

**GULF BREEZE CITY COUNCIL
REGULAR MEETING**

JANUARY 7, 2013
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes of December 17, 2012 (Regular Meeting)
4. Resolution No. 01-13: Establishing Solid Waste Collection Rates
5. **ACTION AGENDA ITEMS:**
 - A. Discussion and Action Regarding Special Event Request from Chick-Fil-A, Thursday, February 7, 2013, 5:00 p.m. to 8:00 p.m., Daddy-Daughter Date Night
 - B. Discussion and Action Regarding Special Event Request from Gulf Breeze United Methodist Church, Saturday, February 23, 2013 8:00 a.m., Annual 5K Run
 - C. Discussion and Action Regarding South Santa Rosa Utility System Surplus Vehicle And Equipment
 - D. Discussion and Action Regarding Designation of Surplus Police Car
 - E. Discussion and Action Regarding Award of Bid for Mini Excavator
 - F. Discussion and Action Regarding Pensacola Beach Natural Gas Pipeline Expansion Phase IV Change Order 3
 - G. Discussion and Action Regarding Purchase of Mowing Reels for Fairway and Greens Mowers from Jacobsen
 - H. Discussion and Action Regarding Purchase of IBS, Point of Safe Software
 - I. Discussion and Action Regarding Fire Hydrant Replacements - Phase III
 - J. Discussion and Action Regarding Surveillance Cameras

6. New Business
7. Open Forum
8. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,214th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, December 17, 2012, at 6:30 p.m.

PRESENTATION AND SWEARING IN CITY COUNCIL MEMBERS:

The City Manager presented the City Council with a plaque containing their two year salary of \$2.00 (\$1.00 per year). . After presentation of the plaques Council members were sworn in.

Upon call of the roll the following Councilmen were present: Cherry Fitch, David Landfair, Joseph Henderson and Mayor Beverly Zimmern. Mayor Pro Tem J. B. Schluter, was out of town.

APPROVAL OF MINUTES FOR NOVEMBER 19, 2012:

Councilman Landfair moved for approval of the minutes for the regular meeting held on Monday, November 19, 2012. Councilman Henderson seconded. The vote for approval was 4-0.

APPROVAL OF MINUTES FOR NOVEMBER 28, 2012:

Councilman Henderson moved for approval of the minutes for the special meeting held on Wednesday, November 28, 2012. Councilman Landfair seconded. The vote for approval was 4 - 0.

APPROVAL OF MINUTES FOR NOVEMBER 28, 2012:

Councilman Landfair moved for approval of the minutes for the special meeting held on Wednesday, November 28, 2012. Councilman Fitch seconded. The vote for approval was 4-0.

2012 HOLIDAY DECORATION AWARD PRESENTATIONS:

Beautification Committee member Lorie Menke presented the Holiday Decoration awards to the following winners: Michael and Jo Ann Price, 85 Chanteclair Circle; Ben and Robin Renfroe, 224 Northcliff Drive; Brad and Jocelyn Sullivan, 100 Middle Plantation Circle; Chris and Salley Henderson, 525 Dracena Way; Brad and Colette Miller, 1239 Tall Pine Trail; and Ms. Tami Hodges, 107 San Carlos.

CONSENT AGENDA ITEMS:

RECOMMENDATION:

That the City Council approve the following Consent Agenda Items: A, B, C, D, E, F, G, and H:

- A. SUBJECT: DISCUSSION AND ACTION REGARDING AWARD OF BID FOR SOLID WASTE SERVICES**

Reference: City Manager memo dated December 5, 2012

RECOMMENDATION:

That the City Council select Allied Waste as the City' solid waste hauler for a five year contract and direct staff and the City Attorney to finalize a contract for service and authorize the Mayor to sign the contract.

- B. SUBJECT: DISCUSSION AND ACTION REGARDING CONCEPTUAL APPROVAL OF REQUESTING ADDITIONAL INMATE SQUAD FOR GOLF COURSE MAINTENANCE**

Reference: Public Services Director memo dated December 3, 2012

RECOMMENDATION:

That the City Council conceptually approve the establishment of an additional inmate squad from the State of Florida Department of Corrections and authorize staff to prepare the necessary documentation for submission.

- C. SUBJECT: DISCUSSION AND ACTION REGARDING BP GULF TOURISM AND SEAFOOD PROMOTIONAL FUND**

Reference: Assistant City Manager memo dated December 5, 2012

RECOMMENDATION

That the City Council direct staff to continue to monitor the BP Tourism and Seafood Promotion Grant process and to work with Ideaworks, LLC on additional applications for funding.

D. SUBJECT: DISCUSSION AND ACTION REGARDING ADDING RED LIGHT CAMERA AT HIGHWAY AND NORTHCLIFF

Reference: Police Chief memo dated November 29, 2012

RECOMMENDATION:

That the City Council approve the recommendation to add photo enforcement at the Fairpoint/Northcliff traffic light intersection and direct staff to implement the project in a timely manner.

E. SUBJECT: DISCUSSION AND ACTION REGARDING STAFF RECOMMENDATION REGARDING MUNICIPAL UTILITY AND FINANCIAL SOFTWARE RFP

Reference: Finance Director memo dated December 4, 2012

RECOMMENDATION:

That the City Council approve the staff recommendation and select BS & A Software of Bath, Michigan and authorize the City Manager to execute the software agreement subject to review by City Attorney.

F. SUBJECT: DISCUSSION AND ACTION REGARDING CITY'S CELLULAR SERVICE

Reference: Community Services Director memo dated December 5, 2012

RECOMMENDATION:

That the City Council authorize staff to switch the City's cellular service provider from Sprint to Verizon.

G. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF FLUORESCENT AND INCANDESCENT LIGHTING WITH LIGHT EMITTING DIODES (LED)

Reference: City Manager memo dated September 5, 2012

RECOMMENDATION:

That the City Council direct staff to prepare a set of specifications for conversion of fluorescent and incandescent lighting at City Hall to LED.

H. SUBJECT: DISCUSSION AND ACTION REGARDING SURPLUS OF BUCKET TRUCK

Reference: Natural Gas, Street, Drainage, and Stormwater Supervisor memo dated December 5, 2012

RECOMMENDATION:

That the City Council approve staff's request to surplus the bucket truck in the next auction and use money received to help fund the purchase of a new unit and authorize staff to prepare bid specifications and advertise for bid of a new lift truck/van at an estimated cost of \$25,000.

Councilman Henderson moved for approval of the Consent Agenda items: A, B, C, D, E, F, G and H. Councilman Landfair seconded. The vote for approval was 4 - 0.

ACTION AGENDA ITEMS:

NONE

ADJOURNMENT:

The Mayor adjourned the meeting at 6:49 p.m.

CITY CLERK

MAYOR



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

January 2, 2013

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: **RESOLUTION 01-13, ESTABLISHING SOLID WASTE
COLLECTION RATES**

The City Council recently approved a contract with Allied Waste-Republic Services for pick up of solid waste and recycling from residential and commercial accounts in the City. According to the Municipal Code of Ordinances, the rates for billing are to be established by Resolution. Attached please find a copy of Resolution 01-13 for your consideration.

The prices for solid waste pick-up are reduced via the new contract and Resolution 01-13. Typical residential pick-up at curb side is now \$17.75 per month. The new rate is \$16.90. Residential pick up now also includes a quarterly bulk pick up at no additional charge.

Costs for commercial customers went down quite a bit. For a commercial customer that places solid waste at the curb via a kart, the price is currently \$19.45 per month. The new price will be \$13.95. For a commercial customer with a 2 yard container (dumpster) that is picked up once per week, the current cost is \$90.76 per month. Under the new contract, the cost is \$48.80.

In order to implement the new five (5) year contract with a new set of rates that can be revisited at any time, the City Council should adopt a Resolution establishing the new rates.

RECOMMENDATION:

That the City Council adopt Resolution 01-13 establishing solid waste collection rates for 2013.

RESOLUTION 08-12

WHEREAS Article V. Solid Waste, Section 19-186 of the City of Gulf Breeze Code of Ordinances allows for fee schedules for Solid Waste removal to be established by Resolution; and

WHEREAS the City Council of the City of Gulf Breeze has performed the yearly review of the operating costs and

WHEREAS the City's contract with Allied Waste Services allows Allied an increase in rates given increases in the consumer price index; and

WHEREAS the City of Gulf Breeze wishes to provide for a new fee structure as of June, 2012 billings by the City and retroactively to March, 2012 service invoices; and

WHEREAS the City Council wishes to provide funding via this rate increase to be used for operating costs associated with the solid waste removal;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA AS FOLLOWS:

- (1) Effective for March 2012, the following fee structure for solid waste services is hereby approved:

Residential

Paid to Allied Waste (3.8% Increase per Nov 2011 CPI)

Regular	Curbside		Side Door		Senior / Disabled	
		Extra Kart		Extra Kart	Curbside	Side Door
All Collections	11.35	3.24	15.46	7.36	10.21	13.92

Billed to Customers (2.9% increase)

Regular	Curbside		Side Door		Senior		Disabled
		Extra Kart		Extra Kart	Curbside	Side Door	
All Collections	11.35	3.24	15.46	7.36	10.21	13.92	13.92
Disposal	6.40	3.26	6.39	3.19	5.74	5.73	2.68
Total	17.75	6.50	21.85	10.55	15.95	19.65	16.60

Commercial

Paid to Allied Waste

Container:	Weekly Collection Frequency					Per Call
	1x	2x	3x	4x	5x	
Recycle Kart	19.45					
Recycle 2 Yd	70.23					
Recycle 4 Yd	98.32					
Recycle 6 Yd	125.34					
Kart	33.50	45.38				
2 Yd	90.76	99.41	153.43	193.41	242.03	31.33
4 Yd	118.85	164.23	234.47	314.42	379.25	62.67
6 Yd	148.03	226.90	318.75	408.43	504.59	92.92
8 Yd	181.52	283.09	399.78	514.31	633.17	124.26
Roll off 30 Yd						248.51

Billed to Customers (includes service costs, estimated disposal and administration cost)

Container:	Weekly Collection Frequency					Per Call
	1x	2x	3x	4x	5x	
Recycle Kart	20.80					
Recycle 2 Yd	75.00					
Recycle 4 Yd	105.00					
Recycle 6 Yd	133.85					
Kart	42.70	61.15				
2 Yd	109.60	131.55	203.05	258.45	323.05	46.15
4 Yd	152.30	227.30	328.80	439.60	535.35	92.30
6 Yd	197.30	320.75	456.90	591.90	734.00	138.45
8 Yd	245.75	406.10	582.65	756.85	935.70	184.60
Roll off 30 Yd						265.40

Charges not on these schedules (container change, relocation, etc) are rebilled at cost plus 1.75% admin fee.

