

**COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF DIRECTORS**

MARCH 18, 2013  
MONDAY, 6:30 P.M.  
COUNCIL CHAMBERS

THIS MEETING WILL BE HELD AT THE END OF THE  
REGULAR CITY COUNCIL MEETING

- A. Discussion and Action Regarding Fairpoint Sidewalk 2013 Bid Award to Roads Inc. of NWF.
- B. Discussion and Action Regarding Progress Payment to VHB for Master Planning in the amount of \$3,612.19.

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.**



# *City of Gulf Breeze*

## **MEMORANDUM**

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** March 8, 2013  
**RE:** Fairpoint Sidewalk 2013

In January, the City Council authorized staff to complete the design and solicit quotes for the installation of crosswalk and sidewalk along the south side of Fairpoint Drive from Hoffman Drive to Gulf Breeze Parkway.

Staff put together a bid package for the sidewalk. Because there are several major obstacles, the sidewalk will not be a full 5 feet wide for the entire length. The bid package includes two weeks to begin work once notified of award and three weeks to complete the work thereafter.

Staff solicited three contractors, received three bids and recommends that Roads Inc. of NWF receive the work.

**RECOMMENDATION:** The City Council award the Fairpoint Sidewalk 2013 to Roads Inc. of NWF for the amount of \$ 16,521.00 and that the City Council meet as the Board of Directors of the Community Redevelopment Agency on Monday, March 18th, 2013 to approve the funds from the CRA District.

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640

<b>PROJECT:</b>	<b>FAIRPOINT SIDEWALK 2013</b>
<b>DUE DATE:</b>	<b>MARCH 8, 2013, 11 AM</b>

Please provide a quote for the work shown on the attached drawing.  
 Any questions may be addressed to the following  
 Mina Lanzetta      mlanzetta@gulfbreezefl.gov    850.934.5108  
 Thomas Lambert    tlambert@gulfbreezefl.gov    850-934.4094

Proposals should be addressed by mail or email to:  
 Thomas Lambert  
 1070 Shoreline Drive  
 Gulf Breeze, FL 32561  
tlambert@gulfbreezefl.gov  
 fax: 850.934.5114

**CONDITIONS**

1. The work will be started within two weeks of authorization,
2. Work will be completed within three weeks of starting. (Final striping may be delayed with approved schedule)
3. All items not shown as new or replaced that are disturbed will be restored to like or better condition.
4. The contractor is urged to video the work area prior to commencing construction.
5. All sidewalks will be 4 inch thick,
6. All sidewalks will be 5 feet wide, reduced to 4 feet wide where existing infrastructure interferes,
7. Landscape removal and asphalt replacement will be bid as shown, but a change order may be issued to adjust the restoration work.

PROPOSED LUMP SUM FEE: \$16,521<sup>00</sup>  
 Exclusions or Exceptions

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Contractor Name and Address:

Radford and Nix Construction, LLC

7014 Pine Forest Rd.

Pensacola, FL 32526

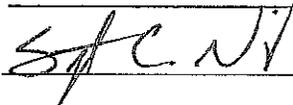
 

Email: snix\_rnc@bellsouth.net

Phone: 850.944.8296

Signed: 

Printed Name: Stephen C. Nix

Title: Member

Date: 03/07/2013

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PROPOSED LUMP SUM FEE: \$14,444.45

Exclusions or Exceptions

See attached quote.

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Contractor Name and Address:

Roads Inc of NWF  
106 Stone Blvd  
Cantonment FL 32526  
   
   
 

Email: matt@roadsinc.com

Phone: 850-968-0991

Signed: 

Printed Name: Chase Rawson

Title: Vice President

Date: 03/08/12



106 stone Blvd. cantonment, fl 32533

Phone: (850) 968-0991

Fax: (850) 968-0996

<b>To:</b> CITY OF GULF BREEZE	<b>Contact:</b> Mina Lanzetta
<b>Address:</b> 1070 SHORELINE DRIVE GULF BREEZE, FL 32562-0640	<b>Phone:</b> (850) 934-5108 <b>Fax:</b> (850) 934-4042
<b>Project Name:</b> Fairpoint Sidewalk 2013	<b>Bid Number:</b>
<b>Project Location:</b> Gulf Breeze, Gulf Breeze, FL	<b>Bid Date:</b> 3/8/2013

Roads, Inc. Respectfully Submits

Item Description	Estimated Quantity	Unit
Mobilization	1.00	LS
Removal & Replacement Striping, Markings Thermo & Signage	1.00	LS
4" Thick Concrete Sidewalk	216.00	SY
Subgrade Preparation	216.00	SY
Traffic Control	1.00	LS
Seeding & Mulch	500.00	SY
Remove Landscaping And Add Asphalt & Base	12.00	SY

**Total Bid Price: \$14,444.45**

**Notes:**

- The above prices do not include Performance and Payment Bond. Add 1.1% if bond is required.
- The above prices do not include Permits. If required, add \$500.00
- The above prices do NOT include any cost for Landscaping/ Sod/ Irrigation.
- The above prices do NOT include any cost for Utility relocation or conflicts.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Roads Inc. Of NWF</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Matt Walte (850)968-0991 matt@roadsinc.com</p>
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PROPOSED LUMP SUM FEE:      \$19,686.00

Exclusions or Exceptions

No FDOT Permits or Bonds

No Night Work

No Temporary Striping

No Utility Relocation Work of Any Kind

Grassing of disturbed areas is included

No Landscape/ Shrub replacement

Contractor Name and Address:

Panhandle Grading & Paving, Inc.

