

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

MARCH 2, 2010
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

**REMINDER: A WORKSHOP IS SCHEDULED FOR WEDNESDAY, 6:00 P.M.
BAY DESIGN TO PRESENT AN UPDATE OF THE RECREATION
CENTER RENOVATIONS**

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Approval of Building Use and Preliminary Design Plan, Gulf Breeze Community Center
- B. Discussion and Action Regarding Feasibility Study of Formal Meeting Facility - Shoreline Park South
- C. Discussion and Action Regarding Presentation of 2010 Audit Report
- D. Discussion and Action Regarding Request to Change Zoning on Parcel Located on Northwest Corner of Daniel Drive and Gulf Breeze Parkway
- E. Discussion and Action Regarding Special Event Requests: (1) Gulf Breeze High School Quarterback Club Annual Spring Carnival-Tuesday March 15 - Saturday, March 19, 2011
(2) Gulf Breeze United Methodist Church Annual 5K Run - Saturday, May 28, 2011, 8:00 a.m.
- F. Discussion and Action Regarding South Santa Rosa Utility System Board Recommendations: (1) Reclassification of Two (2) Service Worker I Positions; (2) Manhole Relining; (3) Spare Inventory for Submersible Lift Station Pump for SSRUS and City Lift Stations; and (4) Long-Term Financial Forecasting
- G. Discussion and Action Regarding WWTP Sand Filter Rehab Project
- H. Discussion and Action Regarding Easement Requested by Gulf Power
- I. Discussion and Action Regarding Sidewalk Replacement
- J. Discussion and Action Regarding Hwy 98 Traffic Signal at Live Oak Shopping Center

- K. Discussion and Action Regarding Endorsement of Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan
- L. Discussion and Action Regarding Draft Ordinance amending the Municipal Code, Creating Overlay Districts
- M. Discussion and Action Regarding Codification of Community Redevelopment Agency Design Guidelines and Urban Design Standards
- N. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Darwin A. Eddy, City Manager

Date: 2/23/2011

Subject: Approval of Building Use and Preliminary Design Plan, Gulf Breeze Community Center

The City Council met in a workshop on the subject listed above on February 22nd. Several modifications to the overall, conceptual plan for the now Community Center and the existing building were suggested. We propose to have our architects from Bay Design update the Council relative to the suggested changes at a City Council workshop on Wednesday, March 2, 2011 at 6:00 p.m. We estimate we will be able to receive the update from Bay Design and offer additional comments prior to the Executive Session at 6:30 p.m.

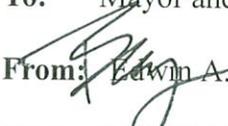


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 2/23/2011

Subject: Feasibility study of Formal Meeting Facility – Shoreline Park South

On December 6, 2011, the City Council approved a feasibility study by Sam Marshall Architects of a formal meeting facility. SMA is at a point in their study where they wish to present their work to date to staff and the Council.

Staff also believes that if Council were to move ahead with this project, it may make sense to begin the planning of a loop walking path within the park which could take advantage of the entrance road to the meeting reception facility.

RECOMMENDATION:

THAT THE CITY COUNCIL HOLD A WORKSHOP ON MONDAY, MARCH 7, 2011 AT 5:30 P.M. TO RECEIVE A PRESENTATION BY SAM MARSHALL ARCHITECTS RELATIVE TO A FORMAL MEETING FACILITY IN SHORELINE PARK SOUTH.

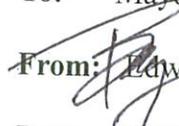


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 2/24/2011

Subject: Presentation of 2010 Audit Report

O'Sullivan Creel has completed their annual audit of our financial operations and systems and is prepared to present their annual report to the City Council. We expect the draft report to be submitted to the Council at the March 2nd Executive Session. O'Sullivan will be prepared to provide the Council with an overview of the report during the Regular Council meeting on March 7th.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

February 10, 2011

TO: Mayor and City Council

FROM: Edwin A. Eddy, City Manager

SUBJ: **REQUEST TO CHANGE ZONING ON PARCEL LOCATED ON
NORTHEAST CORNER OF DANIEL DRIVE AND GULF BREEZE
PARKWAY**

Attached please find a letter regarding the subject listed above. The representative of the property owner has discussed the possibility of changing the zoning category for the property, which is commonly known as "the triangle parcel" adjacent to the Gulf Breeze High School Field House, from C-2, Limited Commercial, to C-1, Commercial.

A zoning designation change from C-2 to C-1 would open the site up to many more general commercial uses. The use the owner's representative has discussed with staff is a car wash. Changes to zoning classifications should not be made contingent on a proposed use at the time the change is requested. The City Council would need to consider the location of the parcel, the ability to serve the parcel with public services and the impact the new category of uses would have on existing and future uses. In this way, the Council would determine if a change made sense.

We advised the owner's rep that we did not see the factors present that would cause us to enter into a discussion about changing the zoning on this parcel from C-2 to C-1. We also advised that he could present his case directly to the Council. The attached letter is the result and Mr. Wiley Page plans to be present at the Executive Session on Wednesday, March 2, 2011.

Wiley C. "Buddy" Page, MPA, APA
PROFESSIONAL GROWTH MANAGEMENT SERVICES, LLC
5337 Hamilton Lane • Pace, Florida 32571
FAX (850) 994-0023 • CELL (850) 232-9853
budpage1@mchsi.com
budpage@nextel.blackberry.net

Feb. 9, 2011
VIA HAND DELIVERY

Mr. Edwin A. Eddy, City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32561

RE: City Council Presentation

Dear Mr. Eddy:

Pursuant to my letter of November 16, 2011 and to our telephone conversation on February 8, 2011, we again request an opportunity to appear before the City Council for the purpose of presenting a proposed project for conceptual review and discussion.

As we discussed, the proposed project is an upscale car wash facility to be located on the Moulton property located at Gulf Breeze Parkway and Daniel Drive adjacent to School Board property. This use would require changing the existing C-2 zoning to C-1.

I have attached a preliminary site plan which has been reviewed by Mr. Carmichael together with your letter of January 17, 2011. I understand that you will include this item in the agenda for your Council meeting set for February 16, 2011. Thank you.

Very best regards,


Wiley C. "Buddy" Page

Copy: Ms. Mary Moulton



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

January 17, 2011

Wiley C. Page
Professional Growth Management Services
5337 Hamilton Lane
Pace, Florida 32571

Dear Mr. Page,

Thank you for your November 16, 2010 letter as well as the follow up email you sent on January 12th. In your November 16th letter, you requested a "non-binding letter of opinion" relative to a request to rezone a parcel located at the corner of Daniel Drive and U.S. 98 from C-2 Commercial to C-1.

We discussed a willingness on the part of staff and our City Council to facilitate the review of a given project through the use of "non-binding conceptual review". In most of these cases, a site plan has been proposed which is contingent on subdivision of the property or consideration of variances by the City. To save the developer the time and expense of preparing the documentation to support platting or a request for a minor variance, we have presented these projects to the Council for "non-binding conceptual review". The question in some cases can be described through the following example:

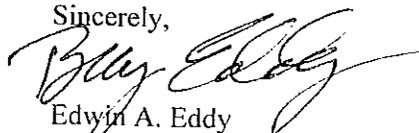
"Would the Council provide non binding conceptual support for a project through platting if, in the final presentation a variance from the side yard setback requirement were necessary?"

Over the years of presenting plans to the Council for development in various levels of completeness and complexity, we have a decent sense of what is feasible and likely to be considered. In this case, you have described a project that is not allowed by the zoning category assigned to the parcel.

You may prepare a package for the City Council and ask them at any upcoming meeting if they would like to consider the project. We do not believe a staff presentation on this project would benefit you, the property owner or the City.

Feel free to call me if you have any questions or comments.

Sincerely,



Edwin A. Eddy
City Manager

EAE: lg

Cc: Craig Carmichael, Director of Public Services
Matt Dannheisser, City Attorney



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

To: Edwin Eddy, City Manger
From:  Robert Randle, Dep. Chief
Re: Special Event Application
Date: February 14, 2011

The Gulf Breeze High School Quarterback Club has submitted a special event application for their annual spring carnival. The carnival will be held at the Gulf Breeze Middle School parking lot. The carnival will be in operation Tuesday, March 15th thru Saturday, March 19th, 2011.

The times for Tuesday thru Friday will be 6pm – 10pm. Saturday will be from 2pm – 10pm.

The FOP will provide security for the event.

RECOMMENDATION: That the City Council approve the event application.





City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

CITY OF GULF BREEZE SPECIAL EVENT

PACKET INCLUDES

- 1) COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS
- 2) APPLICATION TO CONDUCT SPECIAL EVENT

ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO
THE GULF BREEZE POLICE DEPARTMENT
AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT



Applicant's Signature 2/4/11
Date





City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

CITY OF GULF BREEZE

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

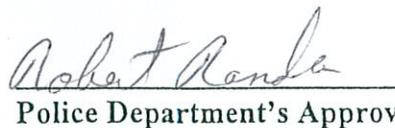
Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.



Applicant's Signature 2/4/11 Date



Police Department's Approval 2/14/11 Date

(MARK BURK)
COST # #

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

2/8/11
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name GULF BREEZE QUARTERBACK CLUB (SPRING CARNIVAL)
Address PO BOX 564 GULF BREEZE FL 32562

2. PERSON REQUESTING PERMIT:

Name VAUGHN NICHOLS (PRESIDENT) RONNIE TIBBS
Address SAME AS ABOVE
Phone (888) 767-6855

3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name VAUGHN NICHOLS / RONNIE TIBBS
Address SAME AS ABOVE
Phone (888) 767-6855 (850) 777-9188

4. DATE, HOURS AND LOCATION OF EVENT:

MARCH 13TH (SET-UP) THROUGH MARCH 20TH
GULF BREEZE STADIUM PARKING LOT (FIELD HOUSE)
6-10 PM TUES-FRIDAY 2-10 SAT.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:

SPRING CARNIVAL
FUND RAISOR FOR GBHS FOOTBALL PROGRAM
CARNIVAL VEHICLES (SEMI-TRAILERS) 4-5 ESTIMATED
CARNIVAL RIDES AND GAMES
ESTIMATED ATTENDANCE (150-200 PER DAY)

[Signature] 2/4/11
Applicant's Signature/Date
Robert Rando 2/14/11
Police Department's Approval/Date

City Manager's Approval/Date



City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

To: Edwin Eddy, City Manager
From:  Robert Randle, Deputy Chief
Re: Special Event Application
Date: February 14, 2011

The Methodist Church has submitted a special event application for their annual 5K run. The run will be on Saturday, May 28, 2011 and begin 8:00am. The route, as in the past, will be down Fairpoint and Highpoint and return to the church. Because of the number of side streets involved, this event requires a large amount of manpower. We will utilize on duty, off duty, and auxiliary officers for traffic control.

RECOMMENDATION: That the City Council approve the Methodist Church 5K run.





City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

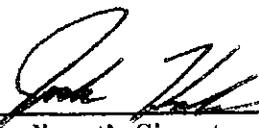
ROBERT C. RANDLE
Deputy Chief of Police

CITY OF GULF BREEZE SPECIAL EVENT

PACKET INCLUDES

- 1) COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS
- 2) APPLICATION TO CONDUCT SPECIAL EVENT

ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO
THE GULF BREEZE POLICE DEPARTMENT
AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT


Applicant's Signature 02/7/11
Date





City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

CITY OF GULF BREEZE

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

- (a) The name, address, and telephone number of the person requesting the permit.
- (b) The name and address of the organization or group he or she is representing.
- (c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.
- (e) The date the event is to be conducted and the hours it will commence and terminate.
- (f) The specific location(s) where the event is to take place.
- (g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.
- (h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

- (i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than \$1,000,000. A Copy of the policy shall be submitted at the time of application.
- (j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.
- (k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.
- (l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.



Applicant's Signature 02/7/11
Date



Police Department's Approval 2/14/11
Date

APPLICATION TO CONDUCT SPECIAL EVENT ON
CITY PROPERTY OR RIGHT-OF-WAY

02/7/11
Date Submitted

1. ORGANIZATION BEING REPRESENTED:

Name Gulf Breeze United Methodist Church
Address 75 Fairpoint Dr., Gulf Breeze, FL 32561

2. PERSON REQUESTING PERMIT:

Name Jack Kale
Address 1538 Cypress Bend Trail Gulf Breeze, FL 3256
Phone 850-982-9688

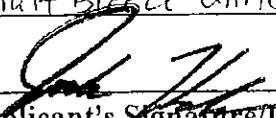
3. PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:

Name John Carruth and Jack Kale
Address 75 Fairpoint Dr. Gulf Breeze, FL 32561
Phone 850-932-3594

4. DATE, HOURS AND LOCATION OF EVENT:

May 28, 2011. The run/walk will start at 8AM. Set up will start at 6:30AM. It will end around 9:30AM. Run/walk will start at GBUMC at aforementioned address. See attached map for race course.

5. GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS: 21st Annual "Run For The World" 5K run/walk. Est. 350-400 people at the race. Two pick up trucks will run the course. Water point will be near Highpoint Dr. w/finish on Nightingale St. The street will be blocked off. Money raised will support the missions funds of Gulf Breeze United Methodist

 02/7/11
Applicant's Signature/Date

Robert Rancie 2/14/11
Police Department's Approval/Date

City Manager's Approval/Date



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services

DATE: February 24, 2011

RE: SSRUS Board Recommendations

The following recommendations were made by the SSRUS Board at their February 14, 2011 meeting.

Reclassification of two (2) Service Worker I Positions

In 2009, the City reduced the work force of water and sewer workers by three (3) full time regular employees and two (2) part time temporary positions. Unfortunately, injury and health concerns have further reduced the work force, and the two regular part time employees hired through Landrum have stepped up to assume greater responsibilities and shown outstanding service.

In evaluating the costs, we realized that a savings could be achieved if the two temporary employees are moved to regular employment.

RECOMMENDATION: City Council reinstate two (2) Service Worker 1 positions, eliminate two (2) full time temporary positions and adjust budgets to reflect the savings from the reclassification.

Manhole Relining

Staff has been looking at several manholes since September in need of rehabilitation due to severe corrosion. The staff developed a solicitation proposal and solicited quotes from two installers with products we believe to be superior. Funds will come from another capital project that must be delayed until next fiscal year.

RECOMMENDATION: The City Council authorize Gulf Coast Underground to reline 10 manholes as listed above at a cost not to exceed \$11,900.00.

Spare Inventory for Submersible Lift Station Pumps for SSRUS and City Lift Stations

After several years of minimal spending, Staff finds it necessary to replenish our spare pump inventory. While all lift stations have two pumps for a redundant system, usually the pumps are of the same age. If one fails, the other may not be far behind. In the current economic slump, local pump sales companies are not maintaining stock, which leaves the City at a 3 to 6 week wait for delivery of pumps.

By choosing a select number of pumps that will cover all of the installations in the City and SSRUS, we can further increase the system reliability.

The Board also felt that this purchase was important enough that the bids could be taken directly to the City Council for approval, bypassing further approval from the Board.

RECOMMENDATION: The City Council to authorize staff to solicit bids to purchase 12 spare wastewater pumps at an estimated cost \$80,000, with final bid approval taken directly to City Council.

Repair to SSRUS Ground Storage Tanks

The SSRUS 1.5 million gallon ground storage tank located in Villa Venyce which was constructed in 1998 is in need of repair and painting. A preliminary inspection indicates that portions of the concrete overcoat have separated from the pre-stressing wire layer. We will solicit bids to pressure wash entire tank, fill voids with epoxy or remove voids and reapply shot-crete to exposed wires, and provide finish coat and paint entire tank exterior.

The anticipated cost of repairs and repainting is approximately \$65,000 to \$70,000. Due to the nature of repairs needed, we should solicit bids on a per unit cost for repairs.

RECOMMENDATION: City Council authorize Staff to proceed with the bid solicitation to repair and repaint the SSRUS ground storage tank, with final results returned to the SSRUS Board and City Council for approval.

Long-term Financial Forecasting

Since the Utility will undertake significant Capital Expenditures in the next 3 to 5 years along with increasing operating expenses as the Utility's infrastructure ages it would be prudent to prepare ourselves financially.

Staff and the Board will begin working on the 2012 Budget in the near future and the availability of this additional information will enable the utility to make more informed financial decisions. The cost of the previous study was \$35,000 and we anticipate that this new study will be slightly more.

RECOMMENDATION: The City Council authorize staff to issue a request for proposals for professional services to perform long range financial forecasting and revenue sufficiency.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services 

DATE: February 10, 2010

RE: **Reclassification of two (2) Service Worker I positions and budget adjustment**

We currently have two (2) full-time employees performing the work duties of a Service Worker I who are staffed through Landrum Services. A review of our costs indicate that significant savings are available by processing them through City payroll instead of an outside agency.

The projected cost or savings are shown on the attached spreadsheet, but the two positions being considered would yield the City and Utility savings of \$8,600 per year (\$12,400 the first year).

Recommendation: SSRUS Board recommend to the City Council to reinstate two (2) Service Worker 1 positions, eliminate two (2) full time temporary positions and adjust budgets to reflect the savings from the reclassification.

VLP/ohl

| | City Cost | Landrum |
|-----------------------------------------|---------------------|-------------|
| Base Rate | \$10.50 | \$16.22 |
| Health (Family Plan) | | |
| Base Pay (40 hrs per week) | \$21,840.00 | \$33,737.60 |
| Overtime Pay (15 hrs per month) | \$2,835.00 | \$4,379.40 |
| FICA | \$1,887.64 | |
| Health (Family Plan) | \$12,432.00 | |
| Retirement | \$1,898.40 | |
| Cost Per Employee | \$40,893.04 | \$38,117.00 |
| Savings/(Loss) | (\$2,776.04) | |
| Health (Employee & Spouse) | | |
| Base Pay (40 hrs per week) | \$21,840.00 | \$33,737.60 |
| Overtime Pay (15 hrs per month) | \$2,835.00 | \$4,379.40 |
| FICA | \$1,887.64 | |
| Health (Employee & Spouse) | \$9,324.00 | |
| Retirement | \$1,898.40 | |
| Cost Per Employee | \$37,785.04 | \$38,117.00 |
| Savings/(Loss) | \$331.96 | |
| Health (Employee & Children) | | |
| Base Pay (40 hrs per week) | \$21,840.00 | \$33,737.60 |
| Overtime Pay (15 hrs per month) | \$2,835.00 | \$4,379.40 |
| FICA | \$1,887.64 | |
| Health (Employee & Children) | \$7,332.00 | |
| Retirement | \$1,898.40 | |
| Cost Per Employee | \$35,793.04 | \$38,117.00 |
| Savings/(Loss) | \$2,323.96 | |
| Health (Single Plan) | | |
| Base Pay (40 hrs per week) | \$21,840.00 | \$33,737.60 |
| Overtime Pay (15 hrs per month) | \$2,835.00 | \$4,379.40 |
| FICA | \$1,887.64 | |
| Health (Single Plan) | \$5,350.00 | |
| Retirement | \$1,898.40 | |
| Cost Per Employee | \$33,811.04 | \$38,117.00 |
| Savings/(Loss) | \$4,305.96 | |

SSRUS EMPLOYEE POSITIONS

| | | 2007 | 2010 | 2011 |
|-------|-------------------------|----------|----------|-----------|
| ADMIN | DIRECTOR | | | |
| ADMIN | ASSISTANT DIRECTOR | | | |
| ADMIN | CONST COORDINATOR | | | |
| ADMIN | ELECTRICIAN | | | |
| W&S | W&S SUPERVISOR | | | |
| W&S | FOREMAN | | | |
| W&S | SERVICE WORKER II | | | |
| W&S | SERVICE WORKER II | | | |
| W&S | SERVICE WORKER I | | | |
| W&S | SERVICE WORKER I | | LAYOFF | LAYOFF |
| W&S | SERVICE WORKER I | | LAYOFF | REINSTATE |
| W&S | SERVICE WORKER I | | LAYOFF | REINSTATE |
| W&S | SERVICE WORKER I | | | |
| W&S | SERVICE WORKER I | UNFILLED | | |
| W&S | SERVICE WORKER I | UNFILLED | | |
| W&S | GROUND MAINTENANCE | | UNFILLED | FILE |
| W&S | GROUND MAINTENANCE | | | |
| W&S | LANDRUM SW | | | |
| W&S | LANDRUM SW | | | |
| W&S | LANDRUM MR | | LAYOFF | LAYOFF |
| W&S | LANDRUM MR | | | |
| W&S | LANDRUM MR | | | |
| W&S | LANDRUM MR | | LAYOFF | LAYOFF |
| WWTF | LEAD OPERATOR | | | |
| WWTF | OPERATOR III/ASST. LEAD | | | |
| WWTF | MAINTENANCE | | | |
| WWTF | OPERATOR II | UNFILLED | | |
| WWTF | OPERATOR II | | | |
| WWTF | OPERATOR II | UNFILLED | | |
| WWTF | OPERATOR II | | UNFILLED | UNFILLED |
| WWTF | OPERATOR I | | | |
| WWTF | OPERATOR I | UNFILLED | | |
| WWTF | OPERATOR TRAINEE | | UNFILLED | UNFILLED |
| WWTF | OPERATOR TRAINEE | | UNFILLED | UNFILLED |
| WWTF | SERVICE WORKER I | | | |
| | | | | |
| | | 5 | 11 | 10 |
| | | 38 | 38 | 38 |
| | | 13% | 29% | 26% |



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Vernon L. Prather, Director of Public Services *VLP*

Date: February 10, 2011

Subject: Manhole Relining

Staff has identified 10 manholes which are in need of repair to prevent continued deterioration and eliminate ground water infiltration. Manholes are typically constructed of concrete or if older from brick with a mortar lining. Over time cracks can develop along with deterioration from sewer gases which erodes the concrete and mortar away.

The relining procedure installs a water tight and corrosion resistant coating to the inside of the manhole. This method also extends the life of the manhole along with a reduction of ground water entering the collection system.

The selected manholes are at the following locations:

- Settlers Colony M.H. #1 & #4
- Villa Woods M.H. #2, 3, & #8
- Tiger Point M.H. #5
- Duke Dr. M.H. # 8 & #10
- Auburn Dr. M.H. #7
- Bahama Bay Dr. M.H. #7

We solicited quotes from qualified contractors and received the following responses:

- Gulf Coast Underground (GCU) \$11,900.00
- South Baldwin Plumbing (SBP) \$25,240.00
-

Funding is available by postponing the rehab of the South WWTP Basin (\$150,000 budgeted \$105,000 SSRUS & \$45,000 City) until next budget year. Further research and estimates from contractors indicates that \$150,000 is insufficient for the rehab work. The revised number depending on the scope of work currently ranges \$260,000 to \$350,000.

RECOMMENDATION:

SSRUS BOARD RECOMMEND THAT THE CITY COUNCIL AUTHORIZE GULF COAST UNDERGROUND TO RELINE 10 MANHOLES AS LISTED ABOVE AT A COST NOT TO EXCEED \$11,900.00.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Vernon L. Prather, Director of Public Services *V.L.P.*
Dennis A. Durnil, Supervisor of Water and Sewer

DATE: February 10, 2011

RE: Spare Inventory for Submersible lift station pumps for
S.S.R.U.S. and City Lift Stations

The Utility's spare pump inventory has been depleted over the last 18 months in an effort to help reduce expenses and meet budget. This inventory is needed to allow prompt pump replacement and reduce the likelihood of sewage overflows.

Our current operation provides for a combined source of spare parts and repair materials for both SSRUS (Fund 403) and City (Fund 401) which provides for better economy as opposed to maintaining separate inventories. SSRUS has a total of 57 Duplex L.S. with 40 over 3 hp and the City system is 26 total with 22 over 3hp. Combined this equals 83 total L.S. with 62 of those having pumps larger than 3hp. Staff has analyzed both systems and believes that our spare pump inventory should be approx. 10% of the total number of pumps (132) that are 3hp or greater. The smaller pumps are more readily available and the required flow per day is also less.

Attached is the current inventory of pumps in service listed for each collection system which list the specifications and requirements for a particular location. This allows us to select pumps which are compatible in multiple locations while repairs are being made.

Below is a desired list of spare pump inventory needed for the Wastewater Collection Systems by horsepower, estimated cost, and number of stations they will fit. Most pumps can be used with minor adjustments in similar rated stations. However they would be configured for the electric power service and should only be used on temporary basis. No pumps smaller than 3hp are listed due since most smaller pumps are universal in application.

- S.S.R.U.S. City of Gulf Breeze
1. Two (2) 25 hp. 230/480V. Submersible pump \$10,000.00 each (10 stations) , (3 stations)
 2. One (1) 15 hp. 230/480V. Submersible pump \$9,000.00 each (6 stations) , (3 stations)
 3. One (1) 10hp. 230/480V. Submersible pump \$8,000.00 each (2 stations) , (3 stations)
 4. Two (2) 7.5hp. 230V. submersible pump \$7,000.00 each (7 stations) , (4 stations)
 5. Six (6) 5hp. 230V. submersible pump \$5,000.00 each (15,5hp. & 4, 3hp stations) , (9, 5hp. & 1, 3hp. Sta.)

