol Soccer Club, was present to inquire about the status of a proposal that was put before the Council months ago to allow the use of ERS 2 as a tournament facility pending negotiation of terms and conditions and legal review. It was Mr. Stikeleather's opinion that an agreement had been reached and documents were to be prepared for execution. The Mayor asked staff and City Attorney to meet with Mr. Stikeleather to work out arrangements of the proposal.



# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager

**From:** Vernon L. Prather, Director of Public Services *V.P.*

**Date:** 4/9/2013

**Subject:** Pensacola Beach Natural Gas Pipeline Expansion Change Order #6

---

The City Council established the Pensacola Beach Natural Gas System as FEMA Alternate Project #5 with an allocated budget of \$2,783,000. Utility Services Company was selected as the contractor based on the advertised bid process.

To date the City has awarded the initial contract plus Five (5) change orders totaling \$2,319,225 excluding engineering costs.

We have received a number of requests for gas service from residents located on Sabine Drive beyond our current service address of 117 Sabine Drive. In order to serve this next group of customers requires the 2" gas main to be extended approx. 5,100' and extend the main from 117 Sabine to 258 Sabine Drive.

The cost of Change Order #6 is \$79,503.90 for construction. These costs were derived using unit pricing from the original contract.

The inclusion of change order #6 of \$79,503.90 brings the total awarded construction contracts to \$2,398,729 and engineering costs of \$271,308 bringing the total to \$2,670,037 which is \$112,963 less than the City Council approved FEMA Alternate Project #5 of \$2,783,000.

### **RECOMMENDATION:**

**CITY COUNCIL AWARD CHANGE ORDER #6 TO INSTALL 5100 FEET OF 2" GAS MAIN FROM 117 SABINE DRIVE TO 258 SABINE DRIVE FOR FEMA ALTERNATE PROJECT #5 IN THE AMOUNT OF \$79,503.90 TO UTILITY SERVICES COMPANY.**

**EXHIBIT "G"**

**CHANGE ORDER**

CHANGE ORDER NO.: 6

CONTRACT NO.: 20442.10

TO: Utility Service Company, Inc.  
4326 Gulf Breeze Pkwy.  
Gulf Breeze, Florida 32563

DATE: April 4, 2013

PROJECT NAME: Natural Gas Service Expansion for the City of Gulf Breeze

PROJECT NO.: 20442.10

Under our AGREEMENT dated August 5, 2011.

\*\*\*\*\*

You hereby are authorized and directed to make the following change(s) in accordance with terms and conditions of the Agreement: **2" gas pipeline on Sabine, see attachment for material quantities and values.**

FOR THE (Additive) (~~Deductive~~) Sum of: Seventy-Nine Thousand, Five Hundred Three and 90/100 (\$ **79,503.90** )

Original Agreement Amount	\$ <u>1,422,744.50</u>
Sum of Previous Changes	\$ <u>896,481.05</u>
This Change Order (Add) ( <del>Deduct</del> )	\$ <u>79,503.90</u>
Present Agreement Amount	\$ <u>2,398,729.45</u>

This time for completion shall be (~~increased/decreased~~) by No Change (0) calendar days due to this Change Order. Accordingly, the Contract Time is now Six Hundred and Forty (640) calendar days and the final completion date is June 20, 2013.

Your acceptance of this Change Order shall constitute a modification to our Agreement and will be performed subject to all the same terms and conditions in our Agreement indicated above, as fully as if the same were repeated in this acceptance.

The adjustment, if any, to this Agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted: \_\_\_\_\_, 2013

By: \_\_\_\_\_  
Utility Service Company, Inc.

By: \_\_\_\_\_  
City of Gulf Breeze

FUTURE CONNECTION TO 6" GAS MAIN



FORT PICKENS ROAD

EXISTING 4" GAS

FORT PICKENS ROAD

2" GAS MAIN

SAGE DRIVE

SAGE TRAIL

FORT PICKENS ROAD

FORT PICKENS ROAD

FORT PICKENS ROAD

WALK OF THE NORTH