GULF BREEZE CITY COUNCIL
REGULAR MEETING

JUNE 6, 2011
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. Roll Call

2. Invocation and Pledge of Allegiance

3. Approval of Minutes of May 16, 2011 (Regular Meeting)
   Approval of Minutes of May 16, 2011 (Special CRA Meeting)

4. Resolution No. 07-11: Adopting the Santa Rosa County 2010-2015 Local Mitigation Strategy Plan

   Resolution No. 08-11: Approving Memorandum of Understanding Between The City of Gulf Breeze and the Florida Department Of Transportation Re: Maintenance of U.S. 98

5. **CONSENT AGENDA ITEMS:***

A. Discussion and Action Regarding Request from Woodland Bayou Association for Advancement of Engineering Fees.

B. Discussion and Action Regarding Annual Request for Funds by Gulf Breeze Area Chamber of Commerce

C. Discussion and Action Regarding Selection of Engineer for South Sunset Boulevard Project.

D. Discussion and Action Regarding City of Gulf Breeze Response to Department of Community Affairs Review of the Proposed Comprehensive Plan Amendments and Public Hearings.

E. Discussion and Action Regarding Architectural Services-Community Playground Equipment Replacement.

F. Discussion and Action Regarding Gas Pipeline To Pensacola Beach-Pipe Cost FEMA Alternative Project No.05

G. Discussion and Action Regarding Changes in Florida Retirement System (FRS) Contributions Effective July 1, 2011.

H. Discussion and Action Regarding Request for Proposals, Engineering and Design Services, Hazard Mitigation Grant.

I. Discussion and Action Regarding Request for St. Francis Road and Adjacent Right-of-Way.

J. Discussion and Action Regarding Designation of Voting Delegate, Florida League of Cities Conference.

***These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

ACTION AGENDA ITEMS:

None

6. New Business

7. Open Forum

8. Adjournment

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving the recognition from the Chair.

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

The 1,176th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, May 16, 2011, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Dana Morris, David G. Landfair, Joseph Henderson and Mayor Zimmern. Mayor Pro Tem J. B. Schluter was out of the country.

APPROVAL OF MINUTES:

Councilman Morris moved for approval of the minutes for the regular meeting held on Monday, May 2, 2011. Councilman Henderson seconded. The vote for approval was 4 - 0.

Councilman Henderson moved for approval of the minutes for the Community Redevelopment Agency meeting held on Monday, May 2, 2011. Councilman Morris seconded. The vote for approval was 4 - 0.

PRESENTATION OF QUARTERLY BEAUTIFICATION AWARDS

The Mayor introduced Ms. Ellie Ackley to present the awards. Ms. Ackley explained that the Captains of each district will award the winner of their district. DISTRICT 1 - Julie Brill - Paul and Judy Fairchild, 96 Shoreline Drive; DISTRICT II - Debbie Cederquist (Ms. Cederquist was not present and Ms Brill distributed the award sign) - Mr. Eric Heseman, 175 Camelia Street; DISTRICT III - Ms. Patricia Briska (Ms. Briska was not present and Ms. Brill distributed the award sign) - 212 Florida Avenue; DISTRICT IV - Ms. Lori Menke - Mr. H. E. Ellis, Jr., 485 James River Road; DISTRICT V - Shirley Brougham - Mark and Marie Hlubek, 207 Williamsburg Drive; and DISTRICT VI - Ellie Ackley - City of Gulf Breeze, 98 Corridor.

Ms. Ackley thanked everyone for participating and announced the next Beautification Committee meeting will be June 29, 2011 unless there is a conflict.

PUBLIC HEARING: ORDINANCE NO. 02-11: PERTAINING TO ZONING DISTRICT - CREATING DIVISION 13, GATEWAY OVERLAY DISTRICT PUBLIC HEARING AND SECOND READING

The Ordinance was read by title only by the City Clerk. The City Manager explained the purpose of the ordinance and the Mayor opened the floor for public comments. There were no comments made and the Public Hearing was closed.

