

**GULF BREEZE CITY COUNCIL  
EXECUTIVE SESSION**

OCTOBER 12, 2010  
WEDNESDAY 6:30 P.M.  
COUNCIL CHAMBERS

**ACTION AGENDA ITEMS:**

- A. Discussion and Action Regarding Beautification Committee Quarterly Awards.
- B. Discussion and Action Regarding Development Board Referral of October 4, 2011.  

Vicki and David Bordelon, 108 Highpoint Drive, Gulf Breeze,  
to construct a dock with a covered boatlift and an uncovered boatlift  
behind their residence.
- C. Discussion and Action Regarding Adoption of Resolution No. 17-11 for FY 2012 CRA Budget.
- D. Discussion and Action Regarding Adoption of Resolution for FY 2012 Tourist Development Council Budget.
- E. Discussion and Action Regarding Special Event Chamber Holiday Parade.
- F. Discussion and Action Regarding Special Event Pet Fest.
- G. Discussion and Action Regarding Purchase of Compressed Natural Gas (CNG) Vans.
- H. Discussion and Action Regarding Purchase of Replacement Vehicles, Police Cruisers.
- I. Discussion and Action Regarding Flood Plan Management Status Report
- J. Discussion and Action Regarding Pharmaceutical Take Back Program.
- K. Discussion and Action Regarding Joint Participation Agreement, FDOT and City for St. Francis Drive.
- L. Discussion and Action Regarding Printers and Copiers Lease.
- M. Discussion and Action Regarding Alternate Projects List.
- N. Discussion and Action Regarding Selection of Tot Lot Contractor.
- O. Information Items

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.**

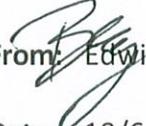


# *City of Gulf Breeze*

OFFICE OF THE CITY MANAGER

## Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 10/6/2011

**Subject: Beautification Committee Quarterly Awards**

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The Beautification Committee plans to be prepared to award their quarterly property owner awards to the winners at the Monday, October 17<sup>th</sup> Council meeting. More information will follow as it becomes available.

**MINUTES  
DEVELOPMENT REVIEW BOARD  
OCTOBER 4, 2011  
TUESDAY.....6:30 P.M.  
CITY HALL OF GULF BREEZE**

PRESENT

Ramsey Landry  
JB Schluter  
Lee Brown  
Samantha Rine  
John Schuster  
George Williams

ABSENT

Cheryl Fromularo

STAFF

Shane Carmichael  
Leslie Guyer

The meeting was called to order at 6:30 p.m. by John Schuster. Chairman.

After Roll Call, a motion was made by Ramsey Landry to approve the minutes as written. The motion was seconded by Samantha Rine. The minutes from the meeting of September 7, 2011 were approved unanimously.

Mr.Schuster asked if any members had any exparte communication regarding the pending case. None of the Board members reported any such communication.

**PROJECT NO. 11-300000015 – VICKI & DAVID BORDELON, 108 HIGHPOINT DRIVE, GULF BREEZE, FL TO CONSTRUCT A DOCK WITH A COVERED BOATLIFT AND AN UNCOVERED BOATLIFT BEHIND THEIR RESIDENCE LOCATED AT 108 HIGHPOINT DRIVE.**

Jason Taylor with Wetland Sciences addressed the Board on behalf of Mr. and Mrs. Bordelon. Mr. Taylor presented the project to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

After a discussion, a motion was made by Lee Brown to approve the project as presented with the stipulation that all federal and state permits are to be received before staff issues the Development Order. Ramsey Landry seconded the motion. The vote for approval was unanimous.

Mr. Carmichael stated the case is level III construction and must go to the City Council for final approval on October 17, 2011.

**PROJECT NO. 11-200000005 – UNIQUE CAFÉ, 51 GULF BREEZE PARKWAY, GULF BREEZE, FL REQUESTING TO CONSTRUCT A SCREENED ENCLOSURE BEHIND THE EXISTING RESTAURANT AT 51 GULF BREEZE PKWY.**

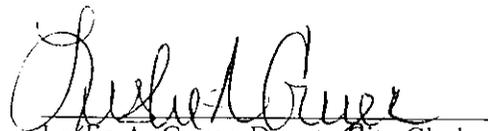
Fred Genkin with Titian Building Systems, Inc. addressed the Board on behalf of Unique Cafe. Mr. Genkin presented the project to the Board and answered questions.

Shane Carmichael presented the staff report to the Board and answered questions.

After a brief discussion, a motion was made by JB Schluter to approve the project as presented. Lee Brown seconded the motion. The vote for approval was unanimous.

As there was no other business to come before the Board, the meeting was adjourned at 6:40 p.m.

ATTESTED TO:



Leslie A. Guyer, Deputy City Clerk



# City of Gulf Breeze

TO: Edwin A. Eddy, City Manager  
FROM: David J. Szymanski, Assistant City Manager  
DATE: October 5, 2011  
SUBJECT: Adoption of Resolution #17-11 for FY2012 CRA Budget

On September 20, 2011, in the overall City budget resolution # 14-11, the Community Redevelopment Agency budget was included. The Florida State Auditor General requires all CRA budgets to be approved separately by resolution of the CRA Board. Here is a breakdown of the current CRA budget:

**REVENUE:**

County Contribution	\$ 571,763
Gulf Breeze City Contribution	\$ 178,227
Total Revenue	\$ 749,990

**EXPENDITURES:**

Professional Services (\$90,350)	\$ 200,000
Flower Bed Maintenance & Median Mowing, Fertilizing (\$75,000)	
Legal Services (\$8,000)	
Annual Christmas Lighting (\$19,000)	
Street Sweeping (\$7,650)	
Street lighting	\$ 47,000
Utilities	\$ 35,300
Memberships & Ads, Operating Expenses	\$ 7,100
Team Santa Rosa (\$5,000)	
FRA & State Memberships (\$1,100)	
CDNG Grant Match	\$ 100,000
Capital Improvements	\$ 176,079
Cost Allocation Transfers	\$ 184,511
Police Services ( \$150,136)	
Median Maintenance supplement (\$10,668)	
CRA Administration Fee (\$ 23,707)	
<b>Total Expense</b>	<b>\$ 749,990</b>

It is also important to note that the CRA fund has a balance of 1,411,085

Enclosed is Resolution No. 17-11.

**RECOMMENDATION:** The City Council meet as the CRA Board of Directors on October 17, 2011 and adopt Resolution 17-11 approving the FY2012 Community Redevelopment Agency budget.

**RESOLUTION NO. 17-11**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD  
APPROVING A PLAN FOR GULF BREEZE COMMUNITY REDEVELOPMENT  
AGENCY EXPENDITURES FOR FISCAL YEAR 2012.**

The Community Redevelopment Agency Board does hereby approve the following plan for expenditures to be made with CRA funds for Fiscal Year 2012.

Community Redevelopment Agency Budget  
October, 2011 through September, 2012

**REVENUE:**

County Contribution	\$ 571,763
Gulf Breeze City Contribution	<u>\$ 178,227</u>
Total Revenue	\$ 749,990

**EXPENDITURES:**

Professional Services (\$90,350)	\$ 200,000
Flower Bed Maintenance & Median Mowing (\$75,000)	
Legal Services (\$8,000)	
Annual Christmas Lighting (\$19,000)	
Street Sweeping (\$7,650)	
Street lighting	\$ 47,000
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Memberships & Ads	\$ 7,100
Team Santa Rosa (\$5,000)	
FRA & State Memberships (\$1,100)	
CDBG Grant Match	\$ 100,000
Capital Improvements	\$ 176,079
Cost Allocation Transfers	\$ 184,511
Police Services ( \$150,136)	
Median Maintenance supplement (\$10,668)	
CRA Administration Fee (\$ 23,707)	
<b>Total Expense</b>	<b>\$ 749,990</b>

PASSED AND ADOPTED by the Community Redevelopment Board of the City of Gulf Breeze, Santa Rosa County, Florida, on the \_\_\_\_\_ day of, \_\_\_\_\_ 2011.

Community Redevelopment Board

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
City Clerk



# City of Gulf Breeze

TO: Edwin A. Eddy, City Manager  
FROM:  David J. Szymanski, Assistant City Manager  
DATE: October 5, 2011  
SUBJECT: Adoption of Resolution for FY2012 Tourist Development Council Budget

On September 20, 2011, the City Council adopted Resolution # 14-11 setting the City of Gulf Breeze Budget for FY2012. In the overall budget resolution, the Tourist Development Council budget was included. The State of Florida requires all TDC budgets to be approved separately by resolution. Here is a breakdown of the current TDC budget:

**REVENUE:**

Estimate TDC Funds collected within  
the Gulf Breeze City Limits

\$25,000

**EXPENDITURES:**

Annual Arts Festival  
Chamber Support  
Miscellaneous

\$ 5,000  
\$ 6,000  
\$14,000  
\$25,000

Enclosed is Resolution No.16-11

**RECOMMENDATION:** The City Council adopt Resolution # 16-11 approving the FY2012 Tourist Development Council budget.

**RESOLUTION NO.16-11**  
**A RESOLUTION OF THE CITY OF GULF BREEZE APPROVING A PLAN FOR**  
**GULF BREEZE TOURIST DEVELOPMENT EXPENDITURES FOR FISCAL YEAR**  
**2012**

**WHEREAS**, Santa Rosa County has established a Tourist Development Council (TDC) in accordance with Florida Statute 125.0014; and

**WHEREAS**, the TDC is charged with the responsibility of developing a "Tourist Development Plan" for Santa Rosa County; and

**WHEREAS**, the TDC for Santa Rosa County has determined that the City Council of the City of Gulf Breeze can best allocate funds for Tourist Development for the City of Gulf Breeze as tourists travel through the community while headed elsewhere; and

**WHEREAS**, the City Council of the City of Gulf Breeze has determined that it should develop a tourist development plan for expenditures of TDC funds generated within its local community in conjunction with local hotel and citizen interests; and

**WHEREAS**, the City Council hereby approved a plan for expenditure for Fiscal Year 2012 and desires the TDC to continue to provide funds for this plan via the existing interlocal agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City Of Gulf Breeze, Florida, in Regular Session as follows:

The City Council hereby approves the attached plan for expenditures to be made with TDC funds for Fiscal Year 2012 for the City of Gulf Breeze. The Santa Rosa County Tourist Development is hereby requested to provide funding for this plan from those tourist development funds generated within the City limits of the City of Gulf Breeze.

**PASSED AND ADOPTED** by the City Council of the City of Gulf Breeze, Santa Rosa County, Florida on the \_\_\_\_\_ day of \_\_\_\_ 2011.

CITY OF GULF BREEZE

BY: \_\_\_\_\_  
Mayor Beverly H. Zimmern

ATTESTED

BY: \_\_\_\_\_  
City Clerk. M. Rhodes

CITY OF GULF BREEZE  
TOURIST DEVELOPMENT PLAN  
OCTOBER 2011 THROUGH SEPTEMBER 2012

**GOAL:** To further tourism in the Gulf Breeze area by promoting the special Family and "small town" atmosphere, the cultural arts and the history of the community.

