

**GULF BREEZE CITY COUNCIL  
REGULAR MEETING**

OCTOBER 17, 2011  
MONDAY, 6:30 P.M.  
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes of October 3, 2011 (Regular Meeting)
4. Resolution No. 16-11: Adoption of FY 1012 Tourist Development Council Budget  
  
Resolution No. 17-11: Adoption of FY 2012 Community Redevelopment Agency Budget (COVERED UNDER CRA AGENDA)  
  
Resolution No. 18-11: Support of Pharmaceutical Take Back Program
5. **CONSENT AGENDA ITEMS:\***
  - A. Discussion and Action Regarding Beautification Committee Quarterly Awards.
  - B. Discussion and Action Regarding Development Board Referral of October 4, 2011.

Vicki and David Bordelon, 108 Highpoint Drive, Gulf Breeze,  
to construct a dock with a covered boatlift and an uncovered boatlift  
behind their residence.
  - C. Discussion and Action Regarding Adoption of Resolution for FY 2012 Tourist Development Council Budget  
(COVERED UNDER RESOLUTION SECTION ABOVE)
  - D. Discussion and Action Regarding Special Event Chamber Holiday Parade.
  - E. Discussion and Action Regarding Special Event Pet Fest.
  - F. Discussion and Action Regarding Purchase of Compressed Natural Gas (CNG) Vans.
  - G. Discussion and Action Regarding Purchase of Replacement Vehicles, Police Cruisers.

- H. Discussion and Action Regarding Flood Plan Management Status Report
- I. Discussion and Action Regarding Pharmaceutical Take Back Program  
(COVERED UNDER RESOLUTION SECTION ABOVE)
- J. Discussion and Action Regarding Joint Participation Agreement, FDOT and City for  
St. Francis Drive.
- K. Discussion and Action Regarding Alternate Projects List.
- L. Discussion and Action Regarding Selection of Tot Lot Contractor.

**\*These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

**ACTION AGENDA ITEMS:**

- A. Discussion and Action Regarding Printers and Copiers Lease.
  
- 6. New Business
- 7. Open Forum
- 8. Adjournment

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.**

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,185<sup>th</sup> regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, October 3, 2011, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Dana Morris, J. B. Schluter, David G. Landfair, Joseph Henderson and Mayor Zimmern. (Councilman Morris arrived after invocation and pledge of allegiance.)

**WELCOME TO BOY SCOUTS - TROOP 484:**

Mayor Zimmern welcomed Boy Scout Troop 484 to the City Council meeting. They informed the Mayor they were working on their Citizenship Badge. The Mayor told the Scouts to speak up if anyone had questions or she could with them after the meeting.

**APPROVAL OF MINUTES OF THE REGULAR MEETING:**

Councilman Landfair moved for approval of the minutes for the regular meeting held on September 20, 2011. Councilman Morris seconded. The vote for approval was 5 - 0.

**APPROVAL OF MINUTES FOR THE SPECIAL CRA MEETING:**

Councilman Schluter moved for approval of the special Community Redevelopment Agency meeting held on September 20, 2011. Councilman Morris seconded. The vote for approval was 5 - 0.

**CONSENT AGENDA ITEMS:**

**RECOMMENDATION:**

**That the City Council approve the following Consent Agenda Items:  
A, C, D, E, F, G, H, and I (Item B moved to Action Agenda):**

- A. SUBJECT: DISCUSSION AND ACTION REGARDING HOUSEKEEPING FOR  
PUBLIC RESTROOMS IN SHORELINE PARK**

Reference: Parks and Recreation Director memo dated September 23, 2011

**RECOMMENDATION:**

**That the City Council authorize an addition to Gulf Coast Enterprise's current service agreement, to provide housekeeping services for the five public restroom facilities within Shoreline Park, five days per week, for the sum of \$11,626.44**

**annually, funding to come from Parks and Receptions savings. The Council also agreed that supplemental cleaning services be provided during special events and maximum use days with the cost of these extra services passed to the organization holding the event.**

**C. SUBJECT: DISCUSSION AND ACTION REGARDING PAVING -SHORELINE PARK**

Reference: City Manager memo dated September 23, 2011

**RECOMMENDATION:**

**That the City Council direct staff to work with Ken Horne, our paving consultant, to develop a design and prices for added paving in Shoreline Park.**