Councilman Henderson moved for approval of the Ordinance. Councilman Morris seconded. The vote for approval was 4 - 0.

PUBLIC HEARING: ORDINANCE NO. 04-11: PERTAINING TO ZONING DISTRICT - CREATING DIVISION 14: CENTRAL BUSINESS DISTRICT PUBLIC HEARING AND SECOND READING

The Ordinance was read by title only by the City Clerk. The City Manager reviewed the districts and the Mayor opened the floor for public comments. There were no comments made and the Public Hearing was closed.

Councilman Morris moved for approval of the Ordinance. Councilman Landfair seconded. The vote for approval was 4 - 0.

CONSENT AGENDA ITEMS:

RECOMMENDATION:

That the City Council approve the following Consent Agenda Items: A, B, C, D, E, AND F:

A. SUBJECT: DISCUSSION AND ACTION REGARDING AMENDMENT TO MOWING CONTRACT, NATIONAL SEASHORE

Reference: City Manager memo dated May 4, 2011

RECOMMENDATION:

That the City Council approve an increase of $2,880 to the City's Contract with Pensacola Landscaping to reflect increased mowing required under the contract. (Council asked the City Manager to check into the costs of creating patches of wild flowers in the medians and along the shoulders through the National Seashore.)

B. SUBJECT: DISCUSSION AND ACTION REGARDING DEADMAN'S ISLAND EXCLUSION ZONE

Reference: Community Services Director memo dated May 5, 2011

RECOMMENDATION:

That the City Council direct staff to draft an ordinance that incorporates the changes recommended by the Florida Fish and Wildlife Conversation Commission.

C. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF FUEL MANAGEMENT SYSTEM

Reference: Assistant Public Services Director memo dated May 5, 2011

RECOMMENDATION:

That the City Council authorize staff to proceed with the purchase and installation of a system provided by FuelMaster of Tallahassee, Florida for a cost not to exceed $13,506.00.

D. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST BY MIDWAY WATER SYSTEM

Reference: Assistant Public Services Director memo dated May 5, 2011

RECOMMENDATION:

That the City Council authorize staff to offer Midway Water System a payment of $6,360 to reimburse Midway for water used by a City billed customer through the Midway Water System.

E. SUBJECT: DISCUSSION AND ACTION REGARDING POLICE DEPARTMENT PART TIME FUNDING

Reference: Deputy Police Chief memo dated May 4, 2011

RECOMMENDATION:

That the City Council approve an amendment to the Police Department budget for the current fiscal year for Part-Time Salaries and Wages in the total of $50,000.00 in order to maintain adequate Police Patrol and Dispatch services over the summer months ahead. This amount is to be funded from other savings realized, increased revenue or unappropriated revenues from the red light camera program.

F. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST FOR PROPOSALS, CITY MASTER PLANNING

Reference: City Manager memo dated May 5, 2011

RECOMMENDATION:

That the City Council approve the draft RFP for a Master Planning Consultant for U.S. 98, authorize staff to solicit proposals and appoint Mayor Zimmern and Councilman Landfair to sit on the committee that will rank the firms to be submitted to Council.

Councilman Morris moved for approval of Consent Agenda Items A, B, C, D, E, and F. Councilman Landfair seconded. The vote for approval was 4 - 0.

ACTION AGENDA ITEMS:

A. SUBJECT: MID YEAR BUDGET REVIEW

Reference: City Manager memo dated May 13, 2011

RECOMMENDATION:

No Council action necessary at this time. A power point presentation of the mid year budget was conducted by the Finance Director.

NEW BUSINESS: DISCUSSION AND ACTION REGARDING PLACEMENT OF LAPTOP COMPUTERS IN POLICE CRUISERS

Reference: Councilman Morris memo dated May 11, 2011

RECOMMENDATION:

That the City Council discuss the placement of laptop computers in police cruisers during the upcoming budget process.

Councilman Morris moved for approval of the recommendation. There was no second and the motion died.

