**GULF BREEZE CITY COUNCIL**
**REGULAR MEETING**

MARCH 7, 2011
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

**REMINDER: A WORKSHOP IS SCHEDULED FOR MONDAY, 5:30 P.M. PRESENTATION BY SAM MARSHALL ARCHITECTS RELATIVE TO A FORMAL MEETING FACILITY AND WALKING TRAIL IN SHORELINE PARK SOUTH A LIGHT MEAL WILL BE PROVIDED**

**1.** Roll Call
**2.** Invocation and Pledge of Allegiance

**3.** Approval of Minutes of, February 22, 2011 (Regular Meeting)
Approval of Minutes of February 22, 2011 (CRA Special Meeting)

**4.** Ordinance No. 03-11: Implementing Gateway Zoning Overlay Districts
**FIRST READING**
Resolution No. 02-11: Endorsement of Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan

**5.** **<u>CONSENT AGENDA ITEMS</u>:***

A. Discussion and Action Regarding Approval of Building Use and Preliminary Design Plan, Gulf Breeze Community Center

B. Discussion and Action Regarding Presentation of 2010 Audit Report

C. Discussion and Action Regarding Request to Change Zoning on Parcel Located on Northwest Corner of Daniel Drive and Gulf Breeze Parkway

D. Discussion and Action Regarding Special Event Requests: (1) Gulf Breeze High School Quarterback Club Annual Spring Carnival-Tuesday March 15 - Saturday, March 19, 2011 (2) Gulf Breeze United Methodist Church Annual 5K Run - Saturday, May 28, 2011, 8:00 a.m.

E. Discussion and Action Regarding South Santa Rosa Utility System Board Recommendations: (1) Reclassification of Two (2) Service Worker I Positions; (2) Manhole Relining; (3) Spare Inventory for Submersible Lift Station Pump for SSRUS and City Lift Stations; and (4) Repair to South Santa Rosa Utility System Ground Storage Tanks and (5) Long-Term Financial Forecasting

F. Discussion and Action Regarding WWTP Sand Filter Rehab Project

G. Discussion and Action Regarding Easement Requested by Gulf Power

H. Discussion and Action Regarding Endorsement of Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan (COVERED UNDER RESOLUTION SECTION)

I. Discussion and Action Regarding Draft Ordinance amending the Municipal Code, Creating Overlay Districts (COVERED UNDER ORDINANCE SECTION ABOVE)

***These are items considered routine in nature and will be considered by one motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

**ACTION AGENDA ITEMS:**

A. Discussion and Action Regarding Feasability Study of Formal Meeting Facility - Shoreline Park South

B. Discussion and Action Regarding Sidewalk Replacement

C. Discussion and Action Regarding Replacement of Force Main, Florida Avenue

**COMMUNITY REDEVELOPMENT AGENCY**
**BOARD OF DIRECTORS**

A. Discussion and Action Regarding Hwy 98 Traffic Signal at Live Oak Shopping Center

B. Discussion and Action Regarding Codification of Community Redevelopment Agency Design Guidelines and Urban Design Standards

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.**

# MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA

The 1,170th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida was held at the Gulf Breeze City Hall on Monday, February 22, 2011, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: J. B. Schluter, David G. Landfair, Joseph Henderson and Mayor Zimmern.

## APPROVAL OF MINUTES:

Mayor Pro Tem Schluter moved for approval of the minutes for the regular meeting held on February 7, 2011. Councilman Henderson seconded. The vote for approval was unanimous.

Mayor Pro Tem Schluter moved for approval of the minutes for the CRA Special meeting held on February 7, 2011. Councilman Landfair seconded. The vote for approval was unanimous.

## RESOLUTION 01-11: CONTRACTUAL RATE INCREASE OF 1.5% REQUESTED BY ALLIED WASTE/REPULIC SERVICES.

The Mayor explained the purpose of the Resolution. The Mayor opened the floor for public comments. There were no comments made and the Mayor closed the public hearing.

Councilman Henderson moved for approval. Mayor Pro Tem Schluter seconded. The vote for approval was unanimous.

## CONSENT AGENDA ITEMS:

**RECOMMENDATION:**

**That the City Council approve the following Consent Agenda Items: A, B, C, D, E, F, G, H, I, J, K:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING DEVELOPMENT REVIEW BOARD REFERRAL FEBRUARY 1, 2011**

Reference: Development Review Referral minutes of Tuesday, February 1, 2011

1. Santa Rosa Yacht Club-300 Pensacola Beach Rd
   Request to dredge approximately 3,000 cubic yards of sand from their existing basin.