Total estimated amount =\$ 80,000.00



3158 Old Shell Road
Mobile, AL 36607

Sales & Estimating

Von Gomel
Ph: 251.406.2583
Fx: 866.431.3242
vgomel@gulfcoastunderground.com

Contracts & Insurance

Carolyn Butler
Ph: 251.472.6684
Fx: 866.471.2753
office@gulfcoastunderground.com

Date: 2/1/2011

Re: Manhole Rehab Proposal
South Santa Rosa Utilities

We propose to furnish the **Spectra-Shield Liner System** at a 500 mil thickness for the following:

| Item# | Description | Quantity | Units | Unit Price | Total |
|--------------|---------------------------------------------------------|----------|-------|------------|------------------|
| 1 | Mobilization (fee waived if line all at once) | 0 | EA | \$ | - |
| 2 | Prepare manhole for liner installation | 59.5 | VF | 25.00 | \$ 1,487.50 |
| 3 | Install Spectra-Shield Liner in existing 48" diam. mhs. | 59.5 | VF | 175.00 | \$ 10,412.50 |
| TOTAL | | | | | 11,900.00 |

Proposal inclusions:

- All labor, equipment, and materials required to install Spectra-Shield Liner to the interior walls, benches, and tops of the structures.
- Normal cleaning and surface preparation.
- Traffic control (limited to cones and signs).
- Certificate of insurance within normal limits.
- Worker's compensation insurance and employer's liability insurance.
- Ten-year limited warranty.

For the MH Rehab work, the following is to be provided to GCU at no charge:

- Supply water, free of charge, for the equipment required to clean structures.

Other terms:

- Payment due within thirty days of our invoice.
- Stated prices are in effect for thirty days from the date of this proposal.
- A service charge of 1-1/2% per month, which is an annual rate of 18%, will be added for all past due accounts.
- As the prevailing party in any dispute between the parties arising out of or related to this contract or the breach thereof, GCU shall be entitled to recover its reasonable attorney's fees and expenses incurred in pursuing or defending the claim.

ACCEPTED:

Von Gomel
Cell # 251.406.2583

By: _____

Title: _____

Date: _____

SBP Inc.

A COMPLETE SERVICE FOR THE SEWER INDUSTRY
2410 W. Nine Mile Road
Pensacola, FL 32534

Phone: 850-477-2913
850-476-7340
Fax: 850-477-9684

FL LIC # CFC 1425635
AL LIC # 23934

Proposal

February 04, 2011

To: South Santa Rosa Utility System

Attn: John Trypus

From: Vince Calleja
SBP, Inc.
850-336-1961

Re: Manhole Rehab Project

Thank you for allowing SBP, Inc. to submit the following proposal:

SBP, Inc. will provide all material, labor and equipment necessary to rehab the manholes using Quadex Aluminiliner Concrete and Raven 405 Epoxy for \$2,774.00 each. This price is if all 10 Manholes are done individually. Should the project be done in total (All 10 awarded at one time) a discount of \$2,500.00 will apply. All work will carry a 5 year warranty from date of completion.

Customer is to Provide:

- 1.) Suitable access to job site.
- 2.) Signed proposal before work begins.
- 3.) Water via hydrant.
- 4.) Dump site.

Total = 27,740
- 2,500 D. disc. int
25,240

This proposal is good for 30 days from the date of receipt.

Vince Calleja- Project Manager
SBP, Inc.

PLEASE FAX BACK TO (850) 477-9684

ACCEPTANCE OF THE ABOVE PROPOSAL AND TERMS:

Authorized Representative Signature

Date of Acceptance

Authorized Representative Printed Name

LIEN NOTICE

To owners, proprietors, landlords, construction lenders and mortgage holders: Take NOTICE that SBP is about to furnish certain materials and/or services for the construction, or for the repairing, altering or beautifying of the building(s) or improvement(s) situated on the foregoing described property. Further take NOTICE there will become due to SBP on account thereof the price of said improvements or materials, for the payment of which SBP will claim a LIEN enforceable again the improvements, land, and buildings themselves.

In the event of legal action or the services of an attorney are required in the judgment of SBP, to enforce this agreement, or to collect the sums due there under, you expressly agree to be liable for all court and other costs, including a reasonable attorneys fee. Upon the expiration of forty-five (45) days from the date of your first invoice, interest on any unpaid balance shall begin to accrue at an annualized percentage rate of eighteen percent (18%).

FOR YOUR PAYING CONVENIENCE, SBP NOW ACCEPTS VISA, MASTER CARD AND AMERICAN EXPRESS, AS WELL AS, PERSONNAL/BUSINESS CHECKS AND CASH

Attached is a list of stations by number that demonstrate the compatibility of the proposed spare pump inventory.

The 25hp. pumps will work in the following numbered stations
S.S.R.U.= 34, 39, 42, 45, 46, 49, 50, 51, 52, 56,
City G.B.= 71, 89, 92

The 15hp. pump will work in the following numbered stations
S.S.R.U.= 26, 41, 44, 54, 57, 59,
City G.B.= 69, 79, 85^{13hp}

The 10hp pump will work in the following numbered stations
S.S.R.U.= 5, 47,
City G.B.= 90, 63, 80

The 7.5hp. pumps will work in the following numbered stations
S.S.R.U.= 6, 27, 28, 30, 35, 38, 48,
City G.B.= 62, 70, 92, 93

The 5hp. Pumps will work in the following numbered stations
S.S.R.U.= 3, 9, 10, 11, 12, 15, 17, 19, 21, 24, 29, 32, 37, 43, 53,
Also 3hp. stations 20, 22, 25, 58,
City G.B.= 64,65,66,76,77,78,81,84,86
Also 3hp. station #68

In order to assign costs we determined the percentage of L.S. for each system as compared to the total number of Lift Stations with greater than 3hp pumps. The calculation is as follows: SSRUS = 40/62 Total L.S. = 64.5% and City = 22/62 Total L.S. = 35.5%. Based on the projected cost of \$80,000 with \$51,600.00 or 64.5% assigned to SSRUS Fund 403 and \$28,400.00 or 35.5% assigned to CITY Fund 401.

Funding is available by postponing the rehab of the South WWTP Basin (\$150,000 budgeted, \$105,000 SSRUS & \$45,000 City) until next year. Further research and estimates from contractors indicates that \$150,000 is insufficient for the rehab work. The revised number depending on the scope of work currently ranges 260,000 to \$350,000.

Recommendation: SSRUS Board recommend to the City Council to authorize staff to solicit bids to purchase 12 spare wastewater pumps at an estimated cost \$80,000.

All FM stations
 FM East Stations
 FM West Stations

| ROUTE | NO. | NAME | G.P. METER NO. | LOCATION | H.P. | PHASE | F.M. | MARKING | FORCE MAIN DISCHARGE LOCATION | |
|-------|-----|----------------------|----------------|----------------------------------------|------|-------|--------|-------------|--------------------------------------------|--|
| South | 1 | EDGEWATER | 21,849,986 | Edgewater Dr. & Fairlane | 1 | 4" | 4" | HYDROSTATIC | Edgewater Dr. @ Fairlane MH | |
| South | 3 | HILL SLIDE | 409533 | Hillside Ave. & Harbor Ln. | 5.4 | 3 | 4" | HYDROSTATIC | Hillside Ave MH | |
| South | 4 | SEASHADOW | 22834914 | Laguna Court | 1 | 2" | 2" | HYDROSTATIC | Laguna Ct MH | |
| South | 5 | 11 THE LIONSGATE | 04831917 | Lionsgate Ln (Golf Course) | 10 | 480 | 3 | 6" | 12" FM E side Ceylon GC/ T.P Blvd MH | |
| South | 6 | TIGER POINT @ CEYLON | 410706 | Tiger Point Blvd & Ceylon Dr | 7 | 3 | 6" | HYDROSTATIC | Ceylon Dr @ Bengal MH | |
| South | 7 | BENGAL ROAD | 282007 | Bengal Rd | 1 | 1 | 4" | HYDROSTATIC | Ceylon Dr @ Bengal MH | |
| South | 8 | CEYLON DRIVE | 87765748 | Ceylon Dr. (Tiger Point unit 6) | 1 | 1 | 2 1/4" | HYDROSTATIC | Ceylon Dr. MH | |
| South | 9 | SABERTOOTH | 581889 | Saberooth Cr. | 1 | 1 | 4" | HYDROSTATIC | Ceylon Dr. MH | |
| South | 10 | TIGER POINT @ GANGES | 451836 | Tiger Point Blvd & Ganges Tr. | 5.4 | 3 | 6" | HYDROSTATIC | T.P Blvd MH | |
| South | 11 | GANGES @ MADURA (W) | 580430 | Ganges Tr. & W Madura Rd | 5.4 | 3 | 4" | HYDROSTATIC | T.P Blvd MH | |
| South | 12 | MADURA FIVE | 585351 | E Madura Rd & Madura Five | 5.4 | 3 | 3" | HYDROSTATIC | W Madura Rd MH | |
| South | 13 | MADURA FIVE (S) | | Madura Rd & Greenview Ln | 3 | 1 | 4" | HYDROSTATIC | Players Club CR MH | |
| South | 14 | VAATERWAYS | 310872 | Madura Rd & Soundpoint Dr | 5.4 | 1 | 4" | HYDROSTATIC | Madura Rd @ Tour Dr. MH | |
| South | 15 | PLAYERS CLUB | 536495 | Madura Rd & Soundpoint Dr | 1 | 1 | 4" | HYDROSTATIC | Madura Rd @ Tour Dr. MH | |
| South | 16 | MARINER GOLF VILLAS | 59437310 | Collage Ct. (behind G.B. Nursing Home) | 1 | 1 | 4" | HYDROSTATIC | Bayview Ln. LH | |
| South | 17 | GREENBRIER | 04962729 | Country Club Rd. & Hwy 98 | 5.4 | 1 | 4" | HYDROSTATIC | Bayview Ln. LH | |
| North | 18 | POLY ISLE #1 | 440751 | El Senore Cr. | 2 | 1 | 3 | HYDROSTATIC | Stanford Rd. MH | |
| North | 19 | POLY ISLE #2 | 249566 | College Pkwy. & Duke Dr. | 5.4 | 1 | 3 | HYDROSTATIC | College Pkwy. MH | |
| North | 20 | POLY ISLE #3 | 536400 | College Pkwy. & Quietwater Ln | 3.2 | 3 | 4" | HYDROSTATIC | College Pkwy. MH | |
| North | 21 | POLY ISLE #4 | 252998 | Duke Dr. & Latham Ln | 5 | 3 | 6" | HYDROSTATIC | Auburn Pkwy @ Cornell MH | |
| North | 22 | POLY ISLE #4 | 512155 | Duke Dr. & Luzon Ln. | 3.2 | 3 | 4" | HYDROSTATIC | Duke Dr. @ Balihar MH | |
| South | 23 | SAWGGRASS | 21848261 | Sanagras Dr. (loop) | 1 | 1 | 2" | HYDROSTATIC | Ceylon MH | |
| South | 24 | GONDOLLER @ VENETIAN | 256176 | Gondoller Blvd. & Venetian Way | 5 | 1 | 4" | HYDROSTATIC | Coronado Dr. Gulf Isles LS | |
| South | 25 | GONDOLLER ISLAND | 586540 | Gondoller Blvd. (Tennis courts) | 3 | 3 | 4" | HYDROSTATIC | Aguanaimne @ Gondoller MH | |
| South | 26 | BAY STREET | 670182 | Bay St | 15 | 3 | 6 1/4" | HYDROSTATIC | Laural Dr. @ Circle MH/ (G.I. Liftstation) | |
| North | 27 | SANDPIPER | 337351 | Surrunner Ln. | 7.5 | 3 | 6" | HYDROSTATIC | Villa Woods Cr. MH | |
| North | 28 | WHISPER BAY #5 | 411835 | Whisper Bay Blvd & Coral Strip Pkwy. | 7.5 | 3 | 4" | HYDROSTATIC | Villa Woods Cr. MH | |
| North | 29 | WHISPER BAY #6 | 583494 | Coral Strip Pkwy. | 5.4 | 3 | 4" | HYDROSTATIC | Duke Dr. MH | |
| North | 30 | WHISPER BAY #7 | 218257 | Coral Strip Pkwy. | 7.5 | 1 | 3" | HYDROSTATIC | Coral Strip Pkwy. MH | |
| South | 31 | DUKE HENON | 21,600,717 | Silver Strand (at bridge) | 1 | 1 | 2" | HYDROSTATIC | Silver Strand MH | |
| South | 32 | WILLOWOOD | 581989 | Birdseye Cr. & Oriole Bch. Rd | 5.4 | 1 | 4" | HYDROSTATIC | Oriole Bch. Rd No. of Palm St. MH | |
| South | 33 | GULF ISLES | 470924 | Willowood Cr. (end of Rd) | 1 | 1 | 6" | HYDROSTATIC | T.P Blvd MH | |
| South | 34 | CRANE COVE | 510006 | 1116 Coronado Dr. (field Ops Bld) | 20 | 3 | 6" | HYDROSTATIC | G.B. Pkwy 12 W FM WWTP LS | |
| South | 35 | CORONADO COURT | 469592 | Coronado Cr. (end of Rd) | 7.5 | 3 | 6" | HYDROSTATIC | G.B. Pkwy 12 W FM WWTP LS | |
| South | 36 | WOODLORE | 152635 | Woodlore Cr. & Egan Ln. | 5 | 3 | 4" | HYDROSTATIC | Lido Blvd. @ Napoli Way MH | |
| South | 37 | WOODLORE | 410112 | Mary Kate & Edmund Dr. | 7.5 | 3 | 2" | HYDROSTATIC | Bay St. FM Laural Dr @ Circle MH | |
| South | 38 | GRAND POINTE | 534572 | Yvling Strates Dr. & Old Harbor Cv | 25 | 3 | 6" | HYDROSTATIC | G.B. Pkwy 12 W FM WWTP LS | |
| South | 39 | LIGHTHOUSE POINTE | 512160 | Starbuck Rd | 2 | 3 | 4" | HYDROSTATIC | | |
| South | 40 | STANFORD ROAD | 510022 | Stanford Rd | 2 | 3 | 4" | HYDROSTATIC | | |
| South | 41 | SOUND FOREST | 512160 | Soundside Dr | 15 | 3 | 4" | HYDROSTATIC | | |
| South | 42 | SHADOW LAVES | 251344 | E Bay Blvd. & Shadow Lvs. Dr. | 25 | 3 | 4" | HYDROSTATIC | | |
| South | 43 | VAL - MART | 512164 | Starling Point Dr. & Hwy 98 | 5 | 3 | 4" | HYDROSTATIC | | |
| South | 44 | MANDAVILLA | 512163 | Mandavilla Blvd & Sunnysweet Ct. | 15 | 3 | 4" | HYDROSTATIC | | |
| South | 45 | WESVING | 528912 | Sunnecrest St. (end of Rd.) | 25 | 3 | 4" | HYDROSTATIC | | |
| South | 46 | WOODLAWN HIGHS #1 | 528763 | Woodlawn Way (Entrance) | 25 | 3 | 4" | HYDROSTATIC | | |
| South | 47 | WOODLAWN HIGHS #2 | 530357 | Woodlawn Way | 10 | 3 | 4" | HYDROSTATIC | | |
| South | 48 | WOODLAWN HIGHS #3 | 58832 | Woodlake Tr. | 7.5 | 3 | 4" | HYDROSTATIC | | |
| South | 49 | MEUSSA OAKS | 535595 | E Bay Blvd & Etodie Ln | 20 | 480 | 3 | 4" | HYDROSTATIC | |
| South | 50 | BERKLEY FOREST | 530360 | Ashford Dr. & Burkley Forest Blvd | 25 | 3 | 4" | HYDROSTATIC | | |
| South | 51 | HIDDEN SHORES | 528757 | Red Heon Rd. (Entrance) | 28 | 3 | 4" | HYDROSTATIC | | |
| South | 52 | HIDDEN SHORES | 411334 | Horizon Ave | 28 | 3 | 4" | HYDROSTATIC | | |
| South | 53 | GRAND RIDGE | 528929 | Horizon Ave | 5.4 | 3 | 4" | HYDROSTATIC | | |
| South | 54 | QUAYDE VILLAGE | 585350 | Manet & Emerald Sound Dr | 15 | 480 | 2 | 2" | | |
| South | 55 | GRAND POINTE ESTATES | 513403 | Upland Crest Ct. | 20 | 3 | 3 | 3 | | |
| South | 56 | SUNNYSWEET ESTATES | | | 15 | 3 | 3 | 3 | | |
| South | 57 | SOUND SIDE SHORES | | | 3.5 | 3 | 3 | 3 | | |
| South | 58 | GRAND RESERVE | | | 15 | 3 | 3 | 3 | | |
| South | 59 | PALM STREET | | | 15 | 3 | 3 | 3 | #32 FM @ Palm St. Oriole Bch MH | |