2665 Solo Dos Familiaf

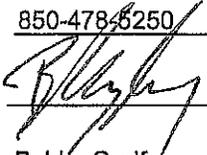
Pensacola, FL 32534

phone: 850-478-5250

fax: 850-479-5901

Email: bobby@panhandlepaving.com

Phone: 850-478-5250

Signed: 

Printed Name: Bobby Godfrey

Title: Estimator

Date: 3/8/2013



# *City of Gulf Breeze*

## Memorandum

**To:** Mayor and City Council

**From:** Edwin A. Eddy, City Manager

**Date:** 3/8/2013

**Subject: Progress Payment – Master Planning**

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Attached is an invoice from VHB Miller Sellen for \$3,612.19 for service provided to the City relative to the Master Planning process for primarily, the downtown commercial area. The City Council authorized VHB to conduct the Master Planning effort in May, 2011.

This invoice can be paid from the Community Redevelopment Agency Fund.

### **RECOMMENDATION:**

**THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE CRA ON MONDAY, MARCH 18, 2013 AND APPROVE THE INVOICE FROM VHB IN THE AMOUNT OF \$3,612.19.**



101 Walnut Street, PO Box 9151, Watertown, MA 02471  
617.924.1770 • FAX 617.924.2286

# Invoice

Invoice No: 0159401  
January 24, 2013

Mr. Edwin Eddy  
City Manager  
City of Gulf Breeze  
1070 Shoreline Drive  
Gulf Breeze, FL 32561

VHB Project # 61691.00

**Gulf Breeze Master Plan  
Professional Services from December 23, 2012 to January 19, 2013**

Task 00000 Reimbursables  
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Context Report	25,000.00	94.00	23,500.00	23,500.00	0.00
Public Participation Process	105,000.00	92.10	96,705.00	96,705.00	0.00
Revitalization Alternatives	75,000.00	100.00	75,000.00	75,000.00	0.00
Market Analysis	54,500.00	86.30	47,033.50	47,033.50	0.00
Master Plan Preparation	55,000.00	48.70	26,785.00	23,485.00	3,300.00
<b>Total Fee</b>	<b>314,500.00</b>		<b>269,023.50</b>	<b>265,723.50</b>	<b>3,300.00</b>
	<b>Total Fee</b>			<b>3,300.00</b>	

**Reimbursable Expenses**

Printing			2.19		
<b>Total Reimbursables</b>			<b>2.19</b>		<b>2.19</b>
					<b>\$3,302.19</b>

Task 00700 Coordination with Agencies  
Professional Personnel

	Hours	Rate	Amount	
Technical/Professional 13	2.00	155.00	310.00	
Totals	2.00		310.00	
<b>Total Labor</b>				<b>310.00</b>
		<b>Total this Task</b>		<b>\$310.00</b>
		<b>Total this Invoice</b>		<b>\$3,612.19</b>

**Billings to Date**

	Current	Prior	Total
Fee	3,300.00	265,723.50	269,023.50
Labor	310.00	13,217.50	13,527.50
Consultant	0.00	4,677.36	4,677.36
Expense	2.19	32,428.37	32,430.56

Payment Due Upon Receipt.

PO-083815

107-3500-554-3140 Original Copy



101 Walnut Street  
P. O. Box 9151  
Watertown, MA 02471  
617-924-1770  
FAX 617-924-2286

**Invoice**

Billing Period thru 01/19/2013

Project No.: 61691.00

Project Title: City of Gulf Breeze/Master Plan/Santa Rosa County

**Task 00600 – Master Plan Preparation**

Prepare and revise 3-D sketch-up perspectives.

Review and refine development program and site acreage.

Prepare draft written plan sections.

**Task 00700 – Coordination with Agencies:**

Follow up with City Manager re: FDOT coordination.

# ServicePoint Reprographics - VHB Billing Backup Report

Project Number: 61691.00

Period: 201301

Date	Location	Job Type	User	Total
1/10/2013	Orlando FL	OSS COLOR PRINTING	GMCNEILL	\$1.59
1/10/2013	Orlando FL	OSS LASER PRINTING	GMCNEILL	\$0.60
			<b>Total</b>	<b>\$2.19</b>

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Project	61691.00	City of Gulf Breeze/Master Plan/Santa Ro		Invoice	0159401
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<b>Totals</b>	<b>3,612.19</b>	<b>316,046.73</b>	<b>319,658.92</b>
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**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0158656	1/7/2013	11,736.09
<b>Total</b>		<b>11,736.09</b>