**RECOMMENDATION:**

**That the City Council approve the project as presented with the stipulation that all permits be received before the project can begin.**

**B. SUBJECT: DISCUSSION AND ACTION REGARDING WORKSHOP FOR TUESDAY, FEBRUARY 22, 2011, FOR UPDATE ON DESIGN OF RECREATION CENTER EXPANSION.**

Reference: Parks and Recreation Director memo dated February 10, 2011

**RECOMMENDATION:**

**That the City Council hold a workshop on Tuesday, February 22, 2011 at 5:30 pm on the design of the addition to and renovation of the Recreation Center.**

**C. SUBJECT: DISCUSSION AND ACTION REGARDING WALMART MARKET VARIANCE REQUESTS**

Reference: Community Services Director memo dated February 10, 2011

**RECOMMENDATION:**

**That the City Council authorize staff to advertise a Public Hearing on March 21, 2011 for the purpose of hearing the following variance requests for the proposed Walmart Market: (1) relief from Chapter 3, Section 3-4(A) - Distance requirements from churches and schools; (2) relief from Chapter 24, Article II, Division 3, Section 24-51, off-street automobile storage; (3) relief from Chapter 24, Article II Division 3, Section 24-52, off street loading space; (4) relief from Chapter 24, Article III, Division 2, water management plan, (5) relief from Chapter 24, Ariticle IV, landscaping and (6) Chapter 23, Section 23-3(1), prohibited signs.**

**D. SUBJECT: DISCUSSION AND ACTION REGARDING CONTRIBUTIONS IN MEMORY OF MR. WAYNE LEE - BARK PARK LIGHTING AND DEADMAN'S ISLAND SNORKEL PARK**

Reference: Parks and Recreation Director memo dated February 9, 2011

**RECOMMENDATION:**
**Pending a favorable, concurring recommendation by the Parks Advisory Board in the February 17th meeting, Council direct staff to proceed with the development of a "snorkel park" at Deadman's Island as well as an upgrade of the Bark Park lighting, utilizing funds donated in memory of Mr. Wayne Lee. (The Advisory Board met on Thursday, February 17th and unanimously approved the two projects)**

E. SUBJECT: **DISCUSSION AND ACTION REGARDING SHORELINE PARK FOOTBALL CONCESSION BID RESULTS**

Reference: Parks and Recreation Director memo dated February 10, 2011

**RECOMMENDATION:**

**That the City Council authorize the award of a contract to Vision Construction, Pensacola, FL., in the amount of $426,262 for the construction of a concession and rest room facility to serve the football complex.**

F. SUBJECT: **DISCUSSION AND ACTION REGARDING CHANGE ORDER NO. 1- WEST END REST ROOMS AND SOFTBALL CONCESSION**

Reference: Parks and Recreation Director memo dated February 9, 2011

**RECOMMENDATION:**

**That the City Council authorize Change Order No. 1 in the amount of $10,540. (Due to a contingency fund built into the original bid and contract the net change to the contract is $0.00)**

G. SUBJECT: **DISCUSSION AND ACTION REGARDING INLAND WATERWAY SEARCH AND RESCUE RESPONSE MEMORANDUM OF AGREEMENT (MOU) WITH THE UNITED STATES COAST GUARD.**

Reference: Fire Chief memo dated February 10, 2011

**RECOMMENDATION:**
**That the City Council authorize the Fire Chief to sign the MOU for search and rescue operations for the inlands waterways in the Pensacola Bay area.**

**H. DISCUSSION AND ACTION REGARDING CONTRACTUAL RATE INCREASE REQUESTED BY ALLIED WASTE/REPUBLIC SERVICES.**

Reference: Finance Director memo dated February 2, 2011

**RECOMMENDATION:**

**That the City Council direct staff to draft a Resolution approving the requested service cost increase of 1.16% for contractual franchise solid waste services effective February 2011, and implement the prices reflecting a 1.5% increase to be billed by the City for solid waste services to be effective for invoices beginning in March 2011.**

**I. DISCUSSION AND ACTION REGARDING FLORIDA DEPARTMENT OF TRANSPORTATION - SB 1446 LANDSCAPING GRANT REQUEST FOR PROPOSAL**

Reference: Assistant City Manager memo dated February 11, 2011

**RECOMMENDATION:**

**That the City Council direct staff to issue a Request for Proposal for landscaping and irrigation services for the Florida Department of Transportation SB 1446 Landscaping Grant awarded the City.**

**J. SUBJECT: DISCUSSION AND ACTION REGARDING CREATION OF AN INVESTMENT POLICY FOR GULF BREEZE FINANCIAL SERVICES**

Reference: Gulf Breeze Financial Services Executive Director memo dated February 7,2011

**RECOMMENDATION:**

**That the City Council serve as the Gulf Breeze Financial Services Board and pursue steps to properly invest surplus monies held in accounts of Gulf Breeze Finance Services.**

**K. SUBJECT: DISCUSSION AND ACTION VARIOUS BOARD APPOINTMENTS**

Reference: City Clerk memo dated February 11, 2011

**RECOMMENDATION:**

**That the City Council make the following board appointments:**

**Development Review Board:**

**That the City Council appoint Mr. George Williams, 219 Florida Ave as a board member and Ms. Cheryl Fromularo, 417 North Sunset Boulevard and Mr. Bill Hoke, 205 Dolphin Street, as alternates. Terms to expire in 2013.**

**Board of Adjustment:**

**That the City Council appoint Mr. Bruce DeMotts, 827 Bay Cliff Road, to serve as an alternate to the Board of Adjustment, term to expire in 2014.**

**South Santa Rosa Utility System:**

**That the City Council appoint Mr. Mark Meister, 3005 Rosa Del Villa Drive, to finish the term of Cathy Benoit who resigned in December, 2010. Term to expire in 2012.**

Councilman Henderson moved for approval of Consent Agenda Items A, B, C, D, E, F, G, H, I, J, and K. Councilman Landfair seconded. The vote for approval was unanimous.