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida on this _____ day of _____, 2012

APPROVED: _____
Mayor

ATTEST: _____
City Clerk

RESOLUTION 01-13

WHEREAS Article V. Solid Waste, Section 19-186 of the City of Gulf Breeze Code of Ordinances allows for fee schedules for Solid Waste removal to be established by Resolution; and

WHEREAS the City Council of the City of Gulf Breeze has awarded a five (5) year contract for Solid Waste services to Republic Services (previously Allied Waste Services) as a result of a competitive bid process; and

WHEREAS the City's 2013 contract with Republic Services requires adjustment of rates from those currently in effect; and

WHEREAS the City of Gulf Breeze wishes to provide for a new fee structure as of February, 2013 billings by the City; and

WHEREAS the City Council wishes to provide funding via this rate increase to be used for operating costs associated with the solid waste removal;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA AS FOLLOWS:

- (1) Effective for February 2013, the following fee structure for solid waste services is hereby approved:

Residential

Paid to Republic Services

Regular	Curbside	Extra Kart	Side Door (Waste)	(Waste & Recycling)	Side Door Extra Kart	Senior / Disabled Side Door
All Collections	10.50	3.00	14.71	22.79	6.00	9.46

Billed to Customers

Regular	Curbside	Extra Kart	Side Door (Waste)	(Waste & Recycling)	Side Door Extra Kart	Senior / Dis: Disabled Side Door
All Collections	10.50	3.00	14.71	22.79	6.00	9.46
Disposal	6.40	5.00	6.39	6.41	5.00	5.74
Total	16.90	8.00	21.10	29.20	11.00	15.20

(Change from 2012)

-2.8%

-1.4%

0%

-8.1%

Commercial

Paid to Republic Services

	1x	2x
Container:		
Recycle Kart	8.43	
Kart	13.95	17.95

Billed to Commercial Customers

	1x	2x
Container:		
Recycle Kart	9.50	
Kart	22.45	34.95

(Change from 2012)

-47.4%

-42.5%

Maximum Commercial Rates to be billed by Republic

Container:	Weekly Collection Frequency					Per Call
	1x	2x	3x	4x	5x	
RECYCLING SERVICES						
2 Yd	30.45		54.56		90.93	
4 Yd	42.63		82.12		141.86	
6 Yd	54.33		98.67		172.76	
8 Yd	72.85		119.72		222.20	
6 Yd Compactor ²	54.33		98.67		172.76	
SOLID WASTE SERVICES						
2 Yd	48.80	63.40	98.35	126.00	157.25	
4 Yd	71.50	113.85	166.10	221.40	271.85	
6 Yd	96.10	162.95	234.20	306.00	380.50	
8 Yd	121.32	208.35	302.40	395.55	490.05	
Roll off 30 Yd ¹	824.53	1,649.05	2,473.58	3,321.11	4,151.39	191.75
6 Yd Compactor ²	164.10	298.56	436.20	576.00	636.50	
30 Yd Compactor ^{1,2}	824.53	1,649.05	2,473.58	3,321.11	4,151.39	

¹ Actual incurred disposal costs to be added

² Rates based on customer owned compactor

PASSED AND ADOPTED by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida on

this _____ day of _____, 2013

APPROVED: _____

Mayor

ATTEST: _____

City Clerk



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

To: Edwin Eddy, City Manager

From: Richard Hawthorne, Dep. Chief

A handwritten signature in black ink, appearing to be "RH", is written over the name "Richard Hawthorne" in the "From:" line.

Ref: Special Event Application

Date: January 3, 2013

Chick – Fil – A has submitted a special event application for a Daddy-Daughter Date night. The event will be held on Thursday, February 07, 2013 from 5:00pm to 8:00pm. The event will include Daddy-Daughter carriage rides. The route, for the carriage ride will be Chick-Fil-A, to the Circle at the end of Northcliff Dr and back to Chick-Fil-A. The horse and Carriage will be from Sowell's Horse Drawn Carriages. The horses will be wearing diapers to prevent any manure issues. Chick-Fil-A is expecting approximately 60 couples for the event. We will utilize on duty officers for traffic control.

RECOMMENDATION: That the City Council approve the Chick-Fil-A Daddy-Daughter event.





Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

**Office 850-934-5121
Fax 850-934-5127**

City of Gulf Breeze Special Event

Packet Includes:

1. Copy of Requirements to conduct special events.
2. Application to conduct special events.

The above documents must be signed, dated and returned to:

The Gulf Breeze Police Department
311 Fairpoint Drive
Gulf Breeze, FL 32561

At least (30) days prior to the special event

Lynne Randall 1/11/13
Applicant's Signature Date
Marketing Director



Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

**Office 850-934-5121
Fax 850-934-5127**

City of Gulf Breeze

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide the following information at least 30 days prior to the Special Event:

- (a) The name, address and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and the telephone number of the person(s) who will act as chairman of the Special Event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.

(g) Sponsors of the Special Events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full-time personnel, the cost will increase considerably.

(h) Assurance that the applicant will conform to the necessary fire prevention rules, regulations and guidelines.

Special Event Application

Page 2

311 FAIRPOINT DRIVE · GULF BREEZE, FLORIDA 32561 · (850) 934-5121 · FAX (850) 934-5127

** Please call to let us know any costs; if substantial, we will not be able to have carryover. Thank you.*

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.

Lynne Randoe 1/1/13
Applicant's Signature Date

[Signature] 1-3-13
Police Department's Approval Date

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

1/1/13
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Chick-fil-A Gulf Breeze
Address 310 Gulf Breeze Pkwy.

2. PERSON REQUESTING PERMIT:

Name Lynne Randall Marketing Director
Address 310 Gulf Breeze Pkwy
Phone 932-5400 or 324-4556 (cell)

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name Lynne Randall
Address (Same as above)
Phone _____

4. DATE, HOURS AND LOCATION OF EVENT:

Thursday, February 7, 5-8 pm.
Chick-Fil-a 310 Gulf Breeze Pkwy + Northcliff Dr.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

"Daddy-Daughter Date Night" Estimated Attendance - 60 couples
Daddy-Daughter Carriage Rides down Northcliff Dr. + back
to restaurant. (1/4 mile round trip)

Sowell's Horse Drawn Carriages
(Cinderella or vis-A-vis carriage)
Insured 626-2746

Note: Horse has "diaper"
to prevent any manure
on street.

Lynne Randall
Applicant's Signature/Date

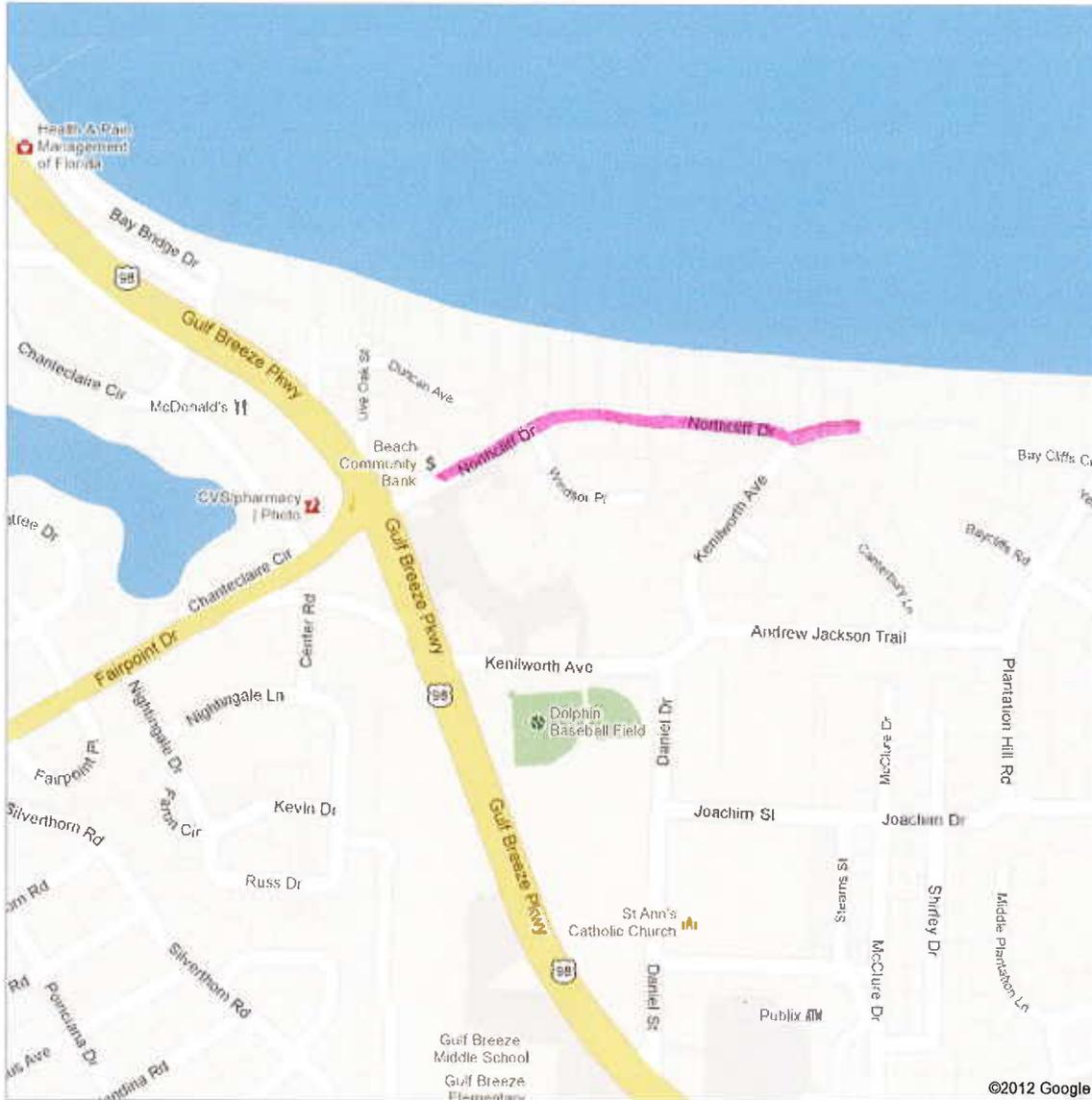
[Signature]
Police Department's Approval/Date