**REVENUE:**

TDC Funds Collected Within the Gulf Breeze City Limits	\$25,000
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<b>EXPENDITURES:</b>	
Annual Arts Festival	\$ 5,000
Chamber Support	\$ 6,000
Miscellaneous	<u>\$14,000</u>
	\$25,000



# City of Gulf Breeze

## POLICE DEPARTMENT

PETER R. PAULDING  
*Chief of Police*

ROBERT C. RANDLE  
*Deputy Chief of Police*

To: Edwin Eddy, City Manager  
From: *PR* Robert Randle, Dep. Chief  
Re: Chamber Holiday Parade  
Date: September 26, 2011

The Chamber has submitted a special event application for the yearly Holiday Parade. The Parade will be held on Saturday, December 3, 2011. Line up will begin around 8am with the parade start at 10am. The parade will conclude around 11:30am. The route, as in the past, will begin at the High School back parking lot and proceed down Shoreline and conclude at the Baptist Church on McLane St. On duty, off duty and auxiliary officers will be used as well as other volunteers to control the traffic.

**RECOMMENDATION:** That the City Council approve the Chamber Holiday Parade.





# City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING  
*Chief of Police*

ROBERT C. RANDLE  
*Deputy Chief of Police*

## CITY OF GULF BREEZE SPECIAL EVENT

### PACKET INCLUDES

- 1) COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS
- 2) APPLICATION TO CONDUCT SPECIAL EVENT

**ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO  
THE GULF BREEZE POLICE DEPARTMENT  
AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT**

Sosie Cotti      9-16-11  
Applicant's Signature      Date



# *City of Gulf Breeze*

## POLICE DEPARTMENT

PETER R. PAULDING  
*Chief of Police*

### CITY OF GULF BREEZE

#### REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.

Suzie Cotti                      9-16-11  
Applicant's Signature                      Date

Robert Marshall                      Sep. 16 2011  
Police Department's Approval                      Date

**APPLICATION TO CONDUCT SPECIAL EVENT ON  
CITY PROPERTY OR RIGHT-OF-WAY**

\_\_\_\_\_  
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Gulf Breeze Area Chamber of Commerce  
Address 409 Gulf Breeze Parkway, Gulf Breeze, FL 32561

2. PERSON REQUESTING PERMIT:

Name Josie Cotti  
Address See above  
Phone (850) 932-7888

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name Josie Cotti, President/CEO  
Address See above  
Phone See above

4. DATE, HOURS AND LOCATION OF EVENT:

Saturday, December 3, 2011. Line up will begin around 10:00 am. Parade will start @ 10:00 am & generally concludes around 11:30 am. Rain date request for Saturday, Dec. 10<sup>th</sup>.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

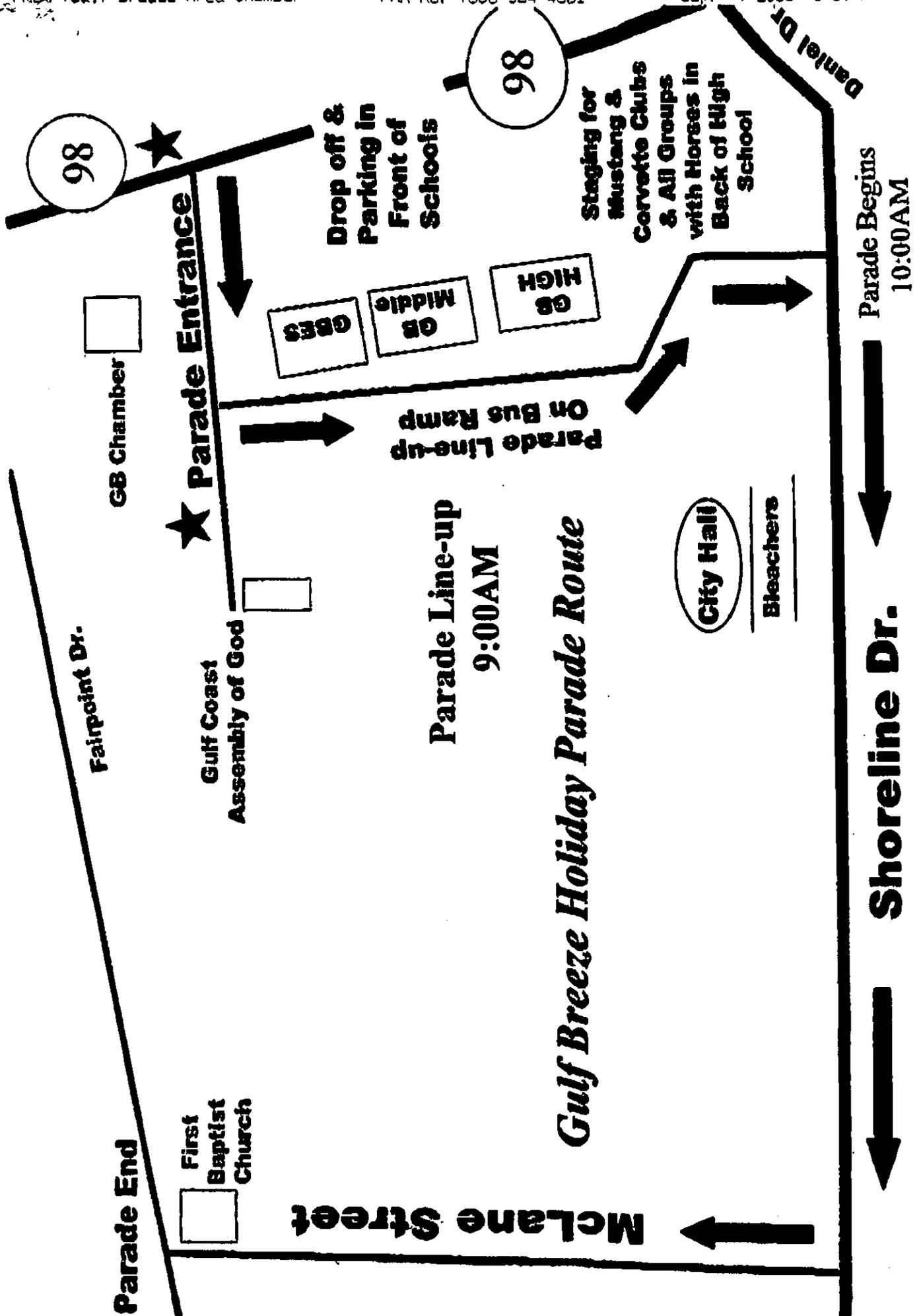
Gulf Breeze Holiday Parade - line up @ GBHS, progress down Shoreline Drive + Main, ending @ Fairview at First Baptist Church. Reviewing stairs placed @ City Hall. Floats enter off of Hwy 98 @ beginning of bus ramp.  
(see attached map)

Josie Cotti 9-16-11  
Applicant's Signature/Date

Robert Renda Sept. 26, 2011  
Police Department's Approval/Date

\_\_\_\_\_  
City Manager's Approval/Date





98

98

★ Parade Entrance

GB Chamber

Fairpoint Dr.

Gulf Coast Assembly of God

First Baptist Church

Parade End

McLane Street

Parade Line-up  
9:00AM

Gulf Breeze Holiday Parade Route

City Hall

Bleachers

Parade Line-up  
On Bus Ramp

GBS

GB Middle

GB HIGH

Drop off & Parking in Front of Schools

Staging for Mustang & Corvette Clubs & All Groups with Horses in Back of High School

Parade Begins  
10:00AM

Shoreline Dr.

Daniel Dr.



# City of Gulf Breeze

## POLICE DEPARTMENT

PETER R. PAULDING  
*Chief of Police*

ROBERT C. RANDLE  
*Deputy Chief of Police*

September 26, 2011

To: Edwin Eddy, City Manager  
From: *RSR* Robert Randle, Dep. Chief  
Re: Special Event Application

The Gulf Breeze Chamber has submitted application for their yearly Pet Fest. The Pet Fest will be held at the Elementary School Athletic Field on November 19, 2011 from 11 am – 3pm. This event does not require any assistance from the Police Department but we normally have Officer Lyster and his K-9 there for public display.

**RECOMMENDATION:** That the City Council approve the application for Pet Fest.



Applicant must provide at least (30) days prior to the Special Event:

2



# City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING  
Chief of Police

ROBERT C. RANDLE  
Deputy Chief of Police

*forced 9/19/11 2 pm*  
*reforced 2:30 pm 9/19/11*

CITY OF GULF BREEZE  
SPECIAL EVENT

*pet fest*

PACKET INCLUDES

- 1) COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS
- 2) APPLICATION TO CONDUCT SPECIAL EVENT

ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO

THE GULF BREEZE POLICE DEPARTMENT

AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT

*Sosie Cotti*      *9-16-11*  
 \_\_\_\_\_  
 Applicant's Signature      Date



# *City of Gulf Breeze*

## POLICE DEPARTMENT

PETER R. PAULDING  
*Chief of Police*

### CITY OF GULF BREEZE

#### REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.

Josie Cotti 9-16-11  
Applicant's Signature Date

Robert Randa 9/26/11  
Police Department's Approval Date



# CERTIFICATE OF LIABILITY INSURANCE

(6)

OP ID: DO  
DATE (MM/DD/YYYY)  
09/08/11

(5)

## APPLICATION TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR RIGHT-OF-WAY

Date Submitted \_\_\_\_\_

1. ORGANIZATION BEING REPRESENTED:

Name Gulf Breeze Area Chamber of Commerce  
Address 409 Gulf Breeze Parkway, Gulf Breeze, FL 32561-4457

2. PERSON REQUESTING PERMIT:

Name Josie Cotti  
Address see above  
Phone (850) 932-7888

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name Josie Cotti, President / CEO  
Address see above  
Phone \_\_\_\_\_

4. DATE, HOURS AND LOCATION OF EVENT: Pet Fest

Saturday, November 19, 2011; 11AM - 3pm on the  
Gulf Breeze Elementary School Athletic Field

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS: festival for pets + families; 4 hour event with games and activities for pets and families; fund raising event for the Chamber of Commerce (Gulf Breeze) to operate and continue to help and increase business in the Gulf Breeze area

Josie Cotti 9-16-11  
Applicant's Signature/Date

Robert Rando 9/26/11  
Police Department's Approval/Date

\_\_\_\_\_  
City Manager's Approval/Date



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DO  
 DATE (MM/DD/YYYY)  
 09/08/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Underwood Anderson & Assoc Inc P.O. Drawer 9578 Pensacola, FL 32513-9578 David Samuel Radcliffe	850-434-5526 850-438-0330	<b>CONTACT NAME:</b> _____ <b>PHONE (A/C, No., EXT):</b> _____ <b>FAX (A/C, No.):</b> _____ <b>EMAIL:</b> _____ <b>ADDRESS:</b> _____ <b>PRODUCER CUSTOMER ID #:</b> GULF-12
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Gulf Breeze Chamber of Commerce P.O. Box 337 Gulf Breeze, FL 32562	<b>INSURER A:</b> The Zenith Insurance Company      NAIC # 13269	
	<b>INSURER B:</b> Zurich      19348	
	<b>INSURER C:</b> Citizens Property Ins. Corp      10064	
	<b>INSURER D:</b> _____	
	<b>INSURER E:</b> _____	
	<b>INSURER F:</b> _____	

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		PAS38042157	05/01/11	05/01/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Christmas Parade at Gulf Breeze High School bus ramp & parking area on December 03, 2011 from 8:00 a.m. until 3 p.m. with rain date set for the following weekend if necessary.

