

Councilmen Present: Dana Morris, J. B. Schluter, Richard Fulford, Joseph Henderson
and Mayor Beverly Zimmern

ACTION AGENDA ITEMS:

**A. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SANTA ROSA
UTILITY BOARD RECOMMENDATIONS**

Reference: Assistant Public Services Director memo dated August 25, 2010

INTERIM TAP FEE PAYMENT POLICY:

RECOMMENDATION:

That the City Council approve Interim Tap Fee Policy for residential subdivisions that allows developers to pay 25% down payment for impact fees, another 25% when the system is placed in service and the remaining 50% to be paid by the builder prior to a building permit being issued.

TAP FEE DESIGNATION POLICY:

RECOMMENDATION:

That the City Council authorize the Director of Finance to dissolve the previous tap fee designated fund against the liability created by SSRUS expenditures and establish a new policy where all tap/impact fees are established in a designated reserve and can only be released by recommendation of the Board and approval of the City Council with the exception of being subordinate to debt covenants. An allowance for emergency situations should be made for the City Manager to authorize temporary uses of the designated funds pending approval or repayment.

DUMP TRAILER PURCHASE:

That the City Council approve the purchase of a dump trailer per the quote process for \$5,295 from CARSPensacola.

GRAND POINTE LIFT STATION DRIVEWAY:

The City Council approve award of the Grand Pointe Lift Station Driveway Construction to B & W Utilities, inc., for the amount of \$1,850.

B. SUBJECT: DISCUSSION AND ACTION REGARDING REPAIR OF DAMAGED POLICE/FIRE BOAT

_____Reference: Deputy Police Chief memo dated August 19, 2010

RECOMMENDATION:

That the City Council approve the repairs to the City Boat in the amount of \$7,007.94.

C. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF AIR CONDITIONER, CHAMBER BUILDING

_____Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council determine that a meeting of the Board of the Community Redevelopment Agency be set for Tuesday, September 7, 2010, and that an expenditure of \$3,560 be approved for replacement of the air conditioner at the Chamber building by All Seasons. The City Council approved the Chamber getting started on the replacement immediately.

D. SUBJECT: DISCUSSION AND ACTION REGARDING ANNUAL REQUEST FOR FUNDS BY GULF BREEZE AREA CHAMBER OF COMMERCE

_____Reference: Assistant City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the amount of FY 2010 TDC funds budgeted to the Gulf Breeze Area Chamber of Commerce in the amount of \$6,000.

E. SUBJECT: DISCUSSION AND ACTION REGARDING DRIFTWOOD SUBDIVISION REQUEST

_____Reference: Assistant Public Services Director memo dated August 25, 2010

RECOMMENDATION:

That the City Council determine that a meeting of the Board of the Community Redevelopment Agency be set for Tuesday, September 7, 2010, and that an payment be authorized in the amount of \$5,000 to the developers of the Driftwood Subdivision for water main improvements beyond the minimum requirement for their development.

F. SUBJECT: DISCUSSION AND ACTION REGARDING BRUSH CHIPPER BID (FEMA ALTERNATE PROJECT #12)

____Reference: Community Services Director memo dated August 17, 2010

RECOMMENDATION:

That the City Council authorize staff to accept Vermeer Southeast Sales and Services bid of \$35,997 for a BC1200XL brush chipper (Alternate Project #12) and authorize staff to submit the expenditure for reimbursement under PW 3817.

G. SUBJECT: DISCUSSION AND ACTION REGARDING HOUSEKEEPING SERVICES

____Reference: City Manager memo dated

RECOMMENDATION:

That the City Council authorize a contract with Gulf Coast Enterprises, for the provision of routine housekeeping services, in the amount of \$34,944.00 per year.

H. SUBJECT: DISCUSSION AND ACTION REGARDING TEAM SANTA ROSA MEMBERSHIP

____Reference: Assistant City Manager memo dated August 25, 2010

RECOMMENDATION:

That the City Council meet on Monday, September 6, 2010 as the Board of Directors of the Community Redevelopment Agency and that the CRA Board authorize payment to TEAM Santa Rosa of \$5,000 for 2010 membership dues.