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING REPLACEMENT OF THE READER BOARD SIGN**

Reference: Park and Recreation Director memo dated February 9, 2011

**RECOMMENDATION:**

**That the City Council direct staff to seek competitive bids for a replacement Reader Board equal to specifications at a cost not to exceed $38,000, including service contract and installation.**

Councilman Landfair moved for approval. Mayor Pro Tem Schluter seconded the motion. The vote for approval was 3-1 with Councilman Henderson dissenting.

**B. SUBJECT: DISCUSSION AND ACTION REGARDING AMENDMENT TO INTERLOCAL AGREEMENT ESTABLISHING THE CAPITAL TRUST AGENCY**

Reference: Capital Trust Agency Executive Director memo dated February 8, 2011

**RECOMMENDATION:**

Mayor Pro Tem made a motion to amend the Interlocal agreement and that any compensation plan be presented to the City Council for approval. Councilman Landfair seconded the motion. The vote for approval was 3-1 with Councilman Henderson dissenting.

C. SUBJECT: **DISCUSSION AND ACTION REGARDING DRAFT ORDINANCE AMENDING THE MUNICIPAL CODE, CREATING OVERLAY DISTRICTS**

Reference: City Manager memo dated February 10, 2011

**RECOMMENDATION:**

**That the City Council discuss the draft Ordinance implementing gateway zoning overlay districts in the C-1 zoned areas of the Community Redevelopment District at the base of the Bay Bridge, base of the Sikes Bridge and the east entrance to the City.**

Mayor Pro Tem made a motion for approval. Councilman Henderson seconded. The vote for approval was unanimous.

## L INFORMATION ITEMS

**OPEN FORUM:**

**Jim Doyle of 308 Plantation Hill Rd, addressed the Board regarding the possibility of having a 50th anniversary half marathon run/walk/bike ride. The run would happen in December and would take anywhere from 2.5 hours for runners and 4 hours for walkers. Mr. Doyle presented the Council with a possible route map for the marathon.**

The Council thanked Mr. Doyle for the idea and will check into the possibility.

**ADJOURNMENT:**

The Mayor adjourned the meeting at 7:00 p.m.

DEPUTY CITY CLERK

MAYOR

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS FOR THE COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, February 22, 2011, at 6:42 p.m. The following members were present: J. B. Schluter, David Landfair, Joseph Henderson and Mayor Beverly Zimmern.

The purpose of the meeting was for the Board of directors for the Community Redevelopment Agency to consider the following item:

**A. SUBJECT: DISCUSSION AND ACTION REGARDING PAYMENT OF INVOICES: CONSULTING ASSISTANCE ON BAY BRIDGE REPLACEMENT PROJECT - (1)VANASSE-HANGEN BRUSTLIN $7,591; (2) W.T. LAVASH AND ASSOCIATES $4,200 AND (3) MORRIS CLARK $1,612.00**

**RECOMMENDATION:**

**That the Board of Directors of the Community Redevelopment Agency approve the payment of invoices: Vanasse-Hangen Brustlin in the amount of $7,591, W.T. Lavash and Associates in the amount of $4,200 and Morris Clark in the amount of $1,612.00.**

Mayor Pro Tem Schluter moved for approval. Councilman Henderson seconded. The vote for approval was unanimous.

The special meeting was adjourned at 6:45 p.m.

CITY CLERK

MAYOR

**WHEREAS,** the Flood Plan also benefits Santa Rosa County's businesses and residents through improving the community's National Flood Insurance Program Community Rating System classification, thus reducing flood insurance premiums;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Gulf Breeze that the Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan is hereby adopted and approved by the City of Gulf Breeze, Santa Rosa County, Florida.