City Manager's Approval/Date



Address Gulf Breeze, FL

Get Google Maps on your phone
Text the word "GMAPS" to 466453

* Roundtrip Route



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

To: Edwin Eddy, City Manager

From: Richard Hawthorne, Dep. Chief

RH

Ref: Special Event Application

Date: December 20, 2012

The Methodist Church has submitted a special event application for their annual 5K run. The run will be held on Saturday, February 23, 2013 and begin at 8:00am. The route, as in the past, will go down Fairpoint and Highpoint and return to the Church. Because of the number of side streets involved, this event requires a large amount of manpower. We will utilize on duty, off duty and auxiliary officers for traffic control.

RECOMMENDATION: That the City Council approve the Methodist Church 5K run.





Gulf Breeze Police Department

**311 Fairpoint Drive
Gulf Breeze, FL 32561**

**Chief Robert Randle
Deputy Chief Rick Hawthorne**

**Office 850-934-5121
Fax 850-934-5127**

City of Gulf Breeze Special Event

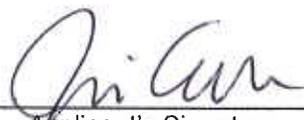
Packet Includes:

1. Copy of Requirements to conduct special events.
2. Application to conduct special events.

The above documents must be signed, dated and returned to:

The Gulf Breeze Police Department
311 Fairpoint Drive
Gulf Breeze, FL 32561

At least (30) days prior to the special event


Applicant's Signature

12/10/12
Date



Gulf Breeze Police Department

***311 Fairpoint Drive
Gulf Breeze, FL 32561***

***Chief Robert Randle
Deputy Chief Rick Hawthorne***

***Office 850-934-5121
Fax 850-934-5127***

City of Gulf Breeze

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide the following information at least 30 days prior to the Special Event:

- (a) The name, address and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and the telephone number of the person(s) who will act as chairman of the Special Event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of the Special Events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full-time personnel, the cost will increase considerably.
- (h) Assurance that the applicant will conform to the necessary fire prevention rules, regulations and guidelines.

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

12/10/12
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Gulf Breeze United Methodist Church
Address 75 Fairpoint Dr., Gulf Breeze, FL, 32501

2. PERSON REQUESTING PERMIT:

Name Jessi Capshaw
Address 75 Fairpoint Dr. (work)
Phone 932-359 ext: 119

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name John Carruth
Address 3559 Morningtide Dr. Gulf Breeze, FL 32503
Phone (850) 346-9489

4. DATE, HOURS AND LOCATION OF EVENT: "RUN FOR THE WORLD - 5K"

Sat, February 23rd, 2013. Setup will begin at 6:30am. Run/walk will be completed by 9:30am. Run/walk will start in front of GIBUMC @ 75 Fairpoint Dr.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

This is the 23rd Annual "Run For the World" 5K Run/walk. Estimated ~~500~~ 550 people at the race. We will have 2 trucks to run the course. A water point on Highpointe Dr. The finish line will be on Nightingale Street.

This is a fundraiser to support the missions that Gulf Breeze United Methodist Church does.

[Signature] 12/10/12
Applicant's Signature/Date

[Signature] 12-19-12
Police Department's Approval/Date

City Manager's Approval/Date

MEMO

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

DATE: December 27, 2012

RE: SSRUS Surplus Vehicle & Equipment

The WWTF has the following vehicles and equipment that has reached the end of its useful life.

1987 Chevrolet 1 Ton 7.4L 4X4 dual-wheeled flat bed work truck.

VIN 1GBHV34N1HS156046

Mileage: 77,208.9

4 REAR TIRES BAD, LEAKY REAR MAIN SEAL, CRACKED EXHAUST MANIFOLD. OTHERWISE RUNS WELL.

Lamson 100HP blower, cat# H100E1ES MODEL R923. YEAR EST. 1987

60HZ

100 HP

3560 RPM

SF 1.15

230/460 VOLTS

FL AMPS 222/111

EMERSON MOTOR COMPANY

BLOWER DOES NOT TURN, MOTOR DOES TURN

RECOMMENDATION: City Council declare the above items surplus and authorize staff to place the items up for auction.



2012/12/27



LAMSON

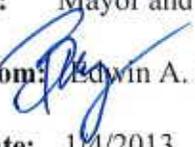
2012/11/21/27



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 1/4/2013

Subject: Donation of Surplus Police Car

With the recent purchase of replacement Police vehicles, we have a model year 2000 Ford Crown Victoria available for surplus.

We have several options for disposal of this vehicle:

1. Advertise for sealed bids.
2. List the vehicle on E-Gov Deals.
3. Donate the vehicle to a police agency in need.
4. Keep the vehicle in our fleet for other purposes.

Attached please find a memo from Sergeant Steff Neff relative to option three. Given the condition of the car, option four is not recommended. We could expect a return of less than \$2,000 from option one or two.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO DONATE ONE SURPLUS CROWN VICTORIA POLICE CRUISER TO THE CAMP HILL, ALABAMA POLICE DEPARTMENT.



Gulf Breeze Police Department

To: City Manager, Buz Eddy

From: Sgt. Neff *SN*

Re: Surplus Equipment

Date: 12-28-2012

I have listed a vehicle below that I wish for the city council to deem surplus property in accordance with ordinance # 2-126. This vehicle is of no use to the city any longer and needs to be disposed of in accordance with Article 5, Gulf Breeze City Ordinance. As per our surplus property disposal procedures, I would like to petition the city council to donate this vehicle to another police department. The Camp Hill Police Department in Alabama had attempted to bid on some of our cars recently and just simply could not afford to purchase one. In response to Camp Hill Police Department's need for a vehicle and the lack of funds to purchase one, I would like for the city council to deem this vehicle surplus with the approval to transfer the vehicle to the Camp Hill Police Department to better enable them to serve their residents. Camp Hill is a small town of approximately 1200 residents and is in desperate need of another police vehicle.

Lot #39

(1) 2000 Ford Crown Victoria Police Interceptor – Unit #202
VIN# 2FAFP71W4YX133395

*O.K.
RR
1/3/13*



City of Gulf Breeze

DATE: December 10, 2012
TO: Vernon L. Prather, Director of Public Services
FROM: Harrold Hatcher, Public Services Compliance Officer *HH/eg V.P.*
RE: Bids for Mini Excavator

On November 1, 2012 we opened bids for a mini excavator. There were five companies that submitted bids. One company submitted two bids. The bids were as follows;

1) Coastal Machinery, Pensacola		\$27,210.00	Kubota U25
2) Lyle Machinery, Pensacola		\$29,918.00	Bobcat E-26
3) Vermeer Southeast, Pensacola		\$31,408.00	Yanmar 35-5
4) Caterpillar, Pensacola	bid 1	\$34,572.00	Caterpillar 302.7D
	bid 2	\$34,935.00	Caterpillar 302.5D
5) Beard Equipment, Pensacola		\$39,697.53	John Deere 35D

While there are some minor deviations from the written specifications from 4 of the 5 bidders, the low bidder had (and so noted on their bid), some significant deviations. The most significant is the under power of the engine (horsepower). The low bidder's machine had approximately 20% less horsepower, in both gross and net horsepower and did not have the low oil or high temperature emergency shutdown required in the specifications. The standard stick dig force was also 20% less than specified and finally the full machine warranty was 50% less than specified. Based on these deficiencies I would not recommend award of the bid to the low bidder.

The next low bidder was Lyle Machinery. While their bid had some minor deviations, it more closely and adequately meets our horsepower and budget needs and it more closely and adequately meets the intent of the written specifications.

Therefore, it is my recommendation that the mini excavator bid be awarded to Lyle Machinery of Pensacola for a total of \$29,918.00

RECOMMENDATION: City Council award bid to Lyle Machinery for the purchase of one (1) Bobcat E-26 Mini Excavator for \$29,918.00 in accordance with the bid specifications.





City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Vernon L. Prather, Director of Public Services *V.P.*

Date: 12/18/2012

Subject: Pensacola Beach Natural Gas Pipeline Expansion Phase IV Change Order 3

The City Council established the Pensacola Beach Natural Gas System as FEMA Alternate Project #5 with a total budget of \$2,783,000. Utility Services Company was selected as the contractor based on the advertised bid process.