**D. SUBJECT: DISCUSSION AND ACTION REGARDING NATURAL GAS REBATES**

Reference: Natural Gas Supervisor memo dated August 29, 2011

**RECOMMENDATION:**

**That the City Council approve the increases in the Natural Gas Rebate Program effective October 3, 2011 for conversion/replacements of water heater and home heating systems as follows: (1) Conversion of electric water heater to natural gas - \$400; (2) Replace gas water heater - \$300; (3) Conversion of electric heating system to natural gas - \$500; (4) Replace gas heating system - \$500. (Council suggested adding gas generators to the rebate list.)**

**E. SUBJECT: DISCUSSION AND ACTION REGARDING NATURAL GAS PIPELINE TO PENSACOLA BEACH**

Reference: Assistant Public Service Director memo dated September 23, 2011

**RECOMMENDATION:**

**That the City Council approve the additional \$10,000 fee to Baskerville-Donovan for contract administration of the natural gas pipeline to Pensacola Beach.**

**F. SUBJECT: DISCUSSION AND ACTION REGARDING LETTER OF SUPPORT - TEAM SANTA ROSA**

Reference: City Manager memo dated September 23, 2011

**RECOMMENDATION:**

**That the City Council approve a letter of transmittal to the Santa Rosa County Commissioners in support of TEAM Santa Rosa.**

**G. SUBJECT: DISCUSSION AND ACTION REGARDING PROPERTY MAINTENANCE/UPKEEP**

Reference: City Manager memo dated September 23, 2011

**RECOMMENDATION:**

**City Council directed staff to be more vigilant in enforcing current codes regarding property maintenance. Such action will be advertised through the City's newsletter, on the web site and through local media. Depending on the success of increased enforcement, the Council may revisit the issue.**

**H. SUBJECT: DISCUSSION AND ACTION REGARDING EMPLOYMENT CONTRACT, CITY MANAGER**

Reference: City Manager memo dated September 23, 2011

**RECOMMENDATION:**

**That the City Council approve the contract with the City Manager with an effective date of June 27, 2011.**

Councilman Henderson moved for approval of Consent Agenda Items A, C, D, E, F, G, and H. Councilman Morris seconded. The vote for approval was 5 - 0.

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING TORNADO WARNING SYSTEM**

Reference: City Manager memo dated September 23, 2011

**RECOMMENDATION:**

**That the City Council direct staff to evaluate the issue of weather notification/ alarm systems including audible, outdoor tornado alarms, e-mail notices, texting, and providing pagers for residents.**

Councilman Landfair moved for approval. Councilman Morris seconded. The vote for approval was 4 - 1, with Councilman Henderson dissenting.

**OPEN FORUM:**

Mr. Bobby Suggs, Assistant Scout Master, thanked the Mayor for helping the Scouts with earning their Citizenship badge.

Mr. Paul Bruha, 1194 Mary Kate Drive, ask if the Council Meetings were taped. It was explained the meeting are not video taped but audio tapes are made.

**ADJOURNMENT:**

Mayor Zimmern adjourned the meeting at 6:45 p.m.

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CITY CLERK

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MAYOR

**RESOLUTION NO.16-11**  
**A RESOLUTION OF THE CITY OF GULF BREEZE APPROVING A PLAN FOR**  
**GULF BREEZE TOURIST DEVELOPMENT EXPENDITURES FOR FISCAL YEAR**  
**2012**

**WHEREAS**, Santa Rosa County has established a Tourist Development Council (TDC) in accordance with Florida Statute 125.0014; and

**WHEREAS**, the TDC is charged with the responsibility of developing a "Tourist Development Plan" for Santa Rosa County; and

**WHEREAS**, the TDC for Santa Rosa County has determined that the City Council of the City of Gulf Breeze can best allocate funds for Tourist Development for the City of Gulf Breeze as tourists travel through the community while headed elsewhere; and

**WHEREAS**, the City Council of the City of Gulf Breeze has determined that it should develop a tourist development plan for expenditures of TDC funds generated within its local community in conjunction with local hotel and citizen interests; and

**WHEREAS**, the City Council hereby approved a plan for expenditure for Fiscal Year 2012 and desires the TDC to continue to provide funds for this plan via the existing interlocal agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City Of Gulf Breeze, Florida, in Regular Session as follows:

The City Council hereby approves the attached plan for expenditures to be made with TDC funds for Fiscal Year 2012 for the City of Gulf Breeze. The Santa Rosa County Tourist Development is hereby requested to provide funding for this plan from those tourist development funds generated within the City limits of the City of Gulf Breeze.

**PASSED AND ADOPTED** by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida on the \_\_\_\_\_ day of \_\_\_\_ 2011.