**PASSED AND ADOPTED** this _____ day of _____, 2011.

CITY OF GULF BREEZE

_____
Beverly H. Zimmern, Mayor

ATTEST:

_____
Marita Rhodes, City Clerk

**RESOLUTION NO. 02-11**

**WHEREAS,** Santa Rosa County and its jurisdiction have experienced severe damage from flooding on several occasions in the past, resulting in property loss, loss of life, economic hardship, and threats to public health and safety, natural resources and the local economy; and

**WHEREAS,** Santa Rosa County received a Flood Mitigation Assistance Planning Grant for the purposes of developing a Multi-Jurisdictional Flood Mitigation Plan and committed to providing the required 25% local match utilizing in-kind staff time in development of the plan; and,

**WHEREAS,** the Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan (hereinafter "the Flood Plan") has been developed through the efforts of the Santa Rosa County local Mitigation Strategy Task Force, specifically the Flood Mitigation Plan Task Force, which consists of employees and community members of Santa Rosa County and the City of Milton, City of Gulf Breeze, and Town of Jay as well as other representatives from various state agencies and non-profit organizations; and

**WHEREAS,** this is a multi-jurisdictional plan where all cities and townships were invited to participate in the planning process and cities will be invited to adopt the Flood Plan, and,

**WHEREAS,** this Flood Plan, as an addendum to the Santa Rosa County Local Mitigation Strategy Multi-Hazard Mitigation Plan, will better address present and future flood planning; and

**WHEREAS,** this Flood Plan will serve as the Flood Mitigation Plan required of all communities participating in the National Flood Insurance Program and seeking project funding from the Flood Mitigation Assistance Program; and,

**WHEREAS,** the planning process included public involvement and coordination with key stakeholders in the county, and several public meetings were held to review the Flood Plan during the planning process; and

**WHEREAS,** the Flood Plan has identified and described the flooding hazard and has assessed countywide vulnerability and risk in the flooding hazard; and,

**WHEREAS,** the Flood Plan recommends hazard mitigation measures that may protect the people and property potentially affected by flooding hazards in Santa Rosa County; and,

**EXECUTIVE COMMITTEE REPORT** **MARCH 2, 2011**

Councilmen Present: Dana Morris, Joseph Henderson, David Landfair, Mayor Pro Tem J. B. Schluter and Mayor Beverly Zimmern

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING APPROVAL OF BUILDING USE AND PRELIMINARY DESIGN PLAN, GULF BREEZE COMMUNITY CENTER**

Reference: City Manager memo dated February 23, 2011

**RECOMMENDATION:**

**That the City Council approve Bay Design's plan for renovation and expansion of the City's Community Center.**

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**B. SUBJECT: DISCUSSION AND ACTION REGARDING FEASABILITY STUDY OF FORMAL MEETING FACILITY - SHORELINE PARK SOUTH**

Reference: City Manager memo dated February 25, 2011

**RECOMMENDATION:**

**That the City Council hold a workshop on Monday, March 7, 2011 at 5:30 p.m. to receive a presentation by Sam Marshall Architects relative to a formal meeting facility in Shoreline Park South.**

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**C. SUBJECT: DISCUSSION AND ACTION REGARDING PRESENTATION OF 2010 AUDIT REPORT**

Reference: City Manager memo dated February 24, 2011

**RECOMMENDATION:**

**That the City Council receive an overview audit report presented by the O'Sullivan firm at their Executive Session to be held on Wednesday, March 16, 2011.**

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**D. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST TO CHANGE ZONING ON PARCEL LOCATED ON NORTHWEST CORNER OF DANIEL DRIVE AND GULF BREEZE PARKWAY**

Reference: City Manager memo dated February 10, 2011

**RECOMMENDATION:**

**That the City Council deny the request to change the zoning on a parcel located on the northeast corner of Daniel Drive and Gulf Breeze Parkway from C-2 to C-1.** (Mr. Wiley C. "Buddy" Page, 5337 Hamilton Lane, Pace, Florida, representative for the owners of the property, spoke regarding this issue.)

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**E. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT REQUESTS: (1) GULF BREEZE HIGH SCHOOL QUARTER-BACK CLUB ANNUAL SPRING CARNIVAL - TUESDAY - MARCH 15 - SATURDAY, MARCH 19, 2011; (2) GULF BREEZE UNITED METHODIST CHURCH ANNUAL 5K RUN - SATURDAY MAY 28, 2011**

Reference: Deputy Police Chief memos dated February 14, 2011.

**RECOMMENDATION:**

**That the City Council approve the following two recommendations: (2) That the City Council approve the request from the Gulf Breeze Quarterback Club to hold the annual spring carnival Tuesday March 15 - Saturday March 19, 2011; and (2) approve the request from the Gulf Breeze United Methodist Church to hold their annual 5K run on Saturday, May 28, 2011, starting at 8:00 a.m.**

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**F. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDATIONS OF FEB. 14, 2011**

Reference: Assistant Public Service Director memo dated February 24, 2011

**RECOMMENDATIONS:**

**(1) RECLASSIFICATION OF TWO (2) SERVICE WORKER I POSITIONS:**

**That the City Council reinstate two (2) Service Worker I positions, eliminate two (2) full time temporary positions and adjust budgets to reflect the savings from the reclassification.**

**(2) MANHOLE RELINING**

**That the City Council authorize Gulf Coast Underground to reline the following 10 manholes at a cost not to exceed $11,900: Settlers Colony Manhole # 1 and #4; Villa Woods Manholes #2, #3 and #18; Tiger Point Manhole #5; Duke Drive Manholes #8 and #10; Auburn Drive Manhole #7 and Bahama Bay Drive Manhole #7.**