To date the City has awarded the initial contract plus two (2) change orders totaling \$2,382,965 including engineering costs.

The next phase to be installed is approximately 4200 feet of 4" gas main from Peg Leg Pete's west to Palm Beach Club development. This phase will complete the gas main installation on the major roads for the current developed area of the beach.

The cost of Change Order #3 (Phase IV) is \$147,000 for construction and \$17,300.00 for engineering for a total of \$164,300. These costs were derived using unit pricing from the original contract. Engineering fees are calculated using the Rural Development fee curve.

The inclusion of change order #3 of \$164,000 brings the total awarded contracts to \$2,547,265 including engineering, which is \$235,735 less than the City Council approved FEMA Alternate Project #5 of \$2,783,000.

RECOMMENDATION:

CITY COUNCIL AWARD CHANGE ORDER #3 TO INSTALL 4200 FEET FROM PEG LEG PETE'S RESTURANT TO PALM BEACH CLUB FOR FEMA ALTERNATE PROJECT #5 IN THE AMOUNT OF \$147,000 TO UTILITY SERVICES COMPANY AND \$17,300 TO BASKERVILLE DONOVAN FOR ENGINEERING SERVICES.

ENGINEER'S OPINION
OF PROBABLE CONSTRUCTION COST



BASKERVILLE-DONOVAN, INC.
Innovative Infrastructure Solutions

PROJECT NAME: GULF BREEZE NATURAL GAS PIPELINE EXPANSION PHASE IV

CLIENT: CITY OF GULF BREEZE

DATE: 11-29-12

ESTIMATED BY: RICHARD DELP

REVIEWED BY:

BDI PROJECT NO. 20442.10

SUBMITTAL PHASE: 3rd PROJECT EXTENSION

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE (1)	AMOUNT
1	Maintenance of Traffic	1	LS	\$2,059.65	\$ 2,059.65
2	Insurance and Bonds	1	LS	\$2,080.55	\$ 2,080.55
3	2" DR 11 MDPE, Directional Drill Installation	210	LF	\$12.30	\$ 2,583.00
4	2" PE Tap, Isolation Valve & Cap	3	EA	\$405.00	\$ 1,215.00
5	4" PE Cap	1	EA	\$13.00	\$ 13.00
6	4" DR 11 MDPE, Directional Drill Installation	842	LF	\$29.55	\$ 24,881.10
7	4" DR 11 MDPE, Open Cut Installation	3,382	LF	\$14.25	\$ 48,193.50
8	4" PE Isolation Valve	4	EA	\$338.00	\$ 1,352.00
9	Ballast Block for 4" MDPE	50	EA	\$283.00	\$ 14,150.00
10	Clay Removal	77	CY	\$17.00	\$ 1,309.00
11	Clean, White Sand	77	CY	\$32.00	\$ 2,464.00
12	Erosion and Sediment Control	1	LS	\$1,393.69	\$ 1,393.69
13	Pipeline Marker	4	EA	\$45.00	\$ 180.00
14	Stone	706	TN	\$58.03	\$ 40,969.18
15	Record Drawings	1	LS	\$4,000.00	\$ 4,000.00

Subtotal Construction Costs

\$146,844

Construction Contingencies

0%

\$0

ESTIMATED TOTAL CONSTRUCTION COSTS

\$147,000

ENGINEERS FEE FOR DESIGN, CONTRACT ADMINISTRATION AND LIMITED OBSERVATION.

\$17,300.00

1. Unit prices based on Utility Service Company's successful bid for the expansion to Pensacola Beach dated 5-18-11 and updated material costs.
2. Directional drills planned for all driveways and trolley stops.
3. Engineering Fee based on Fee Curve in Engineering Agreement.
4. Total project length is 4,996 LF on south side of Fort Pickens Rd. from Peg Leg Pete's to Fort Pickens gate.
5. Limited Engineering Services During Construction in accordance with Engineer Service Agreement.

Engineer's opinions or estimates of probable construction costs are prepared upon the basis of Engineer's experience and qualifications and represent Engineer's judgment as a professional generally familiar with the industry. However, since Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Engineer's opinions or estimates of probable construction costs.

SCOPE OF WORK
PENSACOLA BEACH
NATURAL GAS PIPELINE
AMENDMENT 3
CITY OF GULF BREEZE, FLORIDA

GENERAL

The City currently has under contract a project that will increase the capacity of their natural gas system by expanding natural gas service to Pensacola Beach. The existing project under construction, that was designed by BDI, will provide natural gas service from the core business area of Pensacola Beach east to Avenida 10 and Via DeLuna and west on Fort Pickens Roads to the Dunes. Amendment 1 to the Scope of Work extends the natural gas service east on Via DeLuna from Avenida 10 to Portofino. Amendment 2 to the Scope of Work extends the natural gas service west on Fort Pickens Road from The Dunes to Peg Leg Pete's Restaurant. Activities identified in this Amendment are an extension of the original Engineer Agreement and all components of that Scope of Work apply to this Amendment.

BACKGROUND

The natural gas main extension will require additional engineering services to design an extension of the low pressure natural gas pipeline along Fort Pickens Road. The necessary design drawings will be used by the Contractor to prepare a change order request to the existing project under construction. The proposed project extension involves the installation of approximately 4,224 LF of four-inch pipeline along the southerly right-of-way of Fort Pickens Road from Peg Leg Pete's Restaurant to near the Fort Pickens entrance gate. The extension of the natural gas pipeline will include the appropriate valves, fittings and service taps as identified by the City. It is desired that the proposed natural gas pipeline include features consistent with installation of said natural gas pipeline in accordance with Federal, State, and local installation standards.

The Engineer's Opinion of Probable Construction Costs is \$147,000.

Section I. DESIGN SERVICES

Task 1 – Surveying

No surveying services are required for this amendment.

Task 2 – Transmission Main Design Services

BDI will meet with the City of Gulf Breeze and Utility Service Company, Inc. to establish

pipeline alignment targeted at minimizing utility conflicts and improving ease of construction. Requirements for pavement crossing will be confirmed during this meeting as well to determine if bored crossings will be required or open cut method allowed for roadway surfaces to be crossed.

BDI will provide detailed drawings for the construction of the natural gas pipeline extension along the previously described route. Specifications in effect under the existing construction contract will apply to these drawings.

Two sets each of construction drawings reflecting a 90% completion level will be provided for review by representatives of the City of Gulf Breeze. BDI will meet with representatives of the City of Gulf Breeze to review any comments. Upon incorporation of review comments, 100% drawings will be provided to the City and the Contractor.

Deliverables: Three (3) sets of the 90% construction drawings.
Three (3) sets of the 100% construction drawings.

Section II. ENGINEERING SERVICE DURING CONSTRUCTION

Engineering Services during construction are detailed in the original Engineer Agreement and will apply to this project extension.

Section III. OWNER'S RESPONSIBILITY

- 1) Review and comment on the 90 percent design submittals.
- 2) Provide project observation during construction.

Section IV. SCHEDULE

Proposed schedules are based upon normal circumstances and any delays attributed to the State, the City, or acts of God are beyond the control of BDI.

1. BDI anticipates completion of construction drawings within 10 days from authorization to proceed.

Section V. METHOD OF COMPENSATION

The work completed by BDI shall be compensated as a lump sum of \$17,300 for design, contract administration and limited engineering services during construction.

Invoices will be submitted monthly, based on percent of work complete. Should additional services be required due to unforeseen reasons, related additional services shall be billed to the City at BDI's standard hourly rates in effect at the time the service was provided.

As always, we appreciate this opportunity to be of service.

Sincerely,

ACCEPTED:

BASKERVILLE-DONOVAN, INC.

CITY OF GULF BREEZE


Richard W. Delp, CSI, CDT
Project Manager

Beverly Zimmern
Mayor

11-30-12
Date

Date

Attachments: Engineers Opinion of Probable Construction Cost



City of Gulf Breeze

DATE: May 09, 2012
TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Director of Public Services *V.P.*

RE: Pensacola Beach Gas Pipeline Extension from Avenida 10 to Portofino Resort, Change Order #2

The City established the Pensacola Beach Natural Gas System as FEMA Alternative Project #5 and awarded the construction to Utility Services Company in the amount of \$1,422,795.50.

City Council has allocated \$2,083,000 via PW 3817 and has further requested FEMA to allocate additional funds of \$700,000 (for a total of \$2,783,000) to extend gas lines beyond the core business area, eastward from Avenida 10 to the Portofino development and westerly from the Holiday Inn Express (formerly the Dunes Condominium) on Fort Pickens Road to Peg Leg Pete's restaurant.

The City Council authorized Change Order #1, on April 2, 2012 to extend natural gas line from The Holiday Inn Express on Ft. Pickens Road to Peg Leg Pete's. The cost for this extension is \$133,544.50 and is nearly complete.

The attached Change Order #2 plans construction from Avenida 10 east to Portofino Resort with the installation of 3.25 miles of 4" gas main along Panferio Drive until Avenida 23. At this point the route returns to Via Deluna for the remaining distance. We chose Panferio Drive as the better route, due to numerous utility conflicts in the first portion of Via Deluna. The cost for this extension is \$555,317.33 based on our previously bid unit prices for FEMA Alternative Project #5.

The City Council has a FEMA approved total of \$2,083,000 with a total request of \$2,783,000 for the construction of the Pensacola Beach Gas System. To date, we have awarded Engineering and Construction contracts in the amount of \$1,827,648. Therefore, the total cost including Change Order #2 is \$2,382,965 which is more than our approved total; but is \$400,035 less than the requested amount by Council for FEMA PW 3817.

