

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,187th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, November 7, 2011, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Dana Morris, J. B. Schluter, David G. Landfair, Joseph Henderson and Mayor Zimmern.

APPROVAL OF MINUTES:

Councilman Henderson moved for approval of the minutes for the regular meeting held on October 17, 2011. Councilman Landfair seconded. The vote for approval was 5 - 0.

Councilman Morris moved for approval of the minutes for the special meeting of the Community Redevelopment Agency held on October 17, 2011. Councilman Schluter seconded. The vote for approval was 5 - 0.

**PRESENTATION OF PROCLAMATION PROCLAIMING NOVEMBER AS
NATIONAL HOSPICE MONTH**

____ Mayor Zimmern read a proclamation proclaiming November as National Hospice Month and presented the proclamation to Ms. Constance Bartell, BSW, MS, with Covenant Hospice.

PRESENTATION OF THANK YOU PLAQUE FROM FL 932 GBHS AF JROTC

____ Cadet Chief Master Sgt. Ian Skewes of the Gulf Breeze High School AF JROTC presented a plaque to the City Council thanking them for their support of the 2011 Roger Tornow Dolphin Invitational Drill Meet.

**OPEN FORUM FOR DISCUSSION REGARDING UPDATE ON COMMUNITY
CENTER CONSTRUCTION**

____ The Mayor opened the floor for public comment regarding the update presented by a Bay Design representative on the Community Center construction/renovation. There were no comments made and the Mayor closed the public hearing.

ACTION AGENDA ITEMS:

RECOMMENDATION:

That the City Council approve the following Consent Agenda Items: A, B, and C:

**A. SUBJECT: DISCUSSION AND ACTION REGARDING SSRUS BOARD
RECOMMENDATIONS OF OCTOBER 10, 2011**

Reference: Assistant Public Services Director memo

RECOMMENDATION:

That the City Council approve the following SSRUS Board Recommendations:

I. INTERIM TAP FEE POLICY

RECOMMENDATION:

The SSRUS Board recommends that the City Council approve the following interim tap fee payment policy for residential subdivisions for a period of one year: (1) 25% down payment required for FDEP Application to Construct;

(2) 25% due prior to FDEP Certification of Completion; (3) 50% due at time of building permit application.

II. SELECTION OF RATE STUDY CONSULTANT

RECOMMENDATION:

SSRUS Board recommends that the City Council select Florida Rural Water Association to conduct the rate study for SSRUS and the City Water & Sewer Fund as well.

III. WWTF PERMIT RENEWAL FEES

RECOMMENDATION:

The SSRUS Board recommend that the City Council authorize Baskerville-Donovan, Inc., to provide engineering services to prepare the renewal submittal for the WWTP operating permit for a lump sum fee of \$18,500.00.

**B. SUBJECT: DISCUSSION AND ACTION REGARDING DENTAL PLAN
TRANSITION RESERVE USAGE**

_____Reference: Finance Director memo dated October 26, 2011

RECOMMENDATION:

That the City Council approve the disbursement from the dental plan transition hardship as described in staff memo.

C. SUBJECT: DISCUSSION AND ACTION REGARDING HOLIDAY SCHEDULE FOR CITY HALL

Reference: City Manager memo dated October 28, 2011

RECOMMENDATION:

That the City Council hold a Special City Council meeting on Tuesday, November 29 th consider a final Resolution relative to the 2011 budget.

Councilman Henderson moved for approval of Consent Agenda Items A, B, and C. Councilman Morris seconded. The vote for approval was 5 - 0.

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING APPOINTING FIRM FOR MASTER PLAN FOR COMMERCIAL CORRIDOR AND UNDERGROUND WIRING

_____Reference: City Manager memo dated October 28, 2011

FIRST RECOMMENDATION:

That the City Council direct VHB Miller Sellen to do a study on utility underground placement and on traffic only. The motion died for a lack of a second.

SECOND RECOMMENDATION:

That the City Council select VHB Miller Sellen from Orlando, Florida, and direct staff and the City Attorney to finalize the scope of work and a contract with VHB.

Councilman Schluter moved for approval of the recommendation. Councilman Landfair seconded. The vote for approval was 3 - 2, with Councilman Henderson and Councilman Morris dissenting.

B. SUBJECT: DISCUSSION AND ACTION REGARDING EMPLOYEE SALARY AND BENEFITS STUDY

_____Reference: Assistant City Manager memo dated October 28, 2011

RECOMMENDATION:

That the City Council accept staff recommendation of Cody and Associates for the Employee Salary and Benefits Study for \$13,000 and that the City Manager be authorized to execute a contract with Cody and Associates

Councilman Henderson moved for approval. Councilman Landfair seconded. The vote for approval was 5 - 0.

OPEN FORUM:

Mr. Larry Kuhn, 59 Highpoint Drive, ask the Council if underground wiring was being considered for any areas other than the main corridor. Council responded that the only location for now is the U.S. 98 corridor.

ADJOURNMENT:

Mayor Zimmern adjourned the meeting at 7:05 p.m.

CITY CLERK

MAYOR