CITY OF GULF BREEZE

BY: \_\_\_\_\_  
Mayor Beverly H. Zimmern

ATTESTED

BY: \_\_\_\_\_  
City Clerk, M. Rhodes

CITY OF GULF BREEZE  
TOURIST DEVELOPMENT PLAN  
OCTOBER 2011 THROUGH SEPTEMBER 2012

**GOAL:** To further tourism in the Gulf Breeze area by promoting the special Family and "small town" atmosphere, the cultural arts and the history of the community.

**REVENUE:**

TDC Funds Collected Within the Gulf Breeze City Limits	\$25,000
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<b>EXPENDITURES:</b> Annual Arts Festival	\$ 5,000
Chamber Support	\$ 6,000
Miscellaneous	<u>\$14,000</u>
	\$25,000

**RESOLUTION NO. 18-11**

**RESOLUTION OF THE CITY OF GULF BREEZE, FLORIDA IN  
SUPPORT OF THE NORTHWEST FLORIDA PHARMACEUTICAL  
TAKE BACK PROGRAM**

**WHEREAS**, the members of the City Council of the City of Gulf Breeze voice their support of the creation and implementation of an on-going Pharmaceutical Take-Back Program in the Counties of Escambia, Santa Rosa, Okaloosa, and Walton, those counties which are in the Pensacola Bay Watershed; and

**WHEREAS**, the City Council is committed to protecting our water quality by keeping them free from the potentially harmful effects of pharmaceuticals that are released to our waterways each year; and

**WHEREAS**, the City Council strongly supports a pharmaceutical take back program that requires, at no additional cost to the consumer, the safe and environmentally sound take back and disposal of unused or expired home-generated pharmaceuticals; and

**WHEREAS**, the City Council strongly supports a pharmaceutical take back program that ensures protection of the public's health and safety and the environment; and

**WHEREAS**, the City Council strong supports a pharmaceutical take back program that ensures protection of the health and safety of consumers, and employees of participating pharmacies; and

**WHEREAS**, the City Council strongly supports a pharmaceutical take back program that provides notices and informational materials about potential impacts of improper disposal of pharmaceutical waste and options for proper disposal to the general public; and

**WHEREAS**, the City Council strongly supports a pharmaceutical take back program that protects against the potential for the diversion of drug waste for unlawful use or sale;

**NOW, THEREFORE, BET IT RESOLVED**, that we, the members of the Gulf Breeze City Council support the

**NORTHWEST FLORIDA PHARMACEUTICAL TAKE-BACK PROGRAM**

DONE AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Marita Rhodes, City Clerk

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Beverly H. Zimmern, Mayor

**EXECUTIVE COMMITTEE REPORT**

**OCTOBER 12, 2011**

Councilmen Present: Dana Morris, Joseph Henderson, David G. Landfair and Mayor Pro Tem  
J. B. Schluter and Mayor Beverly Zimmern

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING BEAUTIFICATION  
COMMITTEE QUARTERLY AWARDS**

Reference: City Manager memo dated October 6, 2011

**RECOMMENDATION:**

**No City Council action necessary. Beautification awards will be presented at the regular meeting held on Monday, October 17, 2011.**

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**B. SUBJECT: DISCUSSION AND ACTION REGARDING DEVELOPMENT  
REVIEW BOARD REFERRAL OF OCTOBER 4, 2011**

Reference: Development Review Board Minutes of October 4, 2011

1. Vicki and David Bordelon - 108 Highpoint Drive  
Request to Construct a Dock with a Covered Boatlift  
and an uncovered boatlift behind their residence

**RECOMMENDATION:**

**That the City Council approve the project as presented with the stipulation that all federal and state permits are to be received before staff issues the Development Order.**

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**C. SUBJECT: DISCUSSION AND ACTION REGARDING ADOPTION OF  
RESOLUTION NO. 17-11 FOR FY 2012 CRA BUDGET**

Reference: Assistant City Manager memo dated October 5, 2011

**RECOMMENDATION:**

**That the City Council meet as the Community Redevelopment Agency Board of Directors on October 17, 2011 and adopt Resolution No. 17-11 approving the FY 2012 Community Redevelopment Agency budget.**

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**D. SUBJECT: DISCUSSION AND ACTION REGARDING RESOLUTION 16-11 FOR FY 2012 TOURIST DEVELOPMENT COUNCIL BUDGET**