RECOMMENDATION: City Council award change order #2 to install 3.25 miles of 4" gas main from Avenida 10 to Portofino Resort for FEMA Alternative Project #5 in the amount of \$555,317.33 to Utility Services Company.

*Approved by City Council
on 5-21-12*



BASKERVILLE-DONOVAN, INC.
Innovative Infrastructure Solutions

CHANGE ORDER 2

4" Gas Pipeline Extension to the East

Utility Service Company
4326 Gulf Breeze Parkway
Gulf Breeze, FL 32563
Telephone: 850-932-5342
Fax 850-932-0258

ITEM	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT
1	Mobilization/Demobilization	1	LS	\$ -	\$ -
2	Maintenance of Traffic	1	LS	\$ 5,594.00	\$ 5,594.00
3	Insurance and Bonds	1	LS	\$ 8,206.66	\$ 8,206.66
4	1" PE Tap, Isolation Valve, Cap	0	EA	\$ 467.00	\$ -
5	12" DR 9 HDPE Casing with 6" DR 11 MDPE Carrier, Directional Drill Installation	0	LF	\$ 177.20	\$ -
6	2" DR 11 MDPE, Directional Drill Installation	80	LF	\$ 12.30	\$ 984.00
7	2" DR 11 MDPE, Open Cut Installation	40	LF	\$ 17.30	\$ 692.00
8	2" PE Tap, Isolation Valve & Cap	1	EA	\$ 405.00	\$ 405.00
9	4" PE Cap	1	EA	\$ 13.00	\$ 13.00
10	4" DR 11 MDPE, Directional Drill Installation	4,983	LF	\$ 29.55	\$ 147,247.65
11	4" DR 11 MDPE, Open Cut Installation	12,129	LF	\$ 14.25	\$ 172,838.25
12	4" PE Isolation Valve	15	EA	\$ 338.00	\$ 5,070.00
13	6" 45° PE Bend	0	EA	\$ 256.00	\$ -
14	6" 90° PE Bend	0	EA	\$ 258.00	\$ -
15	6" PE Cap	0	EA	\$ 25.00	\$ -
16	6" DR 11 MDPE, Directional Drill Installation	170	LF	\$ 33.25	\$ 5,652.50
17	6" DR 11 MDPE, Open Cut Installation	0	LF	\$ 32.90	\$ -
18	6" DR 9 MDPE, Directional Drill Installation	0	LF	\$ 29.20	\$ -
19	6" PE Isolation Valve	0	EA	\$ 1,061.00	\$ -
20	6" Tapping Sleeve & Valve	0	EA	\$ 7,420.00	\$ -
21	6" PE Tee	0	EA	\$ 304.00	\$ -
22	6" x 4" PE Reducer	0	EA	\$ 142.00	\$ -
23	Asphalt Restoration	50	SY	\$ 77.30	\$ 3,865.00
24	Ballast Block for 4" MDPE	230	EA	\$ 283.00	\$ 65,090.00
25	Ballast Block for 6" MDPE	0	EA	\$ 283.00	\$ -
26	Clay Removal	77	CY	\$ 17.00	\$ 1,309.00
27	Clean, White Sand	77	CY	\$ 32.00	\$ 2,464.00
28	Concrete Restoration	1,570	SY	\$ 60.00	\$ 94,200.00
29	Curbing	0	LF	\$ 25.00	\$ -
30	Erosion and Sediment Control	1	LS	\$ 5,416.94	\$ 5,416.94
31	Meter/Regulator Station	0	LS	\$ 99,918.00	\$ -
32	Pipe Roller Assembly -- Elevated Bridging	0	LF	\$ 150.00	\$ -
33	Pipeline Marker	50	EA	\$ 45.00	\$ 2,250.00
34	Right-of-Way and Landscape Restoration	1	LS	\$ 34,019.33	\$ 34,019.33
	Contractor's deduct for material				
Total					\$ 555,317.33



City of Gulf Breeze

DATE: March 23, 2012
TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Director of Public Services *V.L.P.*

RE: Pensacola Beach West Gas Pipeline Extension Change Order #1

The City established the Pensacola Beach Natural Gas System as FEMA Alternative Project #5 and awarded the construction to Utility Services Company in the amount of \$1,422,744.50.

City Council has allocated \$2,083,000 via PW 3817 and has further requested FEMA to allocate additional funds of \$700,000 (for a total of \$2,783,000) to extend gas lines beyond the core business area, eastward from Avenida 10 to the Portofino development and westerly from the Holiday Inn Express (formerly the Dunes Condominium) on Fort Pickens Road to Peg Leg Pete's restaurant. We are awaiting formal approval from FEMA on the additional allocations.

On November 21, 2011, the City Council approved survey and engineering fees of \$20,595 to develop the plans for extending gas pipelines to the west.

The attached change order facilitates the planned construction as follows:

Change Order #1: Extend natural gas line 4080' of 4" gas line from The Holiday Inn Express on Ft. Pickens Road to Peg Leg Pete's. The cost for this extension is \$133,544.50

The City Council has a FEMA approved total of \$2,083,000 for the construction of the Pensacola Beach Gas System. To date, we have awarded Engineering and Construction contracts in the amount of \$1,694,103.50. Therefore, the total including Change Order #1 including engineering is \$1,827,648 which is \$255,352 less than the amount approved by Council and FEMA PW 3817.

RECOMMENDATION: City Council award change order #1 for FEMA Alternative Project #5 in the amount of \$133,544.50 to Utility Services Company.

*Approved by the City Council
on 4-2-12
[Signature]*



BASKERVILLE-DONOVAN, INC.
Innovative Infrastructure Solutions

CHANGE ORDER 1

4" Gas Pipeline Extension to the West

Utility Service Company
4322 Golf Breeze Parkway
Gulf Breeze, FL 32563
Telephone: 850-932-5942
Fax: 850-932-0258

ITEM	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT
1	Mobilization/Demobilization	1	LS	\$ -	\$ -
2	Maintenance of Traffic	1	LS	\$ 1,707.00	\$ 1,707.00
3	Insurance and Bonds	1	LS	\$ 1,973.56	\$ 1,973.56
4	1" PE Tap, Isolation Valve, Cap	0	EA	\$ 467.00	\$ -
5	12" DR 9 HDPE Casing with 6" DR 11 MDPE Carrier, Directional Drill Installation	0	LF	\$ 177.20	\$ -
6	2" DR 11 MDPE, Directional Drill Installation	800	LF	\$ 12.30	\$ 9,840.00
7	2" DR 11 MDPE, Open Cut Installation	120	LF	\$ 17.30	\$ 2,076.00
8	2" PE Tap, Isolation Valve & Cap	6	EA	\$ 405.00	\$ 2,430.00
9	4" PE Cap	1	EA	\$ 13.00	\$ 13.00
10	4" DR 11 MDPE, Directional Drill Installation	450	LF	\$ 29.55	\$ 13,297.50
11	4" DR 11 MDPE, Open Cut Installation	3,630	LF	\$ 14.25	\$ 51,727.50
12	4" PE Isolation Valve	2	EA	\$ 338.00	\$ 676.00
13	6" 45° PE Bend	0	EA	\$ 256.00	\$ -
14	6" 90° PE Bend	0	EA	\$ 258.00	\$ -
15	6" PE Cap	0	EA	\$ 25.00	\$ -
16	6" DR 11 MDPE, Directional Drill Installation	0	LF	\$ 32.95	\$ -
17	6" DR 11 MDPE, Open Cut Installation	0	LF	\$ 32.90	\$ -
18	6" DR 9 MDPE, Directional Drill Installation	0	LF	\$ 29.20	\$ -
19	6" PE Isolation Valve	0	EA	\$ 1,061.00	\$ -
20	6" Tapping Sleeve & Valve	0	EA	\$ 7,420.00	\$ -
21	6" PE Tee	0	EA	\$ 304.00	\$ -
22	6" x 4" PE Reducer	0	EA	\$ 142.00	\$ -
23	Asphalt Restoration	0	SY	\$ 77.30	\$ -
24	Ballast Block for 4" MDPE	53	EA	\$ 283.00	\$ 14,999.00
25	Ballast Block for 6" MDPE	0	EA	\$ 283.00	\$ -
26	Clay Removal	23	CY	\$ 17.00	\$ 391.00
27	Clean, White Sand	23	CY	\$ 32.00	\$ 736.00
28	Concrete Restoration	0	SY	\$ 60.00	\$ -
29	Curbing	0	LF	\$ 25.00	\$ -
30	Erosion and Sediment Control	1	LS	\$ 1,302.68	\$ 1,302.68
31	Meter/Regulator Station	0	LS	\$ 99,918.00	\$ -
32	Pipe Roller Assembly - Elevated Bridging	0	LF	\$ 150.00	\$ -
33	Pipeline Marker	3	EA	\$ 45.00	\$ 135.00
34	Right-of-Way and Landscape Restoration	0	LS	\$ -	\$ -
35	Stone	575	TN	\$ 56.07	\$ 32,240.25
Contractor's deduct for material					
Total					\$ 133,544.50

