

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

JANUARY 11, 2012
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Presentation of Status of Eagle Fund Project
- B. Discussion and Action Regarding Presentation of Development Program, Scott Wheatley
- C. Discussion and Action Regarding Development Review Board Cases of Jan. 4, 2012
- D. Discussion and Action Regarding Disposal of Single Man Personnel Lift
- E. Discussion and Action Regarding Emergency Purchase of Vital Signs Monitor
- F. Discussion and Action Regarding Update - Replacement of Check Printer and Software
- G. Discussion and Action Regarding St. Francis Road Project Update
- H. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 1/6/2012

Subject: Presentation of Status of Eagle Fund Project

Brett Aldridge and Alex Lincoln from Andrews Institute will be present at the January 11th Executive Session to provide the City Council with a status report on the Eagle Fund Project.

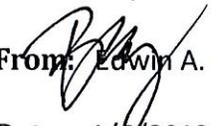


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 1/6/2012

Subject: Update – Presentation of Development Program, Scott Wheatley

On Tuesday, January 3rd, we received an email from Scott Wheatley which forwarded to the City the attached drawing depicting a “Development Program.” Mr. Wheatley asked to be on the next City Council agenda to “discuss this proposed development.”

Staff would benefit from further information on this program which was prepared by Tracy Crowe of Land Design Innovations now Littlejohn. For example:

1. The only detail we have is as shown on the drawing. We need to have many more specifics regarding uses, parking, and financing of the improvements shown on public property.
2. Are cost estimates available for any of the features shown such as the “public dock?”
3. What is the timing for the first phases of this project? Some of the property utilized may be impacted by the FDOT bridge replacement project. The plan should probably be referred to the City’s Master Planners for review.

**MINUTES
DEVELOPMENT REVIEW BOARD
JANUARY 4, 2012
WEDNESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT

Ramsey Landry
JB Schluter
Lee Brown
Samantha Rine
John Schuster

ABSENT

Cheryl Fromularo
George Williams

STAFF

Shane Carmichael
Leslie Guyer

The meeting was called to order at 6:30 p.m. by John Schuster, Chairman.

After Roll Call, a motion was made by JB Schluter to approve the minutes as written. The motion was seconded by Samantha Rine. The minutes from the meeting of October 4, 2011 were approved unanimously.

Mr.Schuster asked if any members had any exparte communication regarding the pending case. None of the Board members reported any such communication.

PROJECT NO. 11-20000006 – MATTEW & STACY LAFON, 499 DEERPOINT DRIVE, GULF BREEZE, FL, REQUESTING TO CONSTRUCT AN APPROXIMATELY 150 FOOT LONG PIER WITH AN UNCOVERED BOAT LIFT.

Jason Taylor with Wetland Sciences addressed the Board on behalf of Mr. and Mrs. Lafon. Mr. Taylor presented the project to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions. Mr. Carmichael stated that Mr. Taylor provided him with the USAC and FDEP approvals before the meeting.

After a discussion, a motion was made by JB Schluter to approve the project as presented. Samantha Rine seconded the motion. The vote for approval was unanimous.

PROJECT NO. 11-300000016 – JEANNE GODWIN, 3109 GRAND AVE #345, MIAMI, FL. PROJECT LOCATION 724 & 726 PEAKE’S POINT DRIVE, GULF BREEZE, FL. MRS. GODWIN IS REQUESTING TO CONSTRUCT APPROXIMATELY 288 FOOT LONG VINYL SEAWALL ARMORED WITH LIMESTONE RIP RAP.

Jason Taylor with Wetland Sciences addressed the Board on behalf of Mrs. Godwin. Mr. Taylor presented the project to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

After a discussion, a motion was made by JB Schluter to approve the project as presented. Samantha Rine seconded the motion. The vote for approval was unanimous.

Mr. Carmichael stated the project is classified as Level III Development and must go to the City Council for final approval on January 17, 2012

PROJECT NO. 11-20000007 – TIM BURR, 281 PLANTATION HILL RD, GULF BREEZE, FL. PROJECT LOCATION 604 FAIRPOINT DRIVE, GULF BREEZE, FL. MR. BURR IS REQUESTING TO CONSTRUCT AN APPROXIMATELY 160 FOOT LONG PIER WITH A COVERED BOAT LIFT.