NEW BUSINESS: DISCUSSION AND ACTION REGARDING COUNCIL APPROVAL OF PROCLAMATION TO DECLARE MAY 23, 2011 TO MAY 27, 2011 AS FLORIDA'S KIDCARE WEEK

Proclamation presented by Councilman Landfair

RECOMMENDATION:

That City Council approve May 23, 2011 to May 27, 2011 as Florida's Kidcare Week.

Councilman Morris moved for approval. Councilman Henderson seconded. The vote for approval was 4 - 0.

OPEN FORUM:

The City Manager informed Council that today (Monday, May 16, 2011) the City received a large packet of plans from the Florida Department of Transportation revealing their plans to resurface U.S. Highway 98 from the Pensacola Bay Bridge to the Zoo in Midway. The plans are approximately 60% complete. He informed Council FDOT would like to have the City's response by Friday, May 20, 2011. Even though that is not much time to thoroughly go over the plans he indicated the City is trying to comply with FDOT request.

ADJOURNMENT:

Mayor Zimmern adjourned the meeting at 7:03 p.m.

CITY CLERK

MAYOR

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE COMMUNITY REDEVELOPMENT AGENCY

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, May 16, 2011, at 6:57 p.m.

Upon call of the roll for the Community Redevelopment Agency the following members were present: Dana Morris, David G. Landfair, Joseph Henderson and Mayor Beverly Zimmern. Mayor Pro Tem J. B. Schluter was out of the country.

The purpose of the meeting was for the Board of directors for the Community Redevelopment Agency to consider the following items:

A. SUBJECT: DISCUSSION AND ACTION REGARDING INVOICE FROM MORRIS CLARK IN THE AMOUNT OF $2,080.95

Reference: Assistant City Manager memo dated May 4, 2011

RECOMMENDATION:

That the City Council meet as the Community Redevelopment Agency Board of Directors and approve payment in the amount of $2,080.95 to Morris Clark.

Councilman Landfair moved for approval. Councilman Henderson seconded. The vote for approval was 4 - 0.

B. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF VALVE COVERS IN THE MEDIAN IN FRONT OF EXXON

Reference: Assistant Public Service Director memo dated May 13, 2011

RECOMMENDATION:

That the City Council authorize D & D Welding to construct, powder coat and install the new hatches on the natural gas valve pit for a price of $3,005 to be paid from the CRA funds.

Councilman Landfair moved for approval. Councilman Morris seconded. The vote for approval was 4 - 0.

ADJOURNMENT: The Mayor adjourned the meeting at 7:00 p.m.

CITY CLERK

MAYOR

Resolution 07-11

A RESOLUTION TO BE ENTITLED:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA ADOPTS THE SANTA ROSA COUNTY 2010-2015 LOCAL MITIGATION STRATEGY PLAN.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA:

WHEREAS, the City of Gulf Breeze, with the assistance from the Santa Rosa County Local Mitigation Strategy Task Force, has gathered information and prepared the 2010-2015 Local Mitigation Strategy Plan for the City of Gulf Breeze, The Town of Jay, The City of Milton and Santa Rosa County, Florida; and,

WHEREAS, the 2010-2015 Local Mitigation Strategy Plan for the City of Gulf Breeze, The Town of Jay, The City of Milton and Santa Rosa County, Florida has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, the City of Gulf Breeze is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the City Council has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Gulf Breeze adopts the 2010-2015 Local Mitigation Strategy Plan for the City of Gulf Breeze, The Town of Jay, The City of Milton and Santa Rosa County, Florida as this jurisdiction's Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

PASSED AND ADOPTED by the City Council of Gulf Breeze, Santa Rosa County, Florida, on the _____ day of _____, 2011.

CITY OF GULF BREEZE, FLORIDA

BY _____
Beverly H. Zimmern, Mayor

ATTEST:

_____
Marita Rhodes, City Clerk

RESOLUTION 08-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA AUTHORIZING THE CITY MANAGER TO ENTER INTO A HIGHWAY MAINTENANCE MEMORANDUM OF AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.