<b>CERTIFICATE HOLDER</b> City of Gulf Breeze PO Box 640 Gulf Breeze, FL 32562-0640	<b>CITY OF G</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>David S. Radcliffe</i>
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# City of Gulf Breeze

## Memorandum

**To:** Edwin A. Eddy, City Manager

**From:** Vernon L. Prather, Director of Public Services *V.P.*

**Date:** 10/4/2011

**Subject: Purchase of Compressed Natural Gas (CNG) Vans**

Staff received bids on August 25, 2011 for 2500 series Trucks as well as Vans. The bid options included gasoline only, Bi-fuel (gasoline and CNG) and CNG dedicated vehicles.

Response to the bid invitation was very limited as we received truck bids only from Ford and 2 van bids, Chevrolet and Ford. We are not prepared to recommend purchase of the trucks as we received only one bid. We intend to rebid at a later date. A summary of the van bids are listed below.

2500 Series Van	CNG	Bi-Fuel	Gasoline	
Bartow Chevrolet	\$35,424	No Bid	\$21,596	
Hub City Ford	\$38,429	\$38,029	\$26,029	

We have analyzed the life cycle of the proposed vehicle and believe that CNG vans offer a good operational value to the City including the ability to save substantial fuel costs.

The data indicates that the CNG fueled van achieves pay back in approximately 2.25 - 2.75 years

A 10 year life cycle cost using just the purchase price and fuel costs reveals that the 10 year cost for a gasoline powered Van is approx. \$102,000 - \$113,500 while CNG is only \$65,000. There will also be lower maintenance costs for the CNG due to the cleaner fuel source.

The sale of CNG Fuel represents new income to the Gas System as the production cost of CNG is approximately .90 to \$1.00 per GGE so any amount charged in excess of production cost is new revenue. If we sell CNG at \$1.36, the resulting .36 per gallon revenue results in \$800 per vehicle per year income to the Gas System at the consumption rate of 2,300 GGE per year.

Additionally, there is a Federal Fuel Rebate Credit of .50 per GGE purchased which lowers the actual final cost to use CNG to approximately \$.86 per GGE. We did not include this rebate in our 10 year life cycle cost calculations due to the possibility that the Federal Government could modify or cancel the program.

We intend to utilize the vans in our higher use activities such as lift station checks, service orders, and call duty functions to take advantage of the fuel savings.

In order to provide CNG fuel for the vehicles, we have prepared bid specifications for a Natural Gas Compression Station. These specifications and invitation to bid will be advertised in October with bids received on November 17, 2011. The Compression Station is designated as FEMA Alternative Project #13 with an assigned budget of \$220,000.

It is our recommendation that we purchase a total of three (3) CNG Chevrolet 2500 vans, one for the gas (Fund 402) and two for City water. The funding for the gas department will be from the gas capital budget while vans for City water be allocated to Fleet Vehicles FEMA Alternative Project # 11. The City Council authorized \$80,000 to Public Services for the purchase of vehicles.

**RECOMMENDATION:**

**THAT THE CITY COUNCIL AWARD BID FOR THE PURCHASE OF THREE (3) CNG VANS TO BARTOW CHEVROLET FOR \$35,424 EACH OR A TOTAL OF \$106,272 WITH FUNDING ALLOCATED AS LISTED ABOVE.**

**EXECUTIVE COMMITTEE REPORT**

**JUNE 30, 2010**

Councilmen Present: Dana Morris, J. B. Schluter, Richard Fulford, Joseph Henderson  
and Mayor Beverly Zimmern

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING COMMUNITY  
DEVELOPMENT BLOCK GRANT - 504 COMPLIANCE POLICY**

Reference: Assistant City Manager memo dated June 25, 2010

**RECOMMENDATION:**

That the City Council approve Resolution No. 16-10 adopting Section 504, Compliance Policy for the Community Development Block Grant (CDBG) at the regular City Council meeting to be held on Tuesday, July 5, 2010.

---

**B. SUBJECT: DISCUSSION AND ACTION REGARDING ALTERNATE  
PROJECT #11, PURCHASE OF FLEET VEHICLES**

Reference: City Manager memo dated June 23, 2010

**RECOMMENDATION:**

That the City Council approve the following list of vehicles as provided for purchase via the normal bidding procedures and Alternate Project #11, Purchase of Fleet Vehicles: (1) POLICE DEPARTMENT: 1 Chevrolet Tahoe Police Package and 2 Crown Victoria Police Packages - \$86,000(Ford F-150 truck to be transferred to Parks Department); (2) PARKS DEPARTMENT: Tractor - \$30,000; 4 door crew truck - \$32,000 and dual axle trailer - \$5,000, total \$67,000; and (3) PUBLIC SERVICES: (1) replace three work trucks with utility bed - \$80,000 (\$26,000 per unit), total for all departments \$233,000.

---

**C. SUBJECT: DISCUSSION AND ACTION REGARDING PLANS AND  
SPECIFICATIONS, LANDSCAPING DESIGN, PHASE II  
U.S. 98 BEAUTIFICATION**

Reference: City Manager memo dated June 25, 2010

**RECOMMENDATION:**

That the City Council place this item on the agenda for the regular meeting to be held on Tuesday, July 5, 2010, for further discussion and action.

---

# 2011 Express/Savana CNG Cargo Van

## A COMPLETE, INTEGRATED CNG SOLUTION

GM is a leader in Compressed Natural Gas vehicles, with over 16,000 produced. For 2011, GM presents the new 2011 Express/Savana Compressed Natural Gas (CNG) option for fleet and commercial customers. The option is immediately available for ordering on Express/Savana 2500 and 3500 Cargo Vans.

### EASY ORDERING

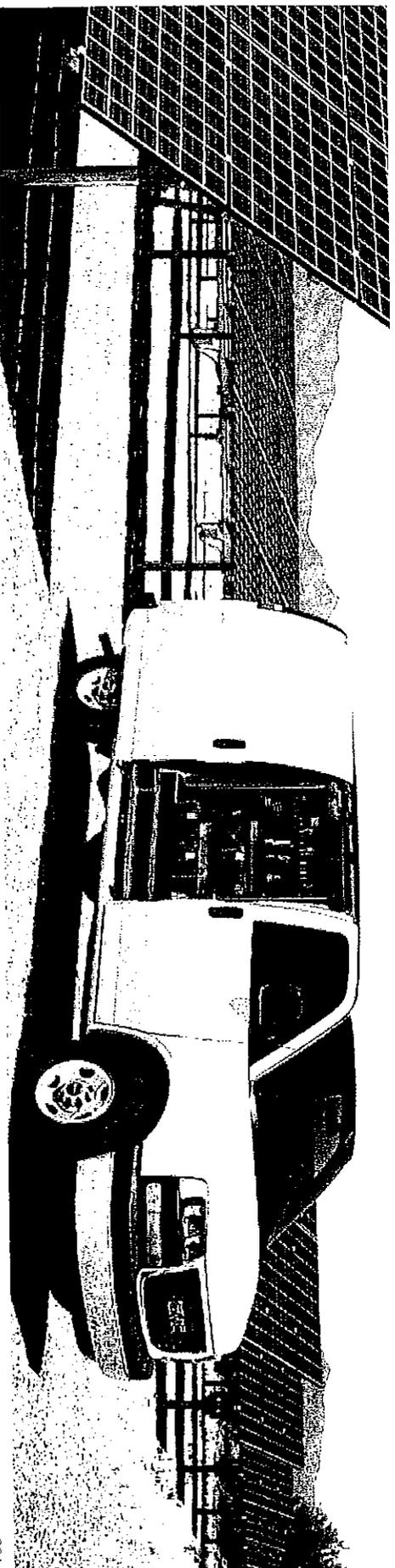
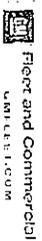
- Ordering is easy — just choose a 3- or 4-tank system and your sales consultant checks the order box. FHZ is the regular production option for compressed natural gas
- The vehicle is built with a gaseous fuel ready engine. The fuel delivery/storage systems are added using a dual-stage, single-sticker process. The ordering system allows you to then take advantage of the many upfitters available for cargo management solutions or other customization
- GM is the only manufacturer with a fully integrated solution for vans

### ENGINEERED BY GM

- Express/Savana uses a proven, 6.0L Vortec V8 engine with factory-installed hardened exhaust valves and intake/exhaust valve seats. These components are engineered to GM durability standards for gaseous fuel use
- Two systems are offered:
  - (UFM) 3-tank system provides a range up to approximately 200 miles. Allows for use of complete cargo area
  - (UFP) 4-tank system provides a range up to approximately 300 miles. This system adds a single tank in the driver's side of the cargo area, just inboard of the wheel well
- Meets rigorous GM standards for safety, reliability and durability

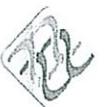
### BACKED BY GM

- All major components will have GM service part numbers for broad availability, providing you peace of mind that parts will be available to keep your fleet on the road
- Express/Savana have the Best Powertrain Coverage in America, with a 5-year/100,000-mile Powertrain Warranty
- Backed by the largest dealer network in the U.S.
- Express/Savana are the only full-size vans with available OnStar including a Live Advisor for help when you need it



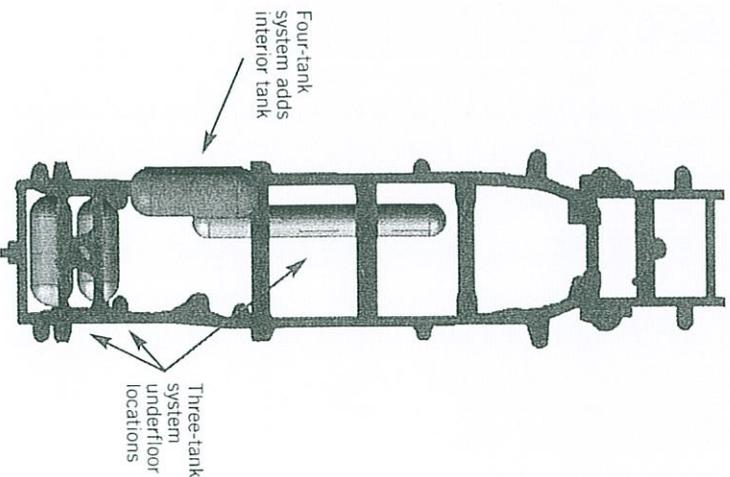
# Express/Savana CNG Cargo Van Specifications

Model Availability	Regular Wheelbase (135-inch) Cargo Vans only 2500: 8,600 GW 3500: 9,600 GW
Engine	(LC8) 6.0L Gaseous Fuel Ready Engine
Power	279 hp @ 4700 rpm 320 hp @ 4400 rpm
Transmission	6-Speed Automatic
Emissions Level	EPA: BIN 5 CARB: LEV2 – SULEV Certified in all 50 states
CO <sub>2</sub> Emissions Reduction vs Gasoline	23%
Payload	3-Tank – 2500: 2,710 lb.; 3500: 3,675 lb. 4-Tank – 2500: 2,409 lb.; 3500: 3,374 lb.
Fuel Tank Capacity, GGE (Gas Gallon Equivalent) <sup>1</sup>	15.8 GGE (3-tank system) 23 GGE (4-tank system)
Estimated Maximum Range <sup>1</sup>	200 miles (3-tank system) 300 miles (4-tank system)
Fuel Tank Locations	<b>3-tank system:</b> Dual tanks aft of the rear axle (underbody, replaces the spare tire), single mid-ship (underbody, replaces the gas tank) <b>4-tank system:</b> Same as 3-tank system, plus a single interior tank in the driver's side of the cargo area
Warranty	5-year/100,000-mile limited Powertrain Warranty 3-year/36,000-mile limited Bumper-to-Bumper Warranty
Emissions Warranty	Subject to individual state regulations
Options Required	(FH2) Monofuel Compressed Natural Gas (CNG) Fuel Package (LC8) 6.0L Gaseous Fuel Ready Engine (UFP) 4-tank system or (UFM) 3-tank system (Z82) Trailering Equipment (ZX9) Spare tire and jack delete (V10) Cold Climate Package



Compressed  
Natural Gas

## Tank Locations



<sup>1</sup> The vehicles may be filled at either a 3600-psi or 3000-psi station. Note: Filling at a 3000-psi station will result in a reduced amount of dispensed fuel, and resulting loss of range.

