

**GULF BREEZE CITY COUNCIL
REGULAR MEETING**

**JANUARY 22, 2013
TUESDAY, 6:30 P.M.
COUNCIL CHAMBERS**

**REMINDER: THIS MEETING WILL BE HELD ON TUESDAY, JANUARY 23, 2013
DUE TO MONDAY BEING A FEDERAL HOLIDAY**

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes of January 7, 2013 (Regular Meeting)
4. **CONSENT AGENDA ITEMS:***
 - A. Discussion and Action Regarding Subdivision Variance for 104 Berry Ave.
 - B. Discussion and Action Regarding Declaration of Surplus Equipment.
 - C. Discussion and Action Regarding Purchase of Replacement Equipment for Parks and Recreation.
 - D. Discussion and Action Regarding Award of Fire Department Rescue Truck Bid.
 - E. Discussion and Action Regarding Staff Compensation - Red Light Camera Program.
 - F. Discussion and Action Regarding Golf Course Entrance Road.
 - G. Discussion and Action Regarding St. Francis and McClure Drive Sidewalk and Paving Project Bid Award to Roads, Inc. Of Northwest Florida.
 - H. Discussion and Action Regarding Fairpoint Sidewalk From Hoffman to Gulf Breeze Parkway.
 - I. Discussion and Action Regarding Settlement Agreement and Access Easement

***These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Parking/Storage of Boats, Trailers, and RV's in Front Yards.

- 5.. New Business
- 6. Open Forum
- 7. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,215th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, January 7, 2013, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Cherry Fitch,, Joseph Henderson and Mayor Zimmern. Mayor Pro Tem J. B. Schluter was absent due to a death in his immediate family and David G. Landfair was absent due to a work conflict.

APPROVAL OF MINUTES:

Councilman Henderson moved for approval of the minutes for the regular meeting held on Monday, March 5, 2012. Councilman Fitch seconded. The vote for approval was 3 - 0.

RESOLUTION NO. 02-13: ESTABLISHING SOLID WASTE COLLECTION RATES:

Councilman Fitch moved for approval of the Resolution. Councilman Henderson seconded. The vote for approval was 3 - 0.

ACTION AGENDA ITEMS:

- A. **SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT
REQUEST FROM CHICK-FIL-A FOR THURSDAY, FEBRUARY
7, 2013, 5:00 - 8:00 P.M., DADDY-DAUGHTER DATE NIGHT**

Reference: Deputy Police Chief memo dated January 3, 2013

RECOMMENDATION:

That the City Council approve the request from Chick-fil-A for a Daddy-Daughter date night, February 7, 2013, 5:00 - 8:00 p.m.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

- B. **SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT
REQUEST FROM GULF BREEZE UNITED METHODIST
CHURCH FOR ANNUAL 5K RUN, SATURDAY, FEBRUARY
23, 2013, 8:00 A.M.**

Reference: Deputy Police Chief memo dated December 20, 2012

RECOMMENDATION:

That the City Council approve the request from the Gulf Breeze United Methodist Church for the Annual 5K run, Saturday, February 23, 2013, 8:00 a.m.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

C. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SANTA ROSA UTILITY SYSTEM SURPLUS VEHICLE AND EQUIPMENT

Reference: Public Services Director memo dated December 27, 2012

RECOMMENDATION:

That the City Council declare a 1987 Chevrolet 1 ton 7.4L dual-wheeled flat bed work truck and a Lamson 100 HP blower surplus and authorize staff to place the items up for auction.

Councilman Fitch moved for approval. Councilman Henderson seconded. The vote for approval was 3 - 0.

D. SUBJECT: DISCUSSION AND ACTION REGARDING DESIGNATION A POLICE CAR AS SURPLUS

Reference: City Manager memo dated January 4, 2013

RECOMMENDATION:

That the City Council direct staff to donate one surplus Crown Victoria Police Cruiser to the Camp Hill, Alabama Police Department.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

E. SUBJECT: DISCUSSION AND ACTION REGARDING AWARD OF BID FOR ONE MINI EXCAVATOR

Reference: Public Services Compliance Officer and Public Services Director
Memo dated December 10, 2012

RECOMMENDATION:

That the City Council award the bid to Lyle Machinery for the purchase of one (1) Bobcat #-26 Mini Excavator for \$29,918.00 in accordance with the bid specifications.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

- F. SUBJECT: DISCUSSION AND ACTION REGARDING PENSACOLA BEACH NATURAL GAS PIPELINE EXPANSION PHASE IV CHANGE ORDER**

Reference: Public Services Director memo dated December 28, 2012

RECOMMENDATION:

That the City Council award Change Order #3 to install 4,200 feet from Peg Leg Pete's Restaurant to Palm Beach Club for FEMA Alternate Project #5 in the amount of \$147,000 to Utility Services Company and \$17,000 to Baskerville Donovan for engineering services.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

- G. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF MOWING REELS FOR FAIRWAY AND GREENS MOWERS FROM JACOBSEN**

Reference: City Manager memo dated December 31, 2012

RECOMMENDATION:

That the City Council approve the purchase of replacement cutting reels for Fairway and Greens mowers from Jacobsen Turf and Equipment for a total cost of \$39,409.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

H. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF IBS, POINT OF SALE SOFTWARE

Reference: City Manager memo dated December 31, 2012

RECOMMENDATION:

That the City Council authorize the purchase of an annual license for IBS point of sale software at a total cost of \$6,772.

Councilman Fitch moved for approval. Councilman Henderson seconded. The vote for approval was 3 - 0.

I. SUBJECT: DISCUSSION AND ACTION REGARDING FIRE HYDRANT REPLACEMENTS - PHASE III

Reference: Assistant Public Services Director memo dated January 3, 2013

RECOMMENDATION:

That the City Council approve Warrington Utility and Excavating to replace five fire hydrants withing the City as a cost of \$23,300.00.

Councilman Fitch moved for approval. Councilman Henderson seconded. The vote for approval was 3 - 0.

J. SUBJECT: DISCUSSION AND ACTION REGARDING SURVEILLANCE CAMERAS FOR THE POLICE DEPARTMENT

Reference: Police Chief memo dated January 3, 2013

RECOMMENDATION:

That the City Council approve the use of Forfeiture Funds in the amount of \$4,816.00 to pay for Police Department surveillance system.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

NEW BUSINESS: DISCUSSION AND ACTION REGARDING PURCHASE OF IRRIGATION BOXES FOR TIGER POINT GOLF AND COUNTRY CLUB

Reference: City Manager memo dated January 4, 2013

RECOMMENDATION:

That the City Council authorize the purchase of seventeen (17) reconditioned irrigation control boxes for Tiger Point through Morgan Golf Designs, Inc., for a cost of \$17,000.

Councilman Henderson moved for approval. Councilman Fitch seconded. The vote for approval was 3 - 0.

ADJOURNMENT:

The Mayor adjourned the meeting at 6:55 p.m.

CITY CLERK

MAYOR

Councilmen Present: Cherry Fitch, Joseph Henderson, David G. Landfair, Mayor Pro Tem J. B. Schluter and Mayor Beverly Zimmern

PRESENTATION FROM WAL-MART AND TOOL SHACK:

Scott Kasper, Captain at the Gulf Breeze Fire Department, was present to receive three Echo C-S 500 chain saws from Tool Shack. Each saw was valued at \$470.00 but Tool Shack sold all three saws for a total of \$999. Ms. Maggie Epting, Assistant Manager with Neighborhood Wal-Mart had presented the Gulf Breeze Fire Department with a check for \$1,000 to purchase saws. Tool Shack owner Colten Wright, salesman Jaya Derrickson and Wal-Mart Assistant Manager Maggie Epting attended the meeting to present the three saws to Capt. Kasper.

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING SUBDIVISION VARIANCE FOR 104 BERRY AVENUE

Reference: Community Services Director memo dated January 9, 2013

RECOMMENDATION:

That the City Council authorize staff to advertise a Public Hearing on March 12, 2013 for the purpose of hearing the aforementioned variance request.

B. SUBJECT: DISCUSSION AND ACTION REGARDING DECLARATION OF SURPLUS EQUIPMENT

Reference: City Manager memo dated January 10, 2013

RECOMMENDATION:

That the City Council declare items listed as surplus and authorize staff to sell the items by electronic auction on E-Gov Deals. (Council suggested checking with James Pelt and Harrold Hatcher for additional equipment.)

C. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF REPLACEMENT EQUIPMENT FOR PARKS AND RECREATION

Reference: Parks and Recreation Director memo dated January 10, 2013

RECOMMENDATION

That the City Council authorize the purchase of the following equipment, utilizing \$45,000 FEMA Alternate Project Funds and \$7,511.52 from capital reserves designated for Parks and Recreation equipment replacement: (1) 52" mower - Kingline Equipment - \$8,088.00; (2) 72" mower - Kingline Equipment - \$8,437.80; (3) Athletic Field Groomer (Bunker and Field Rake) - Beard Equipment Co. - \$13,489.58; (4) Utility Vehicle - Gas - Coastal Machinery Co. - \$9,239.98; and (5) Utility Vehicle - Diesel - Coastal Machinery Co - \$13,346.76.