Approved Alternative Project List

PW 3817

Project List Proposed for Alternative Projects

	Initial Value	Revised Allocation	Revised Value
01 Rec Ctr Expansion	\$ 4,689,906	P 1,000,000	5,689,906 (1)
02 Concession Skid & RRms	\$ 984,700	✓	984,700
03 Baseball Field Improvements	\$ 1,135,581	✓	1,135,581
04 Waste-Water-Treat	\$ 3,300,000		
05 NG Pipeline to Beach	\$ 2,083,000	P ✓ (3,300,000)	2,783,000 (2)✓
06 Fire Truck	\$ 449,558	✓	449,558
07 A & E costs	\$ 713,309	P	713,309
08 Vac Truck Buyout	\$ 185,000	✓	185,000
09 Fire Boat	\$ 145,000	✓	145,000
10 Playground Equip x 4	\$ 300,000	P	300,000
11 Fleet Vehicles	\$ 233,000	✓	233,000
12 Chippers / Grinder	\$ 25,000	✓	25,000
13 CNG Compression str	\$ 220,000		820,000 (3)
14 Stormwater Interceptor Vaults (3)	\$ 240,000		240,000
15 Ground Penetrating Radar (2)	\$ 60,000	✓	60,000
16 Purchase of Park Lot	\$ 260,000	✓	260,000
17 South Sunset Drive Rebuild			1,000,000 (4)
	<u>\$ 15,004,054</u>	Status	<u>\$ 15,004,054</u>

✓ Completed
P In Process

- (1) Cover underestimate of cost - bids exceeded engineering estimates
- (2) Expand reach of services east to Portofino towers and west to Peg Leg Pete's restaurant area
- (3) Cover supplementary skid mounted storage (40k ft³) and expected bid cost in excess of estimate
- (4) NEW Project - Rebuild & Improve existing roadway to help mitigate local flooding & improve stormwater mgmt

Memo

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.P.*
Stephen A. Milford, Director of Finance *SM*

DATE: November 7, 2011

RE: Engineering and Surveying to extend Natural Gas Lines

The City's current gas expansion project for Pensacola Beach has begun with installation planned for the business core area. We have issued a contract to Utility Services Company for \$1,422,744.50 to construct FEMA Alternative Project #5 as originally laid out.

City Council has approved requesting FEMA to reallocate additional funds of \$700,000 to extend gas lines beyond the core business area, eastward from Avenida 10 to the Portofino development and westerly from the Dunes Condominium on Fort Pickens Road to Peg Leg Pete's restaurant. We are awaiting formal approval from FEMA on the requested reallocations.

Current best estimates of probable construction cost and engineering are as follows:

	<u>Survey & Eng</u>	<u>Construction</u>
Eastern Extension	\$78,815	\$414,000
Western Extension	\$20,595	\$102,000

In order to avoid the prospect of interrupting construction during the 2012 tourist season, staff is recommending that the survey and engineering commence promptly, prior to official FEMA response. While this risks Natural Gas incurring a preparatory expense that may not be immediately reimbursed, the survey and engineering costs are manageable in light of the overall health of the Natural Gas enterprise. Such preparatory costs may be construed as reasonable pre-construction survey and assessment costs, and therefore may be considered eligible even if the reallocation for further construction is denied by FEMA.

Recommendation

City Council approve the above budget for survey and engineering costs for the extension of natural gas services, and instruct staff to initiate such services in contemplation of extension of the currently awarded construction contract.

*Approved by The City Council
on 11-21-11
EJE*



MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *VLP*

DATE: April 4, 2011

RE: Award of Bid, Gas Pipeline to Pensacola Beach
FEMA Alternative Project # 05

The City received bids on March 22, 2011 to extend natural gas service to Pensacola Beach. We received a total of four (4) bids with one being late, which was not accepted and subsequently returned unopened to the bidder.

The qualifying three (3) bids were opened and read and are as follows:

Utility Services Company	\$1,422,795.50
R.A.W. Construction	\$1,577,977.00
Smiland Construction	\$2,925,413.50

Baskerville Donovan has completed their evaluation of the bids and has recommended via the attached letter and bid tabulation, Utility Services Company at \$1,422,795.50 which is the low bidder.

One bidder had concern over the qualifications of the low bidder, as he did not possess a Natural Gas Pipeline Specialty License. According to the regulations of the Department of Business and Professional Regulation's contractor licensing board, a general contractor may perform any function that any of the specialty contractors can perform. Since Utility Service Company does possess a general contractor's license, they are qualified to perform this work.

The established FEMA alternative project budget for the gas pipe line is \$2,083,000.00, therefore, the low bid of \$1,422,795.50 is \$660,205.00 under budget. In addition, due to the resort nature of the beach, we anticipate that the major construction will begin this fall with a construction period of two hundred and seventy (270) days.

RECOMMENDATION: City Council award the contract to construct the Natural Gas Pipeline to Pensacola Beach, FEMA Alternative Project #5, to Utility Services Company in the amount of \$1,422,795.50

Fund 402		FEMA Project Accounting	
Engineering	-171,898.00		
Construction	-1,422,795.50	FEMA Project Amount	\$2,083,000.00
Total Cost	-1,594,693.50	Total Cost	-1,594,693.50
FEMA/State Reimbursement	\$1,554,826.16	Remainder to Other Projects	\$488,306.00
City Portion	-\$39,867.34		
Final City Cost	-\$325.00		

*Approved By the City Council
on 4-18-2011 VLP*



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/31/2012

Subject: Purchase of Mowing Reels

During the discussions of the sale and on going management of Tiger Point Golf and Country Club, Meadow Brook advised us that the existing three fairway and three greens mowers needed to be replaced. We were provided an estimate of replacement cost of \$100,000. Ron Pulley and our consultants (Joe Petrash and Ken Morgan) believe that the existing mowers have a few more seasons left in them. They also believe that the cutting reels must be immediately replaced.

Joe Petrash of Borders Golf Group was able to obtain pricing for our small purchase equal to national group pricing for much large purchases direct from the manufacturer. We can replace all the cutting reels for a total cost of \$39,449 from Jacobsen Turf and Equipment.

This is a sole source purchase because the mower manufacturer is Jacobsen. The price Mr. Petrash negotiated on our behalf is a better price than we would pay independently.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE PURCHASE OF REPLACEMENT CUTTING REELS FOR FAIRWAY AND GREENS MOWERS FROM JACOBSEN TURF AND EQUIPMENT FOR A TOTAL COST OF \$39,449.

Product #	Description	QTY	List each	Total
67986	11 blade reels 570/3800	15	\$ 2,181.00	\$ 32,715.00
123268	roller	15	\$ 250.64	\$ 3,759.60
68622	11 blade reel RH GKIV	6	\$ 1,939.00	\$ 11,634.00
68621	11 blade reel LH GKIV	3	\$ 1,939.00	\$ 5,817.00
68527	22" Grooved assembly steel disc roller (2" diameter)	9	\$ 270.00	\$ 2,430.00
				\$ 56,355.60
	30% discount per NA agreement			\$ 16,906.68
	Total less tax			\$ 39,448.92



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----- Forwarded message -----

From: Joseph Blair Petrash <jbp@bordersgolfgroup.com>
Date: Fri, Dec 28, 2012 at 12:35 AM
Subject: Reels for Mowers
To: "Ron Pulley (rpulley@gulfbreezefl.gov)" <rpulley@gulfbreezefl.gov>
Cc: "William Morgan (morgan.golfdesign@gmail.com)" <morgan.golfdesign@gmail.com>

Ron -

Please find attached the quote for all the reels from Jacobsen. You will see that they are giving me our national account pricing -

Let's discuss when you have a moment

Joe

Joseph Blair Petrash, CCM CHA

Principal

Borders Golf Group, LLC



City of Gulf Breeze

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/31/2012

Subject: Purchase of IBS, Point of Sale Software

Meadow Brook utilized a point of sale software known as IBS at Tiger Point Golf and Country Club. This software tracks sales at the various points in the operation such as tee times, food and beverage and the golf shop and integrates the figures with budgets and time sheets for the employees. Had Meadow Brook managed the operation for the City after our acquisition, we would have paid their cost of maintaining the IBS system.

IBS offers a lease or annual purchase option for use of their software package. It is more beneficial to the City to purchase the annual license outright rather than pay the monthly lease fee of \$750. Our consultant, Joe Petrash of Borders Golf Group, and staff make the following recommendation:

RECOMMENDATION:

THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF AN ANNUAL LICENSE FOR IBS POINT OF SALE SOFTWARE AT A TOTAL COST OF \$6,772.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: January 3, 2013
RE: Fire Hydrant Replacements- Phase III

A handwritten signature in blue ink, appearing to be "T. Lambert", is located to the right of the "FROM:" line.

In 2011, staff conducted a fire hydrant survey to determine the needs for replacement and repair. In 2012 the City spent \$35,594 of the \$60,000 budget to replace 8 fire hydrants. Two other hydrants were included, but when they were uncovered, we found that a large amount of concrete covered the mains and the hydrant base, making it nearly impossible to easily replace these. We are looking into alternate methods for the replacement of these two.

Staff has developed and solicited quotes on the next phase, which will include 5 hydrant replacements. The scope of work and pictures are attached. The low bidder is Warrington Utility & Excavating, a local firm that has done several projects for us in the past. The proposed cost is \$23,100.

The F/Y 2013 budget includes \$60,000 for fire hydrant upgrades.

RECOMMENDATION: The City Council approve Warrington Utility & Excavating to replace five fire hydrants within the City at a cost of \$23,100.00.

Fire Hydrant Replacements

1.) 105/107 Laura Ln.

Replace the 2 way hydrant with an M/H 3 way. Installation shall include removal of old unit and installation of a new tee assembly including a new valve on the north (right) side of the tee. A control valve, box, and collar for the hydrant are also needed. The new assembly will have to be field adjusted to the north (right) to accommodate existing utilities. All areas are to be restored to pre-construction condition. Hydrant nozzles are to be a minimum of 12" above finished grade.

2.) 220/222 Pine Tree Dr.

Replace the 2 way hydrant with an M/H 3 way. Installation shall include removal of old unit and installation of a new tee assembly including a new valve on the west (left) side of the tee. A control valve, box, and collar for the hydrant are also needed. All areas are to be restored to pre-construction condition. Hydrant nozzles are to be a minimum of 12" above finished grade.