**Prepared By:**  
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**2012 Chevrolet Express Cargo Van**  
CG23405 RWD 2500 135"

Photo may not represent exact vehicle or selected equipment

**STANDARD EQUIPMENT**

STANDARD EQUIPMENT - 2012 Retail CG23405 RWD 2500 135"

*ENTERTAINMENT*

- Audio system, radio provisions only. Includes alarm warning chimes, radio wiring harness, radio antenna and 2 front door speakers

*EXTERIOR*

- Wheels: 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare (Standard on CG23405)

- ✓ CG23705, CG33405 and CG33705 models :
  - ✓ Tires, front LT245/75R16E all-season, blackwall (Standard on the CG23405, CG23705, CG33405 and CG33705 models)
  - Tires, rear LT245/75R16E all-season, blackwall (Standard on the CG23405, CG23705, CG33405 and CG33705 models)
  - ✓ Tire, spare LT245/75R16E all-season, blackwall located at rear underbody of vehicle (Standard on the CG23405, CG23705, CG33405 and CG33705 models)
  - Door, swing-out passenger-side, 60/40 split
  - ✓ Bumpers, front and rear painted Black with step-pad (Not available with (ZR7), Chrome Appearance Package)
  - Grille, Black composite with single rectangular halogen headlamps (Not available with (ZR7), Chrome Appearance Package)
  - Headlamps, single halogen (Not available with (ZR7), Chrome Appearance Package)
  - ✓ Mirrors, outside manual, Black
  - ✓ Glass, Solar-Ray light-tinted, all windows
  - Wipers, front intermittent wet-arm with pulse washers
  - License plate kit, front

#### INTERIOR

- ✓ Seats, front bucket with vinyl trim and outboard head restraints (includes inboard armrests (Requires (\*\*W) interior trim))
- Seating arrangement, driver and front passenger high-back buckets with head restraints and vinyl or cloth trim
- ✓ Air conditioning, single-zone manual
- Console, engine cover with open storage bin
- Floor covering, full-length Black rubberized-vinyl (Not available with (RF2), Ambulance Package or (RFM), rear floor covering delete)
- Steering wheel, steel sleeve column with theft-deterrent locking feature, Black
- ✓ Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure
- Oil life monitor
- Warning tones, headlamp on and key-in-ignition
- Driver Information Center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders. Compass and outside temperature available if equipped
- Tow/haul mode selector, instrument panel-mounted
- Theft-deterrent system, vehicle PASS-Key III
- Defogger, side windows
- Cup holders, 3 on the engine console cover
- Power outlets, 2 auxiliary on engine console cover with covers, 12-volt
- Trim panels, hinged rear side doors and hinged rear doors
- Headliner, cloth, over driver and passenger
- Visors, driver and front passenger, cloth, padded
- Assist handle, front passenger
- Lighting, interior with 2 dome lights, defeat switch and door handle-activated switches

#### MECHANICAL

- Engine, Vortec 4.8L V8 SFI FlexFuel (280 hp [208.8 kW] @ 5200 rpm, 295 lb-ft of torque [398.3 N-m] @ 4600 rpm) (Includes external engine oil cooler, Standard on CG23405, CG23705, CG33405 and CG33705 models. Reference the Engine/Axle page for availability)
- Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive, tow/haul mode and internal transmission oil cooler (Standard on CG23405, CG23705, CG33405 and CG33705 models. Requires (L20) Vortec 4.8L V8 SFI FlexFuel engine or (L95) Vortec 6.0L V8 SFI FlexFuel engine or (LC8) Gaseous 6.0L V8 SFI engine. Reference the Engine/Axle page for availability)
- Rear axle, 3.42 ratio (Standard on CG13405, CH13405, CG23405, CG23705, CG33405 and CG33705 models. Required with (LU3) Vortec 4.3L V6 MFI engine, (L20) Vortec 4.8L V8 SFI FlexFuel engine, (L95) Vortec 6.0L V8 SFI FlexFuel or (LC8) Gaseous 6.0L V8 SFI engine. Available with (L1F) Vortec 5.3L V8 SFI FlexFuel engine. Reference the Engine/Axle page for availability)
- Body, standard
- Transmission oil cooler, external (Included and only available with (L20) Vortec 4.8L V8 SFI FlexFuel engine or (L95) Vortec 6.0L V8 SFI FlexFuel engine)
- Rear wheel drive
- Battery, 600 cold-cranking amps, maintenance-free with rundown protection and retained accessory power
- Alternator, 105 amps (Not available with CG13405 or CH13405 models)
- Frame, full-length box ladder-type
- GVWR, 8500 lbs (3857 kg), Standard on CG23405 and CG23705 models. Reference the Engine/Axle page for availability)
- Suspension, front independent with coil springs and stabilizer bar (Requires CG13405, CG23405, CG23705, CG33405 and CG33705 models)
- Suspension, rear hypoid drive axle with multi-leaf springs
- ✓ Steering, power
- Brakes, 4-wheel antilock, 4-wheel disc
- Fuel tank capacity, mid-frame and approximately 31 gallons (117.3L)
- Exhaust, aluminized stainless-steel muffler and tailpipe

#### SAFETY

- Brake/transmission shift interlock, for automatic transmissions
- StabiliTrak traction assist and vehicle stability enhancement system
- Door beams, steel-side
- Daytime Running Lamps
- ✓ Air bags, frontal, driver and right-front passenger (Includes passenger-side air bag deactivation switch on models CG23405, CG23705, CG33405 and CG33705. Not available with (ZX1) driver-only high-back bucket seat or (AJ3) driver-side only frontal air bag. Always use safety belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag deactivation switch, frontal, passenger-side (Requires (C6P) 8500 lbs (3857 kg) GVWR or (C6Y) 9500 lbs (4304 kg) GVWR. Always use safety belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Tire Pressure Monitoring System (does not monitor spare tires)

3/4 TON CARGO VAN - 4X2

Minimum quantity = 1 vehicle, additional units may be procured

Total bid Cost: CNG DEDICATED

\$ 33,449.<sup>00</sup> each X 1 vehicles = total \$ 33,449.<sup>00</sup>

Alternative bid #1 Bi-fuel vehicles

\$ — each X 1 vehicles = total \$ —

Alternative bid #2 Gasoline only vehicles

\$ 19,916.<sup>00</sup> each X 1 vehicles = total \$ 19,916.<sup>00</sup>

JCMartin signature

J.C, MARTIN print name

Fleet MANAGER title

BARTON CHEVROLET company name

22 AUG 2011 date



"Central Florida's ONLY  
Full Service Full Line Chevrolet Dealership"

[www.BartowChevrolet.com](http://www.BartowChevrolet.com)

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August 22, 2011

Re: Bid for **UTILITY VEHICLES** opening August 25, 2011

We are pleased to present our bid (attached). We offer these items below to be part of your consideration:

- 1) Our warranty is 3 years/36,000 miles Bumper to Bumper; with 5 years/100,000 miles Powertrain coverage. We offer an additional extended warranty, GMPP Major Guard, Bumper to Bumper AND Powertrain, for 6 years/100,000 miles. If desired, please add \$1680.00 to the bid amount.
- 2) The flange style rainshields are not available on the Express. We offer the stick on style, included in our bid.
- 3) On the CNG Express van, we are bidding with the standard **4 tank** configuration from General Motors. GM also offers a 3 tank configuration for \$1,075 less. We offer this as a credit of \$1,075, if selected, from the amount we bid.

Thank you,

A handwritten signature in black ink that reads "JC Martin". The signature is stylized and cursive.

JC Martin

Fleet Manager

Prepared For:  
Gulf Breeze Bid

Prepared By:  
J.C. Martin  
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**2011 Chevrolet Express Cargo Van**  
CG23405 RWD 2500 135"

*CNG - 5 PAGES*

Photo may not represent exact vehicle or selected equipment.

## SELECTED MODEL & OPTIONS

### SELECTED MODEL - 2011 Fleet/Non-Retail CG23405 RWD 2500 135"

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
CG23405	2011 Chevrolet Express Cargo Van RWD 2500 135"	\$26,105.00

### SELECTED VEHICLE COLORS - 2011 Fleet/Non-Retail CG23405 RWD 2500 135"

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

### SELECTED OPTIONS - 2011 Fleet/Non-Retail CG23405 RWD 2500 135"

#### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
<b>BODY CODE</b>		
ZW9	BODY, STANDARD (STD)	\$0.00
<b>EMISSIONS</b>		
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
<b>ENGINE</b>		
LC8	ENGINE, 6.0L V8 SFI GASEOUS, WITH HARDENED VALVE SEATS Requires *G23405 or *G33405 models and (FHZ) Dedicated Compressed Natural Gas (CNG) system. Includes external engine oil cooler. Reference the Engine/Axle page for availability.	\$1,295.00
<b>TRANSMISSION</b>		
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED with overdrive tow/haul mode and internal transmission oil cooler (STD) (Standard on *G23*05 models and *G33*05 models. Requires (L20) Vortec 4.8L V8 SFI FlexFuel engine or (L96) Vortec 6.0L V8 SFI FlexFuel engine or (LC8) Gaseous 6.0L V8 SFI engine. Reference the Engine/Axle page for availability.)	\$0.00
<b>AXLE</b>		
GU6	REAR AXLE, 3.42 RATIO (Standard on **13405 models, *G23*05 models, and *G33*05 models. Required with (LU3) Vortec 4.3L V6 MFI engine, (L20) Vortec 4.8L V8 SFI FlexFuel engine, (L96) Vortec 6.0L V8 SFI FlexFuel or (LC8) Gaseous 6.0L V8 SFI engine. Available with (LMF) Vortec 5.3L V8 SFI FlexFuel engine. Reference the Engine/Axle page for availability.)	\$0.00
<b>SIDE DOOR</b>		
E24	DOOR, SWING-OUT PASSENGER-SIDE, 60/40 SPLIT (STD)	\$0.00
<b>PREFERRED EQUIPMENT GROUP</b>		
1WT	PREFERRED EQUIPMENT GROUP includes Standard Equipment	\$0.00
<b>SPARE TIRE</b>		
ZX9	TIRE, SPARE DELETE (Jack is not included. Not available with (E26) swing-out driver-side door. Included with (FHZ) Dedicated Compressed Natural Gas (CNG) system.) *CREDIT*	-\$240.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 186.0, Data updated 8/16/2011 3:19:00 PM  
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Customer File:

## SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2011 Fleet/Non-Retail CG23405 RWD 2500 135"

<u>CATEGORY</u>		<u>MSRP</u>
<u>Code</u>	<u>Description</u>	
PAINT SCHEME		
ZY1	PAINT, SOLID	\$0.00
PAINT		
50U	SUMMIT WHITE	\$0.00
SEAT TYPE		
AR7	SEATS, FRONT BUCKET WITH VINYL TRIM and outboard head restraints, includes inboard armrests. (STD) (Requires (**W) interior trim.)	\$0.00
SEAT TRIM		
93W	MEDIUM PEWTER, CUSTOM VINYL SEAT TRIM	\$0.00
SEATING ARRANGEMENT		
ZX2	SEATING ARRANGEMENT, DRIVER AND FRONT PASSENGER HIGH-BACK BUCKETS with head restraints and vinyl or cloth trim (STD)	\$0.00
AIR CONDITIONING		
C60	AIR CONDITIONING, SINGLE-ZONE MANUAL (STD)	\$0.00
RADIO		
UM7	AUDIO SYSTEM, AM/FM STEREO with seek-and-scan, digital clock and 2 front door speakers	\$150.00
REQUIRED OPTION		
PPC	TRIM PANELS, HINGED REAR SIDE DOORS AND HINGED REAR DOORS (STD)	\$0.00
ADDITIONAL EQUIPMENT		
V10	COLD CLIMATE PACKAGE includes (K05) engine block heater	\$75.00
FHZ	DEDICATED COMPRESSED NATURAL GAS (CNG) SYSTEM ((complete vehicle and system ready), includes a 4-tank configuration fuel system, (Requires (LC8) Gaseous 6.0L V8 SFI engine, (V10) Cold Climate Package, (ZX9) spare tire delete and (Z82) trailering equipment. Includes (UFP) 4-tank configuration fuel system. May substitute with available (UFM) 3-tank configuration fuel system. Not available with (C69) rear air conditioning or (C36) rear auxiliary heater.)	\$14,590.00
K05	ENGINE BLOCK HEATER (Included and only available with (V10) Cold Climate Package which requires (LU3) Vortec 4.3L V6 MFI engine, (LMF) Vortec 5.3L V8 SFI FlexFuel engine, (L20) Vortec 4.8L V8 SFI engine, (L96) Vortec 6.0L V8 SFI FlexFuel engine or (LC8) Gaseous 6.0L V8 SFI engine.)	INC
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$325.00
Z82	TRAILERING EQUIPMENT, HEAVY-DUTY includes trailering hitch platform and 7-pin sealed connector (Includes (UY7) 7-lead trailer wiring harness. Required with (FHZ) Dedicated Compressed Natural Gas (CNG) system.)	\$265.00
UY7	TRAILER WIRING, 7-PIN SEALED CONNECTOR (Included with (Z82) heavy-duty trailering equipment.)	INC
UFP	FUEL TANK, 4-TANK CONFIGURATION FUEL SYSTEM (Included and only available with (FHZ) Dedicated Compressed Natural Gas (CNG) system.)	INC
A12	GLASS, FIXED REAR DOORS WINDOWS (Included and only available when (ZW*) is ordered. Included with (YF2) Ambulance Package)	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 186.0, Data updated 8/16/2011 3:19:00 PM  
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Customer File:

Prepared For:  
Gulf Breeze Bid

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## **2011 Chevrolet Express Cargo Van**

CG23405 RWD 2500 135"

Photo may not represent exact vehicle or selected equipment.

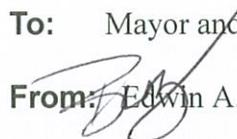


# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

**To:** Mayor and City Council

**From:**  Edwin A. Eddy, City Manager

**Date:** 10/7/2011

**Subject: Purchase of Replacement Vehicles, Police Cruisers**

---

Attached is the staff memo from a recent City Council agenda relative to the subject noted above. We estimated the cost of two fully equipped police package Ford Crown Victorias at \$35,000 each based on previous conversations with dealers. We rushed this item for Council action based on that estimate cost without confirmation.

We hope to have a final recommendation in advance of the October 12<sup>th</sup> Executive Session.



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 9/9/2011

### **Subject: Police Car Replacement**

During budget workshops, we touched on the subject of replacement of Police cruisers. We need to replace two or three per year in order to maintain a reliable fleet and to reduce maintenance costs. Attached is a list of the vehicles currently utilized in the Police Department. The two "spares" at the bottom of the list (vehicle number 031 and 041) should be replaced immediately. They have high mileage and are becoming unreliable.

Our plan would be to move vehicle number 62 from the list of current vehicles utilized for part time officers to the spare list. We would also move the least reliable patrol vehicle (probably number 72) to the spare list.

As maintenance needs become more apparent, it may be necessary to replace one more vehicle during the 2012 fiscal year.

The cost of a fully equipped crown victoria police cruiser is about \$35,000 per unit. The lowest state bid price is available from Hub City Ford in Crestview. We recommend funding this purchase from proceeds from the red light camera fund which has a balance of about \$290,000.

### **RECOMMENDATION:**

**THAT THE CITY COUNCIL AUTHORIZE THE PURCHASE OF TWO (2) FULLY EQUIPPED CROWN VICTORIA POLICE CRUISERS FROM HUB CITY FORD IN CRESTVIEW.**

Car Number	Officer	Previous PM Mileage	Current Mileage	PM Mileage	VIN
<b>ADMIN</b>					
053	Paulding	91,675	93,933	96,675	1598
057	Randle	87,451	93,314	92,451	9510
054	Hawthorne	78,273	80,964	83,273	8918
043	Henderson	26,245	27,621	31,245	6667
113	Ging	0	1,744	5,000	3398
990	Ruminski	137,560	142,344	142,560	5707
<b>PATROL</b>					
055	Armstrong	50,921	53,400	53,921	7812
071	Lanzetta	58,703	61,433	61,703	1513
061	Taveirne	76,339	81,479	79,339	8745
091	Baker	43,652	46,767	46,652	8973
093	Denney	50,449	51,287	53,449	3369
062	Spare	92,243	93,410	95,243	8756
072	Wilson	84,412	86,806	87,412	0318
111	Lyster	11,263	11,901	14,263	5661
081	Jenks	34,378	35,631	37,378	6330
112	Troy	9,677	10,442	12,677	2976
101	Nguyen	21,326	21,888	24,326	4043
092	Neff	30,756	32,414	33,756	8974
063	Tatro	80,062	81,458	83,062	0121
<b>SPARES</b>					
✓ 031	Spare	138,854	139,156	141,854	7933
✓ 041	Spare	143,043	144,345	146,043	7611
202	VIPS	89,036	90,651	92,036	3395
206	Spare	89,684	91,693	94,684	1311

7/26/2011



# City of Gulf Breeze

## MEMORANDUM

TO: Edwin A. Eddy, City Manger

FROM:  Craig S. Carmichael, Director of Community Services

DATE: October 5, 2011

**SUBJECT: Flood Plan Management Status Report**

As you are aware, the City of Gulf Breeze participates in the National Flood Insurance Program. As part of the program we are required to undergo a yearly recertification process. Part of that process requires that we provide an annual status report. This memorandum is for that purpose.

### **Section 1. Background**

The City of Gulf Breeze first adopted flood hazard reduction regulations in 1977. The regulations were overhauled extensively in 1995 and since that time the City has continually reviewed the regulations and adjusted them accordingly to comply with State and Federal Regulations.

### **Section 2. Community Services**

- a. Continue to follow flood management program.
- b. Continue to conduct flood awareness through public outreach, repetitive loss statements and etc.
- c. Continue to monitor State and Federal flood management requirements and modify the City's flood hazard reduction regulations as necessary.
- d. Continue to provide map information service.
- e. Provide site specific information and assistance to inquirers, including map information, flood protection advice, and information on selecting and dealing with contractors.

- f. Continue to work with Santa Rosa County's Building Inspection Department concerning elevation certificates and plans review.
- g. Enforce existing regulations related to development in the floodplain.

**Section 3. Streets and Drainage**

- a. Continue to monitor for any illicit discharge and maintain all inlets on a monthly or as needed basis.
- b. Continue to provide map of all city maintained inlets and private owned inlets.
- c. Continue to provide the Director of Community Services completed service orders for all maintenance.

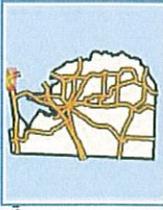
**Section 4. Public Services**

- a. The City has been approved for a Hazard Mitigation Grant Program project to improve and add stormwater control systems. We will be replacing pipes in the Williamsburg area, and adding additional piping on Washington Ave and Dolphin and Camelia Street. The program also includes a potential pump stations and piping system in the Russ Drive and Nightingale Lane area.

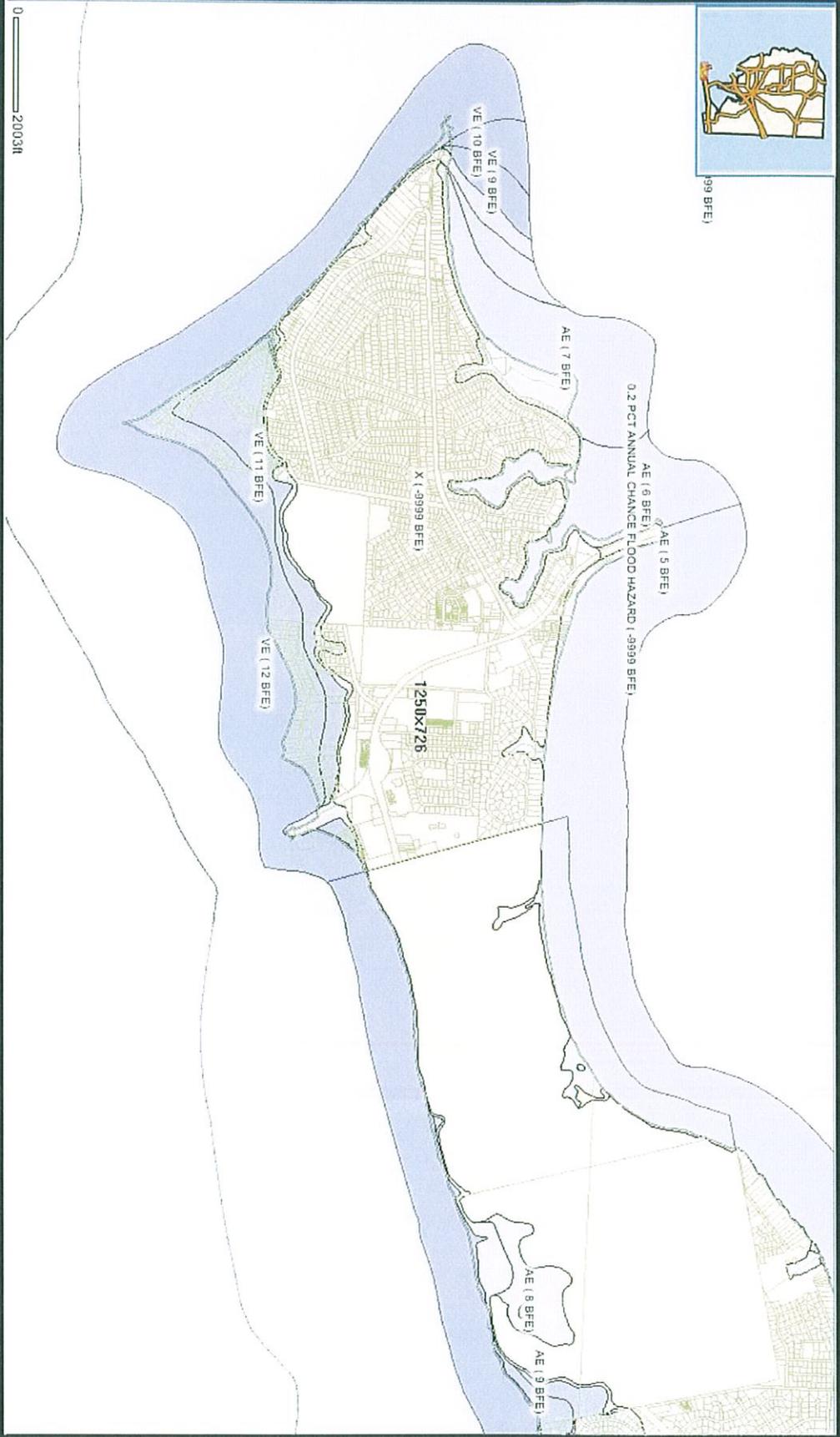
**Section 5. Administration**

- a. Continue to monitor State and Federal flood management requirements and modify the City's flood hazard reduction regulations as necessary.