WHEREAS, many roadside areas and median strips abutting Department of Transportation rights-of-way areas must be maintained and attractively landscaped; and,

WHEREAS, the Mayor and City Council desire that the City of Gulf Breeze beautify and improve various rights-of-way areas within the City of Gulf Breeze by landscaping; and,

WHEREAS, the Mayor and City Council of the City of Gulf Breeze wish to authorize the City Manager to enter into a Maintenance Memorandum of Agreement between the City of Gulf Breeze and the Florida Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA IN REGULAR SESSION AS FOLLOWS:

SECTION 1: The City Council of the City of Gulf Breeze hereby authorize the City Manager to enter into a Maintenance Memorandum of Agreement for the period July, 2011 through June, 2012, between the City of Gulf Breeze and the State of Florida Department of Transportation.

SECTION 2: The City Clerk of the City of Gulf Breeze is hereby directed to send copies of this Resolution to the Department of Transportation and all other persons as directed.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GULF BREEZE, SANTA ROSA COUNTY, FLORIDA on this _____ day of June, 2011

_____
Mayor

ATTEST

_____
City Clerk

EXECUTIVE COMMITTEE REPORT **JUNE 1, 2011**

Councilmen Present: Dana Morris, Mayor Pro Tem J. B. Schluter, Joseph Henderson, David G. Landfair and Mayor Beverly Zimmern

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST FROM WOODLAND BAYOU ASSOCIATION FOR ADVANCEMENT OF ENGINEERING FEES

Reference: City Manager memo dated May 26, 2011

RECOMMENDATION:

That the City advance fund $10,000 for engineering and surveying to be undertaken by the Woodland Bayou Association in order to pursue permits and grants for dredging the bayou. (Mr. Jim Doyle, 308 Plantation Hill Road, asked about the City helping other areas and Mr. Bob Switzer, 92 Highpoint Drive, spoke regarding creating a committee to review other bayous in the City with the City helping in obtaining permits and grants for dredging other bayous.)

B. SUBJECT: DISCUSSION AND ACTION REGARDING ANNUAL REQUEST FOR FUNDS BY GULF BREEZE AREA CHAMBER OF COMMERCE

Reference: Assistant City Manager memo dated May 24, 2011

RECOMMENDATION:

That the City Council approve the amount of FY2011 TDC funds budgeted to the Gulf Breeze Area Chamber of Commerce in the amount of $6,000.

C. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SUNSET BOULEVARD PROJECT

Reference: Assistant Public Services Director memo dated May 25, 2011

RECOMMENDATION:

That the City Council approve Kenneth Horne & Associates as the City's Roadway Paving Consultant and authorize staff to negotiate the contract and fees for the South Sunset Boulevard Project.

D. SUBJECT: DISCUSSION AND ACTION REGARDING CITY OF GULF BREEZE RESPONSE TO DEPARTMENT OF COMMUNITY AFFAIRS REVIEW OF THE PROPOSED COMPREHENSIVE PLAN AMENDMENTS AND PUBLIC HEARINGS

Reference: Assistant City Manager memo dated May 25, 2011

RECOMMENDATION:

That the City Council direct staff to advertise a public hearing on June 20, 2011 for the 1st reading on adopted EAR-based amendments and July 18, 2011 for a second reading on the adopted EAR-based amendments and authorize transmittal of the amendments to the Department of Community Affairs.

E. SUBJECT: DISCUSSION AND ACTION REGARDING SANTA ROSA COUNTY, FLORIDA MULTI-JURISDICTIONAL MITIGATION PLAN UPDATE

Reference: Assistant City Manager memo dated May 24, 2011

RECOMMENDATION:

That the City Council adopt Resolution No. 07-11 approving the 2010-2015 Local Mitigation Strategy Plan for the City of Gulf Breeze, the Town of Jay, the City of Milton and Santa Rosa County, Florida as this jurisdiction's Multi-Hazard Mitigation Plan.