John Loftis with Loftis Marine Division addressed the Board on behalf of Mr. Burr. Mr. Loftis presented the project to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions. Mr. Carmichael stated that he has not received the USAC permit to date. The FDEP permit has been received.

After a discussion, a motion was made by JB Schluter to approve the project as presented. Samantha Rine seconded the motion. The vote for approval was unanimous.

As there was no other business to come before the Board, the meeting was adjourned at 6:48 p.m.

ATTESTED TO:



Leslie Guyer, Deputy City Clerk



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Disposal of Surplus Single Man Personnel Lift

DATE: January 4, 2012

On January 3, 2012, Council authorized the replacement of our single man personnel lift. This piece of equipment, purchased for \$2,500 in April of 2006, requires \$1,600 in repairs, which is greater than it's current value, if it were operating correctly. Therefore, we wish to declare it surplus and dispose of it.

A couple of the local churches have utilized this lift, in recent years, to make repairs in areas that have slanted floors. Prior to disposal of this lift through auction or scrap, we would like to determine if any of these churches might be interested in securing this lift, making the necessary repairs and continuing its use. If so, we would recommend that the ownership of the lift be transferred to the church(s), as a gift.

Recommendation

That Council declare the single man personnel lift purchased in April, 2006, to be surplus equipment and direct staff to dispose of it, either by gift to a local church, sealed bid auction or sale for scrap.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manger

FROM:  Craig S. Carmichael, Fire Chief

DATE: January 6, 2012

SUBJECT: Emergency Purchase of Vital Signs Monitor

The Fire Department has two Criticare vital sign monitors that are carried on Rescue 33 and Engine 33. Both units are over 10 + years old. One of the units quit working and we found out that parts are no longer available. The vital signs monitors are key pieces of equipment that we use on every patient.

Staff researched several different manufactures and models and found that a CAS 740 would best suit the department's needs. Most monitors use LCD screens which can be difficult to read in certain lighting conditions, but he CAS 740 uses an LED screen which is easier to read. Staff obtained the following quotes:

<u>SUPPLIER</u>	<u>PRICE</u>
Boundtree Medical	\$2,920.00
EMP	\$2,779.95
Moore Medical	Do Not Carry
AllMed	\$3,193.10

Given that one of the units has failed, they were purchased at the same time, their age and that parts are no longer available; staff recommends that both units be replaced.

The failure of the unit was unanticipated and the Fire Department's budget does not include the funds for new units. Funds from other Fire Department line items could be used to purchase the monitors and funds could be brought forward from reserves at the end of the fiscal year to make up for the shortfall.

RECOMMENDATION: That the City Council authorize the Fire Department to purchase two CAS 740 vital signs monitors from EMP for \$2,779.95 each.

740 Vital Signs Monitor



The CASMED® 740 monitor offers leading-edge technology in a rugged, portable, lightweight unit that weighs only 1.4 kg (3 lbs).

Easy to use, reliable, accurate, with multi-parameter capabilities

- Fast, accurate blood pressure readings for neonates through adults . . . reduces the problems of motion in blood pressure measurement
- Monitor oximetry and temperature either continuously or in a "spot-check" mode
- Ideal for medical/surgical patients on pain medications including PCA pumps, for hospital or office-based endoscopy procedures, and for the EMS market

Featured technologies

- CASMED's proprietary MAXNIBP® technology

Oximetry choices include:

- Masimo SET®
- Nellcor® OxiMax®
- Nonin®

Four models available:

- CAS 740-1 MAXNIBP
- CAS 740-2 MAXNIBP and SpO₂
- CAS 740-2T MAXNIBP and Temperature
- CAS 740-3 MAXNIBP, SpO₂ and Temperature



