

EXECUTIVE COMMITTEE REPORT

NOVEMBER 2, 2011

Councilmen Present: Dana Morris, Joseph Henderson, David G. Landfair, Mayor Pro Tem
J. B. Schluter and Mayor Beverly Zimmern

ACTION AGENDA ITEMS:

**A. SUBJECT: DISCUSSION AND ACTION REGARDING PROCLAMATION
DESIGNATING NOVEMBER AS NATIONAL HOSPICE MONTH**

_____ Moved to the beginning of the meeting.

**B. SUBJECT: DISCUSSION AND ACTION REGARDING UPDATE ON
COMMUNITY CENTER CONSTRUCTION**

_____ Moved to the beginning of the meeting.

**C. SUBJECT: DISCUSSION AND ACTION REGARDING SSRUS BOARD
RECOMMENDATIONS OF OCTOBER 10, 2011**

_____ Reference: Assistant Public Services Director memo

RECOMMENDATION:

That the City Council approve the following SSRUS Board Recommendations:

I. INTERIM TAP FEE POLICY

RECOMMENDATION:

The SSRUS Board recommends that the City Council approve the following interim tap fee payment policy for residential subdivisions for a period of one year: (1) 25% down payment required for FDEP Application to Construct;

(2) 25% due prior to FDEP Certification of Completion; (3) 50% due at time of building permit application.

II. SELECTION OF RATE STUDY CONSULTANT

_____ **RECOMMENDATION:**

SSRUS Board recommends that the City Council select Florida Rural Water Association to conduct the rate study for SSRUS and the City Water & Sewer Fund as well.

III. WWTF PERMIT RENEWAL FEES

RECOMMENDATION:

The SSRUS Board recommend that the City Council authorize Baskerville-Donovan, Inc., to provide engineering services to prepare the renewal submittal for the WWTP operating permit for a lump sum fee of \$18,500.00.

D. SUBJECT: DISCUSSION AND ACTION REGARDING FEE PROPOSAL OF \$18,823.66 FROM HDR, INC., FOR ST. FRANCIS DRIVE REPAVING DESIGN

Moved to the Agenda for a Special Community Redevelopment Agency Meeting

E. SUBJECT: DISCUSSION AND ACTION REGARDING APPOINTING FIRM FOR MASTER PLAN FOR COMMERCIAL CORRIDOR AND UNDERGROUND WIRING

Reference: City Manager memo dated October 28, 2011

RECOMMENDATION:

That the City Council select VHB Miller Sellen from Orlando, Florida, and direct staff and the City Attorney to finalize the scope of work and a contract with VHB. (Mr. Jim Sellen and Mr. Curtis Ostrodka attended the meeting to present information and answer questions.)

F. SUBJECT: DISCUSSION AND ACTION REGARDING ROUTE 399 OVERPASS LANDSCAPE IMPROVEMENTS

Moved to the Agenda for a Special Community Redevelopment Agency Meeting

G. SUBJECT: DISCUSSION AND ACTION REGARDING EMPLOYEE SALARY AND BENEFITS STUDY

Reference: Assistant City Manager memo dated October 28, 2011

RECOMMENDATION:

That the City Council place this item on the agenda for the Regular Meeting to be held on Monday, November 7th for further discussion and action.

**H. SUBJECT: DISCUSSION AND ACTION REGARDING DENTAL PLAN
TRANSITION RESERVE USAGE**

_____Reference: Finance Director memo dated October 26, 2011

RECOMMENDATION:

That the City Council approve the disbursement from the dental plan transition hardship as described in staff memo.

**I. SUBJECT: DISCUSSION AND ACTION REGARDING HOLIDAY
SCHEDULE FOR CITY HALL**

Reference: City Manager memo dated October 28, 2011

RECOMMENDATION:

That the City Council hold a Special City Council meeting on Tuesday, November 29th consider a final Resolution relative to the 2011 budget.

J. INFORMATION ITEMS