

EXECUTIVE COMMITTEE REPORT

MARCH 2, 2011

Councilmen Present: Dana Morris, Joseph Henderson, David Landfair, Mayor Pro Tem
J. B. Schluter and Mayor Beverly Zimmern

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING APPROVAL OF BUILDING USE AND PRELIMINARY DESIGN PLAN, GULF BREEZE COMMUNITY CENTER

Reference: City Manager memo dated February 23, 2011

RECOMMENDATION:

That the City Council approve Bay Design's plan for renovation and expansion of the City's Community Center.

B. SUBJECT: DISCUSSION AND ACTION REGARDING FEASIBILITY STUDY OF FORMAL MEETING FACILITY - SHORELINE PARK SOUTH

Reference: City Manager memo dated February 25, 2011

RECOMMENDATION:

That the City Council hold a workshop on Monday, March 7, 2011 at 5:30 p.m. to receive a presentation by Sam Marshall Architects relative to a formal meeting facility in Shoreline Park South.

C. SUBJECT: DISCUSSION AND ACTION REGARDING PRESENTATION OF 2010 AUDIT REPORT

Reference: City Manager memo dated February 24, 2011

RECOMMENDATION:

That the City Council receive an overview audit report presented by the O'Sullivan firm at their Executive Session to be held on Wednesday, March 16, 2011.

D. SUBJECT: DISCUSSION AND ACTION REGARDING REQUEST TO CHANGE ZONING ON PARCEL LOCATED ON NORTHWEST CORNER OF DANIEL DRIVE AND GULF BREEZE PARKWAY

Reference: City Manager memo dated February 10, 2011

RECOMMENDATION:

That the City Council deny the request to change the zoning on a parcel located on the northeast corner of Daniel Drive and Gulf Breeze Parkway from C-2 to C-1. (Mr. Wiley C. "Buddy" Page, 5337 Hamilton Lane, Pace, Florida, representative for the owners of the property, spoke regarding this issue.)

- E. SUBJECT: DISCUSSION AND ACTION REGARDING SPECIAL EVENT REQUESTS: (1) GULF BREEZE HIGH SCHOOL QUARTERBACK CLUB ANNUAL SPRING CARNIVAL - TUESDAY - MARCH 15 - SATURDAY, MARCH 19, 2011; (2) GULF BREEZE UNITED METHODIST CHURCH ANNUAL 5K RUN - SATURDAY MAY 28, 2011**

Reference: Deputy Police Chief memos dated February 14, 2011.

RECOMMENDATION:

That the City Council approve the following two recommendations: (2) That the City Council approve the request from the Gulf Breeze Quarterback Club to hold the annual spring carnival Tuesday March 15 - Saturday March 19, 2011; and (2) approve the request from the Gulf Breeze United Methodist Church to hold their annual 5K run on Saturday, May 28, 2011, starting at 8:00 a.m.

- F. SUBJECT: DISCUSSION AND ACTION REGARDING SOUTH SANTA ROSA UTILITY SYSTEM BOARD RECOMMENDATIONS OF FEB. 14, 2011**

Reference: Assistant Public Service Director memo dated February 24, 2011

RECOMMENDATIONS:

- (1) RECLASSIFICATION OF TWO (2) SERVICE WORKER I POSITIONS:**

That the City Council reinstate two (2) Service Worker I positions, eliminate two (2) full time temporary positions and adjust budgets to reflect the savings from the reclassification.

(2) MANHOLE RELINING

That the City Council authorize Gulf Coast Underground to reline the following 10 manholes at a cost not to exceed \$11,900: Settlers Colony Manhole # 1 and #4; Villa Woods Manholes #2, #3 and #18; Tiger Point Manhole #5; Duke Drive Manholes #8 and #10; Auburn Drive Manhole #7 and Bahama Bay Drive Manhole #7.

(3) SPARE INVENTORY FOR SUBMERSIBLE LIFT STATION PUMPS FOR SOUTH SANTA ROSA UTILITY SYSTEM AND CITY LIFT STATIONS

That the City Council authorize staff to solicit bids to purchase 12 spare wastewater pumps at an estimated cost of \$80,000, with final bid approval taken directly to City Council.