Patient Monitors

740 Vital Signs Monitor



- Created with emergency medical responders in mind
- Wireless (infrared) printer option
- User removable NiMH battery pack, internal power supply and DC power option
- Flexible mounting solutions include cart, IV pole, bedrail, or wall; it can be fixed to a swivel wall mount designed specifically for emergency vehicles or carried in a protective, durable case

NIBP

Technique: Oscillometric (MAXNIBP® Technology)

Patient Range: Adult – Neonate

Measurement Range

Systolic: 30-255 mmHg

Diastolic: 15-220 mmHg

MAP: 20-235 mmHg

Pulse Rate Range: 30-240 BPM

Accuracy

Blood Pressure: ± 5 mmHg standard deviation no greater than 8 mmHg

Pulse Rate: $\pm 2\%$ or ± 2 BPM, whichever is greater

Oximetry (Options)

Masimo SET®

SpO₂ Range: 0-100%

SpO₂ Accuracy:

70-100%, ± 2 digits (1 S.D.) Adult

70-100%, ± 3 digits (1 S.D.) Neonate

Pulse Rate Range: 25-240 BPM

Pulse Rate Accuracy: ± 3 BPM

Nonin®

SpO₂ Range: 0-100%

SpO₂ Accuracy:

70-100%, ± 2 digits (1 S.D.) Adult

70-100%, ± 3 digits (1 S.D.) Neonate

Pulse Rate Range: 18-240 BPM

Pulse Rate Accuracy: $\pm 3\%$ or ± 1 digit, whichever is greater

Nellcor® OxiMax®

SpO₂ Range: 1-100%

SpO₂ Accuracy:

70-100%, ± 2 digits (1 S.D.) Adult

70-100%, ± 3 digits (1 S.D.) Neonate

Pulse Rate Range: 20-240 BPM

Pulse Rate Accuracy: ± 3 digits

Temperature (Optional)

Welch Allyn SureTemp® Plus

Temperature Range: 29 °C to 42 °C

(84.2 °F to 107.6 °F)

Accuracy: ± 0.1 °C (± 0.2 °F)

Meets or exceeds ASTM Standards

Control Panel

Display: LED display of measurement results, instructions, troubleshooting messages, and signal strength bar

Parameters Displayed: Systolic Pressure, Diastolic Pressure, Mean Arterial Pressure (MAP), Pulse Rate, %SpO₂, Temperature (°C or °F)

Patient Alarms

Adjustable high and low alarms for Pulse Rate, SpO₂, Systolic Pressure, Diastolic Pressure and Mean Arterial Pressure

Operating Modes

History: Review of previous measurements

NIBP: Manual, STAT or Automatic (at preset intervals)

%SpO₂: Continuous Monitoring

Temperature: Predictive or Continuous

Power

Source: External line or internal battery

AC Power: 100-240 VAC, 50-60 Hz, 0.5A; T1.25A L250V fuse rating

DC Power (EMS Option): 12-30 VDC

Battery: NiMH battery pack (removable)

Charge Time: 4 hours

Operating Time: Minimum 4 hours of continuous operation

Leakage Current: 100 μ A (maximum)

Safety Limits

Automatic Cuff Deflation

If cuff pressure exceeds 290 mmHg (Adults), 145 mmHg (Neonate)

If measurement time exceeds 120 seconds (Adults), 90 seconds (Neonate)

If safety timer detects microprocessor failure

Operating Environment

Operating Temperature: 0° C to 50° C (32° F to 122° F)

Storage Temperature: -20° C to 65° C (-4° F to 149° F)

Humidity: 15 - 95%, non-condensing

Altitude: Up to 3048 meters (10,000 feet)

Monitors may not meet performance specifications if stored or used outside temperature and humidity ranges.

Physical Dimensions & Weight (Base Unit)

H x W x D: 17.0 cm x 21.5 cm x 7.5 cm (6.75 in x 8.5 in x 3.0 in)

Weight: 1.4 kgs (3 lbs)

Standards

ANSI/AAMI SP-10

EN 60601-1, EN 60601-1-2, EN 865, EN 60601-2-30, EN 60601-2-49

ETL Listed – UL 60601, CAN/CSA C22.2 No. 601.1

CE Marking according to Directive 93/42/EEC

Optional Accessories

Infrared printer

RS-232 interface

Swiveled hard mount (for ambulance applications)

Roll stand and basket

Protective carrying case

CAS Medical Systems, Inc.