City of Gulf Breeze

DATE: February 7, 2011
TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Director of Public Services *VLP*
SUBJ: Repair to SSRUS Ground Storage Tank

The SSRUS 1.5 million gallon ground storage tank located in Villa Venyce which was constructed in 1998 is in need of repair and painting.

A preliminary inspection indicates that portions of the concrete overcoat has separated from the pre-stressing wire layer. In order to effect repairs and to prevent more extensive repairs in a few years, the following course of actions is warranted:

1. Pressure Wash Entire Tank (\$8,000 estimate)
2. Inspect exterior of the tank and fill voids with epoxy or remove voids and reapply shotcrete to exposed wires.
3. Provide finish coat and paint entire tank exterior.

Staff estimates that repairs will be in range of \$25,000 to \$40,000. This higher amount (\$40,000) budgets for approximately 30% of the tanks outer surface to be replaced. Due to the nature of repairs needed, we should solicit bids on a per unit cost for repairs.

We also recommend that the repairs be completed prior to painting (\$18,000 estimate) as portions of the paint will be lost or damaged during repairs. Based on the above, the anticipated cost of repairs and repainting is approximately \$65,000 to \$70,000.

Funding is available by postponing the rehab of the South WWTP Basin (\$150,000 budgeted \$105,000 SSRUS & \$45,000 City) until next budget year.

RECOMMENDATION: SSRUS BOARD RECOMMENDS THAT CITY COUNCIL AUTHORIZE STAFF TO PROCEED WITH BID SOLICITATION TO REPAIR AND REPAINT THE SSRUS GROUND STORAGE TANK.

GENERAL:

On January 16 and 17, 2003, Utility Service Co., Inc. crews washed out, inspected, and disinfected to Florida D.E.P. regulations the 1,500,000 gallon concrete ground storage tank located at the Water Treatment Plant for South Santa Rosa Utilities. All mud and silt were removed to allow for substrate inspections. Superficial cracks were noticed throughout the interior walls, but the floor was in excellent condition. Overall, the tank is in good condition at the present time.

TANK DETAILS-WATER TREATMENT PLANT TANK:

| | |
|-----------------------------|----------------------------------|
| CAPACITY: 1,500,000 GALLON | INTERIOR COATING: CONCRETE |
| DESIGN: GROUND STORAGE | EXTERIOR COATING: ENAMEL |
| CONSTRUCTION DATE: 1998 | CONSTRUCTION STYLE: CONCRETE |
| BUILDER: N/A | INTERIOR LEAD PRESENCE: NO |
| INSPECTOR: GERALD WORLEY | EXTERIOR LEAD PRESENCE: NO |
| INSPECTION DATE: 1/16-17/03 | TYPE INSPECTION SERVICE: WASHOUT |



BUILDING TANKS SINCE 1953

THE CROM CORPORATION

PRESTRESSED COMPOSITE TANKS

James D. Copley, PE, CEO
H.E. Puder
James A. Neff, PE
Lars O. Balck, Jr., PE
Gerald C. Bevis, PE
Jeffery D. Malpass, PE
Joseph C. Swann, PE
K. Ryan Harvey, PE
Walter R. Carlton, CPA
Robert G. Oyenarte, PE
Ryan J. Leisey, PE
James M. Wornick
Talmadge B. Mincey, PE
J. Brandon Lawhern, PE

February 1, 2011

Mr. Jon Kanzigg
South Santa Rosa Utility System
1070 Shoreline Drive
Gulf Breeze, FL 32562-0640

Re: Prestressed Concrete Tank Inspection and Priced Proposal
1,500,000-Gallon Precon Corporation Prestressed Concrete Tank
South Santa Rosa Utility System Water Treatment Plant
Gulf Breeze, Florida
Neg. Date: February 11, 2011
CEN 2011-E-036

Dear Jon:

Enclosed is our priced proposal for the exterior cleaning, covercoat epoxy injection, and exterior painting. In addition, please see our inspection report as follows for the visual inspection of the integrity of the tank as referenced above.

On Tuesday, January 25, 2010 at 9:00 AM, The Crom Corporation provided a courtesy visual inspection of the 90'-0" ID x 31'-7" SWD prestressed concrete tank at the Water Treatment Plant. In our review, we concur that a majority of the "covercoat" or outer protective concrete layer has become "hollow" or delaminated from the prestressing wire layer. This will create a void between the prestressing wires and the exterior protective 1" concrete layer. This void will allow the prestressing wires that are typically encased to become unbounded. Depending on humidity, rain event frequency, and seasonal activity, possible corrosion to the wires can occur in these voids.

The Crom Corporation recommends that corrective measures be taken to re-encase the wiring with epoxy injection or removal and replacement of the covercoat concrete to reduce or eliminate further corrosion of the prestressing wires. This repair should prevent the possible need for future re-prestressing of the tank depending on the percentage of wires that have broken due to corrosion.

If the wall exterior is not addressed, we would anticipate that within five years you would begin to witness concrete spalling of the covercoat layer on the north side due to freeze-thaw forces and seasonal temperatures affecting the concrete.

In our attached proposal is the breakdown of our pricing as we discussed. The Crom Corporation suggests that the tank exterior be pressure washed at 3500 PSI to eliminate dirt and mildew and to help highlight any additional areas of concern. Then the tank exterior should be sounded for hollow sections and injected with epoxy to fill the voids or have a new shotcrete application depending on the area of concern. At this point, the tank should be structurally sound.

It is optional to paint the tank since the painting is only for aesthetic purposes. If you have questions, please do not hesitate to contact us.

Sincerely,
THE CROM CORPORATION

J. Brandon Lawhern, PE
Area Manager

/tb

Enclosures: Priced Proposal, Credentials, Tnemec 156 & 151 Material Data Sheets



THE CROM CORPORATION

PRESTRESSED COMPOSITE TANKS

James D. Copley, PE, CEO
H. E. Puder
James A. Neff, PE
Lars O. Balck, Jr., PE
Gerald C. Bevis, PE
Jeffery D. Malpass, PE
Joseph C. Swann, PE

K. Ryan Harvey, PE
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Robert G. Oyenarte, PE
Ryan J. Leisey, PE
James M. Wornick
Talmadge B. Hincey, PE
J. Brandon Lawhern, PE

February 1, 2011

PRICED PROPOSAL

**PRESTRESSED CONCRETE TANK CLEANING, PAINTING, AND IMPROVEMENT PROJECT
2011 WATER PLANT IMPROVEMENTS
SOUTH SANTA ROSA UTILITY SYSTEM
GULF BREEZE, FLORIDA
NEGOTIATED FEBRUARY 11, 2011
CEN 2011-E-036**

The Crom Corporation proposes to pressure wash, inspect, and paint, except as noted, one 1,500,000-gallon prestressed concrete tank in accordance with typical covercoat repair and chlorinated water pressure washing methods and three-coat paint application per manufacturer's specifications issued by Tnemec Inc.

1. COMMENCEMENT AND COMPLETION

Upon your execution of this proposal, we will be prepared to start work 14 days after notification of acceptance in writing of this proposal and will undertake to furnish sufficient labor, and equipment to complete the work within approximately 4 weeks working time thereafter.

In the event that we cannot start the job by June 1, 2011 because of delays of any nature which are caused by the owner or other general contractor employed by him and over which we have no control, then the contract price may be renegotiated to reflect any increased costs.

2. INSURANCE

We hereby certify that we have complete Workers' Compensation Insurance, and that we carry adequate Liability and Property Damage Insurance as well as Builders' Risk Insurance. A certificate will be furnished on the Acord form by our insuring agency. An additional amount will be added to our subcontract price for any insurance requirements that exceed our current coverages.

3. SERVICES TO BE FURNISHED BY THE CROM CORPORATION

We propose to furnish all supervision, labor, equipment, scaffold and forms required to complete the work, except as noted in Paragraph 5. The services to be furnished by The Crom Corporation are specifically:

1.5-MG Water Storage Tank (90'-0" ID X 31'-7" SWD)

This tank has some hollow sections of the covercoat that will require sounding, injection, and possible replacement of current exterior grout. There is 9000 SF of wall surface area and

depending on the percentage of delaminated area, removing the covercoat concrete would become more economical than injecting epoxy.