3.) South east corner of Julia Way and Pine Tree Drive

Replace existing 2 way hydrant with an M/H 3 way hydrant, control valve, box, and collar. Restore all areas to pre-construction condition. Hydrant nozzles are to be a minimum of 12" above finished grade.

4.) North east corner of Fairpoint Drive and Pine Tree Dr.

Replace existing 2 way hydrant with an M/H 3 way hydrant. Installation shall include removal of old unit and installation of a new tee assembly including a new valve on the west (left) side of the tee. A control valve, box, and collar for the hydrant are also needed. All areas are to be restored to pre-construction condition. Hydrant nozzles are to be a minimum of 12" above finished grade.

5.) North west corner of Fairpoint Drive and Julia Way

Replace existing 2 way hydrant with an M/H 3 way hydrant, control valve, box, and collar. Restore all areas to pre-construction condition. Hydrant nozzles are to be a minimum of 12" above finished grade.

*Anchor couplings and tees shall be used.

*The utility needs 72 Hrs. advance notice before work commences so we can notify our customers and the fire department.

* We will begin outages no earlier than 0900.



8401 Untreiner Ave.
Pensacola, FL 32534

Telephone: 850-476-2280

Fax: 850-476-2283

Email: wuediggers@bellsouth.net

Underground Utility: CUC1224889

Fire Main: FPC11-000045

Bid Name: Fire hydrant replacement

12/10/2012

Item	Description	Quantity	Unit	Unit Price	Amount
1	Mobilization	1	ls	\$ 1,100.00	\$ 1,100.00
2	105/107 Laura Ln.	1	ls	\$ 4,800.00	\$ 4,800.00
3	220/227 Pine Tree Dr.	1	ls	\$ 4,800.00	\$ 4,800.00
4	SE cornia Julia Way & Pine Tree Dr.	1	ls	\$ 3,800.00	\$ 3,800.00
5	NE corner Fairpoint Dr. & Pine Tree Dr.	1	ls	\$ 4,800.00	\$ 4,800.00
6	NW corner Fairpoint Dr. & Julia Way	1	ls	\$ 3,800.00	\$ 3,800.00
	Grand Total				\$ 23,100.00

Please note price does not include the following:

- ** Any de-watering.
- ** Any removal and/or replacing of unsuitable materials
- ** Any fee's (i.e. permits, tie-in, impact, layout, etc.)

Please note the following:

- ** Anything not specifically stated in this proposal is excluded
- ** Price will be held for 30 days
- ** We are not responsible for utilities damaged by other companies/contractors (i.e. utilities already approved/installed)
- ** If project start or finish is delayed due to circumstances beyond our control, we reserve the right to modify our prices for any labor, equipment or material price increases
- ** Price subject to change due to any unforeseen circumstance, or any utilities encountered that need altering



Since 1995
 Certified General &
 Underground Utility Contractors
 CGCO45510 CUC056748



Dale Overly
 City of Gulf Breeze

Re: Misc. Fire Hydrant Replacement

1	105/107 Laura Ln - Hyd Assy. and Inline GV	1	EA	\$	6,337.56
2	220/222 Pine Tree - Hyd Assy. and Inline GV	1	EA	\$	5,707.42
3	Julia and Pinetree - Hydrant Assembly	1	EA	\$	4,024.48
4	Fairpoint and Pinetree - Hyd Assy. and Inline GV	1	EA	\$	6,076.26
5	Fairpoint and Julia - Hydrant Assembly	1	EA	\$	4,429.62
				TOTAL	\$ 26,575.34

Notes:

- 1 Items not specifically noted are excluded.
- 2 Tap & Impact Fees are excluded.
- 3 Removal and replacement of concrete apron at 105/107 Laura is included.
- 4 Cut and Patch of Roadway is excluded.
- 5 Extended bury hydrants included as needed.
- 6 Scope and price based on site visit and spec sheet dated 11-12-12
- 7 Relocation of existing utilities is excluded.
- 8 Testing for dewatering discharge if needed is excluded.

Thank you for the opportunity to quote this work. Should you have any questions or need further information, please call.

Sincerely,

A handwritten signature in black ink, appearing to read "Gabe Jackson".

Gabe Jackson



December 4, 2012

Mr. Dale Overly
South Santa Rosa Utility System
1070 Shoreline Drive
Gulf Breeze, Florida 32561

Re: Replacement/Installation of Fire Hydrants
105/107 Laura Lane, 220/222 Pine Tree Drive,
Julia Way & Pine Tree Drive, Fairpoint Drive &
Pine Tree Drive, Fairpoint Drive & Julia Drive

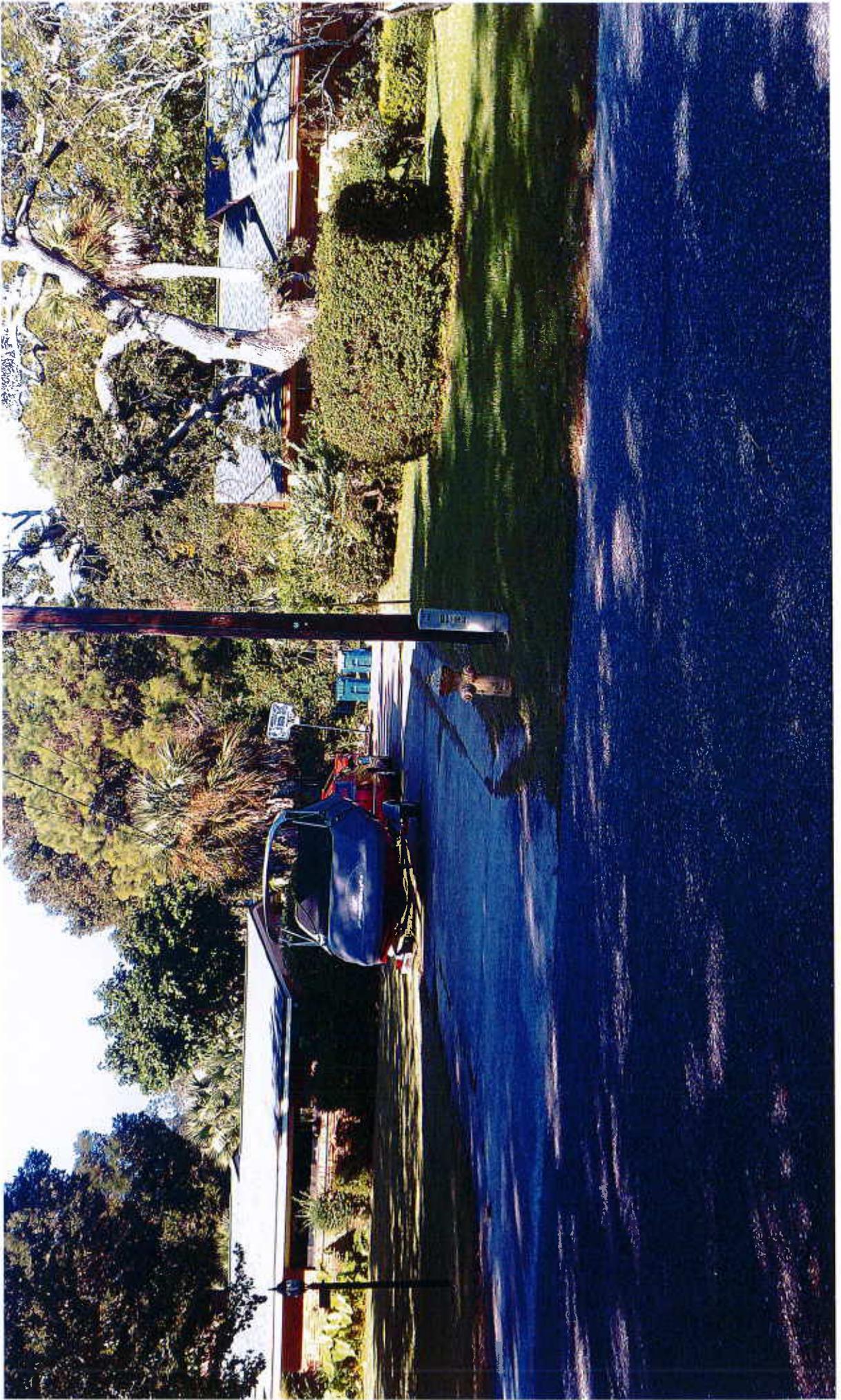
Dale,

Our Lump Sump price to replace the above five (5) fire hydrants as per your scope of work dated November 12, 2012 is \$29,827.33. Our pricing is based on doing the work after the first of the year.