D. SUBJECT: DISCUSSION AND ACTION REGARDING AWARD OF FIRE DEPARTMENT RESCUE TRUCK BID

Reference: Fire Chief memo dated January 10, 2013

RECOMMENDATION:

That the City Council authorize the Fire Chief to purchase a single rear wheel Chevrolet Silverado 3500 HD equipment with a Knapheide KSS service body from Garber Automall in the amount of \$56,644.

E. SUBJECT: DISCUSSION AND ACTION REGARDING STAFF COMPENSATION - RED LIGHT CAMERA PROGRAM

Reference: City Manager memo dated January 10, 2013

RECOMMENDATION:

That the City Council approve the one time payments to those individuals who complete the staff work for the red light camera program. Funding is to come from the red light camera proceeds.

F. SUBJECT: DISCUSSION AND ACTION REGARDING GOLF COURSE/ WASTEWATER TREATMENT PLANT ENTRANCE ROAD

Reference: Assistant Public Services Director memo dated January 11, 2013

RECOMMENDATION:

That the City Council authorize Kenneth Horne & Associates to complete the design work for a fee at \$10,630.

- G. SUBJECT: DISCUSSION AND ACTION REGARDING AWARD OF BID FOR ST. FRANCIS AND MCCLURE DRIVE SIDEWALK AND PAVING PROJECT TO ROADS, INC OF NORTHWEST FLORIDA**

Reference: Assistant Public Services Director memo dated January 11, 2013

RECOMMENDATION:

That the City Council approve Roads, Inc. of Northwest Florida to complete the McClure Drive Sidewalk and Paving project for \$159,966.50.

- H. SUBJECT: DISCUSSION AND ACTION REGARDING PARKING/STORAGE OF BOATS, TRAILERS AND RV'S IN FRONT YARDS**

Reference: City Manager memo dated January 10, 2013

RECOMMENDATION:

That the City Council direct staff to develop an Ordinance to restrict parking/storage of vehicles, boats, trailers RV's, etc., as follows: (1) parking/storage of vehicles on a front yard is only allowed on the driveway or on an additional area or pad constructed for this purpose; (2) the size of the driveway and storage pad combined must not exceed 40% of the front yard. The new pad should not exceed 400 square feet; (3) the parking/storage pad must be constructed of concrete, pavers or pervious waffle blocks; (4) the parking/storage pad should be perpendicular as much as possible to the street; (5) Construction of a new driveway or parking/storage pad will require issuance of a City permit; and (6) the compliance period for this new restriction on parking/storage of vehicles, etc., in front yards would be one year from final approval.

I. SUBJECT: DISCUSSION AND ACTION REGARDING FAIRPOINT SIDE-WALK FROM HOFFMAN TO GULF BREEZE PARKWAY

Reference: Assistant Public Services Director memo dated January 11, 2013

RECOMMENDATION:

That the City Council authorize staff to proceed with the Fairpoint Sidewalk Project and provide costs for City Council approval. (Council asked that staff look into continuing the sidewalk on north side of Fairpoint Drive from Julia Way to Pine Tree.)

J. SUBJECT: DISCUSSION AND ACTION REGARDING PROGRESS PAYMENT TO VHB MILLER SELLEN-MASTER PLANNING

Reference: City Manager memo dated January 10, 2013

RECOMMENDATION:

That the City Council meet as the Board of Directors of the Community Redevelopment Agency on Tuesday, January 22, 2013 and approve the invoice from VHB in the amount of \$11,736.

K. INFORMATION ITEMS

NEW BUSINESS: DISCUSSION AND ACTION REGARDING SETTLEMENT AGREEMENT AND ACCESS EASEMENT

Reference: City Manager memo dated January 16, 2013

RECOMMENDATION:

That the City Council approve the settlement agreement and grant of access easement and authorize Mayor Zimmern to sign the necessary documents.



Great Gulfcoast Arts Festival, Inc.



January 10, 2013

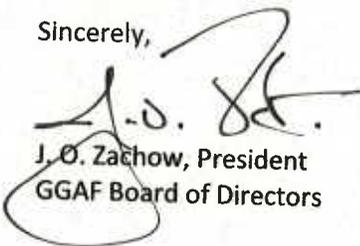
Mr. Edwin Eddy, City Manager
The City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32561

Dear Mr. Eddy:

Thank for your application for funding from the Great Gulfcoast Arts Festival. As usual, requests for funding far exceeded dollars available for distribution. Unfortunately, your request did not make the final cut.