Reference: Assistant City Manager memo dated October 5, 2011

**RESOLUTION:**

**That the City Council adopt Resolution No. 16-11 approving the FY 2011 Tourist Development Council budget.**

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**E. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT REQUEST FOR CHAMBER OF COMMERCE HOLIDAY PARADE ON SATURDAY, DECEMBER 3, 2011**

Reference: Deputy Police Chief memo dated September 26, 2011

**RECOMMENDATION:**

**That the City Council approve the Chamber of Commerce request for the Holiday Parade for Saturday, December 3<sup>rd</sup> to start from the Gulf Breeze High School at 10:00 a.m., travel down Shoreline Drive and end on McLane Street at the Baptist Church at 11:30. Rain date Saturday, December 10, 2011.**

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**F. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT REQUEST FOR CHAMBER OF COMMERCE PET FEST ON SATURDAY, NOVEMBER 19, 2011**

Reference: Deputy Police Chief memo dated September 26, 2011

**RECOMMENDATION:**

**That the City Council approve the Chamber of Commerce request for the Pet Fest for Saturday, November 19, 2011, 11:00 a.m. - 3:00 p.m., to be held at the Gulf Breeze Elementary School Athletic Field.**

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**G. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF COMPRESSED NATURAL GAS (CNG) VANS**

Reference: Public Services Director memo dated October 4, 2011

**RECOMMENDATION:**

**That the City Council award bid for the purchase of three (3) CNG vans to Bartow Chevrolet for \$35,424 each or a total of \$106,272 with funding allocated as follows: one CNG Chevrolet 2500 Van from Gas Fund 402 Gas Capital Budget and two Vans for City water to be allocated to Fleet Vehicles FEMA Alternative Project #11.**

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**H. SUBJECT: DISCUSSION AND ACTION REGARDING PURCHASE OF REPLACEMENT VEHICLES, POLICY CRUISERS**

Reference: City Manager memo dated October 7, 2011

**RECOMMENDATION:**

**That the City Council approve the purchase of two Ford Crown Vics from Duval Ford for the price of \$72,666.00**

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**I. SUBJECT: DISCUSSION AND ACTION REGARDING FLOOD PLAN MANAGEMENT STATUS REPORT**

Reference: City Manager memo dated October 7, 2011

**RECOMMENDATION:**

**That the City Council accept the annual status report on the City's Flood Plan Management.**

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**J. SUBJECT: DISCUSSION AND ACTION REGARDING PHARMACEUTICAL TAKE BACK PROGRAM**

Reference: City Manager memo dated October 7, 2011

**RECOMMENDATION:**

**That the City Council endorse the pharmaceutical take back program and adopt a resolution to the effect on October 17, 2011.**

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- K. SUBJECT: DISCUSSION AND ACTION REGARDING JOINT PARTICIPATION AGREEMENT, FDOT AND CITY FOR ST. FRANCIS DRIVE**

Reference: City Manager memo dated October 7, 2011

**RECOMMENDATION:**

**That the City Council table this item until FDOT provides additional information as to who owns the property.**

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- L. SUBJECT: DISCUSSION AND ACTION REGARDING PRINTERS AND COPIERS LEASE**

Reference: City Manager memo dated October 6, 2011

**RECOMMENDATION:**

**That the City Council approve the proposal for printer/copier maintenance from Coastal Business Products at a cost of \$1,334 per month.**

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- M. SUBJECT: DISCUSSION AND ACTION REGARDING ALTERNATE PROJECTS LIST**

Reference: City Manager memo dated October 7, 2011

**RECOMMENDATION:**

**That the City Council approve the changes to the FEMA Alternate Projects List as follows: replace project #4, WWTP Phase I - \$3,300,000 with \$1.0 Million Rec**

**Center cost overrun; 1.0 Million Reconstruction of South Sunset; \$.7 Million Natural Gas Pipeline East to Portofino and West to Peg Leg's; and \$.6 Million supplementary Compressed Natural Gas Equipment.**

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**N. SUBJECT: DISCUSSION AND ACTION REGARDING SELECTION OF TOT LOT CONTRACTOR**

Reference: Parks and Recreation Director memo dated

**RECOMMENDATION:**

**That the City Council approve Kids Zone Play Systems as the vendor for the replacement playground equipment (FEMA Alternate Project #10) and direct staff to develop a final plan for each park.**

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**O. INFORMATION ITEMS**



The Beautification Awards will be presented Monday, October 17, 2011  
The Winners for the Third Quarter are:

District 1:	Kenneth and Ruth Smith	615 Fairpoint Drive
District 2:	Chuck and Nancy Beverly	181 Camelia Street
District 3:	Bobby Parrish	405 Loruna Street
District 4:	Pamela Langham	420 Canterbury Lane
District 5:	Donald McShan	706 Jamestown Drive
District 6:	Karla Schmitz	111 Chanteclair Circle

**The Beautification Committee of Gulf Breeze**

District 1	Julie Brill
District 2	Debbie Cederquist
District 3	Lynn McCrary
District 4	Lori Menke
District 5	Shirley Brougham
District 6	Ellie Ackley
George Brinkman, Adolf Wenning and Betty Bryant	

**COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF DIRECTORS**

OCTOBER 17, 2011  
MONDAY - 6:30 P.M.  
COUNCIL CHAMBERS

**THIS MEETING WILL BE HELD AT THE END OF THE  
REGULAR CITY COUNCIL MEETING**

- A. Discussion and Action Regarding Adoption of FY 2012 Community Redevelopment Agency Budget

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.**



# City of Gulf Breeze

TO: Edwin A. Eddy, City Manager  
FROM:  David J. Szymanski, Assistant City Manager  
DATE: October 5, 2011  
SUBJECT: Adoption of Resolution #17-11 for FY2012 CRA Budget

On September 20, 2011, in the overall City budget resolution # 14-11, the Community Redevelopment Agency budget was included. The Florida State Auditor General requires all CRA budgets to be approved separately by resolution of the CRA Board. Here is a breakdown of the current CRA budget:

**REVENUE:**

County Contribution	\$ 571,763
Gulf Breeze City Contribution	\$ 178,227
Total Revenue	\$ 749,990

**EXPENDITURES:**

Professional Services (\$90,350)	\$ 200,000
Flower Bed Maintenance & Median Mowing, Fertilizing (\$75,000)	
Legal Services (\$8,000)	
Annual Christmas Lighting (\$19,000)	
Street Sweeping (\$7,650)	
Street lighting	\$ 47,000
Utilities	\$ 35,300
Memberships & Ads, Operating Expenses	\$ 7,100
Team Santa Rosa (\$5,000)	
FRA & State Memberships (\$2,100)	
CDNG Grant Match	\$ 100,000
Capital Improvements	\$ 176,079
Cost Allocation Transfers	\$ 184,511
Police Services ( \$150,136)	
Median Maintenance supplement (\$10,668)	
CRA Administration Fee (\$ 23,707)	
<b>Total Expense</b>	<b>\$ 749,990</b>

It is also important to note that the CRA fund has a balance of 1,411,085

Enclosed is Resolution No. 17-11.

**RECOMMENDATION:** The City Council meet as the CRA Board of Directors on October 17, 2011 and adopt Resolution 17-11 approving the FY2012 Community Redevelopment Agency budget.

**RESOLUTION NO. 17-11**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD  
APPROVING A PLAN FOR GULF BREEZE COMMUNITY REDEVELOPMENT  
AGENCY EXPENDITURES FOR FISCAL YEAR 2012.**

The Community Redevelopment Agency Board does hereby approve the following plan for expenditures to be made with CRA funds for Fiscal Year 2012.

Community Redevelopment Agency Budget  
October, 2011 through September, 2012

**REVENUE:**

County Contribution	\$ 571,763
Gulf Breeze City Contribution	<u>\$ 178,227</u>
Total Revenue	\$ 749,990

**EXPENDITURES:**

Professional Services (\$90,350)	\$ 200,000
Flower Bed Maintenance & Median Mowing (\$75,000)	
Legal Services (\$8,000)	
Annual Christmas Lighting (\$19,000)	
Street Sweeping (\$7,650)	
Street lighting	\$ 47,000
Utilities	\$ 35,300
Memberships & Ads	\$ 7,100
Team Santa Rosa (\$5,000)	
FRA & State Memberships (\$2,100)	
CDBG Grant Match	\$ 100,000
Capital Improvements	\$ 176,079
Cost Allocation Transfers	\$ 184,511
Police Services ( \$150,136)	
Median Maintenance supplement (\$10,668)	
CRA Administration Fee (\$ 23,707)	
<b>Total Expense</b>	<b>\$ 749,990</b>

PASSED AND ADOPTED by the Community Redevelopment Board of the City of Gulf Breeze, Santa Rosa County, Florida, on the \_\_\_\_\_ day of, \_\_\_\_\_ 2011.

Community Redevelopment Board

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
City Clerk