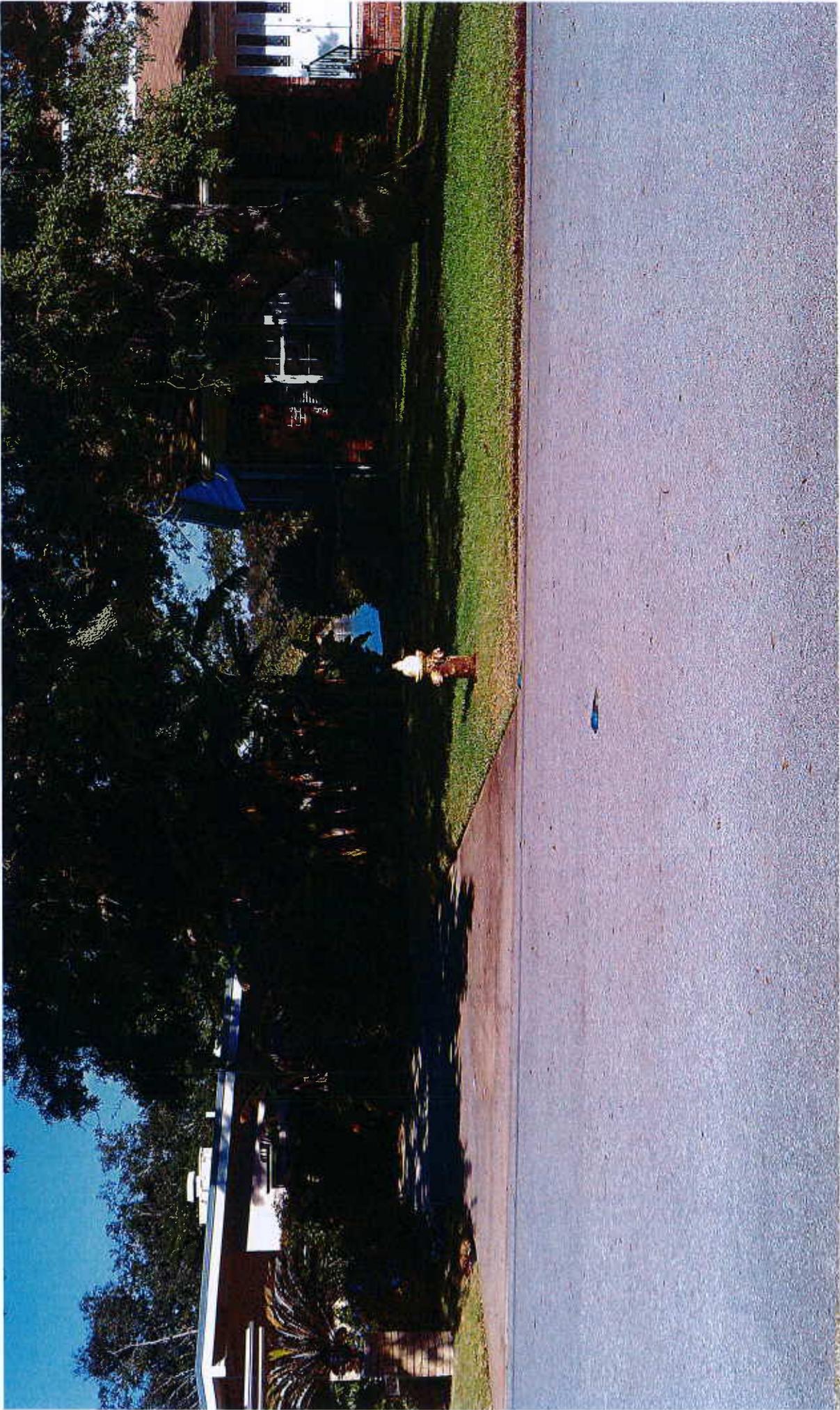
We appreciate the opportunity to quote this work.

Utility Service Company, Inc.


Ron King
Project Manager



105/107 LAURA LN.



220/222 PINE TREE DR.



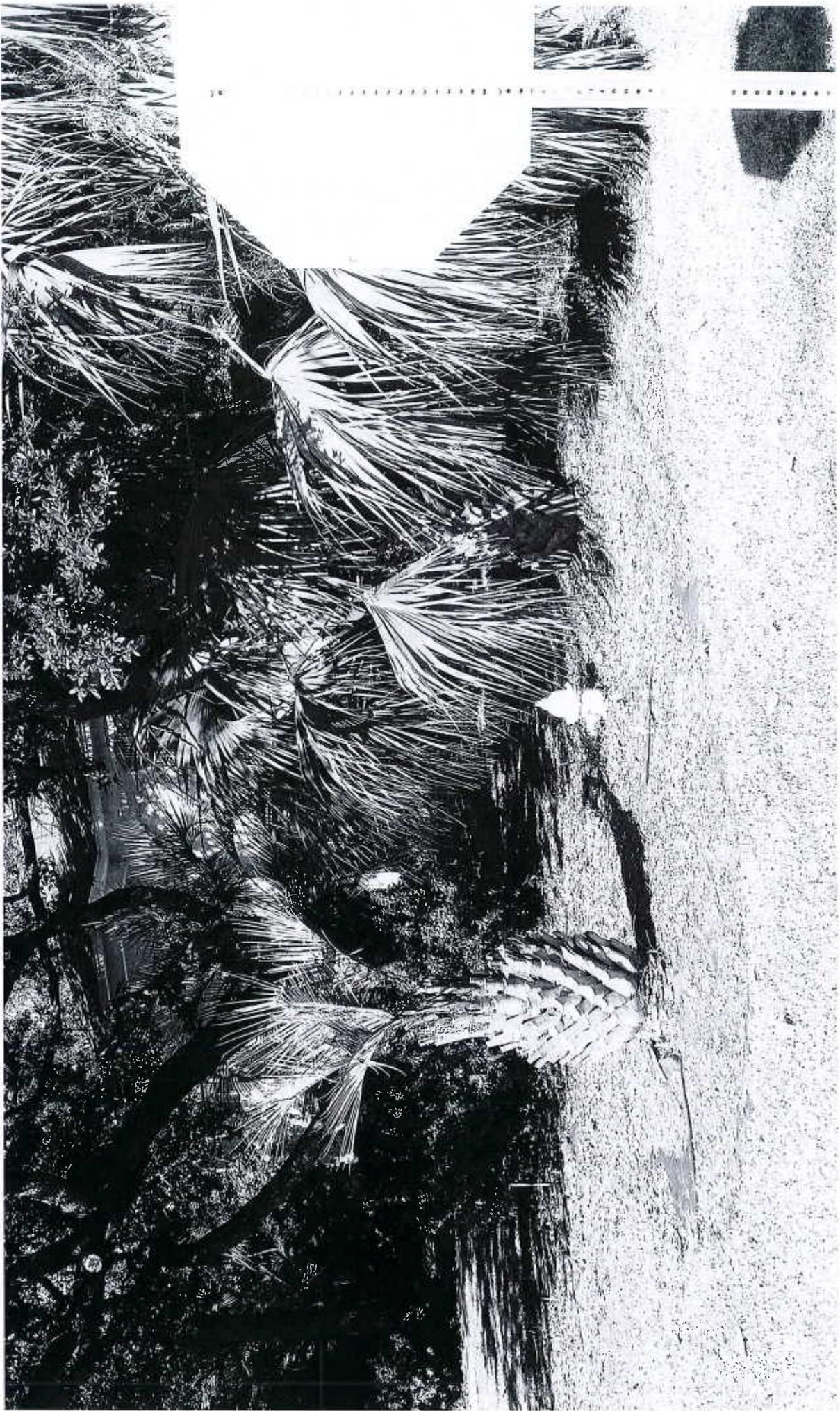
JULIA WAY & PINE TREE DR.

SE CORNER



1/17/17

N/E
CORNER



FAIRPOINT DR. & JULIA WAY
NW CORNER



RESIDUAL FLOW



City of Gulf Breeze

Police Department

Robert C. Randle
Chief of Police

Richard Hawthorne
Deputy Chief of Police

January 3, 2013

To: Edwin Eddy, City Manager
From:  Robert Randle, Chief of Police
Re: Surveillance Cameras

Recently, Advanced Control Concepts (ACC) installed new cameras on top of the Water Tower, at the High School and at the south end of the Bay Bridge. We used this local company as a sole source provider. The installation of the cameras was funded by citizen donations and the Red Light Camera funds. Upon completion of that project we had ACC replace all of the surveillance cameras inside of the police department. Over the years all of the cameras had quit functioning and were not feasible to repair. A total of nine new cameras were installed inside the department. All of the cameras download to DVR and the cameras inside of the booking and Intoxilyzer room have audio for evidentiary purposes. The replacement of this camera system was necessary for the security and safety of the individuals inside the department as well as being utilized for evidence in criminal prosecutions. The cost of this camera system is \$4,816.09. I am requesting to utilize Forfeiture Account funds to pay for this surveillance system. The Forfeiture fund balance is approximately \$63,000.

Recommendation: That the City Council approves the use of Forfeiture funds to pay for PD surveillance system.





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Advanced Control Concepts, Inc.
 1502 N. 9th Avenue
 Pensacola, FL 32503
 Phone 850-434-2050
 Toll free 888-409-2224
 Fax 850-469-9249

Date: 12/20/2012

Invoice No.: 112473

Job No: 83985

Payment Terms: Net 30 days

Visa, Master Card, Discover & AmEx
 Credit cards are accepted for payment.
 Late fee of 1.5% charged if above
 terms are not met.

Client:
 City of Gulf Breeze Police Department
 311 Fairpoint Dr
 Gulf Breeze, FL 32561
 Robert Randle
 Phone: 850-934-5121
 Fax: 850-923-5127

Job Address:

Phone:
 Fax:

Invoice

Job Description:

Add cameras to Exacq camera system

Invoice Information:

Qty.	Part#	Description	Unit Price	Total Price
7	START-01	License, START IP, Single, New Or Add On	50.33	352.31
2	0337-001	AXIS M3204	528.19	1,056.38
2	0363-001	AXIS P3304-V - No Power Supply	676.38	1,352.76
1	0298-031	AXIS M7001 Covert Surveillance Kit	422.34	422.34
1	0468-001	AXIS P3363-VE 6MM	909.25	909.25
1	CAT5E PVC	CAT5E Indoor, PVC, 1000'	125.55	125.55
1	MISC	Misc. material and supplies	77.50	77.50
Equipment Sub Total:				4,296.09
Labor:				
		Installation		520.00
Labor Sub Total:				520.00
Labor & Equipment Total:				4,816.09
			Net Total: \$	4,816.09
			Tax: \$	0.00
			Total Cost: \$	4,816.09