44 East Industrial Road
Branford, CT 06405 USA
Telephone: 203 488 6056
Toll Free: 800 227 4414
www.casmed.com



ISO 13485
Certificate Number FM 72259

Dealer Imprint



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 1/6/2012

Subject: Update – Replacement of Check Printer and Software

Our method for issuance of City Checks is an out of date, increasingly unreliable impact printer. As opposed to a more reliable laser, sheet fed printer, the impact printer actually types out individual checks which are then separately run through an imprinter which adds the signature. We have put off replacing this equipment to take the opportunity to research options. The options must be carefully evaluated to be sure that the selected printer hardware and the software which prompts the printing of a check interface properly with our financial accounting system.

There are three (3) options:

1. Our software provider, HTE has a system that is less than optimal as it still requires the check signing step and has proved to be a problem in other areas.
2. Use the HTE preferred provider, ACOM, to produce laser checks. The cost of this option is \$1,650 for set up and \$8,580 each year.
3. Use a vendor, CheckGuard, independent of HTE. The price is \$1,250 for set up, \$3,495 the first year for software and \$480 in year 2.

The cost of this project will come from the Finance Department budget for software and hardware improvements as well as the using departments.

RECOMMENDATION: THAT THE CITY COUNCIL AUTHORIZE STAFF TO REPLACE THE CITY'S IMPACT CHECK PRINTER AND SOFTWARE WITH THE CHECKGUARD SYSTEM FOR A TOTAL FIRST YEAR COST OF \$4,745.



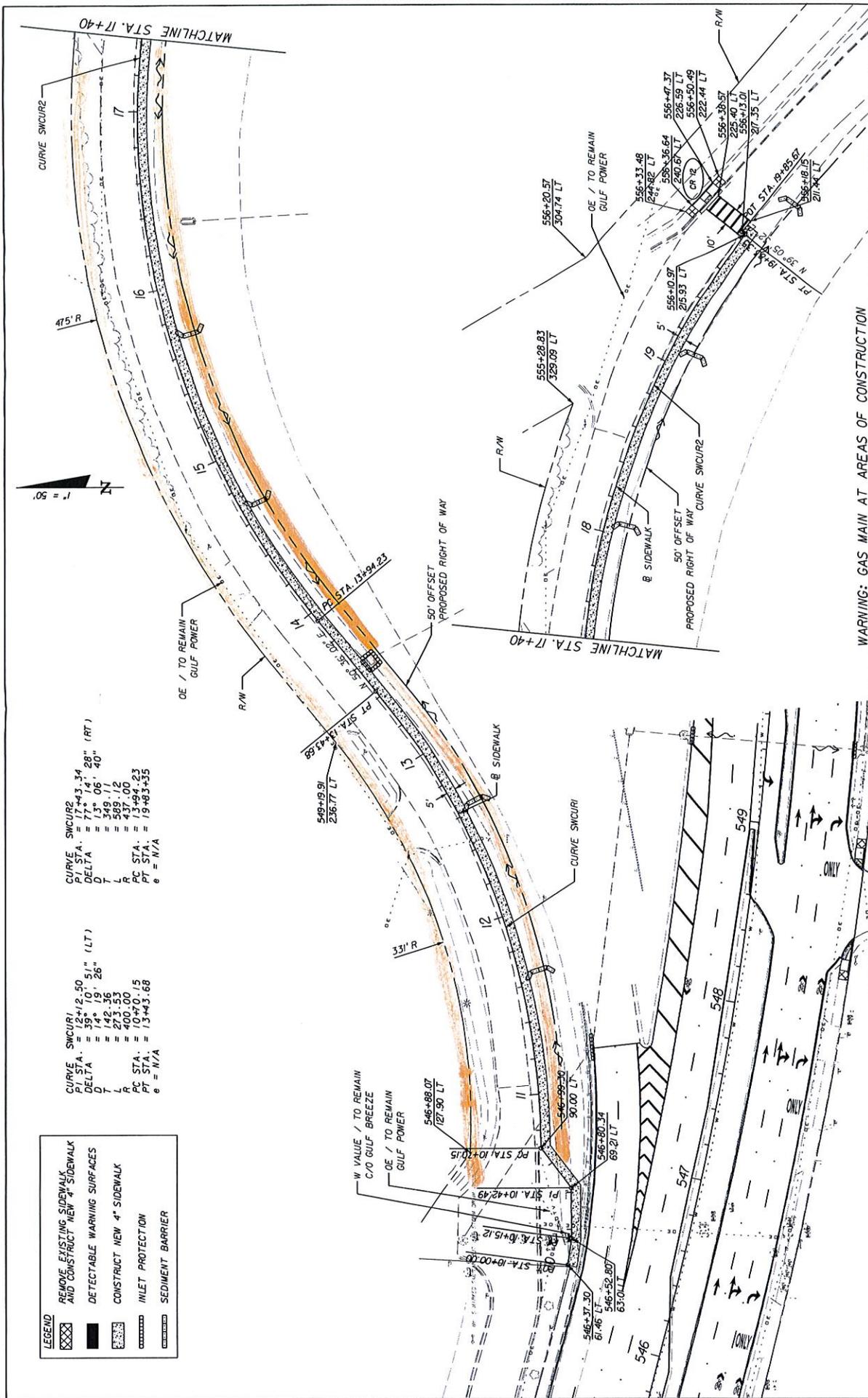
City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM:  David J. Szymanski, Assistant City Manager
DATE: January 6, 2012
SUBJECT: St. Francis Road Project Update

