

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,159th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at the Gulf Breeze City Hall on Tuesday, September 7, 2010, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Dana Morris, J. B. Schluter, Richard Fulford, Joseph Henderson and Mayor Beverly Zimmern.

APPROVAL OF MINUTES:

Councilman Schluter moved for approval of the minutes for the regular meeting held on Monday, August 16, 2010. Councilman Henderson seconded. The vote for approval was 5 - 0.

Councilman Schluter moved for approval of the minutes for the special meeting held on Monday, August 16, 2010. Councilman Morris seconded. The vote for approval was 5 - 0.

CONSENT AGENDA ITEMS:

RECOMMENDATION:

**That the City Council approve the following Consent Agenda Items:
A, B, C, D, E, F, G, H and I:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SANTA ROSA
UTILITY BOARD RECOMMENDATIONS**

_____Reference: Assistant Public Services Director memo dated August 25, 2010

INTERIM TAP FEE PAYMENT POLICY:

RECOMMENDATION:

That the City Council approve Interim Tap Fee Policy for residential subdivisions that allows developers to pay 25% down payment for impact fees, another 25% when the system is placed in service and the remaining 50% to be paid by the builder prior to a building permit being issued.

TAP FEE DESIGNATION POLICY:

RECOMMENDATION:

That the City Council authorize the Director of Finance to dissolve the previous tap fee designated fund against the liability created by SSRUS expenditures and

establish a new policy where all tap/impact fees are established in a designated reserve and can only be released by recommendation of the Board and approval of the City Council with the exception of being subordinate to debt covenants. An allowance for emergency situations should be made for the City Manager to authorize temporary uses of the designated funds pending approval or repayment.

DUMP TRAILER PURCHASE:

That the City Council approve the purchase of a dump trailer per the quote process for \$5,295 from CARSPensacola.

GRAND POINTE LIFT STATION DRIVEWAY:

The City Council approve award of the Grand Pointe Lift Station Driveway Construction to B & W Utilities, inc., for the amount of \$1,850.

B. SUBJECT: DISCUSSION AND ACTION REGARDING REPAIR OF DAMAGED POLICE/FIRE BOAT

_____Reference: Deputy Police Chief memo dated August 19, 2010

RECOMMENDATION:

That the City Council approve the repairs to the City Boat in the amount of \$7,007.94.

C. SUBJECT: DISCUSSION AND ACTION REGARDING ANNUAL REQUEST FOR FUNDS BY GULF BREEZE AREA CHAMBER OF COMMERCE

_____Reference: Assistant City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the amount of FY 2010 TDC funds budgeted to the Gulf Breeze Area Chamber of Commerce in the amount of \$6,000.

D. SUBJECT: DISCUSSION AND ACTION REGARDING BRUSH CHIPPER BID (FEMA ALTERNATE PROJECT #12)

_____Reference: Community Services Director memo dated August 17, 2010

RECOMMENDATION:

That the City Council authorize staff to accept Vermeer Southeast Sales and Services bid of \$35,997 for a BC1200XL brush chipper (Alternate Project #12) and authorize staff to submit the expenditure for reimbursement under PW 3817.

E. SUBJECT: DISCUSSION AND ACTION REGARDING HOUSEKEEPING SERVICES

_____Reference: City Manager memo dated

RECOMMENDATION:

That the City Council authorize a contract with Gulf Coast Enterprises, for the provision of routine housekeeping services, in the amount of \$34,944.00 per year.

F. SUBJECT: DISCUSSION AND ACTION REGARDING FLOOD PLAN MANAGEMENT STATUS REPORT

_____Reference: Community Services Director memo dated August 5, 2010

RECOMMENDATION:

That the City Council accept this annual status report on the City's flood plan management.

G. SUBJECT: DISCUSSION AND ACTION REGARDING APPROVAL OF ACQUISITIONS AND PROCUREMENT REGARDING THE DEEPWATER HORIZON OIL SPILL (ORDINANCE 07-07)

_____Reference: Assistant City Manager memo dated August 25, 2010

RECOMMENDATION:

That the City Council approve expenditures to date.