I. SUBJECT: DISCUSSION AND ACTION REGARDING CONTRACT WITH BAY DESIGN, ARCHITECTURAL AND ENGINEERING SERVICES, EXPANSION AND RENOVATION OF THE RECREATION CENTER

Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the City's standard contract for architectural services with Bay Design for design of the expansion and renovation of the Recreation Center for a base fee of \$287,00 plus these added services: (1) Soils Testing - \$3,500; (2) Surveys - \$4,950; (3) Civil Engineering - \$17,500; (4) Voice Data - \$22,500; (5) LEED design - \$30,000; (6) Reimbursable Items - \$1,000.

J. SUBJECT: DISCUSSION AND ACTION REGARDING FLOOD PLAN MANAGEMENT STATUS REPORT

Reference: Community Services Director memo dated August 5, 2010

RECOMMENDATION:

That the City Council accept this annual status report on the City's flood plan management.

K. SUBJECT: DISCUSSION AND ACTION REGARDING APPROVAL OF ACQUISITIONS AND PROCUREMENT REGARDING THE DEEPWATER HORIZON OIL SPILL (ORDINANCE 07-07)

Reference: Assistant City Manager memo dated August 25, 2010

RECOMMENDATION:

That the City Council approve expenditures to date.

L. SUBJECT: DISCUSSION AND ACTION REGARDING WORK ORDER AMENDMENT FOR TETRA TECH DUE TO REBID PROCESS

Reference: Finance Director memo dated August 26, 3010

RECOMMENDATION:

That the City Council approve the amended scope of work for Tetra Tech to include managing the rebid process for the deconstruction of the Gulf Breeze Fishing Bridge and approve the proposed work order reflecting costs not to exceed \$8,800.

M. SUBJECT: DISCUSSION AND ACTION REGARDING RENEWAL OF HEALTH INSURANCE PROGRAM FOR CITY STAFF

Reference: City Manager memo dated August 24, 2010

RECOMMENDATION:

That the City Council approve the proposal by Blue Cross Blue Shield to renew the City's employee health insurance plan #3559 for an increase of 5.43% over the current rate and that HSA Plans #3166 and 3167 be eliminated.

N. SUBJECT: DISCUSSION AND ACTION REGARDING PROPOSED AMENDMENTS OF THE CITY'S PERSONNEL MANUAL (1) PREMIUM FOR HEALTH INSURANCE FOR TOBACCO USERS AND (2) PROHIBITION OF HIRING TOBACCO USERS

Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve the following concepts to be added to the City's Personnel manual: (1) That current City employees that smoke or use tobacco products be charged a premium for participation in the City's employee health policy; and (2) That future applicants for positions with the City must not be tobacco users. (If the Council approves one or both of these concepts, staff and the City attorney will draft amendments to the Personnel Manual for consideration by the City Council.)

**O. SUBJECT: DISCUSSION AND ACTION REGARDING PAYMENT OF
“BONUS” TO CITY STAFF**

_____Reference: City Manager memo dated August 26, 2010

RECOMMENDATION:

That the City Council approve a one time payout to non contractual staff of 3% of annual salary in September, 2010 for a total amount not to exceed \$120,000 with funding from Gulf Breeze Financial Services.

The City Council approve additional bonus to the following salary employees:

Fire Chief \$4,000, Police Chief \$1,000, Assistant City Manager \$2,000, Finance Director \$2,000 and the Director of Public Works \$1,000.

**P. SUBJECT: DISCUSSION AND ACTION REGARDING APPOINTMENT OF
ADVISORY PARK BOARD MEMBER**

_____Reference: Parks and Recreation Director memo dated August 25, 2010

RECOMMENDATION:

That the City Council appoint Mrs. Laura Colston to the Advisory Park Board for a term of two (2) years.