**RECOMMENDATION: THAT THE CITY COUNCIL ACCEPT THIS ANNUAL STATUS REPORT ON THE CITY'S FLOOD PLAN MANAGEMENT.**



199 BFE)



0 2003ft

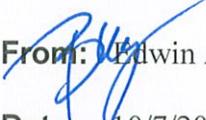


# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 10/7/2011

**Subject: Pharmaceutical Take Back Program**

---

Councilman Landfair reported to the Council that the Bay Area Resource Council is promoting a Pharmaceutical Take Back program for our area. This effort is intended to divert unused drugs from the water supply. When drugs are disposed of via the wastewater system, trace amounts can return to the water supply.

Attached is the Resolution that BARC adopted. The Council may wish to adopt the same Resolution. In addition, we have attached backup material about the program provided by Sharon Sims of Gulf Breeze Apothecary.

We have asked Police Chief Paulding to obtain more information. It appears that we can join a state wide effort slated to take place on October 29<sup>th</sup>.

### **RECOMMENDATION:**

**THAT THE CITY COUNCIL ENDORSE THE PHARMACEUTICAL TAKE BACK PROGRAM AND ADOPT A RESOLUTION TO THAT EFFECT ON OCTOBER 17, 2011.**

## RESOLUTION

### RESOLUTION OF THE PENSACOLA BAY AREA RESOURCE COUNCIL IN SUPPORT OF THE NORTHWEST FLORIDA PHARMACEUTICAL TAKE-BACK PROGRAM

WHEREAS, the members of the Board of the Pensacola Bay Area Resource Council (BARC) voice their support of the creation and implementation of an on-going Pharmaceutical Take-Back Program in the Counties of Escambia, Santa Rosa, Okaloosa, and Walton, those counties which are in the Pensacola Bay Watershed; and

WHEREAS, BARC is committed to protecting our water quality by keeping them free from the potentially harmful effects of pharmaceuticals that are released to our waterways each year; and

WHEREAS, BARC strongly supports a pharmaceutical take back program that requires, at no additional cost to the consumer, the safe and environmentally sound take back and disposal of unused or expired home-generated pharmaceuticals; and

WHEREAS, BARC strongly supports a pharmaceutical take back program that ensures protection of the public's health and safety and the environment; and

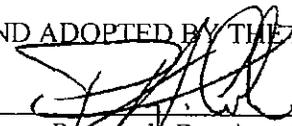
WHEREAS, BARC strongly supports a pharmaceutical take back program that ensures protection of the health and safety of consumers, and employees of participating pharmacies; and

WHEREAS, BARC strongly supports a pharmaceutical take back program that provides notices and informational materials about potential impacts of improper disposal of pharmaceutical waste and options for proper disposal to the general public; and

WHEREAS, BARC strongly supports a pharmaceutical take back program that protects against the potential for the diversion of drug waste for unlawful use or sale

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Board of the Pensacola Bay Area Resource Council, in public meeting assembled:

DONE AND ADOPTED BY THE BOARD this 28<sup>th</sup> day of September 2011.

By:   
Chairman, Pensacola Bay Area Resource Council

## Edwin Eddy

---

**From:** GB Apothecary [gbapothecary@gmail.com]  
**Sent:** Thursday, October 06, 2011 11:17 AM  
**To:** Edwin Eddy  
**Subject:** drug take back

Buzz,

DEA Steven Ott called today and said they do the Drug Take Back twice a year. It can not be done in a pharmacy, outside in the parking lot is ok Police Dept, Fire Station are good places. The police dept must register with the DEA and this is done by calling Yanira Rodriguec at 954-306-4652.

Once registered a DEA officer will drop by with the collection boxes , media poster, etc. It can only be advertised thru the police dept.

The next one is Oct 29 and he said they will get the necessary items to the registered departments next week.

Sharon



# U.S. Department of Justice Drug Enforcement Administration Office of Diversion Control

Contact Us Site Map Search

- Home
- Registration
- Reporting
- Info & Legal Resources
- Inside Diversion Control

Drug Disposal > National Take Back Initiative

## Got Drugs?

Turn in your unused or expired medication for safe disposal Saturday, October 29th



## Got Drugs?



### JAPAN Disaster Relief Efforts

### HAITI ALERT Extortion SCAM

★★  
Regulations.gov  
The voice in Federal decision-making

Good Medicine, Bad Behavior.  
Drug Diversion

## NATIONAL TAKE BACK INITIATIVE

October 29, 2011  
10:00 AM - 2:00 PM

- Find a collection site near you.
- Law enforcement agencies that wish to host a collection site should call the Point of Contact for your area.

DEA has scheduled another National Prescription Drug Take Back Day on **Saturday, October 29, 2011, from 10:00 am - 2:00 pm.** to provide a venue for persons who want to dispose of unwanted and unused prescription drugs.

National Prescription Drug Take Back Day addresses a vital public safety and public health issue. More than seven million Americans currently abuse prescription drugs, according to the 2009 Substance Abuse and Mental Health Services Administration's National Survey on Drug Use and Health. Each day, approximately, 2,500 teens use prescription drugs to get high for the first time according to the Partnership for a Drug Free America. Studies show that a majority of abused prescription drugs are obtained from family and friends, including the home medicine cabinet.

DEA in conjunction with state and local law enforcement agencies throughout the United States conducted National Prescription Drug Take Back Days on Saturday, September 25, 2010 and April 25, 2011. Nearly, 4,000 state and local law enforcement agencies throughout the nation participated in these events, collecting more than 309 tons of pills.

Four days after last fall's Take-Back Day, Congress passed legislation amending the Controlled Substances Act to allow the DEA to develop a process for people to safely dispose of their prescription drugs. DEA immediately began developing this process after President Obama signed the Safe and Secure Drug Disposal Act of 2010 on October 12. Until that process is complete, however, DEA will continue to hold Take Back Days every six months.

### Additional Resources

#### Take Back Points of Contact

State	Point of Contact	Telephone
Alabama	GS Pat Millier	205-321-8600
Alaska	SA Jodie Underwood	206-553-5443
Arizona	GS Mike Grafton	602-664-5600
Arkansas	GS Lisa Barnhill	501-217-6500
California, Northern	GS Glenn Moore	415-436-7900
California, San Diego and		

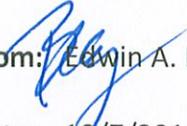


# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 10/7/2011

**Subject: Joint Participation Agreement, FDOT and the City for St. Francis Drive**

---

The City Council determined several months ago that St. Francis Drive from the intersection with McClure to Andrews Institute should be resurfaced. In addition, the Council has directed that street trees and sidewalks be added. We learned that the right-of-way for St. Francis is owned by FDOT. We requested that FDOT vacate their interest in this property in favor of the City. FDOT offered an alternative course of action to address the City's desire to improve St. Francis immediately.

The City can enter into a Joint Participation Agreement with FDOT, do the work now at City expense and receive reimbursement for the cost in 2014 which is the year FDOT plans to make the same improvements.

In order to facilitate this action, the City must enter into a contract with HDR, the firm that is currently designing the improvements for FDOT. The scope of work would be for HDR to take the St. Francis repaving, installation of sidewalks and trees and installation of handicapped ramps on U.S. 98 out of the overall repaving scope of work, package this work separately for bid to enable the work to be done now.

We hope to have a proposal from HDR for the Council in time for the October 12<sup>th</sup> Executive Session.



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 10/6/2011

Subject: Printers and Copiers Lease

---

Attached is a report from James Pelt, our Information Technologies Manager regarding copiers and printers. We have one large copier in the Clerk's office and several printers which are heavily used. We lack copying, fax and printing capabilities at the SSRUS Field Operations Center which is located next to Avalex. Finally, each department is purchasing toner independently which can result in supply problems or over payment.

Mr. Pelt has met with our current vendor, Coastal Business Products, who has provided great service to the City over the years, in order to develop a comprehensive solution. As shown in the memo, we will pay \$3,146 more annually for a significant increase in service. We will obtain a high speed copier printer for Field Ops, purchase toner and printer maintenance on a centralized basis and obtain a better copier/printer for the Clerk's office.

The added direct cost of this proposal will be borne by the departments that benefit. We will realize higher indirect cost savings as individual departments will not have to order toner or other supplies or manage maintenance activities. The copier addition at Field Ops will result in higher efficiency

### RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE PROPOSAL FOR PRINTER/COPIER MAINTENANCE FROM COASTAL BUSINESS PRODUCTS AT A COST OF \$1,334 PER MONTH.

# Memo

**To:** City Manager  
**From:** James Pelt  
**Date:** 9/29/2011  
**Re:** Networked Printers and Copier lease

---

The lease for the copier in the City Clerk's office expired several months ago. We have maintained a month to month agreement while we have reviewed the current equipment and replacement proposals. The existing copier has been a generally reliable machine; however our printing needs have routinely exceeded the capabilities of the copier and/or the page count terms of the lease agreement.

The review of the copier lease led to discussion and investigation of other printing needs throughout the various city departments. Specifically identified were the high costs of toner and ink cartridges for the multitude of smaller printers and the need for a full featured copier at the SSRUS Field Ops office.

The lease for the existing copier is \$3,532 annually, but with overages we are paying \$5,347.

A review of all known ink and toner purchases for the first 10 months of FY 2010/11 was performed. For that period we spent \$396.54 per month or \$4,758 annually. Additionally, SSRUS has two printers currently under contract with Coastal at \$2,757. The current total annual miscellaneous printer expenses are \$7,515.

Our copier vendor, Coastal Business Products, has proposed a package that includes a new copier for the City Clerk's office which is faster and has a higher duty cycle. The agreement will buy out the existing copier which will be relocated to the Field Ops office to fulfill the need there, and it will replace 18 individual desktop printers with new equipment. All of these products will be placed under a service contract which includes all maintenance and consumables (toner) except paper.

The proposal from Coastal Business Products costs \$1,334 per month or \$16,008 annually. This is an increase of \$262 per month or \$3,146 annually. It is important to note however that for this increase we will get a new copier at City Hall which is both faster and higher capacity, a copy/fax/print solution at the Field Ops office, and new desktop printers throughout the organization. Also, all service, maintenance, and supplies excluding paper will be included in the fixed monthly invoice.