Pressure wash and repaint tank exterior in its entirety. Apply one coat of Tnemec 151 primer and two coats of Tnemec 156 paint.

Accessories will be removed and replaced for tank painting.

4. MATERIALS AND SERVICES FURNISHED BY OWNER

It is understood that the following services shall be provided by others without expense to The Crom Corporation.

- a. Adequate working and open storage space for our equipment and materials, conveniently located and accessible by trucks for delivery of materials.
- b. A continuous supply of water under pressure for the pressure washing and paint operations at the rate of 30 gallons per minute. The source is to be located not more than 100 feet from each tank. A 1.5" line under 50 psi pressure will fulfill this requirement.
- c. A continuous supply of electricity during the period of construction: four 20-AMP, 110-volt circuits for the operation of our power tools and accessories, located not more than 100 feet from each tank. Please be sure that all circuit breakers are ground-fault protected.
- d. Any occupational license, building permit, or other fees as may be required for the work.

5. BACK CHARGES AND CLAIMS FOR EXTRAS

No claim for extra services rendered or materials furnished will be valid by either party unless written notice thereof is given during the first ten days of the calendar month following that in which the claim originated. The Crom Corporation's claims for extras shall carry 38% for overhead.

6. DELAYS

It is agreed that we shall be permitted to prosecute our work without interruption. If delayed at any time for a period of 24 hours or more by an act or neglect of the owner, his representative, or other contractor employed by him, or by reason of any changes ordered in the work, we shall be reimbursed for our actual additional expense caused by such delay, including loss of use of our equipment, plus 30% for overhead.

7. LABOR

This proposal is predicated on open-shop labor conditions, using our own personnel.

If we are required to employ persons of an affiliation desirable to the owner or other contractor employed by him or the general contractor thereby resulting in increased costs to us, the contract price shall be adjusted accordingly. Such requirement shall not provide that The Crom Corporation sign a contract with any labor organization. In the event of a labor stoppage, we shall not be in default or be deemed responsible for delay of the progress of this contract or

damage to the owner or the general contractor so long as The Crom Corporation has sufficient qualified employees available to perform the work.

Our proposal is based on our crew performing the work in accordance with our standard safety program. If any additional safety requirements are placed on us (not required by OSHA) such as: site training, additional safety equipment or permit required confined space, the cost for such additional requirements plus 30% for overhead shall be reimbursed to us.

8. QUOTATION

We are prepared to carry out this work in accordance with the foregoing for the lump sum price of:

1.5-MG Water Storage Tank

Repaint Cost \$18,000.00 L.S.
**Includes addition for one coat of Tnemec 151 Primer to prior estimate.*

Pressure Wash Cost \$8,000.00 L.S.
**Includes mobilization to jobsite.*

Covercoat Epoxy Injection \$19.25 S.F.
**Does not include repair of corroded wires and/or leaks. There is a possibility that the covercoat integrity is such that injection could push the covercoat layer off the wall.*

Concrete Removal and Re-application \$14.50 S.F.
**Does not include repair of corroded wires and/or leaks.
Includes application of 4000 PSI grout concrete at a thickness of 1" and removal offsite of all waste.

Please Note: There is a maximum of 9000 SF of tank wall area.

Based on monthly estimates for work completed and materials on hand, your payments, less 0% retainage, are to be received by us in our office at 250 SW 36th Terrace, Gainesville, Florida 32607, by the 15th of the following month. Payment not received by that date will be considered past due and will be subject to a late payment charge of 1% per calendar month, or any fraction thereof until received in our office. Our retainage will be reduced as your net retainage is reduced. Late payment charges for past due payments will be added to the next monthly billing.

Final payment, including any retention, shall be due upon completion. Final payment shall not be held up because of delays in testing.

In the event of default on the date of final payment, it is agreed that interest will be paid by you at the rate of 12% per annum on the outstanding balance.

Any reasonable legal or other expense necessary for the enforcement of this contract or for collection of monies due shall be borne by the party at fault.

9. ARBITRATION

Any controversy or claim relating to the contract between us shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment by the arbitrator(s) may be entered in any court having jurisdiction.

The Crom Corporation will not be liable for any damages to materials or the work, caused directly or indirectly by tank contents, including but not limited to repair, replacement, or rework.

10. ACCEPTANCE

This proposal is offered for your acceptance within 30 days from the negotiated date. We reserve the right after that period to amend our proposal to reflect our changing construction schedules and materials and labor rate changes. The return to this company of a copy of this proposal with your acceptance endorsed thereon within the time aforesaid will constitute a contract between us. This proposal shall be made a part of any subcontract agreement or purchase order.

Sincerely,

THE CROM CORPORATION



J. Brandon Lawhern, PE
Area Manager

/tb

ACCEPTED

BY: _____

TITLE: _____

DATE: _____



City of Gulf Breeze

Memorandum

To: Edwin A. Eddy, City Manager

From: Vernon L. Prather, Director of Public Services *VLP*

Date: February 8, 2011

Subject: Long Term Financial Forecasting

Since the Utility will undertake significant Capital Expenditures in the next 3 to 5 years along with increasing operating expenses as the Utility's infrastructure ages it would be prudent to prepare ourselves financially. In addition, the recent down turn in the economy and housing market has revealed the inherent weakness to rely on new connection fees as a major contributor for long term financial health.

Staff and the Board will begin working on the 2012 Budget in the near future and the availability of this additional information will enable the utility to make more informed financial decisions.

The Utility formally reviewed these types of costs in 2002 with Burton & Associates from Jacksonville, Florida. This particular study sought to determine and establish revenue sufficiency for operations and plan for capital improvements. The cost of the previous study was \$35,000 and we anticipate that this new study will be slightly more.

In order to select a consultant with the expertise to complete the study, staff recommends that we issue a request for proposal (RFP) and form a selection committee to review and rank the applicants.

RECOMMENDATION:

THAT THE SSRUS BOARD RECOMMEND THAT THE CITY COUNCIL AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES TO PERFORM LONG RANGE FINANCIAL FORECASTING AND REVENUE SUFFICIENCY.

CITY OF GULF BREEZE

Tiger Point Wastewater Treatment Plant

Interoffice Memorandum

DATE: 2/21/11

TO: Vernon Prather; Thomas Lambert

FROM: Jason Randell, WWTP Lead Operator

RE: WWTP Sand Filter Rehab Project

The City's Wastewater Treatment Plant at Tiger Point provides tertiary treatment of the Effluent via (2) two 1.5 mgd gravity sand filters. Over time, as water passes through the media during the filtering and backwashing process, the sand particles become rounded, resulting in reduced surface area and cohesion properties. As a result, particles are able to slip through the media and exit the under drain system during backwash cycles. This has become critically evident most recently as we have seen our turbidity and Total Suspended Solids increase substantially when backwash cycles occur.

Since the media in the filters is over ten years old and filter performance has noticeably deteriorated, we began adding a filter aide to help bind particles together, thus allowing the media to trap the bigger particle "clumps". This is working very well, and should carry us through for the short term, until the filter media can be replaced.

We will use city staff and inmate labor to remove the old media and replace with new. The work will be done in phases so that one of the filters will be in service at all times. Funding for the media purchase will be allocated to Capital and other expenses to operation and maintenance. This project could be bid out to do the entire work, but due to time constraints and increased costs staff recommends that we purchase the filter media directly from the supplier and provide our own labor.

We solicited quotes for new filter media and obtained the following:

1. Northern Filter: \$13,487.70
2. Infilco Degremont: \$18, 847
3. Siemens Water Technologies: \$21,776

Additional costs include:

Disposal of old media-HHH Construction: (\$250 per 15 yard load @ 4 loads): \$1,000
Crane service-Shields Electric: (\$125 per hour, 12 hours total): \$1,500

The total estimated cost for the project (Using Northern Filter) is: \$15,987.70

Due to the critical nature of the WWTP Filters and since the SSRUS Board doesn't meet until April 11, 2011 staff is submitting this directly to City Council for approval. Staff has informed the individual board members of this item and cost.

Recommendation: City Council authorize the purchase of new filter media from Northern Filter at a cost of \$13,487.70.



NORTHERN FILTER MEDIA/MCM
 2509 PETTIBONE AVE
 MUSCATINE IA 52761

Illinois Office:
 6912 Gardner Expressway
 Quincy, IL 62305

Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 2/15/2011 | 6982 |

| |
|------------------------------------------------------------------------------------|
| Name / Address |
| City of Gulf Breeze Attn: Jason Randell Fax# 850-916-4185 Gulf Breeze, FL |

| | | Job | Rep | FOB | Project | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|-------------------------|-----------------|--|
| | | | KB | IA. PA | Gulf Breeze, FL | |
| Item | Description | Qty | U/M | Cost | Total | |
| FSSS80-120UC16 | SS .80 - 1.20 Filter Sand UC 1.6 in 4000# sacks without pallets | 642 | cuft | 3.43 | 2,202.06T | |
| FSSS55-65UC16 | SS .55 - .65 UC 1.6 Filter Sand in 4000# sacks without pallets | 448 | cuft | 3.71 | 1,662.08T | |
| ANSS100-110U... | SS 1.00 - 1.10 Anthracite UC 1.6 in 2250# sacks without pallets | 538 | cuft | 7.20 | 3,873.56T | |
| FREIGHTCHRG | Estimated Flatbed Freight Charge to Gulf Breeze, FL Current availability of the above material is running approximately two to three weeks after release for shipment. | | | 5,750.00 | 5,750.00 | |
| Thank you for the opportunity to quote on this project. Karen Brown Ph.# 800-992-0096 | | | | Subtotal | \$13,487.70 | |
| Estimates are good for 60 days unless otherwise stated. *Estimated freight rates are listed only as a courtesy. Freight will be billed direct from freight carrier. Current freight rate at time of shipment will apply. | | | | Sales Tax (0.0%) | \$0.00 | |
| | | | | Total | \$13,487.70 | |

Signature _____

| Phone # | Fax # | E-mail |
|-------------------------------------|-------------------------------------|------------------------------|
| (IA) 563-263-2711 (IL) 217-224-3362 | (IA) 563-263-2857 (IL) 217-224-8232 | info@northernfiltermedia.com |



Water and Wastewater
Treatment Solutions

Infilco Degremont, Inc.
PO Box 71390, Richmond, VA 23256-1390
8007 Discovery Dr, Richmond, VA 23229
Telephone: 804.756.7600 Fax: 804.756.7643
Email: idi.info@infilcodegremont.com
Internet: www.infilcodegremont.com

PROPOSAL and CONTRACT

Date: February 18, 2011

Proposal Number: S0218111

Page: 1 of 3

To: Tiger Point WWTP
Gulf Breeze, FL

Telephone: 850-232-9700
Fax: 850-916-4185

Attn: Jason Randall

Description: Media, Filter
Reference: Not For IDI Equipment

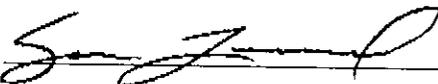
(Hereinafter referred to as "Purchaser")

Infilco Degremont, Inc. ("IDI") offers to furnish the following described materials and equipment ("Products") and/or services at the prices ("Purchase Price") stated below or as otherwise confirmed in writing by IDI and in accordance with the Conditions of Sale and other provisions contained herein. This Proposal shall remain in effect for 60 days from the date hereof and shall expire at that time unless extended in writing by IDI. The Purchase Price is based upon all of the Conditions of Sale and other provisions contained herein. Purchaser's acceptance of this Purchase Price, whether by issuance of a purchase order or otherwise, or acceptance of delivery of the Products and/or services furnished hereunder, shall be considered acceptance by the Purchaser of all the Conditions of Sale and other provisions contained herein, notwithstanding any statement in Purchaser's acceptance or order to the contrary. IDI hereby objects to and rejects any proposal by Purchaser to modify, amend, limit, add to or delete any of the Conditions of Sale or other provisions contained herein unless expressly accepted in writing by IDI.

| Quantity | Part Number | Description | Unit Price | Extension |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------------|------------|--------------------|
| 642 | | Sand, Cu Ft, .8-1.2mm, UC 1.6 Max | 7.35 | \$4,718.70 |
| 448 | | Sand, Cu Ft, .55-.65mm, UC 1.6 Max | 7.35 | \$3,292.80 |
| 538 | | Anthracite, Cu Ft, 1.00-1.10mm, UC 1.6 max | 9.75 | \$5,245.50 |
| 1 | | Freight For Above Media | 5,390.00 | \$5,390.00 |
| Media To Be Packaged In Supersacks. Supersacks Not To Exceed 3000# Above Media Is Not For IDI Equipment. Above Sizes & Quantities Are Per Customers Specifications. | | | | |
| (Prices Exclude Sales Tax) | | | | |
| Order Total: | | | | \$18,647.00 |

Estimated Shipment: 3-4 Weeks ARO
 Payment Terms: 100% Net 30 Days
 Shipping Terms: FOB Ship Point, See Above

Infilco Degremont, Inc.