**(3) SPARE INVENTORY FOR SUBMERSIBLE LIFT STATION PUMPS FOR SOUTH SANTA ROSA UTILITY SYSTEM AND CITY LIFT STATIONS**

**That the City Council authorize staff to solicit bids to purchase 12 spare wastewater pumps at an estimated cost of $80,000, with final bid approval taken directly to City Council.**

**(4) REPAIR TO SOUTH SANTA ROSA UTILITY SYSTEM GROUND STORAGE TANKS**

**That the City Council authorize staff to proceed with the bid solicitation to repair and repaint the SSRUS ground storage tank, with final results returned to the SSRUS Board and City Council for approval.**

**(5) LONG TERM FINANCIAL FORECASTING**

**That the City Council authorize staff to issue a request for proposals for professional services to perform long range financial forecasting and review sufficiency.**

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**G. SUBJECT: <u>DISCUSSION AND ACTION REGARDING WASTEWATER TREATMENT PLANT SAND FILTER REHAB PROJECT</u>**

Reference: WWTP Lead Operator memo dated February 21, 2011

**RECOMMENDATION:**

**That the City Council authorize the purchase of new filter media from Northern Filter at a cost of $13,487.70.**

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**H. SUBJECT: DISCUSSION AND ACTION REGARDING EASEMENT REQUESTED BY GULF POWER**

Reference: Assistant Public Services Director memo dated February 24, 2011

**RECOMMENDATION:**

**That the City Council approve the proposed easement and authorize the Mayor to sign the Tree Trim, Cut and Removal Easement granting these rights to Gulf Power and/or their contractors for the SSRUS sprayfields ERS2 and ERS3.**

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**I. SUBJECT: DISCUSSION AND ACTION REGARDING SIDEWALK REPLACEMENT**

Reference: Public Service Director memo dated February 23, 2011

**RECOMMENDATION:**

**That the City Council authorize Radford & Nix Construction to remove and replace 225 sidewalk panels at a cost of $35,000.** (Council asked the City Manager to provide an update of capital projects.)

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**J. SUBJECT: DISCUSSION AND ACTION REGARDING HWY 98 TRAFFIC SIGNAL AT LIVE OAK SHOPPING CENTER**

Reference: Assistant Public Service Director memo dated February 24, 2011

**RECOMMENDATION:**

**That the City Council approve HSA Consulting Group to conduct a traffic count and signal analysis for $1,850 and convene as the Board of Directors of the CRA on March 7, 2011 to approve funding of the project.**

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**K. SUBJECT: DISCUSSION AND ACTION REGARDING ENDORSEMENT OF SANTA ROSA COUNTY MULTI-JURISDICTIONAL FLOOD MITIGATION PLAN**

Reference: City Manager memo dated February 24, 2011

**RECOMMENDATION:**

**That the City Council direct staff to prepare a resolution for adoption by the City Council approving the Santa Rosa County Flood Mitigation Act.**

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**L. SUBJECT: DISCUSSION AND ACTION REGARDING DRAFT ORDINANCE AMENDING THE MUNICIPAL CODE, CREATING OVERLAY DISTRICTS**

Reference: Assistant City Manager memo dated February 25, 2011

**RECOMMENDATION:**

**That the City Council discuss the draft Ordinance implementing gateway zoning overlay districts in the C-1 zoned areas of the Community Redevelopment District at the base of the Three Mile Bridge, the base of the Bob Sikes Bridge and the east entrance to the City.**

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**M. SUBJECT: DISCUSSION AND ACTION REGARDING CODIFICATION OF COMMUNITY REDEVELOPMENT AGENCY DESIGN GUIDELINES AND URBAN STANDARDS**

Reference: Assistant City Manager memo dated February 25, 2011

**RECOMMENDATION:**

**That the City Council meet Monday, March 7, 2011 as the Community Redevelopment Agency and approve and direct staff to employ the services of Peggy Fowler to complete the Codification of Chapter 26 of the Community Redevelopment Agency Design Guidelines and Urban Design Standards at a cost of $3,500 and CRA funds used to pay for her services.**

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**N. INFORMATION ITEMS**

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**NEW BUSINESS: DISCUSSION AND ACTION REGARDING REPLACEMENT AND REROUTE OF FLORIDA AVENUE LIFT STATION FORCE MAIN**

Reference: Public Services Director memo dated February 23, 2011

**RECOMMENDATION:**

**That the City Council authorize Ken Horn and Associates to proceed with engineering and permitting in the amount of $4,200 and authorize Warrington Utility and Excavation to perform the scope of work for $43,900 to replace the Florida Avenue Lift Station Force Main.**

# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

March 3, 2011

TO: Mayor and City Council

FROM: Edwin A. Eddy, City Manager

SUBJ: **APPROVAL OF FLOOR AND USE PLAN FOR COMMUNITY CENTER**

At a workshop on March 2, the City Council received an update from Bay Design on their progress on designing renovations and expansion of the City's Community Center. At the Executive Session following the workshop, the Council voted to approve the plans as presented at the March 7 Regular Meeting. Bay Design will then begin to prepare plans and specifications for the renovations and expansion project.