F. SUBJECT: DISCUSSION AND ACTION REGARDING ARCHITECTURAL SERVICES-COMMUNITY PLAYGROUND EQUIPMENT REPLACEMENT

Reference: Parks and Recreation Director memo dated May 25, 2011

RECOMMENDATION:

That the City Council accept Bay Design Associates Architect's proposal for Limited Professional Services for the replacement of playground equipment in four of the City's community parks, for the sum of $4,400.

G. SUBJECT: DISCUSSION AND ACTION REGARDING GAS PIPELINE TO PENSACOLA BEACH-PIPE COST FEMA ALTERNATIVE PROJECT NO. 05

Reference: Public Services Director memo dated May 26, 2011

RECOMMENDATION:

That the City Council approve direct purchase of the materials from Consolidated Pipe and Supply Company for $174,821.43 and reduce the contract amount with Utility Service Company by $171,353.85.

H. SUBJECT: DISCUSSION AND ACTION REGARDING RESOLUTION APPROVING MEMORANDUM OF AGREEMENT BETWEEN THE CITY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION RE: MAINTENANCE OF U.S. 98

Reference: City Manager memo dated May 26, 2011

RECOMMENDATION:

That the City Council direct staff to prepare a resolution for adoption at the June 7, 2011 Council meeting approving the Memorandum of Agreement with FDOT for maintenance of U.S. 98 and authorizing the City Manager to sign the agreement.

I. SUBJECT: DISCUSSION AND ACTION REGARDING CHANGES IN FLORIDA RETIREMENT SYSTEM (FRS) CONTRIBUTIONS EFFECTIVE JULY 1, 2011

Reference: Finance Director memo dated May 19, 2011

RECOMMENDATION:

That the City Council approve an adjustment in base pay for those nine (9) employees subject to new mandatory employee contributions for participation in the Florida Retirement System equal to 3% of their current rates, effective July 1, 2011. (Mr. Jim Doyle, 308 Plantation Hill Road, was not in favor of the adjustment.)

J. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST FOR PROPOSALS, ENGINEERING AND DESIGN SERVICES, HAZARD MITIGATION GRANT

Reference: City Manager memo dated May 26, 2011

RECOMMENDATION:

That the City Council direct staff to prepare and advertise a Request for Proposals for design and engineering of certain stormwater projects.

K. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST FOR ST. FRANCIS ROAD AND ADJACENT RIGHT-OF-WAY

Reference: Assistant City Manager memo dated May 26, 2011

RECOMMENDATION:

That the City Council authorize staff to prepare a letter for signature by Mayor Zimmern requesting FDOT to consider granting St. Francis Drive and adjacent surplus right-of-way to the City. (Mr. Jim Doyle, 308 Plantation Hill Road, asked if FDOT would consider paving the street before donating the street to the City.)

L. SUBJECT: DISCUSSION AND ACTION REGARDING DESIGNATION OF VOTING DELEGATE, FLORIDA LEAGUE OF CITIES CONFERENCE

Reference: Assistant City Manager memo dated May 26, 2011

RECOMMENDATION:

That the City Council designate Mayor Zimmern as a voting delegate for the August 11 - 13, 2011 Florida League of Cities Conference.

OPEN FORUM:

Mr. Randy Hebert, 288 Plantation Hill Road, spoke regarding the drainage in his subdivision. He indicated he took pictures of some drainage problem areas and asked if he could

give the pictures to the City Manager and the City review the areas to determine if something could be done to help the drainage.

Mr. Jim Doyle, spoke regarding a half marathon he would like the City to sponsor to as one of the celebrations for the City's 50th Anniversary. He had at first suggested the half marathon be held in August but that is still a hot time of year and he suggested the run be held later in the year around Christmas time. The Mayor indicated she had spoken with the Anniversary Committee about the run and the Committee thought a half marathon was too long and suggested that a 5K run be held. They are still considering having a run.