In March 2011, the City Council asked staff to investigate what it would take to install street trees along St. Francis Drive from the 4 way stop at McClure around to the church. In the Community Redevelopment Agency's FY2012 budget there is the resurfacing of St. Francis Drive project. It was the City staffs belief that St. Francis Drive was a City road. However; it has since been determined that Florida Department of Transportation has ownership of the road. Staff has suggested the two projects be combined.

On June 6, 2011, the City Council authorized staff to prepare a letter for signature by the Mayor requesting FDOT to consider granting St. Francis Drive and adjacent surplus right-of-way to the City. On January 4, 2012, FDOT sent staff a map with the proposed Right-of-way offset of 50 feet. (See attached). This represents what FDOT is going to give to the City. We should have FDOT approval very shortly. FDOT's only requirement for this transfer is that the City build a sidewalk along St. Francis Drive. The City will build the sidewalk and be reimbursed by FDOT.

Once we receive all the documents that transfer the right-of-way to the City, we will bid out the project to rebuild, resurface, and widen St. Francis. Build the sidewalk and install screening trees in front of the storage buildings. Our projection is to have this project completed by the end of September 2012.



LEGEND

REMOVE EXISTING SIDEWALK AND CONSTRUCT NEW 4" SIDEWALK
DETECTABLE WARNING SURFACES
CONSTRUCT NEW 4" SIDEWALK
INLET PROTECTION
SEDIMENT BARRIER

CURVE SWCUR1

CURVE A.	= 35° 10' 51" (LT)
DELTA	= 14° 19' 26"
D	= 142.36
T	= 273.53
L	= 400.00
PC STA.	= 13+43.68
PT STA.	= 13+43.68
e	= N/A

CURVE SWCUR2

CURVE A.	= 77° 14' 28" (RT)
DELTA	= 13° 06' 40"
D	= 349.11
T	= 589.12
L	= 417.00
PC STA.	= 19+83.35
PT STA.	= 19+83.35
e	= N/A

DATE		REVISIONS		DESCRIPTION	
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION ROAD NO. SR 30 COUNTY SANTA ROSA FINANCIAL PROJECT ID 421644-1-52-01					
WARNING: GAS MAIN AT AREAS OF CONSTRUCTION					
SPECIAL DETAILS					
SHEET NO. 76					

9/4/25 AM 1/5/2025

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