By: 
 Sean Leonard, INFILCare

Purchasers Acceptance:

Sales Representative:

Company: _____
 By: _____
 Title: _____
 Date: _____

THE ESHELMAN COMPANY, INC. (TEC1)
 P. O. Box 361984
 Birmingham, AL 35236

CC: Paul Spofford, Kevin Smith, File



Siemens Water Technologies
 1828 Metcalf Avenue
 Thomasville, GA 31793

Sales Quote

Quote # 10544-R2

Date: 02/09/2011

To: Jason Randell/ City of Gulf Breeze

Phone: 850-232-9700

Fax:

From: Fergus Robinson

email:

Validity: 30 days

Freight PPD & Add

Returns: There is a 40% restocking fee on all returned parts.

Replacement parts for Davco

Siemens Water Technologies is pleased to offer the following quotation for your consideration

| Item # | Quantity | Part # | Part Description | Unit Price | UM | Total Price | Lead Time |
|--------|----------|---------|-------------------------------------------|-------------------------|----|-------------|-----------|
| 1 | 642 | 7460023 | Filter #10254 GX Sand Size 0.80-1.20MM | \$8.00 | EA | \$5,136.00 | 2-3 Weeks |
| 2 | 448 | 1002649 | Sand Size 0.55-0.65MM | \$8.00 | EA | \$3,584.00 | 2-3 Weeks |
| 3 | 538 | 1002650 | Anthracite 1.0-1.1MM | \$12.00 | EA | \$6,456.00 | 2-3 Weeks |
| | | | Estimated Freight | | | \$6,600.00 | |
| | | | Total | | | \$21,776.00 | |
| 1 | 321 | 7460023 | Sand Size 0.80-1.20MM | \$8.00 | EA | \$2,568.00 | 2-3 Weeks |
| 2 | 224 | 1002649 | Sand Size 0.55-0.65MM | \$8.00 | EA | \$1,792.00 | 2-3 Weeks |
| 3 | 269 | 1002650 | Anthracite 1.0-1.1MM | \$12.00 | EA | \$3,228.00 | 2-3 Weeks |
| | | | Estimated Freight | | | \$4,400.00 | |
| | | | Total | | | \$11,988.00 | |
| | | | | Total Sale Price | | | |

Please Direct Questions or Comments to:

Siemens Water Technologies Aftermarket Sales: Fergus Robinson
 Phone: ((229) 227 8705
 Fax: (229) 228-0312
 Email: Fergus.Robinson@siemens.com

We now accept Visa and Mastercard for your convenience

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City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: February 24, 2011
RE: Easement Requested by Gulf Power

A handwritten signature in blue ink, appearing to be "T. Lambert", is written over the "FROM:" line of the memo.

Gulf Power will be installing new distribution poles and wires along Highway 98 outside of the City limits to improve the reliability of the power distribution system. In order to do this, the poles are being moved closer to the right of way line. While the poles and lines will be in the right of way, the safe work zone for trimming and removing trees will need to be ten feet onto the properties along the north side of Highway 98.

The City owns two sprayfields along the affected area, ERS 2 and ERS 3. The aerial attached shows the locations of these properties. We maintain a 100 feet buffer along the front of our property, so this proposal will not operationally affect SSRUS.

We have attached the letter from Gulf Power and the proposed easement language.

RECOMMENDATION: The City Council approve the proposed easement and authorize the Mayor to sign the Tree Trim, Cut and Removal Easement granting these rights to Gulf Power and/or their contractors for the SSRUS sprayfields ERS2 and ERS3.

ERS 3

ERS 1

FLEA
MARKET

ZOO

NATURE'S WAY

ERS 2



One Energy Place
Pensacola, Florida 32520

Tel 850.444.6111



February 15, 2011

CITY OF GULF BREEZE, FLORIDA
ATTENTION: THOMAS LAMBERT
1070 SHORELINE DR
GULF BREEZE, FL 32563

RE: REQUEST FOR TREE TRIM EASEMENT

Dear Sir:

Due to the increased electrical needs of our customers, Gulf Power Company will be constructing a new distribution line within the right of way of U. S. Highway 98. This line will be constructed approximately three feet from the edge of the road right of way and we are requesting you sign the enclosed easement. This easement which will allow us to trim and or remove trees located on the south ten feet (10') of your property.

After the document has been signed, witnessed and notarized, you can return the easement in the enclosed return envelope. If you have any questions, please call me at 444-6566. Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Allen Barton".

Allen Barton
Senior Real Estate Specialist
(850) 444-6566

Enclosure



This Legal Document
Prepared by Don Schofield
Gulf Power Company
One Energy Place
Pensacola, Florida 32520-0093

TREE TRIM, CUT, AND REMOVAL EASEMENT

WO# 36A0ME
TAX ID# 19-2S-27-0000-02326-0000 & 20-2S-27-0000-01200-0000
EN # 96347

STATE OF FLORIDA
COUNTY OF SANTA ROSA

KNOW ALL MEN BY THESE PRESENTS that CITY OF GULF BREEZE, FLORIDA, A MUNICIPAL CORPORATION OF THE STATE OF FLORIDA, whose address is 1070 SHORELINE DR, GULF BREEZE, FL 32563 (hereinafter "Grantor"), for and in consideration of the sum of One And 00/100 Dollars (\$1.00) in hand paid by GULF POWER COMPANY, A FLORIDA CORPORATION (Grantee), whose address is ONE ENERGY PLACE, PENSACOLA, FLORIDA 32520-0093, the receipt whereof is hereby acknowledged, does hereby grant and convey to said Gulf Power Company, its successors and assigns, the right to spray, cut and trim and to keep sprayed, cut and trimmed, and to remove, from time to time, any and all trees, limbs, bushes, and other forms of vegetation or growth which now or may hereafter, in the opinion of Gulf Power Company, endanger or interfere with the electric transmission, distribution, and communication lines (herein "Lines") of said Gulf Power Company, its successors and assigns, now constructed, or which may hereafter be constructed adjacent to Grantor's land or the land in which Grantor has an interest in Santa Rosa County, Florida, which land is more particularly described as follows, to-wit:

THE SOUTH TEN FEET (10') OF THE PROPERTY AS DESCRIBED ON ATTACHED EXHIBIT "A" SHEETS 1 & 2.

Together with all rights and privileges necessary or convenient for the full enjoyment and use thereof, including the right of ingress and egress to and from and over and across said lands.

Said Lines are now constructed or may hereafter be constructed along the margin or edge of the public road or street right of way known as U. S. HIGHWAY 98.

TO HAVE AND TO HOLD the same to the said Gulf Power Company, its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor has executed this instrument this ____ day of _____, 2011.

CITY OF GULF BREEZE, FLORIDA,
A MUNICIPAL CORPORATION OF THE STATE OF
FLORIDA

By: _____

BEVERLY H. ZIMMERN

Title: MAYOR

Attest By: _____

MARITA RHODES

Title: CITY CLERK

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2011 by BEVERLY H. ZIMMERN as MAYOR and MARITA RHODES as CITY CLERK on behalf of CITY OF GULF BREEZE, FLORIDA, A MUNICIPAL CORPORATION OF THE STATE OF FLORIDA, who is/are personally known to me or who has/have produced _____ as identification, and who did/did not take an oath.

Exhibit "A" Sheet "1" of "2"

COMMENCE AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF SECTION 19, TOWNSHIP-2-SOUTH, RANGE-27-WEST, SANTA ROSA COUNTY, FLORIDA; THENCE PROCEED NORTH 00 DEGREES 28 MINUTES 05 SECONDS EAST, ALONG THE WEST LINE OF SAID SOUTHEAST 1/4 A DISTANCE OF 1168.85 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 98 (160 FOOT RIGHT-OF-WAY); THENCE PROCEED NORTH 80 DEGREES 28 MINUTES 17 SECONDS EAST ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 280.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 80 DEGREES 28 MINUTES 17 SECONDS EAST ALONG SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 816.14 FEET; THENCE DEPARTING SAID NORTH RIGHT-OF-WAY LINE, PROCEED NORTH 01 DEGREES 02 MINUTES 09 SECONDS EAST A DISTANCE OF 277.81 FEET; THENCE PROCEED SOUTH 88 DEGREES 58 MINUTES 07 SECONDS EAST A DISTANCE OF 199.92 FEET; THENCE PROCEED NORTH 01 DEGREES 02 MINUTES 07 SECONDS EAST A DISTANCE OF 212.34 FEET TO A POINT ON THE CENTERLINE OF A GULF POWER EASEMENT (100 FOOT RIGHT-OF-WAY); THENCE PROCEED NORTH 80 DEGREES 22 MINUTES 27 SECONDS EAST ALONG SAID CENTERLINE A DISTANCE OF 23.22 FEET THENCE DEPARTING SAID CENTERLINE PROCEED NORTH 00 DEGREES 28 MINUTES 49 SECONDS EAST A DISTANCE OF 816.90 FEET; THENCE PROCEED NORTH 88 DEGREES 38 MINUTES 43 SECONDS WEST A DISTANCE OF 1028.03 FEET; THENCE PROCEED SOUTH 30 DEGREES 24 MINUTES 04 SECONDS EAST A DISTANCE OF 475.94 FEET; THENCE PROCEED SOUTH 88 DEGREES 15 MINUTES 38 SECONDS EAST A DISTANCE OF 452.88 FEET; THENCE PROCEED SOUTH 01 DEGREES 19 MINUTES 57 SECONDS EAST A DISTANCE OF 39.98 FEET; THENCE PROCEED SOUTH 85 DEGREES 42 MINUTES 55 SECONDS WEST A DISTANCE OF 458.40 FEET; THENCE PROCEED SOUTH 33 DEGREES 54 MINUTES 20 SECONDS WEST A DISTANCE OF 553.17 FEET; TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF THE AFORESAID GULF POWER EASEMENT (100 FOOT RIGHT-OF-WAY); THENCE PROCEED NORTH 80 DEGREES 22 MINUTES 27 SECONDS EAST ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 280.08 FEET; THENCE DEPARTING SAID NORTH RIGHT-OF-WAY LINE, PROCEED SOUTH 00 DEGREES 28 MINUTES 08 SECONDS WEST A DISTANCE OF 501.43 FEET TO THE POINT OF BEGINNING, LYING IN SECTION 19, TOWNSHIP-2-SOUTH, RANGE-27-WEST SANTA ROSA COUNTY, FLORIDA AND CONTAINING 25.10 ACRES MORE OR LESS.

Note: Sprayfield West of Gulf's
Substation

Exhibit "A" Sheet "2" OF "2"

The West 386 feet of the East 1355 feet of the South 1/2 of the Northwest 1/4 of Section 20, and the West 386 feet of the East 1355 feet of the Southwest 1/4 of Section 20, and the West 386 feet of the East 1355 feet of the West 1/2 of Fractional Section 29, all in Township 2 South, Range 27 West of the Meridian of Tallahassee, containing 60 acres, more or less, according to United States Government Survey. All lying and being in Santa Rosa County, Florida;

Property Appraiser ID #: 20-2S-27-0000-01200-0000

Received by: Health Department

Memo

TO: Edwin A. Eddy, City Manager
FROM: Vernon L. Prather, Director of Public Services
DATE: February 23, 2011
RE: Sidewalk Replacement

We completed sidewalk grinding on the Shoreline Drive and Fairpoint Drive loop in 2010 to reduce offsets and reduce trip hazards.

The next phase of this work is to begin the removal and replacement of sidewalk panels that cannot be repaired.

The City's 2011 Street Budget provides \$5,000.00 for sidewalks and staff believes this should be allocated to the replacement of defective sidewalk panels.

Staff solicited quotes on a per square foot basis to begin this process and obtained the following:

| | |
|------------------------------|----------------|
| Radford and Nix Construction | \$5.00 sq. ft. |
| Craftsman Concrete | \$5.62 sq. ft. |
| J. Miller Construction LLC | \$7.49 sq. ft. |

RECOMMENDATION: City Council authorize Radford & Nix Construction to remove and replace sidewalk panels at a cost of \$5.00 sq. ft.