**RECOMMENDATION:**

**That the City Council approve Bay Design's plans for renovation and expansion of the City's Community Center.**

(850) 934-5100 • FAX (850) 934-5114
P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640

# Memo

**TO:** **Edwin A. Eddy, City Manager**

**FROM:** **Vernon L. Prather, Director of Public Services** V.P.

**DATE:** **February 23, 2011**

**RE:** **Replacement and Reroute of Florida Avenue Lift Station Force Main**

The Florida Avenue lift station is a major wastewater lift station for the City system as it services a large portion of the system. It is also the final point at which wastewater is pumped to its final destination at the WWTP approximately seven (7) miles away.

The original portion of this force main is constructed of asbestos and cement or A/C pipe and is approx. fifty (50) years old.

We recently had two (2) failures in this section of pipe with no outside force involved. This indicates that the pipe cannot withstand the operating pressure of the system and other failures are likely. In addition when the force main is out of operation a large portion of the sewer system is impacted and other lift stations also have to be shut down.

To further complicate matters, the force main is routed thru a 10' easement between homes as illustrated in the attached drawing. The best option is to reroute the force main as shown and place it in the right-of-way instead of the easement.

A project of this magnitude will require engineering, D.E.P. permits in addition to the construction costs. The City's sewer 2011 budget for wastewater will be able to direct savings of $22,000 by postponing the painting of the south WWTP Basin and staff anticipates savings from chemicals to fund the force main replacement.

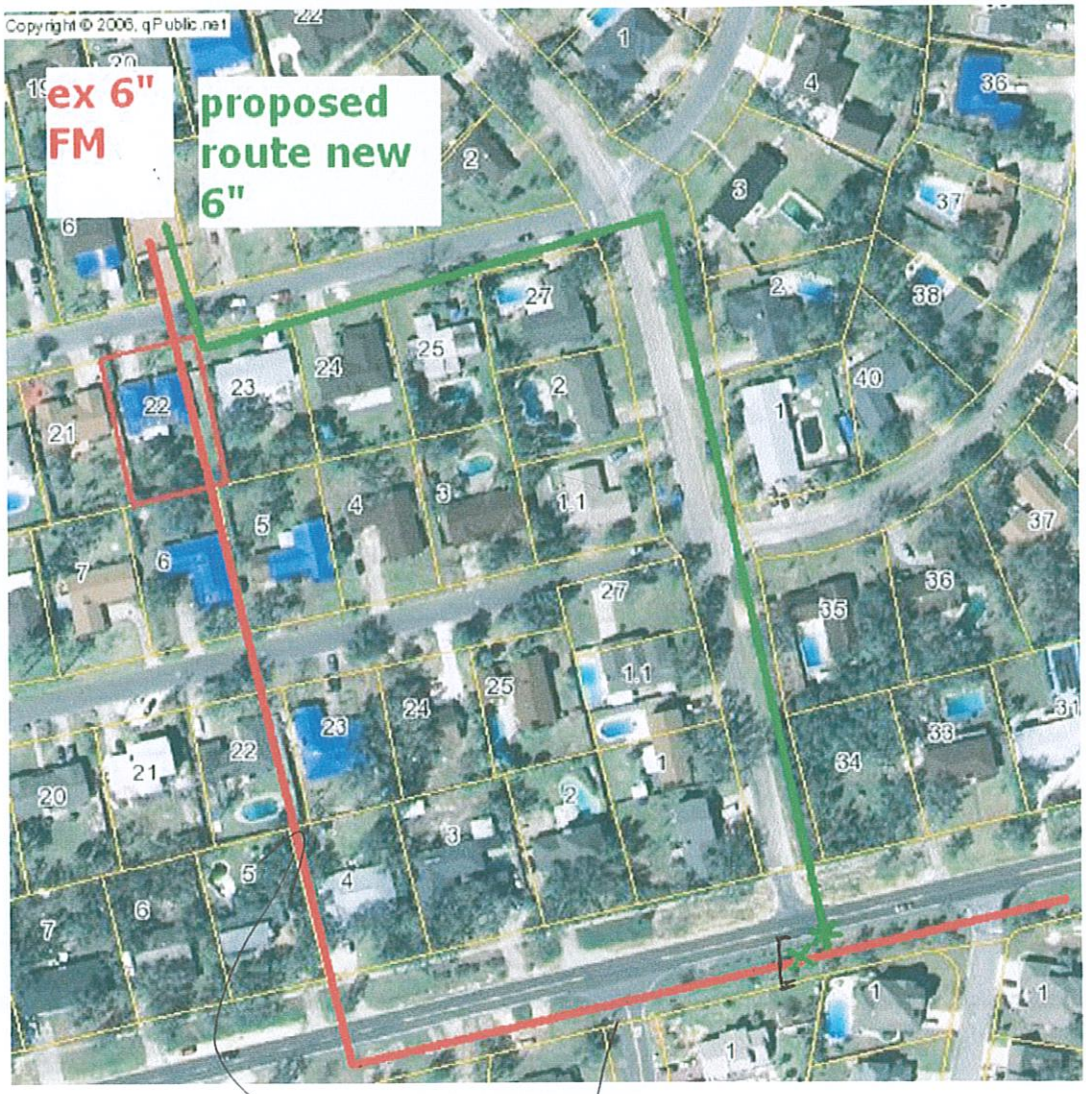
Staff developed a scope of work and requested quotes from qualified contractors and received the following:

| | Directional Drill | Open Cut Method |
|---|---|---|
| Warrington Utility & Excav. | $43,900.00 | $53,328.00 |
| Brown Construction | $56,384.38 | $67,395.98 |
| Utility Services Company | $87,494.04 | $103,868.80 |

Based on the above, Staff recommends Warrington Utility and Excavation to replace the force main using the directional drill method at a cost of $43,900.00

Staff has selected Ken Horne and Associates to provide engineering services to prepare permitting documents and coordination drawings as needed for this project. The attached quote of $4,200 for engineering services is submitted for approval.

**RECOMMENDATION: City Council authorize Ken Horn and Associates to proceed with engineering and permitting in the amount of $4,200 and authorize Warrington Utility and Excavation to perform the scope of work as listed for $43,900 in order to replace the Florida Avenue Lift Station Force Main.**




test site

Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

February 24, 2011

Edwin A. Eddy, City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

RE: Florida Avenue – Force Main Relocation

Dear Mr. Eddy:

We understand that you plan to relocate a potion of the force main along Florida Avenue and Bear Drive from the existing lift station to Shoreline Drive. We thank you for this opportunity and are delighted to serve the City of Gulf Breeze in this effort. It is our understanding that required Engineering services are limited to permit and coordination drawings and that no formal bid document will be required.

It is anticipated that KH&A will prepare aerial photography based route drawings and utilize typical City details. Any special details will be coordinated with the City and the Contractor in an effort to ensure adherence to the existing agreement between the City and the Contractor. We will also provide limited Construction Observation as necessary for certification of completion to the FDEP.

The total estimated fee is $4,200. The fee estimate includes appropriate allowances for direct expenses such as mileage, printing, communications, etc. It does not however, cover permit fees payable to governmental agencies. Please contact me should you have questions or require additional information.

Sincerely,

KENNETH HORNE & ASSOCIATES, INC.

Kenneth C. Horne
President

850 471 9005 info@kh-a.com F 850 471 0093
7201 N. 9TH AVENUE, SUITE 6, PENSACOLA, FL 32504 PO BOX 10669, PENSACOLA, FL 32524

# SCOPE OF WORK

## FLORIDA AVE. FORCEMAIN RELOCATION

2/7/11

1. Install 6" DR 11 HDPE force main with 12 gauge tracer wire from lift station site south to the south side of Florida Ave. then east to the east side of Bear Dr. then south to the south side of Shoreline Dr. (Diagram attached, contractor to verify footage).
2. Install 6"x 6"x 6" tee and two valve assembly as shown on south side of Shoreline Dr. at Bear Dr.
3. Connect to existing bypass tee and replace 6"x 4" reducer at lift station site.
4. Grout fill abandoned FM completely from new valve assembly to LS site (contractor to verify footage).
5. Pressure test according SSRUS Design Standards (100psi 1hr)

8401 Untreiner Ave.
Pensacola, Fl 32534
CUC 1224889

**Bid Name: Florida Ave., Gulf Breeze Force Main** 2/15/2011

| Item | Description | Quantity | Unit | Unit Price | Amount |
|---|---|---|---|---|---|
| 1 | Mobilization | 1 | ls | $ 1,500.00 | $ 1,500.00 |
| 2 | Punch under driveways | 7 | ea | $ 750.00 | $ 5,250.00 |
| 3 | Bore under road | 160 | lf | $ 40.00 | $ 6,400.00 |
| 4 | 6" DR11 (Poly) | 1100 | lf | $ 19.00 | $ 20,900.00 |
| 5 | Tie into existing forcemain with 6" x 4" reducer | 1 | ea | $ 1,500.00 | $ 1,500.00 |
| 6 | Tie into existing with 6" x 6" tee | 1 | ea | $ 4,500.00 | $ 4,500.00 |
| 7 | Grout fill existing 6" | 1260 | lf | $ 2.50 | $ 3,150.00 |
| 8 | 6" 90 bend | 2 | ea | $ 350.00 | $ 700.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | **Grand Total** | | | | **$ 43,900.00** |

**Please note price does not include the following:**
** Any de-watering
** Any removal and/or replacing of unsuitable materials
** Any fee's (i.e. permits, tie-in, impact, layout, etc.)