H. SUBJECT: DISCUSSION AND ACTION REGARDING RENEWAL OF HEALTH INSURANCE PROGRAM FOR CITY STAFF

_____Reference: City Manager memo dated August 24, 2010

RECOMMENDATION:

That the City Council approve the proposal by Blue Cross Blue Shield to renew the City's employee health insurance plan #3559 for an increase of 5.43% over the current rate and that HSA Plans #3166 and 3167 be eliminated.

**I. SUBJECT: DISCUSSION AND ACTION REGARDING APPOINTMENT OF
ADVISORY PARK BOARD MEMBER**

Reference: Parks and Recreation Director memo dated August 25, 2010

RECOMMENDATION:

That the City Council appoint Mrs. Laura Colston, 211 Firethorn Road, to the Advisory Park Board for a term of two (2) years.

Councilman Fulford moved for approval of Consent Agenda Items A - I. Councilman Morris seconded. The vote for approval was 5 - 0.

ACTION AGENDA ITEMS:

**A. SUBJECT: DISCUSSION AND ACTION REGARDING CONTRACT WITH
BAY DESIGN, ARCHITECTURAL AND ENGINEERING
SERVICES, EXPANSION AND RENOVATION OF THE
RECREATION CENTER**

Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the City's standard contract for architectural services with Bay Design for design of the expansion and renovation of the Recreation Center for a base fee of \$287,00 plus these added services: (1) Soils Testing - \$3,500; (2) Surveys - \$4,950; (3) Civil Engineering - \$17,500; (4) Voice Data - \$22,500; (5) LEED design - \$30,000; (6) Reimbursable Items - \$1,000. The City Council requested that the Architect provide monthly updates to the City Council and hold a workshop with the City Council at 50% and 90% completion.

Councilman Schluter moved for approval. Councilman Fulford seconded. The vote for approval was 5 - 0.

**B. SUBJECT: DISCUSSION AND ACTION REGARDING WORK ORDER
AMENDMENT FOR TETRA TECH DUE TO REBID PROCESS**

Reference: Finance Director memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the amended scope of work for Tetra Tech to include managing the rebid process for the deconstruction of the Gulf Breeze Fishing Bridge and approve the proposed work order reflecting costs not to exceed \$8,800.

Councilman Morris moved for approval. Councilman Schluter seconded. The vote for approval was 5 - 0.

**C. SUBJECT: DISCUSSION AND ACTION REGARDING PROPOSED
AMENDMENTS OF THE CITY'S PERSONNEL MANUAL
(1) PREMIUM FOR HEALTH INSURANCE FOR TOBACCO
USERS AND (2) PROHIBITION OF HIRING TOBACCO USERS**

Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the following concepts to be added to the City's Personnel manual: (1) That current City employees that smoke or use tobacco products be charged a premium for participation in the City's employee health policy; and (2) That future applicants for positions with the City must not be tobacco users. (If the Council approves one or both of these concepts, staff and the City attorney will draft amendments to the Personnel Manual for consideration by the City Council.)

Councilman Schluter moved for approval. Councilman Fulford seconded. The vote for approval was 5 - 0.

**D. SUBJECT: DISCUSSION AND ACTION REGARDING PAYMENT OF
"BONUS" TO CITY STAFF**

Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve a one time payout to non contractual staff of 3% of annual salary in September, 2010 for a total amount not to exceed \$130,000 with funding from Gulf Breeze Financial Services and that the City Council approve additional bonus to the following salary employees: Fire Chief \$4,000; Police Chief \$1,000; Assistant City Manager \$2,000; Finance Director \$2,000 and the Director of Public Works \$1,000.

Councilman Henderson moved for approval. Councilman Fulford seconded. The vote for approval was 5 - 0.

ADJOURNMENT:

The Mayor adjourned the meeting at 7:10 p.m.

CITY CLERK

MAYOR