(4) REPAIR TO SOUTH SANTA ROSA UTILITY SYSTEM GROUND STORAGE TANKS

That the City Council authorize staff to proceed with the bid solicitation to repair and repaint the SSRUS ground storage tank, with final results returned to the SSRUS Board and City Council for approval.

(5) LONG TERM FINANCIAL FORECASTING

That the City Council authorize staff to issue a request for proposals for professional services to perform long range financial forecasting and review sufficiency.

G. SUBJECT: DISCUSSION AND ACTION REGARDING WASTEWATER TREATMENT PLANT SAND FILTER REHAB PROJECT

Reference: WWTP Lead Operator memo dated February 21, 2011

RECOMMENDATION:

That the City Council authorize the purchase of new filter media from Northern Filter at a cost of \$13,487.70.

**H. SUBJECT: DISCUSSION AND ACTION REGARDING EASEMENT
REQUESTED BY GULF POWER**

Reference: Assistant Public Services Director memo dated February 24, 2011

RECOMMENDATION:

That the City Council approve the proposed easement and authorize the Mayor to sign the Tree Trim, Cut and Removal Easement granting these rights to Gulf Power and/or their contractors for the SSRUS sprayfields ERS2 and ERS3.

**I. SUBJECT: DISCUSSION AND ACTION REGARDING SIDEWALK
REPLACEMENT**

Reference: Public Service Director memo dated February 23, 2011

RECOMMENDATION:

That the City Council authorize Radford & Nix Construction to remove and replace 225 sidewalk panels at a cost of \$35,000. (Council asked the City Manager to provide an update of capital projects.)

**J. SUBJECT: DISCUSSION AND ACTION REGARDING HWY 98 TRAFFIC
SIGNAL AT LIVE OAK SHOPPING CENTER**

Reference: Assistant Public Service Director memo dated February 24, 2011

RECOMMENDATION:

That the City Council approve HSA Consulting Group to conduct a traffic count and signal analysis for \$1,850 and convene as the Board of Directors of the CRA on March 7, 2011 to approve funding of the project.

**K. SUBJECT: DISCUSSION AND ACTION REGARDING ENDORSEMENT OF
SANTA ROSA COUNTY MULTI-JURISDICTIONAL FLOOD
MITIGATION PLAN**

Reference: City Manager memo dated February 24, 2011

RECOMMENDATION:

That the City Council direct staff to prepare a resolution for adoption by the City Council approving the Santa Rosa County Flood Mitigation Act.

L. SUBJECT: DISCUSSION AND ACTION REGARDING DRAFT ORDINANCE AMENDING THE MUNICIPAL CODE, CREATING OVERLAY DISTRICTS

Reference: Assistant City Manager memo dated February 25, 2011

RECOMMENDATION:

That the City Council discuss the draft Ordinance implementing gateway zoning overlay districts in the C-1 zoned areas of the Community Redevelopment District at the base of the Three Mile Bridge, the base of the Bob Sikes Bridge and the east entrance to the City.

M. SUBJECT: DISCUSSION AND ACTION REGARDING CODIFICATION OF COMMUNITY REDEVELOPMENT AGENCY DESIGN GUIDELINES AND URBAN STANDARDS

Reference: Assistant City Manager memo dated February 25, 2011

RECOMMENDATION:

That the City Council meet Monday, March 7, 2011 as the Community Redevelopment Agency and approve and direct staff to employ the services of Peggy Fowler to complete the Codification of Chapter 26 of the Community Redevelopment Agency Design Guidelines and Urban Design Standards at a cost of \$3,500 and CRA funds used to pay for her services.

N. INFORMATION ITEMS

**NEW BUSINESS: DISCUSSION AND ACTION REGARDING REPLACEMENT
AND REROUTE OF FLORIDA AVENUE LIFT STATION
FORCE MAIN**

Reference: Public Services Director memo dated February 23, 2011

RECOMMENDATION:

That the City Council authorize Ken Horn and Associates to proceed with engineering and permitting in the amount of \$4,200 and authorize Warrington Utility and Excavation to perform the scope of work for \$43,900 to replace the Florida Avenue Lift Station Force Main.