**Please note the following:**
** Anything not specifically stated in this proposal is excluded
** Price will be held for 30 days
** We are not responsible for utilities damaged by other companies/contractors (i.e. utilities already approved/installed)
** If project start or finish is delayed due to circumstances beyond our control, we reserve the right to modify our prices for any labor, equipment or material price increases
** Price subject to change due to any unforeseen circumstance, or any utilities encountered that need altering

8401 Untreiner Ave.
Pensacola, Fl 32534
CUC 1224889

**Bid Name: Florida Ave., Gulf Breeze Force Main** 2/15/2011

| Item | Description | Quantity | Unit | Unit Price | Amount |
|---|---|---|---|---|---|
| 1 | Mobilization | 1 | ls | $ 2,000.00 | $ 2,000.00 |
| 2 | 6" DR11 IPS | 1260 | lf | $ 30.30 | $ 38,178.00 |
| 3 | 6" 90 bend w/pits | 2 | ea | $ 2,000.00 | $ 4,000.00 |
| 4 | Tie into existing force main with 6" x 4" reducer | 1 | ea | $ 1,500.00 | $ 1,500.00 |
| 5 | Tie in with 6" x 6" tee | 1 | ea | $ 4,500.00 | $ 4,500.00 |
| 6 | Grout fill existing 6" | 1260 | lf | $ 2.50 | $ 3,150.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | **Grand Total** | | | | **$ 53,328.00** |

**Please note price does not include the following:**
** Any de-watering
** Any removal and/or replacing of unsuitable materials
** Any fee's (i.e. permits, tie-in, impact, layout, etc.)

**Please note the following:**
** Anything not specifically stated in this proposal is excluded
** Price will be held for 30 days
** We are not responsible for utilities damaged by other companies/contractors (i.e. utilities already approved/installed)
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**Since 1995**
**Certified General &**
**Underground Utility Contractors**
**CGC045510 CUC056748**

Therran Gentry
City of Gulf Breeze

**Re: Florida Avenue Force Main Relocation**

**Base Bid**

| | | | |
|---|---|---|---|
| 1 | Mobilization | 1 | LS |
| 2 | Directional Bore 6" SDR 11 HDPE Pipe | 1,260 | LF |
| 3 | Connect to Ex. 6" FM at Shoreline Drive | 1 | EA |
| 4 | Connect to Bypass Tee at LS Site | 1 | EA |
| 5 | Grout Fill Existing FM and Abandon In Place | 1 | LS |
| 6 | Pressure Test 6" HDPE | 1,260 | LF |
| 7 | Restoration | 1 | LS |

**TOTAL** $ 67,395.98

**Alternate Bid**

| | | | |
|---|---|---|---|
| 1 | Mobilization | 1 | LS |
| 2 | Direct Bury 6" SDR 11 HDPE Pipe | 1,100 | LF |
| 3 | Road Crossings | 160 | LF |
| 4 | Connect to Ex. 6" FM at Shoreline Drive | 1 | EA |
| 5 | Connect to Bypass Tee at LS Site | 1 | EA |
| 6 | Grout Fill Existing FM and Abandon In Place | 1 | LS |
| 7 | Pressure Test 6" HDPE | 1,260 | LF |
| 8 | Restoration | 1 | LS |

**TOTAL** $ 56,384.38

Notes:
1 Items not specifically noted are excluded.
2 Removal & Replacement of Unsuitable Material is excluded.
3 Dewatering is excluded.
4 Scope and price based on direction from City of Gulf Breeze and Scope Sheet provided on 2/7/2011.
5 Roadways and driveways on Alternate will still be crossed by trenchless method, if possible.
6 Relocation of other existing utilities is excluded.
7 Connections to be done during "outage conditions" with coordination of City of GB. "Line Stopping" is excluded.

Thank you for the opportunity to quote this work. Should you have any questions or need further information, please call.

Sincerely,

Gabe Jackson

UTILITY SERVICE CO.

February 17, 2011

Mr. Therran Gentry
South Santa Rosa Utility System
1070 Shoreline Drive
Gulf Breeze, Florida 32561

RE: Florida Avenue Force Main Relocation

| | |
|---|---|
| HDD Option: | $ 87,494.04 |
| Open Cut Option: | $103,868.80 |

The HDD option includes: 1320' of 6" directional drilling, (2) tie ins, sod repairs at bore-bore connections, and grout filling the existing force main.

The open cut option includes: 500' of 6" directional drilling, 820' of 6" PVC force main, (2) tie ins, sod repairs throughout the route, concrete driveway repairs on standard concrete driveways (decorative driveways to be bored) and grout filling the existing force main.

We appreciate the opportunity to quote the above listed work.

Signed,

Charley Radford, Vice President
Utility Service Co., Inc.

*4326 Gulf Breeze Parkway • Gulf Breeze, Florida 32563 • Telephone (850) 932-5342 • FAX: (850) 932-0258*
*CU C056738 RG 0058655 RF 0037190*