CITY MANAGER'S NOTE:

We will be able to complete 40 panels for the quoted price. Based on a quick inventory, we think replacement of about 80 panels is necessary. We recommend allocation of an additional \$5,000 to this project from other savings in order to complete replacement of 80 panels.

RADFORD and NIX CONSTRUCTION, LLC
7014 PINE FOREST ROAD
Pensacola, FL 32526
Phone: 850-944-8296; Fax: 850-944-8297

PROJECT: SIDEWALK REPLACEMENT
DATE: FEBRUARY 16, 2011
LOCATION: GULF BREEZE, FL
QUOTATION FOR: VERNON PRATHER

RADFORD AND NIX IS PLEASED TO OFFER THE FOLLOWING QUOTATION FOR THE ABOVE REFERENCED PROJECT. ITEMS INCLUDED ARE AS FOLLOWS:

1. Sawcut and remove existing broken sidewalks.
2. Replace 4" thick sidewalks with non-reinforced concrete (3000 psi).

Unit Price \$ 5.00 / square foot

Notes:

1. ANYTHING NOT SPECIFICALLY INCLUDED IS EXCLUDED.
2. ADA RAMPS ARE NOT INCLUDED.
3. PRICE IS BASED ON MINIMUM POUR OF 5 CUBIC YARDS OF READY MIX.

THIS PRICE MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN THIRTY (30) DAYS.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CALL.

RADFORD AND NIX CONSTRUCTION, LLC

STEPHEN C. NIX
VICE PRESIDENT

Craftsman Concrete Contractors, L.L.C.

(Street Address) 55 South B Street, Pensacola FL 32501 • (Mail) P.O. Box 18452 Pensacola, Florida 32523
Phone (850-433-7599) • Fax (850-433-0172)

PRICE QUOTATION

DATE: February 22, 2011
COMPANY: City of Gulf Breeze
PROJECT: Sidewalk Replacement
PROJECT ADDRESS: Gulf Breeze, FL
PROJECT CONTACT: Vernon Prather
PHONE: 916-4184
Email: vprather@ci.gulf-breeze.fl.us

SCOPE OF WORK:

Saw cut, remove, dispose and replace 4" thick (un-reinforced) concrete sidewalks @ various locations on Fairpoint Drive.

Concrete shall be 3000 psi with no fiber or wire mesh.

City of Gulf Breeze shall designate a spot to stockpile removed concrete so that only one mobilization is necessary to haul off demolished concrete.

CRAFTSMAN CONTRACTORS FURNISHED ITEMS:

Labor, equipment and material to complete above referenced scope of work.

PRICE QUOTATION:

Craftsman Contractors will perform the above scope of work for the unit price of: **\$5.62SF**

NOTES / ALTERNATES:

- Above quote is based on a Monday through Friday work week with all National Holidays observed.
- This proposal will become binding as part of subcontract. Upon acceptance of this proposal, please forward a signed copy.

We assure you that this project will be completed in a manner that will meet with your approval and maintain our own high standards of quality. We have ACI Certified Flatwork Finishers and Technicians who will insure that all work performed will be in accordance with ACI Standards and your job specifications. Please contact us if you have any questions about this proposal.

Respectfully submitted,
Craftsman Contractors, LLC.

Billy Lagergren
billy@craftsmanconcrete.com

Accepted: _____

Date: _____

J. MILLER CONSTRUCTION, INC.

201 South "F" Street
Pensacola, FL 32502

PHONE: (850) 435-2801
FAX: (850) 435-2519

CBC1255614

CUC1224629

DATE: February 17, 2011

PROPOSAL NO. 021711

| |
|-------------------------------------------------------------------------------------------------------------------|
| TO: |
| Vernon Prather City of Gulf Breeze 1070 Shoreline Drive Gulf Breeze, FL 32501 PHONE: 916-4184 FAX: |

PROPOSAL

| | | |
|----------------------|-----------------------|-----------------------------|
| Project Site: | Date of Plans: | Architect / Engineer |
| Sidewalk Replacement | | |

| Description: | Unit: | Price: |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|
| We propose to furnish labor, materials and equipment necessary for the work as described below for the amounts as listed. Removal and replacement of marked / damaged sidewalk in various locations. Concrete to be 4" thick 3,000 psi with fiberglass additive and a broom finish. | Per SF | \$7.49 |
| EXCLUSIONS: 1) Allowance for unforeseen underground conditions 2) Exposed aggregate finish. 3) Wire imbedment *****Items not specified on proposal are not included***** | | |

| | |
|-------------------------------------------------------------------------------------------------------------------|---------------|
| THESE PRICES ARE VALID FOR 30 DAYS AND MAY VARY DEPENDING ON SOIL CONDITIONS AND ACCESSIBILITY TO JOBSITE. | TOTAL: |
|-------------------------------------------------------------------------------------------------------------------|---------------|

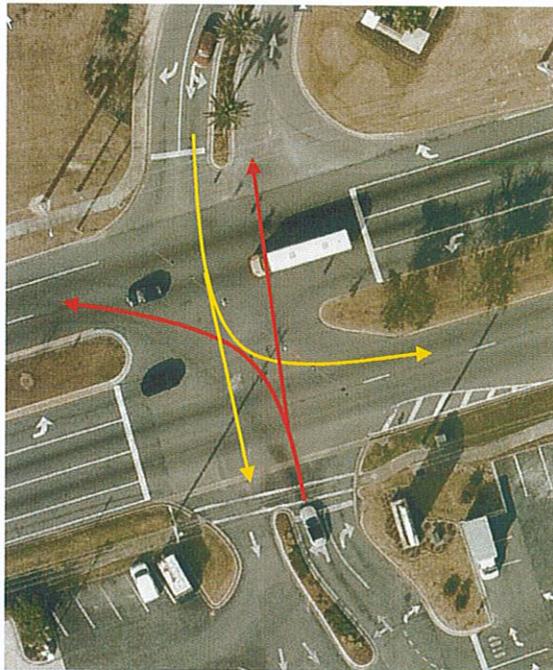
Accepted: _____ Date: _____ *R. Paul Wright*
R. Paul Wright (cell:572-8422)



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: February 24, 2011
RE: Highway 98 Traffic Signal at Live Oak Shopping Center

In response to your request, we have reviewed the operation of the traffic signal at the Live Oak Shopping Center. A safety issue occurs because the north/south traffic gets conflicting ideas as to whether opposing traffic is going straight through or turning left. This conflict is not only hazardous to the north/south traffic, the confusion and delay causes other drivers to go through the intersection while the signal is transitioning to the east/west turn signals.



The recommended solution at this time is to implement a split phase, separating the north and south traffic. North and south traffic through the intersection will have a protected left. At peak traffic times, this will increase the total maximum cycle time from 232 second to 260 seconds as shown in the table below.

| <u>Current Cycle Time</u> | | <u>Proposed Cycle Time</u> | |
|---------------------------|-------------|----------------------------|-------------|
| <u>Direction</u> | <u>Time</u> | <u>Direction</u> | <u>Time</u> |
| East/West Left Turns | 40 | East/West Left Turns | 40 |
| Transition | 8 | Transition | 8 |
| East/West Through | 138 | East/West Through | 138 |
| Transition | 8 | Transition | 8 |
| North/South | 30 | North | 25 |
| Transition | 8 | Transition | 8 |
| | | South | 25 |
| | | Transition | 8 |
| TOTAL TIME | 232 | TOTAL TIME | 260 |

Note: Transition time includes the amber (or yellow) time and the red time before the next phase turns green.

In order to ensure that the change will not adversely affect peak hour traffic along Highway 98. Staff recommends that HSA Consulting Group perform a traffic count and analysis for the traffic signal including the potential effects of the changes. HSA has proposed to complete this work for \$1,850.

RECOMMENDATION: The City Council approve HSA Consulting Group to conduct the traffic count and signal analysis for \$1,850 and convene as the Board of Directors of the CRA on March 7, 2011 to approve funding of this project.

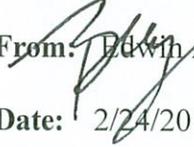


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 2/24/2011

Subject: Endorsement of Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan

Santa Rosa County staff, with input from staff from Gulf Breeze, Milton and Jay, have developed a County wide flood mitigation plan. The plan has been approved by the County Commission and submitted to FEMA. In order to secure final action by FEMA, the County must submit evidence of the City's endorsement of the plan.

Approval of the County plan by FEMA means that the City is qualified for FEMA assistance and adds points to our Community Rating System program.

RECOMMENDATION:

THAT THE COUNCIL DIRECT STAFF TO PREPARE A RESOLUTION FOR ADOPTION BY THE CITY COUNCIL APPROVING THE SANTA ROSA COUNTY FLOOD MITIGATION PLAN.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

February 14, 2011

Ms. Beverly Zimmern, Mayor
City of Gulf Breeze
1070 Shoreline Dr.
Gulf Breeze, FL 32561



RE: Adoption of *Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan*

Dear Mayor Zimmern:

Over the past two years, Santa Rosa County has worked together with the jurisdictions within the County to develop a flood mitigation plan. I am pleased to inform you that the plan has been completed and approved by the State of Florida Emergency Management Division. The plan was adopted by the Santa Rosa County Commission on February 10, 2011. The only remaining action is the adoption of the plan by each of the participating jurisdictions.

When adopted, this plan can be used to guide future funding and mitigation efforts. Not only does the adoption of this plan qualify all the jurisdictions for FEMA grant funding for specified flood mitigation items, but it also enables the jurisdictions to obtain an addition of approximately 200 points in their Community Rating System programs. This addition could result in a CRS classification improvement, further reducing flood insurance premiums for residents and businesses.

Thank you for your anticipated support to effect the adoption of this plan for the City of Gulf Breeze. The *Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan* can be accessed on the County's website at <http://www.santarosa.fl.gov/lmsc/documents/CombinedPlan071610.pdf>. Enclosed please find the resolution adopted by the Santa Rosa County Commission, should you choose to use it as a template. Upon adoption by your jurisdiction, simply forward a copy of the approved resolution to the county. Should you have any questions, please do not hesitate to call me or Sheila Harris, Special Projects/Grants Administrator at (850) 983-1848.

Sincerely,

Hunter Walker
County Administrator

Enclosure(s)

cc: Sheila Harris, Special Projects/Grants Administrator
Edwin "Buz" Eddy, City Manager

U.S. Department of Homeland Security
FEMA Region IV
3003 Chamblee Tucker Road
Atlanta, GA 30341



FEMA

December 22, 2010

Mr. Miles E. Anderson
State Hazard Mitigation Officer
Division of Emergency Management
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

Reference: Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan
FMA-PL-04-FL-2008-007

Dear Mr. Anderson:

This is to confirm that we have completed a Federal/State review of the Santa Rosa County Multi-jurisdictional Flood Mitigation Plan for compliance with the Federal Hazard Mitigation Planning standards contained in 44 CFR §78.5, revised as of October 1, 2007.

In order for our office to issue formal approval of the plan, Santa Rosa County must submit adoption documentation and document that the final public meeting occurred. Upon submittal of these items to our office, we will issue formal approval of the Santa Rosa County Flood Mitigation Plan.

If you have any questions or need any further information, please do not hesitate to contact Gabriela Vigo, of the Hazard Mitigation Assistance (HMA) Branch at (229) 225-4546 or Linda L. Byers, Planning Lead Specialist, at (770) 220-5498.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Lowe".