<i>Annual Expenses</i>	Current	Proposed
Clerk Copier	\$ 5,347	\$ 16,008
SSRUS Printers	\$ 2,757	
Misc Printers	\$ 4,758	
	\$ 12,862	\$ 16,008

The recommendation is to accept the proposal from Coastal Business Products at \$1,334 per month and to dispose of the existing desktop printers by the most efficient means available.

James Pelt  
IT Coordinator  
City of Gulf Breeze

# Prepared exclusively for The City of Gulf Breeze



*All information contained herein is confidential and proprietary.  
All proposals are valid for 30 days unless otherwise stated in proposal.*

CURRENT UNIT	LOCATION	PROPOSED
	Finance-Added	Kyocera FS-5350DN
HP DeskJet 9670	Public Works- Neal	Kyocera FS-2020DN
HP Color LaserJet CP1215	Dave	Kyocera FS-2020DN
HP LaserJet Pro CP1525nw	Marita- City Clerk	Kyocera FS-2020DN
HP 6310 all in one	RUSSELL	Kyocera FS-3140
HP Color laserjet 2600n	HAROLD	Kyocera FS-2020DN
HP L7680	Parks and Rec- Ron's office	Kyocera FS-2126
Dell 1720dn	Parks and Rec- Ron's office	
	Added	Kyocera FS-2126
HP Officejet 6500A	Parks and Recs - Front counter	Kyocera FS-2020DN
HP LaserJet 3015 All-in-One	FIELD OPS Office	Replace w/Toshiba 3500c
HP OfficeJet 5610v All-in-One	FIELD OPS Office	Kyocera FS-2020DN
HP Laserjet P1505	FIELD OPS Office	
Laserjet fax HP 6P	FIELD OPS Office	
Oki Data C3200n	Shane	Kyocera FS-5350DN
Oki Data C3200n	Steve	Kyocera FS-5350DN
Oki Data C5650	Leslie	Kyocera FS-5350DN
Oki Data C5650	Public Works	Kyocera FS-5350DN
Oki Data C5650	Thomas	Kyocera FS-5350DN
Samsung 5315f	Public Works Mina	Kyocera FS-5350DN
Oki Data C5650	Mina	Kyocera FS-3140
Samsung 4720f	Southern Utility Services	Kyocera FS-3140
Toshiba 3500c	City Hall Office	Toshiba eStudio 5540c



*All information contained herein is confidential and proprietary.  
 All proposals are valid for 30 days unless otherwise stated in proposal.*

# Benefits Summary

- Upgrade current technology
- Reduce cost per page to .0145
- Fixed monthly cost for budgeting
- One vendor for service and supplies
- Single cost for all equipment– ONE invoice unless overages are billed
- Reduce units from 17 unique models to 5 unique models
- Local service and local support- less than a four hour turnaround time for service calls

## Cost Summary

\$1,334 per month

- ✓ Includes replacing current equipment (listed) with all new equipment and moving Toshiba eStudio 3500c to Field Ops, service, parts, labor, supplies (except paper and staples), and training
- ✓ Service billing shared throughout all units listed
- ✓ Includes 30,000 b/w images per month. Any additional images billed quarterly @ .018 per copy
- ✓ Includes 4,000 color copies per month. Any additional images billed quarterly at .09 per copy
- ✓ No charge for scans
- ✓ Includes lease termination of Toshiba eStudio 3500c and lease termination and return shipping of Samsung 4170



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# Service contracts

Service contract includes

- ✓ Parts
- ✓ Labor
- ✓ Service
- ✓ All toner supplies
- ✓ Overages billed quarterly  
(Excludes paper)

No charge for scanning

Overages billed quarterly

Service contract can be included in lease payment

Only genuine OEM factory parts used

DeAnna

(850) 585-0097

[dloftis@vzw.blackberry.net](mailto:dloftis@vzw.blackberry.net)

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*-Local service, local support since 1971-*



*All information contained herein is confidential and proprietary.  
All proposals are valid for 30 days unless otherwise stated in proposal.*



**Side by Side Equipment Comparison**

	PROPOSED MODEL Toshiba eStudio 5540c	CURRENT MODEL Toshiba eStudio 3500c
Segment	4	3
Monthly Duty Cycle	225,000 impressions	70,000 impressions
First copy out time	6.5 color 5.3 black	8.6 seconds color 6.5 black
Print/copy speed	55cpm 55cpm	35cpm color 35cpm b/w
Scan speed	77 spm 77 spm	40 spm color 50 spm b/w
Drawers	Standard 4 drawers 550 sheets each Total = 2,200 sheets	Standard 2 drawers 550 sheets each Total = 1,100
Weight	573 lbs	265 lbs
Toner Cartridge yield	CMY: 26,500 / K: 73,000 6% fill	CMY: 21,000 / K: 24,000 6% fill
	Banners Cardstock - postcards Statement size fliers 11 x 17 Newsletters  Color code enforcement Fax forward Desktop faxing e-Filing Scan to email Scan to path folders	<p><b>Recommendation:            Buy out this unit and move            it to Field Ops to replace            4-5 current units</b></p>

9 MONTHS OCT 2010-JULY 15, 2011	MODEL ASSOCIATED WITH	Current Cost Per Unit	QUANTITY ORDERED	TOTAL COST		Dept Expense Totals	Replace with
Black Ink: C6656AN	HP DeskJet 9670	45.83	1	45.83	Public Works- Neal		
Color Ink: Tricolor: C6657AN	HP DeskJet 9670	39.99	57	TRICOLOR	Public Works- Neal		N/A
Black Toner: CB540A	HP Color LaserJet CP1215	77.99	1	77.99	Dave		NEED COLOR? SCAN FROM COPIER WITH PATH?
Color Toner: CB54[1-2-3]A	HP Color LaserJet CP1215	71.99	0		Dave		
Black Toner: C4092A	HP LaserJet 1100	70.29	HP 92A		Dave		Do not use-dispose
Black Toner: Q2612A	HP LaserJet 3015 All-in-One	64.16	1	64.16	Front office x 2		
Black Toner: CE320A	HP LaserJet Pro CP1525nw	88.25	0		Marita- City Clerk		B/w printer
Color Toner: CE32[1-3-2]A	HP LaserJet Pro CP1525nw	83.95	0		Marita- City Clerk		DUP ENTRY
CE 255xd		402.99	1	402.99			
CE 255x		223.99	2	447.98			
CE255A		144.99	1	144.99		995.96	FS-1370DN
HP 95/98		37.94	1	37.94	RR		
HP 95/99	HP 6310 all in one	37.56	1	37.56		197.86	FS-3140
HPQ6003A Color	HP Color laserjet 2600n	80.15	2	160.3	HH		B/w printer
Q6000A BLK	HP Color laserjet 2600n	73.43	1	73.43		233.73	FS-1370DN
HP 88 XL MAGENTA	HP L7680	19.44	1	19.44	Parks and Rec- Ron's office		
HP 88 XL BLK	HP L7680	29.3	1	29.3	Parks and Rec- Ron's office		
HP 88 XL YLW	HP L7680	19.44	1	19.44	Parks and Rec- Ron's office		
HP 88 XL CYAN	HP L7680	19.44	1	19.44	Parks and Rec- Ron's office		
36A Black toner		68.01	1	68.01	FIELD OPS		ALL IN ONE
Black Toner: Q2612A	HP LaserJet 3055 All-in-One	64.16	1	64.16	FIELD OPS - purchased with receipt		COLOR MFP
HP 49A		69.29	1	69.29	JOHN A		
HP 21/22		24.83	1	24.83	FIELD OPS - John A		
HP 21/22		24.7	1	24.7	FIELD OPS - John A		
HP 21/22		49.66	1	49.66	FIELD OPS - John A		
HP 21/22		24.83	2	49.66	FIELD OPS - John A		
HP 22 2PK TRI	HP OfficeJet 5610v All-in-One	28.95	2	57.9	FIELD OPS		
HP 27 TWN BLK	HP OfficeJet 5610v All-in-One	28.17	2	56.34	FIELD OPS	464.55	Replace w/Toshiba 3500c
HP 920 3 PK TRI	HP OfficeJet 6500A	22.46	1	22.46	Parks and Recs - Front counter		
HP 920 XL BLK	HP OfficeJet 6500A	26.26	1	26.26	Parks and Recs - Front counter	48.72	Use copier instead of this printer

310-8709	Dell1720	143	From Dell	0 Parks and Recs - Ron's office	Remanufactured from Office Depot- \$82.29
				\$ 2,094.06	
				\$232.671 MONTHLY EXPENDITURE	
Okidata					
Black Toner: 43034804	Okidata C3200n	35.99	3	107.97	
Black Toner: 43381904	Okidata C5650	59.29	1	59.29	
Black Toner: 43381904	Okidata C5650	45.89	2	91.78	
Black Toner: 43381904	Okidata C5650	43.19	4	172.76	
Okidata toner		51.29	2	102.58	
Color Toner: 43034801[1-2-3]	Okidata C3200n	67.49	6	404.94	
Color Toner: 43381903[2-1]	Okidata C5650	89.29	3	267.87	
Color Toner: 43381903[2-1]	Okidata C5650	73.79	9	664.11	
Other					
Drum: Black: 42126661	Okidata C3200n	109.35		0	
Drum: Cyan: 42126660	Okidata C3200n	132.9		0	
Drum: Magenta: 42126659	Okidata C3200n	132.9		0	
Drum: Yellow: 42126658	Okidata C3200n	132.9		0	
Fuser: 42625501	Okidata C3200n	127.97		0	
Fuser: Kit: 43853101	Okidata C5650	198.83		0	
Maintenance Kit: H396560001	HP LaserJet 1100	177.98		0	
				1871.3	
				TOTAL OVER 10 MONTHS	
				ANNUAL EXPENSE	
				\$ 4,758.43	
				Printer inks	
				5,347.92	
				2,100	
				Samsung 4720f	
				657	
				Samsung 5315f	
				\$ 12,863.35	
				MONTHLY EXPENSE	
				396.54	
				10 months	
				12 months lease,	
				service, color	
				445.66	
				copies, overage	
				175	
				12 months	
				54.75	
				12 months	
				1071.95	
				\$3,965.36 YTD =	
				\$396.54 MONTHLY	



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

## Memorandum

**To:** Mayor and City Council

**From:**  Edwin A. Eddy, City Manager

**Date:** 10/7/2011

**Subject: Alternate Projects List**

Attached is a copy of the current approved FEMA Alternate Project List. You will recall that we presented this list to the City Council at the September 6, 2011 meeting. The Council decided to amend the list as provided in the staff memo dated September 2<sup>nd</sup>. The issue of concern is project number 4: Wastewater Treatment Plan Phase I for a total of \$3,300,000. We are concerned that customer demand (wastewater flow) may not be present in order to make optimal use of this new facility.

The feedback we have received from FEMA indicates that a new, updated NEPA study may be required if the City seeks to downsize the WWTP Phase I project from \$3,300,000 to \$1,000,000. While this may not make sense, the concern we have is that delay may be costly.

We have received feedback that the better course of action may be to delete the WWTP from the list and add other, worthwhile projects. We believe it is important to pursue this course of action as the deadline for implementation of the entire list of projects is September 2013.