If you've questions or need additional information, please do not hesitate to contact me at 850-723-4425.

Sincerely,



J. O. Zachow, President
GGAF Board of Directors



**COMMUNITY REDEVELOPMENT AGENCY
BOARD OF DIRECTORS**

JANUARY 22, 2013
TUESDAY, 6:30 P.M.
COUNCIL CHAMBERS

**THIS MEETING WILL BE HELD AT THE END OF THE
REGULAR CITY COUNCIL MEETING**

- A.** Discussion and Action Regarding Invoice from VHB Miller Sellen in the Amount of \$11,736.00

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

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City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 1/10/2013

Subject: Progress Payment – Master Planning

Attached is an invoice from VHB Miller Sellen for \$11,736 for service provided to the City relative to the Master Planning process for primarily, the downtown commercial area. The City Council authorized VHB to conduct the Master Planning effort in May, 2011.

The current status of this project is that VHB is preparing a draft of their final report. They will present this draft to the Steering Committee in mid to late February. Modifications and adjustments may be made and then the final plan will be presented to the City Council for adoption.

This invoice can be paid from the Community Redevelopment Agency Fund.

RECOMMENDATION:

THAT THE CITY COUNCIL MEET AS THE BOARD OF DIRECTORS OF THE CRA ON TUESDAY, JANUARY 22, 2013 AND APPROVE THE INVOICE FROM VHB IN THE AMOUNT OF \$11,736.



101 Walnut Street
P. O. Box 9151
Watertown, MA 02471
617-924-1770
FAX 617-924-2286

Invoice

Billing Period thru 12/22/12

Project No.: 61691.00

Project Title: City of Gulf Breeze/Master Plan/Santa Rosa County

Task 00200 – Public Participation Process

Agenda for next Steering Committee meeting.

Task 00500 – Market analysis:

See WTL+a invoice description.

Task 00600 – Master Plan Preparation

Prepare draft written plan sections.

Refine final master plan graphics, prepare 3-D sketch-up perspectives.

Research potential condominium acquisition site.

Task 00700 – Coordination with Agencies:

Preparation of two alternative bridge landing concepts and analyses for meetings with FDOT at direction of City Manager.



101 Walnut Street, PO Box 9151, Watertown, MA 02471
617.924.1770 • FAX 617.924.2286

Invoice

Invoice No: 0158656
January 07, 2013

Mr. Edwin Eddy
City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

VHB Project # 61691.00

Gulf Breeze Master Plan
Professional Services from November 25, 2012 to December 22, 2012

Task 00000 Reimbursables
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Context Report	25,000.00	94.00	23,500.00	23,500.00	0.00
Public Participation Process	105,000.00	92.10	96,705.00	96,600.00	105.00
Revitalization Alternatives	75,000.00	100.00	75,000.00	75,000.00	0.00
Market Analysis	54,500.00	86.30	47,033.50	44,690.00	2,343.50
Master Plan Preparation	55,000.00	42.70	23,485.00	18,810.00	4,675.00
Total Fee	314,500.00		265,723.50	258,600.00	7,123.50
Total Fee				7,123.50	

Reimbursable Expenses

Meals	188.39
Printing	6.60
Materials/Supplies	77.60
Total Reimbursables	272.59

Total this Task \$7,396.09

Task 00700 Coordination with Agencies
Professional Personnel

	Hours	Rate	Amount
Technical/Professional 13	20.50	155.00	3,177.50
Technical/Professional 12	5.00	145.00	725.00
Technical/Professional 10	3.50	125.00	437.50
Totals	29.00		4,340.00
Total Labor			4,340.00

Total this Task \$4,340.00

Total this Invoice \$11,736.09

Billings to Date

Current Prior Total

Payment Due Upon Receipt.

Original Copy

Project	61691.00	City of Gulf Breeze/Master Plan/Santa Ro		Invoice	0158656
Fee		7,123.50	258,600.00		265,723.50
Labor		4,340.00	8,877.50		13,217.50
Consultant		0.00	4,677.36		4,677.36
Expense		272.59	32,155.78		32,428.37
Totals		11,736.09	304,310.64		316,046.73

Outstanding Invoices

Number	Date	Balance
0154282	10/4/2012	21,520.53
0155739	11/2/2012	30,186.09
Total		51,706.62