Robert E. Lowe, Chief
Risk Analysis Branch
Mitigation Division

RESOLUTION NO. 2011-1

WHEREAS, Santa Rosa County and its jurisdictions have experienced severe damage from flooding on several occasions in the past, resulting in property loss, loss of life, economic hardship, and threats to public health and safety, natural resources and the local economy, and

WHEREAS, Santa Rosa County received a Flood Mitigation Assistance Planning Grant for the purposes of developing a Multi-Jurisdictional Flood Mitigation Plan and committed to providing the required 25% local match utilizing in-kind staff time in development of the plan, and

WHEREAS, the Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan (hereinafter "the Flood Plan") has been developed through the efforts of the Santa Rosa County Local Mitigation Strategy Task Force, specifically the Flood Mitigation Plan Task Force, which consists of employees and community members of Santa Rosa County and the City of Milton, City of Gulf Breeze, and Town of Jay as well as other representatives from various state agencies and non-profit organizations, and

WHEREAS, this is a multi-jurisdictional plan where all cities and townships were invited to participate in the planning process and cities will be invited to adopt the Flood Plan,

WHEREAS, this Flood Plan, as an addendum to the Santa Rosa County Local Mitigation Strategy Multi-Hazard Mitigation Plan, will better address present and future flood planning, and

WHEREAS, this Flood Plan will serve as the Flood Mitigation Plan required of all communities participating in the National Flood Insurance Program and seeking project funding from the Flood Mitigation Assistance Program, and

WHEREAS, the planning process included public involvement and coordination with key stakeholders in the county, and several public meetings were held to review the Flood Plan during the planning process, and

WHEREAS, the Flood Plan has identified and described the flooding hazard and has assessed countywide vulnerability and risk to the flooding hazard, and

WHEREAS, the Flood Plan recommends hazard mitigation measures that may protect the people and property potentially affected by flooding hazards in Santa Rosa County, and

WHEREAS, the Flood Plan also benefits Santa Rosa County's businesses and residents through improving the community's National Flood Insurance Program Community Rating System classification, thus reducing flood insurance premiums, and

WHEREAS, a final public meeting soliciting input on the plan prior to adoption occurred on February 10, 2011 at 9:30 a.m. and any minor changes made as a result of this input will not require re-adoption of the plan,

NOW, THEREFORE, BE IT RESOLVED that Santa Rosa Board of County Commissioners hereby adopts the Santa Rosa County Multi-Jurisdictional Flood Mitigation Plan as the "final" plan for Santa Rosa County's flood mitigation activities.

PASSED AND ADOPTED this 10th day of February, 2011, by a vote of 5, yeas, 0 nays, and 0 absent, of the Board of County Commissioner of Santa Rosa County, Florida.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

ATTEST:

Mary M. Johnson, Clerk of Courts

BY:

Lane Lynchard, Chairman



City of Gulf Breeze

February 25, 2011

TO: Edwin A. Eddy, City Manager
FROM:  David J. Szymanski, Assistant City Manager
SUBJECT: DRAFT ORDINANCE AMENDING THE MUNICIPAL CODE,
CREATING OVERLAY DISTRICTS

At the February 16, 2011 Executive Session, staff presented a draft Ordinance for consideration by the Council relative to the creation of overlay districts in the City. After some discussion, Council directed staff to continue working on the Ordinance and incorporate items that were discussed at the meeting.

A new draft Ordinance is ready and has incorporated the changes discussed at the Executive meeting. However; the revised draft has not been reviewed with the City Attorney. Staff would like to review the recently completed draft before presenting the draft to Council. That staff/attorney review is scheduled to occur before next week Wednesday.

The draft Ordinance is not in the current packet. We will get it to you electronically prior to Wednesday, March 2nd.

RECOMMENDATION FOR WEDNESDAY, MARCH 2, 2011: That the City Council discuss the draft Ordinance implementing gateway zoning overlay districts in the C-1 zoned areas of the Community Redevelopment District at the base of the 3 Mile Bridge, the base of the Bob Sikes and the east entrance to the City.



City of Gulf Breeze

February 25, 2011

TO: Edwin A. Eddy, City Manager

FROM:  David J. Szymanski, Assistant City Manager

SUBJECT: CODIFICATION OF COMMUNITY REDEVELOPMENT AGENCY
DESIGN GUIDELINES AND URBAN DESIGN STANDARDS

Staff has been working on the Codification of the Community Redevelopment Agency Design Guidelines and Urban Design Guidelines into our Land Development Code for some time. The City has been able to address a number of important issues through adopted Ordinances. Some of these issues are: signs, architectural styles, and streetscapes. Now is the time to complete the codification process with the professional services of a consultant.

Staff looked for someone locally to help in completing this process. Staff contacted Ms. Peggy Fowler, who is most familiar with the City of Gulf Breeze. Ms. Fowler has been employed as a consultant by us on a number of projects concerning the City. Projects as: the FDOT Landscaping grant, Gulf Breeze Comprehensive Plan and most recently our overlay district Ordinance.

After discussions with Ms. Fowler, it was determined that she could quickly finish up the codification of the CRA Design Guidelines into Chapter 26 of Land Development Code. Staff negotiated a price of three thousand five hundred dollars to complete the process. This expense can be paid from the CRA.

RECOMMENDATION FOR WEDNESDAY, MARCH 2, 2011: That the City Council meet Monday, March 7, 2011 as the Community Redevelopment Agency and approve and direct staff to employ the services of Peggy Fowler to complete the Comprehensive Plan Amendments, deliver them to DCA by September 29, 2010 at a cost of \$3,500, and CRA funds used to pay for her services.

PEGGY FOWLER & ASSOCIATES
Urban and Regional Planning and Design Consultants

February 25, 2011

David J. Szymanski, PHR, Assistant City Manager
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

RE: Consulting services to codify the CRA design guidelines as Chapter 26 of the City's LDC

Dear Dave:

Thank you for allowing me to submit a proposal to conduct planning services for the City of Gulf Breeze. The accompanying **Agreement for Professional Services** identifies the work assignments required to codify the CRA design guidelines into Chapter 26 of the City's Land Development Code. The project will be completed by June 30, 2011 for a **lump sum fee of \$3,500**.

If the Agreement is acceptable, please acknowledge acceptance by signing and dating two originals and returning those to me as soon as possible.

Sincerely,

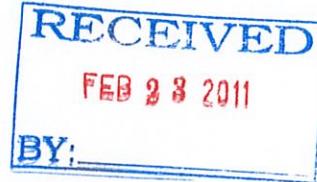
Peggy Fowler, AICP, Principal
Peggy Fowler & Associates

Attachments

AGREEMENT FOR PROFESSIONAL SERVICES

PEGGY FOWLER (CONSULTANT) hereby agrees to provide to CITY OF GULF BREEZE the services described herein, and CITY OF GULF BREEZE hereby contracts for such services for the fee described herein, on the terms and conditions set forth below:

- I. **PURPOSE** - The purpose of this Agreement is for the **CONSULTANT** to provide professional services to assist **CITY OF GULF BREEZE** in codifying the CRA design guidelines into Chapter 26 of the City of Gulf Breeze Land Development Code.
- II. **PARTIES TO THIS AGREEMENT** - The parties to this Agreement are **PEGGY FOWLER** and **CITY OF GULF BREEZE**
- III. **SERVICES** - The service to be provided is the codification of the CRA design guidelines into the City of Gulf Breeze Land Development Code. The work products will be submitted to **CITY OF GULF BREEZE** in electronic format..
- IV. **FEE AND PAYMENT FOR SERVICES**
 1. Codification of the CRA design guidelines into Chapter 26 of the City of Gulf Breeze Land Development Code will be provided at a lump sum fee of **\$3,500**.
 2. Reimbursible expenses will be charged at invoice cost for items including printing, postage over and above first class standard mail and other similar expenses.
 3. Invoices shall be submitted by **CONSULTANT** the last day of the month for services rendered during the month. **Payment is due within fifteen (15) business days from the date CITY OF GULF BREEZE receives the invoice.**
 4. Services beyond those described herein may be provided upon mutual Agreement and written authorization from **CITY OF GULF BREEZE**. The fee for such additional services shall be negotiated, based on the specific service, at the time the additional services are requested by **CITY OF GULF BREEZE**.
- V. **TIME FOR PERFORMANCE** - **CONSULTANT** recognizes that **CITY OF GULF BREEZE** wishes to accomplish this project by June 30, 2011 and both **CONSULTANT** and **CITY OF GULF BREEZE** will use all reasonable means to ensure that the project is completed and an ordinance adopted on the first reading by no later than **June 30, 2011**. The **CITY OF GULF BREEZE** will, to the best of its ability, provide prompt responses and comments to **CONSULTANT** regarding work products in order to facilitate the project. If **CITY OF GULF BREEZE** does not submit responses and comments to **CONSULTANT**, **CONSULTANT** shall not be held responsible for completing the work products as scheduled.
- VI. **TERMINATION** - **CITY OF GULF BREEZE** may terminate this Agreement by giving written notice of the termination to **CONSULTANT**. In case of such written notice of termination, all work will cease under the contract except such work as may be necessary to bring tasks in progress to a reasonable conclusion, provided such work can be accomplished within thirty (30) days. **CONSULTANT** shall provide a final invoice to **CITY OF GULF BREEZE** based on work actually performed, and **CITY OF GULF BREEZE** shall pay that invoice in accordance with the payment procedures of this Agreement.
- VII. **REMEDIES FOR NONPAYMENT** - If, at any time, **CITY OF GULF BREEZE** fails to pay **CONSULTANT** in accordance with the provisions of Section IV this Agreement, **CONSULTANT** shall assess an additional fee of 10% through the end of the month that payment is due. If **CITY OF GULF BREEZE** fails to cure the nonpayment by the end of the month that payment is due, **CONSULTANT** may, without further notice, stop work until **CITY OF GULF BREEZE** pays the amount due. If the nonpayment of any undisputed amount continues for an additional month, **CONSULTANT** may terminate this Agreement by sending a written notice of termination to **CITY OF GULF BREEZE**.
- VIII. **INDEMNIFICATION** - **CONSULTANT** shall indemnify and hold harmless **CITY OF GULF BREEZE** against liability for bodily injury or property damage that may arise through the performance of obligations under this Agreement due to negligence by **CONSULTANT**.
- IX. **REMEDIES – LEGAL** - In case of default of either party under this Agreement, the other party, after offering the defaulting party any right to cure provided hereunder, may seek any legal or equitable remedies otherwise available, including but not limited to payment, damages, rescission, and/or specific performance. Such remedies shall exist



Gulf Breeze City Council

Councilman Charles Dana Morris

~ Seat A ~

February 21, 2011

Chief Peter Paulding
Gulf Breeze Police Department
311 Fairpoint Drive
Gulf Breeze, FL 32561

Re: Cub Scout Presentation by Officer Jason Denney

Dear Chief Paulding:

Last Friday night, Officer Jason Denney was kind enough to conduct a presentation in front of our cub scout den on the subject of fingerprinting. Officer Denney had a great demeanor and interacted very well with our scouts which at times, can be a tall order. The scouts enjoyed themselves and, through Officer Denney's efforts, learned what fingerprinting is, how it's still used and the unique characteristics associated with fingerprints.

Officer Denney made sure every child left a fingerprint on a window, dusted and lifted the prints, and provided each child with their own lifted fingerprint to take home on a card. This program gave the scouts a real world understanding of how fingerprinting is used by law enforcement.

I would also like to thank Officer Tai Nguyen for arranging the presentation.

I know that these kinds of presentations are not in an officer's job description. However, Officer Denney's valuable time taught these scouts about a great tool in combating crime, they heard it from someone they can look up to, and they received the message from a law enforcement officer who they can view, starting at this age, as someone to be trusted.

Please know how much I appreciated his efforts. I know the fathers that were present at the meeting felt the same.

Know that I remain,

Yours truly,


Dana Morris

cc: Buz Eddy, Gulf Breeze City Manager, City Hall, 1070 Shoreline Drive, Gulf Breeze, FL, 32561.
Officer Jason Denney, 311 Fairpoint Drive, Gulf Breeze, FL, 32561.
Officer Tai Nguyen, 311 Fairpoint Drive, Gulf Breeze, FL, 32561.

notwithstanding the termination of the Agreement. The remedies for default shall survive the termination of the Agreement, although a right of specific performance shall not survive a termination in accordance with the terms of this Agreement.

X. **CONSTRUCTION** - This Agreement shall be reasonably construed under the laws of the State of Florida. Words shall be given their common and ordinary meanings unless the context clearly requires otherwise. The singular shall include the plural, as the context may suggest.

XI. **NOTICES** - Any notice required by this Agreement shall be sent to the parties as follows:

CITY OF GULF BREEZE **David J. Szymanski, Assistant City Manager**
1070 Shoreline Drive
Gulf Breeze, FL 32561
Phone: 850.934.5106

CONSULTANT **Peggy Fowler**
215 Bayou Woods Drive NW
Fort Walton Beach, FL 32548
Phone: 850.862.8557

XII. **ASSIGNMENT** - Neither party shall assign the rights or responsibilities under this Agreement without the express written consent of the other party.

XIII. **INDEPENDENT CONTRACTOR** - **CONSULTANT** is an independent contractor for all purposes. **CONSULTANT** shall set its own working hours and conditions, provide its own working facilities, and, generally, manage its own work. **CONSULTANT** shall not be considered an agent or employee of **CITY OF GULF BREEZE** for any purpose and shall not hold itself out as such.

XIV. **COMPLETE AGREEMENT**

This Agreement constitutes the complete Agreement between the parties. It may be amended only by a written Agreement, executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement, on the dates indicated by their respective signature below.

CITY OF GULF BREEZE

Date

PEGGY FOWLER & ASSOCIATES

Date