The action would be to submit a formal request to FEMA that the Alternate Project List be changed so that project number 4: WWTP Phase I \$3,300,000 is replaced with:

- \$1.0 Million Rec Center Cost Overrun
- \$1.0 Million Reconstruction of South Sunset
- \$.7 Million Natural Gas Pipeline East to Portofino and West to Peg Leg's
- \$.6 Million Supplementary Compressed Natural Gas Equipment  
\$3.30 Million

**RECOMMENDATION:**

**THAT THE CITY COUNCIL APPROVE THE CHANGES TO THE FEMA ALTERNATE PROJECTS LIST AS PROVIDED HEREIN.**



STATE OF FLORIDA  
**DIVISION OF EMERGENCY MANAGEMENT**

CHARLIE CRIST  
Governor

David Halstead,  
Interim Director

March 8, 2010

**MEMORANDUM**

To: Sid Melton  
FEMA Infrastructure Branch Director

From: Robert Seibert  
Lead Deputy Public Assistance Officer

Re: **Alternate Projects**  
City of Gulf Breeze  
FEMA-FL-DR-1551  
Municipal Fishing Pier  
FIPS #: 113-28000-00  
Multiple New Alternate Projects – PW- 3817 V-2

The Sub-grantee is requesting numerous Alternate Projects in lieu of reconstructing the destroyed Municipal Fishing Pier. They are requesting the following new Projects in its place:

1. Recreation Center Expansion	\$4,689,906	Construction
2. Concession Stand & Restrooms	964,700	Construction
3. Baseball Field Improvements	1,135,581	Construction
4. WWTP Phase I	3,300,000	Construction
5. Natural Gas Pipeline to Beach	2,083,000	Construction
6. Fire Truck	449,558	Equip.
7. Architects & Engineer Costs	713,309	Services
8. Vacuum Truck	185,000	Equip.
9. Fire/Rescue Boat w/Pumper	145,000	Equip.
10. Playground Equipment (4)	300,000	Equip.
11. Fleet Vehicles es	233,000	Equip.
12. Brush Chipper	25,000	Equip.
13. CNG Compression Station	220,000	Equip.
14. Storm water Vaults	240,000	Equip.
15. Ground Penetrating Radar Units (2)	60,000	Equip.
16. Purchase of Lot for Park	260,000	Land Purchase
<b>Total</b>	<b>\$15,004,054</b>	

**75% Funding Cap of PW 15,004,054**  
**Difference -----\$0-----**



# City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Playground Equipment Replacement

DATE: February 9, 2011

On August 25, 2011, the City received proposals for the replacement of the playground equipment in Sunset, Williamsburg, McClure and Woodland parks. As you know, this is an FEMA Alternate Funding Project, approved for the sum of \$300,000.

The City published a request for proposals in July, 2011. This RFP required the potential contractor to design, and install replacement playground equipment and resilient surfacing creating ADA accessible pathways, in these four parks. Parks staff are responsible for the demolition and/or relocation of existing equipment. The RFP required that the total contractor cost of the project not exceed \$300,000.

Nine playground equipment providers submitted proposals. These proposals were reviewed by our architect and presented to the Parks Advisory Board for evaluation and ranking.

The Parks Advisory Board met on September 21<sup>st</sup> and unanimously selected the proposal from Kids Zone Play Systems, based on the following considerations:

1. Greatest number of individual play opportunities/apparatus in ea. park
2. Use of recycled plastics for all posts, decks, platforms and resilient surfacing.
3. Lifetime warranty on all materials and parts

We are working with our architect and Kids Zone to prepare a final list of equipment in each park and the final design in each site. We anticipate this final design will be available for review by Council at the November 2<sup>nd</sup> Executive Session.

## **Recommendation**

**That The City Council approve Kids Zone Play Systems as the vendor for the replacement playground equipment (FEMA Alternate Project #10) and direct staff to develop a final plan for each park.**



## Florida Department of Transportation

RICK SCOTT  
GOVERNOR

1074 Highway 90  
Chipley, Florida 32428

ANANTH PRASAD, P.E.  
SECRETARY

October 3, 2011

Mr. Edwin "Buz" Eddy  
Manager  
City of Gulf Breeze  
1070 Shoreline Drive  
Gulf Breeze, FL 32561



**RE: Pensacola Bay Bridge Project Development and Environment (PD&E) Study, Escambia and Santa Rosa Counties**  
**Financial Project Identification Number: 409334-1-22-02**

Dear Mr. Eddy,

The Florida Department of Transportation (FDOT) invites you to attend a public information meeting concerning the above referenced project. The meeting will be held Tuesday, October 18, 2011 from 5:30 p.m. until 6:30 p.m. CDT at the Pensacola Civic Center, located at 201 East Gregory Street, 2nd Floor, Rooms C1, C2 and C3, Pensacola, Florida. This meeting will be an open-house format and will provide an opportunity to review the proposed study, ask questions and submit comments concerning the upcoming project. Maps, drawings and other project information will be on display and representatives of the FDOT will be available to answer questions. There will be no formal presentation.

The study involves the replacement of the Pensacola Bay Bridge located at S.R. 30 (U.S. 98) from 17th Avenue in Pensacola to Baybridge Drive in Gulf Breeze. Various alternatives and alignments will be considered to address both safety and possible capacity improvements that will tie into the existing facilities.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act, or persons who require translation services (free of charge) should contact J. Brandon Bruner, P.E., FDOT Project Manager, at (888) 638-0250, extension 625, at least seven days prior to the meeting.

If you have any questions about this project or the meeting, please contact J. Brandon Bruner, P.E., at the number above or via email at [joseph.bruner@dot.state.fl.us](mailto:joseph.bruner@dot.state.fl.us). You may also contact Ian Satter District Three Public Information Director, toll-free at (888) 638-0250, extension 205 or via email at [ian.satter@dot.state.fl.us](mailto:ian.satter@dot.state.fl.us).

Sincerely,

J. Brandon Bruner, P.E.  
District Project Development Engineer

Enclosure



# Pensacola Bay Bridge PD&E Project Fact Sheet



From 17<sup>th</sup> Avenue in Pensacola to Baybridge Drive in Gulf Breeze

Financial Project ID: 409334-1-22-02

Federal Aid Project No.: 4221-078-P

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**Project Limits:** From 17<sup>th</sup> Avenue in Pensacola to Baybridge Drive in Gulf Breeze. The project is located in Escambia and Santa Rosa Counties

**Purpose of the Project:** The study involves the replacement of the Pensacola Bay Bridge. The existing bridge is "structurally deficient" which means that the FDOT believes the bridge should undergo a series of repairs or replacement within the next six years. The FDOT's policy is to repair or replace all the structurally deficient state owned bridges during that time. The FDOT also recommends that local governments follow the same schedule for their structurally deficient bridges.

Various alternatives and alignments will be considered to address both safety and possible capacity improvements that will tie into the existing facilities. The FDOT and the consultants that have evaluated the bridge structural components have ensured the public that the bridge is safe to drive, but that the maintenance costs of the bridge are forcing the FDOT to investigate replacement options. The bridge was constructed in 1960 and was constructed with a 50-year design life.

**Study Schedule:** The project has a 30 month schedule that began in January of 2011.

**Public meetings:**

- Fall 2011 – Corridors Alternatives Meeting
- Spring 2012 – Design Alternatives Meeting
- Spring 2013 – Public Hearing

**Construction:** The construction is estimated to begin after 2015; costs are not available at this time.

**Website:** The project website is [www.pensacolabaybridge.com](http://www.pensacolabaybridge.com)



October 1, 2011

Mr. Edwin A. Eddy  
City Manager, City of Gulf Breeze  
PO Box 640  
Gulf Breeze, FL 32562-0640



Dear Mr. Eddy:

The Florida League of Cities is proud to count the City of Gulf Breeze as a member of the League. Please see the attached dues invoice for 2011 - 2012, which corresponds to the municipal fiscal year.

For the second year in a row, the Board of Directors has approved a 25% refund of 2010 - 2011 dues to each member after receipt of renewal for the 2011 - 2012 dues. These refund payments will be processed in January 2012 for those members who renew.

Lynn Tipton or Scott Hamilton are available to answer any questions about FLC dues and membership benefits, and they can be reached at (800) 342-8112.

We appreciate your continued support of the League!

In the fight for HOME RULE,

Michael Sittig  
Executive Director

Membership materials are included in this information packet for your city's elected officials; please distribute this information to them accordingly.



STATE OF FLORIDA

# DEPARTMENT OF COMMUNITY AFFAIRS

*"Dedicated to making Florida a better place to call home"*

RICK SCOTT  
Governor

BILLY BUZZETT  
Secretary

September 16, 2011



The Honorable Beverly Zimmern  
Mayor, City of Gulf Breeze  
1070 Shoreline Drive  
Gulf Breeze, Florida 32562

Dear Mayor Zimmern:

The State Land Planning Agency (the Agency) has completed its review of the adopted comprehensive plan amendment for the City of Gulf Breeze (Amendment No. 11-1ER) adopted on July 18, 2011, by Ordinance Number 05-11, and received and determined complete on August 4, 2011. We have reviewed the amendment in accordance with the state coordinated review process set forth in Sections 163.3184(2) and (4) Florida Statutes (F.S.) and have determined that the adopted amendment meets the requirements of Chapter 163, Part II, F.S., for compliance, as defined in Section 163.3184(1)(b), F.S. The Agency is therefore issuing a Notice of Intent to find the comprehensive plan amendment in compliance. A copy of the Notice of Intent has been posted on the Agency's Internet website.

The Agency's Notice of Intent to find a plan amendment in compliance shall be deemed to be a final order if no timely petition challenging the amendment has been filed. If this plan amendment is challenged by an affected person, the amendment will not become effective until the State Land Planning Agency or the Administration Commission enters a final order determining the amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective.

If you have any questions relating to this review, please contact Dan Evans, at (850) 922-1805, or by email at [dan.evans@dca.state.fl.us](mailto:dan.evans@dca.state.fl.us).

Sincerely,

Ana Richmond  
Regional Planning Administrator

MM/de

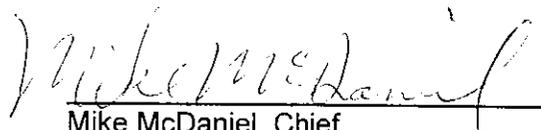
Enclosure: Notice of Intent

cc: David J Szmnski, Assistant City Manager, City of Gulf Breeze  
Terry Joseph, Executive Director, West Florida Regional Planning Council

STATE OF FLORIDA  
DEPARTMENT OF COMMUNITY AFFAIRS, THE STATE LAND PLANNING AGENCY  
NOTICE OF INTENT TO FIND  
THE CITY OF GULF BREEZE  
COMPREHENSIVE PLAN AMENDMENT  
IN COMPLIANCE  
DOCKET NO. 11-1ER-NOI-5702-(A)-(I)

The Department gives notice of its intent to find the Amendment to the Comprehensive Plan for the City of Gulf Breeze adopted by Ordinance No. 05-11 on July 18, 2011, IN COMPLIANCE, pursuant to Section 163.3184(4), F.S.

If a timely petition challenging the Amendment was not filed within thirty (30) days after the local government adopted the Amendment, the Amendment becomes effective upon the posting of this Notice of Intent on the Department Internet Website. If a timely petition was filed, the Amendment does not become effective until the Department or the Administration Commission enters a final order determining that the Amendment is in compliance.



Mike McDaniel, Chief  
Office of Comprehensive Planning  
Division of Community Planning  
Department of Community Affairs  
2555 Shumard Oak Boulevard  
Tallahassee, Florida 32399-2100